



# **CITY OF LAGUNA HILLS TRAFFIC COMMISSION**

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## **REGULAR MEETING AGENDA Wednesday, September 20, 2023 – 7:00 PM**

**Michael Caputo - Chair**

**Neel Patel - Vice Chair**

**Manuel Hernandez - Commissioner**

**Mark Schaff - Commissioner**

**Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653**

Any person wishing to address the Traffic Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Traffic Commission. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the Traffic Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Traffic Commission is prohibited by law from discussing or taking any action on that item.

### **CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF COMMISSION MEMBERS**

#### **1. PUBLIC COMMENTS**

This is the time to address the Traffic Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

#### **2. MINUTES**

##### **2.1 Minutes**

**Recommendation:** That the Traffic Commission approve the Minutes of July 19, 2023.

**3. PRESENTATIONS**

**4. ADMINISTRATIVE REPORTS**

**4.1 Residential Permit Parking Program Overview**

**Recommendation:** That the Traffic Commission receive and file the report.

**5. INFORMATIONAL ITEMS**

**5.1. Sheriff's Department Verbal Report**

**6. COMMISSIONER COMMENTS**

**7. ADJOURNMENT**

The next Regular Meeting of the Traffic Commission will be November 15, 2023, at 7:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills California.

**CERTIFICATION**

I, JOE AMES. P.E., T.E., Public Works Director/City Engineer of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 15, 2023, at 5:00 p.m.

  
\_\_\_\_\_  
Joe Ames, P.E., T.E., Public Works Director/City Engineer

September 15, 2023

\_\_\_\_\_  
Date

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Public Works Director/City Engineer at (949) 707-2650. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.***

***Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Public Services Department at 24035 El Toro Road, Laguna Hills, California, during normal business hours.***



# City of Laguna Hills

## Traffic Commission

### Staff Report

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**DATE:** September 20, 2023  
**TO:** Traffic Commissioners  
**FROM:** Joe Ames  
Public Works Director/City Engineer  
**ISSUE:** Minutes

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**RECOMMENDATION:** That the Traffic Commission approve the Minutes of July 19, 2023.

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**ATTACHMENTS:**

- Minutes July 19 2023

**CITY OF LAGUNA HILLS  
TRAFFIC COMMISSION**

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**REGULAR MEETING  
MINUTES  
Wednesday, July 19, 2023**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Commissioner Mark Schaff.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSION MEMBERS**

| Attendee Name    | Title        | Status  | Arrived |
|------------------|--------------|---------|---------|
| Michael Caputo   | Commissioner | Present |         |
| Manuel Hernandez | Commissioner | Present |         |
| Neel Patel       | Commissioner | Present |         |
| Mark Schaff      | Commissioner | Present |         |

**1     Election of Chair**

**Recommendation:** That the Traffic Commission elect a new Chair.

Motion was made by Commissioner Schaff to open the nominations for Chair. Commissioner Hernandez nominated Commissioner Caputo. The nomination was seconded by Commissioner Schaff.

|                  |                                                                                                            |
|------------------|------------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                                                                |
| <b>MOVER:</b>    | Manuel Hernandez, Commissioner                                                                             |
| <b>SECONDER:</b> | Mark Schaff, Commissioner                                                                                  |
| <b>AYES:</b>     | Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Commissioner, Mark Schaff, Commissioner |

**2     Election of Vice Chair**

**Recommendation:** That the Traffic Commission elect a new Vice Chair.

Motion was made by Chair Caputo to open the nominations for Vice Chair. Commissioner Schaff nominated Commissioner Patel. The nomination was seconded by Chair Caputo.

|                  |                                                                                                          |
|------------------|----------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                                                              |
| <b>MOVER:</b>    | Mark Schaff, Commissioner                                                                                |
| <b>SECONDER:</b> | Michael Caputo, Chair                                                                                    |
| <b>AYES:</b>     | Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Vice Chair, Mark Schaff, Commissioner |

## 1. PUBLIC COMMENTS

There were no Public Comments.

## 2. MINUTES

### 2.1 Minutes

**Recommendation:** That the Traffic Commission approve the Minutes of March 15, 2023.

|                  |                                                                                                          |
|------------------|----------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                                                              |
| <b>MOVER:</b>    | Neel Patel, Vice Chair                                                                                   |
| <b>SECONDER:</b> | Mark Schaff, Commissioner                                                                                |
| <b>AYES:</b>     | Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Vice Chair, Mark Schaff, Commissioner |

## 3. PRESENTATIONS

There were no Presentations.

## 4. ADMINISTRATIVE REPORTS

### 4.1 Modification of the Existing No Parking Exception on the Northerly Side of Paseo De Valencia, East of Valencia Elementary School

Mr. Doug Monfils, Director of Facilities, Maintenance and Construction for the Saddleback Valley School District spoke in favor of the agenda item and answered Commissioner questions.

**Recommendation:** That the Traffic Commission recommend to City Council that the existing time-based parking zone on the northerly side of Paseo de Valencia, east of Valencia Elementary School, be changed to allow parking from 8:00 a.m.

to 2:00 p.m., Monday through Friday, and add temporary signage to allow parking 8:00 a.m. to 1:00 p.m. on the 15 minimum school days.

|                  |                                                                               |
|------------------|-------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [3 TO 1]</b>                                                      |
| <b>MOVER:</b>    | Michael Caputo, Chair                                                         |
| <b>SECONDER:</b> | Manuel Hernandez, Commissioner                                                |
| <b>AYES:</b>     | Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Vice Chair |
| <b>NAYS:</b>     | Mark Schaff, Commissioner                                                     |

## 5. INFORMATIONAL ITEMS

### 5.1. Sheriff's Department Verbal Report

Captain Burk discussed current events with the Commissioners.

## 6. COMMISSIONER COMMENTS

Vice Chair Patel and Commissioner Schaff asked staff to present a report on the history and purpose of permit parking in the City of Laguna Hills, and overnight parking prohibitions in Orange County cities at a future Traffic Commission meeting.

## 7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, declared the meeting adjourned at 8:27 p.m.

\_\_\_\_\_  
Joe Ames, Director of Public Works/City Engineer

ATTEST:

\_\_\_\_\_  
Michael Caputo, Chair

Approved at meeting of September 20, 2023



# City of Laguna Hills

## Traffic Commission

### Staff Report

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**DATE:** September 20, 2023  
**TO:** Traffic Commissioners  
**FROM:** Joe Ames  
Public Works Director/City Engineer  
**ISSUE:** Residential Permit Parking Program Overview

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**RECOMMENDATION:** That the Traffic Commission receive and file the report.

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#### **SUMMARY:**

At the July 19, 2023, Traffic Commission meeting, Vice Chair Patel and Commissioner Schaff asked City staff to present a report on the history and purpose of permit parking in the City of Laguna Hills, and overnight parking prohibitions in Orange County cities at a future Traffic Commission meeting. This report serves to provide information in response to these requests.

Assistant Engineer Samantha Vu performed extensive research and contributed significantly to this report.

#### **BACKGROUND:**

A permit parking program is utilized to regulate and manage parking on public streets. The goals of a permit parking program include, but are not limited to, controlling parking demand, preventing overutilization of existing parking spaces, and reserving parking for adjoining residents.

In Laguna Hills, permit parking is typically requested by residents when there is insufficient off-street (private property) parking AND there is insufficient on-street (public) street parking spaces available for residents. There are some exceptions to this, however. Sometimes, residents may desire a permit parking program to address real or

## Residential Permit Parking Program Overview

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perceived issues. These may include the desire to exclude motorists who park in a neighborhood in which they do not live.

However, in all cases, permit parking programs only work if there are a sufficient number of vehicles that can be excluded through the permit process to result in sufficient street curb length to serve all of the remaining eligible permittees/residents wanting to park on the street.

Permit parking programs are typically customized through site-specific rules and regulations to best fit the needs of a permit parking area in order to maximize their effectiveness and minimize inconvenience.

Residential permit parking programs are also usually designed to retain street parking for the use of the adjoining residents and to ensure that all adjoining residents have equal access to that street parking. For example, if the observed issue is that non-residents park in a neighborhood overnight resulting in insufficient street parking for the adjoining residents, the solution may be to only prohibit overnight parking. This solution would allow for daytime parking to allow visitors and workers to park on the street.

In another example, if the issue is that a nearby school has insufficient on-site parking spaces for students, parents, or school district employees that result in the parking of vehicles in an adjoining neighborhood, the solution may be to only prohibit parking during school days and hours of operation.

In both of these cases, the permit parking program only completely works if there are a sufficient number of vehicles that can be excluded by the program to result in sufficient street curb length to serve all of the remaining eligible permittees or residents wanting to park on the street.

### **DISCUSSION:**

#### *History and Implementation of Permit Parking in Laguna Hills*

On March 22nd, 1994, the City of Laguna Hills City Council passed, approved, and adopted City Ordinance No. 94-4, which established the City's Residential Permit Parking Program. Ordinance No. 94-4 was codified into the Laguna Hills Municipal Code as Chapter 11-24. Chapter 11-24 provides the procedures and regulations of the Residential Parking Permit Program. The procedures and regulations have not been changed since adoption in 1994. Chapter 11-24 includes how to establish a permit

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parking area, procedures regarding permit issuance, enforcement, and removal of permit parking areas.

The City of Laguna Hills currently has ten (10) active designated areas with permit parking with varying time and day restrictions. Two (2) of the ten locations include entire neighborhoods. The other eight (8) locations are not entire neighborhoods. A full list can be seen in the attachment to this report.

Historically, the City has taken the approach to only restrict parking on public streets in response to specific requests for permit parking from residents. This approach aligns with the approach taken by most of the cities in Orange County. A notable exception to this is the “daytime” permit parking only zone and overnight parking prohibition on Laguna Hills Drive on the northerly side of Laguna Hills Drive near Paseo de Valencia, which was created to reserve parking for the medical office building at the intersection of Laguna Hills Drive and Paseo de Valencia due to inadequate on-site parking.

In Orange County, permit parking has also been used to address parking issues created by insufficient parking near businesses and schools. For example, Santa Ana, Fullerton, Newport Beach, Laguna Beach, Dana Point, San Clemente, and other cities have established permit parking programs to prevent people patronizing downtown businesses or accessing schools from parking in adjoining residential neighborhoods. Conversely, Laguna Beach issues “shoppers” permits to residents for a flat fee to allow residents to park in front of downtown businesses without paying parking meter charges.

### *Laguna Hills Permit Parking Area Establishment Process*

To designate a neighborhood as a permit parking area within the City of Laguna Hills, a City-created petition form must be submitted to the City and with the signatures of at least sixty-seven (67%) percent of the property owners supporting the proposed permit parking area.

Traditionally, a super-majority threshold is chosen by national, state, and county governments in order for significant actions to be approved. Similarly, most cities require a super-majority to implement permit parking programs because creation and participation in such a program is a significant action. The implementation of a permit parking program has long-lasting and significant impacts on residents, including placing self-restrictions on residents’ own ability to park on a street. Therefore, a super-majority threshold was chosen to ensure that residents are committed to the permit parking

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program process.

Upon receipt of a request to establish a permit parking area, the City Engineer confers with the requestor and establishes the geographical extent of the proposed parking area and proposes the time and day restrictions to meet the needs of the proposed area. Sometimes, the geographic extent is for an entire neighborhood. Sometimes, it is intentionally limited in area so as to only address a particular need or produce a desired outcome, as previously discussed. If sufficient signatures are received by the City, the proposed permit parking area must be approved by City Council prior to implementation.

Once a permit parking area is approved by City Council, the streets are signed by the Public Works Department as “Permit Parking Only” with the designated dates and times, or as required. Thereafter, motorists must display a decal or placard to park on the public street during the established time period(s). For example, within the Lomas Laguna neighborhood, overnight parking is prohibited between the hours of 10:00 p.m. and 6:00 a.m., except by permit.

Typically, for a residential permit parking area, the City issues decals for each car registered to an address and issues four (4) annual “guest placards” (laminated, dashboard-displayed guest passes) for residents that choose to participate in the Residential Permit Parking Program. The Department collects a nominal fee to cover the administration of the Program and the printing costs of the decals. Residents that choose not to participate in the Program may not park on the street during the prohibited dates and times.

For neighborhoods that wish to remove an established permit parking program, they may do so in the same manner the program was issued. A petition signed by at least sixty-seven (67%) percent of property owners is required to remove permit parking from a designated area.

It should be noted that the following vehicles are exempt from parking restrictions in residential permit parking areas:

1. Vehicles owned or operated by any government agency (or contractor of a government agency);
2. Refuse collection, utility, or other public agency service vehicles being used in the course of business;

## Residential Permit Parking Program Overview

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3. Any authorized emergency vehicle as defined in the California Vehicle Code when such vehicle is responding to an emergency; and

In addition, the California Vehicle Code states vehicles displaying a disabled person placard are also exempt.

### *Other Notable Parking Rules and Regulations*

The City of Laguna Hills has many other regulations regarding parked vehicles which are enforceable throughout the City. Chapter 11-12 of the Municipal Code includes “Stopping, Standing and Parking” regulations. Some of the most notable regulations are as follows:

- Vehicles are not allowed to park or stop a vehicle on any highway for more than seventy-two (72) hours.
- Recreation vehicles (including but not limited to motor homes, travel trailers, truck campers, or camping trailers) are not allowed to camp overnight on any city highway. This also includes that trailers and nonmotorized vehicles cannot be detached and parked on any public street or highway for more than two hours for the purpose of loading or unloading.
- Oversized vehicles (any vehicle longer than twenty-five (25) feet, wider than ninety (90) inches, taller than ninety (90) inches, or heavier than ten thousand (10,000) pounds) cannot be parked on any public street or alley for more than seventy-two (72) hours. Commercial oversized vehicles can park on any public street or dedicated alley for up to twelve (12) hours only for the purpose of loading or unloading.

Any vehicles found in violation of parking regulations may be ticketed or removed from the street by the Orange County Sheriff’s Department, which serves as the City’s Police Services Department. Citizens wishing to report vehicles in violation of any of the City’s parking codes are encouraged to contact the Orange County Sheriff’s Department.

### *Notable Permit Parking Programs in Orange County with Overnight Parking Prohibition Elements*

#### City of Fullerton

Whereas, 33 of the 34 cities in Orange County started with no regulations concerning overnight parking restrictions and have progressively added overnight parking

## Residential Permit Parking Program Overview

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restrictions as the need has arisen, the City of Fullerton took the opposite approach and prohibited overnight parking (also called an “Early Morning Parking” prohibition or restriction) between 2:00 a.m. and 5:00 a.m. on all city streets - with some exceptions. The City of Fullerton’s Municipal Code currently prohibits “parking any vehicle on any street or highway from 2-5 a.m. of everyday unless approved for an exemption as indicated by signing. Vehicles left parked or standing on any highway, street or alley for more than 72 hours can be towed.” The “Early Morning Parking” prohibition between 2:00 a.m. and 5:00 a.m. is enforced citywide, however, there are three exceptions.

The three exemptions to the Early Morning Parking regulation include Select Street Exemption, Hardship Exemption, and Temporary Exemption, as described below:

- Select Street Exemption:
  - o One (1) entire city block (either one side or both) can request to be exempt by property owners. Exemptions are granted by the City Council for areas experiencing off-street parking deficiencies under existing City ordinances for single family or multi-family units.
- Hardship Exemption:
  - o Available in one-year increments. Property owners may apply for a “Hardship Exemption Permit” for interim parking deficiency due to changing family/resident’s needs. Residents in areas that already utilize all available off-street parking and have interim parking deficiency due to hardship as defined by City Council qualify for this permit.
- Temporary Exemption:
  - o Property owners may be eligible for a “Temporary Exemption” permit for short-term parking deficiencies which include emergencies, out of town visitors, short-term construction, or other approved reasons.

Under the Fullerton overnight parking prohibition, exceptions are provided on a case-by-case basis based on current conditions. This has created several exemptions to the overnight parking prohibition. Streets with exemptions can be seen in the attachment to this report.

It should be noted that exemptions can also be removed with a majority vote.

## Residential Permit Parking Program Overview

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The City of Fullerton also administers a daytime residential permit parking program, usually in response to motorists parking in commercial or school areas that also park in nearby residential areas.

There have been efforts to overturn or modify the program as recently as 2018, but largely the changes have been modifying policies and procedures to implement the program. An article on this topic by *The Voice of OC* in 2017, attached, also indicated the program is labor intensive to administer. The article indicated:

- The Code Enforcement division spends approximately two hours and 25 minutes per complaint related to enforcement of the program and handles 110 cases per year, on average, which totals 266 hours spent every year handling complaints that deal with cars blocking driveways or sidewalks, garages not being used for parking, lawn parking and cones placed in streets to save spaces.
- Fullerton Police get an average of 100 calls a month from residents who want the ban enforced in their neighborhoods. The department also spends three and a half hours a day either dealing with in-person or phone call complaints about the parking rule. They also average 300 appeals a month where a police lieutenant spends one to three hours on for each appeal filed.”

### City of Santa Ana

While the City of Santa Ana has no citywide overnight parking prohibition, the City does have an extensive number of “permit parking districts” encompassing large residential areas with varying time restrictions based on resident requests. It also has an overnight parking prohibition, but only in the downtown area.

A City petition must be submitted for consideration containing sixty-six (66%) percent of signatures of the affected property owners in support of permit parking. Permit parking is determined in a block-by-block basis.

Neighborhoods with permit parking have varying limitations. Single-family neighborhoods are allowed up to three parking permits and up to seventy-five (75) guest permits annually. Multi-family (with two to four units per parcel) neighborhoods are allowed only one (1) parking permit per dwelling unit with no guest passes. Resident permits require a valid document with a matching name and address. Resident permits expire every two (2) years and cost \$81.00 each. No exceptions are made for holidays or city-wide garage sale events. Various blocks also have specific time limitations. The

## Residential Permit Parking Program Overview

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different time restrictions are as follows, based on the active resident survey:

- Permit parking required all day, every day
- Permit parking required 12 midnight to 6 a.m. every day
- Permit parking required 2 a.m. to 6 a.m. every day
- Permit parking required 8 a.m. to 5 p.m. every day

It should be noted that the City of Santa Ana is currently looking to revise their permit parking program, and the City has an active survey for citizen input on their website.

### City of Brea

The City of Brea has a thirty (30) minute parking restriction on all public streets between the hours of 2:00 a.m. and 6:00 a.m., which effectively operates as an overnight parking prohibition or Early Morning Parking restriction, similar to Fullerton's program.

The following text is taken verbatim from the City of Brea's Overnight Parking Permit Policy and Procedure Manual:

"In 1951, the Brea City Council took what many people would consider a bold step in an attempt to control the growing use of the automobile. By adopting Ordinance 223, the Council established a thirty-minute parking restriction for all vehicles between the hours of 2:00 a.m. and 4:00 a.m. (amended to 6:00 a.m. in 1977). Little information is available on the issues that developed causing the Council to adopt such a position relating to vehicle parking, but their impacts are being felt today.

By requiring vehicles to be off the street at night, vehicle owners are less likely to park them on the street during the day, partially from habit and partially due to the realization they will have to go out later in the evening and move them onto the property anyway. The result is fewer vehicles now block trash pick-ups, street sweeping, curbside address numbers, fire hydrants, mailboxes, street repair activities, visibility up and down the street, and other similar activities which take place near the street curb. This, in turn, allows faster trash pick-ups cleaner streets, faster response by police, fire and paramedic units, less wear and tear on the streets, and fewer accidents and injuries from children darting out between cars or from vehicles trying to enter traffic from an obstructed driveway. Other

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less obvious and more localized benefits have also been realized in some neighborhoods. Those “someday to be restored” junk vehicles cannot proliferate to the point of occupying all of the available on-site parking. A vehicle-free street tends to enhance the aesthetic quality of a neighborhood street.

While a variety of benefits can be identified to support a prohibition of street parking, a number of other city regulations also create situations which do not allow the property to provide sufficient space to park all the vehicles under the control of the property owner. To address this problem, the City has developed a parking permit program which will provide some relief for those people caught between two sets of regulations, while not totally abandoning the benefits described above.

This policy manual represents the criteria established to ease the problems for those properties having more vehicles than on-site parking capacity, without creating a burden on an entire neighborhood. The criteria established by this manual shall be used to evaluate each permit application, and shall govern the continued validity of each permit once it has been issued.”

As mentioned above, the City of Brea has also developed an exception to the Early Morning Parking restriction on a property-by-property basis that focuses on ensuring that garages and on-site parking spaces are utilized for their intended purpose and by placing a cap on the maximum number of permits for single family residential properties at two (2) permits and multi-family residential properties at one (1) permit.

A retired City of Brea staff member who administered the permit parking program a few years ago indicated to City staff that the unintended consequences of implementing the program included situations such as:

- Inability of the program to be flexible enough to accommodate growing families with new teenage drivers.
- Overnight stay visitors getting parking tickets and paying fines because of the lack of guest parking passes available.
- Extensive staff time spent administering the program, hearings for parking ticket contestations, and inspecting properties on a property-by-property basis.

### ATTACHMENTS:

## Residential Permit Parking Program Overview

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- [Laguna Hills Ordinance No. 94-4](#)
- [List of Permit Parking Areas in Laguna Hills](#)
- [Fullerton Ordinance No 3173](#)
- [Fullerton Parking Permit Information](#)
- [Fullerton Permit Parking Map](#)
- [Fullerton Overnight Parking Exemption Map](#)
- [News Article - Fullerton to Temporarily OK Overnight Street Parking](#)
- [Santa Ana Permit Parking Information](#)
- [Brea Municipal Code - 10.24.030](#)
- [Brea Overnight Parking Permit Program](#)
- [Brea Parking Permit Manual Revised 7-19-22](#)
- [Brea Permit Parking Website Information](#)

## ORDINANCE NO. 94-4

AN ORDINANCE OF THE CITY OF LAGUNA HILLS,  
CALIFORNIA, ESTABLISHING A RESIDENTIAL PERMIT  
PARKING PROGRAM.

THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES  
HEREBY ORDAIN AS FOLLOWS:

SECTION 1. *Title.* This Ordinance shall establish and shall be referred to as Residential Permit Parking.

SECTION 2. *Purpose.* The purpose of this Ordinance is to regulate and manage residential curb parking at locations at which a high demand for parking on residential streets has been determined by the City Council to be adverse to the health, safety, welfare, and interest of the adjoining residential property owners.

SECTION 3. *Designation of Permit Parking Area.* The City Council may establish a Residential Permit Parking Area by Resolution. Such Resolution shall designate the boundaries of the area and shall specify the nature of the parking limitations which apply within the designated area.

SECTION 4. *Procedures.* The establishment of a Residential Permit Parking Area shall only be considered after a City form petition, signed by residents representing 67% of the properties abutting the residential street upon which permit parking is proposed, has been presented to the City. The City Clerk shall review the petition and shall determine ownership by reference to the latest available assessment roll, or by such proof of subsequent acquisition of title as may be provided by the owner. The City Council may refer consideration for establishment of a Residential Permit Parking Area to the City Traffic Commission for recommendation.

SECTION 5. *Authority of City Engineer.* The City Engineer is authorized to establish rules and procedures and to produce signs, forms, and other materials necessary, or appropriate, to implement the provisions of this Ordinance.

SECTION 6. *Issuance of Permits.* Applications to authorize parking within a Residential Permit Parking Area may be made by any resident of residential property abutting the Residential Permit Parking Area, and by private service personnel which routinely, in the performance of their business, provide a service to the residential property owner. Such application shall be the sole responsibility of the applicant, and shall be filed with the City Engineer, or his designated representative. Unless otherwise prescribed by the Resolution establishing the Residential Permit Parking Area, each residential property will receive one permit parking decal per vehicle registered to a resident of the property. Any permit decal issued pursuant to this Section to a resident shall be valid so long as the person to whom the permit is issued owns the vehicle and resides within the Residential Parking Permit Area. Each private service vehicle will receive one permit parking decal and shall require annual renewal. Replacement of damaged or lost permits shall be the responsibility of the applicant. The City Council may, by Resolution, establish a fee for the issuance or replacement of permits.

**SECTION 7.** *Guest Parking Permits.* Unless otherwise prescribed in the Resolution establishing a Residential Permit Parking Area, each residential property shall be entitled to receive four guest parking permit placards from the City Engineer upon application. Guest parking permit placards shall require annual renewal. Upon application, residents may receive additional guest permit placards for one day special events as approved by the City Engineer.

**SECTION 8.** *Display of Permit Decals and Placards.* A permit parking decal issued pursuant to this Section, other than a guest parking placard, shall be permanently affixed to the left inside rear window of the vehicle for which it was issued. Guest or special event parking permit placards shall be displayed on the dashboard immediately above the steering wheel of the vehicle. Permits issued pursuant to this Ordinance are not transferrable.

**SECTION 9.** *Enforcement.* Except as otherwise provided in this Section, it shall be unlawful for any person to stand or park any vehicle on any street, or portion thereof, established as a Residential Permit Parking Area by Resolution of the City Council during all or certain hours as provided by signs giving notice of said restriction. The City Engineer shall cause appropriate signs be erected at the entrance of a Residential Permit Parking Area and at intermediate locations as deemed necessary by the City Engineer. No person shall copy, produce, and otherwise counterfeit a residential or guest parking permit decal or placard issued pursuant to this Section. It shall be unlawful for any person to falsely represent him or herself as eligible for a parking permit or furnish false information to the City Engineer, or his representatives, in an application for a parking permit decal or placard. Violation of any provision of this Section shall be an infraction.

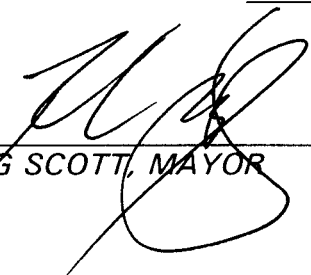
**SECTION 10.** *Exempt Vehicles.* The following vehicles are exempt from parking restrictions applicable to any Residential Permit Parking Area: 1) vehicles owned or operated by any government agency, or contractor of a government agency, being used in the course of business; 2) refuse collection, utility, or other public agency service vehicles being used in the course of business; 3) any authorized emergency vehicle as defined in the California Vehicle Code when such vehicle is responding to an emergency.

**SECTION 11.** *Removal of Residential Permit Parking Area.* The City Council may, by Resolution, terminate and dissolve any previously established Residential Permit Parking Area. Such termination may be considered following receipt of a petition signed by residents of 67% or more of the residential property abutting a Residential Permit Parking Area. The City Engineer shall remove permit parking signs in accordance with any such Resolution.

**SECTION 12.** *If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsection, subdivision, sentence, clause, phrase, or portions thereof be declared invalid or unconstitutional.*

SECTION 13. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted at the duly designated posting places within the City and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this 22nd day of March, 1994.

  
R. CRAIG SCOTT, MAYOR

ATTEST:

  
MARY A. CARLSON, CITY CLERK

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF LAGUNA HILLS )

I, MARY A. CARLSON, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing Ordinance No. 94-4 was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the 8th of March, 1994, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the 22nd day of March, 1994 by the following vote, to wit:

AYES: Council Members Carruth, Lautenschleger, Songstad,  
Mayor Pro Tempore Bressette, and Mayor Scott

NOES: None

ABSENT: None

ABSTAIN: None

  
MARY A. CARLSON, CITY CLERK

Attachment: Laguna Hills Ordinance No. 94-4 (3295 : Residential Permit Parking Program Overview)

STATE OF CALIFORNIA )  
 COUNTY OF ORANGE ) ss  
 CITY OF LAGUNA HILLS )

AFFIDAVIT OF POSTING  
 AND PUBLICATION

MARY A. CARLSON, being first duly sworn, deposes and says:

That she is the duly appointed and qualified City Clerk of the City of Laguna Hills;

That in compliance with State Laws of the State of California, ORDINANCE NO. 94-4, being:

AN ORDINANCE OF THE CITY OF LAGUNA HILLS,  
 CALIFORNIA, ESTABLISHING A RESIDENTIAL PERMIT  
 PARKING PROGRAM.

on the 30th day of March was published in the Saddleback Valley News; and was, in compliance with City Resolution No. 93-09-14-2, on the 25th day of March, 1994, caused to be posted in three places in the City of Laguna Hills, to wit:

Laguna Hills City Hall  
 Laguna Hills Post Office  
 Wild West Shopping Center

  
 MARY A. CARLSON, CITY CLERK  
 Laguna Hills, California

Attachment: Laguna Hills Ordinance No. 94-4 (3295 : Residential Permit Parking Program Overview)

**SADDLEBACK VALLEY NEWS - March 25, 1994****Laguna Hills council OKs  
Cabot Park parking permits**

To build Cabot Park, Laguna Hills city officials had to guarantee residents that some permit parking zones would be established around the park area.

The City Council took a step toward establishing those zones Tuesday by unanimously approving an ordinance that allows for such restrictive zones.

The zones would be considered for the northern side of Rapid Falls Road, on Sundowner Drive and on Lone Acres Lane.

To set the terms of the zones and their exact location, the measure will have to go through a separate approval process, city clerk Mary Carlson said.

860-50

**CITY OF LAGUNA HILLS, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
MARCH 22, 1994**

**4. CONSENT CALENDAR**

IT WAS MOVED BY COUNCILWOMAN CARRUTH, SECONDED BY MAYOR PRO TEMPORE BRESSETTE, THAT THE RECOMMENDATIONS BE ACCEPTED FOR THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR.

The motion carried by the following vote:

AYES: Council Members Carruth, Lautenschleger, Songstad,  
Mayor Pro Tempore Bressette, and Mayor Scott  
NOES: None  
ABSENT: None

- 4.1 MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS, SAID TITLES, WHICH APPEAR ON THE PUBLIC AGENDA, SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED

WAIVED READING OF ORDINANCES AND RESOLUTIONS.

- 4.2 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED MARCH 22, 1994 (0300-30)

Written report by the Administrative Services Department indicated that, in accordance with Government Code Section 37202, the Director of Finance certified to the accuracy of the Warrant Register and to the availability of funds for payment thereof.

APPROVED THE WARRANT REGISTER IN THE AMOUNT OF \$606,227.69.

- 4.3 ASSUMPTION OF AUTO LEASE BY THE CITY OF LAGUNA HILLS (0400-50)

Written report from the Administrative Services Department indicated that prior to employment with the City of Laguna Hills, the City of Yorba Linda entered into a vehicle lease agreement for Mr. Channing's benefit. Pursuant to the City Manager's Employee Agreement, the City of Laguna Hills had been making those monthly lease payments, and it would be appropriate for the City of Laguna Hills to assume the vehicle lease from the City of Yorba Linda.

ADOPTED RESOLUTION NO. 94-03-22-1, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA,

---

**CITY OF LAGUNA HILLS, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
MARCH 22, 1994**

---

APPROVING ASSUMPTION OF AN AUTO LEASE BY THE CITY OF LAGUNA HILLS, AND AUTHORIZING DONALD J. WHITE, THE DIRECTOR OF ADMINISTRATIVE SERVICES, TO EXECUTE DOCUMENTS THEREFOR.

➔ **4.4 ESTABLISHMENT OF RESIDENTIAL PERMIT PARKING CODE (0860-50)**

*Written report from the City Clerk's Department indicated City Council approval for the development of Cabot Park included several conditions of approval, one of which was consideration of the establishment of permit parking zones on the northerly side of Rapid Falls Road, on Sundowner Drive, and on Lone Acres Lane. On March 8, 1994, the City Council introduced an Ordinance establishing a residential permit parking program.*

**ADOPTED ORDINANCE NO. 94-4, AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING A RESIDENTIAL PERMIT PARKING PROGRAM.**

**4.5 CABOT PARK, CONTRACT CHANGE ORDER NO. 1 (0400-10)**

*Written report from the Engineering Department indicated the construction of Cabot Park included work with sewer lines, potable water lines, and reclaimed water lines. The owner of those facilities, Moulton Niguel Water District (MNWD), had not completed their approval process of the plans associated with those systems prior to the project being awarded for construction. MNWD required a variety of changes to the systems in order to gain plan approval. Similarly, one minor Fire Department change and one minor drainage system change were required. Contract change Order No. One would increase the construction contract for Cabot Park by \$32,925.50.*

**APPROVED CONTRACT CHANGE ORDER NUMBER ONE TO COAST LANDSCAPE CONSTRUCTION, INC., FOR CABOT PARK IN THE AMOUNT OF \$32,925.50 AND AUTHORIZED THE CITY ENGINEER TO EXECUTE THE CHANGE ORDER.**

**4.6 CABOT ROAD IMPROVEMENTS, PROGRESS PAYMENT NOS. 1 AND 2 (0400-10)**

*Written report from the Engineering Department indicated the Cabot Road improvements included traffic signals and street widening on Cabot Road between La Paz Road and Oso Parkway. The contractor for the project, F. J. Johnson Co., Inc., submitted its initial progress payment requests for work completed to date. Staff reviewed and approved the progress payments.*

## AFFIDAVIT OF PUBLICATION

Space below for Filing Stamp Only.

RECEIVED  
CITY OF LAGUNA HILLS

MAR 31 1 43 PM '94

STATE OF CALIFORNIA

COUNTY OF ORANGE

Proof of Publication of

ORDINANCE NO. 94-4

I am a citizen of the United States and a resident of the County of Orange. I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Saddleback Valley News, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on December 7, 1976, Case No. A-88742 in and for the South Orange County Judicial District, and for the County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

March 30, 1994

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Mission Viejo, Orange County, California, on

March 30, 1994

*NR Vandenburg*  
(Signature)

**Saddleback Valley News**  
(A Publication of South Orange County News)  
23811 Via Fabricante  
P. O. Box 3629  
Mission Viejo, California 92690  
(714) 768-3631

Attachment: Laguna Hills Ordinance No. 94-4 (3295 : Residential Permit Parking Program Overview)

# CITY OF LAGUNA HILLS

## AGENDA REPORT CITY CLERK'S DEPARTMENT

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**ISSUE: ESTABLISHMENT OF RESIDENTIAL PERMIT PARKING CODE**

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**SUMMARY:**

*City Council approval of the development of Cabot Park included several conditions of approval, one of which was consideration of the establishment of permit parking zones on the northerly side of Rapid Falls Road, on Sundowner Drive, and on Lone Acres Lane. On March 8, 1994, the City Council introduced an Ordinance establishing a residential permit parking program. This Ordinance would establish a procedure to designate and enforce a residential permit parking area. Once the procedure to establish the residential parking program is established, staff will poll the residents in the area of Cabot Park to determine their desire for permit parking. Designation of the permit parking area will be returned to the City Council for further consideration.*

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**RECOMMENDATION: THAT THE CITY COUNCIL ADOPT AN ORDINANCE ENTITLED, AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING A RESIDENTIAL PERMIT PARKING PROGRAM.**

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**ATTACHMENTS:**

- Ordinance

0860-50\MAC\AGENDAS\PERMORD.REP

Attachment: Laguna Hills Ordinance No. 94-4 (3295 : Residential Permit Parking Program Overview)

MAR 22 1994 ITEM 4 . 4

*Council*  
*Ken*

*raig*  
MAR 4 1994

## LAW OFFICES

BERGER, KAHN, SHAFTON, MOSS,  
FIGLER, SIMON & GLADSTONE

A PROFESSIONAL CORPORATION

JAMBOREE CENTER

2 PARK PLAZA, SUITE 650

IRVINE, CALIFORNIA 92714-8516

MAILING ADDRESS

P. O. BOX 10694

IRVINE, CALIFORNIA 92713-9496

(714) 474-1880

TELECOPIER (714) 474-7265

March 10, 1994

DOUGLAS C. BERARD  
OLIVIA D. BISSELL  
STEPHAN S. COHN  
ROBERT J. ENDERS, JR.  
PAUL F. FIGLER  
STEVEN H. GENTRY  
LEON J. GLADSTONE  
WILLIAM J. GLAZER  
DIANA F. GRILLI  
JAMES F. HENSHALL, JR.  
CHARLES H. KAHN  
GARY H. KLEIN  
JUNE E. KREISEL  
LANCE A. LABELLE  
ALAN H. LAZAR  
MELODY B. MOSLEY  
JON MOSS

PATRICK E. NAUGHTON  
ROBERT W. NELMS  
TIMOTHY A. NICHOLSON  
TERESA RANSON PONDER  
DOUGLAS B. POWRIE  
ERIC N. RIEZMAN  
BETH S. SCHIRALLI  
LORI D. SEROTA  
ANTHONY E. SHAFTON  
MARTINA A. SILAS  
CRAIG S. SIMON  
SHERMAN M. SPITZ  
JEFFREY A. SWEDO  
ROGER M. VOSSBURG  
BRUCE M. WARREN  
KENNETH S. WOLF

MICHAEL J. AIKEN  
DALE A. AMATO  
SHIREEN O. BANKI  
LAURA FARREL BUCHER  
PATRICIA J. CAMPBELL  
TIMOTHY J. CHAPMAN  
TERESA R. CORDOVA  
RENEE C. D'AGOSTINO  
SAMUEL M. DANKIN  
DAVID B. EZRA  
GARY GANCHROW  
THOMAS F. HALL  
ERIC S. JOHNSON  
SUSANNE BERRY JOHNSON  
ANN K. JOHNSTON  
RICHARD O. KNAPP  
JOSEPH P. KOENIG  
STEPHEN H. KUKTA  
NANCY S. LAMBRECHT

CATHERINE K. LATempa  
TRACEY L. LOWRY  
CAROLYN A. MATHEWS  
ROBERT W. MEHR  
HILLARY S. MEISELS  
G. ARTHUR MENESES  
MARGARET R. MIGLIETTA  
SHERILYN LEARNED O'DELL  
BETH A. PALMER  
JILL K. PETERSON  
DIANE E. POWRIE  
MARK M. SENIOR  
STEVEN H. SILVERMAN  
JEFFREY M. SPURLOCK  
ROBERTA S. TAYLOR  
SARA SCHWAB TRASK  
SHERYL A. WEINBERGER  
MICHAEL P. WIPPLER

OF COUNSEL  
PAUL S. BERGER  
JAMES B. KRUG  
KENJI MACHIDA, P.C.  
MEMBER CALIFORNIA  
NEW YORK BARS

Honorable Mayor  
City Council Members  
CITY OF LAGUNA HILLS  
25201 Paseo de Alicia  
Suite 150  
Laguna Hills, CA 92653

Re: Issues of Parking Along Rapid Falls Drive and  
Adjacent Areas Relating to Cabot Park

Dear Mayor and City Council Members:

At the February 16, 1994 Traffic Commission Meeting, a recommendation was approved that a no parking zone be extended on the south side of Rapid Falls Road from Cabot Road to Lost Trail Drive. Additionally, it was recommended that permit parking be utilized on the north side of Rapid Falls Road in this area.

Because the western extensions of these zones fail to take into consideration the close proximity of available parking available on Lost Trail Drive and on Rapid Falls Road to the west of Lost Trail Drive, I respectfully request that the Traffic Commission's recommendation be adopted, with the modification that the no parking and permit zones be extended 500 feet further west (uphill) on Rapid Falls Road, and that permit parking be extended one-quarter mile south on both sides of Lost Trail Drive. This modification to the Traffic Commission's recommendation should adequately protect residents who live in the buffer areas along the corner of Lost Trail Drive and Rapid Falls Road, together with

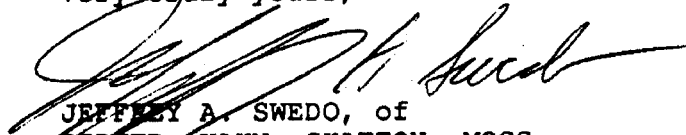
860-50

February 17, 1994  
Page 2

the residents who live south of Rapid Falls Road along Lost Trail Drive.

Thank you for your consideration of this request.

Very truly yours,



JEFFREY A. SWEDO, of  
BERGER, KAHN, SHAFTON, MOSS,  
FIGLER, SIMON & GLADSTONE  
A Professional Corporation

JAS:ceb  
cc: Ken Rosenfeld, City Engineer  
Chair, Traffic Commission  
City Clerk

BUS/S&E/LH/PRKNG PRBLM(2)ceb

Attachment: Laguna Hills Ordinance No. 94-4 (3295 : Residential Permit Parking Program Overview)

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**CITY OF LAGUNA HILLS, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
MARCH 8, 1994**

---

*The motion carried by the following vote:*

AYES: Council Members Carruth, Lautenschleger, Songstad,  
Mayor Pro Tempore Bressette, and Mayor Scott  
NOES: None  
ABSENT: None

**7.3 City Engineer**

**A. ~~ESTABLISHMENT OF RESIDENTIAL PERMIT PARKING CODE AND~~  
~~CONSIDERATION OF PERMIT PARKING AND NO PARKING ZONES IN THE~~  
~~VICINITY OF CABOT PARK (0860-50)~~**

*City Engineer Rosenfield reported that approval for the development of Cabot Park included conditions directing the Traffic Commission to review issues related to parking restrictions, as well as considering permit parking. The Traffic Commission considered parking issues for the Park on two different occasions, with property owners who could be affected invited to the meeting. The Traffic Commission recommended the City Council establish a no parking anytime zone on the south side of Rapid Falls Road from Cabot Road to Lost Trail Drive; the adoption of a permit parking code; and the establishment of a permit parking zone in the area of the park if a problem was generated by the park usage. With regard to the permit parking code, the Traffic Commission recommended the following provisions be included: a 2/3 majority vote of properties within the proposed area to establish a permit parking zone, issuance of one resident permit per registered vehicle, four guest permits per property, annual permits for service personnel, and special event permits with no fee for initial permit issuance to residents and a replacement fee for lost permits. Staff recommended the City Council adopt an Ordinance establishing the framework for a Residential Permit Parking Program and thereafter staff conduct a poll of residents in the area of Cabot Park to determine their desire for permit parking.*

**IT WAS MOVED BY COUNCILMAN LAUTENSCHLEGER, SECONDED  
BY COUNCILWOMAN CARRUTH, TO INTRODUCE AN ORDINANCE  
OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING A  
RESIDENTIAL PERMIT PARKING PROGRAM.**

**CITY OF LAGUNA HILLS, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
MARCH 8, 1994**

*The motion carried by the following vote:*

AYES: Council Members Carruth, Lautenschleger, Songstad,  
Mayor Pro Tempore Bressette, and Mayor Scott  
NOES: None  
ABSENT: None

**B. RESIDENTIAL STREET TRAFFIC CONTROLS (MACKENZIE STREET)  
(860-50)**

*City Engineer Rosenfield reported over the last one and one half years the City Council and Traffic Commission have been working on various traffic concerns of residents using traditional traffic techniques. Concerns with speed and volume of traffic on Mackenzie Street had been raised repeatedly. The City Council directed staff to evaluate alternative means to control traffic on Mackenzie and other streets. The report regarding residential street traffic controls was prepared and was presented to the City Council to review and approve and to provide direction to staff as to those types of controls which would be acceptable for use in the City. Mr. Rosenfield discussed the various controls outlined in the report. Concern was expressed with use of novelty signs, angled parking in a residential area, and traffic circles.*

**IT WAS MOVED BY MAYOR PRO TEMPORE BRESSETTE,  
SECONDED BY COUNCILWOMAN CARRUTH, TO APPROVE THE  
RESIDENTIAL STREET TRAFFIC CONTROLS REPORT.**

*The motion carried by the following vote:*

AYES: Council Members Carruth, Lautenschleger, Songstad,  
Mayor Pro Tempore Bressette, and Mayor Scott  
NOES: None  
ABSENT: None

**7.4 Parks and Recreation Director**

**A. VOLUNTEER CONNECTION DAY (0130-10/0220-45)**

*Director of Parks and Recreation Lewis reported staff, members of the community, and representatives from various agencies were preparing for Volunteer Connection Day to be held April 23, 1994. The report provided a more specific outline of the objectives and logistics related to the disaster/emergency preparedness theme for this year's Volunteer*

# CITY OF LAGUNA HILLS

## AGENDA REPORT ENGINEERING DEPARTMENT

---

**ISSUE:**      **ESTABLISHMENT OF RESIDENTIAL PERMIT PARKING CODE AND  
CONSIDERATION OF PERMIT PARKING AND NO PARKING ZONES IN THE  
VICINITY OF CABOT PARK**

---

**SUMMARY:**

*The approval of the development of Cabot Park was conditioned to consider the establishment of a Residential Permit Parking Area on the residential streets in the vicinity of the park along with certain specified no parking zones. The Orange County Code does not establish the procedures for a Residential Permit Parking Area. The City Traffic Commission has considered the development of a Residential Permit Parking Code after due consideration for the comments made by the residents in the area of Cabot Park. An Ordinance is proposed to be adopted by the City Council to establish the procedures for a Residential Permit Parking Program. Thereafter, its potential application to the residential streets in the vicinity of Cabot Park will be considered.*

**BACKGROUND:**

*The City Council approval of the development of Cabot Park included several Conditions of Approval, attached. Three of these Conditions of Approval were forwarded to the City Traffic Commission for consideration and included the potential establishment of no parking and restricted parking zones in the vicinity of the park site. These matters were presented to, and discussed by, the Traffic Commission at their meetings of January 19, 1994, and February 16, 1994, as shown on the attached Traffic Engineer's reports.*

*The Orange County Code does not establish a procedure to designate and enforce a Residential Permit Parking Area. Accordingly, staff requested that the Traffic Commission consider under what conditions such an area would be designated. And, given that this issue began out of the development of the Cabot Park, all of the property owners that conceivably would be affected by either a no parking or a residential permit parking zone, were requested to attend and comment upon these matters at the Traffic Commission meeting of February 16, 1994. The potential area affected by parking restrictions and a sample of the letter sent to the residents in the vicinity of Cabot Park are attached hereto.*

---

**RECOMMENDATION: THAT THE CITY COUNCIL INTRODUCE AN ORDINANCE ENTITLED  
"AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING A  
RESIDENTIAL PERMIT PARKING PROGRAM."**

---

MAR 08 1994 ITEM

7.3A

**Agenda Report**  
**Residential Permit Parking**  
**Page 2**

Approximately 67 residential property owners were invited to attend the Traffic Commission meeting to comment upon the proposed parking restrictions in the area of Cabot Park. A few residents addressed the Commission with their suggestions and 15 properties were represented by petitions submitted to the Commission. All of the residents that spoke on this matter and submitted the petitions were in favor of the establishment of a no parking zone on the southside of Rapid Falls Road and the establishment of a residential permit parking on Sundowner Lane, Lone Acres Lane, the northerly side of Rapid Falls Road, and for a portion of Lost Trail Drive.

The Traffic Commission made the following recommendation, "Motion was made by Commissioner Thorpe, seconded by Commissioner Greco, to recommend to the City Council the establishment of a no parking anytime zone on the southside of Rapid Falls Road from Cabot Road to Lost Trail Drive; 2) the adoption of a permit parking code to include the provisions of a) a 2/3 majority vote of properties within the proposed area to establish a permit parking zone, b) the issuance of one resident permit per registered vehicle, four guest permits per property, annual permits for service personnel, and special event permits; c) no fee for initial permit issuance to residents with a replacement fee for lost permits; and, 3) establishment of a permit parking zone in the cabot park area, as defined, if a parking problem is generated by the park usage." Vote was unanimous with Commissioners Bivens and Greener absent.

Prior to the City Council taking a position on the establishment of no parking zones or Residential Permit Parking Areas, staff proposes that the City Council adopt an Ordinance which establishes the framework for Residential Permit Parking Program. Thereafter, staff will poll the residents in the area of Cabot Park to determine their desire for a Residential Permit Parking Area and return this matter to the City Council for further consideration.

**FISCAL IMPACT:**

The potential fiscal impact of a Residential Permit Parking Program will be dependent upon the specific locations and extent of the Program. In the case of the area around Cabot Park, the cost is estimated to be \$3,500.00.

---

**RECOMMENDATION: THAT THE CITY COUNCIL INTRODUCE AN ORDINANCE ENTITLED "AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING A RESIDENTIAL PERMIT PARKING PROGRAM."**

---

**ATTACHMENTS:**

Conditions of Approval  
 Traffic Commission Reports dated January 19, 1994 and February 16, 1994  
 Sample Letter  
 Map  
 Ordinance

akrm.12

**EXHIBIT A**  
**CONDITIONS OF APPROVAL**

1. Prior to the issuance of certificates of use and occupancy, the City shall consider a proposal to install "No Parking" signs on Cabot Road adjacent to Rapid Falls Park.
2. Prior to the issuance of certificates of use and occupancy, the City's Traffic Commission shall consider a proposal to restrict parking on the northerly side of Rapid Falls Road, on Sundowner Drive, and on Lone Acres Lane through a permit parking process. The establishment of permit parking zones shall involve the canvassing of nearby property owners who would be affected by the proposed restrictions to gain their concurrence to establish permit parking zones as contrasted with unrestricted parking or totally restricted parking. If the majority of affected property owners concur with the establishment of permit parking zones, then such zones shall be established prior to the issuance of a certificate of use and occupancy for the park.
3. Prior to the issuance of certificates of use and occupancy, the City's Traffic Commission shall consider a proposal to prohibit parking on the southerly side of Rapid Falls Road. Such a prohibition of parking shall involve the canvassing of property owners near the park who would be affected by the proposed prohibition to gain their concurrence to prohibit parking on the southerly side of Rapid Falls Road as contrasted with restricted parking or permitted parking. If the majority of affected property owners concur with the proposal to prohibit parking on said roadway, then "No Parking" signs shall be installed prior to the issuance of a certificate of use and occupancy for the park.
4. There will be no lights for evening games at the park other than security lighting.
5. Prior to issuance of certificates of use and occupancy, the Parks and Recreation Commission will consider the issue of opening day ceremonies and regional playoff games.

MAR 08 1994 ITEM 7.3A  
FEB 10 1994 ITEM 2  
JAN 19 1994 ITEM 5.2

**CITY OF LAGUNA HILLS**  
**TRAFFIC COMMISSION**  
**AGENDA REPORT**  
**TRAFFIC ENGINEER DEPARTMENT**

**ISSUE:** **CONSIDERATION FOR A NO PARKING ZONE ON THE SOUTHSIDE OF RAPID FALLS ROAD FROM LOST TRAIL DRIVE TO CABOT ROAD AND A PERMIT PARKING AREA FOR THE NORTHSIDE OF RAPID FALLS ROAD, SUNDOWNER DRIVE, AND LONE ACRES LANE.**

**SUMMARY:**

*The subject proposed parking restrictions are to be considered in accordance with the development of Cabot Park at the intersection of Rapid Falls Road and Cabot Road. Per the direction from the Traffic Commission at your meeting of January 19, 1994, residents in the vicinity of the park were invited to attend this meeting and make comment upon the desirability of the parking restrictions. Once the type and extent of the parking restriction are defined, then a consensus of the residents will be sought prior to implementation of the control.*

**BACKGROUND:**

*As indicated on the attached copy of the City Traffic Engineer's staff report to the Traffic Commission for your meeting of January 19, 1994, the approval of the development of the Cabot Park included Conditions of Approval by the City Council which directed the Traffic Commission to consider the implementation of the subject parking restrictions. The location, type, extent, and implementation of these parking restrictions were not defined by the City Council and, given that the City Council also directed that a consensus of the residents be gained for implementation of the controls, the residents in the area, as shown on the attached map, have been invited to attend this meeting and make comment to the Traffic Commission on these factors.*

*As currently envisioned by staff, in the vicinity of the Cabot Park, parking would be restricted on Cabot Road in front of the park and along the southside of Rapid Falls Road between Lost Trail Drive and Cabot Road. The parking lot provided on the grounds of the park, 90 spaces, is anticipated to be adequate for the park users and the parking restrictions in the vicinity of the park are not anticipated to adversely affect its use. If these no parking zones are installed, then, without the implementation of parking restrictions on the northside of Rapid Falls Road, on Sundowner Drive, and on Lone Acres*  
*Continued on Next Page...*

**RECOMMENDATION: THAT THE TRAFFIC COMMISSION TAKE PUBLIC COMMENT AND DIRECT STAFF AS TO THE PARTICULARS OF THE PARKING RESTRICTIONS WHICH ARE DESIRED IN THE VICINITY OF CABOT PARK.**

**MAR 08 1994 ITEM 7, 3 A**

**FEB 16 1994 ITEM 5, 2**

*Agenda Report  
Consideration for Parking Restrictions  
in the Vicinity of Cabot Park  
Page 2*

*Lane, it could be expected that park users might park in front of residents in the vicinity for their own convenience. Given that this parking was considered undesirable by some residents, a permit parking zone is to be given consideration for those locations. As the City does not have a permit parking policy or procedure in place, direction from the Traffic Commission is desired to determine the particulars of such a program.*

**FISCAL IMPACT:**

*The fiscal impact of the implementation of a parking restriction program within the vicinity of Cabot Park will be determined following the selection of the types of parking restrictions.*

---

**RECOMMENDATION: THAT THE TRAFFIC COMMISSION TAKE PUBLIC COMMENT AND DIRECT STAFF AS TO THE PARTICULARS OF THE PARKING RESTRICTIONS WHICH ARE DESIRED IN THE VICINITY OF CABOT PARK.**

---

**ATTACHMENTS:**

*Letter to Residents/Map  
Traffic Commission Report of January 19, 1994*

860-50/tckm.5

MAR 08 1994 ITEM 7.3A  
FEB 16 1994 ITEM 5.2

**CITY OF LAGUNA HILLS**  
**TRAFFIC COMMISSION**  
**AGENDA REPORT**  
**TRAFFIC ENGINEER DEPARTMENT**

**ISSUE:** **CONSIDERATION OF A PROPOSAL TO ESTABLISH A NO PARKING ZONE ON SOUTHSIDE RAPID FALLS ROAD FROM LOST TRAIL DRIVE TO CABOT ROAD AND OF A PERMIT PARKING AREA FOR THE NORTHSIDE OF RAPID FALLS ROAD, SUNDOWNER DRIVE, AND LONE ACRES LANE.**

**SUMMARY:**

The City Council approval of the development of Cabot Park (formerly Rapid Falls Park) included several Conditions of Approval. Three of these Conditions of Approval relate to Traffic Commission considerations for no parking, restricted parking, or permit parking zones on the streets adjacent to and surrounding the park site. These conditions were established to respond to the resident concerns about overflow parking that they perceive could happen which would be adverse to their interest. Prior to taking Traffic Commission action on these items, it is appropriate to consider the policy issues related to a permit parking zone and then to invite the residents to attend a future Traffic Commission meeting to discuss the parking matters described herein.

**BACKGROUND:**

The City has undertaken the development of its first active recreational park known as Cabot Park which is located at the southwest corner of Rapid Falls Road and Cabot Road. The location of the park and adjacent streets are shown on the attached vicinity map. This park was approved for development after careful consideration by the City Council of the environmental conditions of the area and approval of an Environmental Impact Report. Testimony of some of the residents addressing the City Council during the approval process of the park related to concerns about the unwanted parking of vehicles on the adjacent streets. In response, the City Council directed that the site have a large capacity parking lot, 90 spaces, and that consideration be given for restricting parking on all or portions of Cabot Road, Rapid Falls Road, Sundowner Drive, and Lone Acres Lane. The specific Conditions of Approval are shown on the attached Exhibit A.

The parking restrictions are generally broken down into two areas, 1) a consideration for a no parking zone on Cabot Road in the vicinity of the park (without regard to specific resident concurrence) and 2) consideration for parking restrictions on the remainder of the streets after the Traffic Commission reviews the matter and concurrence is gained from the property owners for such restrictions. The latter item is further differentiated

Continued on Next Page...

**RECOMMENDATION:** THAT THE TRAFFIC COMMISSION CONSIDER THE TYPES AND LIMITS OF PARKING RESTRICTION AREAS IN THE VICINITY OF THE CABOT PARK AND ESTABLISH THE NEXT TRAFFIC COMMISSION MEETING AS THE OPPORTUNITY FOR THE RESIDENTS IN THE AREA TO BE INVITED TO AND ATTEND A DISCUSSION ON THIS MATTER.

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 Consideration of a Proposal to Establish  
 a No Parking Zone and a Permit Parking Area  
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between a consideration for a parking prohibition or restriction on the southerly side of Rapid Falls Road (from Lost Trail Drive to Cabot Road) and the establishment of a permit parking area or restricted parking area on the northside of Rapid Falls Road, on Sundowner Drive, and on Lone Acres Lane.

Prior to formally inviting the residents of these various streets to attend and comment upon this issue at a future Traffic Commissioner meeting, it is appropriate for the Traffic Commission to consider the policy issues relating to a permit parking zone. On many previous occasions, the Traffic Commission has reviewed and made recommendations upon no parking or no stopping zones on various streets. However, a permit parking zone would be the first one established within the City of Laguna Hills and there are some parameters to be defined for such a zone. Ultimately, it is expected that it will be necessary to establish an ordinance which authorizes permit parking zones and their enforcement.

A neighboring community has a residential permit parking program and an excerpt of their city code is attached for your information. Staff has identified four general areas for the Traffic Commission to review and comment upon which would include 1) establishing what percentage approval of the property owners constitutes "concurrence of the majority" (i.e., 50% plus one, 2/3, or other) 2) how many permanent permits will be provided per residents, guests permits, and allowance for special events, 3) the establishment of a fee for initial or replacement of the permits, and 4) the limits of the area to be designated to permit parking. While the answer to some of these questions will result from the input received from the property owners, it is reasonable for the Traffic Commission to consider the limits on these various items.

City staff will present a further discussion of these items and the options to be considered by the Traffic Commission and the Traffic Commission will be requested to establish a meeting at which the residents in the area will be invited to attend and express their opinions on these matters.

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**RECOMMENDATION: THAT THE TRAFFIC COMMISSION CONSIDER THE TYPES AND LIMITS OF PARKING RESTRICTION AREAS IN THE VICINITY OF THE CABOT PARK AND ESTABLISH THE NEXT TRAFFIC COMMISSION MEETING AS THE OPPORTUNITY FOR THE RESIDENTS IN THE AREA TO BE INVITED TO AND ATTEND A DISCUSSION ON THIS MATTER.**

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**ATTACHMENTS:**

Conditions of Approval  
 Vicinity Map  
 Excerpt from City Code

860-50/tckm.2

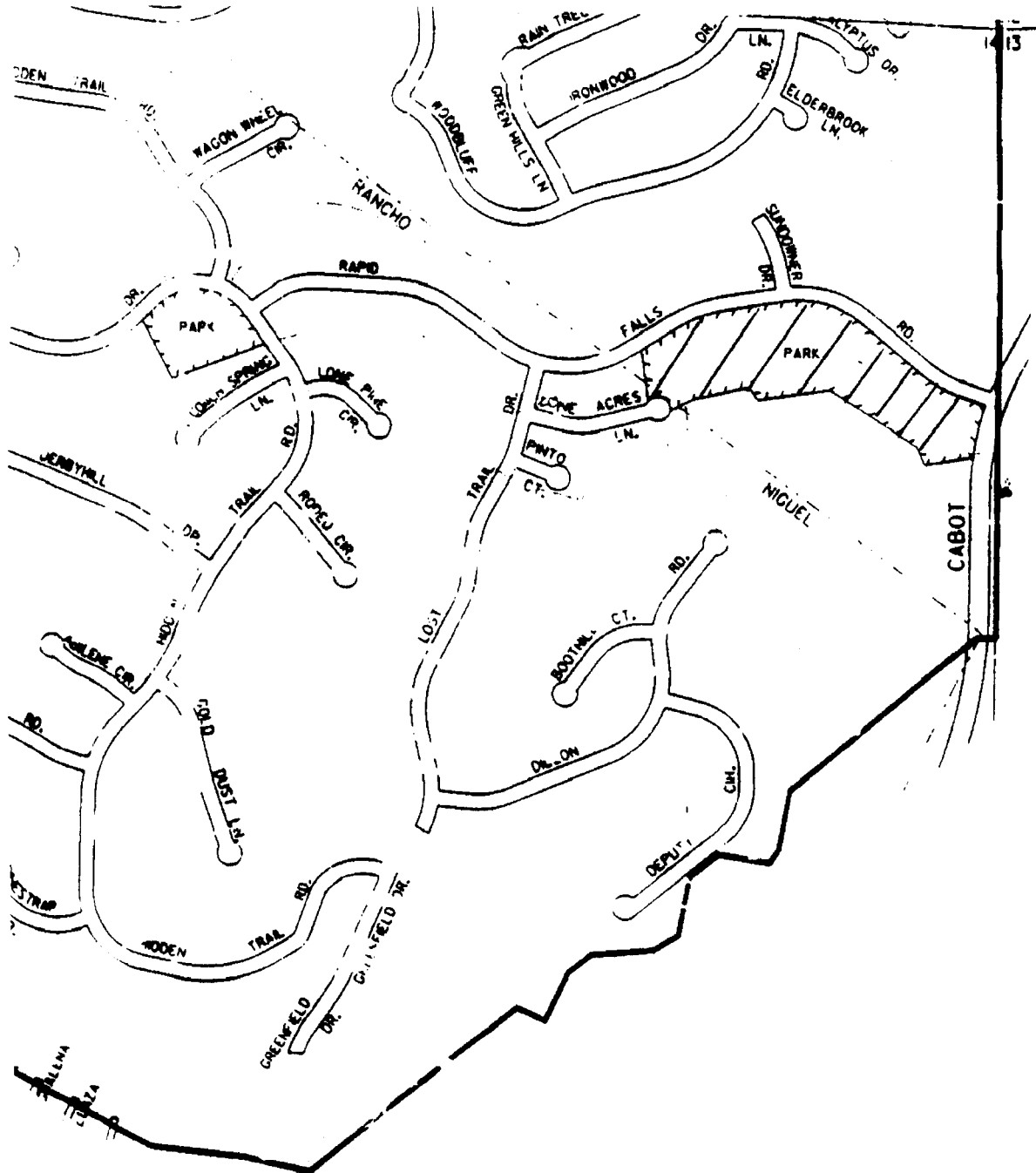
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**EXHIBIT A**  
**CONDITIONS OF APPROVAL**

1. ✓ Prior to the issuance of certificates of use and occupancy, the City shall consider a proposal to install "No Parking" signs on Cabot Road adjacent to Rapid Falls Park.
2. ✓ Prior to the issuance of certificates of use and occupancy, the City's Traffic Commission shall consider a proposal to restrict parking on the northerly side of Rapid Falls Road, on Sundowner Drive, and on Lone Acres Lane through a permit parking process. The establishment of permit parking zones shall involve the canvassing of nearby property owners who would be affected by the proposed restrictions to gain their concurrence to establish permit parking zones as contrasted with unrestricted parking or totally restricted parking. If the majority of affected property owners concur with the establishment of permit parking zones, then such zones shall be established prior to the issuance of a certificate of use and occupancy for the park.
3. ✓ Prior to the issuance of certificates of use and occupancy, the City's Traffic Commission shall consider a proposal to prohibit parking on the southerly side of Rapid Falls Road. Such a prohibition of parking shall involve the canvassing of property owners near the park who would be affected by the proposed prohibition to gain their concurrence to prohibit parking on the southerly side of Rapid Falls Road as contrasted with restricted parking or permitted parking. If the majority of affected property owners concur with the proposal to prohibit parking on said roadway, then "No Parking" signs shall be installed prior to the issuance of a certificate of use and occupancy for the park.
4. There will be no lights for evening games at the park other than security lighting.
5. Prior to issuance of certificates of use and occupancy, the Parks and Recreation Commission will consider the issue of opening day ceremonies and regional playoff games.

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VICINITY MAP



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## TRAFFIC ORDINANCES

§ 7-4-607

- (2) When such vehicles are parked in connection with, or in aid of the performance of a service to or on a property in the block in which such vehicle is parked; or
  - (3) To perform repairs of an emergency nature on the vehicle.
  - (d) No person shall park or leave standing upon any public street any recreational vehicle, house car, trailer coach, trailer attached to a motor vehicle, or any other similar type of vehicle between the hours of 2:00 a.m. and 6:00 a.m. except as follows:
    - (1) Upon a public street adjacent to property when the purpose of the vehicle being parked at that location is for the loading or unloading of persons and/or property, or when the vehicle is parked in connection with, or in aid of the performance of a service to or on the property, or the occupants of the vehicle are visiting the property. The duration of such parking shall not exceed three days or any portion thereof, out of any consecutive seven-day period.
    - (2) Such a vehicle or attached trailer may be parked upon a public street along any portion of the frontage of a property when the address of the property is stated on the registration for the vehicle or trailer. The duration of such parking shall not exceed three days, or any portion thereof, out of any consecutive seven-day period.
- (Ord. No. 90-11, § 6, 3-6-90; Ord. No. 93-61, § 1, 4-6-93)

**Sec. 7-4-607. Residential permit parking.**

(a) *Purpose.* Pursuant to the review and approval of a requested permit parking program by the city traffic commission as well as the city council, the purpose of the city residential permit parking program is to regulate and manage residential curb parking problems. Those problems must substantially interfere with the normal and expected use of available public street parking spaces at regular daily or weekly intervals.

b. *Definitions.* For purposes of this section:

- 1. *Director* means the director of public works of the city

- (2) *District* means an area established by resolution of the city council pursuant to this section.
- (3) *Guest* means any person visiting or intending to visit a person residing in a permit parking district.
- (4) *Block* means both sides of a street lying between two intersecting streets without interruption by any other intersecting street on either side.
- (5) *Street* means both sides of a street defined by logical limits which may span one or more blocks.
- (6) *Residential area* is defined per the definition of residence district in Vehicle Code § 515.
- (7) *Nonresidential user* means the owner or tenant in possession of any property in a permit parking designated area which is not used for residential purpose, and the officers, employees, agents, licensees and invitees thereof.

(c) *Designation of permit parking areas.* Following review and recommendation by the city traffic commission, the city council may establish permit parking by resolution. Any such resolution shall designate the boundaries of the permit parking district, the streets or the individual block designations. It shall specify the nature of the parking limitations which apply within the designated areas.

(d) *Procedures.* The resolution specified in subsection (c) of this section may provide that parking restrictions imposed pursuant to this section shall apply to the designated permit parking area only after a petition signed by the owners of 67 percent or more of the residential lots abutting the on-street parking spaces of the subject restrictions have filed a petition with the traffic commission expressing their desire for such parking restrictions. The city clerk shall determine the adequacy of the petition in accordance with the following standards:

- 1. In the case of a property owned by the co-owners, the signature of any one co-owner on the petition shall be sufficient

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## LAGUNA NIGUEL MUNICIPAL CODE

- (2) In the case of a property owned by a partnership, the signature of any general partner on the petition shall be sufficient.
- (3) Ownership shall be determined by reference to the latest available tax assessment roll, or by such proof of subsequent acquisition of title as may be provided to the director by the owner.
- (e) *Signs and notices.* Upon the establishment of a permit parking designation, the director shall cause appropriate signs to be erected in the entrances of a district, street or block indicating thereon the parking limitation applicable to the area and the exemption therefrom of vehicles with permits. In addition, the director shall send notification of the permit parking designation and regulations to all recorded homeowners' associations within the area.
- (f) *Issuance of permits.* Applications to park within a residential permit parking designated area may be made by any resident or any eligible nonresidential user residing or working within such area who is licensed to drive a vehicle. Such applications shall be the sole responsibility of the user and filed with the director or his designated representatives. Unless otherwise prescribed by the resolution establishing the district, each household will receive one permanent decal per registered vehicle. Any permit decal issued by the city pursuant to this section shall be valid only so long as the person to whom the permit is issued owns the vehicle and controls the property which ownership or control qualified the person to obtain the permit. Any replacement due to damage of the permit or purchase of a new vehicle is the responsibility of the user.
- (g) *Guest parking permits.* Unless otherwise prescribed in the resolution establishing a residential parking permit area, each residential unit shall be entitled to receive three mirror-type guest parking permits from the director. Upon application, residents may receive additional permits as needed for special occasions (placards).
- (h) *Display of permits (decal).* The city will provide each type of permit.
- (1) A parking permit decal issued pursuant to this section, other than a guest parking permit, shall be permanently affixed to the left inside rear window of the vehicle for which it was issued.
- (2) Guest parking permits shall be displayed by hanging the permit from the rear view mirror.
- (3) Placards shall be displayed in left front portion of the dashboard, face up.
- (i) *Exempt vehicles.* The following vehicles are exempt from parking restrictions applicable to any parking permit designated area:
- (1) Repair, maintenance, refuse collection, utility, fuel, delivery and service vehicles being used in the course of business.
  - (2) Vehicles owned or operated by any government agency, or contractor of a government agency, being used in the course of business.
  - (3) Emergency life support and health care vehicles owned or operated by any governmental agency, being used in the course of business.
- (j) *Authority of director.* The director is authorized to establish rules and procedures and to produce signs, forms and other materials necessary or appropriate to implement the provisions of this section.
- (k) *Permit fees.* The city council may, by resolution, establish fees for permit applications under this or other future permit parking programs.
- (l) *Removal of permit parking restrictions.*
- (1) The city council, pursuant to a recommendation of the traffic commission, may, by resolution, terminate and dissolve any previously established permit parking designation. The director shall remove parking restriction signs in accordance with any such resolution.
  - (2) Permit parking restrictions imposed shall be ended with a petition so requesting and signed by the owners of 67 percent of the residential lots abutting such block. Upon his determination that the petition is adequate in accordance with the standards set

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forth in this section, the director should remove parking restriction signs from such block.

(m) *Enforcement and penalties.*

- 1) Unless exempted by the provisions of this section, no person shall stand or park a motor vehicle in any permit parking designated area in violation of any parking restrictions established pursuant to this section.
  - 2) It shall be unlawful for any person holding a permit to transfer such a permit to a vehicle not registered for such permit. No person shall copy, produce and otherwise counterfeit a residential or guest parking permit issued pursuant to the permit parking program. The director shall be empowered to cancel or revoke any permit which is utilized for a vehicle not registered pursuant to this section.
  - 3) It shall be unlawful for any person to falsely represent himself as eligible for a parking permit or furnish false information to the director or his representatives in an application for a parking permit.
  - 4) Violation of any provision of this section shall be an infraction. The penalty for a first and subsequent conviction shall be assessed according to the uniform bail schedule that is in force at the time of the violation applicable to South Orange County.
- (Ord. No. 90-11, § 6, 3-6-90; Ord. No. 91-47, § 1, 10-1-91)

**Secs. 7-4-608-7-4-699. Reserved.**

## ARTICLE 7. VEHICLE SIZE, WEIGHT AND LOAD

### Sec. 7-4-700. Weight restrictions.

The city council may set varying weight limits on certain bridges or roadways when such a restriction is in the interest of the safety of the motoring public.

(Ord. No. 90-11, § 6, 3-6-90)

### Sec. 7-4-701. Permit for variation from limitations.

(a) *Issuance.* The director is authorized to issue permits for variations from the size, weight and load limitations set forth in Vehicle Code § 35000 et seq. Such authorization shall be exercised in accordance with the guidelines and restrictions set forth in Vehicle Code § 35780 et seq.

(b) *Fee.* An administration fee for permits issued for a vehicle or combination of vehicles under the provisions of this section shall be established by resolution of the city council.

(c) *Security.* The director may require such undertaking or security as he deems necessary to protect the highways, streets and bridges from injury, or to provide indemnity for any injury resulting from the operation of the vehicle.

(Ord. No. 90-11, § 6, 3-6-90)

### Sec. 7-4-702. Moving of buildings or other structures.

(a) *Minimum manpower.* It shall be unlawful for any building or structure 20 feet or more in width to be moved over, upon, along or across any highway, street, alley or way unless the contractor so moving the building shall have not less than five persons engaged in the moving operations, comprised as follows:

- (1) A foreman.
- (2) A truck driver.
- (3) A person on the building to handle wire clearances.
- (4) Two flagmen, with one flagman to be at least 300 feet ahead of the building or structure, and the other flagman to follow the building or structure at a distance sufficient to give adequate warning to approaching traffic. The flagmen shall carry the signals required by law.

(b) *Relocation permit required.* When any building is to be moved, the permit shall not be issued unless a relocation permit, issued pursuant to division 1 of title 8, has been obtained for the relocation of the building or structure.

(Ord. No. 90-11, § 6, 3-6-90)

Cross reference: Relocated buildings code, § 8-1-189

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Secs. 7-4-703—7-4-799. Reserved.

**ARTICLE 8. ABANDONED, WRECKED,  
DISMANTLED OR INOPERATIVE  
VEHICLES\*****Sec. 7-4-800. Purpose and scope of article.**

In addition to other statutory authority for the removal of vehicles from public or private property and in accordance with the authority granted by the state under Vehicle Code § 22669 to remove abandoned, wrecked, dismantled or inoperative vehicles or parts thereof as public nuisances, the city council hereby makes the following findings and declarations. The accumulation and storage of abandoned, wrecked, dismantled or inoperative vehicles or parts thereof on private or public property, not including highways and streets, is hereby found to create a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to constitute an attractive nuisance creating a hazard to health and safety for minors, to create a harborage for rodents and insects and to be injurious to health, safety and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled or inoperative vehicle or parts thereof on private or public property, not including highways and streets, except as expressly permitted in this article, is hereby declared to constitute a public nuisance, which may be abated as such in accordance with the provisions of this article.

(Ord. No. 90-11, § 6, 3-6-90)

**Sec. 7-4-801. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Owner of the land* means the owner of the land on which the vehicle, or parts thereof, is located, as shown on the last equalized assessment roll.

\*Cross references—Health and sanitation, tit. 6, public safety, tit. 11

*Owner of the vehicle* means the last registered owner and legal owner of record.

(Ord. No. 90-11, § 6, 3-6-90)

Cross reference—Definitions generally, § 1-1-18.

**Sec. 7-4-802. Exemptions from article.**

(a) This article is not applicable to:

- (1) A vehicle, or parts thereof, which is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property; or
- (2) A vehicle, or parts thereof, which is stored or parked in a lawful manner on private property in connection with the business of a licensed dismantler, licensed vehicle dealer or junk dealer, or when such storage or parking is necessary to the operation of a lawfully conducted business or commercial enterprise.

(b) Nothing in this section shall authorize the maintenance of a public or private nuisance as defined under provisions of law other than this article.

(Ord. No. 90-11, § 6, 3-6-90)

**Sec. 7-4-803. Additional remedies.**

This article is not the exclusive regulation of abandoned, wrecked, dismantled or inoperative vehicles within the city. It shall supplement and be in addition to the other regulatory codes, statutes and ordinances heretofore or hereafter enacted by the city, the county, the state, or any other legal entity or agency having jurisdiction.

(Ord. No. 90-11, § 6, 3-6-90)

**Sec. 7-4-804. Administration and enforcement of article.**

Except as otherwise provided in this article, the provisions of this article shall be administered and enforced by the chief of police. In the enforcement of this article such officer and his regularly salaried fulltime deputies may enter upon private or public property to examine a vehicle or parts

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February 3, 1994

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**SUBJECT: Invitation to Attend a Traffic Commission Meeting to Review Possible Implementation of Parking Restrictions on Portions of Rapid Falls Road, Sundowner Lane, and Lone Acres Lane**

Dear Resident:

You are invited to attend and make comment at the next City of Laguna Hills Traffic Commission meeting regarding parking issues in the area of Cabot Park and the potential establishment of no parking zones, or permit parking zones, on portions of the above mentioned streets. This meeting will take place on Wednesday, February 16, 1994, at 7:00 p.m., at the City Hall Council Chambers located at 25201 Paseo de Alicia, #150, Laguna Hills, Ca.

This meeting is being called because the City Council, as part of the approval process of Cabot Park, conditioned the site development with five Conditions of Approval as shown on the attached Exhibit A. The first three conditions relate to parking restrictions in your neighborhood and your opinions are sought as to the limits and type of parking restrictions to be implemented. If you cannot attend the meeting, your written or telephone comments (707-2651) are welcomed.

Following completion of this Traffic Commission meeting, and advisement to the City Council of the results thereof, a formal polling of the neighborhood will take place to seek a consensus on the desire for, type of, and extent of parking restrictions on the streets.

Very truly yours,

Kenneth H. Rosenfield, P.E.  
City Engineer

Enclosure: Conditions of Approval

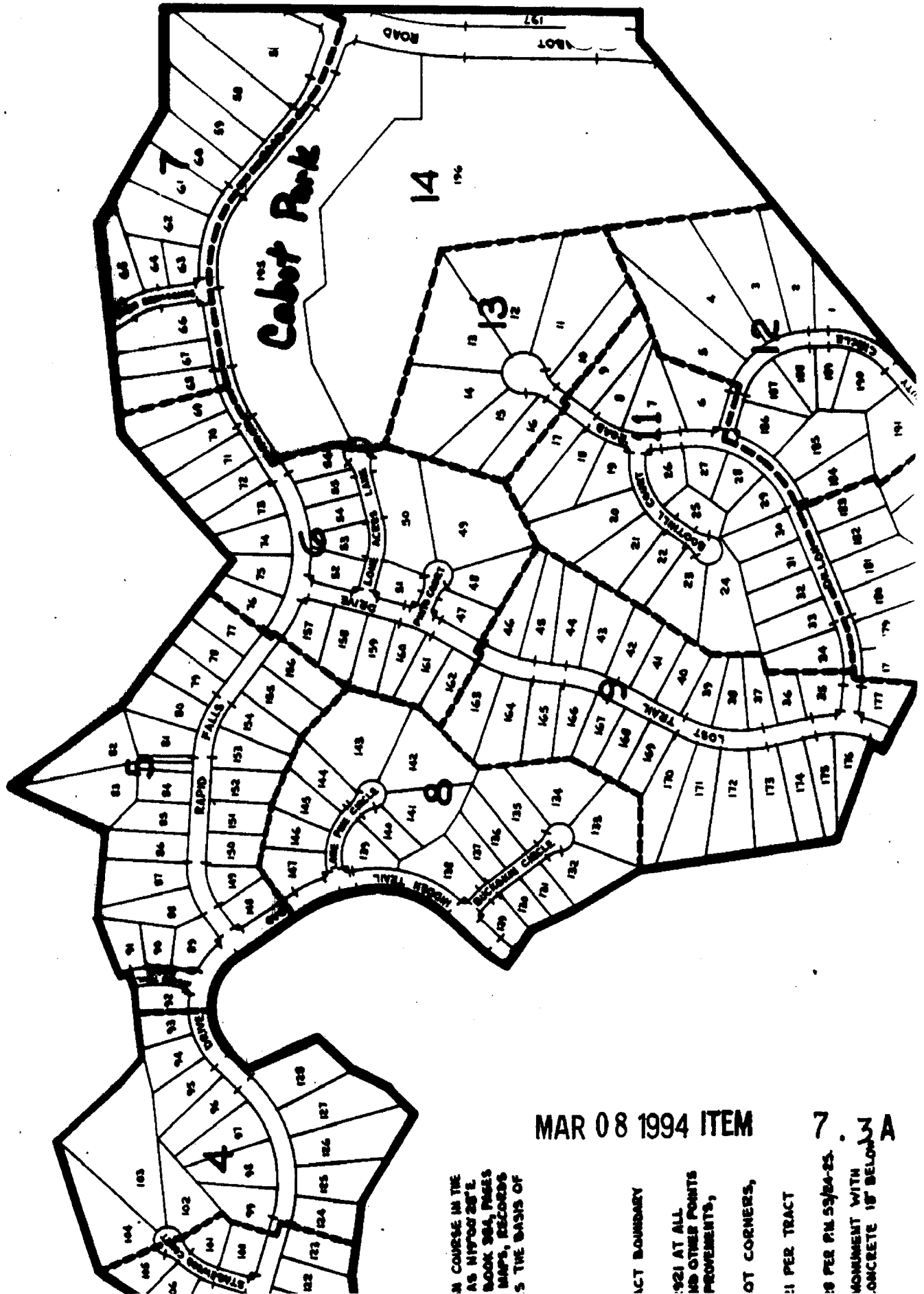
860-50/parking.let

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FEB 16 1994 ITEM 5.2

Attachment: Laguna Hills Ordinance No. 94-4 (3295 : Residential Permit Parking Program Overview)

FEB 16 1994 ITEM 5 . 2

THE INFORMATION CONTAINED HEREIN IS UNCLASSIFIED, UNREVIEWED, UNCLASSIFIED.  
 FRANK W. RICHARDSON  
 MAY, 1979  
 CONSOLIDATED, INC.



MAR 08 1994 ITEM

7.3A

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**CITY OF LAGUNA HILLS****MEMORANDUM**

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**DATE:** March 7, 1994  
**TO:** Council Members  
**FROM:** Mary A. Carlson, City Clerk *mac*  
**SUBJECT:** Correction to Permit Parking Program Ordinance, Item 7.3A

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*Note the corrections to Section 9 on the attached page 2 of the Ordinance to establish a Residential Permit Parking Program, Item 7.3A on the March 8, 1994, City Council Agenda. Please replace the existing page with the attached page and consider the corrected page in approving introduction of the Ordinance.*

MAC

Attachment

cc: City Manager  
City Attorney  
Director of Administrative Services  
City Engineer

0860-50\MAC\AGENDAS\PARKPER.MEM

Attachment: Laguna Hills Ordinance No. 94-4 (3295 : Residential Permit Parking Program Overview)

**MAR 08 1994 ITEM**

**7.3A**

**SECTION 7. Guest Parking Permits.** Unless otherwise prescribed in the Resolution establishing a Residential Permit Parking Area, each residential property shall be entitled to receive four guest parking permit placards from the City Engineer upon application. Guest parking permit placards shall require annual renewal. Upon application, residents may receive additional guest permit placards for one day special events as approved by the City Engineer.

**SECTION 8. Display of Permit Decals and Placards.** A permit parking decal issued pursuant to this Section, other than a guest parking placard, shall be permanently affixed to the left inside rear window of the vehicle for which it was issued. Guest or special event parking permit placards shall be displayed on the dashboard immediately above the steering wheel of the vehicle. Permits issued pursuant to this Ordinance are not transferrable.

**SECTION 9. Enforcement.** Except as otherwise provided in this Section, it shall be unlawful for any person to stand or park any vehicle on any street, or portion thereof, established as a Residential Permit Parking Area by Resolution of the City Council during all or certain hours as provided by signs giving notice of said restriction. The City Engineer shall cause appropriate signs to be erected at the entrance of a Residential Permit Parking Area and at intermediate locations as deemed necessary by the City Engineer. No person shall copy, produce, and or otherwise counterfeit a residential or guest parking permit decal or placard issued pursuant to this Section. It shall be unlawful for any person to falsely represent him or herself as eligible for a parking permit or furnish false information to the City Engineer, or his representatives, in an application for a parking permit decal or placard. Violation of any provision of this Section shall be an infraction.

**SECTION 10. Exempt Vehicles.** The following vehicles are exempt from parking restrictions applicable to any Residential Permit Parking Area: 1) vehicles owned or operated by any government agency, or contractor of a government agency, being used in the course of business; 2) refuse collection, utility, or other public agency service vehicles being used in the course of business; 3) any authorized emergency vehicle as defined in the California Vehicle Code when such vehicle is responding to an emergency.

**SECTION 11. Removal of Residential Permit Parking Area.** The City Council may, by Resolution, terminate and dissolve any previously established Residential Permit Parking Area. Such termination may be considered following receipt of a petition signed by residents of 67% or more of the residential property abutting a Residential Permit Parking Area. The City Engineer shall remove permit parking signs in accordance with any such Resolution.

**SECTION 12.** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsection, subdivision, sentence, clause, phrase, or portions thereof be declared invalid or unconstitutional.

## CITY OF LAGUNA HILLS PERMIT PARKING DISTRICTS

### **Cabot Park Neighborhood- Resolution No. 94-06-14-5**

1. Resolution No. 94-06-14-5 established a No Parking Anytime Zone on Rapid Falls Road, southside only, from Cabot Road to Lost Trail Drive.

**No Parking Anytime**

2. Resolution No. 94-06-14-5 also established a Residential Permit Parking Only Zone on (1) Pinto Court; (2) Lone Acres Lane; (3) Lost Trail Drive, from address 27391 (approximately two lots southerly of Pinto Court) to Rapid Falls Road; (4) Rapid Falls Road, from Cabot Road to address 25641 on the north side and 25622 on the south side of the street (approximately two lots westerly of Lost Trail Drive); and (5) Sundowner Drive.

**Permit Parking 24hrs a day.**

### **Christina Court Neighborhood Resolution No. 2015-08-25-2**

Resolution No. 2015-08-25-2 established a Residential Permit Parking Area and a No Parking Zone during days and hours of street sweeping along the streets of (1) Cresta Court; (2) Creekview Drive; (3) Woodcreek Drive; (4) Southhampton Court; (5) Christina Court; and (6) Avenida de la Carlota south of Los Alisos Boulevard.

**Permit Parking 24hrs a day.**

### **Gordon Road Resolution No. 2007-04-10-3**

1. Resolution No. 2007-04-10-3 established a No Parking Anytime Zone; (1) on the westerly side of Sierra Bonita Drive from Aliso Hills Drive to 30 feet southerly thereof and on the easterly side of Sierra Bonita Drive from La Cienega Street to Aliso Hills Drive; and (2) northerly side of La Cienega Street from Sierra Bonita Drive to 25 feet easterly thereof.

**No Parking Anytime**

2. Resolution No. 2007-04-10-3 established a Permit Parking Only Zone on the northerly and southerly sides of Gordon Road from 60 feet to 370 feet easterly of Moulton Parkway.

**Permit Parking 24hrs a day.**

### **Indian Hill Lane Resolution No. 2009-04-14-2**

A Residential Permit Parking Area consisting of no street parking anytime on the West side of Indian Hill Lane from 425-895ft southerly of Laguna Hills Drive without a parking permit is hereby established on certain streets in the Sheep Hills Park Area southerly of Laguna Hills Drive, specifically consisting of the following streets: (1) Indian Hill Lane West side from 425-895ft southerly of Laguna Hills Drive.

**Permit Parking 24hrs a day.**

### **Laguna Hills Drive Resolution No. 2005-07-12-2**

Resolution No. 2005-07-12-2 established a Permit Parking Only Zone and No Overnight Parking from 10:00 p.m. to 6:00 a.m. on the northerly side of Laguna Hills Drive from 200 feet to 1,000 feet westerly of Paseo de Valencia.

**Permit Parking Only 6:01 a.m. to 9:59 p.m.**

**No Parking 10:00 p.m. to 6:00 a.m**

### **Lomas Laguna Neighborhood Resolution No. 2022-02-08-1**

Resolution No. 2022-02-08-1 established a Residential Permit Parking Area consisting of no overnight street parking between the hours of 10:00 p.m. to 6:00 a.m. without a parking permit on streets in the Lomas Laguna Residential Neighborhood south of Alicia Parkway, specifically consisting of the following streets: (1) Ramona Street; (2) Yolanda Street; (3) Amalia Street; (4) Carmel Street; (5) Eva Street; (6) Lupita Street; (7) Patricia Street; (8) Rosa Street; (9) Andrea Street and (10) a segment of Louisa Street defined as beginning 700 feet westerly of the centerline of Moulton Parkway to the end of the cul de sac.

**Permit Parking 10:00 p.m. to 6:00 a.m.**

### **Ridgefield Neighborhood Resolution No. 2021-04-13-3**

Resolution No. 2021-04-13-3 established a Residential Permit Parking Area and a No Parking Zone during the days and hours of street sweeping, consisting of no overnight street parking between the hours of 10:00 p.m. and 6:00 a.m. without a parking permit on certain streets in the Ridgefield Residential Neighborhood south of Aliso Hills Drive, specifically consisting of the following streets: (1) Sierra Bonita Drive, (2) La Cienega Street, (3) Los Cerros Drive, and (4) Rio Grande Avenue.

**Permit Parking 10:00 p.m. to 6:00 a.m.**

### **Stockport Park Neighborhood (1/3) Resolution No. 2022-05-24-2**

Resolution No. 2022-05-24-2 established a Residential Permit Parking Area and No Parking Zone during the days and hours of street sweeping consisting of no overnight street parking between the hours of 10:00 p.m. and 6:00 a.m. without a parking permit on certain streets in the Stockport Park Residential Neighborhood northerly of Alicia Parkway, specifically consisting of the following streets: (1) Woolwich Street, and (2) Southport Street.

**Permit Parking 10:00 p.m. to 6:00 a.m.**

**Stockport Park (2/3) Resolution No. 98-12-08-3**

1. Resolution No. 98-12-08-3 Established a No Overnight Parking Restriction 10:00 p.m. to 6:00 a.m. on the northerly side of Stockport Street between Wilkes Place and approximately 230 feet westerly thereof, along the frontage of Stockport Park.

**No Parking 10:00 p.m. to 6:00 a.m.**

2. Resolution No. 98-12-08-3 also established a Residential Permit Parking Zone on Stockport Street from Wilkes Place to the westerly barricade end at address 25002 Stockport Street, except for the frontage of northerly side of Stockport Street along Stockport Park.

**Permit Parking 24hrs a day.**

**Stockport Park (3/3) Resolution No. 2001-04-10-3**

1. Resolution No. 2001-04-10-3 established a No Overnight Parking Zone from 10:00 p.m. to 6:00 a.m. on the westerly side of Wilkes Place from Woolwich Street to Beckenham Street.

**No Parking 10:00 p.m. to 6:00 a.m.**

2. Resolution No. 2001-04-10-3 established a Residential Permit Parking Zone on the easterly side of Wilkes Place from Woolwich Street to Beckenham Street.

**Permit Parking 24hrs a day.**

## ORDINANCE NO. 3173

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY  
OF FULLERTON, CALIFORNIA, AMENDING CHAPTER  
8.44.230 TO TITLE 8 (TRAFFIC) OF THE FULLERTON  
MUNICIPAL CODE PERTAINING TO RESIDENTIAL  
PERMIT PARKING

THE CITY COUNCIL OF THE CITY OF FULLERTON HEREBY  
RESOLVES AS FOLLOWS:

1. That Section 8.44.230 of the Fullerton Municipal Code pertaining to Residential Permit Parking in the City of Fullerton, is hereby amended as follows:

Section 8.44.230 Resident Permit Parking on Designated Streets

A. Parking by Permit Only.

Except as otherwise provided in this section, it shall be unlawful for any person to stand or park any vehicle on any street or portion thereof so restricted by resolution of the City Council to permit parking only during all or certain portions of the day provided signs giving notice of said restriction have been posted, unless a parking permit issued by the City is displayed on the vehicle as provided for in this section.

This restriction shall not apply to any authorized emergency vehicle, City or Government vehicle, public utility vehicle or service vehicle when used for official business or performing a private service on said permitted street, or to any vehicle used for the collection or delivery of United States Mail.

B. Issuance of Permits.

The City Treasurer, or such other person as authorized by the City Council, shall, upon application and payment of the designated fee established by resolution of the City Council, issue a parking permit for any non-commercial passenger vehicle or pick-up truck owned and registered to any resident of a single-family property adjacent to any street restricted to permit parking. The applicant shall be issued parking permits in accordance with Council approved Residential Permit Parking Procedures and Guidelines for Selected Streets. Commercial, recreational, inoperative, or unregistered vehicles are prohibited from acquiring and/or utilizing Residential Parking Permit(s).

C. Application for Permit.

To obtain a residential parking permit, the applicant shall furnish their full name, home address, day & evening phone numbers, and proof of residence.

Parking permits may be issued online or through the City's Utility Services Division for first year applicants and/or renewals as permitted.

D. Display of Permits.

1. Parking permits shall be a "hanger" type placard supplied by the City and hung from the rear view mirror at all times when the guest's vehicle is parked on a street within the permit parking area.
2. In the event there is no rear view mirror, the hanger shall be placed within view behind front windshield on the driver's side of the vehicle.

E. Duration of Permits.

All parking permits issued by the City pursuant to this section shall be valid for the one year period from January 1st through December 31st of each year. Permits for the following year shall be issued in December of each year.

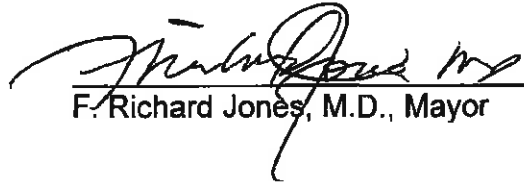
F. Violations.

1. Parking a vehicle in violation of this section shall be an infraction. All persons designated by the Chief of Police are authorized and empowered to remove or cause to be removed all vehicles parked on a street contrary to the provisions of this section, and to tow and store the vehicles. The owner or operator of any such vehicle shall be liable for reasonable towing and storage charges.
2. It shall be a violation of this section for any person falsely to represent himself as eligible for a resident parking permit or to furnish false information in an application therefore; to do so is sufficient grounds for revocation of all permits issued to the associated address.
3. It shall be a violation of this section for any person holding a resident parking permit issued pursuant to this section to allow the use of or display of such permit on a vehicle other than that for which the permit was issued. Any person who so uses or displays a resident parking permit on a vehicle other than that for which it was issued is likewise guilty of a violation of the section. In such a situation, the permit shall be considered invalid and the owner of said vehicle subject to a citation.

4. It shall be a violation of this section for any person to copy, produce, or otherwise bring into existence a facsimile or counterfeit resident parking permit or guest parking permit. Any person who knowingly uses or displays a facsimile or counterfeit parking permit, with intent to evade prohibitions or limitations on parking in a designated permit parking area is likewise guilty of a violation of this section and an infraction. In such a situation, the City shall revoke the resident's privilege to obtain parking permit(s) in the future.

Nothing contained in this section shall be deemed to authorize vehicle parking contrary to Section 8.44.080 of this code pertaining to "Early Morning Parking" or at any other location or at any time otherwise prohibited by any other provision of law.

ADOPTED BY THE FULLERTON CITY COUNCIL on November 15,  
2011.

  
F. Richard Jones, M.D., Mayor

ATTEST:

  
Lucinda Williams, City Clerk

November 21, 2011  
Date

City of Fullerton  
ORDINANCE CERTIFICATION

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE    ) SS  
CITY OF FULLERTON    )

ORDINANCE NO. 3173

I, Lucinda Williams, City Clerk and ex-officio Clerk of the City Council of the City of Fullerton, California, hereby certifies that the whole number of the members of the City Council of the City of Fullerton is five; and that the above and foregoing **Ordinance No. 3173** had first reading by title only and introduction at the **November 1, 2011** regular City Council meeting and adopted at the **November 15, 2011** regular City Council meeting by the following vote:

|                           |                                        |
|---------------------------|----------------------------------------|
| COUNCIL MEMBER AYES:      | Jones, Bankhead, Quirk-Silva, McKinley |
| COUNCIL MEMBER NOES:      | Whitaker                               |
| COUNCIL MEMBER ABSTAINED: | None                                   |
| COUNCIL MEMBER ABSENT:    | None                                   |

  
\_\_\_\_\_  
Lucinda Williams, MMC  
City Clerk



## Resident Permit Parking Conditions as they pertain to Section 8.44.230 of the Fullerton Municipal Code

### Issuance of Permits.

Permits are issued for non-commercial passenger vehicles or pick-up trucks owned and registered to approved single-family properties. Commercial, recreational, inoperative, or unregistered vehicles are prohibited from acquiring and/or utilizing Residential Parking Permits. Property owners are responsible for all permits assigned to their residency, including those to tenants. Additional resident permits will not be issued as a result of tenant failure to return permit(s) to the property owner until the next annual renewal period. All parking permits issued by the City pursuant to this section shall be valid for the one year period from January 1st through December 31st of each year. Permits for the following year shall be issued in December of each year.

### Display of Permits.

Parking permits shall be a "hanger" type placard supplied by the City and hung from the rear view mirror at all times when the guest's vehicle is parked on a street within the permit parking area. In the event there is no rear view mirror, the hanger shall be placed within view behind front windshield on the driver's side of the vehicle. The City does not have a "forgiveness" clause in its enforcement policy. Should a resident or guest forget to display or improperly display the appropriate resident or guest permit as required, a citation may be issued.

### Enforcement and Administrative Regulations

Parking a vehicle in violation of the following shall be an infraction. **It shall be a violation of this section for any person to allow the use of said permit(s) for parking on other approved streets not associated with the intended use at assigned address.** It shall be a violation of this section for any person falsely to represent himself as eligible for a resident parking permit or to furnish false information in an application therefore. It shall be a violation of this section for any person holding a resident parking permit issued pursuant to this section to sell said permit. In such a situation, the permit shall be considered invalid and the owner of said vehicle subject to a citation. It shall be a violation of this section for any person to copy, produce, or otherwise bring into existence a facsimile or counterfeit resident parking permit. Any person who knowingly uses or displays a facsimile or counterfeit parking permit, with intent to evade prohibitions or limitations on parking in a designated permit parking area is likewise guilty of a violation of this section and an infraction. In any such situation, the City may revoke the resident's privilege to obtain parking permit(s) in the future. It should also be noted that the Chief of Police, or authorized and empowered, may remove or cause to be removed all vehicles parked on a street contrary to the provisions of this section, and to tow and store the vehicles. The owner or operator of any such vehicle shall be liable for reasonable towing and storage charges.

I \_\_\_\_\_ who reside at \_\_\_\_\_ herby  
(Applicant's Printed Name) (Address)

state that I understand and agree to the conditions listed above in the use of City  
parking permits.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)



**CITY OF FULLERTON**  
**"Resident Only Permit Parking"**

Name of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please Print)

Address: \_\_\_\_\_ Primary Residence: ☐ Rental: ☐

Proof of Residence ( Tax Bill, Water Bill, Drivers License, Vehicle Registration ): ☐

Daytime Phone # \_\_\_\_\_ Evening Phone # \_\_\_\_\_

**Annual Issuance Fee:** **\$ 10.00**

**Parking Permits Issued:** ☐ x \$2.00 = \$ \_\_\_\_\_  
(Max. 5 per year)

**Total =** \$ \_\_\_\_\_

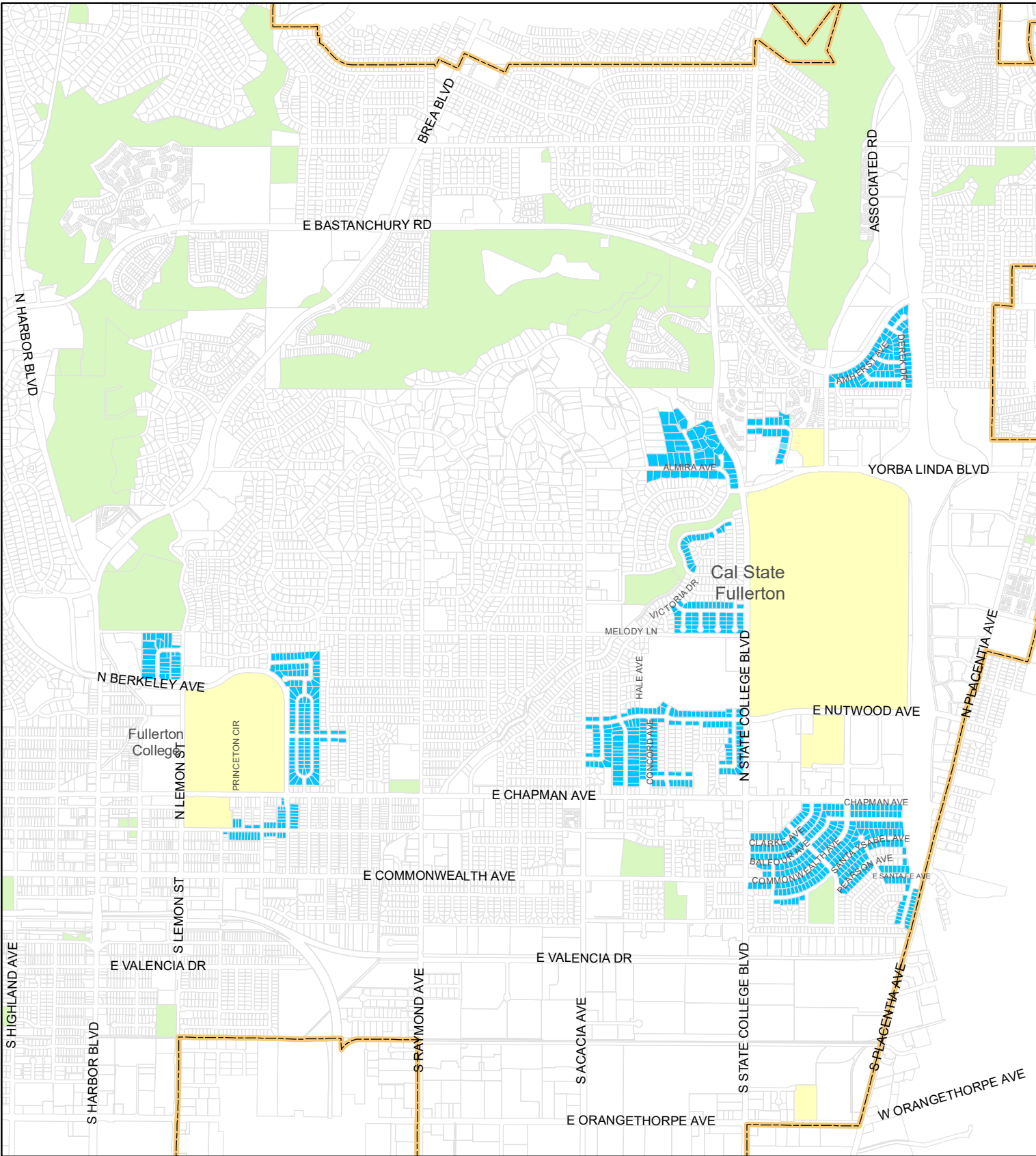
| Official Use Only |       |
|-------------------|-------|
| <b>Permit No.</b> |       |
| 1.                | _____ |
| 2.                | _____ |
| 3.                | _____ |
| 4.                | _____ |
| 5.                | _____ |

.....  
Do Not Write Below Line – Official City Use Only

Attachment: Fullerton Parking Permit Information (3295 : Residential Permit Parking Program Overview)



# Permit Parking in East Fullerton



Attachment: Fullerton Permit Parking Map (3295 : Residential Permit Parking Program Overview)

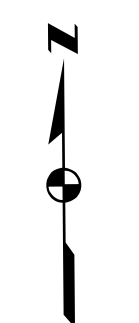


0 0.125 0.25 0.5 Miles

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- City Bound
- Permit Park
- College

# SELECT STREET EXEMPTION MAP



■ FULLERTON, TOP STORIES

# Fullerton to Temporarily OK Overnight Street Parking

BY SPENCER CUSTODIO

Published Mar 31, 2017 Updated Dec 8, 2020

Why you can trust Voice of OC

Fullerton officials plan to temporarily stop enforcing a 47-year-old ban on overnight parking along city streets while a more permanent solution to the lack of space is developed.

“I feel like the law where they get tickets just for parking on the street is, in a way, criminalizing poverty,” Stone Peterson, an apartment resident in an area with a shortage of parking spaces told the city council March 21.

He said many city residents are forced to live in higher density housing because of economics, which leads to more cars.

Insufficient overnight street parking has become an increasing problem in recent years, particularly in the southern sections of the city where there are concentrations of apartment complexes.

The city council decided to address the issue in two steps.

First, on a 3-2 vote, the council directed city staff to begin work on temporarily ending enforcement of a citywide law that bars parking on streets between 2 a.m. and 5 a.m.

The citywide moratorium on enforcing the ban is scheduled for a full council vote at Tuesday’s meeting.

Currently, those who don’t have other overnight parking alternatives must either wake up and move their car or face a \$35 parking ticket. If someone has five outstanding parking tickets, their car can be towed and they will be charged \$200 by Fullerton, on top of the impound fees each tow company charges.

“That’s really sad. That’s really unfortunate that you’re dealing with that,” Councilman Greg Sebourn told tenants during council deliberations. “You’re already in a tough spot and you get nickel and dimed with these tickets.”

Separately, the council unanimously voted March 21 to form a subcommittee of the Traffic and Circulation Committee (TCC) that will seek permanent solutions to the parking problems that plague older neighborhoods around the city.

The lack of overnight street parking is particularly acute in neighborhoods with high numbers of apartment complexes.

But more than 20 homeowners, mostly from areas that already are exempt from the parking ban, opposed temporarily lifting it before an overall solution is developed.

The homeowners in neighborhoods where the overnight parking ban already has been lifted complained of trash littering the streets and lawns in front of their houses, including condoms, drug paraphernalia, liquor bottles, baby diapers and fast food bags.

“They’re (apartment tenants) drinking out in public,” homeowner Robert Savage said. “This is ridiculous.”

“They actually change their kids (diapers) and throw the poop into our grass for us to clean up!” said Caroly Goodwin. “We’ve asked for help, I don’t know how many times. Don’t you see? With us paying our property taxes ... we’re helping you guys (councilmembers) keep your jobs that you’re in.”

Goodwin said apartment tenants even stole sprinklers from home lawns.

Bryan Lisnick said the apartments near his neighborhood are starting to drag the area down because people are parking in front of his place early in the morning and hanging out, drinking and listening to loud music.

“They’re sitting in their car smoking something,” Lisnick said. “Maybe they’re smoking a little marijuana, maybe they’re smoking Winstons, maybe they’re smoking some crack — I don’t know ... I don’t feel safe.”

Only a handful of tenants showed up to speak. All of them said they understand homeowners’ concerns, but are stuck without parking.

“It’s just a very bad issue,” Rudy Varelal said. “I feel for the homeowners, but there’s not enough parking.

Councilman Jesus Silva addressed homeowners' trash concerns and said that, unfortunately, litter will happen regardless of the early morning parking ban.

"Bullshit," was loudly muttered by someone in the audience immediately after Silva's remark.

"I can see both sides and it's a tough one," Silva said.

However, Councilman Doug Chaffee said he was ready to permanently end the early morning parking ban and cited legal concerns.

"I'm very surprised the American Civil Liberties Union hasn't sued the city over this," Chaffee said. "It clearly discriminates against tenants."

He also cited a 2005 city ordinance that forbids using apartment garages for storage.

"Well, that is a discrimination against tenants. If that is the law, then the same would apply for homeowners," Chaffee said. "I do favor simply repealing the ordinance."

"You know what Mr. Chaffee? How about we all leave our trash cans out on the street!" interjected Goodwin immediately after Chaffee's comments.

"We'll have no shouting from the audience. Sit down — please — or you will be removed," Mayor Bruce Whitaker told the angry resident.

The meeting continued without further incident.

Whitaker said he is concerned with the "musical chairs activity" of the apartment tenants parking situation in areas that don't have an exemption.

"The one thing that is clear to me is that we'll need to become decisive soon."

The council previously created a patchwork series of exemptions to the parking ban in neighborhoods, throughout the city. That approach eased overnight parking problems in about three neighborhoods a year, according to the meeting agenda documents.

The latest series of exemptions stemmed from an apartment tenant's [emotional plea](#) to the council last October that she was overburdened with parking tickets.

Sebourn, who voted against temporarily lifting the overnight parking ban citywide, suggested the city instead do it just in older neighborhoods. His proposal failed to gain any support.

"I think that we need to have a plan in place before we change the law," said Councilwoman Jennifer Fitzgerald, who also voted against temporarily lifting the ban citywide. She suggested the council continue lifting the overnight parking ban on an area-by-area basis until there's some type of city consensus.

Meanwhile, the 1970 overnight parking ban causes complaints, appeals and requests every year for exemptions.

According to staff reports, the Public Works Department spends about 15 hours per month on in-person or phone complaints. They handle on average about four to six complaints per week; however, during heavy enforcement, that number can bump up to four to six complaints per day.

The Code Enforcement division spends approximately two hours and 25 minutes per case and handles 110 cases per year, on average. That's nearly 266 hours spent every year handling complaints that deal with cars blocking driveways or sidewalks, garages not being used for parking, lawn parking and cones placed in streets to save spaces. The division does not handle overnight parking complaints.

According to the study, Fullerton Police get an average of 100 calls a month from residents who want the ban enforced in their neighborhoods.

The department also spends three and a half hours a day either dealing with in-person or phone call complaints about the parking rule.

They also average 300 appeals a month that a police lieutenant spends one to three hours on for each appeal filed.

*Spencer Custodio is a Voice of OC intern. He can be reached at [spencercustodio@gmail.com](mailto:spencercustodio@gmail.com).*

Public Works (<https://www.santa-ana.org/departments/public-works/>) / Permit parking

|                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Public Works counter appointments ( <a href="https://www.santa-ana.org/public-works-counter-appointments/">https://www.santa-ana.org/public-works-counter-appointments/</a> )                                                              |
| Public Works frequently asked questions ( <a href="https://www.santa-ana.org/public-works-frequently-asked-questions/">https://www.santa-ana.org/public-works-frequently-asked-questions/</a> )                                            |
| Trash and recycling ( <a href="https://www.santa-ana.org/trash-recycling/">https://www.santa-ana.org/trash-recycling/</a> )                                                                                                                |
| Santa Ana Green ( <a href="https://www.santa-ana.org/santa-ana-green/">https://www.santa-ana.org/santa-ana-green/</a> )                                                                                                                    |
| Water services ( <a href="https://www.santa-ana.org/water-services/">https://www.santa-ana.org/water-services/</a> )                                                                                                                       |
| Sewer services ( <a href="https://www.santa-ana.org/sewer-services/">https://www.santa-ana.org/sewer-services/</a> )                                                                                                                       |
| Stormwater program ( <a href="https://www.santa-ana.org/stormwater-management/">https://www.santa-ana.org/stormwater-management/</a> )                                                                                                     |
| Streets, sidewalks, and curbs ( <a href="https://www.santa-ana.org/streets-sidewalks-curbs/">https://www.santa-ana.org/streets-sidewalks-curbs/</a> )                                                                                      |
| Projects and CIP ( <a href="https://www.santa-ana.org/public-works-projects/">https://www.santa-ana.org/public-works-projects/</a> )                                                                                                       |
| Plan checking, permitting, and mapping ( <a href="https://www.santa-ana.org/plan-checking-permitting-mapping/">https://www.santa-ana.org/plan-checking-permitting-mapping/</a> )                                                           |
| Permit parking ( <a href="https://www.santa-ana.org/permit-parking/">https://www.santa-ana.org/permit-parking/</a> )                                                                                                                       |
| Santa Ana Parking Program ( <a href="https://www.santa-ana.org/my-residential-parking-santa-ana/">https://www.santa-ana.org/my-residential-parking-santa-ana/</a> )                                                                        |
| RV parking ( <a href="https://www.santa-ana.org/rv-parking/">https://www.santa-ana.org/rv-parking/</a> )                                                                                                                                   |
| Ceremonial Street Sign Topper ( <a href="https://www.santa-ana.org/ceremonial-street-sign-topper/">https://www.santa-ana.org/ceremonial-street-sign-topper/</a> )                                                                          |
| Santa Ana Vision Zero Plan ( <a href="https://www.santa-ana.org/vision-zero/">https://www.santa-ana.org/vision-zero/</a> )                                                                                                                 |
| Traffic signals and street lights ( <a href="https://www.santa-ana.org/traffic-signals-and-street-lights/">https://www.santa-ana.org/traffic-signals-and-street-lights/</a> )                                                              |
| Vehicle charging stations ( <a href="https://www.santa-ana.org/vehicle-charging-station-locations/">https://www.santa-ana.org/vehicle-charging-station-locations/</a> )                                                                    |
| Santa Ana Regional Transportation Center ( <a href="https://www.santa-ana.org/santa-ana-regional-transportation-center/">https://www.santa-ana.org/santa-ana-regional-transportation-center/</a> )                                         |
| Environmental and Transportation Advisory Commission ( <a href="https://www.santa-ana.org/environmental-and-transportation-advisory-commission-2/">https://www.santa-ana.org/environmental-and-transportation-advisory-commission-2/</a> ) |

# Permit parking



## City of Santa Ana Residential Permit Parking Flyer

(<https://www.santa-ana.org/documents/residential-permit-parking-program-2023/>)

## Program overview



To help provide adequate on-street parking for

residents, the City of Santa Ana's parking permit program establishes permit parking districts in residential areas and issues parking permits to allow only those vehicles with parking permits to park on the streets in that permit parking district.

## What is the purpose of permit parking?

The purpose of residential permit parking is to enhance the quality of life in the residential neighborhoods by reducing noise, parking congestion, traffic hazards and illegal activities. This is accomplished by limiting the number of street parked vehicles on a residential block within a permit parking district. Every effort is made to achieve this purpose with minimum impact on adjacent commercial establishments, residences, and institutions.

## What is a permit parking district?

A permit parking district is a geographic area of the City established by resolution by the City Council. The resolution designates the boundaries of the permit-parking district, specifies the parking limitations that apply within the district and the parking permit qualification process.

# How does a block qualify?

After a need for permit parking has been investigated and confirmed by the City, or an interest form is requested and fulfilled, permit parking may be put in on a block-by-block basis through a City supplied petition. For a petition to pass, at least 66% of the affected residential property owners must indicate their support for permit parking on their block. The City will determine the adequacy of the petition in accordance with the City Code. Ineligible properties typically do not have the permit parking restriction placed along their frontage.

# Who is eligible for permits?

Residents are typically eligible for permits if they live on a qualifying block and in either of the following:

1. Single-family homes: Up to three parking permits. 75 guest permits per year, per home.
2. Multi-family family homes with two to four units per parcel: 1 parking permit maximum per dwelling unit and no guest permits.

# How do I obtain permits?

1. The Public Works Agency requires eligible residents to provide legible photocopies of the following documents before permits are issued, all documents must match the eligible address and name on drivers license:
  - a) Valid driver's license (not expired).
  - b) Proof of address: grant deed, lease agreement or most current utility bill (gas, water or electric).
  - c) Vehicle registration (not expired) of each vehicle. If the vehicle is leased, then provide a copy of the lease instead of vehicle registration.
    - If the vehicle is a company vehicle, then each request will be considered on a case-by-case basis.
2. Resident and guest parking permits expire every two years on a common date within each parking district.
3. Residents are responsible for the renewal of their parking permits prior to expiration.
4. Each permit also has a unique identification number and has the license plate number of the vehicle written on it.
5. Before vehicles with permits are sold, residents are to remove and return the permit or provide a DMV stamped release of liability in order to purchase a new permit for another vehicle. OTHERWISE, DMV records will have to be checked through the Santa Ana Police Department. This process may take several days from the permit application.

6. Resident parking permit must be affixed to either the left side of rear bumper or lower left corner of the rear window of the vehicle for which it was issued.
7. Guest parking permits must be filled in ink by the resident and placed on the left-hand side of the dashboard. Each guest permit is valid until noon the following day. Each guest permit can only be used once and the date may NOT be changed. Not every district has guest permits. Only residents of single family homes are eligible for guest permits.
8. Resident parking permits are \$81.00 each for up to 2 years. (subject to change every fiscal year).
9. Permits are only required for street parked vehicles.
10. Permits are needed during holidays and city wide garage sale events.

## Where can I apply for permits?

Eligible residents may apply for parking permits between 8:00 a.m. to 3:00 p.m., Monday through Thursday and every other Friday at the following address:

City of Santa Ana  
Public Works Agency, M-43  
20 Civic Center Plaza  
Santa Ana, CA 92701

Appointments are recommended. To begin scheduling your appointment please visit <https://appointments.santa-ana.org/qmaticwebbooking/index.html#/> (<https://appointments.santa-ana.org/qmaticwebbooking/index.html#/>). Or you may request your permits by mail. If so, please send the required photocopies with a check payable to the City of Santa Ana to address shown above. Please include a brief note with your name and contact information

## Contact us

If you have any questions or would like to know if you are eligible for a permit, please contact Traffic Engineering:

### Parking Permit

**Phone:** [\(714\) 647-5623](tel:7146475623) (tel:7146475623).

**Email:** [PermitParking@santa-ana.org](mailto:PermitParking@santa-ana.org)

**Address:** 20 Civic Center Plaza M-43, Santa Ana, CA 92702

Monday-Thursday: 8:00 a.m. to 3:00 p.m.

Alternating Fridays: 8:00 a.m. to 3:00 p.m.

Saturday and Sunday: CLOSED

## Parking Enforcement

Phone: [\(714\) 834-4211 \(tel:7148344211\)](tel:7148344211)

♥ Helpful

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A Size

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[Frequently asked questions \(https://www.santa-ana.org/applicant-faq/\)](https://www.santa-ana.org/applicant-faq/)

[Get notified about new jobs \(https://www.governmentjobs.com/careers/santaana/jobInterestCards/categories\)](https://www.governmentjobs.com/careers/santaana/jobInterestCards/categories)

[Services \(https://www.santa-ana.org/services/\)](https://www.santa-ana.org/services/)

[Report an issue \(https://www.santa-ana.org/report-issue\)](https://www.santa-ana.org/report-issue)

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**§ 10.24.030 PERMIT REQUIRED FOR EXTENDED OVERNIGHT ON-STREET PARKING.**

A. No person shall stop, stand or park any vehicle on any street for a period of time longer than thirty (30) consecutive minutes between the hours of 2:00 a.m. and 6:00 a.m. of any day.

B. Any resident of the city may apply for an annual, temporary, or twenty-four (24) hour overnight parking permit, in accordance with the city *Overnight Parking Permit Policy and Procedure Manual*, as the same may be amended from time to time. Applicants for annual and temporary overnight parking permits shall be required to pay a nonrefundable administrative fee in an amount set by resolution of the City Council, a refundable deposit, and if found necessary by the permit officer, a bond or other security guaranteeing compliance with any conditions imposed in connection with the issuance of an annual permit shall also be required.

C. The provisions of paragraph A. above shall not apply to any vehicle bearing a valid annual, temporary or twenty-four (24) hour overnight parking permit provided the permittee is in compliance with all requirements necessary to the issuance and use of the permit.

D. It shall be unlawful for any person to affix an annual or temporary overnight parking permit to any vehicle other than that vehicle to which such permit was issued.

('61 Code, § 14.85) (Ord. 223, passed - - ; Am. Ord. 623, passed - - ; Am. Ord. 951, passed - - )

### Do I Have to Get a New Permit Every Year?

Brea overnight parking permits expire December 31<sup>st</sup> every year. Permits can be obtained online by visiting the city's website at [www.cityofbrea.net](http://www.cityofbrea.net). You save both time and money by using this option. As an annual program, new permits should be displayed in vehicles beginning January 1<sup>st</sup>.

### Can My Permit be Revoked?

Permits which have been issued can be revoked for failure to comply with the conditions and restrictions set forth in the Overnight Parking Permit Program.

Revoked permits shall be returned to Community Development Department, Building & Safety Division at 1 Civic Center Circle, Brea, CA 92821.

### Reporting Violations

To report a parking violation, contact the City of Brea Police Department dispatch at (714) 990-7911.

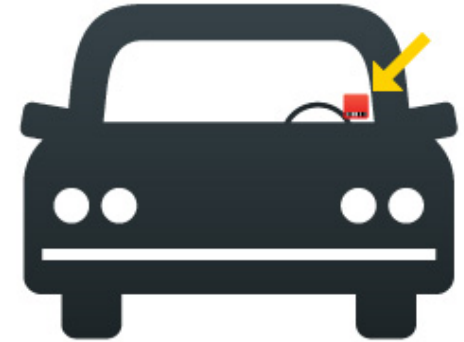
### Questions?

If you have any questions regarding this program, please call the Community Development Department at (714) 990-7689 or email [breaparkingpermits@cityofbrea.net](mailto:breaparkingpermits@cityofbrea.net)



Civic & Cultural Center  
1 Civic Center Circle, Brea, CA 92821

# Brea Overnight Parking Permit Program



### Why Do I Need a Parking Permit?

Overnight parking is not allowed on a residential street without a permit. According to the Brea Municipal Code Section 14.85, cars are allowed to park on the street for no more than 30 minutes between the hours of 2:00 a.m. and 6:00 a.m. everyday.

### What is the City of Brea's Overnight Parking Permit Program?

The Overnight Parking Permit Program was established to provide for cleaner, safer streets in Brea. Fewer cars on the streets makes for more efficient trash pickup, easier street sweeping, improved road repairs and faster access for emergency vehicles. There are three types of permits:

#### Annual/Monthly/Temporary Self-Issued

The most common type of permit is the **Annual permit** which is used to identify a vehicle which cannot park on private property due to a parking area which is not large enough to meet the long-term needs of the occupants. An Annual permit is required if there is inadequate parking available in your garage, carport or driveway.

The **Monthly permit** is used to identify a vehicle which cannot park on private property due to a temporary condition. One example is when your on-site parking is needed for the short-term storage of construction materials.

The **Temporary Self-Issued permit** is used to identify a vehicle which cannot park on private property due to a short-term condition. A few examples of short-term conditions would be out-of-town guests, temporary storage of construction materials or minor repairs to the

parking area. This permit is self-issued by the property owner and does not require prior approval by the City of Brea. In this case, simply write a note explaining the need for the overnight parking, include the name and address of the property owner, sign and date the note. Place it on the driver's side dashboard in a location visible from the outside. A template can also be downloaded from the city's website at [www.cityofbrea.net](http://www.cityofbrea.net)

**Note for Temporary Self-Issued Permits:** *A new permit is required each day. Permits cannot be used more than 7 consecutive days and no more than 14 total in a 60-day period.*

*All permit types do NOT exempt a vehicle from normal parking restrictions intended for public safety or street sweeping operations.*

*All efforts are appreciated to park in front of your residence to maintain neighborhood harmony.*

### Who Can Obtain a Permit?

To obtain a parking permit, an applicant shall comply with the following:

- The applicant must be of legal age to operate a motor vehicle and possess a valid California driver's license.
- Reside in the City of Brea.
- The vehicle must be registered to the address requesting the permit.
- The property must be within 100 feet from a public street on which parking is allowed.
- All on-site parking spaces must be utilized prior to parking permit issuance. Exception: in 2-car garages for single-family dwellings, one standard vehicle

space may be utilized for non-parking purposes.

### Parking Permit Fees

Applicants for Annual and Monthly overnight parking permits are required to pay a non-refundable administrative fee.

Annual or Replacement permit - \$35.00

*If applied for online - \$20.00 + \$1.00 (shipping)*

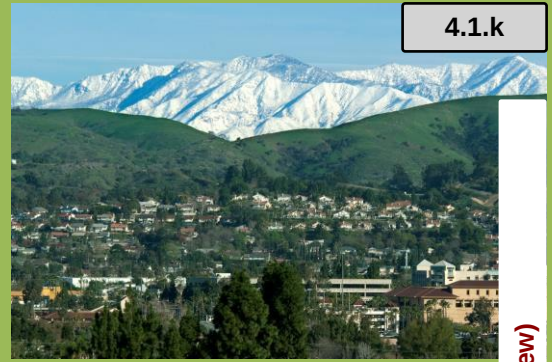
Monthly permit - \$5.00

Appeal process - \$30.00

### Permit Display Standards

The following restrictions have been established for the use and display of parking permits between the hours of 2:00 a.m. and 6:00 a.m. everyday.

- The permit has been designed to adhere to the inside of the driver's side windshield with the permit facing out.
- Do not cover or alter the permit.
- A vehicle using an overnight parking permit must park within 100 feet from the address where it is registered.
- The permit is transportable between vehicles that have been listed on the permit application.
- Do not display a permit which has expired or has been declared null and void, it may result in the vehicle's owner being cited for a parking violation or being prosecuted for a misdemeanor violation under Ordinance No. 951, Section 3b.
- Do not display permit on commercial or recreational vehicles.



# Overnight Parking Permit Policy and Procedure Manual



City of Brea



## **HISTORY**

In 1951, the Brea City Council took what many people would consider a bold step in an attempt to control the growing use of the automobile. By adopting Ordinance 223, the Council established a thirty-minute parking restriction for all vehicles between the hours of 2:00 a.m. and 4:00 a.m. (amended to 6:00 a.m. in 1977). Little information is available on the issues that developed causing the Council to adopt such a position relating to vehicle parking, but their impacts are being felt today.

By requiring vehicles to be off the street at night, vehicle owners are less likely to park them on the street during the day, partially from habit and partially due to the realization they will have to go out later in the evening and move them onto the property anyway. The result is fewer vehicles now block trash pick-ups, street sweeping, curbside address numbers, fire hydrants, mailboxes, street repair activities, visibility up and down the street, and other similar activities which take place near the street curb. This, in turn, allows faster trash pick-ups, cleaner streets, faster response by police, fire and paramedic units, less wear and tear on the streets, and fewer accidents and injuries from children darting out between cars or from vehicles trying to enter traffic from an obstructed driveway. Other less obvious and more localized benefits have also been realized in some neighborhoods. Those “someday to be restored” junk vehicles cannot proliferate to the point of occupying all of the available on-site parking. A vehicle-free street tends to enhance the aesthetic quality of a neighborhood street.

While a variety of benefits can be identified to support a prohibition of street parking, a number of other city regulations also create situations which do not allow the property to provide sufficient space to park all the vehicles under the control of the property owner. To address this problem, the City has developed a parking permit program which will provide some relief for those people caught between two sets of regulations, while not totally abandoning the benefits described above.

This policy manual represents the criteria established to ease the problems for those properties having more vehicles than on-site parking capacity, without creating a burden on an entire neighborhood. The criteria established by this manual shall be used to evaluate each permit application, and shall govern the continued validity of each permit once it has been issued.

## DEFINITIONS

The following definitions have been developed to help clarify the intentions of the Parking Permit Manual. These definitions shall apply only to this manual, and may not be consistent with similar definitions in other City regulations.

### **APPLICANT**

The person whose name appears as Applicant on the online Record. The applicant must be a resident of Brea, residing at the address shown on the application, be in legal possession of the vehicle(s) for which a permit is being requested, and be of legal age to operate the vehicle.

### **APPROVED VEHICLE**

Any non-commercial vehicle currently registered at the resident's Brea address, under the control of the property owner/tenant, in compliance with the most current California Vehicle Code requirements for operating on public streets, and have as its primary function the transportation of people from place to place. **Special Purpose Vehicles shall not be considered Approved Vehicles regardless of their level of compliance with this definition.**

### **COMMERCIAL VEHICLE**

Any vehicle classified by the State of California as a commercial vehicle in compliance with Cal. Vehicle Code § 260 and vehicles that have a gross vehicle weight of more than twelve thousand (12,000) pounds.

### **MULTIPLE FAMILY RESIDENCE**

One or more structures containing a total of at least two dwelling units on a parcel of land and which was designed for and intended for use by two or more families. Mobile Home Parks are regulated the same as multiple family residences for purposes of the parking permit program.

### **NEIGHBORHOOD**

All property within 100 feet of the property for which a permit has been issued.

### **NON-ACCESSIBLE PARKING SPACE**

Those parking spaces which were designed and intended for the parking of vehicles, but are not actually available for parking due to actions by the property owner/tenant. Typically these actions would include, among other things, the conversion of garage or carport space to other uses, use of the required garage space for storage of goods or materials, or the construction of permanent walls or fences across parking areas.

### **ON-SITE PARKING**

Any hard surface area of sufficient size to meet the criteria of a "parking space" and was originally designed and intended to be used for the parking of vehicles. This area must have direct hard surface access to a public way.

### **PARKING AREA**

Those hard surface areas including garages, carports, driveways, and parking pads designed and intended to be used as a place for parking vehicles.

**PARKING SPACE**

That portion of the parking area where a vehicle may be left standing for any period of time. The space shall be defined as an area three (3) feet wider than the widest vehicle dimension and three (3) feet longer than the vehicle's longest dimension. The dimension of an interior parking space for a standard vehicle shall be nine feet by nineteen feet.

**PERFORMANCE BOND**

A bond or cash deposit to ensure compliance with conditions and restrictions that have been attached to a permit. Failure to comply could result in the City placing a claim on the bond/deposit to recover costs for obtaining compliance.

**PERMIT OFFICER**

A member of the City staff designated to coordinate the day to day activities of the program.

**RECREATION VEHICLE**

Any vehicle which is designed for and intended to be used primarily for recreational purposes, including, but not limited to, such vehicles as motor homes, camping trailers, boats, all-terrain vehicles, aircraft or any type of vehicle designed for competitive racing.

**REGISTERED VEHICLE**

Any vehicle which is legally licensed by a governmental agency (such as a state), provided such license authorizes said vehicle to travel on public roadways.

**SINGLE FAMILY RESIDENCE**

A single structure containing one dwelling unit occupying a parcel of land, and which was designed for and intended to be used by one family.

**SPECIAL PURPOSE VEHICLES**

Vehicles which have been designed for specific uses other than those for Approved Vehicles, including such vehicles as recreational vehicles, motor cycles, construction equipment, commercial vehicles, military vehicles, or off road vehicles.

**STORED VEHICLE**

Any vehicle which remains standing in one parking space for seven (7) or more consecutive days without any evidence of being moved and providing some benefit to the owner.

## TYPES OF PERMITS

The Overnight Parking Permit Program has established the “Annual Permit,” the “Temporary Permit” (Monthly Permit) and the “Overnight Permit” to provide a flexible permit process which serves the unique needs of various parking situations. Anyone considering applying for a permit should review the permit descriptions below, and determine the most appropriate permit to address their specific situation. Applying for the wrong permit could result in a permit being declared null and void after it is issued. Regardless of the type of permit issued, the permit may only be displayed on a vehicle parked within the public right-of-way because there are no on-site parking spaces available. If there are any questions regarding which type of permit is appropriate for a specific situation, contact the Building & Safety Division at (714) 671-4406 or email [breaparkingpermits@cityofbrea.net](mailto:breaparkingpermits@cityofbrea.net).

### **ANNUAL PERMIT**

The Annual Permit is used to identify a vehicle that cannot park on private property due to a parking area which is not sufficiently large enough to meet the property owner/tenant’s long term needs. This permit will be issued to the property based on the information provided on the application. The permit may be affixed to any “approved vehicle” at that address which is in compliance with all of the conditions and restrictions set forth in this manual. To apply for a permit online, go to [brea.thepermitstore.com](http://brea.thepermitstore.com); the initial application process is to qualify for a permit. List all vehicles registered to the Brea address (including roommates, if applicable).

### **TEMPORARY/MONTHLY PERMIT**

The Monthly Permit is a temporary permit – used to identify a vehicle that cannot park on private property due to a medium term condition, which does not allow the available parking area to meet the property owner/tenant’s needs. Typically the Monthly Permit would allow for use of the parking area as storage for construction materials, replacement of parking area hard surface, buying/selling of vehicles (transition from old to new vehicle), or temporary storage of personal belongings. To apply for a permit, go to the website listed above to submit an application and send an email to [breaparkingpermits@cityofbrea.net](mailto:breaparkingpermits@cityofbrea.net) to provide reason for the need of a Monthly Permit.

### **OVERNIGHT/SELF-ISSUED PERMIT**

The Self-Issued Permit is used to identify a vehicle that cannot park on private property due to a short-term condition which prevents the parking area from meeting the owner/tenant’s needs. Typically, a Self-Issued Permit would be used to provide parking for out of town guests, for the loading/unloading of recreation vehicles, for the temporary storage of construction materials or minor repairs to the parking area. The permit is self-issued by the property owner and does not require prior approval by the City of Brea. This permit shall be considered issued when an 8.5” x 11”, clearly written note is placed on the driver’s side dashboard in a location visible from the outside. **The permit shall include the name and address of the property owner as well as a statement which explains why it is necessary to leave the vehicle on the street.** The permit shall be signed and dated (current date only) by the property owner. Each permit shall be valid for not more than one 24-hour period, not more than seven (7) consecutive days, nor fourteen (14) permits total shall be issued to any one vehicle during a sixty (60) day period. A pre-printed Self-Issued permit can be printed from the City of Brea’s website at [cityofbrea.net](http://cityofbrea.net). Under the “How Do I?” section on the right side of the homepage, choose “Apply for Parking Permit” and then click on “Temporary Permit.”

## **PERMIT PROCESS**

Any person of legal age to operate a motor vehicle, who is a resident of the City of Brea, may apply for an overnight parking permit. The applicant should evaluate the different types of permits and apply online at [brea.thepermitstore.com](http://brea.thepermitstore.com).

All online submittals will be evaluated for completeness and accuracy of the information related to the type of permit requested. Those submittals not found to be complete will be rejected, and the applicant informed of the reason for the rejection. The applicant may go back online to revise the request for permits.

When the online submittal is determined to be complete, the applicant may purchase the permit(s) requested and they will be mailed to the address to which it has been assigned. The permit may be affixed to any approved vehicles at that address in accordance with the established standards for displaying the permit. Proper placement and attachment of the permit shall be the responsibility of the applicant. Failure to properly display the permit may result in a citation being issued, as specified in Ordinance #951, Section 3(a).

During the application processing, the applicant may self-issue Overnight Permit(s) in accordance with the procedures on page 5 of this manual. Use of the Overnight/Self-Issued Permit will allow the vehicle to park on the street without the threat of receiving a parking citation before the requested Annual Permit(s) is actually issued.

Should a permit be lost, stolen, damaged, or defaced during the period of time for which it was issued, the original applicant may apply for a new permit. The applicant shall verify that the information online is still accurate or provide information regarding any changes in status. Upon paying the replacement fee, the online request will be processed and a new permit issued. Any person found to be in possession of and using a permit that has been declared lost, stolen, damaged or defaced may be prosecuted for a misdemeanor violation as specified in Ordinance #951, Section 3(b).

## **PARKING PERMIT QUALIFICATION CRITERIA**

The following criteria has been established as the requirements for qualification of any individual and property desiring to obtain a parking permit to park on any public street between the hours of 2:00 a.m. and 6:00 a.m. on any day.

### General

1. The applicant must be of legal age to operate a motor vehicle.
2. The applicant must have a valid California driver's license.
3. The applicant must reside at the address for which the permit is being applied.
4. The property must be in compliance with all City Code requirements for on-site parking before applying for a parking permit. These requirements include:
  - a. All parking areas must be free of any materials or obstructions that would block access to one or more parking spaces.
  - b. Vehicles shall not be parked in a manner that obstructs access to other vacant parking spaces.
  - c. In garages of single-family dwellings, with a capacity for parking two or more vehicles, an area equivalent to that allowed for one standard vehicle (9'x19') may be utilized for non-parking purposes.
  - d. Approved vehicles that are registered to the property address.
5. All on-site parking spaces must be utilized prior to parking permit issuance. Exception: in garages for single family dwellings with area for parking of two or more vehicles, an area equivalent to that allowed for one may be utilized for non-parking purposes.
6. Only properties zoned for and occupied as residential use shall be eligible for a permit.
7. When a property has been identified as part of a Special District, the applicant shall comply with any special requirements developed for that District.
8. No permit shall be issued to any property that is more than 100 feet from a public street on which parking is allowed.

## **PARKING PERMIT RESTRICTIONS**

The following restrictions have been established for the use and display of parking permits on any vehicle that is parked on any public street for more than 30 minutes between the hours of 2:00 a.m. and 6:00 a.m. on any day.

1. The permit shall be displayed in accordance with the Permit Display Standards on page 9 of this manual.
2. The permit shall only be displayed on one of the vehicles identified as approved during the application review process.
3. Vehicles are encouraged to be parked within 100 feet of the property to which the permit is assigned, with the permit displayed on the vehicle.
4. The permit shall not be transferred to, or used in conjunction with, any property except the property to which it is issued.
5. The permit shall not authorize the applicant, or any other individual, to violate any other parking regulations adopted by any other governing body, including any homeowner association, local, state or federal agency.
6. The permit shall be valid for the time period indicated on the permit unless a written notice is given by the City of Brea changing the time period.
7. The permit shall not be valid until all required fees established by the City Council have been paid.
8. The maximum number of permits that will be issued to an address shall be as follows:
  - a. Single family residence – 2 permits
  - b. Each multi-family residence unit – 1 permit
  - c. For Temporary/Monthly Permits there is no limit to the number of permits that may be issued, however, each request will be considered separately and each request must comply with all of the permit requirements stated above.
  - d. Requests for additional permits will be evaluated to establish need prior to issuance of additional permits.
9. Any permit issued to a property within a Special District shall be restricted as specified in the regulations for that District.
10. Hardship exemptions may be granted when the City determines a safety hazard will be created by the refusal to issue a permit based on strict compliance with these regulations.

## **PERMIT DISPLAY STANDARDS**

Because the parking permit is transferrable among vehicles listed at an address, the following standards have been developed to define how and where the permit must be displayed. Failure to comply with these standards could result in the issuance of a parking citation, even though a property has been issued a permit, and the permit may be within the vehicle. The requirements for display include:

1. The parking permit must be displayed in the vehicle while it is parked on any public street within the neighborhood to which the permit is assigned. The permit need only be displayed between the hours of 2:00 a.m. and 6:00 a.m.
2. The permit shall be considered displayed when it complies with all of the following criteria:
  - a. The permit is adhered to the driver's side (lower left-hand corner) of the front windshield.
  - b. Nothing is placed in or on the vehicle which will obscure the visibility of the permit from the street side of the vehicle.
  - c. Nothing shall be done to the permit to deface or obscure the permit.
  - d. The permit is attached to the vehicle in such a manner that it is clearly visible from the street side of the vehicle.
  - e. The applicant assumes all responsibility should the method of attachment fail and the permit becomes dislodged.
3. Display of a permit that has expired, or been declared null and void, may result in the vehicle's owner being prosecuted for a misdemeanor violation under Ordinance #951, Section 3(b).
4. The permit shall be displayed only on approved vehicles and not recreational or special purpose vehicles.

## **SPECIAL DISTRICTS**

The City may establish special parking districts where a finding is made that enforcement of the standard parking permit regulations will place an excessive burden on a neighborhood. The purpose of the Special District is to modify those regulations that are creating a problem only to the extent necessary to relieve the excessive burden. This modification may result in an increase, decrease, elimination or addition of one or more specific regulations.

When an area is identified as a potential Special District by any citizen, group of citizens, association, organization or City staff person, the Director of Community Development may initiate a study to evaluate both the existing conditions and the potential worst case conditions. The findings of the study will be evaluated against the standard permit regulations to identify what types of regulation modifications will be necessary. Modifications will only be made to address specific identified issues and, only to the extent necessary, to establish a balance between the needs of an individual and the needs of the neighborhood.

When a Special District is proposed by the Director, all residents within the district boundaries will be notified of the proposed regulation modifications and will be given an opportunity to express their view. At the conclusion of this review period, the Director will make any necessary adjustments to the regulations and provide a copy of the final regulations to each residence within the area. Included in the final regulations will be a date for implementation of the new regulation and instructions regarding actions to be taken by residents, if any, to acquire new permits.

## **REVOCATION AND APPEAL PROCEDURE**

### **REVOCATION PROCESS**

Permits that have been issued are subject to revocation for failure to comply with the conditions and restrictions of this manual. At such time as the Permit Officer becomes aware of a possible non-compliant condition, an inspection will be conducted to evaluate the situation. Upon determination of a non-compliance condition, a "Notice of Non-Compliance" will be sent to the permit applicant at the address listed on the online record. The notice will include the nature of the non-compliant condition(s) and will establish a date by which the condition must be corrected. After that date, a re-inspection will be conducted to determine the current status of the condition(s). If the condition(s) is found to still exist, a "Notice of Revocation" will be issued to the applicant. This notice shall set a time and date when the permit will become null and void.

Revocation shall be considered an action against the property to which the permit was issued. For a period of six (6) months from the date of revocation, no online permit application received from that property will be evaluated, nor will a permit be issued. After six months, a new online application may be submitted. The online application will be evaluated based on program regulations in effect at the time of the new submittal.

### **APPEAL PROCESS**

The applicant for a parking permit may appeal the decision of the Permit Officer to the Public Works Director and Building & Safety Manager (PWD & BSM). Any such appeal shall be filed with the City Clerk, in writing, within ten (10) business days from the date a written decision is issued by the Permit Officer. The appeal, in writing, shall be accompanied by the fee required for the filing of any such appeal, which fee shall be set by the City Council by resolution. Upon the receipt of an appeal in writing, the City Clerk shall set a hearing before the PWD & BSM.

### **HEARING BEFORE PWD & BSM**

At the time and place set for the appeal hearing before the PWD & BSM, the PWD & BSM shall review the decision of the Permit Officer and shall afford the appellant a reasonable opportunity to be heard in connection therewith. Upon consideration of the evidence presented to the PWD & BSM at the hearing on the appeal, the PWD & BSM may sustain the action of the Permit Officer, modify the action or reverse the action as a result of information presented at the hearing. The PWD & BSM may continue the hearing on the appeal from time to time if such continuance is deemed warranted in the PWD & BSM's sole discretion.

Upon conclusion of the appeal hearing, the PWD & BSM shall, within ten (10) days, issue a resolution of findings and determinations with respect to the appeal. The decision of the PWD & BSM shall be the final step in the appeal process.

The PWD & BSM may appoint a hearing officer in lieu of themselves at the appeal hearing.

### **NOTICE OF PWD & BSM DETERMINATION**

A copy of the determination of the PWD & BSM shall be mailed to the property owner, or other person in control or in charge of the permit, within five (5) working days of making the determination.



[Art Gallery](#)   [Curtis Theatre](#)   [Fitness Center](#)   [Fire Department](#)   [Police Department](#)

## Overnight Parking

### [Apply/Renew Overnight Parking Permits](#)

Questions about parking permits can be directed to [breparkingpermits@cityofbrea.net](mailto:breparkingpermits@cityofbrea.net) or 714-671-4406.

## Street Parking

4.1.1

Overnight parking is prohibited from the hours of **2:00 a.m. – 6:00 a.m.** on:

- City Streets
- City Structures
- City Lots

In City park lots, overnight parking is prohibited from **10:00 p.m. to 7:00 a.m.** per City Code and for safety and aesthetic purposes.

Residents without adequate private, off-street parking in their

- Garage
- Carport
- Driveway

may apply for the annual parking permit available through the City of Brea Community Development Department:

Vehicles displaying valid permits will be exempt from citation during the overnight hours. However, this permit does not exempt a vehicle from being ticketed for violation of weekly street sweeping restrictions in the daytime. There is a fee to receive this permit and it must be renewed on an annual basis.

**Only vehicles that are legally registered at a Brea address are eligible to receive a City issued permit.**

**Vehicles properly displaying valid handicap placards are exempt from the overnight street parking regulations.**

### Permit Qualification

The following criteria has been established as the requirements for qualification of any individual and property desiring to obtain a parking permit to park on any public street between the hours of 2:00 a.m. and 6:00 a.m. on any day.

1. The applicant must be of legal age to operate a motor vehicle.
2. The applicant must have a valid California driver's license.
3. The applicant must reside at the address for which the permit is being applied.
4. The property must be in compliance with all City Code requirements for on-site parking before applying for a parking permit. These requirements include:

- All parking areas must be free of any materials or obstructions that would block access to one or more parking spaces.
- Vehicles shall not be parked in a manner that obstructs access to other vacant parking spaces.
- In garages of single-family dwellings, with a capacity for parking two or more vehicles, an area equivalent to that allowed for one standard vehicle (9'x19') may be utilized for non-parking purposes.
- Approved vehicles that are registered to the property address.

5. All on-site parking spaces must be utilized prior to parking permit issuance. Exception: in garages for single family dwellings with area for parking of two or more vehicles, an area equivalent to that allowed for one may be utilized for non-parking purposes.

6. Only properties zoned for and occupied as residential use shall be eligible for a permit.

7. When a property has been identified as part of a Special District, the applicant shall comply with any special requirements developed for that District.

8. No permit shall be issued to any property that is more than 100 feet from a public street on which parking is allowed.

### **Annual Permits**

Annual parking permits are intended to relieve situations where the garage and driveway spaces have first been properly utilized for operable vehicles registered to that household. A permit may be obtained for:

- Any additional operable vehicles registered at the same address that would need to be parked overnight on the street directly in front of, or within 100 feet, of that residence.

All registered vehicles are to be listed on the household's permit application. A single parking permit is then transferable between these multiple registered vehicles at that household. This can be most helpful for situations where a different vehicle may need to be parked overnight on the street from day-to-day. Inoperable vehicles may NEVER be left in the street.

**Single family residences are allowed 2 parking permits maximum.**

**Townhomes, condominiums, and apartments are allowed 1 permit maximum per unit.**

### **How To Obtain An Annual Permit**

Overnight parking permits should be obtained online. You save both time and money by using this option. To apply for a parking permit online, you can:

- Click the "Apply/Renew Online" link above
- Visit [brea.thepermitstore.com](http://brea.thepermitstore.com)

The online permit process option is offered at a reduced cost of \$22.00 with a \$1.00 shipping/handling fee. As an annual program, new permits should be displayed in vehicles beginning January 1st.

**All permits will expire on December 31st of each calendar year. Permits for the following year will be available for purchase the first week of December.**

View [instructions for the online permit process](#) or view [screen shots](#) for buying parking permits only.

### Renew at City Hall

Residents are strongly encouraged to purchase their permits online rather than making a trip to City Hall.

**An approved online account is required to process any overnight parking permits at the counter.**

You must bring in current registrations for all vehicles registered to your household in order to purchase permits. Also, be aware that the cost for obtaining a parking permit at City Hall is \$34.00.

Learn about the [appeal process](#) should a permit application be denied.

### Overnight Parking Permit Purchase Process



### Contact Us

Questions about parking permits can be directed to  
[Email Brea Parking Permits](#)  
or 714-671-4406.

New parking permits must be on display January 1, 2021.

4.1.1

Apply/Renew Your  
Parking Permit [Online](#)

 Government Websites by [CivicPlus®](#)

Attachment: Brea Permit Parking Website Information (3295 : Residential Permit Parking Program Overview)