



**CITY OF LAGUNA HILLS  
TRAFFIC COMMISSION  
REGULAR MEETING AGENDA  
SEPTEMBER 16, 2015  
7:00 PM**

**Michael Caputo - Chair**

**Steven Beeuwsaert - Vice Chair**

**Greg Staar - Commissioner**

**Mark Jones - Commissioner**

**Larry Woodruff - Commissioner**

**Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653**

Any person wishing to address the Traffic Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Traffic Commission.

Members of the public wishing to address the Traffic Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Traffic Commission is prohibited by law from discussing or taking any action on that item.

**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSION MEMBERS**

**1. PUBLIC COMMENTS**

This is the time to address the Traffic Commission on any matter not listed on

this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

**2. MINUTES**

**3. PRESENTATIONS**

**4. ADMINISTRATIVE REPORTS**

4.1 PARKING CONTROL SURVEY (PERMIT PARKING) IN THE  
RIDGEFIELD COMMUNITY NEIGHBORHOOD

4.2 BECKENHAM STREET PARKING

**5. INFORMATIONAL ITEMS**

5.1 SHERIFF'S DEPARTMENT VERBAL REPORT

5.2 RADAR SPEED TRAILER

**6. COMMISSIONER COMMENTS**

**7. ADJOURNMENT**

The next Regular Meeting of the Traffic Commission will be November 18, 2015, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

**CERTIFICATION**

I, HUMZA JAVED, Traffic Engineer of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 11, 2015, at 5:00 PM.

  
\_\_\_\_\_  
**HUMZA JAVED**  
**ASSOCIATE CIVIL ENGINEER**

September 11, 2015  
\_\_\_\_\_  
**DATE**

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Engineer at (714) 707-2650. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.***

***Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Public Services Department at 24035 El Toro Road, Laguna Hills, California, during normal business hours.***



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**CITY OF LAGUNA HILLS, CALIFORNIA  
TRAFFIC COMMISSION MEETING  
MINUTES  
JULY 15, 2015  
7:00 P.M.**

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**CALL TO ORDER**

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Mike Caputo at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills, California

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Chair Caputo.

**ROLL CALL OF COMMISSION MEMBERS:**

Present: Chair Mike Caputo, Vice Chair Steven Beeuwsaert, Commissioner Mark Jones, Commissioner Greg Staar, Commissioner Larry Woodruff

**1. PUBLIC COMMENTS**

None

**2. APPROVAL OF MINUTES**

THE TRAFFIC COMMISSION APPROVED THE MINUTES OF THE MAY 20, 2015, REGULAR MEETING BY M/CHAIR CAPUTO, S/VICE CHAIR BEEUWSAERT.

**Approved by a vote of 5-0**

**3. PRESENTATIONS**

None

**4. ADMINISTRATIVE REPORTS**

**4.1 PARKING CONTROL SURVEY (PERMIT PARKING) IN THE SINGLE FAMILY HOMES AREA SOUTH OF LOS ALISOS BOULEVARD**

Commissioner Greg Staar reported he has an interest in real property located within the proposed permit parking area. Commissioner Staar recused himself and left the dais.

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**CITY OF LAGUNA HILLS, CALIFORNIA**  
**TRAFFIC COMMISSION MEETING**  
**JULY 15, 2015**

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Associate Civil Engineer, Humza Javed, indicated that at the May 20, 2015, Traffic Commission meeting, the Commission requested Staff to survey the residents of the single family homes area south of Los Alisos Boulevard, to assess the desire for parking controls within the neighborhood. This was in response to requests from the residents of the single family residential area southerly of Los Alisos Boulevard (which includes the streets of Christina Court, Creekview Drive, Woodcreek Drive, Cresta Court, and Southampton Court) who had concerns with overflow parking from the adjacent SOFI apartments. Staff issued a survey on June 24, 2015, to collect responses from the 76 affected residents regarding a number of parking control options. The results of the survey indicated 79% of the respondents voted in favor of a Permit Parking control in the entire neighborhood. Mr. Javed stated that this exceeded the minimum criterion (67% of the affected residents) to establish a Permit Parking Zone in accordance with the Laguna Hills Municipal Code (LHMC) Chapter 11-24. In addition to the establishment of a Permit Parking Zone, Staff also recommended the establishment of "No Parking during the days and hours of street sweeping" to ensure efficient street cleaning and compliance with the water quality program.

THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL THE ESTABLISHMENT OF A PERMIT PARKING PROGRAM AND NO PARKING CONTROL DURING STREET SWEEPING HOURS IN THE SINGLE FAMILY HOMES AREA SOUTH OF LOS ALISOS BOULEVARD, M/VICE CHAIR BEEUWSAERT, S/COMMISSIONER JONES.

**Approved by a vote of 4-0 (Commissioner Staar Absent).**

Commissioner Staar returned to the dais at 7:09 p.m.

**4.2 PARKING CONTROL SURVEY (PERMIT PARKING) IN THE RIDGEFIELD COMMUNITY NEIGHBORHOOD**

Associate Civil Engineer, Humza Javed, indicated Staff had recently received a letter petition signed by several residents of the Ridgefield Community regarding the implementation of parking controls along the streets of Sierra Bonita, La Cienega, Los Cerros, and Rio Grande. The residents were concerned with overflow parking from the adjacent Crestline condominiums and the Via Lomas community. In accordance with the City's policy, a survey was sent out to the Ridgefield neighborhood with a number of parking control options. The survey was sent out to 56 residences, and only 38 (68%) were returned. Multiple residents voted for more than one option. The majority of votes were for permit parking, but that option only received 46% support. Mr. Javed stated that a higher

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**CITY OF LAGUNA HILLS, CALIFORNIA**  
**TRAFFIC COMMISSION MEETING**  
**JULY 15, 2015**

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response rate would be needed to proceed with a recommendation for parking control, hence a re-survey of the neighborhood is recommended. Mr. Javed also stated that the next survey would include an option for permit parking from 10:00 p.m. to 6:00 a.m. daily, which was requested by a number of residents.

Ken Collie, a resident spoke in favor of permit parking.

THAT THE TRAFFIC COMMISSION REQUEST STAFF TO RE-SURVEY THE RIDGEFIELD NEIGHBORHOOD FOR POTENTIAL PARKING CONTROLS, M/VICE CHAIR BEEUWSAERT, S/COMMISSIONER JONES.

**Approved by a vote of 5-0**

**5. INFORMATIONAL ITEMS**

**5.1 2015 TRAFFIC FLOW MAP**

The City's Traffic Engineering Consultants, Hartzog & Crabill, Inc., recently completed the 2015 Traffic Flow Map along with Average Daily Traffic (ADT) counts for the arterials and collector streets in the City. Every two years Hartzog & Crabill, Inc. performs a traffic study and traffic survey to measure traffic flow and patterns throughout the City. Mr. Javed informed the Commission of the process of compiling the data.

THAT THE TRAFFIC COMMISSION RECEIVE AND FILE THIS REPORT

**5.2 SHERIFF'S DEPARTMENT PRESENTATION**

Sergeant Prince gave a verbal report updating the Traffic Commission on traffic issues in the City.

**5.3 RADAR SPEED TRAILER**

Staff submitted the schedule for the radar trailer.

**6. COMMISSIONER COMMENTS**

No Comments.

**7. ADJOURNMENT**

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**CITY OF LAGUNA HILLS, CALIFORNIA  
TRAFFIC COMMISSION MEETING  
JULY 15, 2015**

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There being no further business before the Traffic Commission at this session,  
Chair Caputo declared the meeting adjourned at 7:42 p.m.

Prepared by:

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Humza Javed, P.E.  
Associate Engineer

Approved By:

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MICHAEL CAPUTO, CHAIR



## **City of Laguna Hills Traffic Commission Staff Report**

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**DATE: 09/16/15**

**TO: TRAFFIC COMMISSIONERS**

**FROM: HUMZA JAVED, P.E.  
ASSOCIATE CIVIL ENGINEER**

**ISSUE: PARKING CONTROL SURVEY (PERMIT PARKING) IN THE RIDGEFIELD  
COMMUNITY NEIGHBORHOOD**

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**RECOMMENDATION: THAT THE TRAFFIC COMMISSION RECEIVE AND FILE THIS  
REPORT.**

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### **SUMMARY:**

At the July 15, 2015 meeting, the Traffic Commission requested Staff to re-survey the Ridgefield Community regarding implementation of parking controls along the streets of Sierra Bonita, La Cienega, Los Cerros, and Rio Grande. The residents of the community were concerned with overflow parking from the adjacent Crestline condominiums and the Via Lomas community. The initial survey sent out on June 24, 2015, did not result in an adequate response rate from the neighborhood. Hence, Staff re-surveyed the neighborhood on August 18, 2015. Out of fifty one (51) surveys mailed out, thirty eight (38) were returned. Based on the response rate, the majority of the neighborhood does not support a permit parking program. It is recommended that the Traffic Commission receive and file this report.

### **BACKGROUND:**

Recently, several residents of the Ridgefield Community (specifically the streets of La Cienega, Los Cerros, and Rio Grande) contacted staff regarding their concerns about observed "out of neighborhood" parking in their neighborhood. They expressed their views that residents of the Crestline Condominiums and the Via Lomas community are parking within their neighborhood; limiting the number of available parking spaces for the single family homes; generating additional noise; and contributing to litter debris in the community.

Sierra Bonita, Los Cerros, La Cienega, and Rio Grande are all public residential streets within the Ridgefield Community south of Aliso Hills Drive. There are 51 single family residences within the affected area. Please see attached Vicinity Map.

In response to resident complaints, staff has performed site surveys in this neighborhood and has determined there is out of neighborhood parking that is occurring. Based on requests from a number of residents in the community, staff followed up with a parking control survey. In accordance with the City's policy, the survey was sent out to the neighborhood with a number of parking control options on June 24, 2015. The initial survey resulted in a 68% response rate but no clear consensus on parking controls. The Traffic Commission requested Staff to send out another updated survey in hopes to receive more information about the community's attitude towards creating parking regulations within their neighborhood. Staff mailed out the next survey on August 18, 2015. Out of fifty one (51) surveys mailed out, thirty eight (38) were returned; a response rate of 75% from the community. The results of the survey are below:

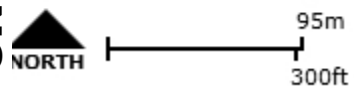
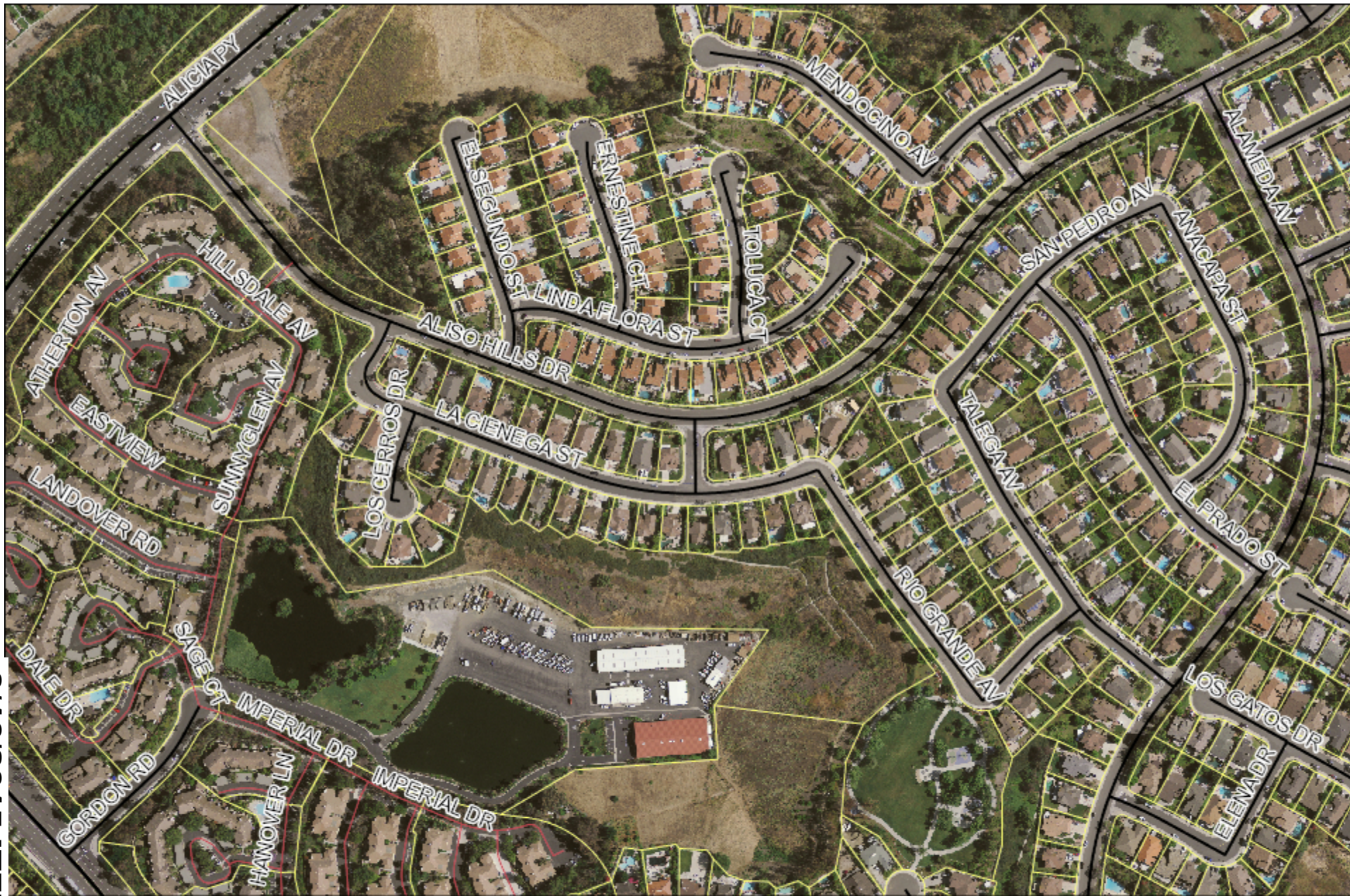
| <b><i>PARKING CONTROL</i></b> | <b><i>VOTES</i></b> | <b><i>PERCENTAGE</i></b> |
|-------------------------------|---------------------|--------------------------|
| No Overnight Parking          | 6                   | 12%                      |
| 24-hr Permit Parking          | 12                  | 24%                      |
| Permit Parking 10pm-2am       | 22                  | 43%                      |
| No Parking during St Sweeping | 8                   | 16%                      |
| No Parking Controls           | 10                  | 20%                      |

According to Laguna Hills Municipal Code (LHMC) Chapter 11-24, Residential Permit Parking Program, permit parking can be established only if 67% or more of the affected residents support it. As shown above, there is not enough support for a permit parking control.

Crestline HOA has been notified of the adjacent community's concerns with regards to the overflow parking. They have been told to remind their residents of the City's permit parking program along Gordon Road for their residents. They have also been invited to attend the Traffic Commission meeting for comment.

**ATTACHMENTS:**

- Vicinity Map
- Survey



Date: 07/08/15

VICINITY MAP





## **PARKING CONTROL SURVEY – RIDGEFIELD COMMUNITY NEIGHBORHOOD**

Please complete the questionnaire below by completing all the questions from 1 through 5:

|                                                                                                                               | <b>YES</b>               | <b>NO</b>                |
|-------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 1. I support a “No Overnight Parking” control on my street, such as<br>“No Parking from 2:00 a.m. to 6:00 a.m.                | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. I support the establishment of a 24 hour permit parking control on<br>my street.                                           | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. I support the establishment of a permit parking control on my<br>street within the hours of 10:00 p.m. to 6:00 a.m. daily. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. I support a no parking designation on my street during the hours<br>and days of street sweeping.                           | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. No new regulations are needed on my street.                                                                                | <input type="checkbox"/> | <input type="checkbox"/> |

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return no later than September 3, 2015, in the enclosed postage paid envelope.**





## **City of Laguna Hills Traffic Commission Staff Report**

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**DATE: 09/16/15**

**TO: TRAFFIC COMMISSIONERS**

**FROM: HUMZA JAVED, P.E.  
ASSOCIATE CIVIL ENGINEER**

**ISSUE: BECKENHAM STREET PARKING**

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**RECOMMENDATION: THAT THE TRAFFIC COMMISSION RECEIVE AND FILE THIS REPORT.**

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### **SUMMARY:**

The City has been contacted by a resident of the Acacia Knolls Gated Community regarding overnight parking along Beckenham Street between Paseo de Valencia and Wilkes Place. The resident stated the parking consists of out-of-neighborhood vehicles that arrive and leave during late night and early morning hours that contribute to noise, disturbance and trash. Previously, in 2014, staff received a similar complaint and presented a report to the Traffic Commission at its November 19, 2014, meeting. No action was warranted at that time. Based on new surveys, an average of 30 vehicles are parked along Beckenham Street nightly. A number of these vehicles could be associated with adjacent residential properties, however, it is likely that a majority are overflow vehicles from other neighborhoods. While it is accepted that the out-of-neighborhood parking is generating noise during night and early morning hours, Staff did not observe any traffic violations and all vehicles were noted as being legally parked. It is recommended that the Traffic Commission receive and file this report.

### **BACKGROUND:**

Beckenham Street is two-way collector street with a 30 mph speed limit. It serves access to commercial businesses, residential areas, and Beckenham Park. There is Fire Gate barricade at the Beckenham/Wilkes intersection. There are selective "No Parking Any Time" zones along the length of Beckenham Street that have been in place before the City of Laguna Hills' incorporation. These restricted parking zones have apparently been created to provide drivers with unrestricted visibility of approaching traffic when exiting Sunset Place or Acacia Lane.

Ms. Mary Pruitt, resident of 24976 Silverleaf Lane (which backs up to Beckenham Street) has stated concerns about out-of-neighborhood parking along Beckenham Street during night-time hours. She reported that residents from the adjacent “apartment complex” drop off their cars at night and pick them up early in the morning and that this activity generates intolerable noise, disturbance and trash.

Upon receiving Ms. Pruitt’s complaint, Staff researched the parking restrictions along Beckenham Street and performed multiple field surveys. The surveys did not identify any new traffic control or traffic safety concerns. The Sheriff’s Department has also been patrolling the area and has been called out to the site on multiple occasions to respond to noise disturbance complaints. A number of citations for vehicle parking adjacent to a fire hydrant have been issued.

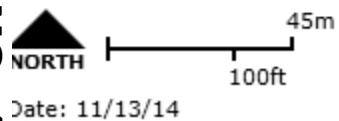
Though it is likely that out-of-neighborhood parking is occurring on Beckenham Street and these activities are generating noise during night and early morning hours, it is noted that Beckenham Street is a public street and the parking activity is normal and expected on any public street. It is also noted that at any given time, there was still parking spaces available on the street. Regular patrolling by the Police Department during night time hours will assist in limiting disturbance generated from vehicle drop-off and pick-up activities. Based on Staff surveys and assessment, there are no traffic safety or traffic control issues on Beckenham Street. However, when considering this matter, the Traffic Commission can take into account the activities being complained about due to the parking of cars on Beckenham Street.

Staff has identified the following optional actions that the Traffic Commission may consider regarding control of parking on Beckenham Street:

- Take no action.
- Recommend a time limiting parking restriction such as a 2-hour parking restriction (Not recommended due to the need for constant traffic enforcement).
- Recommend no overnight parking from 2:00 a.m. to 6:00 a.m.
- Recommend no parking from 10:00 p.m. to 6:00 a.m. (Hours coincident with closed Beckenham Park hours).
- Recommend no parking anytime (Not recommended due the need to maintain access for persons driving to and using Beckenham Park).

**ATTACHMENT:**

- Vicinity Map
- Site photos



VICINITY MAP





## SITE PHOTOS



Looking Westerly from the end of Beckenham Street.



Looking Easterly along Beckenham Street at the intersection of Acacia Lane.



Looking easterly along Beckenham Street toward Gate



Looking easterly along Beckenham Street at the intersection of Sunset Place

# CITY OF LAGUNA HILLS

SEPTEMBER 2015

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

| Sunday | Monday       | Tuesday                                     | Wednesday                              | Thursday                                       | Friday | Saturday |
|--------|--------------|---------------------------------------------|----------------------------------------|------------------------------------------------|--------|----------|
|        |              | 1                                           | 2                                      | 3                                              | 4      | 5        |
| 6      | 7<br>Holiday | 8<br>Rapid Falls<br>W/O Sundowner<br>25 MPH | 9<br>Alameda<br>W/O El Prado<br>25 MPH | 10<br>Bridlewood<br>S/O Laurel Crest<br>25 MPH | 11     | 12       |
| 13     | 14           | 15                                          | 16                                     | 17                                             | 18     | 19       |
| 20     | 21           | 22                                          | 23                                     | 24                                             | 25     | 26       |
| 27     | 28           | 29                                          | 30                                     |                                                |        |          |

9/16/2015 ITEM NO. 5.2

Rainy Days Excluded

Radar Trailer Calendar 2015 Bi-weekly  
9/11/2015

## CITY OF LAGUNA HILLS

OCTOBER 2015

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

| Sunday | Monday | Tuesday                                        | Wednesday                                   | Thursday                                      | Friday | Saturday |
|--------|--------|------------------------------------------------|---------------------------------------------|-----------------------------------------------|--------|----------|
|        |        |                                                |                                             | 1                                             | 2      | 3        |
| 4      | 5      | 6<br>Nellie Gail<br>N/O Empty Saddle<br>25 MPH | 7<br>Rapid Falls<br>W/O Sundowner<br>25 MPH | 8<br>Glen Canyon<br>S/O Nellie Gail<br>25 MPH | 9      | 10       |
| 11     | 12     | 13                                             | 14                                          | 15                                            | 16     | 17       |
| 18     | 19     | 20                                             | 21                                          | 22                                            | 23     | 24       |
| 25     | 26     | 27                                             | 28                                          | 29                                            | 30     | 31       |

# CITY OF LAGUNA HILLS

NOVEMBER 2015

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

| Sunday | Monday | Tuesday                                         | Wednesday                                    | Thursday                                       | Friday        | Saturday |
|--------|--------|-------------------------------------------------|----------------------------------------------|------------------------------------------------|---------------|----------|
| 1      | 2      | 3                                               | 4                                            | 5                                              | 6             | 7        |
| 8      | 9      | 10<br>Nellie Gail<br>N/O Empty Saddle<br>25 MPH | 11<br>Woodbluff<br>S/O Middleridge<br>25 MPH | 12<br>Bridlewood<br>S/O Laurel Crest<br>25 MPH | 13            | 14       |
| 15     | 16     | 17                                              | 18                                           | 19                                             | 20            | 21       |
| 22     | 23     | 24                                              | 25                                           | 26<br>Thanksgiving                             | 27<br>Holiday | 28       |
| 29     | 30     |                                                 |                                              |                                                |               |          |

9/16/2015 ITEM NO. 5.2

Rainy Days Excluded

