



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, September 13, 2022 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Dave Wheeler, Mayor

Janine Heft, Mayor Pro Tempore
Erica Pezold, Council Member

Don Caskey, Council Member
Don Sedgwick, Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: While you may attend this meeting in person, those wishing to make electronic public comments may submit their comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 5:00 p.m. on September 13, 2022. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item you are commenting on. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council in advance to allow time for the Council Members to read them.

Announcement of Electronic Public Comments: During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all email comments received by 5:00 p.m. on September 13, 2022. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted. The email comments, including your name, will become part of the record of the City Council meeting and will be public information.

CLOSED SESSION - CONVENING AT 6:00 PM**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

ROLL CALL OF CITY COUNCIL MEMBERS**ANNOUNCEMENT OF CLOSED SESSION ITEM(S)**

The City Council will convene into Closed Session, in the City Council Conference Room, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to California Government Code Section 54956.9

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Government Code Section 54956.9: (1 potential case).

PUBLIC COMMENT ON CLOSED SESSION ITEM(S)**ADJOURN TO CITY COUNCIL CONFERENCE ROOM OR CITY COUNCIL CHAMBER****CONVENE INTO CLOSED SESSION**

The City Council will convene into Closed Session to consider the matter(s) listed above.

RECONVENE TO CITY COUNCIL CHAMBER**RECESS**



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, September 13, 2022 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Dave Wheeler, Mayor

Janine Heft, Mayor Pro Tempore
Erica Pezold, Council Member

Don Caskey, Council Member
Don Sedgwick, Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: While you may attend this meeting in person, those wishing to make electronic public comments may submit their comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 5:00 p.m. on September 13, 2022. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item you are commenting on. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council in advance to allow time for the Council Members to read them.

Announcement of Electronic Public Comments: During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all email comments received by 5:00 p.m. on September 13, 2022. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted. The email comments, including your name, will become part of the record of the City Council meeting and will be public information.

GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

INVOCATION

PLEDGE OF ALLEGIANCE: Council Member Caskey

ROLL CALL OF CITY COUNCIL MEMBERS**CLOSED SESSION REPORT****1. PRESENTATIONS AND PROCLAMATIONS****1.1 Laguna Hills High School Student Liaison**

Recommendation: That the City Council receive an oral report from Laguna Hills High School 2022 Fall Student Liaison Kia Arfania.

1.2 Fire Prevention Week, October 9, 2022, through October 15, 2022

Recommendation: That the City Council issue a Proclamation declaring October 9, 2022, through October 15, 2022, as "Fire Prevention Week" and that Mayor Wheeler present the Proclamation to Michael Contreras, Division Chief, Orange County Fire Authority.

1.3 Ten Year Anniversary Award

Recommendation: That Mayor Wheeler recognize Matthew Durham, Management Analyst, for Ten Years of Service to the City of Laguna Hills and present a Certificate of Recognition to Mr. Durham.

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

Recommendation: That the Assistant City Clerk announce the upcoming meetings and events.

3. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for August 23, 2022, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the August 23, 2022, Regular Meeting.

4.3 Ratification of September 13, 2022, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from August 12, 2022, to September 1, 2022, in the amount of \$1,176,140.30.

4.4 City's Conflict of Interest Code Update

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, adopting an updated Conflict of Interest Code and rescinding Resolution No. 2020-07-14-2".

4.5 Response to the 2021-2022 Orange County Grand Jury Report Entitled "How is Orange County Addressing Homelessness?"

Recommendation: That the City Council authorize the Mayor to sign the letter of response to the 2021-2022 Orange County Grand Jury Report entitled "How is Orange County Addressing Homelessness?".

ITEMS REMOVED FROM THE CONSENT CALENDAR**5. PLANNING AGENCY**

There are no separate Planning Agency Business Items for this meeting.

6. CITY COUNCIL PUBLIC HEARINGS**7. ADMINISTRATIVE REPORTS****7.1. City Manager****7.2. Chief of Police Services****7.2.1 Introduction and First Reading of a Proposed Ordinance Prohibiting Unlawful Possession of Catalytic Converters in the City**

Recommendation: That the City Council: 1) Receive and file the staff report and presentation; and 2) Introduce for first reading, read by title only, and waive further reading of an ordinance entitled: "An Ordinance of the City Council of the City of Laguna Hills, California, Adding Chapter 6-44 to Title 6 (Public Welfare) of the Laguna Hills Municipal Code Establishing Regulations Prohibiting the Unlawful Possession of Catalytic Converters in the City."

7.2.2 Laguna Hills Police Services Public Safety Quarterly Report

Recommendation: That the City Council receive and file the Laguna Hills Police Services Public Safety Quarterly Report for the Second Quarter 2022.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS**8.1. Council Member Sedgwick****8.1.1 Bicycle, E-Bicycle, and Motorized Mobility Devices**

Recommendation: Council Member Sedgwick recommends that the City Council direct the Traffic Commission and staff to research safety concerns over bicycles, e-bicycles, and motorized mobility devices and provide a report to the City Council.

8.2. Mayor Pro Tempore Heft**8.2.1 Massage Establishments**

Recommendation: Mayor Pro Tempore Heft recommends that the City Council discuss human trafficking concerns regarding massage establishments.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS**9.1. Committee Assignment Reports**

Recommendation: That the City Council receive oral reports on the following City Council Committee Assignments:

1. Association of California Cities - Orange County Legislative and Regulatory Commission
(Mayor Wheeler) August 25, 2022 meeting
2. California Mayor's Coalition
(Mayor Wheeler) September 2, 2022 meeting.
3. Orange County Mayors
(Mayor Wheeler)

10. CITY COUNCIL MEMBER COMMENTS**ADJOURNMENT**

The next Regular Meeting of the City Council/Planning Agency will be September 27, 2022, at 7:00 p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 9, 2022, at 5:00 p.m.



City Clerk

September 9, 2022*Date*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022
TO: Mayor and Council Members
FROM: Melissa Au-Yeung
Deputy City Manager/City Clerk
ISSUE: Fire Prevention Week, October 9, 2022, through October 15, 2022

RECOMMENDATION: That the City Council issue a Proclamation declaring October 9, 2022, through October 15, 2022, as "Fire Prevention Week" and that Mayor Wheeler present the Proclamation to Michael Contreras, Division Chief, Orange County Fire Authority.

SUMMARY:

The Orange County Fire Authority (OCFA) has requested that the City of Laguna Hills proclaim October 9, 2022, through October 15, 2022, as "Fire Prevention Week." This year's theme, "Fire won't wait. Plan your escape," reminds us to educate everyone about simple but important actions they can take to keep themselves and those around them safe from home fires.

ATTACHMENTS:

- Proclamation - Fire Prevention Week



CITY OF LAGUNA HILLS

PROCLAMATION

FIRE PREVENTION WEEK

OCTOBER 9, 2022, THROUGH OCTOBER 15, 2022

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, working smoke alarms in the home can reduce the risk of dying in a fire by more than half. An average of 358,500 homes experience a structural fire each year; and

WHEREAS, more than a third of home fire deaths occur in homes with no smoke alarms. The risk of dying in reported home structure fires is 55 percent lower in homes with working smoke alarms; and

WHEREAS, in 2021 there were 100 cooking fires across Orange County. In 2019, California was in the top three states in the US with the largest numbers of fire deaths; and

WHEREAS, Orange County residents should install working smoke alarms on every level of the home, in the hallway outside the sleeping areas, and in each bedroom, check their smoke alarms monthly, replace batteries regularly, replace smoke alarms every 10 years and create and practice their home escape plans; and

WHEREAS, Orange County residents are responsive to public education and outreach measures and can take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2022 Fire Prevention Week theme, "Fire won't wait. Plan your escape" effectively serves to remind us to educate everyone about simple but important actions they can take to keep themselves and those around them safe from home fires.

NOW, THEREFORE, I, Dave Wheeler, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby proclaim the week of October 9, 2022, through October 15, 2022, as "Fire Prevention Week" throughout the City and urge Orange County residents to plan and practice a home fire escape. Everyone needs to be prepared in advance so that they know what to do when the smoke alarm sounds and to support the many public safety activities and efforts of Orange County Fire Authority during Fire Prevention Week 2022.

Dated this 13th day of September 2022.

DAVE WHEELER, MAYOR



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022
TO: Mayor and Council Members
FROM: Melissa Au-Yeung
Deputy City Manager/City Clerk
ISSUE: Ten Year Anniversary Award

RECOMMENDATION: That Mayor Wheeler recognize Matthew Durham, Management Analyst, for Ten Years of Service to the City of Laguna Hills and present a Certificate of Recognition to Mr. Durham.

SUMMARY:

At this meeting, Mayor Wheeler will recognize Matthew Durham, Management Analyst, for ten years of service to the City of Laguna Hills. Mr. Durham was initially hired as a part-time Community Services Leader I. Mr. Durham left employment with the City for a brief time and was rehired in 2007 as a part-time Community Services Leader II. Mr. Durham was subsequently promoted to a full-time Recreation Coordinator on April 11, 2012, and was most recently promoted to his present position as Management Analyst on August 30, 2021.

Employees are recognized when they have been with the City for five years with a Certificate of Recognition. Employees with ten, fifteen, and twenty years of service are recognized at a City Council meeting with the Mayor presenting a Certificate of Recognition.

ATTACHMENTS:

- Certificate of Recognition for Ten Years of Service - Matthew Durham



CITY OF LAGUNA HILLS

CERTIFICATE OF RECOGNITION

Matthew Durham MANAGEMENT ANALYST Ten Year Service Award

WHEREAS, Matthew Durham was initially hired by the City on October 10, 2002, as a part-time Community Services Leader I; left for a brief time and was rehired on May 22, 2007 as a Community Services Leader II; was promoted to a full-time Recreation Coordinator on April 11, 2012; and was ultimately promoted to his present position as Management Analyst on August 30, 2021; and

WHEREAS, it is the policy and practice of the City of Laguna Hills to attract and retain highly qualified and motivated people; and

WHEREAS, Mr. Durham has served the City of Laguna Hills in a professional, caring, and conscientious manner for ten years now; and

WHEREAS, such service has greatly contributed to the overall success of the City in its efforts to provide quality local government services, programs, and projects to the residents and businesses of Laguna Hills; and

WHEREAS, it is an honor to recognize the length and quality of your service to the City.

NOW, THEREFORE, I, Dave Wheeler, Mayor, on behalf of the City Council, do hereby express appreciation to Matthew Durham for ten years of service to the City of Laguna Hills.

Dated this 13th day of September 2022.

Dave Wheeler, Mayor



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022

TO: Mayor and Council Members

FROM: Jennifer Lee
Assistant City Clerk

ISSUE: Schedule of Future Events

RECOMMENDATION: That the Assistant City Clerk announce the upcoming meetings and events.

SUMMARY:

The following is a list of upcoming meetings and events:

Inner-Coastal & Watershed Cleanup Day

Saturday, September 17, 2022, 9:00 a.m. – 12:00 p.m., Laguna Hills Community Center and Sports Complex

Traffic Commission Meeting

Wednesday, September 21, 2022, 7:00 p.m., Laguna Hills Civic Center Council Chamber

Laguna Hills Police Services National Night Out

Thursday, September 22, 2022, 4:00 p.m. – 8:00 p.m., Laguna Hills Community Center

Rooted Volunteer Planting Event

Saturday, September 24, 2022, 9:00 a.m., Stockport Park

Regular City Council Meeting

Tuesday, September 27, 2022, 7:00 p.m., Laguna Hills Civic Center Council Chamber

Association of California Cities – Orange County Leadership Conference

Friday, September 30, 2022, Waterfront Beach Resort, Huntington Beach

Schedule of Future Events

September 13, 2022

Page 2

1st Annual Heritage Day

Sunday, October 2, 2022, 12:00 p.m. – 6:00 p.m., Laguna Hills Community Center and Sports Complex

Parks & Recreation Commission Meeting

Wednesday, October 5, 2022, 7:00 p.m., Laguna Hills Civic Center Council Chamber

Regular City Council Meeting

Tuesday, October 11, 2022, 7:00 p.m., Laguna Hills Civic Center Council Chamber



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022
TO: Mayor and Council Members
FROM: Melissa Au-Yeung
Deputy City Manager/City Clerk
ISSUE: Approval of Minutes for August 23, 2022, Regular Meeting

RECOMMENDATION: That the City Council approve the City Council Minutes for the August 23, 2022, Regular Meeting.

ATTACHMENTS:

- 220823 CC Minutes

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, August 23, 2022**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Wheeler.

INVOCATION: Pastor Dave Rolph of Calvary Chapel Pacific Hills

PLEDGE OF ALLEGIANCE: Council Member Sedgwick

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Dave Wheeler	Mayor	Present	
Janine Heft	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Erica Pezold	Council Member	Present	
Don Sedgwick	Council Member	Present	

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Proclamation for "Hunger Action Month"

The City Council issued a Proclamation declaring September as Hunger Action Month and Mayor Wheeler presented the Proclamation to Malia Cary, Government & Public Affairs Coordinator, Second Harvest Food Bank of Orange County.

1.2 Appointment of Laguna Hills High School Student Liaisons Ella Carnahan and Kia Arfania for the 2022 Fall Semester

Mayor Wheeler presented Certificates of Appointment to Laguna Hills High School Student Liaisons Ella Carnahan and Kia Arfania.

1.3 Laguna Hills High School Student Liaison

The City Council received an oral report from Laguna Hills High School 2022 Fall Student Liaison Ella Carnahan.

2. SCHEDULE OF FUTURE EVENTS

2.1 Schedule of Future Events

Assistant City Clerk Lee announced the upcoming City events.

3. PUBLIC COMMENTS

The following individual addressed the City Council on non-agendized items:

Dawn Ford, a resident of Laguna Hills, thanked the City Council for the recent presence of OCSD deputies on horseback near the Community Center and High School and expressed concerns over a maintenance issue on Laguna Hills Drive and the temporary removal of the traffic light at Oakbrook Village on Avenida de la Carlota.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Mayor Pro Tempore Heft removing Item No. 4.10.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Janine Heft, Mayor Pro Tempore
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for July 12, 2022, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the July 12, 2022, Special Meeting.

4.3 Approval of Minutes for July 12, 2022, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the July 12, 2022, Regular Meeting.

4.4 Ratification of August 23, 2022, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from July 1, 2022, to August 11, 2022, in the amount of \$2,364,175.54.

4.5 Discussion of Laguna Hills Civic Center Suite 310 Occupancy

Recommendation: That the City Council direct staff to negotiate with potential tenants for occupancy of Civic Center Suite 310, located at 24031 El Toro Road, Suite 310.

4.6 Purchase or Lease of Two Alternative Fuel Vehicles for Use by the Community Development Department and Public Services Department Pursuant to Section 3-08.130 of the Laguna Hills Municipal Code

Recommendation: That the City Council: 1) Approve the purchase or lease of two alternative fuel vehicles pursuant to LPMC Sections 3-08.130 from the list of approved vehicles; 2) Authorize the appropriation of funds from the City's AB 2766 Subvention Fund for the purchase or lease of the approved vehicles; and 3) Authorize the City Manager to execute a purchase or lease agreement from a dealer in order to procure the vehicles from the list of approved vehicles.

4.7 Declaration Of, and Participation In, the 25TH Annual Inner-Coastal & Watershed Cleanup Day

Recommendation: That the City Council declare September 17, 2022, as Inner-Coastal & Watershed Cleanup Day and encourage volunteer participation in this event.

4.8 Approval of Final Parcel Map No. 2021-155

Recommendation: That the City Council approve Final Parcel Map No. 2021-155.

4.9 2022 Fourth of July Post Event Report

Recommendation: That the City Council receive and file the report.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.10 2022 Memorial Day Race Post Event Report and a Resolution Authorizing Community Assistance Funding for the 3/5 Marine Support Committee**

Mayor Pro Tempore Heft removed Item No. 4.10 from the consent calendar to request additional information.

Recommendation: That the City Council: 1) Receive and file the reports; and 2) Adopt Resolution No. 2022-08-23-1: "A Resolution of the City Council of the City of Laguna Hills, California, authorizing community assistance funding for the 3rd Battalion, 5th Marines, 1st Division Support Committee, a California nonprofit corporation."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Mayor Pro Tempore
SECONDER:	Don Sedgwick, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

5. PLANNING AGENCY

There were no separate Planning Agency Business Items for this meeting.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council public hearings.

7. ADMINISTRATIVE REPORTS

7.1. City Manager

The City Manager gave no Administrative Reports.

7.2. Deputy City Manager/City Clerk

7.2.1 Adoption of a Resolution Amending the Memorandum of Understanding Between the City of Laguna Hills and the Laguna Hills City Employees Association

Deputy City Manager/City Clerk Au-Yeung reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

Recommendation: That the City Council adopt Resolution No. 2022-08-23-2 "A Resolution of the City Council of the City of Laguna Hills, California, amending employment classifications and salary ranges

within the bargaining unit covered by the Memorandum of Understanding between the City and the Laguna Hills City Employees Association.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Mayor Pro Tempore
SECONDER:	Don Sedgwick, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

7.3. Deputy City Manager/Community Services Director

7.3.1 Community Center and Sports Complex Security Camera and Security Lighting Plan

Deputy City Manager/Community Services Director Reynolds reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

City Manager Hildenbrand responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional recommendation.

Recommendation: That the City Council: 1) Review and approve the Community Center and Sports Complex Security Camera and Security Lighting Plan as described in this staff report and direct staff to prepare a Budget Amendment in the amount of \$180,000 to fund the implementation of the plan; and 2) Direct staff to prepare a Budget Amendment in the amount of \$150,000 to install additional lighting throughout the Community Center and Sports Complex as described in this staff report.

A motion to move staff Recommendation No. 1 was made by Mayor Pro Tempore Heft, seconded by Council Member Caskey.

A substitute motion to move staff Recommendation No. 1 without the specified new security lighting installations was made by Council Member Pezold, seconded by Council Member Caskey.

Mayor Pro Tempore Heft rescinded the main motion.

Mayor Wheeler called for a roll vote on the substitute motion to move staff Recommendation No. 1 without the specified new security lighting installations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

7.4. Community Development Director

7.4.1 Temporary Outdoor Dining Permit Program

Community Development Director Longenecker reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

Recommendation: That the City Council direct staff to continue to monitor the City's Temporary Outdoor Dining Permit Program and report back to City Council as warranted, including recommendations to consider establishment of permanent outdoor dining facilities.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Mayor Pro Tempore
SECONDER:	Erica Pezold, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

7.4.2 Short-Term Rentals

Community Development Director Longenecker reviewed the information provided in the staff report and responded to Council Member requests for additional information.

The following individual submitted an electronic public comment on Item No. 7.4.2 that was received, forwarded to the Council prior to the meeting, and announced into the record by Assistant City Clerk Lee:

Glen Johnson, a resident of the Nellie Gail community, submitted an electronic comment in opposition to short term rentals.

The following individual address the City Council on this item:

Bruce Freeman, a resident of the Nellie Gail community, spoke in favor of short term rentals control.

City Manager Hildenbrand responded to Council Member requests for additional information.

Administrative Sergeant Maria Bowman responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional information.

Recommendation: That the City Council receive the staff report and direct staff to continue researching Short-Term Rentals, returning to the City Council for discussion at a later date.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Sedgwick, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1. Committee Assignment Reports

Recommendation: That the City Council receive oral reports on the following City Council Committee Assignments:

1. OC Mosquito and Vector Control District Board of Trustees
(Council Member Pezold) - July 14, 2022, July 21, 2022, and August 18, 2022 meetings.

Council Member Pezold provided an oral report.

2. Association of California Cities - Orange County Legislative and Regulatory Commission Meeting
(Mayor Wheeler) - July 28, 2022 meeting.

Mayor Wheeler provided an oral report.

3. Orange County Transportation Authority Citizens Advisory Committee
(Mayor Wheeler) July 19, 2022 meeting.

Mayor Wheeler provided an oral report.

4. California Mayor's Coalition
(Mayor Wheeler) - August 5, 2022 meeting.

Mayor Wheeler provided no report.

5. Orange County Mayors
(Mayor Wheeler)

Mayor Wheeler provided no report.

10. CITY COUNCIL MEMBER COMMENTS

Mayor Pro Tempore Heft

Mayor Pro Tempore Heft announced an upcoming TCA presentation.

Mayor Pro Tempore Heft requested a discussion on the problem of human trafficking and massage establishments be agendaized for a future meeting and received a second from Council Member Pezold.

Council Member Pezold

Council Member Pezold requested a discussion on the use of Quimby funds for the addition of pickle ball courts at Community Center and Sports Complex be agendaized for a future meeting and received a seconded from Mayor Pro Tempore Heft

Council Member Pezold requested a discussion on the formation of a committee to meet with the local schools to discuss possible joint use projects be agendaized for a future meeting and received a second from Council Member Sedgwick.

Council Member Pezold requested a discussion on honoring Lewis and Nellie Gail Moulton with a statue monument to be displayed in the City be agendized for a future meeting and received a second from Mayor Pro Tempore Heft.

Council Member Pezold commended the Laguna Hills Chamber of Commerce on the recent annual car show event.

Council Member Caskey

Council Member Caskey provided comments in response to Council Member Pezold's request regarding a discussion on a possible statue monument.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Wheeler declared the meeting adjourned at 10:03 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Dave Wheeler, Mayor

Approved at meeting of September 13, 2022



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022
TO: Mayor and Council Members
FROM: Janice Reyes
Finance Director
ISSUE: Ratification of September 13, 2022, Warrant Register

RECOMMENDATION: That the City Council ratify the accompanying Warrant Register for the period from August 12, 2022, to September 1, 2022, in the amount of \$1,176,140.30.

SUMMARY:

The City issues accounts payable disbursements on a regular basis and presents it to City Council for ratification at its next regularly scheduled City Council Meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from August 12, 2022, to September 1, 2022, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate departmental staff. The Director of Finance certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

ATTACHMENTS:

- Warrant Register - September 13, 2022
- Payables Detail Report - September 13, 2022



City of Laguna Hills, CA

Warrant Register - September 13, 2022

By Check Number

Date Range: 08/12/2022 - 09/01/2022

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
--------------	---------------	-------------	--------------	----------------

Payment Type: Regular

Bank of the West

1001	A-0349	A SOURCE OF PRIDE	09/01/2022	32.49
1002	Z-CS-0366	ALISO MEADOWS CONDOMINIUM ASSN	09/01/2022	530.00
1003	Z-CS-0378	BARRERA, IVAN	09/01/2022	252.50
1004	C-0333	CALIF PARK & REC SOCIETY, INC.	09/01/2022	700.00
1005	C-1177	CANON FINANCIAL SERVICES, INC.	09/01/2022	851.52
1006	C-1144	CHARLES ABBOTT ASSOCIATES, INC	09/01/2022	46,433.85
1007	C-0023	COX COMMUNICATION	09/01/2022	661.17
1008	C-1122	CROSTOWN ELECTRICAL & DATA, INC.	09/01/2022	3,644.70
1009	L-1388	LAGUNA HILLS INSTA PRINT, INC.	09/01/2022	112.00
1010	M-1302	MOULTON NIGUEL WATER DISTRICT	09/01/2022	83.09
1011	C-1008	NPDES OC TREASURER-TAX COLLECTOR	09/01/2022	669.69
1012	P-1834	PLACEWORKS, INC.	09/01/2022	7,134.91
1013	S-2312	SIGNARAMA LAGUNA HILLS	09/01/2022	204.18
1014	S-2209	STUDIO TWO BLACK DIAMOND	09/01/2022	37.71
1015	J-1091	THE JAMES KELLY BAND	09/01/2022	1,000.00
1016	T-2712	TOTAL SOURCE OFFICEWORKS	09/01/2022	93.14
1017	R-1801	WOODRUFF, SPRADLIN & SMART	09/01/2022	25,479.49

Union Bank

8821161	B-0440	BUCKNAM INFRASTRUCTURE GROUP, INC.	08/18/2022	11,892.00
8821162	C-1190	FINGERPRINT ID (AFIS) LAW ENF. - COUNTY OF ORANGE	08/18/2022	1,233.00
8821163	S-2250	SPARKLETTS	08/18/2022	82.40
8821164	S-2306	STOP DROWNING NOW	08/18/2022	5,000.00
8821165	T-2682	THE LIFE TRENDS GROUP, TLTG, INC.	08/18/2022	101.88
8821166	A-0349	A SOURCE OF PRIDE	08/18/2022	24.78
8821167	Z-CD-0383	ALL SERVICE ROOFING	08/18/2022	957.43
8821168	Z-CS-0186	AVILA, GABRIELA	08/18/2022	250.00
8821169	B-0430	BASICS OF SKATEBOARDING	08/18/2022	612.50
8821170	B-0437	BRINKS, INCORPORATED	08/18/2022	200.15
8821171	B-0440	BUCKNAM INFRASTRUCTURE GROUP, INC.	08/18/2022	3,487.50
8821172	C-1133	CALIFORNIA YELLOW CAB	08/18/2022	410.00
8821173	C-1144	CHARLES ABBOTT ASSOCIATES, INC	08/18/2022	40,689.16
8821174	C-0324	CITY OF MISSION VIEJO	08/18/2022	43,881.36
8821175	C-1191	COMMUNICATIONS CHGS- LAW ENF - COUNTY OF ORANGE	08/18/2022	4,079.00
8821176	C-0023	COX COMMUNICATION	08/18/2022	979.41
8821177	E-0593	DALE BRUCE EISENBERG	08/18/2022	416.50
8821178	D-0461	DATA TICKET, INC.	08/18/2022	871.44
8821179	C-1190	FINGERPRINT ID (AFIS) LAW ENF. - COUNTY OF ORANGE	08/18/2022	1,188.00
8821180	H-0829	HARTZOG & CRABILL, INC.	08/18/2022	1,375.00
8821181	J-1057	JAMEY CLARK, INC.	08/18/2022	739.50
8821182	M-1388	MOBILE MINI, INC.	08/18/2022	526.48
8821183	M-1302	MOULTON NIGUEL WATER DISTRICT	08/18/2022	27,508.73
8821184	Z-CD-0382	NEIGHBORHOOD ROOFING	08/18/2022	3,450.00
8821185	O-1525	OCCMA	08/18/2022	1,296.00
8821186	O-1546	OFFICE SOLUTIONS	08/18/2022	842.51
8821187	O-1500	ORANGE COUNTY REGISTER	08/18/2022	605.87
8821188	C-0311	ORANGE COUNTY TREASURER TAX COLLECTOR	08/18/2022	4,542.60
8821189	Z-CD-0203	PACIFIC CREST ROOFING	08/18/2022	810.00
8821190	C-1003	PARKING VIOLATIONS OC TREASURER-TAX COLLECTOR	08/18/2022	1,454.50
8821191	R-1830	RALPHS GROCERY COMPANY	08/18/2022	46.43

Attachment: Warrant Register - September 13, 2022 (2952 : Warrant Register, July 13, 2022)

Warrant Register - September 13, 2022

Date Range: 08/12/2022 - 09/01/2022

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
8821192	S-2250	SPARKLETTS	08/18/2022	206.22
8821195	Z-CS-0110	WATANABE, YUMI	08/18/2022	100.00
8821196	W-2450	WEX BANK	08/18/2022	1,242.83
8821197	M-1600	MERCY HOUSE LIVING CENTERS, INC.	08/25/2022	5,665.56
8821198	O-1610	ORACLE AMERICA, INC.	08/25/2022	71.60
8821199	R-1800	RALPH ANDERSEN & ASSOCIATES	08/25/2022	3,200.00
8821200	S-1902	SAN DIEGO GAS & ELECTRIC	08/25/2022	19,064.02
8821201	D-0541	DIAMOND ENVIRONMENTAL SERVICES	08/25/2022	619.00
8821202	D-0575	DOG WASTE DEPOT	08/25/2022	619.45
8821203	H-0934	HOME DEPOT	08/25/2022	2,810.45
8821204	J-1057	JAMEY CLARK, INC.	08/25/2022	11,350.00
8821205	G-0709	JOE A. GONSALVES & SON	08/25/2022	2,900.00
8821206	M-1302	MOULTON NIGUEL WATER DISTRICT	08/25/2022	7,255.03
8821207	N-1474	NIEVES LANDSCAPE, INC.	08/25/2022	3,479.16
8821208	N-1497	NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSULTANTS	08/25/2022	4,918.75
8821209	O-1528	OCTA	08/25/2022	698.00
8821210	O-1546	OFFICE SOLUTIONS	08/25/2022	203.92
8821211	O-1610	ORACLE AMERICA, INC.	08/25/2022	61.71
8821212	P-1832	PRINTEX PRINTING AND GRAPHICS INC.	08/25/2022	85.12
8821213	S-1902	SAN DIEGO GAS & ELECTRIC	08/25/2022	15,927.26
8821214	S-1904	SOUTHERN CALIFORNIA EDISON	08/25/2022	92.84
8821215	S-2250	SPARKLETTS	08/25/2022	187.76
8821216	S-2201	SUNSET PROPERTY SERVICES JONSET CORPORATION	08/25/2022	16,301.47
8821217	T-2712	TOTAL SOURCE OFFICEWORKS	08/25/2022	442.46
8821218	C-1139	COMPLETE OFFICE OF CALIFORNIA	08/26/2022	1,858.56
Total Regular:				346,835.74

Attachment: Warrant Register - September 13, 2022 (2952 : Warrant Register, July 13, 2022)

Warrant Register - September 13, 2022

Date Range: 08/12/2022 - 09/01/2022

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
Payment Type: Bank Draft				
DFT0002093	C-1007	OCSD LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX	08/12/2022	796,224.76
DFT0002094	C-1007	OCSD LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX	08/12/2022	12,560.94
DFT0002095	B-0276	BANK OF AMERICA VISA CARD	08/15/2022	99.02
DFT0002096	B-0276	BANK OF AMERICA VISA CARD	08/15/2022	394.22
DFT0002097	B-0276	BANK OF AMERICA VISA CARD	08/15/2022	15,675.85
DFT0002098	B-0276	BANK OF AMERICA VISA CARD	08/15/2022	347.37
DFT0002099	B-0276	BANK OF AMERICA VISA CARD	08/15/2022	1,001.19
DFT0002100	B-0276	BANK OF AMERICA VISA CARD	08/15/2022	3,001.21
Total Bank Draft:				829,304.56

Bank Code AP Bank Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	104	73	0.00	346,835.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	829,304.56
EFT's	0	0	0.00	0.00
	112	81	0.00	1,176,140.30

Attachment: Warrant Register - September 13, 2022 (2952 : Warrant Register, July 13, 2022)

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	104	73	0.00	346,835.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	829,304.56
EFT's	0	0	0.00	0.00
	112	81	0.00	1,176,140.30

Fund Summary

Fund	Name	Period	Amount
998	POOL	8/2022	1,088,219.86
998	POOL	9/2022	87,920.44
			1,176,140.30



City of Laguna Hills, CA

Payables Detail Report

By Fund

Payment Dates 08/12/2022 - 09/01/2022

Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
Fund: 100 - GENERAL FUND					
08/12/2022	OCSO LAW ENFORCEMENT	SH 62608	Law Enforcement Services, Fourth of July	100-310-695508	12,560.94
08/12/2022	CONTRACT, OC TREASURER-TAX OCSO LAW ENFORCEMENT	SH 62614	Law Enforcement Services, Aug '22	100-420-720800	796,224.76
08/15/2022	CONTRACT, OC TREASURER-TAX BANK OF AMERICA VISA CARD	072022 COMDEV	Departmental Expenditure, Jul '22	100-000-202000	544.84
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMDEV	Departmental Expenditure, Jul '22	100-225-610000	39.99
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMDEV	Departmental Expenditure, Jul '22	100-225-646100	416.36
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-000-120000	132.06
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-000-202000	5,878.60
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-195-611000	162.00
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-195-720050	2,282.03
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-195-940000	333.97
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-310-645500	21.54
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-310-646100	4,624.81
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-310-695500	1,560.00
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-310-695501	275.84
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-310-695502	9.99
08/15/2022	BANK OF AMERICA VISA CARD	072022 COMSVCS	Departmental Expenditure, Jul '22	100-310-695508	395.01
08/15/2022	BANK OF AMERICA VISA CARD	072022 GENGOV1	Departmental Expenditure, Jul '22	100-155-622000	65.54
08/15/2022	BANK OF AMERICA VISA CARD	072022 GENGOV1	Departmental Expenditure, Jul '22	100-155-695000	33.48
08/15/2022	BANK OF AMERICA VISA CARD	072022 GENGOV2	Departmental Expenditure, Jul '22	100-000-202000	135.99
08/15/2022	BANK OF AMERICA VISA CARD	072022 GENGOV2	Departmental Expenditure, Jul '22	100-155-622000	204.37
08/15/2022	BANK OF AMERICA VISA CARD	072022 GENGOV2	Departmental Expenditure, Jul '22	100-155-626000	53.86
08/15/2022	BANK OF AMERICA VISA CARD	072022 POLSVCS	Departmental Expenditure, Jul '22	100-000-202000	2,147.57
08/15/2022	BANK OF AMERICA VISA CARD	072022 POLSVCS	Departmental Expenditure, Jul '22	100-420-622000	16.15
08/15/2022	BANK OF AMERICA VISA CARD	072022 POLSVCS	Departmental Expenditure, Jul '22	100-420-695000	837.49
08/15/2022	BANK OF AMERICA VISA CARD	072022 PUBWKS	Departmental Expenditure, Jul '22	100-000-202000	87.37
08/15/2022	BANK OF AMERICA VISA CARD	072022 PUBWKS	Departmental Expenditure, Jul '22	100-355-611000	260.00
08/18/2022	ORANGE COUNTY REGISTER	062722	Subscription, City Hall, 7/25/22 - 10/24/22	100-155-626000	605.87
08/18/2022	RALPHS GROCERY COMPANY	0722132024_22721244	Program Expense, Comm Svcs, Jul	100-310-622005	46.43
08/18/2022	MOULTON NIGUEL WATER DISTRICT	072822a	Water Usage, Public Services, Jul '22	100-355-635000	27,508.73
08/18/2022	COX COMMUNICATION	080522	T-1 Line, Aug '22	100-195-630000	895.41
08/18/2022	COX COMMUNICATION	080722	Traffic Signal, Aug '22	100-195-630000	84.00
08/18/2022	OCCMA	081622	Membership, FY 22/23	100-155-610000	1,296.00
08/18/2022	BASICS OF SKATEBOARDING	081622	Contract Instructor Services, Skateboard Instr	100-310-721500	612.50
08/18/2022	DALE BRUCE EISENBERG	081622	Contract Instructor Services, Aikido	100-310-721500	416.50
08/18/2022	STOP DROWNING NOW	081722	Drowning Prevention Donation	100-155-695000	5,000.00
08/18/2022	BRINKS, INCORPORATED	12021334	Courier Fee, Armored Transport, Aug '22	100-155-625000	200.15
08/18/2022	DATA TICKET, INC.	141210	Process Fee, Parking Citations, Jul '22	100-420-720823	871.44
08/18/2022	CITY OF MISSION VIEJO	20968	Animal Care Services, Jul-Sep '22	100-420-720401	67,013.00
08/18/2022	HARTZOG & CRABILL, INC.	22-0424(HCI#3502)	Traffic Signal Mgmt Svc, CIP 168, Jul '22	100-356-700101	875.00
08/18/2022	HARTZOG & CRABILL, INC.	22-0424(HCI#3502)	Traffic Signal Mgmt Svc, CIP 168, Jul '22	100-600-790600	500.00
08/18/2022	THE LIFE TRENDS GROUP, TLTG, INC.	28617	AED Supplies, Jun '22	100-155-700000	101.88
08/18/2022	BUCKNAM INFRASTRUCTURE GROUP, INC.	361-01.28	Computer Consulting Services, Jul '22	100-195-700090	3,487.50
08/18/2022	BUCKNAM INFRASTRUCTURE GROUP, INC.	361-02.12	City Engineer Services, Apr '22	100-356-700100	11,892.00
08/18/2022	SPARKLETTS	4228482 071522	Operating Supplies, Jun '22	100-195-622000	82.40
08/18/2022	SPARKLETTS	4228482 071522a	Operating Supplies, Jul '22	100-195-622000	61.41

Attachment: Payables Detail Report - September 13, 2022 (2952 : Warrant Register, July 13, 2022)

Payables Detail Report

Payment Dates: 08/12/2022 - 09/01/2022

Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
08/18/2022	SPARKLETTTS	4228482 081222	Operating Supplies, Aug '22	100-195-622000	144.81
08/18/2022	JAMEY CLARK, INC.	73279	Graffiti Removal, Public Services, Jul '22	100-355-720500	376.00
08/18/2022	JAMEY CLARK, INC.	73289	Park Repairs, Public Services, Aug '22	100-355-720701	363.50
08/18/2022	WEX BANK	82615209 COMDEV	Vehicle Fuel, Jul '22	100-225-613100	313.55
08/18/2022	WEX BANK	82615313 POLSVCS	Vehicle Fuel, Jul '22	100-420-613100	230.08
08/18/2022	WEX BANK	82615649 PUBWKS	Vehicle Fuel, Jul '22	100-356-613100	687.20
08/18/2022	WEX BANK	82615649 PUBWKS	Vehicle Fuel, Jul '22	100-356-646100	12.00
08/18/2022	MOBILE MINI, INC.	9014795743	Storage Rental, Community Center, 8/3/22 - 8/30/22	100-310-641000	225.71
08/18/2022	MOBILE MINI, INC.	9014850325	Storage Rental, Community Center, 8/9/22 - 9/5/22	100-310-641000	82.97
08/18/2022	MOBILE MINI, INC.	9014865001	Storage Rental, Community Center, 8/10/22 - 9/6/22	100-310-641000	217.80
08/18/2022	A SOURCE OF PRIDE	9110524	Operating Supplies, Jul '22	100-195-622000	24.78
08/18/2022	ALL SERVICE ROOFING	CD-0879-BLDR-1314-202	Refund, Permit Fees, R #9969	100-000-221011	1.00
08/18/2022	ALL SERVICE ROOFING	CD-0879-BLDR-1314-202	Refund, Permit Fees, R #9969	100-000-221012	4.00
08/18/2022	ALL SERVICE ROOFING	CD-0879-BLDR-1314-202	Refund, Permit Fees, R #9969	100-000-227001	780.00
08/18/2022	ALL SERVICE ROOFING	CD-0879-BLDR-1314-202	Refund, Permit Fees, R #9969	100-000-442000	172.43
08/18/2022	NEIGHBORHOOD ROOFING	CD-0880-BLDR-1315-202	Refund, C&D Deposit, REC-008040-2022	100-000-227001	690.00
08/18/2022	NEIGHBORHOOD ROOFING	CD-0881-BLDR-1327-202	Refund, C&D Deposit, REC-008079-2022	100-000-227001	690.00
08/18/2022	NEIGHBORHOOD ROOFING	CD-0882-BLDR-1339-202	Refund, C&D Deposit, REC-008174-2022	100-000-227001	690.00
08/18/2022	NEIGHBORHOOD ROOFING	CD-0883-BLDR-1342-202	Refund, C&D Deposit, REC-008175-2022	100-000-227001	690.00
08/18/2022	NEIGHBORHOOD ROOFING	CD-0884-BLDR-1368-202	Refund, C&D Deposit, REC-008375-2022	100-000-227001	690.00
08/18/2022	PACIFIC CREST ROOFING	CD-0885-BLDR-1283-202	Refund, C&D Deposit, REC-007983-2022	100-000-227001	810.00
08/18/2022	CITY OF MISSION VIEJO	CM0000125	Credit Memo 20878, 20/21 Animal Services	100-420-720401	(23,131.64)
08/18/2022	WATANABE, YUMI	FRD-0278	Refund, Facility Deposit, R #1034921.002	100-000-222000	250.00
08/18/2022	WATANABE, YUMI	FRD-0278	Refund, Facility Deposit, R #1034921.002	100-000-451100	(150.00)
08/18/2022	AVILA, GABRIELA	FRD-0279	Refund, Facility Deposit, R #1034969.002	100-000-222000	250.00
08/18/2022	ORANGE COUNTY TREASURER TAX COLLECTOR	GA22230014	LH Share, LAFCO, FY 22/23	100-155-610004	4,542.60
08/18/2022	OFFICE SOLUTIONS	I-02026249	Office/Operating Supplies, Jul '22	100-195-620000	435.24
08/18/2022	OFFICE SOLUTIONS	I-02026249	Office/Operating Supplies, Jul '22	100-195-622000	124.31
08/18/2022	OFFICE SOLUTIONS	I-02028754	Office/Operating Supplies, Jul '22	100-195-620000	247.73
08/18/2022	OFFICE SOLUTIONS	I-02028754	Office/Operating Supplies, Jul '22	100-355-622000	35.23
08/18/2022	PARKING VIOLATIONS OC	JUL 22	Parking Fee Surcharge, Jul '22	100-420-720823	1,454.50
08/18/2022	TREASURER-TAX COLLECTOR				
08/18/2022	COMMUNICATIONS CHGS- LAW ENF - COUNTY OF ORANGE	SC13593	Communications Charges, 7/1/22 - 9/30/22	100-420-646000	4,079.00
08/18/2022	FINGERPRINT ID (AFIS) LAW ENF. - COUNTY OF ORANGE	SH 61350	Fingerprint ID System Charges, Feb	100-420-720835	1,233.00
08/18/2022	FINGERPRINT ID (AFIS) LAW ENF. - COUNTY OF ORANGE	SH 62651	Fingerprint ID System Charges, Aug	100-420-720835	1,188.00
08/25/2022	DIAMOND ENVIRONMENTAL	0004084246	City Anniversary Expense, Aug '22	100-310-695530	619.00
08/25/2022	SAN DIEGO GAS & ELECTRIC	063022b	Street Lights, Traffic Control, Com Ctr, Jun '22	100-310-631100	8,288.68
08/25/2022	SAN DIEGO GAS & ELECTRIC	063022b	Street Lights, Traffic Control, Com Ctr, Jun '22	100-355-631000	8,788.80
08/25/2022	SAN DIEGO GAS & ELECTRIC	063022b	Street Lights, Traffic Control, Com Ctr, Jun '22	100-356-631400	1,986.54
08/25/2022	MOULTON NIGUEL WATER DISTRICT	081122	Water Usage, Public Services & Com Ctr, Jul '22	100-310-635100	768.23

Attachment: Payables Detail Report - September 13, 2022 (2952 : Warrant Register, July 13, 2022)

Payables Detail Report

Payment Dates: 08/12/2022 - 09/01/2022

Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
08/25/2022	MOULTON NIGUEL WATER DISTRICT	081122	Water Usage, Public Services & Com Ctr, Jul '22	100-355-635000	6,486.80
08/25/2022	SAN DIEGO GAS & ELECTRIC	081622	Street Lights, Traffic Control, Com Ctr, Jul '22	100-355-631000	25.38
08/25/2022	SAN DIEGO GAS & ELECTRIC	081622	Street Lights, Traffic Control, Com Ctr, Jul '22	100-356-631400	12,537.85
08/25/2022	SAN DIEGO GAS & ELECTRIC	081622	Street Lights, Traffic Control, Com Ctr, Jul '22	100-356-631900	3,364.03
08/25/2022	SOUTHERN CALIFORNIA EDISON	082222 - Acct #70007600	Street Lights, Traffic Control, Jul '22	100-355-631000	48.91
08/25/2022	SOUTHERN CALIFORNIA EDISON	082222 - Acct #70007600	Street Lights, Traffic Control, Jul '22	100-356-631400	43.93
08/25/2022	ORACLE AMERICA, INC.	100450512	Offsite Backup, Jun '22	100-195-720050	71.60
08/25/2022	ORACLE AMERICA, INC.	100483513	Offsite Backup, Jul '22	100-195-720050	61.71
08/25/2022	SPARKLETT'S	12194330 081722	Operating Supplies, Comm Ctr, Aug	100-310-622005	187.76
08/25/2022	HOME DEPOT	142078	Program Expense, Build A Fort	100-310-695501	425.71
08/25/2022	JOE A. GONSALVES & SON	160089	Legislative Services, Sep '22	100-155-700020	2,900.00
08/25/2022	PRINTEX PRINTING AND GRAPHICS INC.	23421 (1)	Special Events, Rooted Campaign, Aug '22	100-310-695500	85.12
08/25/2022	NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSULTANTS	264211	Luna Bonita Slope Renovation, CIP 622, Jul '22	100-600-790600	4,918.75
08/25/2022	TOTAL SOURCE OFFICEWORKS	29262	Office & Computer Supplies, Comm Ctr, Aug '22	100-195-621000	221.88
08/25/2022	TOTAL SOURCE OFFICEWORKS	29262	Office & Computer Supplies, Comm Ctr, Aug '22	100-310-620500	220.58
08/25/2022	MERCY HOUSE LIVING CENTERS, INC.	5003-22-05	Contract Services - Homelessness, May '22	100-310-720302	1,376.37
08/25/2022	MERCY HOUSE LIVING CENTERS, INC.	5003-22-06	Contract Services - Homelessness, Jun '22	100-310-720302	4,289.19
08/25/2022	DOG WASTE DEPOT	502170	Operating Supplies, Aug '22	100-355-622000	619.45
08/25/2022	HOME DEPOT	6014792	Program Expense, Build A Fort	100-310-695501	635.71
08/25/2022	HOME DEPOT	6163313	Program Expense, Build A Fort	100-310-695501	113.39
08/25/2022	NIEVES LANDSCAPE, INC.	72759	Monthly and Misc Landscape, Aug	100-355-720700	165.71
08/25/2022	NIEVES LANDSCAPE, INC.	72760	Monthly and Misc Landscape, Aug	100-355-720700	315.61
08/25/2022	NIEVES LANDSCAPE, INC.	72761	Monthly and Misc Landscape, Aug	100-355-720700	668.59
08/25/2022	NIEVES LANDSCAPE, INC.	72762	Monthly and Misc Landscape, Aug	100-355-720700	287.43
08/25/2022	NIEVES LANDSCAPE, INC.	72763	Monthly and Misc Landscape, Aug	100-355-720700	1,461.01
08/25/2022	NIEVES LANDSCAPE, INC.	72764	Monthly and Misc Landscape, Aug	100-355-720700	83.42
08/25/2022	NIEVES LANDSCAPE, INC.	72765	Monthly and Misc Landscape, Aug	100-355-720700	245.50
08/25/2022	NIEVES LANDSCAPE, INC.	72766	Monthly and Misc Landscape, Aug	100-355-720700	251.89
08/25/2022	JAMEY CLARK, INC.	73296	Park Repairs, Public Services, Aug '22	100-355-720701	11,350.00
08/25/2022	HOME DEPOT	8623073	Program Expense, Build A Fort	100-310-695501	64.63
08/25/2022	HOME DEPOT	8973514	Program Expense, Build A Fort	100-310-695501	1,571.01
08/25/2022	OCTA	AR143936	Landscape Maintenance, Annual Lease OC-47	100-355-720700	698.00
08/25/2022	OFFICE SOLUTIONS	I-02035881	Office Supplies, Aug '22	100-195-620000	166.12
08/25/2022	OFFICE SOLUTIONS	I-02036341	Office Supplies, Aug '22	100-195-620000	37.80
08/25/2022	RALPH ANDERSEN & ASSOCIATES	INV-03808	Professional Services, May '22	100-155-700000	3,200.00
08/26/2022	COMPLETE OFFICE OF CALIFORNIA	2668758-0	Computer Supplies, May '22	100-195-621000	1,858.56
09/01/2022	COX COMMUNICATION	081822	T-1 Line, Aug '22	100-195-630000	446.41
09/01/2022	COX COMMUNICATION	081922	WiFi, City Hall, Aug '22	100-195-630000	182.62
09/01/2022	CALIF PARK & REC SOCIETY, INC.	081922	Membership, Community Services,	100-310-610000	145.00
09/01/2022	COX COMMUNICATION	081922a	WiFi, City Hall, Aug '22	100-195-630000	32.14
09/01/2022	MOULTON NIGUEL WATER DISTRICT	082522	Water Usage, Public Services, Aug	100-355-635000	83.09
09/01/2022	CALIF PARK & REC SOCIETY, INC.	083122	Membership, Public Services	100-355-611000	555.00
09/01/2022	THE JAMES KELLY BAND	1085	Heritage Day, Aug '22	100-310-695531	1,000.00
09/01/2022	LAGUNA HILLS INSTA PRINT, INC.	19103	Heritage Day, Aug '22	100-310-695531	112.00
09/01/2022	TOTAL SOURCE OFFICEWORKS	28906	Office Supplies, Community Ctr, Jul	100-310-620500	93.14
09/01/2022	CANON FINANCIAL SERVICES, INC.	29044081	Lease - Copier, Comm Ctr, 8/1/22 - 8/31/22	100-195-641200	279.86
09/01/2022	CANON FINANCIAL SERVICES, INC.	29044082	Lease - Copier, City Hall, 8/1/22 - 8/31/22	100-195-641200	253.84

Attachment: Payables Detail Report - September 13, 2022 (2952 : Warrant Register, July 13, 2022)

Payables Detail Report

Payment Dates: 08/12/2022 - 09/01/2022

Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
09/01/2022	CANON FINANCIAL SERVICES, INC.	29044083	Lease - Copier, New Admin Copier, 8/1/22 - 8/31/22	100-195-641200	317.82
09/01/2022	CROSTOWN ELECTRICAL & DATA,	4296-22-008	Traffic Signal Maintenance, Aug '22	100-356-720420	3,644.70
09/01/2022	CHARLES ABBOTT ASSOCIATES, INC	64489	Professional Services, Jul '22	100-225-700000	46,433.85
09/01/2022	WOODRUFF, SPRADLIN & SMART	71963 - 71964	Professional Services Legal, Jul '22	100-155-700010	23,161.99
09/01/2022	WOODRUFF, SPRADLIN & SMART	71963 - 71964	Professional Services Legal, Jul '22	100-155-700011	634.50
09/01/2022	PLACEWORKS, INC.	79245	Housing Element, Jul '22	100-225-700225	7,134.91
09/01/2022	A SOURCE OF PRIDE	9110537	Operating Supplies, Aug '22	100-195-622000	32.49
09/01/2022	STUDIO TWO BLACK DIAMOND	99068	Printing Services, Aug '22	100-195-623000	37.71
09/01/2022	BARRERA, IVAN	FRD-0280	Refund, Facility Deposit, R #1034535.002	100-000-222000	500.00
09/01/2022	BARRERA, IVAN	FRD-0280	Refund, Facility Deposit, R #1034535.002	100-000-451100	(247.50)
09/01/2022	ALISO MEADOWS CONDOMINIUM ASSN	FRF-0013	Refund, Facility Fees, R	100-000-451100	530.00
09/01/2022	SIGNARAMA LAGUNA HILLS	INV-954	Heritage Day, Aug '22	100-310-695531	204.18
09/01/2022	NPDES OC TREASURER-TAX COLLECTOR	PW230119	Watershed Monitoring, CIP #410	100-600-790600	669.69
Fund 100 - GENERAL FUND Total:					1,117,056.67
Fund: 212 - MEASURE M					
08/18/2022	CHARLES ABBOTT ASSOCIATES, INC	64490	Road Maintenance, Jul '22	212-355-720400	40,689.16
08/25/2022	SUNSET PROPERTY SERVICES JONSET CORPORATION	129953SP	Street Sweeping Services, Jul '22	212-355-720410	16,301.47
Fund 212 - MEASURE M Total:					56,990.63
Fund: 221 - SENIOR MOBILITY PROGRAM					
08/18/2022	CALIFORNIA YELLOW CAB	7406022	Senior Mobility Program, Jul '22	221-310-720000	410.00
Fund 221 - SENIOR MOBILITY PROGRAM Total:					410.00
Fund: 451 - LIABILITY SELF-INSURANCE					
09/01/2022	WOODRUFF, SPRADLIN & SMART	71963 - 71964	Professional Services Legal, Jul '22	451-155-700011	1,683.00
Fund 451 - LIABILITY SELF-INSURANCE Total:					1,683.00
Fund: 600 - CAPITAL IMPROVEMENT PROJECT					
08/18/2022	HARTZOG & CRABILL, INC.	22-0424(HCI#3502)	Traffic Signal Mgmt Svc, CIP 168, Jul '22	600-000-490100	(500.00)
08/18/2022	HARTZOG & CRABILL, INC.	22-0424(HCI#3502)	Traffic Signal Mgmt Svc, CIP 168, Jul '22	600-251-950168	500.00
08/25/2022	NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSULTANTS	264211	Luna Bonita Slope Renovation, CIP 622, Jul '22	600-000-490100	(4,918.75)
08/25/2022	NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSULTANTS	264211	Luna Bonita Slope Renovation, CIP 622, Jul '22	600-256-950622	4,918.75
09/01/2022	NPDES OC TREASURER-TAX COLLECTOR	PW230119	Watershed Monitoring, CIP #410	600-000-490100	(669.69)
09/01/2022	NPDES OC TREASURER-TAX COLLECTOR	PW230119	Watershed Monitoring, CIP #410	600-254-950410	669.69
Fund 600 - CAPITAL IMPROVEMENT PROJECT Total:					-
Grand Total:					1,176,140.30

Attachment: Payables Detail Report - September 13, 2022 (2952 : Warrant Register, July 13, 2022)

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
100 - GENERAL FUND	1,117,056.67	1,117,056.67
212 - MEASURE M	56,990.63	56,990.63
221 - SENIOR MOBILITY PROGRAM	410.00	410.00
451 - LIABILITY SELF-INSURANCE	1,683.00	1,683.00
600 - CAPITAL IMPROVEMENT PROJECT	-	-
Grand Total:	1,176,140.30	1,176,140.30

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-000-120000	Accounts Receivable	132.06	132.06
100-000-202000	Other Accrued Expenditures	8,794.37	8,794.37
100-000-221011	Building Standards Fee	1.00	1.00
100-000-221012	SB1186 ADA CASp Fees	4.00	4.00
100-000-222000	Refundable Deposits	1,000.00	1,000.00
100-000-227001	SecurityDeposit-WasteRecycling	5,040.00	5,040.00
100-000-442000	Building Related Permits	172.43	172.43
100-000-451100	Recreation Fees-Reservation	132.50	132.50
100-155-610000	Memberships and Dues Expense	1,296.00	1,296.00
100-155-610004	Memberships and Dues - LAFCO	4,542.60	4,542.60
100-155-622000	Operating Supplies	269.91	269.91
100-155-625000	Postage & Delivery	200.15	200.15
100-155-626000	Subscriptions & Books	659.73	659.73
100-155-695000	CommunityAsstnc/PublicRelation	5,033.48	5,033.48
100-155-700000	Professional Services	3,301.88	3,301.88
100-155-700010	Legal Services-General Counsel	23,161.99	23,161.99
100-155-700011	Legal Services-Litigation	634.50	634.50
100-155-700020	Professional Services - Legislative	2,900.00	2,900.00
100-195-611000	Training and Education	162.00	162.00
100-195-620000	Office Supplies	886.89	886.89
100-195-621000	Computer Supplies	2,080.44	2,080.44
100-195-622000	Operating Supplies	470.20	470.20
100-195-623000	Printing	37.71	37.71
100-195-630000	Telephone & Communication	1,640.58	1,640.58
100-195-641200	Rent/Lease - Copier	851.52	851.52
100-195-700090	Computer Consulting Services	3,487.50	3,487.50
100-195-720050	Contract Serv-Software Support	2,415.34	2,415.34
100-195-940000	Computer Hardware & Software	333.97	333.97
100-225-610000	Memberships and Dues Expense	39.99	39.99
100-225-613100	Vehicle-Fuel	313.55	313.55
100-225-646100	Maint & Repairs - Vehicles	416.36	416.36
100-225-700000	Prof. Svcs - Building & Safety	46,433.85	46,433.85
100-225-700225	Housing Element	7,134.91	7,134.91
100-310-610000	Memberships and Dues Expense	145.00	145.00
100-310-620500	Office Supplies - Comm Ctr	313.72	313.72
100-310-622005	Operating Supplies Comm Ctr	234.19	234.19
100-310-631100	Utilities - Electric Comm Ctr	8,288.68	8,288.68
100-310-635100	Utilities - Water Comm Ctr	768.23	768.23
100-310-641000	Rent/Lease - Equipment	526.48	526.48
100-310-645500	Maint&Repair-Facility Comm Ctr	21.54	21.54
100-310-646100	Maint & Repairs - Vehicles	4,624.81	4,624.81
100-310-695500	Special Events-Program Service	1,645.12	1,645.12
100-310-695501	Day Camps & Build A Fort	3,086.29	3,086.29
100-310-695502	Special Needs Program	9.99	9.99
100-310-695508	July Fourth Celebration	12,955.95	12,955.95
100-310-695530	City Anniversary Program	619.00	619.00
100-310-695531	Heritage Day	1,316.18	1,316.18
100-310-720302	Contract Services - Homelessness	5,665.56	5,665.56

Payables Detail Report

Payment Dates: 08/12/2022 - 09/01/2022

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-310-721500	Contract Services-Program Svce	1,029.00	1,029.00
100-355-611000	Training and Education	815.00	815.00
100-355-622000	Operating Supplies	654.68	654.68
100-355-631000	Utilities - Electric	8,863.09	8,863.09
100-355-635000	Utilities - Water	34,078.62	34,078.62
100-355-720500	Graffiti Removal	376.00	376.00
100-355-720700	Landscape Maintenance Contract	4,177.16	4,177.16
100-355-720701	Parks Contract Repair	11,713.50	11,713.50
100-356-613100	MOE Vehicle Fuel	687.20	687.20
100-356-631400	MOE Electricity-Streetlights &	14,568.32	14,568.32
100-356-631900	MOE Electricity On-bill Financing	3,364.03	3,364.03
100-356-646100	MOE Maintenance & Repairs	12.00	12.00
100-356-700100	MOE City Engineer Services	11,892.00	11,892.00
100-356-700101	MOE Traffic Engineer Services	875.00	875.00
100-356-720420	MOE Traffic Signal Maintenance	3,644.70	3,644.70
100-420-613100	Vehicle-Fuel	230.08	230.08
100-420-622000	Operating Supplies	16.15	16.15
100-420-646000	Maint & Rep-Equip & Machinery	4,079.00	4,079.00
100-420-695000	CommunityAsstnc/PublicRelation	837.49	837.49
100-420-720401	Animal Care & Shelter Services	43,881.36	43,881.36
100-420-720800	General Law Enforcement	796,224.76	796,224.76
100-420-720823	Parking Citation Processing	2,325.94	2,325.94
100-420-720835	Fingerprint Identification Svc	2,421.00	2,421.00
100-600-790600	Transfers Out - Capital Imprv	6,088.44	6,088.44
212-355-720400	Street Maintenance	40,689.16	40,689.16
212-355-720410	Street Sweeping	16,301.47	16,301.47
221-310-720000	Contract Services	410.00	410.00
451-155-700011	Legal Services-Litigation	1,683.00	1,683.00
600-000-490100	Transfer In- General Fund	(6,088.44)	(6,088.44)
600-251-950168	TrafficSignalImprovCoordination	500.00	500.00
600-254-950410	NPDES Permit & Fees	669.69	669.69
600-256-950622	CIP-Luna Bonita Slope	4,918.75	4,918.75
Grand Total:		1,176,140.30	1,176,140.30

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	1,176,140.30	1,176,140.30
Grand Total:	1,176,140.30	1,176,140.30

Attachment: Payables Detail Report - September 13, 2022 (2952 : Warrant Register, July 13, 2022)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022

TO: Mayor and Council Members

FROM: Melissa Au-Yeung
Deputy City Manager/City Clerk

ISSUE: City's Conflict of Interest Code Update

RECOMMENDATION: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, adopting an updated Conflict of Interest Code and rescinding Resolution No. 2020-07-14-2".

SUMMARY:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially, at a minimum, or as changes occur in the designated positions. Adoption of the proposed Resolution will amend the City's locally adopted Conflict of Interest Code to change the title "Assistant City Manager/Director of Public Services" to be "Public Services Director/City Engineer", change the title "Deputy City Manager" to be "Deputy City Manager/Community Services Director", change the title "Information Technology Specialist" to be "Information Technology Administrator", change the title "Permit Technician" to be "Senior Permit Technician", and change the title "Permit Technician Assistant" to be "Permit Technician I & II". The changes proposed will update the conflict of interest code to match recent personnel changes to positions and titles approved by the City Council at the regular meeting of August 23, 2022.

BACKGROUND:

Resolution No. 91-10 adopted the City's Conflict of Interest Code. The Code has been amended by the following Resolutions:

Resolution No. 93-02-23-1 Adding Planning Director, City Engineer, and

	Chief of Police Services as designated positions.
Resolution No. 94-03-08-1	Adding Assistant and Deputy City Attorneys as designated positions.
Resolution No. 94-11-22-1	Changing the wording to indicate that those occupying designated positions must file Statements of Economic Interests with the City Clerk, deleting Administrative Services Director as a designated position, adding wording indicating that the Assistant City Manager is an official who manages public investments and must file pursuant to Government Code Section 87200, and changing wording to reflect modifications in the Fair Political Practices regulations regarding filings of Consultants.
Resolution No. 96-11-12-4	Deleting Parks and Recreation Director as a designated position, and changing the title of City Engineer to Director of Public Works/City Engineer.
Resolution No. 98-09-08-1	Deleting the positions of Development Services Director and Planning Director, and adding Community Development Director, Controller, and Recreation Services Manager as designated positions.
Resolution No. 2000-11-14-1	Deleting the positions of Community Development Director and Recreational Services Manager, adding Planning Director and Community Services Director as designated positions, and change the wording regarding the filing of the Assistant City Manager under the * (the paragraph that designates those positions that manage public investments).
Resolution No. 2002-10-08-2	Deleting the positions of Planning Director and Director of Public Works/City Engineer, adding the positions of Community Development Director, Director of Public Services/City

	Engineer, Building Inspector, Code Enforcement Officer, and Planner as designated positions.
Resolution No. 2003-04-22-1	Deleting Controller and Deputy City Attorney from the list of designated positions, relisting Controller under the * (the paragraph that designates those positions that manage public investments), and adding Community Services Program Supervisor as a designated position.
Resolution No. 2004-01-27-1	Adding Management Analyst as a designated position, and changing the position of Community Services Supervisor to Community Services Coordinator.
Resolution No. 2006-07-11-1	Adding Senior Planner, Senior Building Inspector, Assistant Building Official, and Assistant to the City Manager to the list of designated positions.
Resolution No. 2008-04-22-1	Deleting Assistant to the City Manager, and Director of Community Services, and adding the positions of Deputy City Manager, Community Services Superintendent, Building Counter Technician, and Planning/Code Enforcement Aide to the list of designated positions.
Resolution No. 2009-03-24-1	Deleting the position of Controller from the list of designated positions and adding Finance Manager under * (the paragraph that designated those positions that manage public investments).
Resolution No. 2012-06-12-1	Adding Senior Management Analyst to the list of designated positions.
Resolution No. 2014-05-27-1	Adding the positions of Information Technology Specialist, Assistant Planner, and Permit Technician.
Resolution No. 2016-09-13-3	Adding the position of Planning Manager and deleting the positions of Building Counter

	Technician, Community Services Coordinator, Management Analyst, Planner, Planning/Code Enforcement Aide, and Senior Management Analyst.
Resolution No. 2018-07-10-2	Adding the positions of Assistant City Clerk, Senior Management Analyst, and Finance Director, changing the title of Assistant to the City Manager/City Clerk to Deputy City Manager/ City Clerk and Director of Public Services/City Engineer to Assistant City Manager/Director of Public Services, and deleting the positions of Assistant Building Official, Building Inspector, Planning Manager, and Senior Building Inspector.
Resolution No. 2022-07-14-2	Adding the position of Permit Technician Assistant.

The City's Conflict of Interest Code adopts by reference Section 18730 of Title 2 of the California Code of Regulations as its main body. When Section 18730 is updated by legislation, that portion of the City's Code is automatically updated.

ATTACHMENTS:

- Proposed Resolution - Conflict of Interest Code Update
- Proposed Resolution Exhibit A - Laguna Hills Conflict of Interest Code

RESOLUTION NO. 2022-09-13-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING AN UPDATED CONFLICT OF INTEREST CODE AND RESCINDING RESOLUTION NO. 2020-07-14-2

WHEREAS, the Political Reform Act of 1974 and Government Code Sections 81000 et seq. (the “Act”) require a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, the City Council of the City of Laguna Hills adopted Resolution No. 91-10 on December 20, 1991, establishing such a Code; and

WHEREAS, the City Council amended said Code with adoption of Resolutions No. 93-02-23-1, No. 94-03-08-1, No. 94-11-22-1, No. 96-11-12-4, No. 98-09-08-1, No. 2000-11-14-1, No. 2002-10-08-2, No. 2003-04-22-1, No. 2004-01-27-1, No. 2006-07-11-1, No. 2008-04-22-1, No. 2009-03-24-1, No. 2012-06-12-1, No. 2014-05-27-1, No. 2016-09-13-3, and No. 2018-07-10-2; and

WHEREAS, the City Council desires to amend the Appendix of Designated Positions of said Code to change the title “Assistant City Manager/Director of Public Services” to be “Public Services Director/City Engineer”, change the title of Deputy City Manager” to be “Deputy City Manager/Community Services Director”, change the title “Information Technology Specialist” to be “Information Technology Administrator”, change the title “Permit Technician” to be “Senior Permit Technician”, and change the title “Permit Technician Assistant” to be “Permit Technician I & II”.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. This Resolution rescinds and supersedes Resolution No. 2020-07-14-2.

SECTION 2. The Conflict of Interest Code of the City of Laguna Hills, a copy of which is attached hereto and by this reference is incorporated herein, is hereby adopted.

PASSED, APPROVED, AND ADOPTED this 13th day of September 2022.

DAVE WHEELER, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2022-09-13-X adopted by the City Council of the City of Laguna Hills, California, at
a Regular Meeting thereof held on the 13th day of September 2022, by the following
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK

Attachment: Proposed Resolution - Conflict of Interest Code Update (2947 : Conflict of Interest Code Update)

**CONFLICT OF INTEREST CODE
OF THE
CITY OF LAGUNA HILLS**

SECTION 1: **PURPOSE**

The purpose of this Conflict of Interest Code of the City of Laguna Hills is to incorporate by reference the terms of Section 18730 of Title 2 of the California Code of Regulations pertaining to Conflict of Interest Codes, which is attached hereto as Exhibit "A," and to establish a List of Designated Positions.

SECTION 2: **DESIGNATED POSITIONS**

The positions listed in the Appendix to Exhibit "A" are Designated Positions. Officers and employees holding those positions are Designated Employees and are deemed to make, or participate in the making of, decisions, which may foreseeably have a material effect on a financial interest. Individual consultants may be Designated Employees, as determined by the City Manager.

SECTION 3: **INCORPORATION BY REFERENCE OF SECTION 18730 OF
TITLE 2 OF THE CALIFORNIA CODE OF REGULATIONS**

Section 18730 of Title 2 of the California Code of Regulations as set forth in Exhibit "A," and any amendments to it duly adopted by the Fair Political Practice Commission, along with the attached Appendix are hereby incorporated by reference and constitute the Conflict of Interest Code of the City of Laguna Hills.

SECTION 4: **PLACE OF FILING FOR STATEMENTS OF ECONOMIC
INTEREST**

Persons occupying Designated Positions shall file Statements of Economic Interests with the City Clerk of the City of Laguna Hills, which will make the statements available for public inspection and reproduction. (Government Code Section 81008) Statements for all designated employees will be retained by the City of Laguna Hills.

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations)

§ 18730. Provisions of Conflict of Interest Codes.

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in the employee's statement of economic interests those economic interests the employee has which are of the kind described in the disclosure categories to which the employee is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's

disclosure categories are the kinds of economic interests which the employee foreseeably can affect materially through the conduct of the employee's office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.²

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following the person's return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that the person is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of the person's military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided the person did not make or participate in the making of, or use the person's position to influence any decision and did not receive or become entitled to receive any form of payment as a result of the person's appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation the person did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported,⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;

2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

3. The address or other precise location of the real property;

4. A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,⁵ the statement shall contain:

1. The name and address of each source of income aggregating \$500 or more in value, or \$50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$1,000 or less, greater than \$1,000, greater than \$10,000, or greater than \$100,000;

3. A description of the consideration, if any, for which the income was received;

4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁶ the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;

2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which the employee is a director, officer, partner, trustee, employee, or in which the employee holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on the member's or employee's statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$520.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$520 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on the member's or employee's statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of the election to office through the date that the officer vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of the election to office through the date that the officer vacates office, receive a personal loan from

any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while the official holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.
2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans from a person which, in the aggregate, do not exceed \$500 at any given time.

4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of the officer's election to office through the date the officer vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.

2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

- a. The date the loan was made.
- b. The date the last payment of \$100 or more was made on the loan.
- c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

- 1. A loan made to the campaign committee of an elected officer or a candidate for elective office.
- 2. A loan that would otherwise not be a gift as defined in this title.
- 3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.
- 4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.
- 5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use the employee's official position to influence the making of any governmental decision which the employee knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of the official's immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$500 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent the employee's participation is legally required for the decision to be made.

The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make the employees' participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use the official's position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of the official's immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that the employee should not make a governmental decision because the employee has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of the duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for the employee's agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

¹ Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

² See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁴ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵ A designated employee's income includes the employee's community property interest in the income of the employee's spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

Note: Authority cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502 and 89503, Government Code.

HISTORY

1. New section filed 4-2-80 as an emergency; effective upon filing (Register 80, No. 14).
Certificate of Compliance included.
2. Editorial correction (Register 80, No. 29).
3. Amendment of subsection (b) filed 1-9-81; effective thirtieth day thereafter (Register 81, No. 2).
4. Amendment of subsection (b)(7)(B)1. filed 1-26-83; effective thirtieth day thereafter (Register 83, No. 5).
5. Amendment of subsection (b)(7)(A) filed 11-10-83; effective thirtieth day thereafter (Register 83, No. 46).
6. Amendment filed 4-13-87; operative 5-13-87 (Register 87, No. 16).
7. Amendment of subsection (b) filed 10-21-88; operative 11-20-88 (Register 88, No. 46).
8. Amendment of subsections (b)(8)(A) and (b)(8)(B) and numerous editorial changes filed 8-28-90; operative 9-27-90 (Reg. 90, No. 42).

9. Amendment of subsections (b)(3), (b)(8) and renumbering of following subsections and amendment of Note filed 8-7-92; operative 9-7-92 (Register 92, No. 32).
10. Amendment of subsection (b)(5.5) and new subsections (b)(5.5)(A)-(A)(2) filed 2-4-93; operative 2-4-93 (Register 93, No. 6).
11. Change without regulatory effect adopting Conflict of Interest Code for California Mental Health Planning Council filed 11-22-93 pursuant to title 1, section 100, California Code of Regulations (Register 93, No. 48). Approved by Fair Political Practices Commission 9-21-93.
12. Change without regulatory effect redesignating Conflict of Interest Code for California Mental Health Planning Council as chapter 62, section 55100 filed 1-4-94 pursuant to title 1, section 100, California Code of Regulations (Register 94, No. 1).
13. Editorial correction adding History 11 and 12 and deleting duplicate section number (Register 94, No. 17).
14. Amendment of subsection (b)(8), designation of subsection (b)(8)(A), new subsection (b)(8)(B), and amendment of subsections (b)(8.1)-(b)(8.1)(B), (b)(9)(E) and Note filed 3-14-95; operative 3-14-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 11).
15. Editorial correction inserting inadvertently omitted language in footnote 4 (Register 96, No. 13).
16. Amendment of subsections (b)(8)(A)-(B) and (b)(8.1)(A), repealer of subsection (b)(8.1)(B), and amendment of subsection (b)(12) filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
17. Amendment of subsections (b)(8.1) and (9)(E) filed 4-9-97; operative 4-9-97 pursuant to Government Code section 11343.4(d) (Register 97, No. 15).

18. Amendment of subsections (b)(7)(B)5., new subsections (b)(8.2)-(b)(8.4)(C) and amendment of Note filed 8-24-98; operative 8-24-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 35).

19. Editorial correction of subsection (a) (Register 98, No. 47).

20. Amendment of subsections (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 5-11-99; operative 5-11-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 20).

21. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-6-2000; operative 1-1-2001 pursuant to the 1974 version of Government Code section 11380.2 and Title 2, California Code of Regulations, section 18312(d) and (e) (Register 2000, No. 49).

22. Amendment of subsections (b)(3) and (b)(10) filed 1-10-2001; operative 2-1-2001.

Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 2).

23. Amendment of subsections (b)(7)(A)4., (b)(7)(B)1.-2., (b)(8.2)(E)3., (b)(9)(A)-(C) and footnote 4. filed 2-13-2001. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 7).

24. Amendment of subsections (b)(8.1)-(b)(8.1)(A) filed 1-16-2003; operative 1-1-2003.

Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District,

nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2003, No. 3).

25. Editorial correction of History 24 (Register 2003, No. 12).

26. Editorial correction removing extraneous phrase in subsection (b)(9.5)(B) (Register 2004, No. 33).

27. Amendment of subsections (b)(2)-(3), (b)(3)(C), (b)(6)(C), (b)(8.1)-(b)(8.1)(A), (b)(9)(E) and (b)(11)-(12) filed 1-4-2005; operative 1-1-2005 pursuant to Government Code section 11343.4 (Register 2005, No. 1).

28. Amendment of subsection (b)(7)(A)4. filed 10-11-2005; operative 11-10-2005 (Register 2005, No. 41).

29. Amendment of subsections (a), (b)(1), (b)(3), (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 12-18-2006; operative 1-1-2007. Submitted to OAL pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2006, No. 51).

30. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 10-31-2008; operative 11-30-2008. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2008, No. 44).

31. Amendment of section heading and section filed 11-15-2010; operative 12-15-2010. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of*

Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2010, No. 47).

32. Amendment of section heading and subsections (a)-(b)(1), (b)(3)-(4), (b)(5)(C), (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) and amendment of footnote 1 filed 1-8-2013; operative 2-7-2013.

Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2013, No. 2).

33. Amendment of subsections (b)(8.1)-(b)(8.1)(A), (b)(8.2)(E)3. and (b)(9)(E) filed 12-15-2014; operative 1-1-2015 pursuant to section 18312(e)(1)(A), title 2, California Code of Regulations.

Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2014, No. 51).

34. Redesignation of portions of subsection (b)(8)(A) as new subsections (b)(8)(B)-(D), amendment of subsections (b)(8.1)-(b)(8.1)(A), redesignation of portions of subsection (b)(8.1)(A) as new subsections (b)(8.1)(B)-(C) and amendment of subsection (b)(9)(E) filed 12-1-2016; operative 12-31-2016 pursuant to Cal. Code Regs. tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision,

April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2016, No. 49).

35. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-12-2018; operative 1-11-2019 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2018, No. 50).

36. Amendment of subsections (b)(8.1)-(b)(8.1)(A) filed 12-23-2020; operative 1-1-2021 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2020, No. 52).

37. Amendment of subsections (b)(3)(C), (b)(5)(C), (b)(5.5), (b)(5.5)(A)(2), (b)(7)(D), (b)(8)(A), (b)(8.1)(A), (b)(8.2)(A), (b)(8.2)(C)-(D), (b)(8.3)(A), (b)(9), (b)(9.3), (b)(9.5), (b)(10) and (b)(11) and footnote 5 filed 5-12-2021; operative 6-11-2021 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974

Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2021, No. 20).

APPENDIX

<u>Designated Positions*</u>	<u>Disclosure Categories</u>
1. Assistant City Attorney	I, II, III
2. Assistant City Clerk	I, II, III
3. Assistant Planner	I, II, III
4. Chief of Police Services	I, II, III
5. Code Enforcement Officer	I, II, III
6. Community Development Director	I, II, III
7. Community Services Superintendent	I, II, III
8. Consultant**	I, II, III
9. Deputy City Manager/City Clerk	I, II, III
10. Deputy City Manager/Community Services Director	I, II, III
11. Finance Director	I, II, III
12. Information Technology Administrator	I, II, III
13. Permit Technician I & II	I, II, III
14. Public Services Director/City Engineer	I, II, III
15. Senior Management Analyst	I, II, III
16. Senior Permit Technician	I, II, III
17. Senior Planner	I, II, III

CATEGORY I:

Investment and real property disclosure

CATEGORY II:

Personal Income Disclosure

CATEGORY III:

Business Entity Income/Business Position Disclosure

*The Council Members, City Manager, City Attorney, City Treasurer, Planning Commissioners, and other public officials who manage public investments are required to file Statements of Economic Interests pursuant to Government Code Section 87200 et seq., therefore; they are not included as designated positions in this Appendix.

**Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Manager may determine, on a case-by-case basis, whether a particular consultant, although a "Designated Position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. The City Manager shall notify the consultant in writing. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection by the City Clerk.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022

TO: Mayor and Council Members

FROM: Jarad Hildenbrand
City Manager

ISSUE: Response to the 2021-2022 Orange County Grand Jury Report Entitled "How is Orange County Addressing Homelessness?"

RECOMMENDATION: That the City Council authorize the Mayor to sign the letter of response to the 2021-2022 Orange County Grand Jury Report entitled "How is Orange County Addressing Homelessness?".

SUMMARY:

The 2021-2022 Orange County Grand Jury recently released a report regarding the homelessness in Orange County which analyzed the Orange County Continuum of Care (CoC) collaboration and oversight, homelessness funding in Orange County, CoC oversight of homelessness funding, and the entire system of care for the homeless in Orange County.

State law requires any public agency which the Grand Jury has reviewed, and about which it has issued a final report, to comment to the Presiding Judge of the Superior Court on the findings and recommendations pertaining to matters under control of the agency within ninety (90) days of the report's release date. The Grand Jury has requested a response from the City of Laguna Hills for Findings F1, F3, and F4, and Recommendations R1, R2, R4, R5, and R6 of its report entitled "How is Orange County Addressing Homelessness?"

Staff has prepared a proposed response to the Grand Jury and recommends that the City Council authorize the Mayor to sign the response and send it to the Presiding Judge of the Superior Court.

Response to Grand Jury Report Regarding Homelessness
September 13, 2022
Page 2

ATTACHMENTS:

- Grand Jury Report
- Grand Jury Letter
- Response to Grand Jury Report

How is Orange County Addressing Homelessness?



GRAND JURY 2021-2022

How is Orange County Addressing Homelessness?

Table of Contents

SUMMARY	1
BACKGROUND	1
REASON FOR THE STUDY	4
METHOD OF STUDY	5
INVESTIGATION AND ANALYSIS	5
<i>Orange County Continuum of Care Collaboration.....</i>	<i>5</i>
<i>Prioritizing Homeless Funding</i>	<i>6</i>
<i>Continuum of Care Funding Oversight.....</i>	<i>7</i>
<i>Major Funding Sources Overseen by the CoC.....</i>	<i>8</i>
<i>CoC Process to Address Homelessness.....</i>	<i>8</i>
<i>OC System of Care Resources.....</i>	<i>12</i>
FINDINGS	13
RECOMMENDATIONS.....	14
COMMENDATIONS	14
RESPONSES	15
REFERENCES.....	20
GLOSSARY.....	21

How is Orange County Addressing Homelessness?

SUMMARY

Orange County's homeless population continues to be of great concern to residents. Seeing homeless individuals on the streets raises awareness of this persistent problem, but the elaborate efforts to address homelessness are less evident. Orange County's response to homelessness is a collaboration led by the independent Orange County Continuum of Care Board (CoC), which oversees the distribution of federal and state homeless funding. The CoC is supported by the Orange County Office of Care Coordination (OCC) which administers contracts, monitors budgets, and evaluates the results of the funded programs.

The Orange County Grand Jury (OCGJ) studied the CoC to understand how the County is working to address homelessness. The collaborative efforts led by the CoC and OCC have resulted in progress in the fight against homelessness, including a system of care across multiple levels of government programs and community providers. It further established a coordinated entry system, a cooperative homeless information system, and consolidated applications for federal and state funds. Together, the members were responsible for a quick and effective response to the coronavirus disease (COVID) pandemic on the homeless, an increase in the number of shelter beds, a decrease in homeless encampments, more outreach and treatment alternatives, and new housing vouchers being available for permanent housing.

This collaborative system of care developed by the CoC and OCC amounts to a great achievement. The graphs in this OCGJ report show the increased outreach, prevention efforts, shelter beds provided, and permanent housing made available that the CoC and OCC achieved. They also show the additional system of care resources provided by the County of Orange to prevent people from falling into homelessness. Unfortunately, from 2018 to 2021, exits from the CoC homeless system to permanent housing have hovered between 24 percent and 32 percent.¹

Orange County is addressing homelessness with elaborate systems even beyond the efforts of the CoC and OCC, but the reality of homelessness is that despite these programs our system has shortcomings and bottlenecks. This OCGJ found that: South Orange County needs an emergency shelter; homeless individuals suffering from mental illness and substance abuse need court-ordered treatment; Orange County does not have enough housing affordable to individuals exiting homeless shelters; and youth aging out of foster care do not have enough safe housing, resulting in many falling into homelessness.

BACKGROUND

There are numerous causes of homelessness. These causes range from poverty, unemployment, lack of affordable housing, and individual issues of mental and/or substance use disorders. Other risk factors include medical problems, physical disability, domestic violence, and youth aging out of the child-care system.²

The continuum of care concept was created by HUD in 1994 to promote communitywide commitment to the goal of ending homelessness. HUD provided funding to quickly rehouse

¹ 211 OC, Longitudinal Systems Analysis, FY 2018 through 2021, from HMIS data.

² US Department of Health and Human Services, Substance Abuse and Mental Health Services Administration.

How is Orange County Addressing Homelessness?

individuals and families, promote participation in programs for the homeless, and optimize self-sufficiency among those experiencing homelessness.³

HUD recommended the collaborative development of plans to end homelessness in all communities receiving HUD funding. In response, Orange County created the Commission to End Homelessness that published a Ten-Year Plan to End Homelessness in 2012.⁴ Over the ensuing decade, implementation of this model Ten-Year Plan was beyond the power of the Commission and major parts of the plan were not achieved.

Meanwhile, in 2009, HUD outlined the process of building a collaborative CoC comprised of organizations and individuals dedicated to ending homelessness. The CoC was created in 2016 along with the OCC. HUD, the major funder of homeless programs, gave the CoC responsibility for prioritizing the distribution of competitive federal homeless assistance program monies. The strategy of the CoC is to prioritize funding of programs that focus on four pillars: Prevention, Outreach, Shelter, and Housing.

Mixed Success in Addressing Homelessness

In Orange County, various approaches to manage homelessness have been tried with varying levels of success.

- **Moving the Homeless:** When businesses and residents complained about homeless individuals, police were expected to relocate them. Pushing homeless individuals out of town sometimes resulted in simply shifting the problem to neighboring communities.
- **Ordinances by Cities:** Ordinances that criminalized camping on public property or loitering contributed to the incarceration of homeless individuals, including many suffering from mental illness and substance abuse issues. Orange County Sheriff Don Barnes commented, “By default, the Orange County Jail had become the de facto mental hospital of Orange County.... [in] 2018, Orange County jails had about 2,200 inmates with severe mental illnesses.”⁵
- **Housing and Treatment:** Recent approaches that emphasized housing only or treatment only fell short in substantially reducing homelessness.
- **Local Opposition Prevented Shelter and Housing:** In Orange County, early efforts to provide low-threshold emergency shelters⁶ to get individuals off the streets were met with local opposition in most communities, as were developments of housing affordable to individuals exiting shelters. The development of a Coordinated Entry System (CES)⁷ helped reduce the neighborhood impact of shelters.

³ HUD Office of Community Planning and Development, Continuum of Care 101, June 6, 2009.

⁴ Orange County Ten Year Plan to End Homelessness, 2012.

⁵ Nick Gerda, “OC Mental Health Jail Expansion Draws Pushback and Debate”, *Voice of OC*, October 23, 2019.

⁶ A Low-Threshold Emergency Shelter offers an alternative to living on the streets. Individuals in these shelters must comply with the shelter rules but are not required to be drug and alcohol free.

⁷ Coordinated Entry System (CES) is a shared database between service providers that shuttles homeless individuals in and out of shelters eliminating walk-in and walk-out shelter access that caused community opposition. The CES is also a point of referral into permanent housing.

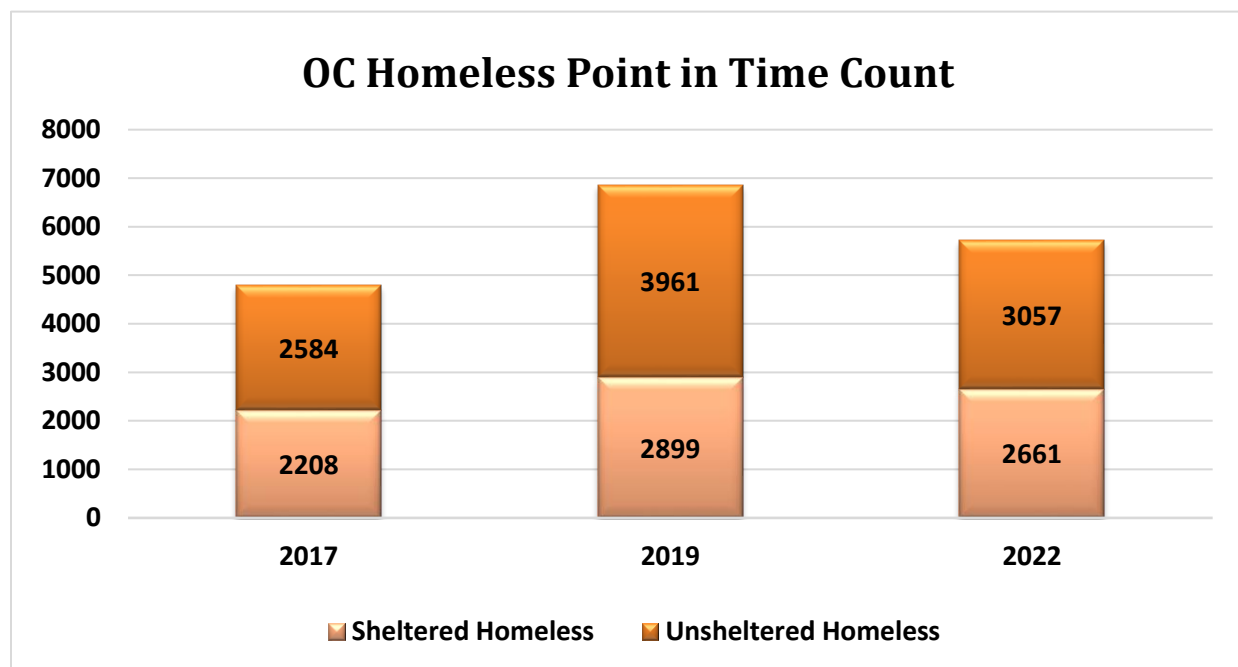
How is Orange County Addressing Homelessness?

- **Prevention Investments:** Additional assistance for rent or utilities, as well as Section 8 housing vouchers, resulted in increased financial stability of individuals at danger of becoming homeless.
- **Outreach Expanded:** More homeless individuals were reached through trust-building and outreach efforts resulting in increased numbers being sheltered.
- **Increased Shelter:** Emergency shelter beds available to the homeless increased providing immediate help to more of the unhoused.
- **Permanent Housing Added:** Some permanent housing opportunities increased through new HUD vouchers, as well as County of Orange Permanent Supportive Housing developments.

Point in Time Count

The HUD-mandated Point in Time Count (PIT)⁸ is a national effort to create a census of homeless individuals every two years. While this one-day initiative to contact and count the homeless is assumed to result in a significant undercount, it is a consistent approach which shows comparable data collected over time. The most recent PIT was conducted in 2022 and reported a decrease of 1,142 homeless individuals counted in Orange County.

North and Central SPA cities sheltered 49% of their homeless while South SPA cities sheltered on 28% of their homeless according to the 2022 PIT.⁹



⁸ Point in Time Count, Orange County Office of Care Coordination, May 2022

⁹ *Ibid.*

How is Orange County Addressing Homelessness?

*“John” was a homeless man who lived in Hart Park in the City of Orange for several years. He sought housing at the County “BRIDGES at Kraemer” shelter, where he stayed for seven months. He was an Army Veteran and during his time at BRIDGES, the staff worked with him to obtain identification and get his veteran benefits. **Together they developed a housing plan and found a permanent home for him** in Fountain Valley. He reported his joy when BRIDGES staff even gave him transportation to his new home where he now lives.*

Federal Court Intervenes and Regional Shelters Are Opened

In response to a lawsuit against the County of Orange filed on behalf of the homeless individuals living in large encampments along the Santa Ana River and other public property, a federal District Court got involved in overseeing the County’s actions to clear the encampments.

On February 13, 2018, US District Court Judge David Carter ordered that “OC officials, cities and homeless advocates collaborate to find shelter for hundreds of people who have been living in the camps.”¹⁰ Judge Carter issued a Temporary Restraining Order barring the arrest of those living along the Santa Ana River stating, “That order will stand until public officials can identify an alternative place to house those living along the river trail.”¹¹

As a result of this litigation, on July 23, 2019, the District Court brokered a Settlement Agreement between the County of Orange and the advocates for the homeless.¹² This agreement outlined the number of emergency shelter beds that must be developed in each Orange County Service Planning Area (SPA)¹³, before any homeless individuals could be removed from the encampments. This agreement was later adopted by North and Central SPA cities to avoid litigation and became a major impetus to opening low-threshold emergency shelters in the North and Central OC communities. South OC SPA cities did not sign the Settlement Agreement and no new low-threshold emergency shelters have subsequently been opened to meet the need of the South OC homeless identified in the OCGJ investigation.

REASON FOR THE STUDY

Homelessness continues to be one of the most frequently identified issues of concern to Orange County residents.¹⁴ Previous Grand Juries examined efforts to address homelessness and made recommendations, many of which have been implemented.¹⁵ Yet concerns about homelessness persist in our communities. The purpose of this report is to discuss the effectiveness of the CoC and OCC in collaborating to address Orange County’s homelessness through the services that are provided by the 37 contracts they authorize and oversee. The Grand Jury sought to evaluate the

¹⁰ Hannah Fry and Doug Smith, “Frustrated judge demands O.C. find shelter for homeless being evicted from camps”, Los Angeles Times, February 14, 2018

¹¹ *Ibid.*

¹² “Federal Judge Approves Settlement of Homeless Lawsuits”, City News Service, July 23, 2019.

¹³ Service Planning Area (SPA) is the division of Orange County cities into three regional areas North, Central, and South, for the purpose of facilitating regional collaboration in the provision of services to the homeless.

¹⁴ OC Annual Survey, Chapman University 2020.

¹⁵ OCGJ Report 2017-18.

How is Orange County Addressing Homelessness?

amount of money is being spent, the outcomes achieved, and whether this investment of public dollars is making a difference.

*“James” abruptly found himself **homeless and on the street at the age of 18 when his foster parents said they had completed their obligation to him.** With few resources, he turned to friends who let him “couch surf”, and then out of desperation, enlisted in the military. After his service, he returned to Orange County where found a friend to stay with and worked to get back on his feet. His lifelong struggles with homelessness coupled with excessive anger issues, addictions, and recovery from negative childhood experiences have required committing to radical personal change. Today in his early 50s, James has a job, and a mission to serve his community, teaching kids and helping the homeless with food, resources, and advice.*

METHOD OF STUDY

- Reviewed CoC contracts, budgets, and performance evaluations.
- Toured emergency shelters, food service providers, substance abuse and mental health treatment programs, and the Collaborative Courts.
- Interviewed federal authorities, city managers, shelter providers, homeless outreach workers, law enforcement personnel, county staff responsible for shelter and affordable housing, mental health professionals, OC jail staff, and homeless individuals.
- Reviewed documents including the Ten-Year Plan to End Homelessness, Continuum of Care Board minutes and reports, previous California Grand Jury reports, budgets, articles, and litigation.
- Conducted internet research on homeless issues.

INVESTIGATION AND ANALYSIS

Orange County Continuum of Care Collaboration

Since 1998, Orange County has developed a comprehensive regional continuum of care to address homelessness in Orange County. This collaboration covers Orange County’s 34 cities and unincorporated areas. County departments and agencies, local governments, homeless, housing, supportive service providers, and community groups (including non-profits, faith-based organizations, interested business leaders, schools, individuals with lived experience, and many other stakeholders) joined as participants with the shared mission to address homelessness.

The Orange County Continuum of Care Board (CoC), created in 2016, is the governing body for the continuum of care, whose goal is to oversee and implement this strategic collaboration as authorized by federal legislation.¹⁶ The CoC is comprised of diverse representatives of the collaborative participants.

¹⁶ Subtitle C of Title IV of the McKinney-Vento Homeless Assistance Act, (42 U.S.C.11381-11389).

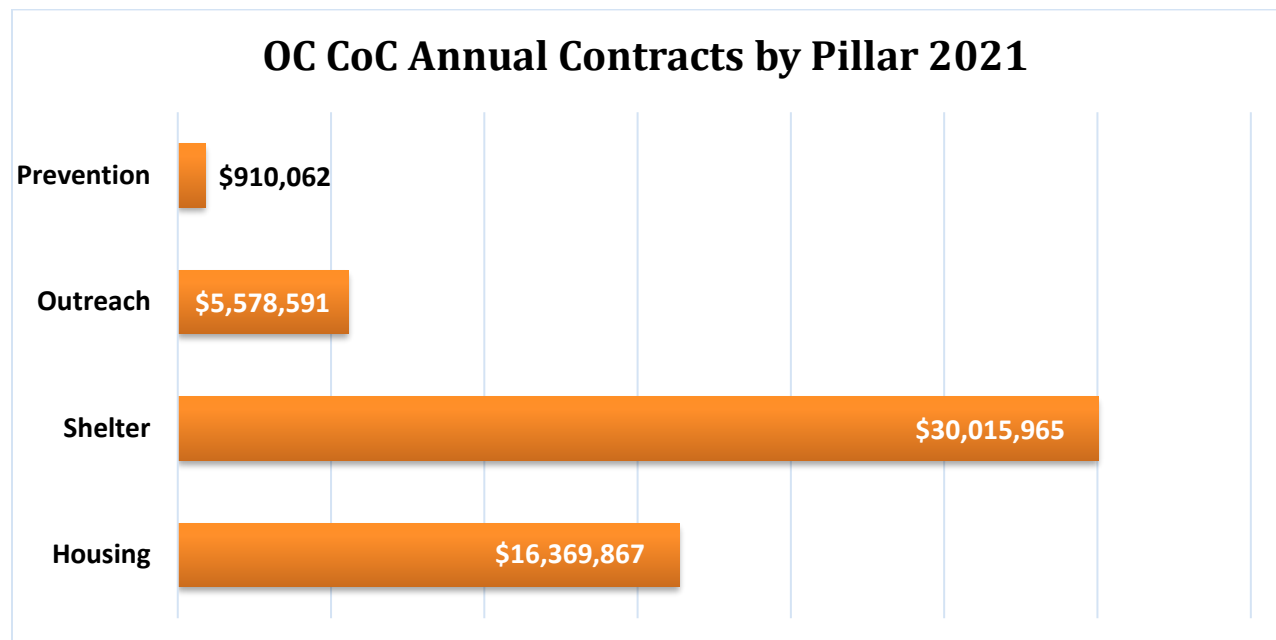
How is Orange County Addressing Homelessness?

The CoC vision is to develop a dignified and equitable system to permanently house those experiencing homelessness, on a collaborative and regional basis, to allocate funds to match the greatest needs.

Prioritizing Homeless Funding

The CoC Board is responsible for the distribution of federal, state, and local funding to address homelessness. These dollars are restricted for specific uses by the funding sources. The CoC prioritizes awarding contracts based on four strategic pillars, and the OCC administers, monitors, and evaluates the contracts. The four pillars are:

1. **Prevention** - short-term intervention to keep people in their homes, avoid eviction, and stabilize their housing.
2. **Outreach** - seeking, reaching out to, and engaging individuals as a first step towards ending their homelessness and providing services to develop self-sufficiency and independence.
3. **Shelters**- temporary residence providing protection from exposure and a safety net for the homeless.
4. **Housing** - including housing coupled with treatment and supportive services enables greater potential success of homeless individuals suffering from mental illness and substance abuse.



Source: Office of Care Coordination.¹⁷

¹⁷ Contract Inventory 2021, Orange County Office of Care Coordination.

How is Orange County Addressing Homelessness?

Continuum of Care Funding Oversight

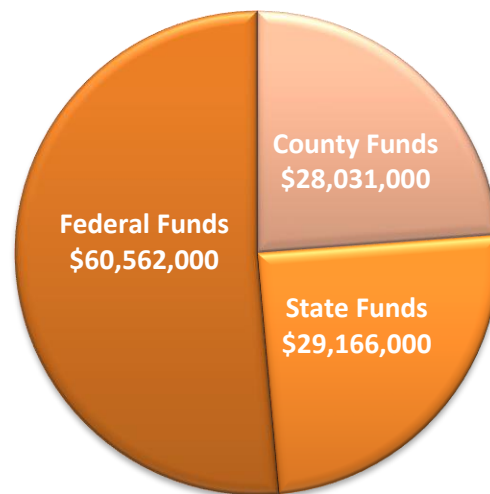
The CoC oversees 37 contracts that outline the terms and agreements as to what services must be provided, and which funding source is used (such as the County General Fund, or various state and federal grants). The source of funds dictates how the funds must be used.

The CoC receives funding through various state and federal sources through a Notice of Funding Availability. The CoC issues a Request for Proposals to which qualified non-profits submit proposals. The CoC and the Commission to End Homelessness work together to establish funding priorities. The CoC selects which proposals to fund and sends them to the Board of Supervisors for legal approval.

All contracts specify that audits may be required. Audits are based on performance and proper use of funds required by the funding source. The County can also request an audit at any time during the contract term. The OCC monitors the contracts through a monthly Expenditure and Revenue report. Along with this financial review, the County conducts yearly site visits for each contract. The on-site audit reviews all aspects of the contract obligations to ensure that the contractors are compliant with the specifications of the funding.

Contractors who meet or exceed their requirements are typically renewed. Those who fail are given the opportunity to explain unexpected hurdles they faced, such as COVID issues or other unavoidable circumstances. After a full review, the CoC Board decides whether to renew or terminate a contract.

OC Continuum of Care Funding Sources 2021



NOTE: This pie chart includes some grants awarded for multiple years. Source: Office of Care Coordination.¹⁸

¹⁸ Ibid.

How is Orange County Addressing Homelessness?

Major Funding Sources Overseen by the CoC

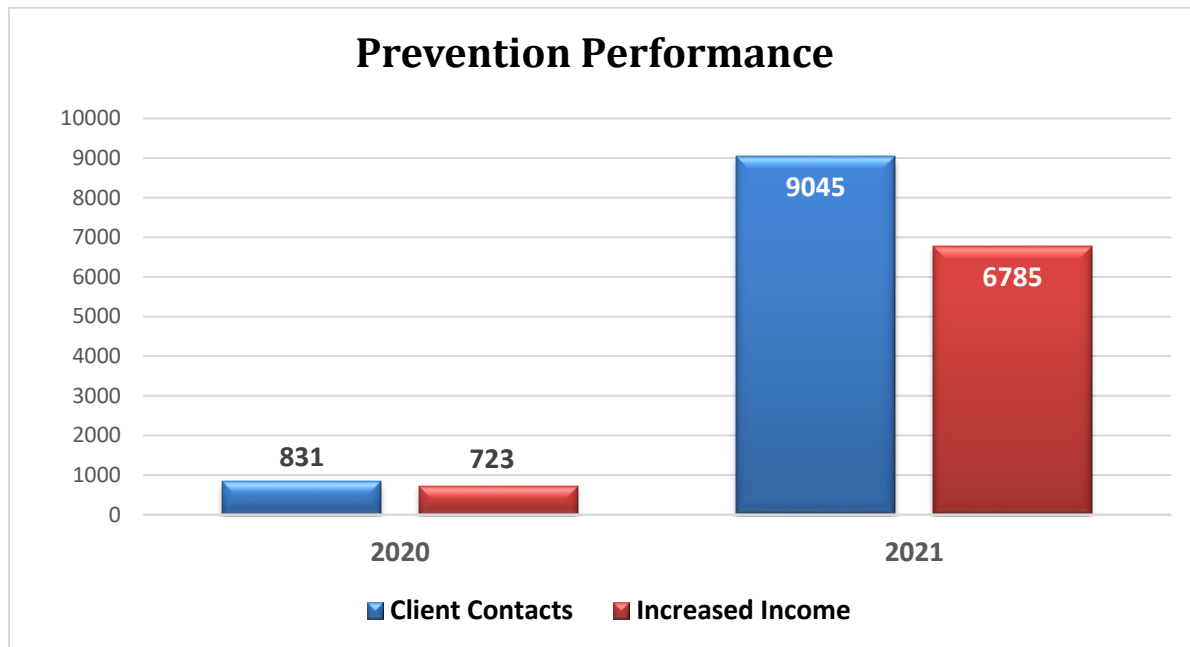
A variety of federal, state, and county restrictive grants with specific uses required make up the funding that the CoC allocates.¹⁹

CoC Process to Address Homelessness

OCGJ sought to evaluate the effectiveness of the CoC contracts under each pillar using the data from the Homeless Management Information System (HMIS) which is the shared database of all homeless services providers required by HUD for CoC's and maintained by the non-profit 211 OC.

- 1. Prevention** - CoC investments in homeless prevention, include rental and utility assistance, as well as housing vouchers, and are measured as "increased income" in the graph below.

The CoC system does not represent the only County of Orange expenditures to prevent homelessness. The County allocates significant amounts of funding to prevent individuals and families from becoming homeless as outlined later in this report.



¹⁹ Grant sources include: American Recovery Plan Act (ARPA)*, Business, Consumer and Housing Agency, COVID 19 Tenant Relief Act (BCSH)*, California Emergency Solution Housing (CESH), Consolidated Appropriations Act for Rental Assistance (CAA), Coronavirus Aid, Relief and Economic Security Act (CARES)*, Federal Continuum of Care fund (CoC), Homeless Emergency Aid Program (HEAP), Homeless Housing Assistance Prevention (HHAP), HUD Emergency Shelter Grant program (ESG), HUD Housing Community Development (HCD), Orange County General Fund (GF). * COVID Related Funding.

How is Orange County Addressing Homelessness?

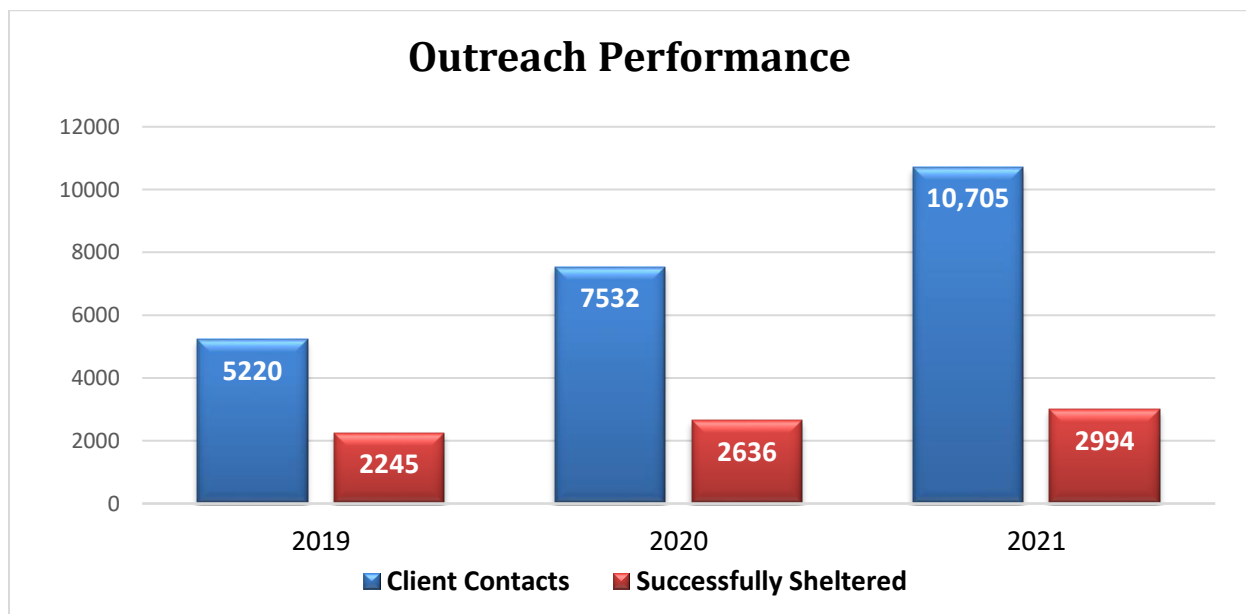
*A homeless man hanging out at a volunteer organization that provides food and assistance to the homeless described his experience in Orange. He stated that because he did not have a home, he was constantly stopped and harassed by the police, both physically and mentally. He believed that the **Be Well Center was just a trick to get people off the streets. They would 5150 (72-hour mental health hold) everyone referred to their program and no one ever saw them again.***

2. **Outreach** – Outreach efforts of CoC non-profit contractors resulted in successful exits from homelessness to shelter increasing about 33 percent from 2,245 in 2019 to 2,994 in 2021. In that period, outreach efforts by non-profits seeking to build trust with homeless individuals resulted in the doubling of client contacts, to over 10,000 a year. Increasing client contacts, building trust, and successful entrance into shelter are measures of successful outreach programs.

Some people believe that chronically homeless individuals do not want permanent housing and are resistant to programs. While this may be true in some cases, the OCGJ learned several reasons for this resistance, including:

- Individuals who lack trust in outreach program staff due to promises previously broken.
- Substance abusers who are not ready for treatment.
- Mentally ill individuals who lack awareness of their illness.
- Individuals who fear for their safety in shelters or housing.
- Individuals who do not like the rule that forbids walking in and out of the shelter and require access by arranged transportation only.

The OCGJ learned from law enforcement and shelter officials that there were not enough rehabilitation and treatment facilities and services to meet the need of homeless Orange County residents suffering from mentally illness or substance abuse.



Source: 211 OC, HMIS data, 2019-21

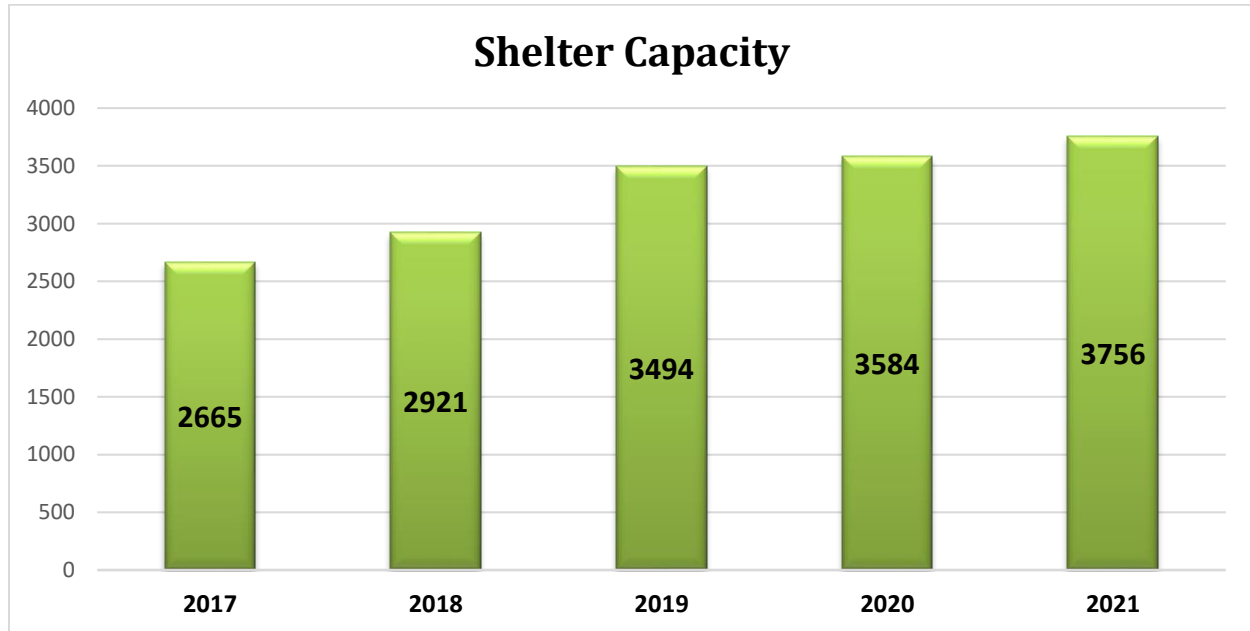
How is Orange County Addressing Homelessness?

- 3. Shelter** - Emergency shelter capacity increased over 40 percent from 2,665 in 2017 to 3,756 in 2021, primarily in North and Central SPA cities. This increase helped to temporarily house many of the homeless of Orange County.

Low-Threshold Emergency Shelters are open to all individuals whose behavior is consistent with the shelter rules. This includes individuals who are suffering mental illness as well as those who are still using drugs and alcohol. The County of Orange funds two such shelters, BRIDGES in the North SPA and YALE in the Central SPA, but has been unsuccessful in siting a shelter in South SPA.

Navigation Centers are emergency shelters that are funded by cities and other sources. Shelters have opened in Anaheim, Buena Park, Fullerton, Huntington Beach, Laguna Beach, Placentia, Tustin, and Santa Ana. Additional shelters are operated by various non-profits and faith-based organizations around Orange County. The OCGJ found that no low-threshold emergency shelters had been opened in South SPA cities to meet the identified need.

Various levels of service are provided at the emergency shelters in addition to safe beds, food, and showers. The low-threshold, multi-service county shelters work with the residents to do the following: develop a plan to get into permanent housing; get job training and secure a job; obtain benefits for which they qualify, such as veterans, general relief, disability, or other public assistance; get into treatment programs to help with their substance abuse or mental illness; receive medical care and needed medicine; and overcome other individual challenges to independent living.

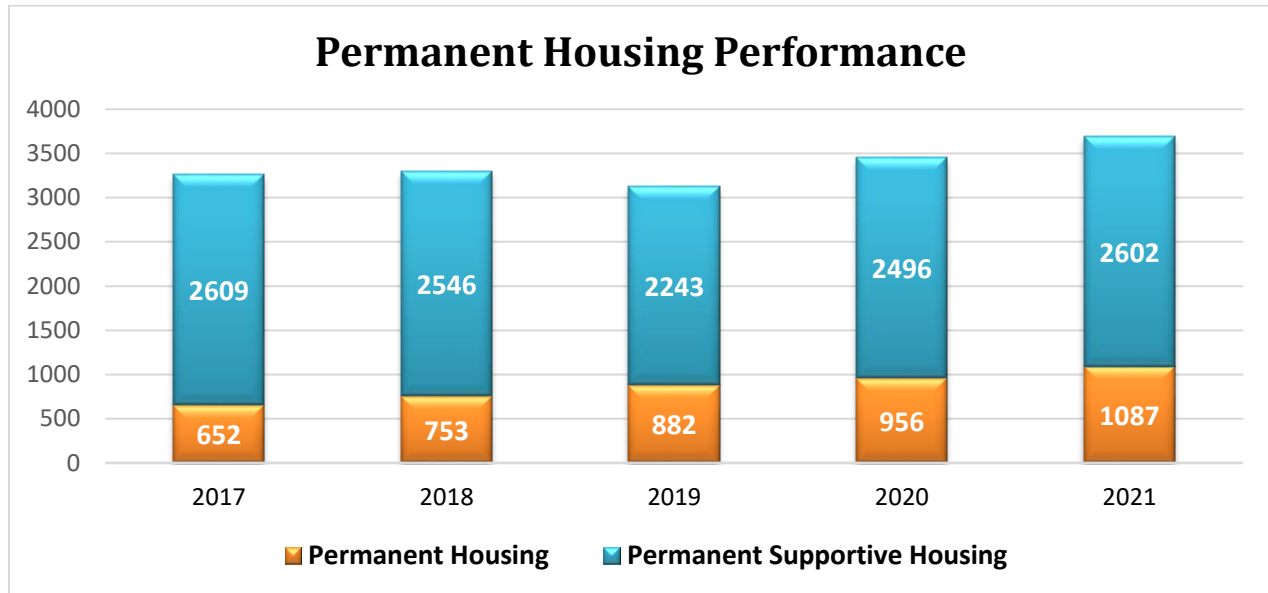


Note: Numbers include year-round and seasonal shelters, and 517 temporary COVID beds. ²⁰

²⁰ HIC Report Year Over Year 2017-21, 211 OC, Orange County, 2021.

How is Orange County Addressing Homelessness?

4. **Housing** - Permanent housing, including Permanent Supportive Housing (PSH), has increased 13 percent over the last five years, from 3,261 in 2017 to 3,689 in 2021.



Source: 211 OC Housing Inventory Count 2017-21²¹

- **Housing Vouchers** (Section 8) are issued by local Housing Authorities who set aside some for the homeless. They prioritize individual veterans, disabled, and families with children, as well as designating some for PSH projects. Vouchers are a permanent housing subsidy that require individuals to contribute 30 percent of their income to rent.
- **Exits from emergency shelters** to permanent housing were limited not only by the number of vouchers available, but by the inability of homeless individuals to find housing where landlords would accept vouchers. From 2018 to 2021, exits from the CoC homeless system to permanent housing have hovered between 24 and 32 percent.²²
- **2,700 PSH** units were needed according to the PIT count in 2017. PSH is for homeless individuals who are living with disabilities and mental illness. OC Housing Community Development leveraged California Mental Health Services Act funds resulting in 2,700 PSH units being built, approved, or in the planning stage as of 2022.
- **Treatment programs** for homeless individuals, who could benefit from permanent housing but require treatment programs to be successful, are in short supply.
- **Transitional Aged Youth (TAY)**, are 16–24-year-olds who age out of the Foster Care system. They are vulnerable and many become homeless. The CoC funds one shelter with 25 beds for TAY where the waiting list for a bed is nine months. During the pandemic, housing vouchers for TAY increased from five to 120 but fell short of meeting the 150 beds needed.²³

²¹ Orange County Housing Stock, 211 OC, Housing Inventory Count 2021 Report.

²² Longitudinal Systems Analysis, 211 OC, FY 2018 through 2021.

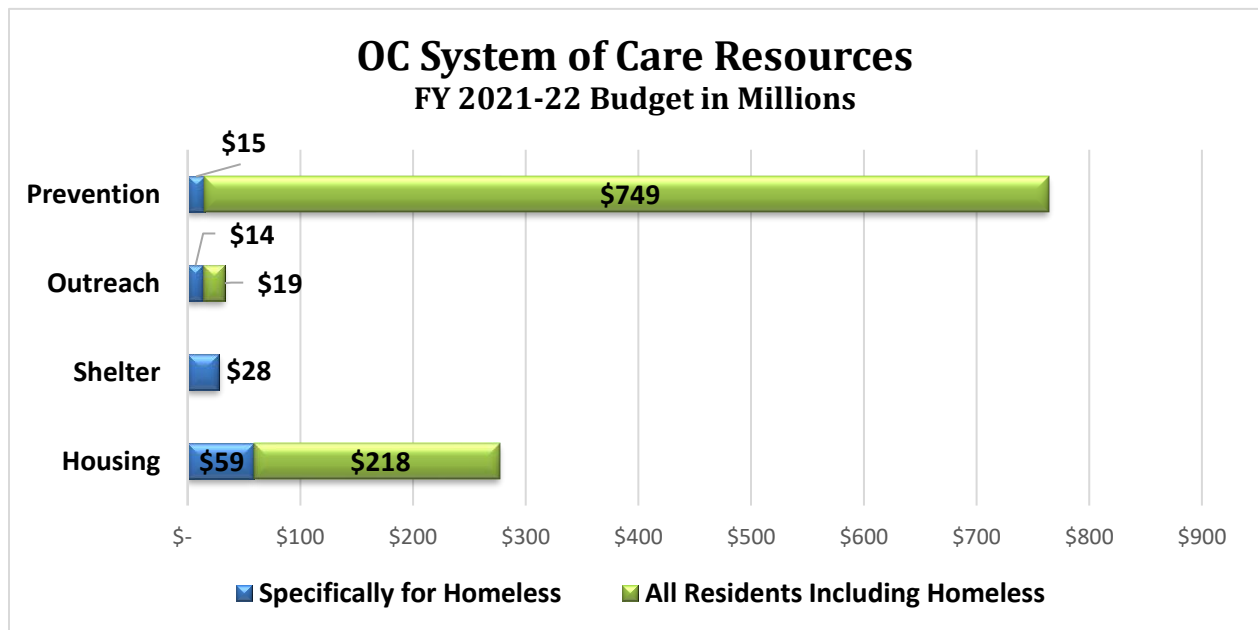
²³ Dr. Shauntina Sorrells, MSW, DSW, Chief Program Officer, Orangewood Children's Home, Chair CoC TAY Committee, in a presentation to OC Supervisor Foley's Forum on Homelessness, Santa Ana, April 20, 2022.

How is Orange County Addressing Homelessness?

OC System of Care Resources

While the CoC represents the targeted collaboration to combat homelessness envisioned by HUD, there are additional programs in the Orange County System of Care that serve homeless individuals through other County agencies, such as the following:

- **Prevention** - Health care services which include: mental health, substance abuse treatment, and public health (infectious disease control); public assistance programs such as: Cal Fresh (EBT, food assistance), Cal WORKS (job training), Cash Assistance Program for Immigrants, Medi-Cal, and General Relief (cash assistance).
- **Outreach** - Link to Services, Housing, Treatment, Basic Skills, and Job Training.
- **Shelter** - All emergency shelter funds go through the CoC Board.
- **Housing** - Housing Choice Vouchers, and Supportive Housing.



Total Orange County Cost of Homelessness

In addition to the costs of the Orange County System of Care, the county spends significant funds annually on homeless individuals in jail and in the criminal justice system. When these expenditures are included, Orange County homeless costs were an estimated \$1.6 billion in FY 2021.²⁵

The graphs in this OCGJ report illustrate the increased outreach, prevention, shelter, and permanent housing that the CoC and OCC achieved, as well as additional system of care

²⁴ OC System of Care Resources, FY 2021-22, Orange County Office of Care Coordination.

²⁵ OC District 2 Services Assessment Final Report, Moss Adams, February 2022.

How is Orange County Addressing Homelessness?

resources provided by the County of Orange. The 2022 Point in Time count documents the resulting decrease in homelessness, even as it shows the remaining challenges.

These County of Orange investments to address homelessness make a big difference by taking many people off the streets, providing shelters with basic services, giving needed medical and mental health care, helping with job training, and creating some permanent housing. While these investments are essential, they do not go far enough to house all the homeless people living in Orange County; in fact, only about 30 percent of the individuals exiting temporary shelters move into permanent housing.

The challenge of homelessness in our changing economy has been evolving as have our systems of care and prevention. It is clear that no one approach is going to eradicate homelessness. However, if we continue to come together to learn and to improve our collective efforts, we will enable greater success in the exhaustive task of serving this vulnerable population in our community.

FINDINGS

Based on its investigation described in this report, the 2021-2022 Orange County Grand Jury has arrived at the following findings:

- F1 South Orange County SPA cities lack low-threshold emergency shelters resulting in more homeless encampments and individuals living on the streets.
- F2 Too many of the homeless who are severely and persistently mentally ill and those with addiction issues end up incarcerated instead of more appropriate placements.
- F3 The County of Orange and cities within Orange County have been inconsistent in collaboration for support of shelters and services, which has resulted in missed opportunities to end homelessness.
- F4 There are an insufficient number of rental units available to those exiting Emergency Shelters, resulting in the majority returning to homelessness when leaving the shelters.
- F5 The Office of Care Coordination, in collaboration with the Continuum of Care Board, provides an effective community-based system of setting priorities to address homelessness, learning best practices, awarding and monitoring contracts, and overseeing a comprehensive system of care. However, the challenge of housing all our homeless requires much more.
- F6 Transitional Aged Youth who age out of the Foster Care system are a vulnerable population that often become homeless and need assistance in finding housing. There are insufficient resources to adequately serve these young people.

How is Orange County Addressing Homelessness?

RECOMMENDATIONS

Based on its investigation described herein, the 2021-2022 Orange County Grand Jury makes the following recommendations:

- R1 By July 1, 2023, the CoC and County of Orange should leverage funding to persuade South Orange County cities to open a regional, low-threshold emergency shelter for the homeless, in addition to the Laguna Beach Friendship Shelter. (F1)
- R2 By July 1, 2023, South OC SPA cities should collaborate in siting and funding a low-threshold emergency shelter for the homeless, in addition to the Friendship Shelter in Laguna Beach. (F2)
- R3 The CoC should fund programs in fiscal year 2022-23 for people with severe and persistent mental illness and addiction issues to receive supervised care and treatment. (F2)
- R4 By July 1, 2024, the County of Orange and cities should collaborate to open facilities that can house people with severe and persistent mental illness and addiction issues in a secure setting. (F2)
- R5 By July 1, 2023, the County of Orange, cities and CoC should collaborate to encourage the development of housing affordable to individuals exiting the emergency shelters in Orange County. (F3, F4, F5)
- R6 By December 1, 2022, the County of Orange, cities and CoC should collaborate to increase the number of housing opportunities for Transitional Aged Youth. (F6)

COMMENDATIONS

Continuum of Care - The Orange County Grand Jury commends the broad-based collaboration between the County, cities, non-profit shelter and service providers, homeless advocates, faith-based organizations helping the homeless and hungry, and public and private entities, known as the Continuum of Care. This federally supported initiative has a representative board of directors and enjoys the highly effective professional support of the County of Orange Office of Care Coordination.

The OCGJ toured facilities and interviewed those engaged at all levels in this community-wide endeavor and was impressed at the dedication and caring to help the less fortunate in our County.

During the OCGJ investigation into the CoC, several exceptional organizations and dedicated individuals were brought to our attention. While not a direct part of our focus on the CoC, they were part of this broad community effort to address homelessness so the OCGJ thought they warranted honorable mention, including:

- **Be Well OC** in Orange is an innovative collaboration to provide outreach vans with mental health crisis teams, and a residential facility to reduce the incarceration of individuals with mental illness and/or substance abuse problems.
- **Mary's Kitchen** in the city of Orange provides dignified services including food to the walk-in homeless. Additionally, clients can receive mail and take showers.

How is Orange County Addressing Homelessness?

- **Navigation Centers** in the cities of Laguna Beach, Fullerton, Buena Park, Placentia, Tustin, and Huntington Beach are providing critical shelter and services to the homeless.
- **Orange County's Emergency Shelters**, Yale, and Bridges at Kraemer are unique multi-service, low-threshold shelters run by PATH and Mercy House respectfully.
- **Outreach and Prevention** work being done by City Net and city homeless liaisons are the front line in reaching the chronically homeless.
- **Permanent Housing** is being developed by many entities overcoming various obstacles. The Grand Jury commends Jamboree Housing for their successful PSH units we toured, and the OC Housing Community Development department for their success in leveraging partnerships to create 2700 units of PSH.
- **The Salvation Army** operates a low-threshold, comprehensive homeless shelter for the City of Anaheim and is in the process of building an adjacent apartment complex with permanent supportive housing.
- **US District Court Judge David Carter** played an extraordinary role in bringing the cities and county to the table with the advocates and homeless to create change. His "hands on" approach demonstrated the compassion he expected of all.
- **Whatever It Takes (WIT) Collaborative Court** is an initiative to help high risk, high need, convicted felons, to be successfully reintegrated into society. Coordinated resources and guidance are offered to complete a program of sobriety, housing, employment, counseling, relationship issues, and consistent healthy behavior.

RESPONSES

California Penal Code Section 933 requires the governing body of any public agency which the Grand Jury has reviewed, and about which it has issued a final report, to comment to the Presiding Judge of the Superior Court on the findings and recommendations pertaining to matters under the control of the governing body. Such comment shall be made *no later than 90 days* after the Grand Jury publishes its report (filed with the Clerk of the Court). Additionally, in the case of a report containing findings and recommendations pertaining to a department or agency headed by an elected County official (e.g., District Attorney, Sheriff, etc.), such elected County official shall comment on the findings and recommendations pertaining to the matters under that elected official's control *within 60 days* to the Presiding Judge with an information copy sent to the Board of Supervisors.

Furthermore, California Penal Code Section 933.05 specifies the manner in which such comment(s) are to be made as follows:

(a) As to each Grand Jury finding, the responding person or entity shall indicate one of the following:

- (1) The respondent agrees with the finding.

How is Orange County Addressing Homelessness?

- (2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor.

(b) As to each Grand Jury recommendation, the responding person or entity shall report one of the following actions:

- (1) The recommendation has been implemented, with a summary regarding the implemented action.
- (2) The recommendation has not yet been implemented, but will be implemented in the future, with a time frame for implementation.
- (3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a time frame for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This time frame shall not exceed six months from the date of publication of the Grand Jury report.
- (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.

(c) If a finding or recommendation of the Grand Jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the Board of Supervisors shall respond if requested by the Grand Jury, but the response of the Board of Supervisors shall address only those budgetary /or personnel matters over which it has some decision-making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.

The Orange County Grand Jury requires and requests the following responses:

90 Day Response Required	F1	F2	F3	F4	F5	F6
OC Board of Supervisors	X	X	X	X	X	X
90 Day Response Required	R1	R2	R3	R4	R5	R6
OC Board of Supervisors	X	X	X	X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Aliso Viejo	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Aliso Viejo	X	X		X	X	X

How is Orange County Addressing Homelessness?

90 Day Response Required	F1	F2	F3	F4	F5	F6
Anaheim			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Anaheim				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Brea			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Brea				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Buena Park			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Buena Park				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Costa Mesa			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Costa Mesa				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Cypress			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Cypress				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Dana Point	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Dana Point	X	X		X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Fountain Valley			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Fountain Valley				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Fullerton			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Fullerton				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Garden Grove			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Garden Grove				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Huntington Beach			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Huntington Beach				X	X	X

How is Orange County Addressing Homelessness?

90 Day Response Required	F1	F2	F3	F4	F5	F6
Irvine	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Irvine	X	X		X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
La Habra			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
La Habra				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
La Palma			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
La Palma				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Laguna Beach			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Laguna Beach				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Laguna Hills	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Laguna Hills				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Laguna Niguel	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Laguna Niguel	X	X		X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Laguna Woods	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Laguna Woods	X	X		X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Lake Forest	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Lake Forest	X	X		X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Los Alamitos			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Los Alamitos				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Mission Viejo	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Mission Viejo	X	X		X	X	X

How is Orange County Addressing Homelessness?

90 Day Response Required	F1	F2	F3	F4	F5	F6
Newport Beach			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Newport Beach				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Orange			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Orange				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Placentia			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Placentia				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Rancho Santa Margarita	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Rancho Santa Margarita	X	X		X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
San Juan Capistrano	X		X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
San Juan Capistrano	X	X				

90 Day Response Required	F1	F2	F3	F4	F5	F6
Santa Ana			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Santa Ana				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Seal Beach			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Seal Beach				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Stanton			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Stanton				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Tustin			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Tustin				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Villa Park			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Villa Park				X	X	X

How is Orange County Addressing Homelessness?

90 Day Response Required	F1	F2	F3	F4	F5	F6
Westminster			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Westminster				X	X	X

90 Day Response Required	F1	F2	F3	F4	F5	F6
Yorba Linda			X	X		
90 Day Response Required	R1	R2	R3	R4	R5	R6
Yorba Linda				X	X	X

90 Day Response Requested	F1	F2	F3	F4	F5	F6
Office of Care Coordination	X	X	X	X	X	X
90 Day Response Requested	R1	R2	R3	R4	R5	R6
Office of Care Coordination	X	X	X	X	X	X

90 Day Response Requested	F1	F2	F3	F4	F5	F6
Continuum of Care Board	X	X	X	X	X	X
90 Day Response Requested	R1	R2	R3	R4	R5	R6
Continuum of Care Board	X	X	X	X	X	X

REFERENCES

211 OC Website Data: [Orange County CoC Dashboard – Orange County HMIS \(ochmis.org\)](https://www.occhmis.org/)

211 OC Housing Inventory Count, *Orange County Housing Stock*, from HMIS data, 2021 Report

211 OC, *HIC Report Year Over Year*, from HMIS data, for Orange County 2017-2021

211 OC, *Longitudinal Systems Analysis*, from HMIS data FY 2018 through 2021

City of Anaheim, *Addressing Homelessness FACT SHEET*, Winter 2021

Chapman University, *OC Annual Survey 2020*

City News Service, *Federal Judge Approves Settlement of Homeless Lawsuits*, 7/23/2019

City of Fullerton, *Report of the Fullerton Task Force on Homelessness and Mental Health Services*, 5/15/2012

City of Fullerton, *Housing Game Plan*, 3/9/2021

Fullerton Homeless Plan Committee, *Strategic Plan for Addressing Homelessness*, 1/24/2020

Los Angeles Times, *Frustrated judge demands O.C. find shelter for homeless being evicted from camp*, 2/14/2018

Moss Adams, *OC District 2 Services Assessment Final Report*, February 2022

OCGJ Report, *Where there's a Will There's a Way*, 2018

OCGJ Report, *Homeless Report*, 2005

How is Orange County Addressing Homelessness?

OC Ten Year Plan to End Homelessness, 2012

Orange Housing Finance Trust, <https://ochft.org>

Orange County, *OC System of Care Resources by Resource Type*, Budget 2020-2022

Office of Care Coordination (OCC) *Contract Map*, 2021-22

OCC, *Contract Inventory*, 2021

OCC, *Coordinated Entry System Policy and Procedures* 9/11/2019

OCC, *Emergency Shelter List by SPA*, 3/9/2021

OCC, *Contracts Monitoring System Reports*, 2021

OCC, Website Documents and Reports, www.ocalthinfo.com/about-hca/directors-office/office-care-coordination/homeless-services/continuum-care

OC Community Resources, *HUD Consolidated Plan*, 6/23/2020

OC Register, *Welcome Home OC* 12/12/21

Orange County *Point in Time Count*, 2017-2022

Subtitle C of Title IV of the *McKinney-Vento Homeless Assistance Act*, (42 U.S.C.11381-11389). As noted in CFR 24 Part 578.1

US Department of Health and Human Services, Substance Abuse and Mental Health Services Administration

US Department of Housing and Urban Development, *CoC Homeless Assistance Programs Populations and Sub-Populations Reports* 2016-2020

United Way of OC, *Homelessness in Orange County: The Cost to Our Community*, 2017

Voice of OC, *OC Mental Health Jail Expansion Draws Pushback and Debate*, 10/23/2019

Voice of OC, *Where does OC's Homelessness Spending Actually Go? Here's What We Found Out*, 7/25/21

GLOSSARY

211 OC: A non-profit that administers the county Homeless Management Information System and publishes the data on their website.

Chronically Homeless: An individual or family who is homeless and lives in a place not meant for human habitation, for at least 1 year.

Chronic Substance Abuse: adults with a substance abuse problem that is expected to be of indefinite duration and substantially impairs the person's ability to live independently.

Commission to End Homelessness: A collaborative board of County and city government, private foundations, advocacy groups, community organizations, and other interested stakeholders that promote the success of the Ten-Year Plan to End Homelessness.

How is Orange County Addressing Homelessness?

Coordinated Entry System (CES): A system to coordinate program participant intake assessment, and provision of referral.

Continuum of Care (CoC): A HUD-mandated local board of individuals and organizations working together to address homelessness on a regional basis.

Disability: A person with physical, mental, or emotional impairment, which is expected to be of long duration, and substantially impedes an individual's ability to live independently.

Domestic Violence: The act of family member, partner or ex-partner attempting to physically or psychologically dominate another.

Homeless Management Information Systems (HMIS): Computerized data base to capture client-level information on the characteristics and service needs of those experiencing homelessness.

Housing Inventory Count (HIC): The HUD-mandated annual count of homeless shelter beds available, conducted by the CoC.

U.S. Department of Housing and Urban Development (HUD): An agency of the United States Government.

Low-Threshold Emergency Shelter: A facility offering limited shelter as a safe alternative to living on the streets and provides essential services. “Low-threshold” means that individuals do not have to be drug and alcohol free, only that their behavior complies with the shelter rules.

Navigation Center: Another name for emergency shelter, emphasizing the service provided to residents to navigate to permanent housing, jobs, medical care, and other independent living skills.

Office of Care Coordination (OCC): County of Orange staff who provide support to the CoC Board and coordinate homeless program funds and services.

Permanent Supportive Housing (PSH): Long-term, community-based housing that has supportive services for homeless persons with disabilities including mental illness.

Point-in-Time Count & Survey (PIT): A community-wide effort to collect information on the number and characteristics of individuals and families experiencing homelessness.

Severely and Persistently Mentally Ill: adults with mental health problems that are expected to be life-long and substantially impairs the person’s ability to live independently.

Sheltered Homeless: individuals who are in emergency shelters, navigation centers, or other temporary housing.

Service Planning Area (SPA): Divisions of Orange County into North, Central, and South cities to coordinate homeless shelters and services on a regional basis.

Unsheltered Homeless: individuals who spent last night in the streets, a vehicle, an abandoned building, bus/train station, camping not in a designated campground, sleeping anywhere outside, or other place not meant for human habitation or stayed in friend or family’s garage, backyard, porch, shed or driveway.

RECEIVED

JUL 01 2022



ORANGE COUNTY GRAND JURY CITY OF LAGUNA HILLS

700 CIVIC CENTER DRIVE WEST • SANTA ANA, CALIFORNIA 92701 • 714/834-3320
www.ocgrandjury.org • FAX 714/834-5555

June 28, 2022

The Honorable Dave Wheeler
Mayor of Laguna Hills
24035 El Toro Road
Laguna Hills, CA 92653

CONFIDENTIAL

Dear Mayor Wheeler:

The Orange County Grand Jury is contacting you regarding its Report "How is Orange County Addressing Homelessness" published on June 23, 2022. This will provide notice that, through a clerical error, the OCGJ inadvertently failed to indicate two additional Recommendations in the report (R1, and R2) which require a response from the City of Laguna Hills.

As an integral member of the South Service Planning Area (SPA), the City of Laguna Hills certainly would be involved in any planning, decision-making and action to be taken by that group of cities with respect to the OCGJ report. Accordingly, we expect that the City will expand the scope of its response to include R1, and R2.

We apologize for the omission and look forward to receiving the City's timely response.

Sincerely,

A handwritten signature in black ink, appearing to read "Gwen P. Isarowong".

Gwen P. Isarowong, Foreperson
2021-2022 Orange County Grand Jury

GPI:jm

Cc: Jarad Hildenbrand, City Manager

Attachment: Grand Jury Letter (2954 : Response to Grand Jury Report Regarding Homelessness)

September 13, 2022

Erick L. Larsh
Presiding Judge of the Superior Court
700 Civic Center Drive West
Santa Ana, CA 92701

Re: California Penal Code Section 933 Response to the Orange County Grand Jury Report, “How is Orange County Addressing Homelessness?”

Dear Judge Larsh:

As requested by the Orange County Grand Jury letter dated [date], the City of Laguna Hills is responding to Findings F1, F3, and F4, and Recommendations R1, R2, R4, R5, and R6 of the Grand Jury Report entitled, “How is Orange County Addressing Homelessness?”.

Findings and Responses

F1. South Orange County SPA cities lack low-threshold emergency shelters resulting in more homeless encampments and individuals living on the streets.

Response: Disagrees partially with the finding. While the South Service Planning Area (SPA) does have a few emergency shelters such as the One Step Ministry Host Home Program and the Friendship Shelter that operates the City of Laguna Beach’s Alternative Sleeping Location (ASL) Emergency Shelter, the 2022 Point In Time Count did identify a total of 422 individuals experiencing unsheltered homelessness within the South SPA. This is an overall decrease of 116 individuals or a 21.56 percent decrease from the 538 individuals experiencing unsheltered homelessness identified during the 2019 Point In Time Count. Furthermore, the City of Laguna Hills contracts with non-profit Mercy House to provide homeless outreach services. Since the 2019 Point In Time Count, the City has reduced the number of individuals experiencing unsheltered

homelessness by 50 percent. The City, through Mercy House, is extremely effective in developing relationships with homeless individuals and families, and navigating them to appropriate resources and care resulting in fewer individuals living on the street. Accordingly, a lack of shelters does not appear to result in more homeless encampments on individuals living on the street.

F3. The County of Orange and cities within Orange County have been inconsistent in collaboration for support of shelters and services, which has resulted in missed opportunities to end homelessness.

Response: Disagrees wholly with the finding. The collaboration between the County of Orange, Orange County Continuum of Care and cities in Orange County has resulted in the creation of several shelters and services that better address unsheltered homelessness. Since the Orange County Board of Supervisor's adoption of the Orange County Housing Funding Strategy in 2018 and through the Orange County Housing Finance Trust, a total of 1,273 permanent supportive housing units have been completed, are in progress of funding, or currently under construction. The development of new permanent supportive housing and affordable housing is an existing and ongoing collaborative effort between the County of Orange, cities in Orange County, and the Orange County Housing Finance Trust.

F4. There are insufficient number of rental units available to those exiting Emergency Shelters, resulting in the majority returning to homelessness when leaving the shelters.

Response: Agrees partially with the finding. According to the Orange County Continuum of Care (CoC) Housing Inventory Count (HIC) 2022 report, there are 2,793 permanent supportive housing units for individuals and families experiencing homelessness in Orange County. In the same year, the County of Orange and the Orange County Continuum of Care conducted the 2022 Point In Time Count, which identified 5,718 homeless individuals throughout Orange County.

According to the Grand Jury report, permanent housing and permanent supportive housing has increased 13 percent from 3,261 in 2017 to 3,689 in 2021. Although the total number of permanent supportive housing units in Orange County has been increasing over recent years, an increase of total rental units available for all populations to those exiting Emergency Shelters may contribute to the reduction of homelessness.

Recommendations and Responses

R1. By July 1, 2023, the CoC and County of Orange should leverage funding to persuade South Orange County cities to open a regional, low-threshold emergency shelter for the homeless, in addition to the Laguna Beach Friendship Shelter. (F1)

Response: The recommendation requires further analysis. On April 27, 2022, the County of Orange with the support of the Orange County Continuum of Care Board issued a Request for Proposals (RFP) to seek proposals from qualified organizations to provide Emergency Shelter Operations and Services across three Service Planning Areas (SPAs) in Orange County and for different segments of the homeless population including individuals, families, transitional aged youth and survivors of domestic violence.

The primary goal of the Emergency Shelters Operations and Services program is to ensure accessible, streamlined entry to emergency shelter and providing robust supportive services that assist participants in obtaining permanent housing. The goal is to award contracts to the Emergency Shelter Operations and Service programs.

R2. By July 1, 2023, South OC SPA cities should collaborate in siting and funding a low-threshold emergency shelter for the homeless, in addition to the Friendship Shelter in Laguna Beach.

Response: The recommendation requires further analysis. As outlined by the Orange County Grand Jury in its report, this recommendation requires further analysis. The funding and siting of a low-threshold emergency shelter in the Orange County South Service Planning Area (SPA) requires collaboration, partnership, and coordination between the County of Orange and the cities located in the South SPA. The City of Laguna Hills remains open to continued dialogue with the County of Orange and South SPA cities should a site and funding for a low-threshold emergency center be identified.

R4. By July 1, 2024, the County of Orange and cities should collaborate to open facilities that can house people with severe and persistent mental illness and addiction issues in a secure setting. (F2)

Response: The recommendation has been implemented. The 2022 Housing Inventory Count identified 2,793 units of permanent supportive housing. Permanent supportive housing is long-term affordable housing paired with supportive services for people experiencing homelessness that have disabling conditions such as severe and persistent mental illness and addiction issues.

Through the Orange County Coordinated Entry System, permanent supportive housing is prioritized for individuals experiencing the long periods of homelessness and that require services for disabling conditions and addiction issues.

Furthermore, since the adoption of the Orange County Housing Funding Strategy in 2018 and through the Orange County Housing Finance Trust, a total of 1,273 permanent supportive housing units have been completed, are in progress of funding, or under construction. The Housing Funding Strategy has established a target for the development of 2,700 new supportive housing by 2025. The development of new permanent supportive housing and affordable housing is an existing and ongoing collaborative effort between the County of Orange, the cities and the Orange County Housing Finance Trust.

R5. By July 1, 2023, the County of Orange, cities and CoC should collaborate to encourage the development of housing affordable to individuals exiting the emergency shelters in Orange County. (F3, F4, F5)

Response: The recommendation has been implemented. The County of Orange (County), cities and the Orange County Continuum of Care (CoC) have been working together to encourage the development of affordable housing and permanent supportive housing that supports the needs of people experiencing homelessness and accessing the system of care. This includes the development of housing opportunities that support participants exiting from emergency shelters into permanent housing.

In 2019, the Orange County Housing Finance Trust (OCHFT) was established and is a collaboration between the County of Orange and the cities for the purpose of funding affordable housing and permanent supportive housing to assisting the homeless population and households of extremely low, very low, and low income within Orange County. Twenty-four (24) cities, including Laguna Hills, are now members of the Trust along with the County. The OCHFT has issued three Notice of Funding Availabilities (NOFAs) and provided funding commitments for seventeen (17) projects to-date.

To-date, over 2,600 units of affordable and supportive housing are complete, under construction, or in progress of funding throughout Orange County with the support and collaboration between the County and cities.

Furthermore, the City of Laguna Hills adopted its Housing Element on June 28, 2022. Pursuant to State Housing Element Law, cities must plan for all housing types, including housing for individuals and families exiting emergency shelters.

Accordingly, cities have or are in the process of identifying sites where such facilities can be built and adopting policies which facilitate such development by the private sector and non-profits.

R6. By December 1, 2022, the County of Orange, cities and CoC should collaborate to increase the number of housing opportunities for Transitional Aged Youth. (F6)

Response: The recommendation has been implemented. Since June 2020, the Orange County CoC has worked to improve the homeless service delivery for transitional aged youth experiencing homelessness or that are at risk of homelessness. The County provides oversight over the Coordinated Entry System and has worked to implement a separate process for transitional aged youth to be prioritized for available housing resources in Orange County. This has resulted in the implementation of a Transitional Aged Youth Registry, composed of youth participants experiencing homelessness in Orange County regardless of their household composition. Transitional aged youth service providers are invited to attend a collaborative case conferencing meeting to discuss individual cases, available housing resources, and dynamic prioritization through the Coordinated Entry System to ensure that the most vulnerable participants are receiving the most appropriate housing referrals.

The Office of Care Coordination began tracking outcomes in the form of transitional aged youth-focused dashboard to understand the housing need and analyze trends. Together, the Office of Care Coordination and CoC have utilized the dashboard information to inform the implementation of housing resources and the solicitation of new housing resources specifically designed to meet the needs of the transitional aged youth experiencing homelessness or at risk of homelessness in Orange County.

Recently, the Office of Care Coordination applied for the Youth Homelessness Demonstration Program, a funding opportunity from the U.S. Department of Housing and Urban Development (HUD) designed to reduce the number of transitional aged youths experiencing homelessness through a coordinated community approach.

The State of California's Homeless, Housing Assistance and Prevention Program, which provides funding to the County, CoC, and cities of Anaheim and Santa Ana, require recipient jurisdictions to allocate a minimum percentage of the funding to create housing opportunities and resources for transitional aged youth.

End of Responses

Should you have any questions or need additional information pertaining to the City of Laguna Hill's responses to the Orange County Grand Jury report, please contact Jarad Hildenbrand, City Manager, at (949) 707-2600.

Sincerely,

Dave Wheeler, Mayor
City of Laguna Hills

Cc: Gwen P. Isarowong, Foreperson
2021-2022 Orange County Grand Jury
700 Civic Center Drive West
Santa Ana, CA 92701



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022

TO: Mayor and Council Members

FROM: Captain Rene De La Rosa
Acting Chief of Police Services

ISSUE: Introduction and First Reading of a Proposed Ordinance Prohibiting Unlawful Possession of Catalytic Converters in the City

RECOMMENDATION: That the City Council: 1) Receive and file the staff report and presentation; and 2) Introduce for first reading, read by title only, and waive further reading of an ordinance entitled: "An Ordinance of the City Council of the City of Laguna Hills, California, Adding Chapter 6-44 to Title 6 (Public Welfare) of the Laguna Hills Municipal Code Establishing Regulations Prohibiting the Unlawful Possession of Catalytic Converters in the City."

SUMMARY:

Over the past several years, thefts of catalytic converters within the City of Laguna Hills, as well as within jurisdictions across Orange County and California as a whole, have increased dramatically. In an effort to combat the theft, transportation, and recycling of illegally obtained catalytic converters in the City of Laguna Hills, the City Attorney's Office, in conjunction with the Orange County Sheriff's Department, is proposing a new ordinance which will make it unlawful to possess a catalytic converter that is not attached to a vehicle unless the possessor has valid documentation or other proof of lawful possession.

BACKGROUND:

According to crime statistics from the Orange County Sheriff's Department there were 13 reported catalytic converter thefts reported in the City in 2019. That number increased by approximately 375% in 2020 to a total of 73 such thefts. That number

Proposed Ordinance Regarding Catalytic Converters

September 13, 2022

Page 2

increased again in 2021 to 79 catalytic convertor thefts marking an increase of approximately 475% in just a three-year period. Reports of catalytic convertor thefts continue in 2022 with 32 being report as of August this year.

The rise in catalytic converter thefts can be attributed to several factors. First, a theft of a catalytic converter can be accomplished within a matter of seconds using common household tools such as a reciprocating saw or handheld circular saw. This, coupled with the ease with which criminals can access a vehicle's catalytic converter, makes it nearly impossible to catch criminals in the act of committing a catalytic converter theft. Next, catalytic converters contain precious metals such as platinum, palladium, and rhodium, which can be recycled for substantial sums. As a result, criminals sell the stolen catalytic converters to scrap metal yards who, in turn, remove the precious metals and sells them for a high profit.

Catalytic converter thefts are nearly impossible for law enforcement agencies to investigate because the stolen catalytic converters do not have any identifying markings (e.g. serial numbers, vehicle identification numbers, or license plate numbers) which can be used to identify victims of theft. Without a victim of a theft, law enforcement officers cannot arrest suspected criminals for mere possession of a catalytic converter that appears to be stolen. Thus, despite the fact that there are very few instances when an individual would lawfully be in possession of a catalytic converter that is not attached to a vehicle, criminals cannot be charged with any offense given the lack of a specifically identifiable victim.

There are currently no federal, state, or local laws or regulations which criminalize the possession of a catalytic converter which is not attached to a vehicle. Further, there is no federal, state, or local law which criminalizes the sale or recycling of unlawfully obtained catalytic converters. The lack of regulation in this area incentivizes criminals to steal catalytic converters and scrap yards and similar businesses to purchase the stolen items in order to recycle the precious metals for a profit.

Finally, there are currently no federal, state, or local laws or regulations which require individuals in possession of catalytic converters which are not attached to vehicles to provide proof to law enforcement of lawful possession. This limits law enforcement's ability to protect the public by deterring catalytic converter thefts, as well as limits law enforcement's ability to seize catalytic converters which are suspected to be stolen unless an identifiable victim can be located.

Proposed Ordinance Regarding Catalytic Converters
September 13, 2022
Page 3

Given the lack of regulation in this area, the majority of catalytic converter thefts within Orange County go unsolved.

The citizens of Laguna Hills and the Orange County Sheriff's Department are in need of legislation for multiple reasons including, but not limited to: 1) the need for deterrence by establishing zero-tolerance for catalytic converter thefts, 2) creating penalties for possessing stolen catalytic converters, 3) preventing criminals from profiting from the sale and recycling of stolen catalytic converters, 4) providing indirect justice to victims of catalytic converter theft, and 5) minimizing the fiscal and personnel impact on the City of Laguna Hills caused by catalytic converter thefts and related investigations.

The proposed ordinance will provide the Orange County Sheriff's Department with clearly established legal authority to protect the public and deter criminal activity. It is expected that over time, this ordinance should reduce the total number of catalytic converter thefts within the City.

CONCLUSION:

Given the foregoing, the Chief of Police Services and the City Attorney hereby recommend that the City Council introduce for first reading, read by title only, and waive further reading of an ordinance entitled, "An Ordinance of the City Council of the City of Laguna Hills, California, Adding Chapter 6-44 to Title 6 (Public Welfare) of the Laguna Hills Municipal Code Establishing Regulations Prohibiting the Unlawful Possession of Catalytic Converters in the City."

ATTACHMENTS:

- Proposed Ordinance Prohibiting Unlawful Possession of Catalytic Converters in the City

ORDINANCE NO. 2022-X

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADDING CHAPTER 6-44 TO TITLE 6 (PUBLIC WELFARE) OF THE LAGUNA HILLS MUNICIPAL CODE ESTABLISHING REGULATIONS PROHIBITING THE UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS IN THE CITY

WHEREAS, the City of Laguna Hills and its citizens have experienced a dramatic increase in the theft of catalytic converters over the past several years; and

WHEREAS, the number of catalytic converter thefts in the City of Laguna Hills rose from approximately 13 in the year 2019, to 73 in the year 2020, and to 79 in the year 2021 which marks an increase of approximately 457% over that period; and

WHEREAS, the nature of catalytic converter thefts makes it difficult for law enforcement to prosecute offenders due to the fact that it is extremely difficult to identify victims of the thefts; and

WHEREAS, there are currently no federal, state, or local laws or regulations which criminalize the unlawful possession within the City of catalytic converters which are not attached to vehicles; and

WHEREAS, there are currently no federal, state, or local laws or regulations which prohibit the unlawful recycling or sale of unlawfully obtained catalytic converters within the City, thus leading to the increase of such activity within the City; and

WHEREAS, there are currently no federal, state, or local laws or regulations which require individuals in possession of catalytic converters that are not attached to vehicles to provide proof to law enforcement of lawful possession, which limits law enforcement's ability to protect the public by deterring catalytic converter thefts, as well as limits law enforcement's ability to seize catalytic converters that are suspected to be stolen unless an identifiable victim has been located; and

WHEREAS, catalytic converter thefts are on the rise because individuals are incentivized to commit such thefts for many reasons including, but not limited to, 1) the ease such thefts can be committed in a very short period of time with common tools, 2) the ability to recycle catalytic converters as scrap metal for high dollar amounts ranging from \$200 to \$1,200 per catalytic converter, and 3) loopholes in the law which, as a practical matter, protect criminals from prosecution unless a specific victim can be identified; and

WHEREAS, finding victims of these crimes is nearly impossible because it is extremely difficult to catch criminals in the act of unlawfully removing a catalytic converter from a vehicle, coupled with the fact that catalytic converters do not have any identifying marks or serial numbers, which would allow law enforcement to trace stolen catalytic converters to a specific vehicle or victim; and

WHEREAS, due to the lack of legislation in this area, most catalytic converter thefts go unsolved, which is fundamentally unacceptable for the citizens of Laguna Hills; and

WHEREAS, the citizens of Laguna Hills and the Orange County Sheriff's Department are in need of legislation for multiple reasons including, but not limited to, (1) the need for deterrence by establishing zero-tolerance for catalytic converter thefts, (2) creating penalties for possessing stolen catalytic converters, (3) preventing criminals from profiting from the sale and recycling of stolen catalytic converters, (4) providing indirect justice to victims of catalytic converter theft, and (5) minimizing the fiscal and personnel impact on the City of Laguna Hills caused by catalytic converter thefts and related investigations; and

WHEREAS, individuals who are in possession of stolen catalytic converters recycle them for substantial sums of money while the victims of such thefts are required to pay thousands of dollars to repair their vehicles, are inconvenienced by the time such repairs take, and feel less safe in their community; and

WHEREAS, this ordinance is necessary to provide the Orange County Sheriff's Department with clearly established legal authority to protect the public and deter this criminal activity.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, HEREBY ORDAINS AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein.

SECTION 2. Chapter 6-44 (Unlawful Possession of Catalytic Converters) is hereby added to Title 6 (Public Welfare) of the Laguna Hills Municipal Code to read in its entirety as follows:

CHAPTER 6-44 – UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS

6-44.010 – Unlawful Possession of a Catalytic Converter

- A. It shall be unlawful to possess any catalytic converter that is not attached to a vehicle unless the possessor has valid documentation or other proof to establish that they are in lawful possession of the catalytic converter.
- B. For purposes of this section, "lawful possession" includes being the lawful owner of the catalytic converter, or in possession of the catalytic converter with the lawful owner's written consent. It is not required to prove that a catalytic converter was stolen to establish that the possession is not a "lawful possession."
- C. For purposes of this section, "documentation or other proof" means written document(s) that clearly identify the vehicle from which the catalytic converter originated and includes, but is not limited to the following document types: bill of sale from the original owner with photographs, documentation from an auto-body shop proving the owner relinquished the catalytic converter to the auto-body shop;

verifiable written or electronic communication from the previous owner to the possessor relinquishing ownership of the catalytic converter; photographs of the vehicle from which the catalytic converter originated and which show the vehicle's license plate or vehicle identification number (VIN); or, vehicle registration for the vehicle from which the catalytic converter originated, coupled with a corresponding license plate or VIN number etched onto the catalytic converter. The validity of "documentation or other proof" shall be based on the totality of the circumstances.

- D. Each and every violation of this section shall constitute a separate violation and shall be subject to remedies and enforcement as set forth in the Laguna Hills Municipal Code. Each and every catalytic converter which is unlawfully possessed constitutes a separate violation of this section.
- E. Violations of this section constitute misdemeanors and upon conviction are punishable by a fine not to exceed \$1,000, imprisonment in the county jail for a period of up to six (6) months, or by both such fine and imprisonment.
- F. The remedies provided herein are not to be construed as exclusive remedies. The City is authorized to pursue any proceedings that are authorized by this Code or any other law for violations of this section.

SECTION 3. This ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to state CEQA guidelines because there is no possibility that this ordinance or its implementation would have a significant negative effect on the environment. (14 Cal. Code Regs. § 15061(b)(3)) City staff shall cause a Notice of Exemption to be filed as authorized by CEQA and state CEQA guidelines.

SECTION 4. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the adoption of this ordinance and cause the same to be posted at the duly designated posting places within the City and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this ordinance and a certified copy of the text of this ordinance shall be posted in the office of the City Clerk five days prior to the date of adoption of this ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published the aforementioned summary and shall post a certified copy of this ordinance, together with the vote for and against the same, in the office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this X day of X 2022.

DAVE WHEELER, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing Ordinance No. 2022-X was duly introduced and
placed upon its first reading at a Regular Meeting of the City Council on the X day of
X 2022, and that thereafter, said ordinance was duly adopted and passed at a Regular
Meeting of the City Council held on the X day of X 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

AFFIDAVIT OF POSTING
AND PUBLICATION

MELISSA AU-YEUNG, being first duly sworn, deposes and says:

That she is the duly appointed and qualified City Clerk of the City of Laguna Hills;

That in compliance with State Laws of the State of California,
ORDINANCE NO. 2022-X, being:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA
HILLS, CALIFORNIA, ADDING CHAPTER 6-44 TO TITLE 6 (PUBLIC
WELFARE) OF THE LAGUNA HILLS MUNICIPAL CODE ESTABLISHING
REGULATIONS PROHIBITING THE UNLAWFUL POSSESSION OF
CATALYTIC CONVERTERS IN THE CITY

on the X day of X 2022, and on the X day of X 2022, was published in summary in the
Saddleback Valley News; and was, in compliance with City Resolution
No. 2004-05-25-2, by the X day of X 2022, and the X day of X 2022, caused to be posted
in three places in the City of Laguna Hills, to wit:

Laguna Hills City Hall
Laguna Hills Community Center
La Paz Center

MELISSA AU-YEUNG, CITY CLERK
Laguna Hills, California



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 13, 2022

TO: Mayor and Council Members

FROM: Captain Rene De La Rosa
Acting Chief of Police Services

ISSUE: Laguna Hills Police Services Public Safety Quarterly Report

RECOMMENDATION: That the City Council receive and file the Laguna Hills Police Services Public Safety Quarterly Report for the Second Quarter 2022.

SUMMARY:

In 2021, City Council requested Police Services provide regularly scheduled update reports regarding public safety in the community. Overall, local issues continue to reflect regional, state, and national trends. The City's local police services, as provided by the Orange County Sheriff's Department, continues to ensure the City is a safe community. The 2022 Second Quarter Public Safety Report and attached 2022 Monthly Statistical Data report (Attachment A) and Public Safety Enhancements Press Release (Attachment B) provide an overview of Police Services operations during the months of April, May, and June.

BACKGROUND:

For the last thirty years, the City of Laguna Hills has contracted with the Orange County Sheriff's Department for its law enforcement needs. Laguna Hills Police Services is responsible for public safety and general law enforcement within the City, which includes patrol services, traffic enforcement, and criminal investigations.

The greater Orange County Sheriff's Department works hard to mitigate crime and ensure public safety in our City, as well. Many divisions and specialty details work closely with Laguna Hills patrol deputies to prevent, deter, and effectively respond to

Laguna Hills Police Services Public Safety Quarterly Report

September 13, 2022

Page 2

criminal activity. They provide a wide array of law enforcement resources that help protect our residents and ensure safety within our community. An undeniable benefit of the current contracting model for Police Services is the vast number of resources that can be made available to the City on an emergency or scheduled basis.

Under normal circumstances, all communities experience some level of criminal activity, which is the primary focus of law enforcement. Over the last year, there have been shifts in crime trends throughout Southern California. These trends have continued during the second quarter of 2022. Noticeably, increases in automobile thefts, catalytic converter thefts, mail theft, identity theft, family violence, assaults, narcotics violations, and gang related activity. Our City has also experienced these fluctuations in crime trends throughout our community. From April 1, 2022, through June 30, 2022, deputies responded to a total of **3,313** calls for service, a decrease from the same time frame in 2021, when deputies responded to **3,607** calls for service.

Other notable statistics include the total number of arrests made this calendar year by patrol deputies as of June 30, 2022. These include: **85** Street Arrests; **53** Citation Arrests; and **38** Warrant Arrests, for a total of **176** arrests to date. We continue to experience a significant amount of Citation Arrests throughout the community, most of which are related to narcotics violations.

During the second quarter, we continued to see gang activity primarily related to shootings, vandalism, graffiti, narcotics violations, and assaults, such as fighting between rival gang members. In response to this activities, Laguna Hills Police Services, in collaboration with OC Sheriff's Investigations and a variety of specialty enforcement units, has increased patrol checks, enforcement activities, and surveillance in the affected areas. This includes both uniformed deputies in marked patrol vehicles and undercover deputies in unmarked vehicles. The Gang Enforcement Team (GET) has been fully engaged in our operations and has been conducting saturation patrols in and around the Community Center and Sports Complex and adjacent residential communities, specifically targeting gang related criminal activity. These increased proactive enforcement operations have yielded positive results. During this quarter, GET gang suppression operations have resulted in **6** arrests in the City. Police Services intends to continue these operations into the foreseeable future to ensure public safety throughout the City.

Over the last several months, the City experienced several critical incidents, which resulted in a significant response by law enforcement. Some of these included reports of

Laguna Hills Police Services Public Safety Quarterly Report

September 13, 2022

Page 3

“shots fired” and gang related drive-by shootings. These specific incidents have attracted media interest and public concerns. The men and women of the OC Sheriff’s Department Laguna Hills Police Services Unit are dedicated to the City and are diligently working to ensure public safety throughout our community. In response to these recent events, we have significantly increased uniformed patrol enforcement activities in the affected areas. Additionally, we have been conducting saturation patrols and targeted enforcement utilizing a wide variety of OC Sheriff’s Department specialty resources.

In response to these critical incidents, Police Services utilized a variety of resources during the initial response, subsequent investigations, and crime reduction strategies. We have also used social media to keep the community informed of evolving public safety situations. Over the last few months we have utilized the Special Enforcement Team (SET), Critical Incident Response Team (CIRT), Gang Enforcement Team (GET), Directed Enforcement Team (DET), Narcotics Team, Tactical Apprehension Team (TAT), Special Weapons And Tactics (SWAT) Tactical Support Elements (TSE), Air Support Bureau (Helicopter and UAV), Crisis Negotiation Team (CNT), Hazardous Device Squad (HDS), Investigations, Urban Search and Rescue (USAR), K-9 Teams, and patrol assets from surrounding jurisdictions to overwhelmingly respond to these incidents and proactively address the situation throughout the community. These efforts, combined with other public safety enhancements taken by the City, have worked well and resulted in numerous arrests.

Automated License Plate Reader (ALPR) Program

In 2021, the City of Laguna Hills contracted with Flock Safety Incorporated to provide Automated License Plate Reader (ALPR) services as part of its overall public safety strategy. The ALPR system connects with other public and private Flock ALPR systems throughout the region to provide an integrated public safety network. The interconnectivity of this broader network of ALPR systems gives Police Services an enhanced investigative capability to respond to and deter criminal activity throughout the City of Laguna Hills.

The City’s ALPR system is being used by a variety of units within the Sheriff’s Department. Some of these include, but are not limited to: Laguna Hills Police Services, Lake Forest Police Services, the Directed Enforcement Team (DET), the Gang Enforcement Team (GET), Sheriff’s Investigations, the Regional Auto Theft Detail, the Traffic Enforcement Bureau, the Special Victim’s Unit (SVU), and the Sheriff’s Crime Analysis Bureau.

Laguna Hills Police Services Public Safety Quarterly Report
September 13, 2022
Page 4

Prior to this system being added to our City, Police Services had very little success in locating stolen vehicles. However, in the last nine months, our staff has used this system to successfully locate eleven occupied stolen vehicles, which resulted in fifteen arrests. Some of these stolen vehicles were occupied by multiple subjects, who were in possession of evidence linking them to multiple crimes in multiple jurisdictions. These arrests were directly related to criminal activity which occurred in our community. These are examples of how this system has enabled us to remove sophisticated criminals from our streets and prevent them from victimizing our residents.

During the second quarter of 2022, the Laguna Hills ALPR system (20 ALPRs) registered a total of **10,730,748** Plate Reads, of which **5,931,144** were categorized as Unique Reads. The “Unique Reads” total represents the number of unique vehicles that passed through the ALPR gateways. “Plate Reads” include all system reads by all ALPRs, including multiple reads of the same unique vehicle license plate. Additionally, during the second quarter the system was used by law enforcement to conduct **11,977** investigative searches related to criminal activity.

These numbers clearly illustrate the value this type of technology brings to our operations. By investing in this system, the City has provided a significant public safety resource, which has increased Police Services ability to respond to and investigate criminal activity directly impacting our City. This system has been an excellent addition to our community, and we anticipate continued positive results in the future.

Public Safety Reminder

“If you see something, say something.” Always report suspicious activity in the community to law enforcement. In the event of an emergency, always dial 911. For non-emergencies, contact Sheriff’s Dispatch at (949) 770-6011. To contact Laguna Hills Police Services reference NON-emergency items, call (949) 707-2640. Anonymous tips can be submitted by phone or text to 1-855-TIP-OCCS or online at occrimestoppers.org.

ATTACHMENTS:

- Attachment A - 2022 Monthly Statistical Data Report
- Attachment B – News Release: Laguna Hills City Council Passes Series of Enhancements to Public Safety Programs in Laguna Hills

LAGUNA HILLS POLICE SERVICES

7.2.2.a

2022 MONTHLY STATISTICAL DATA

UCR (SRS/NIBRS) DATA	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Animal Cruelty	0	0	0	0	0	2							2
Arson	0	0	0	0	0	2							2
Assault (Aggravated)	8	1	7	3	3	8							30
Assault (Simple)	2	4	3	8	6	10							33
Assault (Intimidation)	0	0	4	2	2	3							11
Bribery	0	0	0	0	0	0							0
Burglary B&E	10	8	9	6	9	5							47
Counterfeit/Forgery	2	3	1	5	2	3							16
Destruction/Vandalism	13	7	6	10	11	8							55
Drug/Narcotic Violations	9	14	1	6	5	2							37
Drug Equipment	8	15	7	6	4	6							46
Embezzlement	0	0	0	0	0	0							0
Extortion/Blackmail	0	0	0	0	0	0							0
Fraud (False Pretense)	2	4	3	3	2	5							19
Fraud (Credit Card)	0	0	0	0	2	1							3
Fraud (Impersonation)	1	1	0	0	0	0							2
Fraud (Welfare)	0	0	0	0	0	0							0
Fraud (Wire)	0	0	0	0	0	0							0
Fraud (ID Theft)	0	6	3	6	4	6							25
Fraud (Hacking/Computer)	0	0	0	0	0	0							0
Gambling (Betting)	0	0	0	0	0	0							0
Gambling (Operating)	0	0	0	0	0	0							0
Gambling (Equipment)	0	0	0	0	0	0							0
Gambling (Sports)	0	0	0	0	0	0							0
Homicide (Murder)	0	0	0	0	0	0							0
Homicide (Negligent Man.)	0	0	0	0	0	0							0
Homicide (Justifiable)	0	0	0	0	0	0							0
Human Trafficking (Sex)	0	0	0	0	0	0							0
Human Trafficking (Servitude)	0	0	0	0	0	0							0
Kidnapping	0	0	0	0	0	0							0

Attachment: Attachment A - 2022 Monthly Statistical Data Report (2956 : Laguna Hills Police Services

LAGUNA HILLS POLICE SERVICES

7.2.2.a

2022 MONTHLY STATISTICAL DATA

Theft (Pick Pocket)	0	0	0	0	0	0							0
UCR (SRS/NIBRS) DATA	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Theft (Purse Snatching)	0	0	0	0	1	1							2
Theft (Shoplifting)	2	2	2	4	2	0							12
Theft (From Building)	3	0	1	0	0	0							4
Theft (Coin Op Machine)	0	0	0	0	0	0							0
Theft (From Motor Veh.)	5	5	9	8	9	9							45
Theft (Veh. Parts/Accessories)	0	2	4	1	2	3							12
Theft (All Other Larceny)	5	6	3	1	7	9							31
Motor Vehicle Theft	4	7	6	3	10	4							34
Pornography/Obscene Material	0	0	0	0	0	0							0
Prostitution	0	0	1	1	0	0							2
Prostitution (Assist/Promote)	0	0	0	0	0	0							0
Prostitution (Purchasing)	0	0	0	0	0	0							0
Robbery	2	1	1	0	1	0							5
Sex (Forcible Rape)	0	0	1	0	0	0							1
Sex (Forcible Sodomy)	0	0	0	0	0	0							0
Sex Assault W/An Object	0	0	0	0	0	0							0
Sex (Forcible Fondling)	0	0	0	0	0	0							0
Sex (Incest)	0	0	0	0	0	0							0
Sex (Statutory Rape)	0	0	0	0	0	0							0
Stolen Property Offenses	4	4	0	0	0	1							9
Weapons Law Violations	0	0	5	5	3	2							15
TOTAL	80	90	77	78	85	90	0	0	0	0	0	0	500

RESPONSE TIMES (H:M:S)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVE
PRIORITY 1 CALLS	0:05:37	0:04:56	0:03:45	0:05:02	0:04:43	0:05:48							0:04:59
PRIORITY 2 CALLS	0:14:45	0:17:17	0:17:30	0:16:13	0:21:45	0:19:31							0:17:50
PRIORITY 3 CALLS	0:29:01	0:26:34	0:28:41	0:27:03	0:36:34	0:35:33							0:30:34
PRIORITY 4 CALLS	0:41:27	0:41:47	1:10:49	0:55:02	0:56:43	0:56:26							0:53:42

Attachment: Attachment A - 2022 Monthly Statistical Data Report (2956 : Laguna Hills Police Services

LAGUNA HILLS POLICE SERVICES

7.2.2.a

2022 MONTHLY STATISTICAL DATA

CALLS FOR SERVICE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
OBSERVED	302	328	374	320	377	304							2005
ASSIGNED	699	740	744	715	771	826							4495
TOTAL	1,001	1,068	1,118	1,035	1,148	1,130	0	0	0	0	0	0	6,500

CALLS BY RESPONSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
PRIORITY 1	24	16	19	14	12	27							112
PRIORITY 2	318	339	326	325	353	383							2044
PRIORITY 3	593	637	696	622	701	656							3905
PRIORITY 4	66	76	77	74	82	64							439
TOTAL	1,001	1,068	1,118	1,035	1,148	1,130	0	0	0	0	0	0	6,500

ARREST STATS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
FELONY BOOKING	11	3	3	6	1	4							28
MISDEMEANOR BOOKING	12	7	7	5	4	5							40
WARRANT BOOKING	8	9	7	5	7	2							38
DUI ARRESTS	0	3	3	3	0	0							9
MISDEMEANOR CITATIONS	12	15	13	6	5	2							53
G.E.T. ARRESTS	0	0	2	5	0	1							8
TOTAL	43	37	35	30	17	14	0	0	0	0	0	0	176

HOMELESS STATS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
HOMELESS CONTACTS	12	12	11	10	10	10							65

TRAFFIC STATS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
TRAFFIC CITATIONS	55	159	146	168	159	90							777
PARKING CITATIONS	176	185	142	144	311	193							1151
TRAFFIC ENFORCEMENT INDEX	10.8%	65.0%	39.7%	27.4%	122.0%	15.8%							46.8%

Attachment: Attachment A - 2022 Monthly Statistical Data Report (2956 : Laguna Hills Police Services

LAGUNA HILLS POLICE SERVICES

7.2.2.a

2022 MONTHLY STATISTICAL DATA

CONSUME TIME (%)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
TOTAL	57.19%	51.25%	52.21%	49.92%	54.53%	52.23%							52.89%
ALPR ANALYTICS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
PLATE READS	3,495,631	3,807,693	3,848,365	3,801,030	3,390,720	3,538,998							21,882,437
UNIQUE PLATE READS	1,799,535	1,954,072	2,041,684	2,045,309	1,889,704	1,996,131							11,726,435
INVESTIGATIVE SEARCHES	2,076	1,256	2,878	4,639	4,313	3,025							18,187
RECOVERED STOLEN VEHICLES	3	3	1	1	3	TBD							11
FELONY WANTED VEHICLE	1	0	1	0	0	TBD							2
AMBER ALERT	0	0	0	0	0	TBD							0
ARRESTS MADE	2	4	2	2	5	TBD							15

DISCLAIMER

This product was produced using raw crime reporting data. This report is intended to provide a general overview of monthly statistical data. Statistical values represented are likely not consistent with the Uniform Crime Reporting (UCR) Program of the Federal Bureau of Investigation (FBI) under the Summary Reporting System (SRS) requirements.

As of June 2021, the Orange County Sheriff's Department (OCSD) is in the process of transitioning from the UCR SRS reporting to the new UCR National Incident-Based Reporting System (NIBRS) requirements. Official statistical data will not be available until OCSD is NIBRS certified by the Department of Justice (DOJ).

LAGUNA HILLS POLICE SERVICES

7.2.2.a

2022 MONTHLY STATISTICAL DATA

The data reflected in this report is preliminary and is not representative of UCR NIBRS requirements. Crime statistics are based on the date the crime or arrest occurred. All information and data listed in this report is considered preliminary and subject to further update/revision.

Attachment: Attachment A - 2022 Monthly Statistical Data Report (2956 : Laguna Hills Police Services



NEWS RELEASE CITY OF LAGUNA HILLS

July 26, 2022

FOR IMMEDIATE RELEASE

Contact: Jarad Hildenbrand, City Manager
(949) 707-2610

LAGUNA HILLS CITY COUNCIL PASSES SERIES OF ENHANCEMENTS TO PUBLIC SAFETY PROGRAMS IN LAGUNA HILLS.

LAGUNA HILLS – While crime rates in Laguna Hills remain low compared to most nearby communities, improving community safety remains a top priority for the City. The City Council has said they want to do all they can at the local level to protect residents’ property and enhance the feeling of safety in Laguna Hills.

The Neighborhood Safety Enhancement Plan passed by the City Council includes:

- **Increased Orange County Deputy Sheriff’s Staffing Levels**

Laguna Hills’ Fiscal Year 2022/23 Budget adds one Deputy Sheriff Patrol position, and the City is exploring options to add additional deputies and community service officers.

The City has also added a Crime Prevention Specialist position. This position develops, and participates in crime prevention programs (Neighborhood/Business Watch) and community relations activities for the Sheriff’s Department.

- **Increased Deputy Sheriff Patrols through Overtime Deployment and Mutual Aid.** (Various positions will be filled on an overtime basis to supplement existing patrols.)
 - **Two Patrol Deputies** to provide high visibility enforcement.
 - **Two Motor Deputies** to provide high visibility traffic enforcement.
 - **Two Community Services Officers** to provide high visibility parking enforcement and traffic collision investigation.
 - **Mounted Deputies** to provide high visibility enforcement on the City’s multi use trails.
 - **Search and Rescue Deputies** to provide high visibility enforcement on the City’s multi use trails in marked all-terrain vehicles.

- **Bike Patrol Deputies** to provide high visibility enforcement on bike trails throughout the City.
- **Laguna Hills will hire private Security Guards to also patrol neighborhoods at night, working in collaboration with Laguna Hills Police Services.**
 - Private security guards will enable Laguna Hills to increase the number of patrol vehicles during the critical overnight hours, with the goal of nearly doubling the number of patrol cars normally on Laguna Hills streets overnight.
 - The security guards will not carry out law enforcement actions, but will observe and report suspicious activity to Sheriff's dispatch for fast response. They will also provide a highly visible nighttime presence driving through Laguna Hills residential neighborhoods, shopping centers, and public facilities.
 - The security guards will be hired on a two-month contract, and their effectiveness will be evaluated over that time period before a decision is made on continuing their services.
- **Expanding the number of Automatic License Plate Reading (ALPR) cameras in Laguna Hills.**
 - The ALPR cameras, part of the City's Advanced Surveillance and Protection System, alert the Deputy Sheriffs when a wanted vehicle has passed the cameras, enabling Deputy Sheriffs to find suspects wanted for criminal activity.
 - The City of Laguna Hills' investment in this high-tech video system is above and beyond what most cities do for public safety and has paid off with the arrest of several dozen suspects since its installation, catching suspects before they can commit crimes in Laguna Hills and tracking down those who have.
 - The City currently has 20 ALPRs strategically placed around the City, and is exploring options and funding sources to deploy more.
- **Other steps in the plan include:**
 - **Laguna Hills Community Center and Sports Complex Security Improvements:** Staff and Sheriff personnel have assessed the outdoor areas of the Community Center and Sports Complex to identify blind spot areas for the placement of additional security cameras and lighting. The final security camera and lighting plan will be presented to the City Council for its approval on August 23, 2022. In addition, signs have been installed throughout the sports complex facility to inform the public that the area is under surveillance and provides instructions on how to report suspicious activity.
 - **Home Security Checks:** A Crime Prevention Specialist will perform a detailed security analysis of the interior and exterior of your home and personal safety habits. You will be provided with a list of suggestions for improving the vulnerable areas in and around your home. This service is free of charge.
 - **Vacation Patrol Checks:** Deputies will provide patrol checks of your home while you are away on vacation or business. This service is free of charge.
 - Email CrimePrevention@LagunaHillsCA.gov to schedule your Home Security or Vacation Patrol Check.

The City is also drafting an ordinance making it a violation of the Laguna Hills Municipal Code to possess uninstalled catalytic converters without proper receipts. This step gives law enforcement greater tools to arrest and prosecute thieves in possession of stolen devices.

24035 El Toro Road
Laguna Hills, California 92653
#