
**CITY COUNCIL
REGULAR
MEETING**



**SEPTEMBER 13, 2011
7:00 PM**

AGENDA

L. Allan Songstad, Jr., Mayor

**Melody Carruth, Mayor Pro Tempore
Randal Bressette, Council Member**

**Barbara Kogerman, Council Member
Joel Lautenschleger, Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE COUNCIL MEMBER CARRUTH

ROLL CALL OF CITY COUNCIL MEMBERS

- 1. PRESENTATIONS AND PROCLAMATIONS**
- 2. PUBLIC COMMENTS**

This is the appropriate time for members of the public to make comments regarding items listed on the Consent Calendar and issues not listed on the Agenda. Any person wishing to address the City Council on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. No action will be taken on any items not on the Agenda unless the City Council makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda.

There will be a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a time limit of thirty minutes for the Public Comments portion of the Agenda.

2.1 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON (0930-40)

RECOMMENDATION: That the City Council receive an oral report from Laguna Hills High School Student Liaison Kylie West.

3. MINUTES

3.1 REGULAR MEETING, AUGUST 23, 2011 (0410-50)

RECOMMENDATION: That the City Council approve the minutes of the August 23, 2011, regular meeting.

4. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS, SAID TITLES, WHICH APPEAR ON THE PUBLIC AGENDA, SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED

RECOMMENDATION: That the City Council waive reading of Ordinances and Resolutions.

4.2 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED SEPTEMBER 13, 2011 (0300-30)

RECOMMENDATION: That the City Council approve the Warrant Register in the amount of \$319,870.55.

4.3 RECORDS RETENTION MANAGEMENT (0170-50)

RECOMMENDATION: That the City Council adopt a Resolution entitled:

A Resolution of the City Council of the City of Laguna Hills, California, authorizing and directing the City Clerk to no longer retain certain City records and documents with a disposal date of September 14, 2011, pursuant to the Government Code of the State of California.

- 4.4 REQUEST TO WAIVE FEES FOR PROCESSING THE VACATION OF A PUBLIC SERVICE EASEMENT (TREE POCKETS) ALONG THE WESTERLY SIDE OF PASEO DE VALENCIA BETWEEN ALICIA PARKWAY AND LA PAZ ROAD WITHIN TRACT MAP NOS. 9035 AND 9403 (0490-70)

RECOMMENDATION: That the City Council direct staff to initiate a City sponsored public service easement vacation for the tree pocket landscape easements along the westerly side of Paseo de Valencia within Tract Map Nos. 9035 and 9403 without the imposition of a processing fee.

ITEMS REMOVED FROM THE CONSENT CALENDAR

5. PLANNING AGENCY

- 5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

- 5.2 PUBLIC COMMENTS

This is the appropriate time for members of the public to make comments regarding issues not listed on the Agenda. Any person wishing to address the Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the Planning Agency.

- 5.3 MINUTES OF THE REGULAR MEETING OF AUGUST 23, 2011 (0120-10)

RECOMMENDATION: That the Planning Agency approve the minutes of the August 23, 2011, regular meeting as referenced in Item 3.1 beginning on Page 5.

- 5.4 ADMINISTRATIVE REPORTS

- 5.4.1 CHANGED PLAN APPLICATION NO. 06-11-1985, A REQUEST BY AT&T TO EXPAND THE EXISTING WIRELESS COMMUNICATIONS FACILITY LOCATED AT 25131 COSTEAU STREET IN THE (NMU) NEIGHBORHOOD MIXED USE ZONING DISTRICT (0610-55)

RECOMMENDATION: That the Planning Agency continue this agenda item to its regular meeting of September 27, 2011.

- 5.5 PLANNING AGENCY PUBLIC HEARINGS

PLANNING AGENCY ADJOURNMENT**6. CITY COUNCIL PUBLIC HEARINGS****7. ADMINISTRATIVE REPORTS****7.1 City Manager****8. OTHER BUSINESS****9. MATTERS PRESENTED BY MAYOR AND COUNCIL MEMBERS****10. CLOSED SESSION**

The City Council shall convene in Closed Session, in the City Hall Conference Room, to consider the following matters:

10.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of Litigation pursuant to subdivision (c) of Section 54956.9: 1 potential case.

Reconvene in regular session in the City Council Chamber

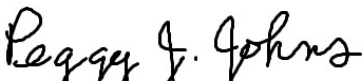
Report on whether any reportable action was taken on matters considered during Closed Session.

ADJOURNMENT

The next Regular Meeting of the City Council will be September 27, 2011, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, PEGGY J. JOHNS, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and La Paz Center by September 9, 2011, at 5:00 PM.



PEGGY J. JOHNS, CITY CLERK

September 9, 2011

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL/PLANNING AGENCY REGULAR MEETING
MINUTES
AUGUST 23, 2011**

CALL TO ORDER

Mayor Songstad called the Regular Meeting of the City Council of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE: Council Member Kogerman

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Songstad, Mayor Pro Tempore Carruth, Council Member Bressette, Council Member Kogerman, and Council Member Lautenschleger

STAFF PRESENT: Bruce Channing, City Manager; Donald White, Assistant City Manager; Peggy Johns, City Clerk; Greg Simonian, City Attorney; Ken Rosenfield, Public Services Director/City Engineer; Vern Jones, Community Development Director; Steve Doan, Chief of Police Services; David Reynolds, Deputy City Manager; Roger James, Battalion Chief, Orange County Fire Authority; Dan Meehan, Community Services Superintendent; and Sandi Mogan, Deputy City Clerk.

1. PRESENTATIONS AND PROCLAMATIONS

There were no Presentations and Proclamations.

2. PUBLIC COMMENTS

DARK HORSE COMMITTEE (0120-40)

Mike Bland, Laguna Hills, gave an update on the efforts of the Dark Horse 3/5 Battalion Committee and the new website.

PUBLIC EASEMENT (0490-31)

Stacy Lawrence, Laguna Hills, spoke regarding concerns with the public easement surrounding her property.

Public Services Director Rosenfield indicated that he was preparing a staff report to present to the City Council at a future City Council meeting.

CODE ENFORCEMENT (0450-30)

Harold Kosanke, Laguna Hills, spoke on concerns of multiple families living in one single family residence.

COYOTE PROBLEMS (0200-10)

Robin Sanders, Laguna Hills, spoke on the continuing Coyote problems.

Rita Rembold, Laguna Hills, spoke on the continuing Coyote problems.

3. MINUTES**3.1 REGULAR MEETING JULY 12, 2011 (0410-50)**

Motion to approve the minutes of the July 12, 2011, regular meeting by m/Mayor Pro Tempore Carruth, s/Council Member Bressette.

Approved by a vote of 5-0.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar, by m/Council Member Bressette, s/Mayor Pro Tempore Carruth, with Council Member Bressette removing Items No. 4.4 and 4.5.

Approved by a vote of 5-0.

4.1 MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS, SAID TITLES, WHICH APPEAR ON THE PUBLIC AGENDA, SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED

Waived reading of Ordinances and Resolutions.

4.2 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED AUGUST 23, 2011 (0300-30)

Approved the Warrant Register in the amount of \$2,787,439.68.

4.3 FY 2011-2012 SCHOOL CROSSING GUARD AGREEMENT (0400-10)

Authorized the Mayor to execute the Crossing Guard Services Agreement between All City Management Services and the City of Laguna Hills for school crossing guard services for FY 2011-2012.

4.6 PROGRESS PAYMENT NO. 4 FOR LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159 (0400-10)

Approved Contract Change Order No. 3 and Progress Payment No. 4, in the net amount of \$417,141.49, to SEMA Construction, Inc., for the La Paz Road Widening at I-5 Improvement Project, CIP No. 159.

4.7 PROGRESS PAYMENT NO. 5 FOR LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159 (0400-10)

Approved Progress Payment No. 5, in the net amount of \$207,486.96, to SEMA Construction, Inc., for the La Paz Road Widening at I-5 Improvement Project, CIP No. 159.

4.8 PROGRESS PAYMENT NO. 4 FOR COMMUNITY CENTER & SPORTS COMPLEX PLAYGROUND RENOVATIONS AND LIGHT REFURBISHMENT, CIP NO. 514, AND COSTEAU PARK PLAYGROUND RENOVATIONS, CIP NO. 239 (0400-10)

Approved Contract Change Order No. 2 and Progress Payment No. 4, in the net amount of \$24,311.00, to Signature Contractors, for Community Center & Sports Complex Playground Renovations and Light Refurbishment, CIP No. 514, and Costeau Park Playground Renovations, CIP No. 239.

4.9 PROGRESS PAYMENT NO. 1 FOR ENERGY EFFICIENCY PROJECT, CIP NO. 515 (0400-10)

Approved Progress Payment No. 1, in the net amount of \$34,603.20, to Robert D. Gosney Construction, for Energy Efficiency Project, CIP No. 515.

4.10 MASTER FUNDING AGREEMENT NO. C-1-2770 WITH ORANGE COUNTY TRANSPORTATION AUTHORITY (OCTA) AND LETTER AGREEMENT NO. 1 FOR THE PASEO DE VALENCIA IMPROVEMENT PROJECT, CIP NO. 145 (0400-10)

Approved Master Funding Agreement No. C-1-2770 with the Orange County Transportation Authority; approved Letter Agreement No. 1 for the Paseo de Valencia Improvement Project; and authorized the Mayor to sign the Master Funding Agreement and Letter Agreement No. 1 and authorized the City Clerk to attest thereto.

4.11 PUBLIC OUTREACH FOR NEIGHBORHOOD TREE PLANTING PROGRAM (0820-25)

Received and filed the report.

4.12 STOCKPORT PARK RENOVATION, CIP NO. 239-B (0730-60)

Authorized the City Manager to issue a task order to Richard Fisher Associates for the design of the Stockport Park Renovation Project, CIP No. 239-B, including the playground renovation and the slope renovation.

4.13 CONTRACT WITH COUNTY OF ORANGE FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2011-2012 (0400-10)

Approved a contract with the County of Orange for Community Development Block Grant (CDBG) Funds for the 2011-2012 Fiscal Year and authorized the Mayor and City Manager to execute the contract.

4.14 CONTRACT WITH ALISO MEADOWS CONDOMINIUM ASSOCIATION REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2011-2012 (0400-10)

Approved a contract with the Aliso Meadows Condominium Association for Community Development Block Grant (CDBG) funds for the 2011-2012 Fiscal Year and authorized the Mayor to execute the contract.

4.15 CONSULTING SERVICES AGREEMENT FOR PLANNING AND HOUSING SERVICES WITH GRC ASSOCIATES (0400-10)

Approved the Consulting Services Agreement with GRC Associates and authorized the City Manager to sign the Agreement, subject to approval of the Agreement as to form by the City Attorney and the City Clerk to attest thereto.

4.16 ESTABLISHMENT OF A NO STOPPING ANYTIME ZONE AT VALENCIA ELEMENTARY SCHOOL ON THE EAST SIDE OF PASEO DE VALENCIA (0860-50)

Adopted Resolution No. 2011-08-23-1, a Resolution of the City Council of the City of Laguna Hills, California, establishing a No Stopping Anytime Zone on the east side of Paseo De Valencia from the northerly exit driveway of the Valencia Elementary School parking lot to 160 feet northerly thereof.

4.17 15TH ANNUAL INNER-COASTAL WATERSHED CLEANUP DAY (0950-25)

Declared September 17, 2011, as Inner-Coastal Watershed Cleanup Day and encouraged volunteer participation in the event.

4.18 ESTABLISHMENT OF NO STOPPING ANYTIME ZONES ON BOTH SIDES OF BRIDLEWOOD DRIVE FROM OSO PARKWAY TO 100 FEET SOUTHERLY (0860-50)

Adopted Resolution No. 2011-08-23-2, a Resolution of the City Council of the City of Laguna Hills, California, establishing No Stopping Anytime Zones on both sides of Bridlewood Drive from Oso Parkway to 100 feet southerly thereof.

ITEMS REMOVED FROM THE CONSENT CALENDAR

4.4 2011 MEMORIAL DAY HALF MARATHON AND 5K POST EVENT REPORT AND TWO YEAR EVENT MANAGEMENT AGREEMENT WITH RENEGADE RACING FOR THE 2012 AND 2013 RACE EVENTS (0400-10)

Council Member Bressette removed this item from the Consent Calendar to thank Mike Bland for all of the hard work he did with the 3/5 Dark Horse Committee toward building a successful event.

Mayor Pro Tempore Carruth inquired about the increase of participants in the event this year and wondered if it was because of the "military theme". Community Services Superintendent Meehan indicated that nothing was pinpointed for the increase in participants but he did think that the Dark Horse Committee certainly helped the efforts along with additional advertising.

Mayor Pro Tempore Carruth asked about the scope of work for Renegade Racing and if they were responsible for flyers and staging of the event. Community Services Superintendent Meehan indicated that advertising was part of the Renegade Racing's contract but as far as the scaffolding, the City could enhance that feature if the City Council desired.

Council Member Kogerman wanted to acknowledge the Hills Hotel in Laguna Hills for donating rooms for the Marines that participated in the event.

**Motion to receive and file the 2011 Memorial Day Half Marathon and 5K post event report, and authorized the City Manager to execute an Event Management Services Agreement with Renegade Racing for the 2012 and 2013 race events, approved as to form by the City Attorney, by m/Mayor Pro Tempore Carruth, s/Council Member Bressette.
Approved by a vote of 5-0.**

4.5 2011 FOURTH OF JULY POST EVENT REPORT (0400-10)

Council Member Bressette removed this item to thank Dark Horse Committee Chair Mike Bland and the 3/5 Marines who made the 4th of July a patriotic event. Council Member Bressette indicated that the one disappointment was the pause

in the fireworks show. Council Member Bressette also stated that many of those in attendance indicated that the Mayor's comments could not be heard. Council Member Bressette stated that once the lights went off there was no way to let the participants know that there were problems. Mayor Pro Tempore Carruth recommended keeping the lights on until the fireworks show begins.

**Motion to receive and file the report, by m/Council Member Bressette, s/Mayor Pro Tempore Carruth.
Approved by a vote of 5-0.**

5. PLANNING AGENCY

Mayor Songstad recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:40 PM.

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Songstad, Vice Chair Carruth, Agency Member Bressette, Agency Member Kogerman, and Agency Member Lautenschleger

5.2 PUBLIC COMMENTS

There were no Public Comments.

5.3 MINUTES OF THE REGULAR MEETING OF JULY 12, 2011 (0120-10)

**Motion to approve the Planning Agency minutes of the July 12, 2011, regular meeting as referenced in Item 3.1 beginning on Page 3, by m/Vice Chair Carruth, s/Agency Member Bressette.
Approved by a vote of 5-0.**

5.4 ADMINISTRATIVE REPORTS

5.4.1 CHANGED PLAN APPLICATION NO. 06-11-1985, A REQUEST BY AT&T TO EXPAND THE EXISTING WIRELESS COMMUNICATIONS FACILITY LOCATED AT 25131 COSTEAU STREET IN THE (NMU) NEIGHBORHOOD MIXED USE ZONING DISTRICT (0610-55)

Chris Voss, representative of Coastal Business Group for AT&T Wireless, answered the City Council's questions regarding the proposed additional landscaping at the existing wireless communications facility located at 25131 Costeau Street.

Motion to adopt a Resolution of the Planning Agency of the City of Laguna Hills, California, approving Changed Plan No. 06-11-1985, a request by AT&T to expand the existing wireless communications facility located at

25131 Costeau Street in the (NMU) neighborhood mixed use zoning district, by m/Agency Member Kogerman, s/Agency Member Lautenschleger. Failed by a vote of 2-3 (Chair Songstad, Vice Chair Carruth, Agency Member Bressette voting no).

Motion to continue item to the regular meeting of September 13, 2011, by m/Vice Chair Carruth, s/Agency Member Bressette. Approved by a vote of 3-2 (Agency Member Kogerman and Agency Member Lautenschleger voting no).

Chair Songstad recessed the meeting at 8:06 PM and reconvened the meeting at 8:13 PM.

5.5 PLANNING AGENCY PUBLIC HEARINGS

5.5.1 CONDITIONAL USE PERMIT APPLICATION NO. 06-11-1998, A REQUEST BY CROWN CASTLE, INC., AND METROPCS TO REPLACE AN EXISTING MONOPINE WITH A MONOEUCALYPTUS FOR CO-LOCATION OF NEW METROPCS ANTENNAS AT 25202 NELLIE GAIL ROAD IN THE (OS-1) PARKS ZONING DISTRICT (0610-55)

Chair Songstad opened the Public Hearing.

Alexander Lew, representative of Crown Castle, and MetroPCS indicated he had read and approved all Conditions of Approval.

Chair Songstad closed the Public Hearing.

Motion to adopt Resolution No. PA2011-08-23-1, a Resolution of the Planning Agency of the City of Laguna Hills, California, approving Conditional Use Permit No. 06-11-1998, a request by Crown Castle, Inc., and MetroPCS to remove the existing monopine, construct a new monoeucalyptus, co-locate MetroPCS antennas, and continue operation of an unmanned wireless communications facility at 25202 Nellie Gail Road in the (OS-1) parks zoning district, by m/Vice Chair Carruth, s/Agency Member Bressette. Approved by a vote of 5-0.

PLANNING AGENCY ADJOURNMENT

Mayor Songstad reconvened the City Council meeting at 8:38 PM. All Council Members were present.

6. CITY COUNCIL PUBLIC HEARINGS

6.1 APPROPRIATION OF CITIZENS' OPTION FOR PUBLIC SAFETY FUNDS (0260-60)

Mayor Songstad opened the Public Hearing, upon seeing no one rise, closed the Public Hearing.

**Motion to appropriate monies from the Citizens' Option for Public Safety Funds towards the recommendations outlined in this report, by m/Council Member Bressette, s/Mayor Pro Tempore Carruth.
Approved by a vote of 5-0.**

7. ADMINISTRATIVE REPORTS

7.1 City Manager

The City Manager made no reports.

7.2 Assistant City Manager

7.2.1 RESPONSE TO GRAND JURY REPORT - COMPENSATION STUDY OF ORANGE COUNTY CITIES (0520-10)

**Motion to authorize the Mayor to sign the letter of response to the Grand Jury's report entitled: "Compensation Study of Orange County Cities" and send to the presiding judge of the Superior Court, by m/Council Member Lautenschleger, s/Mayor Songstad.
Approved by a vote of 3-2 (Council Member Kogerman and Council Member Bressette voting no).**

7.3 Public Services Director/City Engineer

7.3.1. ESTABLISHMENT OF A NO PARKING ANYTIME ZONE ON MANDEVILLE DRIVE FROM MOULTON PARKWAY TO THE DRIVE APPROACH OF 24441 MANDEVILLE DRIVE (0860-50)

**Motion to adopt Resolution No. 2011-08-23-3, a Resolution of the City Council of the City of Laguna Hills, California, establishing a no parking anytime zone on the north side of Mandeville Drive from Moulton Parkway to the drive approach of 24441 Mandeville Drive, by m/Council Member Bressette, s/Mayor Pro Tempore Carruth.
Approved by a vote of 5-0.**

8. OTHER BUSINESS

8.1 COUNCIL MEMBER KOGERMAN

8.1.1 COYOTE PROBLEMS THROUGHOUT THE CITY AND REQUEST FOR STAFF REPORT AND RECOMMENDATIONS (0200-10)

April Garfield, Laguna Hills, stated that we should try to co-exist with wild animals and coyotes. Ms. Garfield indicated that she opposed

trapping and euthanizing coyotes.

Mike Bland, Laguna Hills, inquired on the trapping status of coyotes and if it had been a successful venture so far to date.

Motion to direct staff to prepare a report outlining options and recommendations for enhancing public information outreach of website support, and ways to reach property managers and Homeowner Associations and return with a report to the City Council on September 27, 2011, by m/Council Member Bressette, s/Council Member Kogerman
Approved by a vote of 5-0.

9. MATTERS PRESENTED BY MAYOR AND COUNCIL MEMBERS

COUNCIL MEMBER BRESSETTE

Council Member Bressette indicated that he would not be available to attend the City Council meeting on September 13, 2011, to discuss the Contract of the City Manager and requested that it be agendized for September 27, 2011.

COUNCIL MEMBER KOGERMAN

Council Member Kogerman stated that she would be filing a minority report with the Grand Jury regarding the City's response to the Grand Jury Report on the Compensation Study of Orange County Cities.

10. CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Songstad declared the meeting adjourned at 9:50 PM.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

L. ALLAN SONGSTAD, JR., MAYOR

APPROVED AT MEETING OF SEPTEMBER 13, 2011.

CITY OF LAGUNA HILLS
AGENDA REPORT
ADMINISTRATIVE SERVICES DEPARTMENT

**ISSUE: APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED
 SEPTEMBER 13, 2011.**

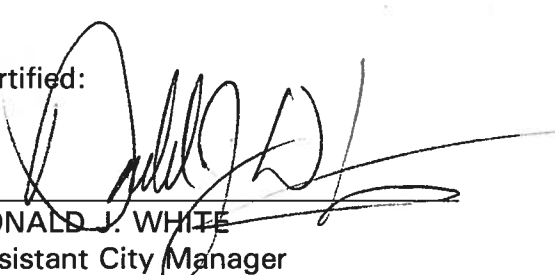
SUMMARY:

In accordance with Government Code Section 37202, the Finance Manager prepares the attached warrant register, which reflects the disbursements of the City of Laguna Hills for the period reported thereon. The Assistant City Manager certifies that funds are available for the payment thereof. These warrants are hereby submitted to the City Council for approval of payment.

Prepared by:

JANICE MATEO REYES
Finance Manager

Certified:


DONALD J. WHITE
Assistant City Manager

9-6-11
DATE

FISCAL IMPACT:

The warrant register total is \$ 319,870.55

**RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER
IN THE AMOUNT OF \$ 319,870.55.**

ATTACHMENTS:

1. **Warrant Register**

CITY OF LAGUNA HILLS
WARRANT REGISTER
September 13, 2011

9/13/2011 ITEM NO.

VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
NO PREPAID WARRANTS:			
4 AT&T	Communication Expense, Administrative Services Fax Line, Aug '11	8801908	\$ 83.58
2 AT&T MOBILITY	Wireless Access, Jul '11	8801883	76.20
BUILD A FORT VOLUNTEEN	B. Ziaei, Community Services, Jul '11	8801884	75.00
BUILD A FORT VOLUNTEEN	E. Kosmos, Community Services, Jul '11	8801885	75.00
BUILD A FORT VOLUNTEEN	B. Makin, Community Services, Jul '11	8801886	75.00
CHAPMAN, CARL	Mileage Reimbursement, Community Services, Aug '11	8801909	7.65
CHEVRON	Vehicle Fuel, Aug '11	8801910	2,702.72
CORE COMMUNICATIONS	Refund, Fire Fee, CR# 39234	8801889	379.50
EL TORO WATER DISTRICT	Water Usage, Parks, Jul '11	8801942	17,113.54
EVERBANK COMMERCIAL FINANCE	Lease - Copier, City Hall, Aug '11	8801911	221.04
FEDERAL EXPRESS CORPORATION	Delivery Expense, Jul - Aug '11	8801890	72.74
GENERAL UNDERGROUND FIRE PROT	Refund, Fire Fee, CR# 42236	8801891	492.80
HODGON MIANK CONSTRUCTION	Refund, C&D Deposit, CR# 42416	8801912	5,000.00
HOME DEPOT	Program Supplies, Build-A-Fort, Community Services, Jul '11	8801913	1,882.50
INTERIOR ARCHITECTS	Refund, Fire Fees, CR# 42086	8801892	398.20
IRVINE RANCH WATER DISTRICT	Water Usage, Parks, Jul '11	8801893	136.15
LING, WEI-MING	Claim Settlement	8801959	500.00
MACHADO, THERESA	Refund, SAP-7-11-2028, CR# 42806	8801894	500.00
METRO PCS CALIFORNIA, LLC	Refund, CUP Deposit, CR# 42653	8801964	451.62
NEXTEL COMMUNICATION	Communication Expense, Community Services, Jul '11	8801895	146.74
RALPHS GROCERY COMPANY	Program Supplies, Community Services, Jul - Aug '11	8801984	115.84
REFUND, COMMUNITY SVCS PROGRAM	L Witbeck, V# 2002143.002	8801896	40.00
REFUND, COMMUNITY SVCS PROGRAM	T. Dignan, V# 2002152.002	8801914	63.00
REFUND, COMMUNITY SVCS PROGRAM	L. Manion, V# 2002101.002	8801985	145.00
REFUND, FACILITY RENTAL DEPOSIT	District 55 Little League, V# 2002145.002	8801899	500.00
REFUND, FACILITY RENTAL DEPOSIT	I. Farias, V# 2002048.002	8801900	500.00

**CITY OF LAGUNA HILLS
WARRANT REGISTER
September 13, 2011**

VENDOR		DESCRIPTION	CHECK NO.	AMOUNT
REFUND, FACILITY RENTAL DEPOSIT	S. Rivera, V# 2002107.002		8801915	250.00
REFUND, FACILITY RENTAL DEPOSIT	J. Cho, V# 2002628.002		8801916	335.00
REFUND, VEHICLE CITATION	R. Pisano, Citation # P0614547		8801897	250.00
REFUND, VEHICLE CITATION	E. Saldana, Citation # P0615518		8801898	35.00
REYNOLDS, DAVID	Petty Cash Replenishment, Community Services, Aug '11		8801901	187.37
REYNOLDS, DAVID	Petty Cash Replenishment, Community Services, Aug '11		8801917	293.76
SAN DIEGO GAS & ELECTRIC	Electric Usage, Community Center, Parks, Traffic Control and Street Lights, Jul '11		8801902	19,630.52
SMART & FINAL	Program Supplies, Community Services, Jul '11		8801903	414.05
SOUTH OC CHAMBER OF COMMERCE	Meeting Expense, Sep '11		8801918	30.00
SOUTHERN CALIFORNIA EDISON	Electric Usage, Parks and Traffic Control, Jul '11		8801904	430.39
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Aug '11		8801919	1,112.38
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Parks, Aug '11		8801993	1,301.54
TARGET STORES	Program Supplies, Community Services, Jul - Aug '11		8801996	188.71
THE GAS COMPANY	Gas Usage, Community Center, Jul '11		8801905	67.66
TOTALFUNDS BY HASLER	Postage Replenishment, Jul '11		8801920	1,000.00
UNITED STUDIOS OF SELF DEFENSE	Refund, Fire Fees, CR # 42208		8801906	1,188.00
VERIZON WIRELESS	Communication Expense, Jul '11		8801907	820.89
Total Prepaid Warrants:			\$	59,289.09
REGULAR WARRANTS:				
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, Aug '11		8801922	\$ 1,011.03
ALL AROUND LIGHTING, INC.	Facility Maintenance, Lighting Supplies, Community Center, Aug '11		8801923	733.93
APPRECIATION AWARDS	Office Supplies, Aug '11		8801925	13.47
ATHALYE CONSULTING ENGINEERING	Professional Fees, La Paz Widening @ I-5 CIP # 159		8801926	33,579.50
A-THRONE CO., INC.	Program Expense, Community Services, Aug '11		8801921	95.04
BEE MAN, THE	Bee Removal, Parks, Aug '11		8801927	827.50
BILL'S SOUND & SECURITY	Facility Maintenance, Security System, Community Center, Aug '11		8801928	65.00

**CITY OF LAGUNA HILLS
WARRANT REGISTER
September 13, 2011**

9/13/2011 ITEM NO. 4

VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
BUREAU VERITAS NORTH AMERICA	Professional Fees Engineering, Sports Complex Renovations CIP # 514, Annual Street Maintenance CIP # 101 and Coteau & Stockport Playground Renovation CIP # 239	8801887	12,755.00
BUREAU VERITAS NORTH AMERICA	Professional Fees, El Toro Rd @ Carlota Street Improvements CIP # 164 and On-Call Inspections, Jul '11	8801929	7,740.05
C&D ELECTRIC, INC.	Lighting Repairs, Parks and Community Center, Aug '11	8801930	873.51
CALIFORNIA OFFICE SYSTEMS	Usage - Copier, Community Center, Jul - Aug '11	8801931	436.48
CALIFORNIA YELLOW CAB	Dial-a-Taxi, Senior Transportation Program, Jul '11	8801932	370.00
CDW GOVERNMENT, INC.	Computer Hardware, Council, Jun '11	8801888	762.39
CDW GOVERNMENT, INC.	Computer Hardware and Supplies, Jul '11	8801933	151.57
CERVANTES, EDWARD	Contract Instructor Fee, Cooking Class Summer Session, Community Services	8801934	105.00
CHARLES ABBOTT ASSOCIATES, INC	Professional Fees, Plan Checking Services, Jul '11	8801935	22,986.85
COAST 2 COAST COACHING	Contract Instructor Fee, Soccer Camp Summer Session, Community Services	8801936	1,537.90
COMPLETE OFFICE OF CALIFORNIA	Office, Operating and Computer Supplies, Community Center, Jul - Aug '11	8801937	571.68
COUNTY CLERK-RECORDER	Recording Fee, Encroachment Agreement, Aug '11	8801938	27.00
DATA TICKET, INC.	Processing Fee, Parking Citations, Jun - Jul '11	8801939	1,357.88
EAGLE AERIAL IMAGING	Professional Fees, Aerial Updates GIS System, Public Works, Jul '11	8801940	8,175.81
ECONOMICS, INC.	Professional Fees, Recycling Program, Jul '11	8801941	4,458.32
ELKINS, CHRISTINA	Contract Instructor Fee, Dancing Summer Session, Community Services	8801943	511.00
FORBES, JACOB	Referee Fees, Basketball, Community Services	8801944	150.00
GOOLD, MARTIN	Referee Fees, Basketball, Community Services	8801945	150.00
GOVPARTNER	Hosting Fees, Request Partner, Aug '11	8801946	500.00
HANSEN, MARIA	Contract Instructor Fee, Zumba Summer Session, Community Services	8801947	497.70
HARTZOG & CRABILL, INC.	Professional Fees, La Paz Signal Synchronization CIP # 174, El Toro Rd @ Carlota Street Improvements CIP # 164 and Traffic Engineering Services, Jul '11	8801948	8,962.35
HINDERLITER, DE LLAMAS & ASSOC	Professional Fees, Sales Tax Audit 3rd Qtr '11 and Recovery Fee Qtr 1st '11	8801949	2,028.67
IGI'S LANDSCAPE SERVICES	Professional Services, Weed Abatement, Aug '11	8801950	12,169.45
INTEGRATED MEDIA SYSTEMS	Facility Maintenance, AV System, Community Center, Aug '11	8801951	220.00

**CITY OF LAGUNA HILLS
WARRANT REGISTER
September 13, 2011**

VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
IRV SEAVER MOTORCYCLES	Motorcycle Maintenance, Police Services, Aug '11	8801952	127.00
JAMEY CLARK, INC.	Miscellaneous Park Repairs, Graffiti Removal and Safety Inspections, Jul - Aug '11	8801953	2,248.09
JOE A. GONSALVES & SON	Professional Fees, Legislative Services, Sep '11	8801954	2,900.00
KNAPP, COREY	Referee Fees, Basketball, Community Services	8801955	90.00
LIEBERT CASSIDY WHITMORE	Professional Fees, Legal Services, Jul '11	8801957	900.00
LINDY OFFICE PRODUCTS	Operating Supplies, Aug '11	8801958	56.38
MAIN GRAPHICS	Printing, Community Development, Aug '11	8801960	641.75
MARTIN LOCK & SAFE CO.	Facility Maintenance, Lock Service, Community Center and Parks, Aug '11	8801961	51.50
MAYFIELD, ROBERT	Contract Instructor Fee, Build-A-Fort Program, Community Services	8801962	1,700.00
MEDLOCK, GEORGE	Contract Instructor Fee, Drumming Summer Session, Community Services	8801963	68.60
MIDTOWN PLUMBING, INC.	Facility Maintenance, Plumbing, Community Center, Aug '11	8801965	323.30
MITSUBISHI ELECTRIC & ELECTRONIC	Facility Maintenance, Elevator, Community Center, Sep '11	8801966	325.75
MOBILE MINI, INC.	Storage Rental Fee, Community Services, Sep '11	8801967	82.97
NIMMO, DAVID	Contract Instructor Fee, Clog Dancing Summer Session, Community Services	8801968	35.00
OFFICE SOLUTIONS	Computer, Office and Operating Supplies, Aug '11	8801972	1,528.38
ORANGE COUNTY FIRE AUTHORITY	Remittance, Fire Fees Collected, Aug '11	8801973	4,069.00
ORANGE COUNTY TRANSIT AUTHORITY	Annual Encroachment Fee, Cabot Road	8801969	487.00
ORANGE COUNTY TREASURER	Animal Care Services, Apr - Jun '11	8801924	8,743.00
ORANGE COUNTY TREASURER	Law Enforcement Services, 1/2 Marathon and 5K Event, Community Services, May '11	8801956	10,380.10
ORANGE COUNTY TREASURER	Parking Fee Surcharge, Jun - Jul '11	8801976	3,976.00
PACIFIC PARTY RENTAL	Program Expense, Community Services, Aug '11	8801974	205.00
PAPER RECYCLING SPECIALISTS	Document Recycling Program, Aug '11	8801975	50.00
PARSONS, BRINCKERHOFF, QUADE	Professional Fees, Engineering, La Paz Widening @ I-5 CIP # 159	8801977	3,665.33
PHOENIX HIGHWAY PRODUCTS, INC.	Equipment, El Toro Rd @ Carola Street Improvements CIP # 164	8801978	2,450.29
PRICE, FRANK	Referee Fees, Volleyball, Community Services	8801979	144.00
PRICE, ROBIN	Referee Fees, Volleyball, Community Services	8801980	144.00
PYRO-SPECTACULARS, INC.	Program Expense, 4th of July Event, Community Services, Final Payment	8801981	7,337.50

**CITY OF LAGUNA HILLS
WARRANT REGISTER
September 13, 2011**

9/13/2011 ITEM NO. 4

VENDOR		DESCRIPTION	CHECK NO.	AMOUNT
QUEST DIAGNOSTICS		Pre-employment Drug Testing, Aug '11	8801982	53.94
R.E.S.S.		Flags, City Hall, Aug '11	8801983	425.61
RENEGADE RACING		Event Management Services, 1/2 Marathon and 5K Event, May '12, Partial Payment	8801987	5,000.00
RICHARD FISHER ASSOCIATES		Professional Fees, Sports Complex Renovations CIP # 514, La Paz Widening @ I-5 CIP # 159 and On-Call Inspections, Aug '11	8801988	14,637.78
SADDLEBACK VALLEY UNIFIED		Program Expense, 4th of July Event, Community Services	8801989	1,465.11
SCANNING SERVICE CORPORATION		Document Imaging Services, City Clerk, Aug '11	8801990	4,240.25
SHARPS COMPLIANCE, INC.		Hazardous Waste Supplies and Containers, Recycling Program, Jul - Aug '11	8801991	798.24
SIRE TECHNOLOGIES		Agenda Management and Audio Web Access, Project Implementation, Partial Payment	8801992	16,274.50
STAPLETON, VIVIAN		Contract Instructor Fee, Early Childhood Music Summer Session, Community Services	8801994	339.50
STUDIO TWO BLACK DIAMOND		Printing Expense, Police Services, Jul '11	8801995	344.80
THE RITZ COMPANIES		Carpet Cleaning, Supplies and 4th of July Event, Community Services, Jul '11	8801997	1,350.13
TUCKER, ROBERT		Umpire Fees, Adult Softball, Community Services	8801998	90.00
U-HAUL		Program Expense, Community Services, Aug '11	8801999	80.54
WATER TECHNIQUES, INC.		Facility Maintenance, Water Filtration System, City Hall, Aug '11	8802000	271.72
WATKINS, CRAIG		Umpire Fees, Adult Softball, Community Services	8802001	180.00
WATKINS, GINA		Umpire Fees, Adult Softball, Community Services	8802002	180.00
WEST COAST ARBORISTS, INC.		Tree Trimming, Jul '11	8802003	7,320.00
WILLDAN		Professional Fees, Plan Checking, Jun '11	8802004	1,972.97
WOODRUFF, SPRADLIN & SMART		Professional Fees, Legal Services, Jul '11	8802005	28,516.84
XEROX CORPORATION		Usage - Copier, City Hall, Aug '11	8802006	485.51
Total Regular Warrants:				\$ 260,581.46
**WARRANT REGISTER TOTAL **				\$ 319,870.55

CITY OF LAGUNA HILLS

AGENDA REPORT CITY CLERK'S DEPARTMENT

ISSUE: RECORDS RETENTION MANAGEMENT

SUMMARY:

In accordance with the City's Records Retention/Disposition Schedule, adopted on December 12, 1995, and amended on September 28, 1999, October 14, 2003, and November 14, 2006, City records are ready for disposal. The City Attorney has reviewed Exhibit "A" to the Resolution listing the files to be disposed of and approved the list of records. Department Heads have also reviewed the records listed and have consented to their disposal.

The records listed on Exhibit "A" to the proposed Resolution meet the requirements for disposal. They are more than two years old, do not affect the title to real property or liens thereon, are not court records, are not required to be kept further by a statute, and are no longer required by the City.

Authority to dispose of these records is requested as provided for by Government Code Section 34090 of the State of California.

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF SEPTEMBER 14, 2011, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.

ATTACHMENTS:

- Resolution

0170-50\CtyClerk\Records\110913 Rep Records Retention.Doc

RESOLUTION NO. 2011-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF SEPTEMBER 14, 2011, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA

WHEREAS, Section 34090 of the Government Code of the State of California provides for the disposal of certain City records and documents with the approval of the legislative body by Resolution and the written consent of the City Attorney; and

WHEREAS, in the opinion of the department heads concerned, the City Clerk, and the City Attorney, the records and documents referred to in Exhibit "A" attached are no longer required, are of a classification qualifying for destruction, and are more than two years old.

WHEREAS, the City Attorney has consented to the disposal of such documents and records.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council finds that there is good cause to approve the disposal of the identified records as set forth in Exhibit "A."

SECTION 2. The City Clerk is hereby authorized and directed to cause the disposal of those items listed in the Exhibit "A" attached.

PASSED, APPROVED, AND ADOPTED this 13th day of September 2011.

L. ALLAN SONGSTAD, JR., MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2011-x adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 13th day of September 2011, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

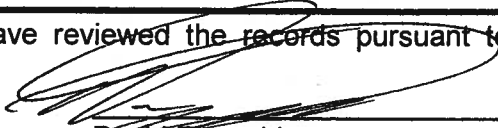
(SEAL)

PEGGY J. JOHNS, CITY CLERK

Destruction of Original Public Records

I hereby certify that: the records set forth on the attached list are more than two years old, do not affect the title to real property or liens thereon, are not court records, are not, to my knowledge, required to be kept further by a statute, are not the minutes, ordinances or resolutions of the legislative body of the City or of any City Board or Commission, and are no longer required by the City. I request authority to destroy same pursuant to Section 34090 of the Government Code of California.

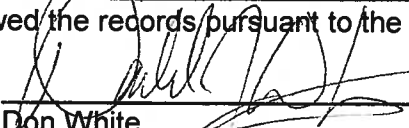
Department Head Approval: I have reviewed the records pursuant to the attached list, and I consent to their destruction.


David Reynolds

9/2/11
Date

Deputy City Manager

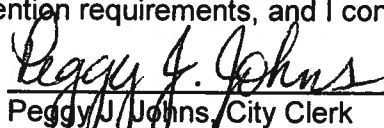
Department Head Approval: I have reviewed the records pursuant to the attached, and I consent to their destruction.


Don White

8/24/11
Date

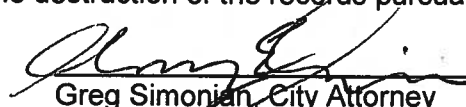
Assistant City Manager

City Clerk Approval: I have reviewed the records pursuant to the attached list for historical value and for compliance with the established retention requirements, and I consent to their destruction.


Peggy J. Johns, City Clerk

9/6/11
Date

City Attorney Approval: I consent to the destruction of the records pursuant to the attached list:


Greg Simonian, City Attorney

9/6/11
Date

I hereby certify that the destruction of the records pursuant to the attached list was approved by the City Council of the City of Laguna Hills, California, by Resolution No. 2011-09-13-1 at a regular meeting of the City Council held in Laguna Hills, California, on September 13, 2011, and that by said Resolution, the department head or designee was authorized to destroy the records.

City Clerk/Assistant City Clerk

Date

I hereby certify that, pursuant to the foregoing authority, the records pursuant to the attached list were destroyed on September 14, 2011.

City Clerk/Assistant City Clerk

Date

Laguna Hills City Clerk

Destroy Date From 9/14/2011 To 9/14/2011
Orig. Dept: ALL

Exhibit "A"
Page 2 of 9

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
032022	0150-40	9/14/2011	ADM	FEDERAL AGENCIES	EL TORO MARINE CORPS AIR STATION	2002 BASE REUSE ETRPA	DESTROY
033069	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	CALPERS	FY2002-2003	DESTROY
033173	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	NORTHWESTERN MUTUAL LIFE	FY2002-2003	DESTROY
033190	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	PACIFICARE DENTAL	FY2002-2003	DESTROY
033191	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	PACIFICARE HEALTH	FY2002-2003	DESTROY
034104	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	REASSURE AMERICA LIFE INSURANCE	FY2002-2003	DESTROY
033216	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	SAFECO LIFE INSURANCE	FY2002-2003	DESTROY
034122	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	STANDARD INSURANCE COMPANY	FY2002-2003	DESTROY
033252	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	STATE COMPENSATION INSUR FUND	FY2002-2003	ARCHIVES
033265	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	US LIFE INSURANCE	FY2002-2003	DESTROY
033269	0300-17	9/14/2011	ADM	BENEFITS-VENDORS	VISION SERVICE PLAN VSP	FY2002-2003	DESTROY
900005219	0300-30	9/14/2011	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2005-2006 1ST QUARTER	DESTROY
900005220	0300-30	9/14/2011	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2005-2006 2ND QUARTER	DESTROY
900005221	0300-30	9/14/2011	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2005-2006 3RD QUARTER	DESTROY
900005222	0300-30	9/14/2011	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2005-2006 4TH QUARTER	DESTROY
900004435	0300-30	9/14/2011	FIN	WARRANT/CHECK REGISTERS	CHECK SIGNING RECORD	FY2005-2006	DESTROY
900004036	0320-30	9/14/2011	FIN	BANK STATEMENTS AND RECONCILIATIONS	ACCOUNT ANALYSIS STMT - BOA	FY01/02 & FY02/03	DESTROY
900000536	0320-30	9/14/2011	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH HHW	FY2002-2003	DESTROY
035430	0320-30	9/14/2011	ADM	BANK STATEMENTS AND RECONCILIATIONS	CASH OPERATING ACCOUNT	FY2002-2003 1ST & 2ND QUARTERS	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/14/2011 To 9/14/2011
Orig. Dept: ALL

Exhibit "A"
Page 3 of 9

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
035431	0320-30	9/14/2011	ADM	BANK STATEMENTS AND RECONCILIATIONS	CASH OPERATING ACCOUNT	FY2002-2003 3RD & 4TH QUARTERS	DESTROY
900000537	0320-30	9/14/2011	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH PARKING	FY2002-2003	DESTROY
900003483	0320-30	9/14/2011	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH PAYROLL ACCOUNT	FY2002-2003	DESTROY
900004034	0320-30	9/14/2011	FIN	BANK STATEMENTS AND RECONCILIATIONS	CREDIT CARD STMT - BOA MERCHANTS	FY01/02 & FY02/03	DESTROY
900004032	0320-30	9/14/2011	ADM	BANK STATEMENTS AND RECONCILIATIONS	CREDIT CARD STMT - NOVUS	FY01/02 & FY02/03	DESTROY
035443	0320-30	9/14/2011	ADM	BANK STATEMENTS AND RECONCILIATIONS	NATIONS TRUST TRADE CONFIRMATION	FY2001-2003	DESTROY
034095	0320-40	9/14/2011	ADM	ISSUED CHECKS	CASHED CHECKS, GENERAL	BANK OF AMERICA 22000-22999	DESTROY
035425	0320-40	9/14/2011	ADM	ISSUED CHECKS	CASHED CHECKS, GENERAL	BANK OF AMERICA 23000-23999	DESTROY
035413	0320-40	9/14/2011	ADM	ISSUED CHECKS	CASHED CHECKS, PAYROLL	BANK OF AMERICA 12000-12999	DESTROY
033369	0320-40	9/14/2011	ADM	ISSUED CHECKS	NUMERIC	22661-23160	DESTROY
034056	0320-40	9/14/2011	ADM	ISSUED CHECKS	NUMERIC	23161-23660	DESTROY
034102	0320-40	9/14/2011	ADM	ISSUED CHECKS	NUMERIC	23661-24161	DESTROY
035241	0320-40	9/14/2011	ADM	ISSUED CHECKS	NUMERIC	24162-24660	DESTROY
035480	0320-40	9/14/2011	ADM	ISSUED CHECKS	NUMERIC	24661-25160	DESTROY
033368	0320-40	9/14/2011	ADM	ISSUED CHECKS	PAYROLL	12641-13140	DESTROY
034074	0320-40	9/14/2011	ADM	ISSUED CHECKS	PAYROLL	13141-13640	DESTROY
035422	0320-40	9/14/2011	ADM	ISSUED CHECKS	PAYROLL	13641-14140	DESTROY
900007403	0320-43	9/14/2011	ADM	DEPOSIT SLIPS	BANK OF AMERICA	12/14/01-7/7/03	DESTROY
900003493	0320-49	9/14/2011	FIN	ARMORED TRANSPORT RECEIPTS	BANK OF AMERICA	2002-2003	DESTROY
032343	0330-40	9/14/2011	ADM	BUDGET PREPARATION FILES	2003-2005 BIENNIAL BUDGET	CITIZEN SURVEY	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/14/2011 To 9/14/2011
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
032399	0330-40	9/14/2011	CC	BUDGET PREPARATION FILES	2003-2005 BIENNIAL BUDGET	STUDY SESSION MARCH 18 2003	DESTROY
034630	0330-40	9/14/2011	CC	BUDGET PREPARATION FILES	2003-2005 OPERATING BUDGET	STUDY SESSION MAY 06, 2003	DESTROY
900002137	0330-40	9/14/2011	CC	BUDGET PREPARATION FILES	2005 BUDGET STUDY SESSION	JANUARY 22 2005	DESTROY
900002328	0330-40	9/14/2011	CC	BUDGET PREPARATION FILES	2005 BUDGET STUDY SESSION	MARCH 01 2005	DESTROY
900002569	0330-40	9/14/2011	CC	BUDGET PREPARATION FILES	2005 CIP BUDGET STUDY SESSION	APRIL 05 2005	DESTROY
900003195	0330-40	9/14/2011	CC	BUDGET PREPARATION FILES	2005 OPERATING BUDGET STUDY SESSION	MAY 31 2005	DESTROY
035441	0350-60	9/14/2011	ADM	LOCAL AGENCY INVESTMENT FUND (LAIF)	ANSWER BOOK	FY2001-2003	DESTROY
900002158	0360-30	9/14/2011	ADM	TIME SHEETS	PROCESSED TIMECARDS	2004 JAN-JUNE	DESTROY
900002322	0360-30	9/14/2011	ADM	TIME SHEETS	PROCESSED TIMECARDS	2004 JULY-DEC	DESTROY
900006627	0370-60	9/14/2011	ADM	VENDOR LISTS/BROCHURES	FINANCE	2007-2008	DESTROY
035474	0390-15	9/14/2011	ADM	ACCOUNTS RECEIVABLE	INVOICES-MASTER FILE	FY2002-2003 1ST & 2ND QUARTERS	DESTROY
035475	0390-15	9/14/2011	ADM	ACCOUNTS RECEIVABLE	INVOICES-MASTER FILE	FY2002-2003 3RD & 4TH QUARTER	DESTROY
900009413	0390-15	9/14/2011	FIN	ACCOUNTS RECEIVABLE	SALES TAX-SBOE LOCAL REVENUE ALLOCATION DATA 07/13/2002 - 07/14/2003		DESTROY
033396	0390-50	9/14/2011	ADM	MANDATED COSTS	STATE MANDATED REIMBURSEMENTS	COST RECOVERY 2003	DESTROY
900003339	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2005-2006 1ST QTR DRAWER 02	DESTROY
900003795	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2005-2006 2ND QTR DRAWER 02	DESTROY
900004141	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2005-2006 3RD QTR DRAWER 02	DESTROY
900004603	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2005-2006 4TH QTR DRAWER 02	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/14/2011 To 9/14/2011
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900005335	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2005-2006 YEAR-END	DESTROY
900004696	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 APR CASH DRAWER 02	DESTROY
900004699	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 APR CASH DRAWER 03	DESTROY
900003577	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 AUG CASH DRAWER 02	DESTROY
900003580	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 AUG CASH DRAWER 03	DESTROY
900003961	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 DEC CASH DRAWER 02	DESTROY
900003964	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 DEC CASH DRAWER 03	DESTROY
900004367	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 FEB CASH DRAWER 02	DESTROY
900004363	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 FEB CASH DRAWER 03	DESTROY
900004366	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 JAN CASH DRAWER 02	DESTROY
900004362	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 JAN CASH DRAWER 03	DESTROY
900003576	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 JUL CASH DRAWER 02	DESTROY
900003579	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 JUL CASH DRAWER 03	DESTROY
900004698	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 JUN CASH DRAWER 02	DESTROY
900004701	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 JUN CASH DRAWER 03	DESTROY
900004368	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 MAR CASH DRAWER 02	DESTROY
900004365	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 MAR CASH DRAWER 03	DESTROY
900004697	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 MAY CASH DRAWER 02	DESTROY

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Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004700	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 MAY CASH DRAWER 03	DESTROY
900003960	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 NOV CASH DRAWER 02	DESTROY
900003963	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 NOV CASH DRAWER 03	DESTROY
900003959	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 OCT CASH DRAWER 02	DESTROY
900003962	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 OCT CASH DRAWER 03	DESTROY
900003578	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 SEP CASH DRAWER 02	DESTROY
900003581	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2005-2006 SEP CASH DRAWER 03	DESTROY
900003343	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 1ST QTR CITY HALL	DESTROY
900003347	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 1ST QTR COMM CTR	DESTROY
900003798	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 2ND QTR CITY HALL	DESTROY
900003797	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 2ND QTR COMM CTR	DESTROY
900004139	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 3RD QTR CITY HALL	DESTROY
900004138	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 3RD QTR COMM CTR	DESTROY
900004602	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 4TH QTR COMM CTR	DESTROY
900004604	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2005-2006 4TH QTR COMM CTR	DESTROY
900003346	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2005-2006 1ST QTR DRAWER 02	DESTROY
900003796	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2005-2006 2ND QTR DRAWER 02	DESTROY
900004140	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2005-2006 3RD QTR DRAWER 02	DESTROY

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Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004601	0390-60	9/14/2011	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2005-2006 4TH QTR DRAWER 02	DESTROY
900005183	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	ACCOUNTS RECEIVABLE	FY2005-2006	DESTROY
900005181	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	COURT FINES	FY2005-2006	DESTROY
900005157	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	DELQ TAX SALE TEETER PLAN	FY2005-2006	DESTROY
900005180	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	DUE FROM OTHER GOVS 152	FY2005-2006	DESTROY
900005179	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	DUE TO OTHER FUNDS 00250	FY2005-2006	DESTROY
900005178	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	ENGINEERING FEES	FY2005-2006	DESTROY
900005177	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	ENGINEERING TRUST ACCOUNTS	FY2005-2006	DESTROY
900004606	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 APRIL	DESTROY
900003634	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 AUGUST	DESTROY
900004005	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 DECEMBER	DESTROY
900004404	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 FEBRUARY	DESTROY
900004135	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 JANUARY	DESTROY
900003342	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 JULY	DESTROY
900005184	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 JUNE	DESTROY
900004506	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 MARCH	DESTROY
900004736	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 MAY	DESTROY
900003921	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 NOVEMBER	DESTROY
900003791	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 OCTOBER	DESTROY
900003790	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FACILITY FEES 45110	FY2005-2006 SEPTEMBER	DESTROY
900005176	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FIRE FEES	FY2005-2006	DESTROY
900005159	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FRANCHISE FEE CABLE	FY2005-2006	DESTROY
900005158	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FRANCHISE FEE SDG&E	FY2005-2006	DESTROY

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Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900005302	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FRANCHISE FEE SOCIAL GAS 433	FY2005-2006	DESTROY
900005145	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	FRANCHISE FEE WASTE 434	FY2005-2006	DESTROY
900005175	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	INTEREST RECEIVABLE 125	FY2005-2006	DESTROY
900005174	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	MAPS & PUBLICATIONS 455	FY2005-2006	DESTROY
900005173	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	MISCELLANEOUS REVENUE 459	FY2005-2006	DESTROY
900005140	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	MOTOR VEHICLE IN LIEU 413	FY2005-2006	DESTROY
900005172	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	NSF CHECKS	FY2005-2006	DESTROY
900005171	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	OFF HIGHWAY LICENSE FEE	FY2005-2006	DESTROY
900005344	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	OTHER FUND SOURCE 49200	FY2005-2006	DESTROY
900005199	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	OTHER STATE REVENUE	FY2005-2006	DESTROY
900005170	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PLANNING DEPOSITS	FY2005-2006	DESTROY
900005169	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PLANNING FEES	FY2005-2006	DESTROY
900005152	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PROPERTY TAX INTEREST AND PENALTIES	40300 FY2005-2006	DESTROY
900005168	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PROPERTY TAX SECURED CURRENT	FY2005-2006	DESTROY
900005150	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PROPERTY TAX SECURED HOMEOWNER 40010	FY2005-2006	DESTROY
900005160	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PROPERTY TAX SECURED PRIOR YEAR PENALTY PAID	FY2005-2006	DESTROY
900005164	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PROPERTY TAX SECURED PUBLIC UTILITY	FY2005-2006	DESTROY
900005162	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PROPERTY TAX SECURED SUPP ROLL	FY2005-2006	DESTROY
900005161	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	PROPERTY TAX UNSECURED CURRENT	FY2005-2006	DESTROY

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Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900005166	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	REAL PROPERTY TRANSFER TAX	FY2005-2006	DESTROY
900005303	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	RECEXPENOFFSET 45905	FY2005-2006	DESTROY
900004607	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	RECREATION FEES 45100	FY2005-2006 APRIL	DESTROY
900003633	0390-65	9/14/2011	FIN	RECEIPTS, GENERAL	RECREATION FEES 45100	FY2005-2006 AUGUST	DESTROY
034416	0720-20	9/14/2011	SER	OPERATIONS AND MAINTENANCE	SKATE PARK	2003-2006	DESTROY

Record Count: 140

CITY OF LAGUNA HILLS

AGENDA REPORT PUBLIC SERVICES DEPARTMENT

ISSUE: REQUEST TO WAIVE FEES FOR PROCESSING THE VACATION OF A PUBLIC SERVICE EASEMENT (TREE POCKETS) ALONG THE SOUTHWESTERLY SIDE OF PASEO DE VALENCIA BETWEEN ALICIA PARKWAY AND LA PAZ ROAD WITHIN TRACT MAP NOS. 9035 AND 9403

SUMMARY:

A resident has requested the City consider the vacation of “tree pocket” areas of a landscape easement along the southwesterly side of Paseo de Valencia between Alicia Parkway and La Paz Road. The tree pockets are located at the top of the slope landscaping and most, if not all, of the trees in these areas have had to be removed due to space limitations. Staff opines that the tree pocket landscape areas are no longer of current or prospective public use and is, therefore, supportive of the vacation request. The resident also requested a waiver of the City fee for processing of the vacation. On the basis that staff is recommending expanding the vacation request to all of the tree pockets in this area, and such an action is of general City benefit, it is recommended that no fee be collected for this work.

BACKGROUND:

The 1977 development of the single family residential areas along the southwesterly side of Paseo de Valencia, between Alicia Parkway and La Paz Road, included the granting of public landscape easements for the associated slope area adjacent to Paseo de Valencia. The landscape easement dedication also included the creation of approximately 21 tree pockets of dimensions five feet wide by six feet deep built into the residential perimeter walls on either side of both entry points into the development at Sunburst Avenue and Alisal Avenue. Please see the attached aerial vicinity map. The tree pockets are also highlighted upon an excerpt of Tract Map Nos. 9035 and 9403, attached. Following the City’s incorporation, the County of Orange quitclaimed the landscape easements to the City. The City maintains the landscaping of the slope area and tree pockets.

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO INITIATE A CITY SPONSORED PUBLIC SERVICE EASEMENT VACATION FOR THE TREE POCKET LANDSCAPE EASEMENTS ALONG THE SOUTHWESTERLY SIDE OF PASEO DE VALENCIA WITHIN TRACT MAP NOS. 9035 AND 9403 WITHOUT THE IMPOSITION OF A PROCESSING FEE.

A resident has requested that the tree pocket landscape easement affecting their property be vacated to allow for the full “re-development” of the rear yard of their property. The vacation request will be evaluated and presented to the City Council at a future meeting. However, the resident also addressed the City Council at the meeting of August 23, 2011, with a request for a waiver of the \$1,500 processing fee for the public service easement vacation processing.

Upon review of the tree pocket areas, staff is of the opinion that they are no longer of current or prospective public use as most trees planted at the time of development (1977) outgrew the space and had to be removed. Given the space restrictions, replanting trees in the tree pockets is not feasible as the previous tree stumps cannot be efficiently removed. There is a sufficient stand of existing ground covers, shrubs, and trees along this slope to present an attractive appearance of this landscape area without regard to the tree pockets. Staff is supportive of processing the vacation of the public service easements for all of the tree pockets along Paseo de Valencia within Tract Map Nos. 9035 and 9403. Therefore, City Council is requested to authorize staff to expand the described public service easement vacation request and not impose the processing fee on any property owner for this work.

The vacation of a public service easement will require the City Council to consider the matter at two meetings to include a public hearing. A future report to the City Council will detail the vacation proceedings and will include a proposed Notice of Intent to Vacate Resolution for consideration and set the public hearing date. Approximately 60 days will be required to complete the vacation process.

FISCAL IMPACT:

The processing of a public service easement vacation is estimated to incur approximately \$1,500 of staff time costs and funds are available for this work in the Fiscal Year 2011-2012 Public Services Department Operating Budget.

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO INITIATE A CITY SPONSORED PUBLIC SERVICE EASEMENT VACATION FOR THE TREE POCKET LANDSCAPE EASEMENTS ALONG THE SOUTHWESTERLY SIDE OF PASEO DE VALENCIA WITHIN TRACT MAP NOS. 9035 AND 9403 WITHOUT THE IMPOSITION OF A PROCESSING FEE.

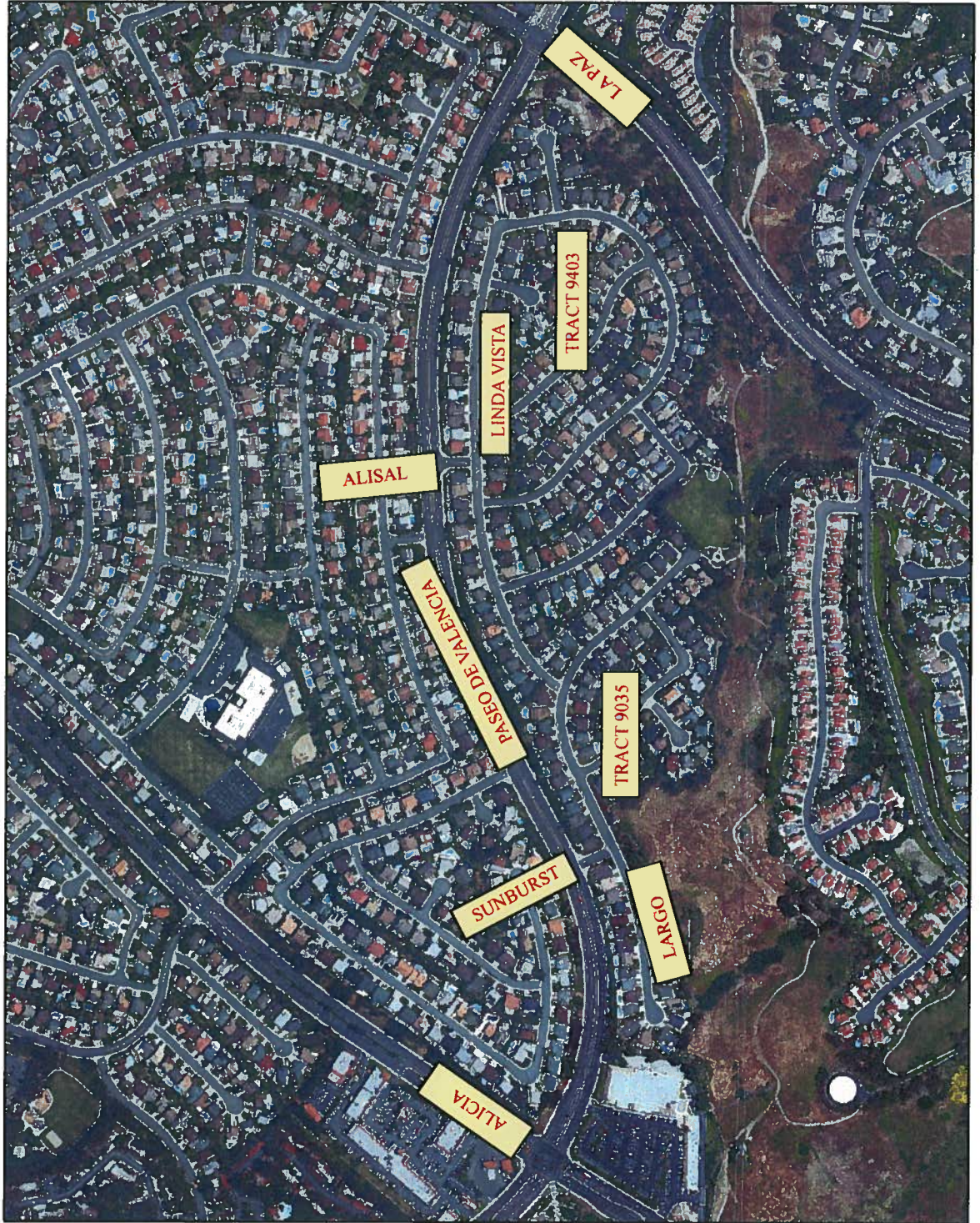
ATTACHMENTS:

- Aerial Vicinity Map
- Annotated Tract Map 9035
- Annotated Tract Map 9403



TRACT MAP NOS. 9035 AND 9403

VICINITY MAP



0 650 Feet

Date Created: 9/8/2011

SCALE: 1" = 60'

DUPLICATE

TRACT NO. 9035

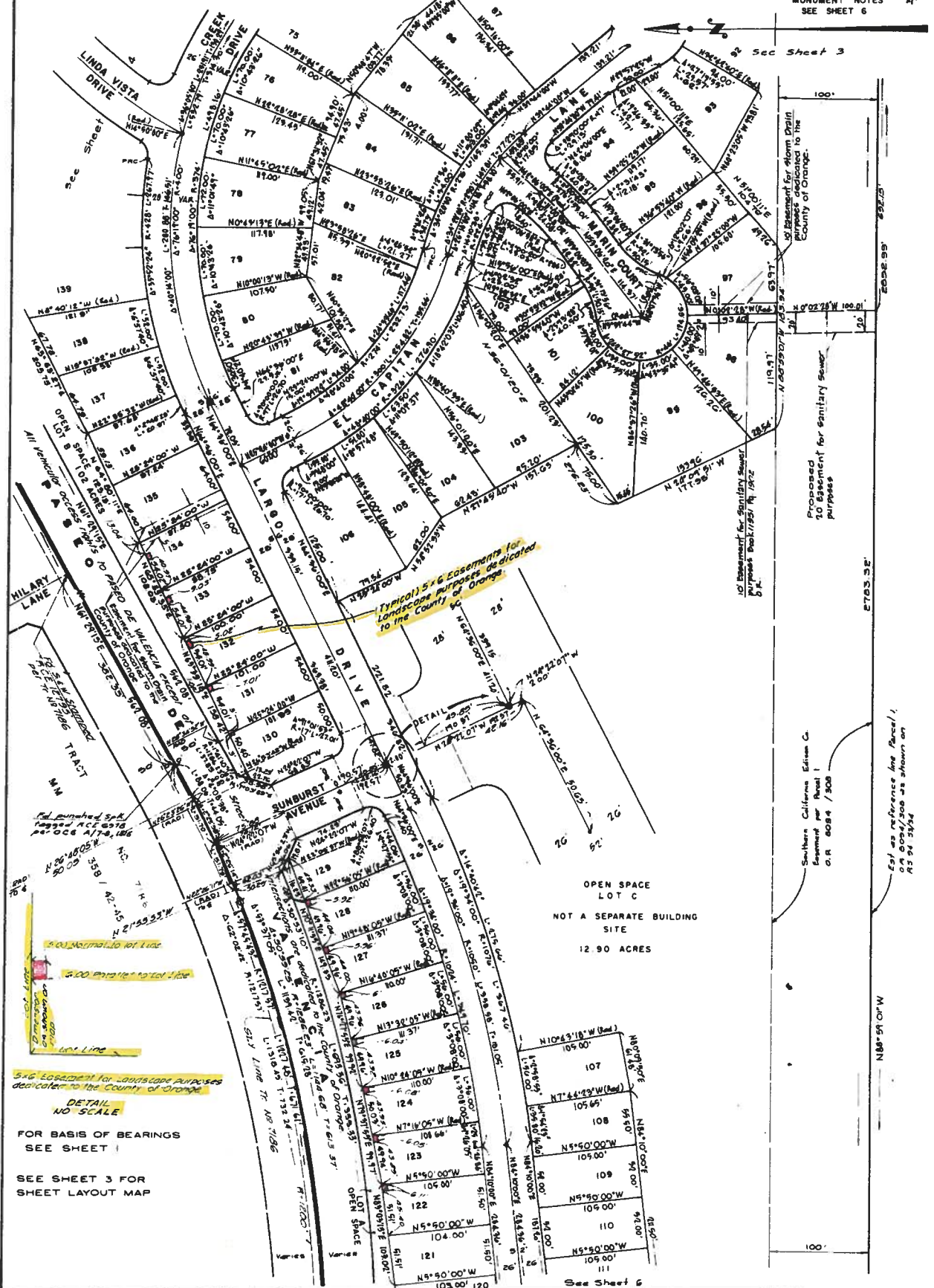
IN THE UNINCORPORATED TERRITORY OF ORANGE COUNTY,
STATE OF CALIFORNIA.

SHEET 5 OF 6 SHEETS

FINAL UNIT OF TENTATIVE TRACT 9035
TOTAL LOTS 157 AND LOTS A, B, C
GROSS AREA 59.75 ACRES
GEORGE R. THOMAS LICENSED SURVEYOR NO. 2304

JUNE 1978

RECEIVED AND FILED
FEB 24 1977
AT REQUEST OF
MRS. INSURANCE & TRUST
COUNTY CLERK
MONUMENT NOTES
SEE SHEET 6



SCALE: 1" = 60'

DUPLICATE

SHEET 5 OF 6 SHEETS

TRACT NO. 9403

IN THE UNINCORPORATED TERRITORY OF ORANGE COUNTY
STATE OF CALIFORNIA

(PORTION OF TENTATIVE TRACT NO. 9038)

TOTAL LOTS ----- 119 AND LOTS A, B, C AND D

GROSS AREA ----- 41.54 ACRES

GEORGE R. PHOMAS LICENSED LAND SURVEYOR NO. 2304

JUNE 1976

FOR BASIS OF BEARINGS:
SEE SHEET 1

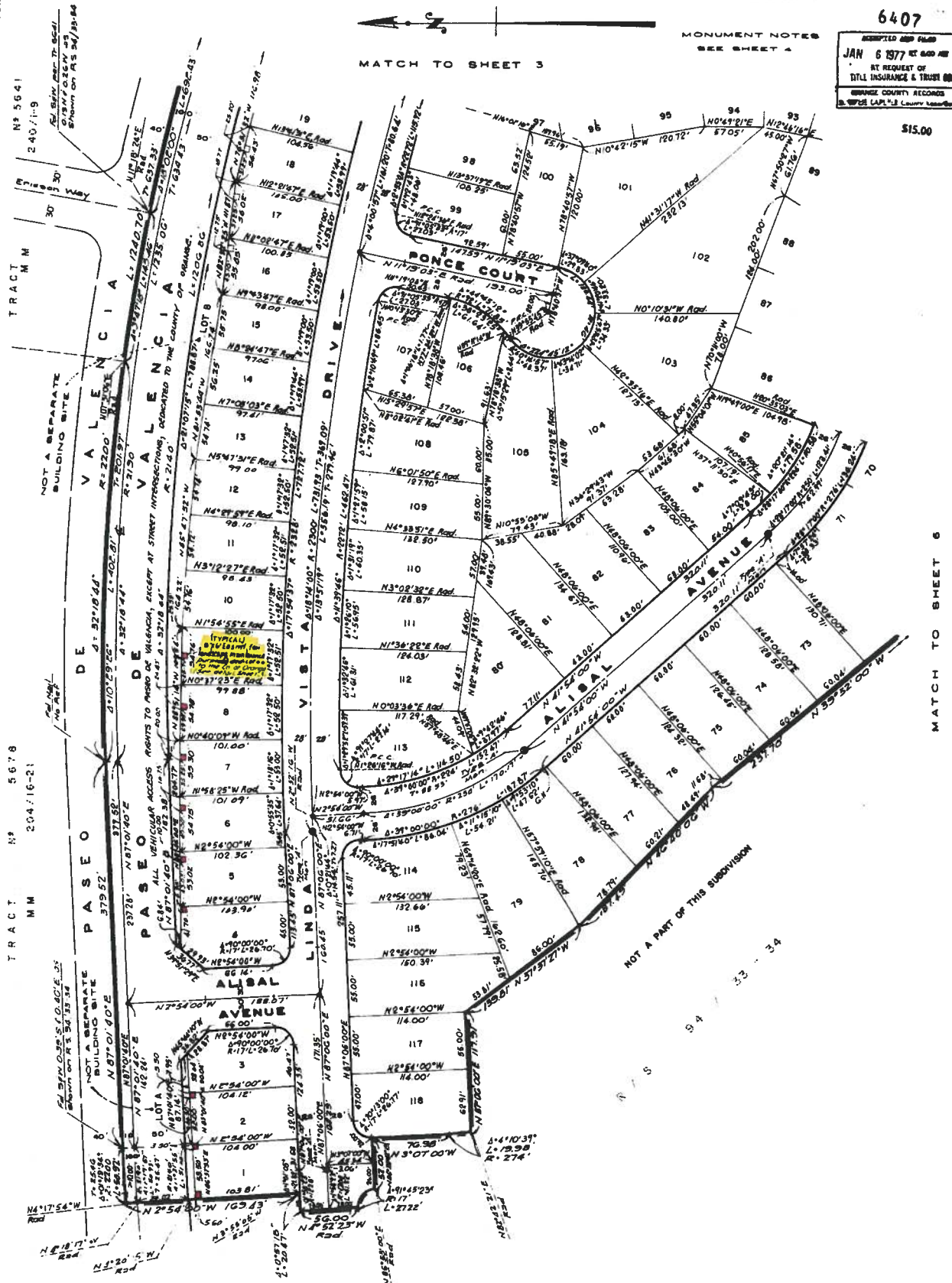
MATCH TO SHEET 3

MONUMENT NOTES
SEE SHEET 4

6407

RECORDED AND FILED
JAN 6 1977 REC 600 AM
AT REQUEST OF
TITLE INSURANCE & TRUST CO.
ORANGE COUNTY RECORDS
BY WESLEY L. L. County Recorder

\$15.00



CITY OF LAGUNA HILLS

AGENDA REPORT COMMUNITY DEVELOPMENT DEPARTMENT

ISSUE: CHANGED PLAN APPLICATION NO. 06-11-1985, A REQUEST BY AT&T TO EXPAND THE EXISTING WIRELESS COMMUNICATIONS FACILITY LOCATED AT 25131 COSTEAU STREET IN THE (NMU) NEIGHBORHOOD MIXED USE ZONING DISTRICT.

SUMMARY:

At the August 23, 2011, Planning Agency meeting, the Planning Agency reviewed a Changed Plan application submitted by Chris Voss ("Applicant") from Coastal Business Group on behalf of AT&T to alter the wireless communications facility on the Public Storage building rooftop at 25131 Costeau Street. This application requested approval for the replacement of previously approved four (4) foot tall wireless antennas with eight (8) foot tall antennas, and expansion of the existing screening wall by three (3) feet in height to ensure the facility continues to be completely screened from view. In order to improve the facility's aesthetics and compatibility with the Public Storage building, the Applicant agreed to incorporate architectural trim and scoring lines on the screening wall, and to plant a forty (40) to fifty (50) foot tall Canary Island Pine tree in the landscaped area at the corner of Alicia Parkway and Costeau Street. After discussion, the Planning Agency's direction was for the Applicant to consult with a landscape architect, the Public Storage ownership and with AT&T regarding the possibility of incorporating additional landscaping along Alicia Parkway between Costeau Street and Bentley Lane. Thus, the agenda item was continued to the September 13, 2011, Planning Agency meeting.

The Applicant has indicated that due to the multiple parties involved (AT&T, Public Storage, and a landscape architect), more time is needed to prepare the requested landscaping alternatives. The Applicant anticipates that the landscaping alternatives will be ready in time for the September 27, 2011, Planning Agency meeting. Therefore, staff is recommending that this agenda item be continued to the September 27, 2011, Planning Agency meeting.

RECOMMENDATION: THAT THE PLANNING AGENCY CONTINUE THIS AGENDA ITEM TO ITS REGULAR MEETING OF SEPTEMBER 27, 2011.

Attachment:

1. E-mail message from the Applicant

Chris Dominguez

From: Chris Voss [cvoss@coastalbusinessgroup.net]
Sent: Wednesday, August 24, 2011 1:27 PM
To: Chris Dominguez
Subject: Re: AT&T WCF @ Laguna Hills

Chris,

Good afternoon and thank you for the follow up. Currently I am in the process of discussing this with Public Storage and a landscape architect, on top of reviewing with AT&T. I will make sure that everyone is aware of the deadline for next Thursday or Friday, if not we definitely can shoot for the meeting on September 27th. I will keep you posted. Thank you

--Sincerely,

Chris Voss

Coastal Business Group, Inc.
16460 Bake Parkway, Suite 100
Irvine, CA 92618
P: 949.336.1550
F: 949.336.6665
E: cvoss@coastalbusinessgroup.net

On 8/24/11 1:20 PM, "Chris Dominguez" <CDominguez@ci.laguna-hills.ca.us> wrote:

Hi Chris,

Just wanted to follow up with you after last night's meeting and find out what your plan is for addressing the Council's feedback. I understand you will need time to consult with AT&T, a landscape architect, and Public Storage for design options and feasibility studies, but know that in order to get back to the Council on September 13th, we'll need to have something by next Thursday or Friday at the latest. If we can't make it for the 13th, the following meeting will be on September 27th. Let me know your plan is when you can.

Thanks,

Chris Dominguez | Planning & Code Enforcement Aide

City of Laguna Hills | Community Development Dept.
cdominguez@ci.laguna-hills.ca.us
P: (949) 707-2662 | F: (949) 707-2633
24035 El Toro Road | Laguna Hills, CA 92653

From: Chris Voss [<mailto:cvoss@coastalbusinessgroup.net>]
Sent: Monday, August 22, 2011 9:34 AM
To: Chris Dominguez
Subject: Re: AT&T WCF @ Laguna Hills

Hey Chris,

Hahahaha, no worries I also just received it in the mail too, so I will review and we should be good. Thanks for all of your help.

