



**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY
REGULAR MEETING AGENDA
SEPTEMBER 09, 2014
Closed Session at 6:00 PM (*when scheduled*)
General Business Session at 7:00 PM**

Andrew Blount, Mayor

**Dore J. Gilbert, M.D., Mayor Pro Tempore
Randal Bressette, Council Member**

**Melody Carruth, Council Member
Barbara Kogerman, Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER KOGERMAN

ROLL CALL OF CITY COUNCIL MEMBERS

CLOSED SESSION REPORT

1. PRESENTATIONS AND PROCLAMATIONS

1.1 RECOGNITION OF WORLD WAR II NAVY VETERAN, AL LEAPLEY

RECOMMENDATION: THAT MAYOR BLOUNT PRESENT WWII NAVY VETERAN, AL LEAPLEY, WITH A CERTIFICATE RECOGNIZING HIS MILITARY SERVICE AND HONORING HIM FOR HIS PARTICIPATION IN THE NORMANDY D-DAY LANDING.

- 1.2 CERTIFICATES OF RECOGNITION FOR MARISSA BARTELLO, EDEN BUTTLAR, AND MCKENNA RINKE, LAGUNA HILLS HIGH SCHOOL STUDENTS, 2,000 METER STEEPLECHASE ATHLETES

RECOMMENDATION: THAT MAYOR BLOUNT PRESENT CERTIFICATES TO MARISSA BARTELLO, EDEN BUTTLAR, AND MCKENNA RINKE, RECOGNIZING THEIR RECENT 2,000 METER STEEPLECHASE ACCOMPLISHMENTS.

- 1.3 APPOINTMENT OF LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON DANIEL BUSHNER AND STUDENT LIAISON ALTERNATE MATTHEW SHULMAN FOR THE 2014 FALL SEMESTER

RECOMMENDATION: THAT MAYOR BLOUNT PRESENT CERTIFICATES OF APPOINTMENT TO STUDENT LIAISON DANIEL BUSHNER AND ALTERNATE MATTHEW SHULMAN.

- 1.4 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN ORAL REPORT FROM LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON DANIEL BUSHNER.

- 1.5 LAGUNA HILLS 3/5 MARINE SUPPORT COMMITTEE

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN UPDATE FROM CHAIR KAREN ROBBINS ON THE 3/5 DARK HORSE COMMITTEE.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

3.1 WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

RECOMMENDATION: THAT THE CITY COUNCIL WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA AND DECLARE THAT SAID TITLES WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.

3.2 APPROVAL OF MINUTES FOR AUGUST 26, 2014

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE AUGUST 26, 2014, REGULAR MEETING.

3.3 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED SEPTEMBER 9, 2014

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$263,019.56.

3.4 RECORDS RETENTION MANAGEMENT

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF SEPTEMBER 10, 2014, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA."

3.5 PROGRESS PAYMENT NO. 8 FOR LA PAZ OPEN SPACE PROJECT, CIP NO. 615A

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS PAYMENT NO. 8, IN THE NET AMOUNT OF \$1,140.00, TO ENVIRONMENTAL CONSTRUCTION, INC., FOR LA PAZ OPEN SPACE IMPROVEMENTS, CIP NO. 615A.

3.6 SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING AND ADOPTING ZONING TEXT AMENDMENT NO. 5-14-2865, A DEVELOPMENT CODE AMENDMENT REVISING SECTION 9-74.020 OF TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO INCLUDE A PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT AN ORDINANCE ENTITLED: "AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS."

3.7 AUTHORIZATION TO PURCHASE POLICE MOTORCYCLE

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF A POLICE MOTORCYCLE IN ACCORDANCE WITH SECTION 3-08.130 OF THE LAGUNA HILLS MUNICIPAL CODE.

3.8 CANCELLATION OF NOVEMBER 11, 2014, CITY COUNCIL MEETING

RECOMMENDATION: THAT THE CITY COUNCIL CANCEL THE NOVEMBER 11, 2014, CITY COUNCIL MEETING FALLING ON VETERANS DAY, A CITY HOLIDAY; THAT ON OCTOBER 28, 2014, THE CITY COUNCIL ADJOURN THE MEETING TO THE NEXT REGULAR MEETING ON NOVEMBER 25, 2014; AND DIRECT THE CITY CLERK TO POST THE NOTICE OF MEETING CANCELLATION AT THE APPROPRIATE TIME.

ITEMS REMOVED FROM THE CONSENT CALENDAR

4. PLANNING AGENCY

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

4.2 PUBLIC COMMENTS

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4.3 APPROVAL OF MINUTES FOR AUGUST 26, 2014

RECOMMENDATION: THAT THE PLANNING AGENCY APPROVE THE MINUTES OF THE AUGUST 26, 2014, REGULAR MEETING.

4.4 ADMINISTRATIVE REPORTS

4.5 PLANNING AGENCY PUBLIC HEARINGS

- 4.5.1 CONDITIONAL USE PERMIT NO. 07-14-2912, A REQUEST BY CLAUDIU ILIE TO ESTABLISH A 5,614 SQUARE FOOT MUSIC SCHOOL AND RECORDING STUDIO AT 25255 CABOT ROAD, SUITE 100, IN THE (OP) OFFICE PROFESSIONAL ZONING DISTRICT

RECOMMENDATION: THAT THE PLANNING AGENCY: (1) CONDUCT A PUBLIC HEARING FOR CONDITIONAL USE PERMIT NO. 07-14-2912; AND (2) ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 07-14-2912, A REQUEST BY CLAUDIU ILIE TO ESTABLISH A 5,613 SQUARE FOOT MUSIC SCHOOL AND RECORDING STUDIO AT 25255 CABOT ROAD, SUITE 100, IN THE (OP) OFFICE PROFESSIONAL ZONING DISTRICT."

PLANNING AGENCY ADJOURNMENT

5. CITY COUNCIL PUBLIC HEARINGS

6. ADMINISTRATIVE REPORTS

6.1 City Manager

6.2 Assistant City Manager

- 6.2.1 RESPONSE TO ORANGE COUNTY GRAND JURY REPORT ENTITLED "ORANGE COUNTY CITY PENSION LIABILITIES - BUDGET TRANSPARENCY CRITICALLY NEEDED"

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE MAYOR TO SIGN THE LETTER OF RESPONSE TO THE ORANGE COUNTY GRAND JURY'S JUNE 18, 2014, REPORT ENTITLED "ORANGE COUNTY CITY PENSION LIABILITIES-BUDGET TRANSPARENCY CRITICALLY NEEDED."

- 6.2.2 2013-15 BIENNIAL BUDGET REVIEW

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

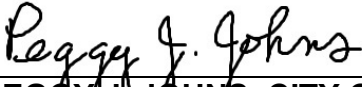
8. CITY COUNCIL MEMBER COMMENTS

ADJOURNMENT

The next Regular Meeting of the City Council will be September 23, 2014, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, PEGGY J. JOHNS, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 5, 2014, at 5:00 PM.



PEGGY J. JOHNS, CITY CLERK

September 5, 2014

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

ISSUE: RECOGNITION OF WORLD WAR II NAVY VETERAN, AL LEAPLEY

RECOMMENDATION: THAT MAYOR BLOUNT PRESENT WWII NAVY VETERAN, AL LEAPLEY, WITH A CERTIFICATE RECOGNIZING HIS MILITARY SERVICE AND HONORING HIM FOR HIS PARTICIPATION IN THE NORMANDY D-DAY LANDING.

SUMMARY:

Navy Veteran, Albert "Al" Leapley, age 90, is a resident of Villa Valencia in Laguna Hills, and is one of the few surviving soldiers who participated in the June 6, 1944, D-Day invasion. One hundred and seventy-five thousand allied troops landed at Normandy Beach that day to repel German forces and defeat Hitler in World War II. Al Leapley was only 17 years old in 1944, and was on one of the first boats to arrive on the beach. During his four year Navy career, Al was awarded numerous medals. After the war, Al went on to college, received his degree in mechanical engineering, and worked in the refrigeration industry until his retirement in the 1970's.

It is City Council's pleasure to recognize and honor WWII Navy Veteran Al Leapley for his military service.

ATTACHMENTS:

- Certificate

CERTIFICATE OF RECOGNITION

AL LEAPLEY WWII NAVY VETERAN AND D-DAY SURVIVOR

WHEREAS, the City of Laguna Hills gratefully acknowledges that citizens live in freedom today because of the many sacrifices that have been made and are being made by valiant men and women in the Armed Forces; and

WHEREAS, our Veterans are part of an unbroken chain of men and women who have served our Country with honor and distinction; and

WHEREAS, on June 6, 1944, 17-year old Al Leapley participated in the largest beach invasion in history, when 175,000 allied troops landed at Normandy; and

WHEREAS, Al Leapley was on one of the first boats to arrive at Normandy Beach, and in all, some 70,000 American troops waded ashore on D-Day to repeal German forces and defeat Hitler in World War II; and

WHEREAS, a handful of surviving D-Day Veterans, President Obama and other world leaders, recently commemorated the 70th anniversary of D-Day just this past June.

NOW, THEREFORE, I, Andrew Blount, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize, honor and thank Navy Veteran Al Leapley for his dedication and service to our Country, and urge all Laguna Hills citizens to join the City in this expression of our appreciation for his service.

Dated this 9th day of September 2014.

ANDREW BLOUNT, MAYOR



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

ISSUE: CERTIFICATES OF RECOGNITION FOR MARISSA BARTELLO, EDEN BUTTLAR, AND MCKENNA RINKE, LAGUNA HILLS HIGH SCHOOL STUDENTS, 2,000 METER STEEPLECHASE ATHLETES

RECOMMENDATION: THAT MAYOR BLOUNT PRESENT CERTIFICATES TO MARISSA BARTELLO, EDEN BUTTLAR, AND MCKENNA RINKE, RECOGNIZING THEIR RECENT 2,000 METER STEEPLECHASE ACCOMPLISHMENTS.

SUMMARY:

The City of Laguna Hills recognizes and honors outstanding accomplishments achieved by Laguna Hills High School athletes. Three Laguna Hills High School track and field athletes concluded their season on a high note last June. Marissa Bartello has received the distinction and honor as the Champion, 2,000 Meter Steeplechase – 2014 New York Relays. Marissa placed 10th in the 2,000 Meter Steeplechase – 2014 New Balance Outdoor Nationals, and she also broke the 2,000 Meter Steeplechase record for Laguna Hills High School and Orange County, California.

Eden Buttlar and McKenna Rinke each took first in their division in the 2,000 meter steeplechase at the 2014 USATF Region 15 Junior Olympic Championships at Cal State San Marcos. Both qualified for the Junior Olympics by finishing second in their age division at the USATF- Southern California Championships May 31 – June 1, 2014, at Cerritos College.

It is in order to recognize all three athletes on their accomplishments.

ATTACHMENTS:

- Certificates

CERTIFICATE OF RECOGNITION

MARISSA BARTELLO

Laguna Hills High School Senior

2014

- *CHAMPION - 2,000 METER STEEPLECHASE - NEW YORK RELAYS*
- *10TH PLACE, 2,000 METER STEEPLECHASE - 2014 NEW BALANCE OUTDOOR NATIONALS*
- *2,000 METER STEEPLECHASE RECORD FOR LAGUNA HILLS HIGH SCHOOL AND ORANGE COUNTY, CALIFORNIA*

NOW, THEREFORE, I, Andrew Blount, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize and honor Marissa Bartello for her accomplishments and extend our best wishes for a successful and prosperous future.

Dated this 9th day of September 2014.

ANDREW BLOUNT, MAYOR



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

**ISSUE: APPOINTMENT OF LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON
DANIEL BUSHNER AND ALTERNATE MATTHEW SHULMAN FOR THE 2014
FALL SEMESTER**

**RECOMMENDATION: THAT MAYOR BLOUNT PRESENT CERTIFICATES OF
APPOINTMENT TO STUDENT LIAISON DANIEL BUSHNER AND STUDENT LIAISON
ALTERNATE MATTHEW SHULMAN.**

SUMMARY:

The Laguna Hills High School Student Liaison Program is set up to provide for the Student Liaison Alternate to assume the position of Student Liaison after serving as the Alternate for one semester. This past spring, Grant Jaffe served as the Student Liaison and there was no alternate chosen at that time. During the month of May, however, interviews were conducted and through that process, Daniel Bushner and Matthew Shulman were selected as the fall 2014 Student Liaison and Alternate.

The City Clerk met with Daniel Bushner and Matthew Shulman in early September and administered the oaths of office.

ATTACHMENTS:

- Certificates of Appointment

CERTIFICATE OF APPOINTMENT

be it known that

DANIEL BUSHNER

*on September 4, 2014, took the
Oath of Office
and on this date began serving as the*

STUDENT LIAISON

for the City of Laguna Hills

Dated this 9th day of September 2014.

ANDREW BLOUNT, MAYOR

CERTIFICATE OF APPOINTMENT

be it known that

MATTHEW SHULMAN

*on September 4, 2014, took the
Oath of Office
and on this date began serving as the*

STUDENT LIAISON ALTERNATE

for the City of Laguna Hills

Dated this 9th day of September 2014.

ANDREW BLOUNT, MAYOR

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL/PLANNING AGENCY
REGULAR MEETING
MINUTES
AUGUST 26, 2014**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

Mayor Blount called the Regular Meeting of the City Council of the City of Laguna Hills, California, to order at 7:01 PM in the Laguna Hills City Council Chamber.

PLEDGE OF ALLEGIANCE: Mayor Pro Tempore Gilbert

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Blount, Mayor Pro Tempore Gilbert, Council Member Carruth and Council Member Kogerman

Absent: Council Member Bressette

CLOSED SESSION REPORT

There was no Closed Session scheduled.

1. PRESENTATIONS AND PROCLAMATIONS

1.1 SPOTLIGHT ON LOCAL BUSINESS

JEFF EARL, STORE MANAGER, FRESH MARKET, WAS SCHEDULED TO MAKE A PRESENTATION BUT WAS NOT PRESENT.

1.2 LAGUNA HILLS 3/5 MARINE SUPPORT COMMITTEE

THE CITY COUNCIL RECEIVED AN UPDATE FROM CHAIR ROBBINS ON THE 3/5 DARK HORSE COMMITTEE.

1.3 UPDATE ON WEST NILE VIRUS

THE CITY COUNCIL RECEIVED AN ORAL PRESENTATION FROM JARED DEVER, DIRECTOR OF COMMUNICATIONS, WITH ORANGE COUNTY VECTOR CONTROL DISTRICT, ON THE WEST NILE VIRUS.

2. PUBLIC COMMENTS

INTERNATIONAL HAPPINESS DAY

Jacklyn Flowers, with Funfest.com, requested that the City Council issue a Proclamation recognizing "International Day of Happiness" for Saturday, March 21,

2015. Mayor Blount indicated that the City had a process in place to issue Proclamations and requested that Ms. Flowers work with City Clerk Johns to commence that process.

LAGUNA HILLS LITTLE LEAGUE

Michael A'Hearn, Laguna Hills Little League, gave an update to the City Council on the status of the recent Laguna Hills Little League issues. Mr. A'Hearn stated there would be a second Little League special election on Thursday, August 28, 2014, at 6 PM, at the Laguna Hills Community Center, to select new board members, as the previous special election had been invalidated.

LA PAZ OPEN SPACE IMPROVEMENTS

Len Herman, Laguna Hills resident, thanked the City Council for a great job on the La Paz Open Space Improvements.

3. CONSENT CALENDAR

**MOTION TO APPROVE THE CONSENT CALENDAR, WITH COUNCIL MEMBER CARRUTH REMOVING ITEM NO. 3.8, BY M/COUNCIL MEMBER CARRUTH, S/COUNCIL MEMBER KOGERMAN.
APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).**

3.1 WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

THE CITY COUNCIL WAIVED READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA AND DECLARED THAT SAID TITLES WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.

3.2 APPROVAL OF MINUTES FOR JULY 8, 2014

THE CITY COUNCIL APPROVED THE MINUTES OF THE JULY 8, 2014, REGULAR MEETING.

3.3 APPROVAL OF MINUTES FOR AUGUST 20, 2014

THE CITY COUNCIL APPROVED THE MINUTES OF THE AUGUST 20, 2014, SPECIAL MEETING.

3.4 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED AUGUST 26, 2014

THE CITY COUNCIL APPROVED THE WARRANT REGISTER IN THE AMOUNT OF \$2,407,675.20.

3.5 RECORDS RETENTION MANAGEMENT

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2014-08-26-1, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF AUGUST 27, 2014, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.

3.6 PROGRESS PAYMENT NO. 7 FOR LA PAZ OPEN SPACE PROJECT, CIP NO. 615A

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 7, IN THE NET AMOUNT OF \$1,140.00, TO ENVIRONMENTAL CONSTRUCTION, INC., FOR LA PAZ OPEN SPACE IMPROVEMENTS, CIP NO. 615A.

3.7 PROGRESS PAYMENT NO. 1 FOR TURF RENOVATION LAGUNA HILLS COMMUNITY CENTER AND SPORTS COMPLEX, CIP NO. 238B

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 1, IN THE NET AMOUNT OF \$69,540.00, TO SPORTS FIELD SERVICES, FOR TURF RENOVATION LAGUNA HILLS COMMUNITY CENTER AND SPORTS COMPLEX, CIP NO. 238B.

3.9 FINAL PARCEL MAP NO. 2011-115

THE CITY COUNCIL APPROVED FINAL PARCEL MAP NO. 2011-115, ACCEPTED THE DEDICATION OF PARCEL A AND ACCEPTED THE RELEASE AND RELINQUISHMENT OF ACCESS RIGHTS TO CABOT ROAD, ALL AS SHOWN ON SAID MAP.

3.10 REVIEW OF NORTHBOUND CABOT ROAD AT LA PAZ ROAD/SOUTHBOUND I-5 OFF-RAMP NO RIGHT TURN ON RED TRAFFIC CONTROL

THE CITY COUNCIL AUTHORIZED, IF APPROVED BY CALTRANS, THE PURCHASE OF A "NO RIGHT TURN ON RED" SYMBOL LED BLANK OUT SIGN TO EMPHASIZE THIS TRAFFIC CONTROL FOR THE NORTHBOUND CABOT ROAD RIGHT TURN MOVEMENT AT LA PAZ ROAD/SOUTHBOUND I-5 OFF-RAMP.

3.11 18TH ANNUAL INNER COASTAL WATERSHED CLEANUP DAY

THE CITY COUNCIL DECLARED SEPTEMBER 20, 2014, AS INNER COASTAL WATERSHED CLEANUP DAY AND ENCOURAGED VOLUNTEER PARTICIPATION IN THIS EVENT.

- 3.12 SECOND AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REHABILITATION SERVICES CONTRACT - ALISO MEADOWS REHABILITATION PROJECT, EXTENDING THE TERM THROUGH JUNE 30, 2015 AND ALLOCATING AN ADDITIONAL \$80,000 FOR FISCAL YEAR 2014-15

THE CITY COUNCIL APPROVED THE SECOND AMENDMENT TO THE CDBG REHABILITATION SERVICES CONTRACT - ALISO MEADOWS REHABILITATION PROJECT, WITH THE ALISO MEADOWS CONDOMINIUM ASSOCIATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE 2014-2015 FISCAL YEAR, AUTHORIZED AN ADDITIONAL \$80,000, AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE CONTRACT.

- 3.13 2014 FOURTH OF JULY POST EVENT REPORT

THE CITY COUNCIL RECEIVED AND FILED THE REPORT.

- 3.14 CONTRACT WITH AGE WELL SENIOR SERVICES FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2014/2015

THE CITY COUNCIL APPROVED THE CONTRACT BETWEEN AGE WELL SENIOR SERVICES AND THE CITY OF LAGUNA HILLS FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2014/2015 AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE CONTRACT.

ITEMS REMOVED FROM THE CONSENT CALENDAR

- 3.8 AMENDMENT NO. 1 TO MASTER FUNDING AGREEMENT NO. C-1-2770 BETWEEN ORANGE COUNTY TRANSPORTATION AUTHORITY AND CITY OF LAGUNA HILLS FOR M2 COMPREHENSIVE TRANSPORTATION FUNDING PROGRAMS

Council Member Carruth removed this item from the Consent Calendar to ask if this item referred to engineering right-of-way and expansion of Paseo de Valencia. Public Services Director Rosenfield stated that it was the engineering and right of way and funding program for work already completed and a restatement of existing allocations to the City. Public Services Director Rosenfield stated that presently there were no construction funds for Paseo De Valencia, pending further decision by the City Council on whether to approve this item at a future meeting.

THE CITY COUNCIL APPROVED AMENDMENT NO. 1 TO MASTER FUNDING AGREEMENT NO. C-1-2770 BETWEEN ORANGE COUNTY TRANSPORTATION AUTHORITY AND THE CITY OF LAGUNA HILLS FOR M2 COMPREHENSIVE TRANSPORTATION FUNDING PROGRAMS

AND AUTHORIZED THE MAYOR TO SIGN THE AMENDMENT, BY M/COUNCIL MEMBER CARRUTH, S/COUNCIL MEMBER KOGERMAN. APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).

4. PLANNING AGENCY

Mayor Blount recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:58 PM.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Blount, Vice Chair Gilbert, Agency Member Carruth, and Agency Member Kogerman.

Absent: Agency Member Bressette

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR JULY 8, 2014

THE PLANNING AGENCY APPROVED THE MINUTES OF THE JULY 8, 2014, REGULAR MEETING, BY M/VICE CHAIR GILBERT, S/AGENCY MEMBER CARRUTH.

APPROVED BY A VOTE OF 4-0-1 (AGENCY MEMBER BRESSETTE ABSENT).

4.4 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Blount reconvened the City Council Meeting at 7:59 PM. All Council Members were present with the exception of Council Member Bressette.

5. CITY COUNCIL PUBLIC HEARINGS

- 5.1 ZONING TEXT AMENDMENT NO. 5-14-2865, A DEVELOPMENT CODE AMENDMENT REVISING SECTION 9-74.020 OF TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO INCLUDE A PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES**

TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

Mayor Blount opened the Public Hearing, and upon seeing no one rise, closed the Public Hearing.

THE CITY COUNCIL INTRODUCED FOR FIRST READING, READ BY TITLE ONLY, AND WAIVED FURTHER READING, OF AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS, BY M/COUNCIL MEMBER KOGERMAN, S/MAYOR PRO TEMPORE GILBERT. APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).

6. ADMINISTRATIVE REPORTS

6.1 City Manager

The City Manager gave no reports.

6.2 Assistant City Manager

6.2.1 LAGUNA HILLS SPORTS COMPLEX SOFTBALL FIELD SYNTHETIC TURF PROJECT

Michael A'Hearn, Laguna Hills Little League, thanked the City Council and indicated the League supported artificial turf fields.

THE CITY COUNCIL DIRECTED STAFF TO PROCEED WITH THE CONVERSION OF THE SPORTS COMPLEX SOFTBALL FIELD TO A MULTI-USE FIELD UTILIZING SYNTHETIC TURF AND OTHER NECESSARY IMPROVEMENTS, BY M/COUNCIL MEMBER CARRUTH, S/COUNCIL MEMBER KOGERMAN. APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).

6.3 Public Services Director/City Engineer

6.3.1 SOUTHERN CALIFORNIA GAS COMPANY ADVANCE METER PROJECT - UPDATE OF ANTENNAE LOCATIONS

George Sarka, Laguna Hills resident, reported that he appreciated the fact that the Gas Company and the City Council had listened to his concerns and the concerns of his neighbors and relocated four of the

original locations for placement of the antennae. Mr. Sarka thanked the City Council for their attention and help on this issue.

**THE CITY COUNCIL APPROVED AND AUTHORIZED STAFF TO ISSUE THE ENCROACHMENT PERMITS FOR THE REVISED AND REMAINING ADVANCED METER PROJECT ANTENNAE LOCATIONS, BY M/COUNCIL MEMBER CARRUTH, S/MAYOR PRO TEMPORE GILBERT.
APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).**

6.4 Deputy City Manager/Community Services

6.4.1 2014 MEMORIAL DAY RACE POST EVENT REPORT AND A RESOLUTION AUTHORIZING COMMUNITY ASSISTANCE FUNDING FOR THE 3/5 MARINE SUPPORT COMMITTEE

**THE CITY COUNCIL RECEIVED AND FILED THE REPORT; AND ADOPTED RESOLUTION NO. 2014-08-26-2, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING COMMUNITY ASSISTANCE FUNDING FOR THE 3RD BATTALION, 5TH MARINES, 1ST DIVISION SUPPORT COMMITTEE, A CALIFORNIA NONPROFIT CORPORATION, BY M/COUNCIL MEMBER KOGERMAN, S/MAYOR PRO TEMPORE GILBERT.
APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).**

6.4.2 AMENDMENT NO. 1 TO THE CR&R SOLID WASTE AND RECYCLING SERVICES AGREEMENT

George Sarka, Laguna Hills resident, indicated he had lived in Laguna Hills for 21 years and CR&R had always been responsive to his concerns. Mr. Sarka indicated the refuse programs are very good and he is pleased with the rate reduction for services.

**THE CITY COUNCIL APPROVED AMENDMENT NO. 1 TO CONTRACT FOR THE COLLECTION, TRANSPORTATION AND DISPOSAL OF MUNICIPAL SOLID WASTE AND FOR THE COLLECTION, AND TRANSPORTATION OF RECYCLABLE MATERIAL TO PROCESSORS FOR DIVERSION BETWEEN CR&R AND THE CITY OF LAGUNA HILLS AND AUTHORIZE THE MAYOR TO EXECUTE THE AMENDMENT, BY M/COUNCIL MEMBER KOGERMAN, S/COUNCIL MEMBER CARRUTH.
APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).**

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

There were no items agendized or presented by City Council Members and Mayor.

8. CITY COUNCIL MEMBER COMMENTS**MAYOR PRO TEMPORE GILBERT**

Mayor Pro Tempore Gilbert inquired about the first City Council meeting in November 2014, as it would fall on Tuesday, November 11, 2014, which was Veterans Day and now a City Holiday. City Manager Channing indicated this item will be brought back for determination at a future City Council Meeting.

COUNCIL MEMBER KOGERMAN

Council Member Kogerman requested that staff consider choosing a simpler email address for City staff.

Council Member Kogerman stated that City Council had directed that the City cut back on the quantity of articles appearing in City Views. Council Member Kogerman believed City Views continued to provide great articles to publicize important information to our residents, and thanked staff for putting out a good product.

COUNCIL MEMBER CARRUTH

Council Member Carruth stated that in response to questions from Laguna Hills residents, she redirected the Council's attention to another article that had appeared in City Views regarding the murals displayed in the Chamber. There was also information for residents to come to City Hall and tour the chamber and learn more about these murals and the history of Laguna Hills, and also the fossil park near Via Lomas. Council Member Carruth thanked staff for providing quality programs.

MAYOR BLOUNT

Mayor Blount asked about the status of this summer's Build-a-Fort Program. Community Services Superintendent Meehan stated that all three sessions had been filled and the program had been very successful.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Blount declared the meeting adjourned at 9:06 p.m.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

ANDREW BLOUNT, MAYOR

APPROVED AT MEETING OF _____



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: SEPTEMBER 9, 2014
TO: MAYOR AND COUNCIL MEMBERS
FROM: DONALD J. WHITE, ASSISTANT CITY MANAGER
ISSUE: APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED
SEPTEMBER 09, 2014.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$263,019.56.

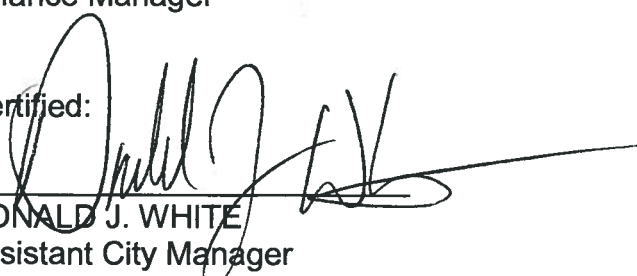
SUMMARY:

In accordance with Government Code Section 37202, the attached Warrant Register reflects the disbursements of the City of Laguna Hills for the period reported thereon. The Assistant City Manager certifies and attests to its accuracy and the availability of funds for the payment thereof. These warrants are hereby submitted to the City Council for approval of payment.

Prepared by:

JANICE MATEO REYES
Finance Manager

Certified:


DONALD J. WHITE
Assistant City Manager

9-3-14
DATE

FISCAL IMPACT:

The warrant register total is \$263,019.56.

ATTACHMENTS:

1. Warrant Register

Check Register Report

Warrant Register 09/09/14

Date: 09/02/2014

Time: 2:38 pm

Page: 1

CITY OF LAGUNA HILLS

BANK: UNION BANK- GENERAL

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK- GENERAL Checks							
8807834	08/19/2014	Printed		U-2121	U.S. POSTAL SERVICE	Postage, City Views, Aug	2,500.00
8807835	08/21/2014	Printed		A-0277	ALICEA, MIA	Contract Inst Svcs., Dance	1,203.30
8807836	08/21/2014	Printed		A-0304	AU-YEUNG, MELISSA	Mileage Reimb., Jul - Aug	63.17
8807837	08/21/2014	Printed		C-1168	CAPITAL ONE COMMERCIAL	Program Supplies, CS, Jul '14	430.57
8807838	08/21/2014	Printed		R-1964	REFUND, COMMUNITY DEV FEES	Refund, Pool Bond, CR# 48506	250.00
8807839	08/21/2014	Printed		R-1964	REFUND, COMMUNITY DEV FEES	Refund, SDPA Fees, CR# 48600	275.00
8807840	08/21/2014	Printed		R-1964	REFUND, COMMUNITY DEV FEES	Refund, C&D Dep, CR# 47647	5,000.00
8807841	08/21/2014	Printed		R-1889	REFUND,FACILITY RENTAL DEPOSIT	Center Stage S., V#2003163.002	500.00
8807842	08/21/2014	Printed		S-1902	SAN DIEGO GAS & ELECTRIC	ST Lites, TC, Jul '14	276.25
8807843	08/28/2014	Printed		A-0254	A. C. LANDSCAPE, INC.	Irrigation Repairs, Aug '14	120.00
8807844	08/28/2014	Printed		A-0333	ANIMAL PEST MGMT SERVICES, INC	Coyote Trapping, Jul '14	3,000.00
8807845	08/28/2014	Printed		C-1002	ANIMAL SHELTER SERVICES	Animal Care Services, Apr-Jun	31,287.00
8807846	08/28/2014	Printed		A-0104	AT&T	Fax Line, Admin Svcs, Jul '14	19.08
8807847	08/28/2014	Printed		B-0317	BUILD A FORT VOLUNTEEN	Devereux, J., Volunteer	75.00
8807848	08/28/2014	Printed		B-0317	BUILD A FORT VOLUNTEEN	Woodard, R., Volunteer	75.00
8807849	08/28/2014	Printed		C-0412	C&D ELECTRIC, INC.	Lighting Repairs, Parks, Aug	1,851.38
8807850	08/28/2014	Printed		C-1052	C2 REPROGRAPHICS	Printing Services, Engineering	56.86
8807851	08/28/2014	Printed		C-1060	CALIFORNIA OFFICE SYSTEMS	Copier Usage, CH, Jul Final	247.60
8807852	08/28/2014	Printed		C-0331	MELODY CARRUTH	Refund, Candidate Statement	800.00
8807853	08/28/2014	Printed		C-1174	CARTEGRAPH	Host Fees, Rquest Ptr, Jul-Dec	3,000.00
8807854	08/28/2014	Void	08/28/2014			Void Check	0.00
8807855	08/28/2014	Printed		C-1139	COMPLETE OFFICE OF CALIFORNIA	Computer Supplies, Jul '14	2,936.16
8807856	08/28/2014	Printed		C-1176	COMPUTER SERVICE CO.	Traffic Sig. Maint, Jul '14	2,560.32
8807857	08/28/2014	Printed		C-0023	COX COMMUNICATION	T-1 Line Service, Aug-Sep	746.02
8807858	08/28/2014	Printed		C-1158	CREATIVE KIDS PLAYHOUSE	Contract Inst Svcs., Theatre	4,610.20
8807859	08/28/2014	Printed		E-0593	EISENBERG, DALE	Contract Inst Svcs., Aikido	560.00
8807860	08/28/2014	Printed		E-0553	ELKINS, CHRISTINA	Contract Inst Svcs., Dance	68.60
8807861	08/28/2014	Printed		E-0596	ENVIRONMENTAL CONSTRUCTION,INC	Progress Payment #8, CIP # 615	1,140.00
8807862	08/28/2014	Printed		G-0858	GORDILLO, JORGE GARCIA	Refund, Overpayment Inv#124	420.00
8807863	08/28/2014	Printed		G-0844	GREEN MART, INC.	Operating Supplies, Parks, Aug	1,026.00
8807864	08/28/2014	Printed		H-0829	HARTZOG & CRABILL, INC.	Traffic Engineering, Jul '14	1,730.00
8807865	08/28/2014	Printed		H-0934	HOME DEPOT	Prog & Maint Supplies, Jul	1,537.85
8807866	08/28/2014	Printed		I-0960	IRV SEAVER MOTORCYCLES	Motorcycle Maint, PS, Jul '14	3,586.45
8807867	08/28/2014	Printed		J-1057	JAMEY CLARK, INC.	Graffiti Removal Parks, Aug	113.75
8807868	08/28/2014	Printed		G-0709	JOE A. GONSALVES & SON	Legislative Services, Sept	2,900.00
8807869	08/28/2014	Printed		K-1185	KOGERMAN, BARBARA	Refund, Candidate Statement	800.00
8807870	08/28/2014	Printed		L-1362	LAGUNA HILLS TEAM DARK HORSE	Community Assist, 3/5 Committee	10,425.00
8807871	08/28/2014	Printed		C-1007	LAW ENFORCEMENT	Fingerprint ID Sys-AFIS, Jul	840.48
8807872	08/28/2014	Printed		L-1368	LONG, AURORA	Contract Inst Svcs, Theatre	371.00
8807873	08/28/2014	Printed		M-1552	MARTIN-RUSK, DINA	Contract Instr Svcs, Zumba	22.40
8807874	08/28/2014	Printed		M-1528	MEDLOCK, GEORGE	Contract Instr Svcs, Drumming	168.00
8807875	08/28/2014	Printed		M-1529	MERCURY DISPOSAL SYSTEM, INC.	Battery & Lightbulb Recycle	228.69
8807876	08/28/2014	Printed		M-1388	MOBILE MINI, INC.	Storage Rental Fee, 8/19-9/15	83.16
8807877	08/28/2014	Printed		M-1530	MOORE, STEVEN	Umpire Fees, Adult Softball, CS	90.00
8807878	08/28/2014	Printed		O-1528	OCTA	Annual Encroachment Fee, Cabot	511.00
8807879	08/28/2014	Printed		O-1546	OFFICE SOLUTIONS	Office Supplies, Aug '14	622.21
8807880	08/28/2014	Printed		O-1599	ORANGE COUNTY JUMPERS, LLC	Prog Expense, Nat'l Night Out	320.00
8807881	08/28/2014	Printed		P-1824	PACKET FUSION, INC.	Phone System Upgrade	225.50
8807882	08/28/2014	Printed		R-1830	RALPHS GROCERY COMPANY	Program Supplies, CS, Jul '14	109.85
8807883	08/28/2014	Printed		R-1872	REFUND, COMMUNITY SVCS PROGRAM	A. Yiannikouros, V#2003238.002	175.00
8807884	08/28/2014	Printed		R-1889	REFUND,FACILITY RENTAL DEPOSIT	T. Chatterfield, V#2003241.002	500.00

Check Register Report

Warrant Register 09/09/14

Date: 09/02/2014

Time: 2:38 pm

Page: 2

CITY OF LAGUNA HILLS

BANK: UNION BANK- GENERAL

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK- GENERAL Checks							
8807885	08/28/2014	Printed		R-1889	REFUND,FACILITY RENTAL DEPOSIT	M. Ortiz-Luis, V#2003244.002	430.00
8807886	08/28/2014	Printed		R-1939	REYES, JANICE MATEO	Petty Cash Replenish, Jul-Aug	857.54
8807887	08/28/2014	Printed		R-1855	RICHARD FISHER ASSOCIATES	Reimb,PI Check Landsc,Oakbrook	1,957.32
8807888	08/28/2014	Printed		R-1813	RPW SERVICES, INC.	Rodent Control, Parks, Aug '14	1,560.00
8807889	08/28/2014	Printed		S-2197	SAFECHECKS	Printing Exp., A/P, Aug'14	430.42
8807890	08/28/2014	Printed		S-2275	SAFEWAY SIGN COMPANY	Street Maintenance, Aug '14	498.42
8807891	08/28/2014	Printed		S-1902	SAN DIEGO GAS & ELECTRIC	ST Lites, TC, Comm Ctr, Jun	32,204.61
8807892	08/28/2014	Printed		S-2276	SEDGWICK, DON	Refund Candidates Statement	800.00
8807893	08/28/2014	Printed		S-2212	SHARPS COMPLIANCE, INC.	Hazardous Waste Supplies, Aug	527.56
8807894	08/28/2014	Printed		S-2214	SIGN A RAMA	Program Supplies, Pol Svcs	599.40
8807895	08/28/2014	Printed		S-1949	SMART & FINAL	Program Supplies, CS, Jul '14	366.31
8807896	08/28/2014	Printed		S-1904	SOUTHERN CALIFORNIA EDISON	ST Lites, Traffic Control, Jul	1,060.62
8807897	08/28/2014	Printed		S-2209	STUDIO TWO BLACK DIAMOND	Printing Services, Admin, Aug	497.48
8807898	08/28/2014	Printed		S-2201	SUNSET PROPERTY SERVICES	Street Sweeping, Jul '14	11,155.08
8807899	08/28/2014	Printed		S-2105	SYMQUEST SERVICES	Printer Repair, CC, Aug	352.60
8807900	08/28/2014	Printed		S-2016	SYSTEMS INTERNATIONAL	Removal, City Banners Jul '14	4,202.00
8807901	08/28/2014	Printed		T-2015	TARGET STORES	Program Supplies, CS, Aug '14	81.00
8807902	08/28/2014	Printed		T-2681	TOTALFUNDS BY HASLER	Postage Replenishment, Jul '14	1,000.00
8807903	08/28/2014	Printed		W-2337	WEST COAST ARBORISTS, INC.	Tree Trimming, Jul '14	37,747.00
8807904	08/28/2014	Printed		W-2379	WEST COAST TURF	Professional Svcs, CIP # 238	56,617.50
8807905	08/28/2014	Printed		R-1801	WOODRUFF, SPRADLIN & SMART	Professional Svcs, Legal, Jul	19,616.85

Total Checks: 72

Checks Total (excluding void checks):

263,019.56

Total Payments: 72

Bank Total (excluding void checks):

263,019.56

Total Payments: 72

Grand Total (excluding void checks):

263,019.56



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

ISSUE: RECORDS RETENTION MANAGEMENT

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF SEPTEMBER 10, 2014, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA."

SUMMARY:

In accordance with the City's Records Retention/Disposition Schedule, adopted on December 12, 1995, and amended on September 28, 1999, October 14, 2003, and November 14, 2006, City records are ready for disposal. The City Attorney has reviewed Exhibit "A" to the Retention listing the files to be disposed of and approved the list of records. Department Heads have also reviewed the records listed and have consented to their disposal.

The records listed on Exhibit "A" to the proposed Resolution meet the requirements for disposal. They are more than two years old, do not affect the title to real property or liens thereon, are not court records, are not required to be kept further by a statute, and are no longer required by the City.

Authority to dispose of these records is requested as provided for by Government Code Section 34090 of the State of California.

ATTACHMENTS:

- Resolution

RESOLUTION NO. 2014-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF SEPTEMBER 10, 2014, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA

WHEREAS, Section 34090 of the Government Code of the State of California provides for the disposal of certain City records and documents with the approval of the legislative body by Resolution and the written consent of the City Attorney; and

WHEREAS, in the opinion of the department heads concerned, the City Clerk, and the City Attorney, the records and documents referred to in Exhibit "A" attached are no longer required, are of a classification qualifying for destruction, and are more than two years old.

WHEREAS, the City Attorney has consented to the disposal of such documents and records.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council finds that there is good cause to approve the disposal of the identified records as set forth in Exhibit "A."

SECTION 2. The City Clerk is hereby authorized and directed to cause the disposal of those items listed in the Exhibit "A" attached.

PASSED, APPROVED, AND ADOPTED this 9th day of September 2014.

ANDREW BLOUNT, MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2014- adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 9th day of September 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

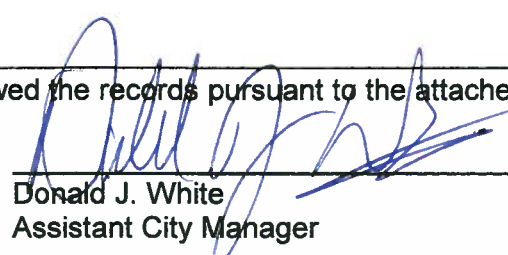
(SEAL)

PEGGY J. JOHNS, CITY CLERK

Records Retention Management

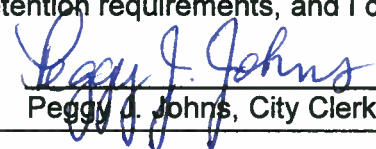
I hereby certify that: the records set forth on the attached list are more than two years old, do not affect the title to real property or liens thereon, are not court records, are not, to my knowledge, required to be kept further by a statute, are not the minutes, ordinances or resolutions of the legislative body of the City or of any City Board or Commission, and are no longer required by the City. I request authority to dispose of same pursuant to Section 34090 of the Government Code of California.

Department Head Approval: I have reviewed the records pursuant to the attached list, and I consent to their disposal.


Donald J. White
Assistant City Manager

9-9/14
Date

City Clerk Approval: I have reviewed the records pursuant to the attached list for historical value and for compliance with the established retention requirements, and I consent to their disposal.


Peggy J. Johns, City Clerk

9/2/14
Date

City Attorney Approval: I consent to the disposal of the records pursuant to the attached list:

Gregory E. Simonian, City Attorney

Date

I hereby certify that the disposal of the records pursuant to the attached list was approved by the City Council of the City of Laguna Hills, California, by Resolution No. 2014-09-10-1 at a regular meeting of the City Council held in Laguna Hills, California, on September 9, 2014, and that by said Resolution, the department head or designee was authorized to dispose of the records.

City Clerk/Deputy City Clerk

Date

I hereby certify that, pursuant to the foregoing authority, the records pursuant to the attached list were disposed on September 10, 2014.

City Clerk/Deputy City Clerk

Date

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900000789	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"A" MISCELLANEOUS	FY2004-2005	DESTROY
900002871	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"A" MISCELLANEOUS	FY2005-2006	DESTROY
900004784	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"A" MISCELLANEOUS	FY2006-2007	DESTROY
900000860	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"B" MISCELLANEOUS	FY2004-2005	DESTROY
900002872	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"B" MISCELLANEOUS	FY2005-2006	DESTROY
900004785	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"B" MISCELLANEOUS	FY2006-2007	DESTROY
900000861	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"C" MISCELLANEOUS	FY2004-2005	DESTROY
900002873	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"C" MISCELLANEOUS	FY2005-2006	DESTROY
900004786	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"C" MISCELLANEOUS	FY2006-2007	DESTROY
900000862	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"D" MISCELLANEOUS	FY2004-2005	DESTROY
900002874	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"D" MISCELLANEOUS	FY2005-2006	DESTROY
900004787	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"D" MISCELLANEOUS	FY2006-2007	DESTROY
900000863	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"E" MISCELLANEOUS	FY2004-2005	DESTROY
900002875	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"E" MISCELLANEOUS	FY2005-2006	DESTROY
900004788	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"E" MISCELLANEOUS	FY2006-2007	DESTROY
900000864	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"F" MISCELLANEOUS	FY2004-2005	DESTROY
900002876	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"F" MISCELLANEOUS	FY2005-2006	DESTROY
900004789	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"F" MISCELLANEOUS	FY2006-2007	DESTROY

Laguna Hills City Clerk

Destroy Data From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900000865	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"G" MISCELLANEOUS	FY2004-2005	DESTROY
900002877	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"G" MISCELLANEOUS	FY2005-2006	DESTROY
900004790	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"G" MISCELLANEOUS	FY2006-2007	DESTROY
900000866	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"H" MISCELLANEOUS	FY2004-2005	DESTROY
900002878	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"H" MISCELLANEOUS	FY2005-2006	DESTROY
900004791	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"H" MISCELLANEOUS	FY2006-2007	DESTROY
900000867	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"I" MISCELLANEOUS	FY2004-2005	DESTROY
900002879	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"I" MISCELLANEOUS	FY2005-2006	DESTROY
900004792	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"I" MISCELLANEOUS	FY2006-2007	DESTROY
900000868	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"J" MISCELLANEOUS	FY2004-2005	DESTROY
900002880	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"J" MISCELLANEOUS	FY2005-2006	DESTROY
900004793	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"J" MISCELLANEOUS	FY2006-2007	DESTROY
900000869	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"K" MISCELLANEOUS	FY2004-2005	DESTROY
900002881	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"K" MISCELLANEOUS	FY2005-2006	DESTROY
900004794	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"K" MISCELLANEOUS	FY2006-2007	DESTROY
900000870	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"L" MISCELLANEOUS	FY2004-2005	DESTROY
900002882	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"L" MISCELLANEOUS	FY2005-2006	DESTROY
900004795	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"L" MISCELLANEOUS	FY2006-2007	DESTROY

7/22/2014

Page: 2 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900000871	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"M" MISCELLANEOUS	FY2004-2005	DESTROY
900002883	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"M" MISCELLANEOUS	FY2005-2006	DESTROY
900004796	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"M" MISCELLANEOUS	FY2006-2007	DESTROY
900000872	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"MC" MISCELLANEOUS	FY2004-2005	DESTROY
900002884	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"MC" MISCELLANEOUS	FY2005-2006	DESTROY
900004797	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"MC" MISCELLANEOUS	FY2006-2007	DESTROY
900000873	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"N" MISCELLANEOUS	FY2004-2005	DESTROY
900002885	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"N" MISCELLANEOUS	FY2005-2006	DESTROY
900004798	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"N" MISCELLANEOUS	FY2006-2007	DESTROY
900000874	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"O" MISCELLANEOUS	FY2004-2005	DESTROY
900002886	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"O" MISCELLANEOUS	FY2005-2006	DESTROY
900004799	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"O" MISCELLANEOUS	FY2006-2007	DESTROY
900000875	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"P" MISCELLANEOUS	FY2004-2005	DESTROY
900002887	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"P" MISCELLANEOUS	FY2005-2006	DESTROY
900004800	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"P" MISCELLANEOUS	FY2006-2007	DESTROY
900002888	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"Q" MISCELLANEOUS	FY2005-2006	DESTROY
900000877	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"R" MISCELLANEOUS	FY2004-2005	DESTROY
900002889	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"R" MISCELLANEOUS	FY2005-2006	DESTROY

7/22/2014

Page: 3 of 57

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004802	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"R" MISCELLANEOUS	FY2006-2007	DESTROY
900000878	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"S" MISCELLANEOUS	FY2004-2005	DESTROY
900002890	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"S" MISCELLANEOUS	FY2005-2006	DESTROY
900004803	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"S" MISCELLANEOUS	FY2006-2007	DESTROY
900000879	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"T" MISCELLANEOUS	FY2004-2005	DESTROY
900002891	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"T" MISCELLANEOUS	FY2005-2006	DESTROY
900004804	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"T" MISCELLANEOUS	FY2006-2007	DESTROY
900000880	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"U" MISCELLANEOUS	FY2004-2005	DESTROY
900002892	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"U" MISCELLANEOUS	FY2005-2006	DESTROY
900004805	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"U" MISCELLANEOUS	FY2006-2007	DESTROY
900000881	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"V" MISCELLANEOUS	FY2004-2005	DESTROY
900002893	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"V" MISCELLANEOUS	FY2005-2006	DESTROY
900004806	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"V" MISCELLANEOUS	FY2006-2007	DESTROY
900000882	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"W" MISCELLANEOUS	FY2004-2005	DESTROY
900002894	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"W" MISCELLANEOUS	FY2005-2006	DESTROY
900004807	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"W" MISCELLANEOUS	FY2006-2007	DESTROY
900000883	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"XYZ" MISCELLANEOUS	FY2004-2005	DESTROY
900002895	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"XYZ" MISCELLANEOUS	FY2005-2006	DESTROY

7/22/2014

Page: 4 of 57

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004808	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	"XYZ" MISCELLANEOUS	FY2006-2007	DESTROY
033014	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'A' MISCELLANEOUS	FY2002-2003	DESTROY
034188	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'A' MISCELLANEOUS	FY2003-2004	DESTROY
033015	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'B' MISCELLANEOUS	FY2002-2003	DESTROY
034189	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'B' MISCELLANEOUS	FY2003-2004	DESTROY
033016	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'C' MISCELLANEOUS	FY2002-2003	DESTROY
034190	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'C' MISCELLANEOUS	FY2003-2004	DESTROY
033017	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'D' MISCELLANEOUS	FY2002-2003	DESTROY
034191	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'D' MISCELLANEOUS	FY2003-2004	DESTROY
033018	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'E' MISCELLANEOUS	FY2002-2003	DESTROY
034194	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'E' MISCELLANEOUS	FY2003-2004	DESTROY
033019	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'F' MISCELLANEOUS	FY2002-2003	DESTROY
034195	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'F' MISCELLANEOUS	FY2003-2004	DESTROY
033020	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'G' MISCELLANEOUS	FY2002-2003	DESTROY
034196	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'G' MISCELLANEOUS	FY2003-2004	DESTROY
033021	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'H' MISCELLANEOUS	FY2002-2003	DESTROY
034197	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'H' MISCELLANEOUS	FY2003-2004	DESTROY
033022	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'I' MISCELLANEOUS	FY2002-2003	DESTROY

7/22/2014

Page: 5 of 57

Laguna Hills City Clerk

Destroy Data From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
034198	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'I' MISCELLANEOUS	FY2003-2004	DESTROY
033023	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'J' MISCELLANEOUS	FY2002-2003	DESTROY
034199	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'J' MISCELLANEOUS	FY2003-2004	DESTROY
033024	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'K' MISCELLANEOUS	FY2002-2003	DESTROY
035201	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'K' MISCELLANEOUS	FY2003-2004	DESTROY
033025	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'L' MISCELLANEOUS	FY2002-2003	DESTROY
035202	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'L' MISCELLANEOUS	FY2003-2004	DESTROY
033026	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'M' MISCELLANEOUS	FY2002-2003	DESTROY
035203	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'M' MISCELLANEOUS	FY2003-2004	DESTROY
033029	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'MC' MISCELLANEOUS	FY2002-2003	DESTROY
035206	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'MC' MISCELLANEOUS	FY2003-2004	DESTROY
033027	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'N' MISCELLANEOUS	FY2002-2003	DESTROY
035204	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'N' MISCELLANEOUS	FY2003-2004	DESTROY
033028	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'O' MISCELLANEOUS	FY2002-2003	DESTROY
035205	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'O' MISCELLANEOUS	FY2003-2004	DESTROY
033030	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'P' MISCELLANEOUS	FY2002-2003	DESTROY
035207	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'P' MISCELLANEOUS	FY2003-2004	DESTROY
035208	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'Q' MISCELLANEOUS	FY2003-2004	DESTROY

7/22/2014

Page: 6 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
033033	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'R' MISCELLANEOUS	FY2002-2003	DESTROY
035209	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'R' MISCELLANEOUS	FY2003-2004	DESTROY
033034	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'S' MISCELLANEOUS	FY2002-2003	DESTROY
035210	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'S' MISCELLANEOUS	FY2003-2004	DESTROY
033035	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'T' MISCELLANEOUS	FY2002-2003	DESTROY
035211	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'T' MISCELLANEOUS	FY2003-2004	DESTROY
033036	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'U' MISCELLANEOUS	FY2002-2003	DESTROY
035212	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'U' MISCELLANEOUS	FY2003-2004	DESTROY
033037	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'V' MISCELLANEOUS	FY2002-2003	DESTROY
035213	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'V' MISCELLANEOUS	FY2003-2004	DESTROY
033038	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'W' MISCELLANEOUS	FY2002-2003	DESTROY
035214	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'W' MISCELLANEOUS	FY2003-2004	DESTROY
033039	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'XYZ' MISCELLANEOUS	FY2002-2003	DESTROY
035215	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	'XYZ' MISCELLANEOUS	FY2003-2004	DESTROY
900003398	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	A & S MOTORCYCLE PARTS INC	FY2004-2005	DESTROY
033040	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	A C LANDSCAPE	FY2002-2003	DESTROY
900004024	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	A&S MOTORCYCLE PARTS, INC.	FY2005-2006	DESTROY
900003695	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	A-THRONE CO., INC	FY2005-2006	DESTROY

7/22/2014

Page: 7 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004815	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	A-THRONE CO., INC	FY2006-2007	DESTROY
900004813	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	A.C. LANDSCAPE	FY2006-2007	DESTROY
900005773	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ACTIVE NETWORK	FY2006-2007	DESTROY
900003693	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ADVANCED KAWASAKI	FY2005-2006	DESTROY
900004816	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ADVANCED KAWASAKI	FY2006-2007	DESTROY
033041	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ADVANTAGE RENTAL	FY2002-2003	DESTROY
035217	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ADVANTAGE RENTAL	FY2003-2004	DESTROY
900000887	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ADVANTAGE RENTAL	FY2004-2005	DESTROY
900002897	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ADVANTAGE RENTAL	FY2005-2006	DESTROY
900000109	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	AICCO		DESTROY
900006517	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALICEA, MIA	FY2006-2007	DESTROY
033042	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALICIA HOLDINGS INC	FY2002-2003	DESTROY
035218	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALICIA HOLDINGS INC	FY2003-2004	DESTROY
900000888	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALICIA HOLDINGS INC	FY2004-2005	DESTROY
033043	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALICIA ONE HOUR PHOTO	FY2002-2003	DESTROY
035219	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALICIA ONE HOUR PHOTO	FY2003-2004	DESTROY
900001519	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALISO MEADOWS CONDOMINIUM ASSOC	FY2004-2005	DESTROY
900002912	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALISO MEADOWS CONDOMINIUM ASSOC.	FY2005-2006	DESTROY

7/22/2014

Page: 8 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004818	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALISO MEADOWS CONDOMINIUM ASSOC.	FY2006-2007	DESTROY
033044	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALISO VIEJO ICE CHALET	FY2002-2003	DESTROY
035220	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALISO VIEJO ICE CHALET	FY2003-2004	DESTROY
900000890	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALISO VIEJO ICE CHALET	FY2004-2005	DESTROY
900002899	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALISO VIEJO ICE CHALET	FY2005-2006	DESTROY
900004819	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALISO VIEJO ICE PALACE	FY2006-2007	DESTROY
035508	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALL AROUND LIGHTING	FY2003-2004	DESTROY
900000899	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALL AROUND LIGHTING	FY2004-2005	DESTROY
900002902	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALL AROUND LIGHTING	FY2005-2006	DESTROY
900004820	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALL AROUND LIGHTING	FY2006-2007	DESTROY
033045	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALL CITY MANAGEMENT	FY2002-2003	DESTROY
035221	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ALL CITY MANAGEMENT	FY2003-2004	DESTROY
900000891	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALL CITY MANAGEMENT	FY2004-2005	DESTROY
9000002900	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALL CITY MANAGEMENT	FY2005-2006	DESTROY
900004821	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALL CITY MANAGEMENT	FY2006-2007	DESTROY
900002910	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALLSTEEL	FY2005-2006	DESTROY
900004823	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ALLSTEEL	FY2006-2007	DESTROY
033046	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	AMERICAN PUBLIC WORKS ASSOC	FY2002-2003	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
035222	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	AMERICAN PUBLIC WORKS ASSOC	FY2003-2004	DESTROY
900000892	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	AMERICAN PUBLIC WORKS ASSOC	FY2004-2005	DESTROY
035490	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	AMES, JOSEPH	FY2003-2004	DESTROY
900000896	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	AMES, JOSEPH	FY2004-2005	DESTROY
035491	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	AMPAM LDI MECHANICAL	FY2003-2004	DESTROY
900000897	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	AMPAM LDI MECHANICAL	FY2004-2005	DESTROY
033047	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	APA PLANNING BOOK SERVICES	FY2002-2003	DESTROY
035223	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	APA PLANNING BOOK SERVICES	FY2003-2004	DESTROY
900000893	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	APA PLANNING BOOK SERVICES	FY2004-2005	DESTROY
033048	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	APPRECIATION PRODUCTS INC	FY2002-2003	DESTROY
035224	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	APPRECIATION PRODUCTS INC	FY2003-2004	DESTROY
900000894	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	APPRECIATION PRODUCTS INC	FY2004-2005	DESTROY
900002906	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	APPRECIATION PRODUCTS INC	FY2005-2006	DESTROY
900004824	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	APPRECIATION PRODUCTS, INC.	FY2006-2007	DESTROY
900001274	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ARAMARK	FY2004-2005	DESTROY
900002907	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ARAMARK	FY2005-2006	DESTROY
900004825	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ARAMARK	FY2006-2007	DESTROY
900004215	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ARMIN J. GOMEZ, DBA GOMEDIA PRODUCTIONS	FY2005-2006	DESTROY

7/22/2014

Page: 10 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk
 Destroy Date From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
033308	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ARROWHEAD MOUNTAIN	FY2002-2003	DESTROY
035225	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ARROWHEAD MOUNTAIN WATER	FY2003-2004	DESTROY
900000895	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ARROWHEAD MOUNTAIN WATER	FY2004-2005	DESTROY
900002908	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ARROWHEAD MOUNTAIN WATER	FY2005-2006	DESTROY
900004826	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ARROWHEAD MOUNTAIN WATER	FY2006-2007	DESTROY
900005108	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	AT&T	FY2005-2006	DESTROY
900005109	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	AT&T	FY2006-2007 (VOL 1)	DESTROY
900005565	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	AT&T/MCI	FY2006-2007	DESTROY
900006516	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	AT&T/MCI (VOL 2)	FY2006-2007	DESTROY
900001675	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BALLET CONSERVATORY OF SADDLEBACK VALLEY	FY2004-2005	DESTROY
900000917	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BANK OF AMERICA VISA	FY2004-2005	DESTROY
900002913	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BANK OF AMERICA VISA	FY2005-2006	DESTROY
900004764	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BANK OF AMERICA VISA	FY2005-2006	DESTROY
900004765	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BANK OF AMERICA VISA	FY2005-2006	DESTROY
900004830	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BANK OF AMERICA VISA	FY2006-2007 (VOL 1)	DESTROY
900006211	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BANK OF AMERICA VISA	FY2006-2007 (VOL 2)	DESTROY
900004831	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BANK OF NEW YORK TRUST COMPANY	FY2006-2007	DESTROY
900005566	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BEE MAN, THE	FY2006-2007	DESTROY

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004833	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BILL'S SOUND AND SECURITY	FY2006-2007	DESTROY
035230	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	BILLS SOUND SYSTEM	FY2003-2004	DESTROY
900000922	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BILLS SOUND SYSTEM	FY2004-2005	DESTROY
900002915	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BILLS SOUND SYSTEM	FY2005-2006	DESTROY
033058	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	BLACK DIAMOND PRINTING	FY2002-2003	DESTROY
035231	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	BLACK DIAMOND PRINTING	FY2003-2004	DESTROY
900000923	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BLACK DIAMOND PRINTING	FY2004-2005	DESTROY
900004834	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BLACK DIAMOND PRINTING	FY2006-2007	DESTROY
033059	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	BONANZA MOBILE WASH & STEAM	FY2002-2003	DESTROY
035232	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	BONANZA MOBILE WASH & STEAM	FY2003-2004	DESTROY
900000924	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BONANZA MOBILE WASH & STEAM	FY2004-2005	DESTROY
035493	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	BAME, DR MARILYN	FY2003-2004	DESTROY
900000925	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BAME, DR MARILYN	FY2004-2005	DESTROY
900002918	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BAME, DR MARILYN	FY2005-2006	DESTROY
900004835	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BAME, DR MARILYN	FY2006-2007	DESTROY
900006638	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BRESSETTE, RANDAL	FY2006-2007	DESTROY
900005798	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	BROWN MOTOR WORKS, INC	FY2006-2007	DESTROY
900004837	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	C & D ELECTRIC	FY2006-2007	DESTROY

7/22/2014

Page: 12 of 57

Laguna Hills City Clerk
Destroy Data From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
033063	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIF SOC OF MUN FINANCE OFFICER	FY2002-2003	DESTROY
035234	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIF SOC OF MUN FINANCE OFFICER	FY2003-2004	DESTROY
900000928	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIF SOC OF MUN FINANCE OFFICER	FY2004-2005	DESTROY
900002924	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIF SOC OF MUN FINANCE OFFICER	FY2005-2006	DESTROY
033065	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA CD IMAGING CENTER	FY2002-2003	DESTROY
035235	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA CD IMAGING CENTER	FY2003-2004	DESTROY
900000929	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA CD IMAGING CENTER	FY2004-2005	DESTROY
900002925	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA CD IMAGING CENTER	FY2005-2006	DESTROY
900004839	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA CD IMAGING CENTER	FY2006-2007	DESTROY
033067	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA MUNICIPAL STATISTICS	FY2002-2003	DESTROY
035237	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA MUNICIPAL STATISTICS	FY2003-2004	DESTROY
900000930	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA MUNICIPAL STATISTICS	FY2004-2005	DESTROY
900005238	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA OFFICE SYSTEMS	FY2006-2007	DESTROY
033367	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA PARK & RECREATION SOC	FY2002-2003	DESTROY
035239	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA PARK & RECREATION SOC	FY2003-2004	DESTROY
900000931	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA PARK & RECREATION SOC	FY2004-2005	DESTROY
900002927	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA PARK & RECREATION SOC	FY2005-2006	DESTROY
900004840	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA PARK & RECREATION SOC	FY2006-2007	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
035509	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA RISK MANAGEMENT	FY2003-2004	DESTROY
900004841	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA SOC OF MUN FINANCE OFFICER	FY2006-2007	DESTROY
033346	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA WATERS	FY2002-2003	DESTROY
035240	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA WATERS	FY2003-2004	DESTROY
900000932	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA WATERS	FY2004-2005	DESTROY
900002928	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA WATERS	FY2005-2006	DESTROY
900004842	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA WATERS	FY2006-2007	DESTROY
900005588	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CAPISTRANO FORD	FY2006-2007	DESTROY
033070	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CARL WARREN & COMPANY	FY2002-2003	DESTROY
035242	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CARL WARREN & COMPANY	FY2003-2004	DESTROY
900000933	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CARL WARREN & COMPANY	FY2004-2005	DESTROY
900002929	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CARL WARREN & COMPANY	FY2005-2006	DESTROY
900004843	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CARL WARREN & COMPANY	FY2006-2007	DESTROY
033071	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CARLSON, MARY	FY2002-2003	DESTROY
900002181	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CARLSON, MARY	FY2004-2005	DESTROY
900002930	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CARLSON, MARY	FY2005-2006	DESTROY
033072	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CARPET ONE CLEANING OF OC	FY2002-2003	DESTROY
900006643	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CARRUTH, MELODY	FY2006-2007	DESTROY

7/22/2014

Page: 14 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900001520	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CDW GOVERNMENT INC	FY2004-2005	DESTROY
900002932	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CDW GOVERNMENT, INC.	FY2005-2006	DESTROY
900004845	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CDW GOVERNMENT, INC.	FY2006-2007	DESTROY
035247	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CHAMBERS GROUP	FY2003-2004	DESTROY
900000936	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHAMBERS GROUP	FY2004-2005	DESTROY
900002933	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHAMBERS GROUP	FY2005-2006	DESTROY
900004846	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHAMBERS GROUP	FY2006-2007	DESTROY
033075	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CHANNING, BRUCE	FY2002-2003	DESTROY
035248	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CHANNING, BRUCE	FY2003-2004	DESTROY
900000937	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHANNING, BRUCE	FY2004-2005	DESTROY
900002934	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHANNING, BRUCE	FY2005-2006	DESTROY
900004847	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHANNING, BRUCE	FY2006-2007	DESTROY
033076	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CHEVRON	FY2002-2003	DESTROY
035249	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CHEVRON	FY2003-2004	DESTROY
900000939	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHEVRON	FY2004-2005	DESTROY
900002935	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHEVRON	FY2005-2006	DESTROY
900004848	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHEVRON	FY2006-2007	DESTROY
900001751	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHRISTINA ELKINS	FY2004-2005	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900002936	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHRISTINA ELKINS	FY2005-2006	DESTROY
900002937	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHRISTOPHER'S, INC.	FY2005-2006	DESTROY
900004849	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHRISTOPHER'S, INC.	FY2006-2007	DESTROY
900002180	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CHRISTOPHERS INC	FY2004-2005	DESTROY
900000956	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CISCAL, SARAH	FY2004-2005	DESTROY
900002938	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CISCAL, SARAH	FY2005-2006	DESTROY
033078	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CITY CLERK'S ASSOC OF CALIFORNIA	FY2002-2003	DESTROY
035250	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CITY CLERK'S ASSOC OF CALIFORNIA	FY2003-2004	DESTROY
900002939	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CITY CLERK'S ASSOC OF CALIFORNIA	FY2005-2006	DESTROY
900004850	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CITY CLERK'S ASSOC OF CALIFORNIA	FY2006-2007	DESTROY
900000940	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CITY CLERKS ASSOC OF CALIFORNIA	FY2004-2005	DESTROY
900003424	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CITY OF LAGUNA HILLS C/O ESSEX REALTY	FY2005-2006	DESTROY
033079	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CITY OF, VARIOUS	FY2002-2003	DESTROY
035251	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CITY OF, VARIOUS	FY2003-2004	DESTROY
900000945	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CITY OF, VARIOUS	FY2004-2005	DESTROY
900004852	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CITY OF, VARIOUS	FY2006-2007	DESTROY
900000110	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CIVIC SOLUTIONS, INC	FY2003-2004	DESTROY
900000716	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CLASSIC CHEVROLET	FY2003-2004	DESTROY

7/22/2014

Page: 16 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
034072	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COASTAL WINDOW CARE	FY2002-2003	DESTROY
035256	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COASTAL WINDOW CARE	FY2003-2004	DESTROY
900000948	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COASTAL WINDOW CARE	FY2004-2005	DESTROY
900002941	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COASTAL WINDOW CARE	FY2005-2006	DESTROY
035492	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COLLIS ASSOCIATES	FY2003-2004	DESTROY
034071	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COMP USA	FY2002-2003	DESTROY
033084	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CONNOLLY, QUINN	FY2002-2003	DESTROY
900003264	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CONRAD & ASSOCIATES LLP	FY2004-2005	DESTROY
900003265	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CONRAD & ASSOCIATES, L.L.P.	FY2005-2006	DESTROY
033085	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CONRAD ASSOCIATES LLP	FY2002-2003	DESTROY
035254	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CONRAD ASSOCIATES LLP	FY2003-2004	DESTROY
900000947	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CONSOLIDATED REPROGRAPHICS	FY2004-2005	DESTROY
900002943	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CONSOLIDATED REPROGRAPHICS	FY2005-2006	DESTROY
900004853	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CONSOLIDATED REPROGRAPHICS	FY2006-2007	DESTROY
033087	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CORPORATE EXPRESS	FY2002-2003	DESTROY
900006356	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CORVEL ENTERPRISE COMP, INC.	FY2006-2007	DESTROY
033088	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE LAW	FY2002-2003	DESTROY
900002945	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE LAW	FY2005-2006	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004854	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE LAW	FY2006-2007	DESTROY
900004855	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE MISCELLANEOUS	FY2006-2007	DESTROY
033090	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE ROAD	FY2002-2003	DESTROY
900000951	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE ROAD	FY2004-2005	DESTROY
900002947	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE ROAD	FY2005-2006	DESTROY
900004856	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE ROAD	FY2006-2007	DESTROY
033091	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE TRAFFIC SIGNAL	FY2002-2003	DESTROY
0330911	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE TRAFFIC SIGNAL	FY2002-2003	DESTROY
900000952	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE TRAFFIC SIGNAL	FY2004-2005	DESTROY
900003436	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE TRAFFIC SIGNAL	FY2004-2005	DESTROY
900002948	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE TRAFFIC SIGNAL	FY2005-2006	DESTROY
900004857	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE TRAFFIC SIGNAL	FY2006-2007	DESTROY
900006441	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	COUNTY OF ORANGE TRAFFIC SIGNAL (VOL 2)	FY2006-2007	DESTROY
900003820	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CR&R SOLID WASTE DIVISION	FY2005-2006	DESTROY
033092	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CRUISING TUNES MOBILE DJ	FY2002-2003	DESTROY
035261	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	CRUISING TUNES MOBILE DJ	FY2003-2004	DESTROY
900000953	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CRUISING TUNES MOBILE DJ	FY2004-2005	DESTROY
900002949	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CRUISING TUNES MOBILE DJ	FY2005-2006	DESTROY

7/22/2014

Page: 18 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk
 Destroy Date From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004859	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	CRUISING TUNES MOBILE DJ	FY2006-2007	DESTROY
033093	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DATA TICKET	FY2002-2003	DESTROY
035262	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DATA TICKET	FY2003-2004	DESTROY
900000960	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DATA TICKET	FY2004-2005	DESTROY
900002950	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DATA TICKET	FY2005-2006	DESTROY
900004860	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DATA TICKET	FY2006-2007	DESTROY
033094	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DAVEY & LARSON ASSOCIATES	FY2002-2003	DESTROY
035487	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DAVEY & LARSON INSURANCE	FY2003-2004	DESTROY
900000968	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DAVEY & LARSON INSURANCE	FY2004-2005	DESTROY
900002951	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DAVEY & LARSON INSURANCE	FY2005-2006	DESTROY
900004861	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DAVEY & LARSON INSURANCE	FY2006-2007	DESTROY
035543	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DAWN MARIE'S SCHOOL OF DANCE	FY2003-2004	DESTROY
900002952	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DAWN MARIE'S SCHOOL OF DANCE	FY2005-2006	DESTROY
900004862	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DAWN MARIE'S SCHOOL OF DANCE	FY2006-2007	DESTROY
900000971	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DAWN MARIES SCHOOL OF DANCE	FY2004-2005	DESTROY
033095	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DECISION MANAGEMENT	FY2002-2003	DESTROY
035263	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DECISION MANAGEMENT	FY2003-2004	DESTROY
900000961	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DECISION MANAGEMENT	FY2004-2005	DESTROY

Laguna Hills City Clerk
 Destroy Date From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900002953	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DECISION MANAGEMENT	FY2005-2006	DESTROY
900004863	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DECISION MANAGEMENT	FY2006-2007	DESTROY
033279	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DELL COMPUTER CORPORATION	FY2002-2003	DESTROY
035264	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DELL COMPUTER CORPORATION	FY2003-2004	DESTROY
900000962	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DELL COMPUTER CORPORATION	FY2004-2005	DESTROY
900002954	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DELL COMPUTER CORPORATION	FY2005-2006	DESTROY
900004864	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DELL COMPUTER CORPORATION	FY2006-2007	DESTROY
900004052	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DEPARTMENT OF CONSERVATION, CA	FY2005-2006	DESTROY
900004866	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DEPARTMENT OF CONSERVATION, CA	FY2006-2007	DESTROY
033096	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DIEHL EVANS & COMPANY	FY2002-2003	DESTROY
035265	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DIEHL EVANS & COMPANY	FY2003-2004	DESTROY
900000963	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DIEHL EVANS & COMPANY	FY2004-2005	DESTROY
900002955	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DIEHL EVANS & COMPANY	FY2005-2006	DESTROY
900004865	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DIEHL EVANS & COMPANY	FY2006-2007	DESTROY
033097	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DIGITAL MAP PRODUCTS	FY2002-2003	DESTROY
035266	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DIGITAL MAP PRODUCTS	FY2003-2004	DESTROY
900000964	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DIGITAL MAP PRODUCTS	FY2004-2005	DESTROY
900002956	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DIGITAL MAP PRODUCTS	FY2005-2006	DESTROY

7/22/2014

Page: 20 of 57

Laguna Hills City Clerk
 Destroy Data From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
033099	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DMV	FY2002-2003	DESTROY
035267	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DMV	FY2003-2004	DESTROY
900000965	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DMV	FY2004-2005	DESTROY
900002957	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DMV	FY2005-2006	DESTROY
900004868	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DMV	FY2006-2007	DESTROY
033100	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DOCUMENT CONTROL SOLUTIONS	FY2002-2003	DESTROY
035268	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DOCUMENT CONTROL SOLUTIONS	FY2003-2004	DESTROY
033101	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DOGGIE WALK BAGS	FY2002-2003	DESTROY
035269	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DOGGIE WALK BAGS	FY2003-2004	DESTROY
900000967	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DOGGIE WALK BAGS	FY2004-2005	DESTROY
900002958	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DOGGIE WALK BAGS	FY2005-2006	DESTROY
900004869	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DOGGIE WALK BAGS	FY2006-2007	DESTROY
035542	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	DONALDSON, CYNDI	FY2003-2004	DESTROY
900000970	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DONALDSON, CYNDI	FY2004-2005	DESTROY
900002959	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DONALDSON, CYNDI	FY2005-2006	DESTROY
900004870	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	DONALDSON, CYNDI	FY2006-2007	DESTROY
900001067	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ECONOLITE	FY2004-2005	DESTROY
900001214	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ECONOMICS	FY2004-2005	DESTROY

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900002962	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ECONOMICS	FY2005-2006	DESTROY
900004874	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ECONOMICS	FY2006-2007	DESTROY
900001001	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EL TORO WATER DISTRICT UTILITIES	FY2004-2005	DESTROY
900002963	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EL TORO WATER DISTRICT UTILITIES	FY2005-2006	DESTROY
900004876	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EL TORO WATER DISTRICT UTILITIES	FY2006-2007	DESTROY
900004875	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ELKINS, CHRISTINA	FY2006-2007	DESTROY
900001007	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EMPIRE PLUMBING HEATING AIR	FY2004-2005	DESTROY
900007298	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ERMAC	FY2006-2007	DESTROY
900003266	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ESSEX MANAGEMENT INC	FY2004-2005	DESTROY
900003267	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ESSEX MANAGEMENT, INC.	FY2005-2006	DESTROY
900004877	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ESSEX MANAGEMENT, INC.	FY2006-2007	DESTROY
900003812	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EXCLUSIVE RISK MANAGEMENT AUTHO OF CA	FY2005-2006	DESTROY
033105	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	EXPRESS TEL	FY2002-2003	DESTROY
035272	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	EXPRESS TEL	FY2003-2004	DESTROY
900001003	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EXPRESS TEL	FY2004-2005	DESTROY
900002965	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EXPRESS TEL	FY2005-2006	DESTROY
900004879	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	EXPRESS TEL	FY2006-2007	DESTROY
033107	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	FEDERAL EXPRESS	FY2002-2003	DESTROY

7/22/2014

Page: 22 of 57

Laguna Hills City Clerk
 Destroy Data From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
035274	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	FEDERAL EXPRESS	FY2003-2004	DESTROY
900001008	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FEDERAL EXPRESS	FY2004-2005	DESTROY
900004886	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FEDERAL EXPRESS	FY2006-2007	DESTROY
900007420	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FISCAL YEAR-END CLOSE A/P	FY2003-2004	DESTROY
900007251	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FISCAL YEAR-END CLOSE A/P	FY2004-2005	DESTROY
900007250	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FISCAL YEAR-END CLOSE A/P	FY2005-2006	DESTROY
900007248	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FISCAL YEAR-END CLOSE A/P	FY2006-2007	DESTROY
033110	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	FRANKLIN QUEST	FY2002-2003	DESTROY
900003816	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FULLMER CONTRACT FURNITURE	FY2005-2006	DESTROY
033111	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	FUN SERVICES	FY2002-2003	DESTROY
035277	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	FUN SERVICES	FY2003-2004	DESTROY
900001009	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FUN SERVICES	FY2004-2005	DESTROY
900002968	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FUN SERVICES	FY2005-2006	DESTROY
900004889	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FUN SERVICES	FY2006-2007	DESTROY
033112	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FUND BALANCE	FY2002-2003	DESTROY
035278	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	FUND BALANCE	FY2003-2004	DESTROY
900001010	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FUND BALANCE	FY2004-2005	DESTROY
900002969	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FUND BALANCE	FY2005-2006	DESTROY

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004890	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	FUND BALANCE	FY2006-2007	DESTROY
900002178	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GAIL MATERIALS INCORPORATED	FY2004-2005	DESTROY
033113	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GANAHL LUMBER	FY2002-2003	DESTROY
035279	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GANAHL LUMBER	FY2003-2004	DESTROY
900001013	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GANAHL LUMBER	FY2004-2005	DESTROY
900001271	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GARZA, RICK	FY2004-2005	DESTROY
900002972	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GARZA, RICK	FY2005-2006	DESTROY
900004891	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GARZA, RICK	FY2006-2007	DESTROY
035466	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GAS COMPANY	FY2003-2004	DESTROY
900001020	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GAS COMPANY	FY2004-2005	DESTROY
900002973	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GAS COMPANY	FY2005-2006	DESTROY
900004892	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GAS COMPANY	FY2006-2007	DESTROY
035495	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GIMBLE, JUDY	FY2003-2004	DESTROY
900000815	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GMAC	FY2003-2004	DESTROY
033117	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GONZALEZ, PETER	FY2002-2003	DESTROY
035281	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GONZALEZ, PETER	FY2003-2004	DESTROY
900001015	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GONZALEZ, PETER	FY2004-2005	DESTROY
900002975	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GONZALEZ, PETER	FY2005-2006	DESTROY

7/22/2014

Page: 24 of 57

Laguna Hills City Clerk

Destroy Data From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900001679	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORMAN, RON	FY2004-2005	DESTROY
900002976	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORMAN, RON	FY2005-2006	DESTROY
900004896	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORMAN, RON	FY2006-2007	DESTROY
033116	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GOVPARTNER	FY2002-2003	DESTROY
035280	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GOVPARTNER	FY2003-2004	DESTROY
900001014	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GOVPARTNER	FY2004-2005	DESTROY
900002977	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GOVPARTNER	FY2005-2006	DESTROY
900004897	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GOVPARTNER	FY2006-2007	DESTROY
033119	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GOVT FINANCE OFFICERS ASSN	FY2002-2003	DESTROY
035282	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GOVT FINANCE OFFICERS ASSN	FY2003-2004	DESTROY
900001017	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GOVT FINANCE OFFICERS ASSN	FY2004-2005	DESTROY
900002978	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GOVT FINANCE OFFICERS ASSN	FY2005-2006	DESTROY
900004898	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GOVT FINANCE OFFICERS ASSN	FY2006-2007	DESTROY
900000112	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GRAPHX	FY2003-2004	DESTROY
900001022	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GRAPHX	FY2004-2005	DESTROY
900006518	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GRASSINI, FABIAN	FY2006-2007	DESTROY
033120	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GRC ASSOCIATES INC	FY2002-2003	DESTROY
035283	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GRC ASSOCIATES INC	FY2003-2004	DESTROY

Laguna Hills City Clerk

Destroy Data From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900001018	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GRC ASSOCIATES INC	FY2004-2005	DESTROY
900002980	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GRC ASSOCIATES INC	FY2005-2006	DESTROY
900004899	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GRC ASSOCIATES, INC.	FY2006-2007	DESTROY
900001678	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GREAT PROMOS	FY2004-2005	DESTROY
038496	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GREENGOLD, JUDY	FY2003-2004	DESTROY
033122	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GREENO, GARY	FY2002-2003	DESTROY
035284	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	GREENO, GARY	FY2003-2004	DESTROY
900001019	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GREENO, GARY	FY2004-2005	DESTROY
900002982	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GREENO, GARY	FY2005-2006	DESTROY
900004900	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	GREENO, GARY	FY2006-2007	DESTROY
033123	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HANDS ON SCREEN PRINTING	FY2002-2003	DESTROY
035496	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HANDS ON SCREEN PRINTING	FY2003-2004	DESTROY
900001032	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HANDS ON SCREEN PRINTING	FY2004-2005	DESTROY
900002983	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HANDS ON SCREEN PRINTING	FY2005-2006	DESTROY
900004902	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HANDS ON SCREEN PRINTING	FY2006-2007	DESTROY
900005567	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HARDY & HARPER, INC	FY2006-2007	DESTROY
033125	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HARRINGTON GEOTECH ENGINEERING	FY2002-2003	DESTROY
900005128	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HASLER	FY2006-2007	DESTROY

7/22/2014

Page: 26 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk
 Destroy Data From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900005769	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HAZELRIGG RISK MANAGEMENT SERVICES	FY2005-2006	DESTROY
900005768	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HAZELRIGG RISK MANAGEMENT SERVICES	FY2006-2007	DESTROY
033129	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HDL COREN & CONE	FY2002-2003	DESTROY
035287	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HDL COREN & CONE	FY2003-2004	DESTROY
900001028	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HDL COREN & CONE	FY2004-2005	DESTROY
900002987	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HDL COREN & CONE	FY2005-2006	DESTROY
900004905	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HDL COREN & CONE	FY2006-2007	DESTROY
033130	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HEDMAN COMPANY	FY2002-2003	DESTROY
035288	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HEDMAN COMPANY	FY2003-2004	DESTROY
900001029	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HEDMAN COMPANY	FY2004-2005	DESTROY
900006417	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HINDERLITER, DE LLAMAS & ASSOC	FY2006-2007	DESTROY
900005568	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HOFFMAN VIDEO SYSTEMS	FY2006-2007	DESTROY
033132	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HOGLE IRELAND INC	FY2002-2003	DESTROY
035289	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HOGLE IRELAND INC	FY2003-2004	DESTROY
900002989	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HOGLE IRELAND INC	FY2005-2006	DESTROY
900004906	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HOGLE-IRELAND, INC.	FY2006-2007	DESTROY
033133	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HOLMES, TODD	FY2002-2003	DESTROY
035290	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HOLMES, TODD	FY2003-2004	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900001031	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HOLMES, TODD	FY2004-2005	DESTROY
033134	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	HULSE, JEANNE	FY2002-2003	DESTROY
900004214	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HUNTINGTON HONDA	FY2005-2006	DESTROY
900004907	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	HUNTINGTON HONDA	FY2006-2007	DESTROY
033135	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ICMA/ICMA INTL CITY/CO MGMT	FY2002-2003	DESTROY
035291	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ICMA/ICMA INTL CITY/CO MGMT	FY2003-2004	DESTROY
900001034	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ICMA/ICMA INTL CITY/CO MGMT	FY2004-2005	DESTROY
035570	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	IMPERIAL PREMIUM FINANCE	FY2003-2004	DESTROY
900001043	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IMPERIAL PREMIUM FINANCE	FY2004-2005	DESTROY
033136	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	INDUSTRIAL PRINTING GROUP	FY2002-2003	DESTROY
035292	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	INDUSTRIAL PRINTING GROUP	FY2003-2004	DESTROY
900001035	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INDUSTRIAL PRINTING GROUP	FY2004-2005	DESTROY
900002992	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INDUSTRIAL PRINTING GROUP	FY2005-2006	DESTROY
035558	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	INITIAL TROPICAL PLANTS INC	FY2003-2004	DESTROY
900001042	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INITIAL TROPICAL PLANTS INC	FY2004-2005	DESTROY
900002993	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INITIAL TROPICAL PLANTS INC	FY2005-2006	DESTROY
900004909	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INITIAL TROPICAL PLANTS, INC.	FY2006-2007	DESTROY
033137	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	INSTITUTE OF TRANSPORTATION	FY2002-2003	DESTROY

7/22/2014

Page: 28 of 57

Laguna Hills City Clerk
 Destroy Date From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
035293	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	INSTITUTE OF TRANSPORTATION	FY2003-2004	DESTROY
900001036	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INSTITUTE OF TRANSPORTATION	FY2004-2005	DESTROY
900004051	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INSURANCE & RISK SERVICES, INC.	FY2005-2006	DESTROY
900004913	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INT'L INSTITUTE OF MUNICIPAL CLERKS	FY2006-2007	DESTROY
900004048	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INTEGRATED MEDIA SYSTEMS	FY2005-2006	DESTROY
900004911	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INTEGRATED MEDIA SYSTEMS	FY2006-2007	DESTROY
900003268	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INTERLAND INC	FY2004-2005	DESTROY
900003269	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INTERLAND, INC.	FY2005-2006	DESTROY
033138	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	INTL INSTITUTE MUNICIPAL CLERKS	FY2002-2003	DESTROY
035294	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	INTL INSTITUTE MUNICIPAL CLERKS	FY2003-2004	DESTROY
900001039	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INTL INSTITUTE MUNICIPAL CLERKS	FY2004-2005	DESTROY
900002997	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	INTL INSTITUTE MUNICIPAL CLERKS	FY2005-2006	DESTROY
033140	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	IRON MOUNTAIN OFFSITE	FY2002-2003	DESTROY
035295	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	IRON MOUNTAIN OFFSITE	FY2003-2004	DESTROY
900001040	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRON MOUNTAIN OFFSITE	FY2004-2005	DESTROY
900002998	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRON MOUNTAIN OFFSITE	FY2005-2006	DESTROY
900004914	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRON MOUNTAIN OFFSITE	FY2006-2007	DESTROY
900003692	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRV SEAVER MOTORCYCLES	FY2005-2006	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004916	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRV SEAVER MOTORCYCLES	FY2006-2007	DESTROY
033141	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	IRVINE RANCH WATER DISTRICT	FY2002-2003	DESTROY
035296	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	IRVINE RANCH WATER DISTRICT	FY2003-2004	DESTROY
900001041	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRVINE RANCH WATER DISTRICT	FY2004-2005	DESTROY
900002999	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRVINE RANCH WATER DISTRICT	FY2005-2006	DESTROY
900004915	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	IRVINE RANCH WATER DISTRICT	FY2006-2007	DESTROY
033142	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	J CLARK INC	FY2002-2003	DESTROY
035297	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	J CLARK INC	FY2003-2004	DESTROY
900003000	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	J CLARK INC	FY2005-2006	DESTROY
900004022	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JAMEY CLARK, INC.	FY2005-2006	DESTROY
900004918	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JAMEY CLARK, INC.	FY2006-2007	DESTROY
033143	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JOBS AVAILABLE	FY2002-2003	DESTROY
035298	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JOBS AVAILABLE	FY2003-2004	DESTROY
900001058	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOBS AVAILABLE	FY2004-2005	DESTROY
900003001	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOBS AVAILABLE	FY2005-2006	DESTROY
900004919	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOBS AVAILABLE	FY2006-2007	DESTROY
033144	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JOE A GONSALVES & SON	FY2002-2003	DESTROY
035299	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JOE A GONSALVES & SON	FY2003-2004	DESTROY

7/22/2014

Page: 30 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900001059	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOE A GONSALVES & SON	FY2004-2005	DESTROY
900003002	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOE A GONSALVES & SON	FY2005-2006	DESTROY
900004920	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOE A. GONSALVES & SON	FY2006-2007	DESTROY
900001524	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOHNS, PEGGY	FY2004-2005	DESTROY
900003003	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOHNS, PEGGY	FY2005-2006	DESTROY
900004921	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JOHNS, PEGGY	FY2006-2007	DESTROY
035502	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JONES, VERN	FY2003-2004	DESTROY
900001062	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JONES, VERN	FY2004-2005	DESTROY
900003004	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JONES, VERN	FY2005-2006	DESTROY
900004922	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JONES, VERN	FY2006-2007	DESTROY
900004923	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JORGE, E.A. CONTROLLER PETTY CASH	FY2006-2007	DESTROY
033146	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JORGE, EA CONTROLLER PETTY CASH	FY2002-2003	DESTROY
035301	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JORGE, EA CONTROLLER PETTY CASH	FY2003-2004	DESTROY
900001060	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JORGE, EA CONTROLLER PETTY CASH	FY2004-2005	DESTROY
900003005	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JORGE, EA CONTROLLER PETTY CASH	FY2005-2006	DESTROY
033147	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JORGE, ESMYRNA	FY2002-2003	DESTROY
035302	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	JORGE, ESMYRNA	FY2003-2004	DESTROY
900001061	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JORGE, ESMYRNA	FY2004-2005	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900003006	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JORGE, ESMYRNA	FY2005-2006	DESTROY
900004924	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	JORGE, ESMYRNA	FY2006-2007	DESTROY
035557	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	KACZYNSKI, STEVE	FY2003-2004	DESTROY
900001066	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KACZYNSKI, STEVE	FY2004-2005	DESTROY
900003007	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KACZYNSKI, STEVE	FY2005-2006	DESTROY
900004925	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KACZYNSKI, STEVE	FY2006-2007	DESTROY
900005570	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KEY EQUIPMENT FINANCE, INC	FY2006-2007	DESTROY
033148	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	KINKOS	FY2002-2003	DESTROY
035303	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	KINKOS	FY2003-2004	DESTROY
900001063	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KINKOS	FY2004-2005	DESTROY
033149	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	KNIGHT, ANGIE	FY2002-2003	DESTROY
035304	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	KNIGHT, ANGIE	FY2003-2004	DESTROY
900001064	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KNIGHT, ANGIE	FY2004-2005	DESTROY
900003010	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KNIGHT, ANGIE	FY2005-2006	DESTROY
900004926	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KNIGHT, ANGIE	FY2006-2007	DESTROY
900001333	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KONICA MINOLTA	FY2004-2005	DESTROY
900003012	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KONICA MINOLTA	FY2005-2006	DESTROY
900004941	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KONICA MINOLTA BUSINESS SOLUTIONS - PA	FY2006-2007	DESTROY

7/22/2014

Page: 32 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk
 Destroy Date From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900004927	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	KONICA MINOLTA BUSINESS SOLUTIONS - USA - CA	FY2006-2007	DESTROY
033153	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	KUSTOM SIGNALS	FY2002-2003	DESTROY
035305	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	KUSTOM SIGNALS	FY2003-2004	DESTROY
900003270	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAFCO	FY2004-2005	DESTROY
900003271	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAFCO	FY2005-2006	DESTROY
900001677	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LANCE SOLL & LUNGWARD LLP	FY2004-2005	DESTROY
900003011	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LANCE, SOLL & LUNGWARD, LLP	FY2005-2006	DESTROY
900004929	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LANCE, SOLL & LUNGWARD, LLP	FY2006-2007	DESTROY
033156	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LAPES ATHLETIC TEAM SALES	FY2002-2003	DESTROY
035309	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LAPES ATHLETIC TEAM SALES	FY2003-2004	DESTROY
900001070	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAPES ATHLETIC TEAM SALES	FY2004-2005	DESTROY
900003013	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAPES ATHLETIC TEAM SALES	FY2005-2006	DESTROY
900004930	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAPES ATHLETIC TEAM SALES	FY2006-2007	DESTROY
900002177	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAUTENSCHLEGER, JOEL	FY2004-2005	DESTROY
900003014	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAUTENSCHLEGER, JOEL	FY2005-2006	DESTROY
900004931	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LAUTENSCHLEGER, JOEL	FY2006-2007	DESTROY
900001695	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LDI MECHANICAL	FY2004-2005	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900003015	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LDI MECHANICAL	FY2005-2006	DESTROY
033158	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LEAGUE OF CALIFORNIA CITIES	FY2002-2003	DESTROY
035310	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LEAGUE OF CALIFORNIA CITIES	FY2003-2004	DESTROY
900001071	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LEAGUE OF CALIFORNIA CITIES	FY2004-2005	DESTROY
900003016	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LEAGUE OF CALIFORNIA CITIES	FY2005-2006	DESTROY
900004933	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LEAGUE OF CALIFORNIA CITIES	FY2006-2007	DESTROY
033159	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LETTERS AND LOGOS	FY2002-2003	DESTROY
035311	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LETTERS AND LOGOS	FY2003-2004	DESTROY
900001072	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LETTERS AND LOGOS	FY2004-2005	DESTROY
034069	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LEXISNEXIS	FY2002-2003	DESTROY
035312	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LEXISNEXIS	FY2003-2004	DESTROY
900001073	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LEXISNEXIS	FY2004-2005	DESTROY
900003017	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LEXISNEXIS	FY2005-2006	DESTROY
900004934	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LEXISNEXIS	FY2006-2007	DESTROY
033160	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LINK 2 LIFE	FY2002-2003	DESTROY
035313	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LINK 2 LIFE	FY2003-2004	DESTROY
900003272	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LINSCOTT LAW & GREENSPAN	FY2004-2005	DESTROY
033161	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LINSCOTT LAW & GREENSPAN ENGIN	FY2002-2003	DESTROY

7/22/2014

Page: 34 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
033162	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LORICK ASSOCIATES	FY2002-2003	DESTROY
035315	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	LORICK ASSOCIATES	FY2003-2004	DESTROY
900001075	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LORICK ASSOCIATES	FY2004-2005	DESTROY
900003018	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LORICK ASSOCIATES	FY2005-2006	DESTROY
900004935	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LORICK ASSOCIATES	FY2006-2007	DESTROY
900003274	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LUCY MONGAN	FY2004-2005	DESTROY
900003275	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	LUCY MONGAN	FY2005-2006	DESTROY
900004213	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	M2 DESIGN GROUP	FY2005-2006	DESTROY
900004937	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	M2 DESIGN GROUP	FY2006-2007	DESTROY
035316	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MARTIN LOCK & SAFE	FY2003-2004	DESTROY
900001113	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MARTIN LOCK & SAFE	FY2004-2005	DESTROY
900003019	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MARTIN LOCK & SAFE	FY2005-2006	DESTROY
900004938	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MARTIN LOCK & SAFE CO.	FY2006-2007	DESTROY
900001452	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MC GEE, JACK	FY2004-2005	DESTROY
900001750	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MCI	FY2004-2005	DESTROY
035507	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MCKINLEY EQUIPMENT CORPORATION	FY2003-2004	DESTROY
900001120	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MCKINLEY EQUIPMENT CORPORATION	FY2004-2005	DESTROY
900003022	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MCKINLEY EQUIPMENT CORPORATION	FY2005-2006	DESTROY

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004936	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MCKINLEY EQUIPMENT CORPORATION	FY2006-2007	DESTROY
033165	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MEDRANO, CHRIS	FY2002-2003	DESTROY
033166	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MEEHAN, DAN	FY2002-2003	DESTROY
035317	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MEEHAN, DAN	FY2003-2004	DESTROY
900001114	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MEEHAN, DAN	FY2004-2005	DESTROY
900003023	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MEEHAN, DAN	FY2005-2006	DESTROY
900004939	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MEEHAN, DAN	FY2006-2007	DESTROY
033167	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MERRIT, SHANNON	FY2002-2003	DESTROY
035319	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MERRIT, SHANNON	FY2003-2004	DESTROY
900001115	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MERRIT, SHANNON	FY2004-2005	DESTROY
900003024	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MERRIT, SHANNON	FY2005-2006	DESTROY
900004940	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MERRIT, SHANNON	FY2006-2007	DESTROY
033168	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MICRON LEASING	FY2002-2003	DESTROY
900001453	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MINOLTA BUSINESS SOLUTIONS	FY2004-2005	DESTROY
900003025	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MINOLTA BUSINESS SOLUTIONS	FY2005-2006	DESTROY
9000000113	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MITSUBISHI ELECTRIC	FY2003-2004	DESTROY
900001121	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MITSUBISHI ELECTRIC	FY2004-2005	DESTROY
900003026	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MITSUBISHI ELECTRIC	FY2005-2006	DESTROY

7/22/2014

Page: 36 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004942	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MITSUBISHI ELECTRIC	FY2006-2007	DESTROY
033169	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MOBILE MINI INC	FY2002-2003	DESTROY
035320	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MOBILE MINI INC	FY2003-2004	DESTROY
900001116	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOBILE MINI INC	FY2004-2005	DESTROY
900003027	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOBILE MINI INC	FY2005-2006	DESTROY
900004943	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOBILE MINI, INC.	FY2006-2007	DESTROY
035321	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MONACH, KIM	FY2003-2004	DESTROY
900001117	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MONACH, KIM	FY2004-2005	DESTROY
900003028	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MONACH, KIM	FY2005-2006	DESTROY
900004944	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MONACH, KIM	FY2006-2007	DESTROY
900006639	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MONACH, KIMBERLYN	FY2006-2007	DESTROY
900004945	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MONGAN, LUCY	FY2006-2007	DESTROY
033171	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2002-2003	DESTROY
035322	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2003-2004	DESTROY
900000435	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2003-2004	DESTROY
900001118	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2004-2005 VOL 1	DESTROY
900009040	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2004-2005 VOL 2	DESTROY
900004524	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2005-2006	DESTROY

Laguna Hills City Clerk
 Destroy Date From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900003029	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2005-2006	DESTROY
900004947	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2006-2007 (VOL 1)	DESTROY
900006440	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MOULTON NIGUEL WATER UTIL	FY2006-2007 (VOL 2)	DESTROY
035497	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	MYERS, JAMES	FY2003-2004	DESTROY
900001119	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MYERS, JAMES	FY2004-2005	DESTROY
900003030	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MYERS, JAMES	FY2005-2006	DESTROY
900004054	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MYERS, JOHN	FY2005-2006	DESTROY
900004949	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	MYERS, JOHN	FY2006-2007	DESTROY
033172	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	NATIONAL CONSTRUCTION RENTALS	FY2002-2003	DESTROY
035323	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	NATIONAL CONSTRUCTION RENTALS	FY2003-2004	DESTROY
033174	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	OC CITY MANAGERS ASSOC OCCMA	FY2002-2003	DESTROY
035324	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	OC CITY MANAGERS ASSOC OCCMA	FY2003-2004	DESTROY
900001123	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OC CITY MANAGERS ASSOC OCCMA	FY2004-2005	DESTROY
900003031	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OC CITY MANAGERS ASSOC OCCMA	FY2005-2006	DESTROY
033175	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	OC DIV LEAGUE OF CA CITIES	FY2002-2003	DESTROY
035325	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	OC DIV LEAGUE OF CA CITIES	FY2003-2004	DESTROY
900001124	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OC DIV LEAGUE OF CA CITIES	FY2004-2005	DESTROY
900003032	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OC DIV LEAGUE OF CA CITIES	FY2005-2006	DESTROY

7/22/2014

Page: 38 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900000114	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	OCB REPROGRAPHICS	FY2003-2004	DESTROY
900004950	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OCB REPROGRAPHICS	FY2006-2007	DESTROY
035326	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	OFFICE SOLUTIONS	FY2003-2004	DESTROY
900001125	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OFFICE SOLUTIONS	FY2004-2005	DESTROY
900003034	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OFFICE SOLUTIONS	FY2005-2006	DESTROY
900004951	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OFFICE SOLUTIONS	FY2006-2007	DESTROY
900006519	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	OFFICE SOLUTIONS (VOL 2)	FY2006-2007	DESTROY
900004952	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE CO CITY MANAGERS ASSN OCCMA	FY2006-2007	DESTROY
900004953	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE CO DIV LEAGUE OF CA CITIES	FY2006-2007	DESTROY
033179	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER ADVERTISE	FY2002-2003	DESTROY
035328	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER ADVERTISE	FY2003-2004	DESTROY
900001127	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER ADVERTISE	FY2004-2005	DESTROY
900003036	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER ADVERTISE	FY2005-2006	DESTROY
900004955	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER ADVERTISE	FY2006-2007	DESTROY
033180	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER SUBSCRIPT	FY2002-2003	DESTROY
035329	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER SUBSCRIPT	FY2003-2004	DESTROY
900001128	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER SUBSCRIPT	FY2004-2005	DESTROY
900003037	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER SUBSCRIPT	FY2005-2006	DESTROY

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004956	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE COUNTY REGISTER SUBSCRIPT	FY2006-2007	DESTROY
033181	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORANGE INK	FY2002-2003	DESTROY
035330	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORANGE INK	FY2003-2004	DESTROY
900001129	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORANGE INK	FY2004-2005	DESTROY
033182	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORIENTAL TRADING COMPANY	FY2002-2003	DESTROY
035331	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORIENTAL TRADING COMPANY	FY2003-2004	DESTROY
900001130	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORIENTAL TRADING COMPANY	FY2004-2005	DESTROY
900003038	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORIENTAL TRADING COMPANY	FY2005-2006	DESTROY
034070	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORKIN PEST CONTROL	FY2002-2003	DESTROY
035332	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ORKIN PEST CONTROL	FY2003-2004	DESTROY
900001131	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORKIN PEST CONTROL	FY2004-2005	DESTROY
900003039	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORKIN PEST CONTROL	FY2005-2006	DESTROY
900004959	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ORKIN PEST CONTROL	FY2006-2007	DESTROY
035467	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PACIFIC BELL	FY2003-2004	DESTROY
033187	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PACIFIC PARTY RENTAL	FY2002-2003	DESTROY
035335	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PACIFIC PARTY RENTAL	FY2003-2004	DESTROY
900001152	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PACIFIC PARTY RENTAL	FY2004-2005	DESTROY
900003041	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PACIFIC PARTY RENTAL	FY2005-2006	DESTROY

7/22/2014

Page: 40 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004961	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PACIFIC PARTY RENTAL	FY2006-2007	DESTROY
033188	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PACIFIC SCHOOL OF BALLET	FY2002-2003	DESTROY
035336	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PACIFIC SCHOOL OF BALLET	FY2003-2004	DESTROY
900001153	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PACIFIC SCHOOL OF BALLET	FY2004-2005	DESTROY
033189	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PACIFIC WATER PRODUCTS	FY2002-2003	DESTROY
035337	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PACIFIC WATER PRODUCTS	FY2003-2004	DESTROY
900001272	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PAPER RECYCLING SPECIALISTS	FY2004-2005	DESTROY
900003043	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PAPER RECYCLING SPECIALISTS	FY2005-2006	DESTROY
900004962	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PAPER RECYCLING SPECIALISTS	FY2006-2007	DESTROY
900006640	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PASSOW, PAMELA	FY2006-2007	DESTROY
033195	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PHOENIX DIRECT MAIL	FY2002-2003	DESTROY
035338	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PHOENIX DIRECT MAIL	FY2003-2004	DESTROY
900001154	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PHOENIX DIRECT MAIL	FY2004-2005	DESTROY
033196	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PITNEY BOWES	FY2002-2003	DESTROY
035339	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PITNEY BOWES	FY2003-2004	DESTROY
900001155	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PITNEY BOWES	FY2004-2005	DESTROY
900003046	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PITNEY BOWES	FY2005-2006	DESTROY
900004965	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PLANNING DIRECTORS ASSN OF OC	FY2006-2007	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
033197	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PLANNING DIRECTORS ASSOC OF OC	FY2002-2003	DESTROY
035340	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PLANNING DIRECTORS ASSOC OF OC	FY2003-2004	DESTROY
900001156	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PLANNING DIRECTORS ASSOC OF OC	FY2004-2005	DESTROY
900003047	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PLANNING DIRECTORS ASSOC OF OC	FY2005-2006	DESTROY
900001451	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	POWER CHEVROLET IRVINE	FY2004-2005	DESTROY
033199	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PRINTING SYSTEMS	FY2002-2003	DESTROY
035341	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PRINTING SYSTEMS	FY2003-2004	DESTROY
900001157	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PRINTING SYSTEMS	FY2004-2005	DESTROY
900003049	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PRINTING SYSTEMS	FY2005-2006	DESTROY
900004966	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PRINTING SYSTEMS, INC.	FY2006-2007	DESTROY
033200	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PRO SYSTEMS	FY2002-2003	DESTROY
033201	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PYRO SPECTACULARS	FY2002-2003	DESTROY
035343	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	PYRO SPECTACULARS	FY2003-2004	DESTROY
900001159	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	PYRO SPECTACULARS	FY2004-2005	DESTROY
033202	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	QUEST DIAGNOSTICS	FY2002-2003	DESTROY
035344	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	QUEST DIAGNOSTICS	FY2003-2004	DESTROY
900001160	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	QUEST DIAGNOSTICS	FY2004-2005	DESTROY
900003050	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	QUEST DIAGNOSTICS	FY2005-2006	DESTROY

7/22/2014

Page: 42 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004969	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	QUEST DIAGNOSTICS	FY2006-2007	DESTROY
033203	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	QUICK CRETE PRODUCTS	FY2002-2003	DESTROY
900003051	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	QUICK CRETE PRODUCTS	FY2005-2006	DESTROY
033204	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	QUIKSILVER COURIER	FY2002-2003	DESTROY
035346	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	QUIKSILVER COURIER	FY2003-2004	DESTROY
900001162	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	QUIKSILVER COURIER	FY2004-2005	DESTROY
900003052	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	QUIKSILVER COURIER	FY2005-2006	DESTROY
900004970	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	QUIKSILVER COURIER	FY2006-2007	DESTROY
035348	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	R E SMITH ENGINEERING	FY2003-2004	DESTROY
033207	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	R F DICKSON	FY2002-2003	DESTROY
035349	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	R F DICKSON	FY2003-2004	DESTROY
900001165	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	R F DICKSON	FY2004-2005	DESTROY
900003053	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	R F DICKSON	FY2005-2006	DESTROY
900004971	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	R.F. DICKSON CO. INC.	FY2006-2007	DESTROY
033205	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	RALPHS GROCERY STORE	FY2002-2003	DESTROY
035347	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	RALPHS GROCERY STORE	FY2003-2004	DESTROY
900001163	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RALPHS GROCERY STORE	FY2004-2005	DESTROY
900003055	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RALPHS GROCERY STORE	FY2005-2006	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004972	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RALPHS GROCERY STORE	FY2006-2007	DESTROY
900004625	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RAM AIR ENGINEERING, INC.	FY2005-2006	DESTROY
900004973	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RAM AIR ENGINEERING, INC.	FY2006-2007	DESTROY
900001676	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RANCHO NIGUEL PARTNERS LP	FY2004-2005	DESTROY
900003056	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RANCHO NIGUEL PARTNERS LP	FY2005-2006	DESTROY
033208	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	REDLINE GRAPHICS	FY2002-2003	DESTROY
033209	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SERVICES PROGM	FY2002-2003	DESTROY
035351	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SERVICES PROGM	FY2003-2004	DESTROY
900001166	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SERVICES PROGM	FY2004-2005	DESTROY
900003057	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SERVICES PROGM	FY2005-2006	DESTROY
900004975	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SERVICES PROGRAM	FY2006-2007	DESTROY
035506	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL DEP	FY2003-2004	DESTROY
900001270	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL DEP	FY2004-2005	DESTROY
900003058	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL DEP	FY2005-2006	DESTROY
900004976	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL DEP	FY2006-2007	DESTROY
035505	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL FEE	FY2003-2004	DESTROY
900001172	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL FEE	FY2004-2005	DESTROY
900003059	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL FEE	FY2005-2006	DESTROY

7/22/2014

Page: 44 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004977	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL FEE	FY2006-2007	DESTROY
035352	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	RENTOKIL	FY2003-2004	DESTROY
900000344	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	REYNOLDS, DAVID	FY2003-2004	DESTROY
900001173	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REYNOLDS, DAVID	FY2004-2005	DESTROY
900003060	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REYNOLDS, DAVID	FY2005-2006	DESTROY
900006637	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	REYNOLDS, DAVID	FY2006-2007	DESTROY
035333	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ROBERT OROS CONSULTING	FY2003-2004	DESTROY
900001169	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ROBERT OROS CONSULTING	FY2004-2005	DESTROY
900003062	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ROBERT OROS CONSULTING	FY2005-2006	DESTROY
900004980	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ROBERT OROS CONSULTING	FY2006-2007	DESTROY
035354	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ROCKIT SCIENTISTS	FY2003-2004	DESTROY
033212	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ROSENFELD, KEN	FY2002-2003	DESTROY
035355	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	ROSENFELD, KEN	FY2003-2004	DESTROY
900001171	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ROSENFELD, KEN	FY2004-2005	DESTROY
900003063	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ROSENFELD, KEN	FY2005-2006	DESTROY
900004981	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ROSENFELD, KEN	FY2006-2007	DESTROY
900005589	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	RPW SERVICES, INC	FY2006-2007	DESTROY
033213	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK FAMILY & URGENT CARE	FY2002-2003	DESTROY

7/22/2014

Page: 45 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
035356	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK FAMILY & URGENT CARE	FY2003-2004	DESTROY
900001189	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK FAMILY & URGENT CARE	FY2004-2005	DESTROY
900003064	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK FAMILY & URGENT CARE	FY2005-2006	DESTROY
900004982	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK FAMILY & URGENT CARE	FY2006-2007	DESTROY
033214	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK MEMORIAL HOSPITAL	FY2002-2003	DESTROY
035357	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK MEMORIAL HOSPITAL	FY2003-2004	DESTROY
900001190	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK MEMORIAL HOSPITAL	FY2004-2005	DESTROY
900003065	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK MEMORIAL HOSPITAL	FY2005-2006	DESTROY
900004983	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK MEMORIAL HOSPITAL	FY2006-2007	DESTROY
033215	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK VALLEY UNIFIED SD	FY2002-2003	DESTROY
035358	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK VALLEY UNIFIED SD	FY2003-2004	DESTROY
900003066	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK VALLEY UNIFIED SD	FY2005-2006	DESTROY
900004984	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK VALLEY UNIFIED SD	FY2006-2007	DESTROY
900000115	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SALISBURY, ELENA	FY2003-2004	DESTROY
900001228	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SALISBURY, ELENA	FY2004-2005	DESTROY
900003067	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SALISBURY, ELENA	FY2005-2006	DESTROY
900004985	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SALISBURY, ELENA	FY2006-2007	DESTROY
900001192	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN DIEGO GAS & ELEC UTILITIES	FY2004-2005	DESTROY

7/22/2014

Page: 46 of 57

9/9/2014 ITEM NO. 3.4

Laguna Hills City Clerk
 Destroy Data From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900003068	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN DIEGO GAS & ELEC UTILITIES	FY2005-2006	DESTROY
900001199	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN DIEGO GAS AND ELECTRIC	FY2004-2005	DESTROY
900003069	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN DIEGO GAS AND ELECTRIC	FY2005-2006	DESTROY
900004986	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN DIEGO GAS AND ELECTRIC	FY2006-2007 (VOL 1)	DESTROY
033238	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SAN JOAQUIN HILLS TRANS CORRIDOR	FY2002-2003	DESTROY
035361	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SAN JOAQUIN HILLS TRANS CORRIDOR	FY2003-2004	DESTROY
900001200	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN JOAQUIN HILLS TRANS CORRIDOR	FY2004-2005	DESTROY
900003070	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN JOAQUIN HILLS TRANS CORRIDOR	FY2005-2006	DESTROY
900004987	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SAN JOAQUIN HILLS TRANS CORRIDOR	FY2006-2007	DESTROY
033374	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SANDERS, SARAH	FY2002-2003	DESTROY
035503	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SANDERS, SARAH	FY2003-2004	DESTROY
900003277	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SANTA MARGARITA FORD	FY2004-2005	DESTROY
900003278	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SANTA MARGARITA FORD	FY2005-2006	DESTROY
034103	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SBC	FY2002-2003	DESTROY
035373	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SBC	FY2003-2004	DESTROY
03537301	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SBC	FY2003-2004	DESTROY
900003071	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SBC	FY2005-2006	DESTROY
900004523	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SBC	FY2005-2006	DESTROY

Laguna Hills City Clerk
Destroy Data From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
033239	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SCHOOL SPECIALTY INC	FY2002-2003	DESTROY
035362	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SCHOOL SPECIALTY INC	FY2003-2004	DESTROY
900001201	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SCHOOL SPECIALTY INC	FY2004-2005	DESTROY
900003072	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SCHOOL SPECIALTY INC	FY2005-2006	DESTROY
900004990	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SCHOOL SPECIALTY, INC.	FY2006-2007	DESTROY
900004451	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SECURITY SOLUTIONS/SEC SOL, INC.	FY2005-2006	DESTROY
033241	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SHURGARD STORAGE	FY2002-2003	DESTROY
036363	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SHURGARD STORAGE	FY2003-2004	DESTROY
900001227	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SHURGARD STORAGE	FY2004-2005	DESTROY
900005681	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SIR SPEEDY	FY2006-2007	DESTROY
033242	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SKYHAWK ACADEMY	FY2002-2003	DESTROY
035364	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SKYHAWK ACADEMY	FY2003-2004	DESTROY
900001202	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SKYHAWK ACADEMY	FY2004-2005	DESTROY
900003073	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SKYHAWK ACADEMY	FY2005-2006	DESTROY
900004992	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SKYHAWK ACADEMY	FY2006-2007	DESTROY
033243	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SMART & FINAL	FY2002-2003	DESTROY
035365	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SMART & FINAL	FY2003-2004	DESTROY
900001203	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SMART & FINAL	FY2004-2005	DESTROY

7/22/2014

Page: 48 of 57

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900003074	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SMART & FINAL	FY2005-2006	DESTROY
900004993	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SMART & FINAL	FY2006-2007	DESTROY
033244	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SONGSTAD, ALLAN	FY2002-2003	DESTROY
900001204	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SONGSTAD, ALLAN	FY2004-2005	DESTROY
900003075	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SONGSTAD, ALLAN	FY2005-2006	DESTROY
900006642	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SONGSTAD, ALLAN	FY2006-2007	DESTROY
033373	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTH COAST WATER DISTRICT	FY2002-2003	DESTROY
035367	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTH COAST WATER DISTRICT	FY2003-2004	DESTROY
900001205	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTH COAST WATER DISTRICT	FY2004-2005	DESTROY
033245	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTH OC CHAMBERS OF COMMERCE	FY2002-2003	DESTROY
033246	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA CITY CLERKS ASSOC	FY2002-2003	DESTROY
035369	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA CITY CLERKS ASSOC	FY2003-2004	DESTROY
900001206	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA CITY CLERKS ASSOC	FY2004-2005	DESTROY
900003077	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA CITY CLERKS ASSOC	FY2005-2006	DESTROY
033247	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA MUNI ATHLETIC FED	FY2002-2003	DESTROY
035370	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA MUNI ATHLETIC FED	FY2003-2004	DESTROY
900001207	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA MUNI ATHLETIC FED	FY2004-2005	DESTROY
900003078	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CA MUNI ATHLETIC FED	FY2005-2006	DESTROY

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900000436	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CAL ED UTILITIES	FY2003-2004	DESTROY
03324802	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2002-2003	DESTROY
03324801	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2002-2003	DESTROY
033248	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2002-2003	DESTROY
035371	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2003-2004	DESTROY
03537101	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2003-2004	DESTROY
900003079	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2005-2006 VOL 1	DESTROY
900004522	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2005-2006 VOL 2	DESTROY
900010732	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2005-2006 VOL. 3	DESTROY
900004996	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2006-2007 (VOL 1)	DESTROY
900005956	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2006-2007 (VOL 2)	DESTROY
900006515	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2006-2007 (VOL 3)	DESTROY
033249	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SPECTRUM CARE LANDSCAPE	FY2002-2003	DESTROY
035374	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SPECTRUM CARE LANDSCAPE	FY2003-2004	DESTROY
900003081	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SPECTRUM CARE LANDSCAPE	FY2005-2006	DESTROY
900004998	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SPECTRUM CARE LANDSCAPE	FY2006-2007	DESTROY
900003282	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SPLENDID EVENTS	FY2004-2005	DESTROY
900010733	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ST PAUL TRAVELERS	FY2005-2006	DESTROY

7/22/2014

Page: 50 of 57

Laguna Hills City Clerk

Destroy Date From 9/10/2014 To 9/10/2014

Orig. Dept:

ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900004999	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	ST PAUL TRAVELERS	FY2006-2007	DESTROY
033250	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	STADUM, CAROL	FY2002-2003	DESTROY
035375	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	STADUM, CAROL	FY2003-2004	DESTROY
900001219	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STADUM, CAROL	FY2004-2005	DESTROY
900003082	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STADUM, CAROL	FY2005-2006	DESTROY
900005000	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STADUM, CAROL	FY2006-2007	DESTROY
900003083	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STANDARD TEL	FY2005-2006	DESTROY
900005001	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STANDARD TEL	FY2006-2007	DESTROY
900000116	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	STAPLETON, VIVIAN	FY2003-2004	DESTROY
900001229	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STAPLETON, VIVIAN	FY2004-2005	DESTROY
900003084	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STAPLETON, VIVIAN	FY2005-2006	DESTROY
900005002	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STAPLETON, VIVIAN	FY2006-2007	DESTROY
033253	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	STATE DEPARTMENT OF JUSTICE	FY2002-2003	DESTROY
035377	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	STATE DEPARTMENT OF JUSTICE	FY2003-2004	DESTROY
900001221	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STATE DEPARTMENT OF JUSTICE	FY2004-2005	DESTROY
900003085	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STATE DEPARTMENT OF JUSTICE	FY2005-2006	DESTROY
900005003	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STATE DEPARTMENT OF JUSTICE	FY2006-2007	DESTROY
900003086	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STONE IMAGERY	FY2005-2006	DESTROY

Laguna Hills City Clerk

Destroy Data From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900005004	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	STONE IMAGERY	FY2006-2007	DESTROY
033254	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SWAN POOLS	FY2002-2003	DESTROY
035380	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SWAN POOLS	FY2003-2004	DESTROY
900001223	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SWAN POOLS	FY2004-2005	DESTROY
900003088	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SWAN POOLS	FY2005-2006	DESTROY
900005006	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SWAN POOLS	FY2006-2007	DESTROY
034018	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SYSTEMS INTERNATIONAL	FY2002-2003	DESTROY
035379	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	SYSTEMS INTERNATIONAL	FY2003-2004	DESTROY
900003090	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SYSTEMS INTERNATIONAL	FY2005-2006	DESTROY
900005007	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	SYSTEMS INTERNATIONAL, INC.	FY2006-2007	DESTROY
033255	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TAB PRODUCTS	FY2002-2003	DESTROY
035381	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TAB PRODUCTS	FY2003-2004	DESTROY
900001235	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TAB PRODUCTS	FY2004-2005	DESTROY
900003091	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TAB PRODUCTS	FY2005-2006	DESTROY
900005009	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TAB PRODUCTS CO.	FY2006-2007	DESTROY
033256	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TARGET	FY2002-2003	DESTROY
035382	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TARGET	FY2003-2004	DESTROY
900001236	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TARGET	FY2004-2005	DESTROY

7/22/2014

Page: 52 of 57

Laguna Hills City Clerk
 Destroy Date From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900003092	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TARGET	FY2005-2006	DESTROY
900005010	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TARGET	FY2006-2007	DESTROY
033257	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TAUBENPOST INC	FY2002-2003	DESTROY
033258	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TAYLOR DUNN	FY2002-2003	DESTROY
035384	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TAYLOR DUNN	FY2003-2004	DESTROY
900002182	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THE BANK OF NEW YORK TRUST COMPANY	FY2004-2005	DESTROY
900003093	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THE BANK OF NEW YORK TRUST COMPANY	FY2005-2006	DESTROY
033297	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	THE GAS COMPANY - UTILITIES	FY2002-2003	DESTROY
900003094	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THE GUNLOCKE COMPANY	FY2005-2006	DESTROY
035385	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	THE RITZ	FY2003-2004	DESTROY
900001238	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THE RITZ	FY2004-2005	DESTROY
900003095	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THE RITZ	FY2005-2006	DESTROY
033306	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	THE RITZ COMPANIES	FY2002-2003	DESTROY
900005011	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THE RITZ COMPANIES	FY2006-2007	DESTROY
033261	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	THOMPSON PUBLISHING GROUP	FY2002-2003	DESTROY
035386	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	THOMPSON PUBLISHING GROUP	FY2003-2004	DESTROY
900001239	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THOMPSON PUBLISHING GROUP	FY2004-2005	DESTROY
900003096	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THOMPSON PUBLISHING GROUP	FY2005-2006	DESTROY

Laguna Hills City Clerk
 Destroy Data From 9/10/2014 To 9/10/2014
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900005013	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THOMPSON PUBLISHING GROUP	FY2006-2007	DESTROY
900004053	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THOMPSON, BRENDA	FY2005-2006	DESTROY
900005012	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	THOMPSON, BRENDA	FY2006-2007	DESTROY
900003284	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TOMARK SPORTS INC	FY2004-2005	DESTROY
900003286	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TOMARK SPORTS, INC.	FY2005-2006	DESTROY
900005014	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TOMARK SPORTS, INC.	FY2006-2007	DESTROY
033262	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TOYOTA FINANCIAL SERVICES	FY2002-2003	DESTROY
035499	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	TRAUMA INTERVENTION PROGRAM	FY2003-2004	DESTROY
900001251	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TRAUMA INTERVENTION PROGRAM	FY2004-2005	DESTROY
900003097	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TRAUMA INTERVENTION PROGRAM	FY2005-2006	DESTROY
900005015	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TRAUMA INTERVENTION PROGRAM	FY2006-2007	DESTROY
900004212	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	TURF STAR, INC	FY2005-2006	DESTROY
900005017	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	U.S. POSTAL SERVICE	FY2006-2007	DESTROY
900006670	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	US BANK	FY2006-2007	DESTROY
033263	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	US POSTAL SERVICE	FY2002-2003	DESTROY
035390	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	US POSTAL SERVICE	FY2003-2004	DESTROY
900001241	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	US POSTAL SERVICE	FY2004-2005	DESTROY
900003098	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	US POSTAL SERVICE	FY2005-2006	DESTROY

Laguna Hills City Clerk

Destroy Data From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
033267	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	VERIZON WIRELESS	FY2002-2003	DESTROY
900000434	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	VERIZON WIRELESS	FY2003-2004	DESTROY
035392	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	VERIZON WIRELESS	FY2003-2004	DESTROY
900001242	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	VERIZON WIRELESS	FY2004-2005	DESTROY
900003099	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	VERIZON WIRELESS	FY2005-2006	DESTROY
900005018	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	VERIZON WIRELESS	FY2006-2007	DESTROY
900006764	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	VILLA FORD	FY2006-2007	DESTROY
031096	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	VIP MOTORCYCLES	FY2001-2002	DESTROY
033268	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	VIP MOTORCYCLES	FY2002-2003	DESTROY
035393	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	VIP MOTORCYCLES	FY2003-2004	DESTROY
900001243	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	VIP MOTORCYCLES	FY2004-2005	DESTROY
900006157	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	VISUAL PERSPECTIVES INTERNET,INC	FY2006-2007	DESTROY
033266	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	VLSYSTEMS INC	FY2002-2003	DESTROY
900003694	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WAXIE SANITARY SUPPLY	FY2005-2006	DESTROY
033272	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WEST COAST ARBORISTS	FY2002-2003	DESTROY
035394	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WEST COAST ARBORISTS	FY2003-2004	DESTROY
900001244	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WEST COAST ARBORISTS	FY2004-2005	DESTROY
900003101	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WEST COAST ARBORISTS	FY2005-2006	DESTROY

Laguna Hills City Clerk

Destroy Data From 9/10/2014 To 9/10/2014

Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dept	First Line	Second Line	Third Line	Current Location
900005020	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WEST COAST ARBORISTS, INC.	FY2006-2007	DESTROY
033273	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WEST PUBLISHING COMPANY	FY2002-2003	DESTROY
035395	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WEST PUBLISHING COMPANY	FY2003-2004	DESTROY
900001245	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WEST PUBLISHING COMPANY	FY2004-2005	DESTROY
900003102	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WEST PUBLISHING COMPANY	FY2005-2006	DESTROY
900005021	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WEST PUBLISHING COMPANY	FY2006-2007	DESTROY
033274	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WESTERN FARM SERVICE	FY2002-2003	DESTROY
035396	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WESTERN FARM SERVICE	FY2003-2004	DESTROY
900001246	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WESTERN FARM SERVICE	FY2004-2005	DESTROY
900003103	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WESTERN FARM SERVICE	FY2005-2006	DESTROY
900005022	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WESTERN FARM SERVICE	FY2006-2007	DESTROY
033275	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WHITE, DON	FY2002-2003	DESTROY
035397	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	WHITE, DON	FY2003-2004	DESTROY
900001247	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WHITE, DON	FY2004-2005	DESTROY
900003104	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WHITE, DON	FY2005-2006	DESTROY
900005023	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	WHITE, DON	FY2006-2007	DESTROY
031108	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	XEROX	FY2001-2002	DESTROY
033278	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	XEROX	FY2002-2003	DESTROY

7/22/2014

Page: 56 of 57

Laguna Hills City Clerk
Destroy Date From 9/10/2014 To 9/10/2014
Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
035399	0300-15	9/10/2014	ADM	ACCOUNTS PAYABLE - VENDORS	XEROX	FY2003-2004	DESTROY
900001250	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	XEROX	FY2004-2005	DESTROY
900003107	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	XEROX	FY2005-2006	DESTROY
900005026	0300-15	9/10/2014	FIN	ACCOUNTS PAYABLE - VENDORS	XEROX CORPORATION	FY2006-2007	DESTROY

Record Count: 1,011



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER**

ISSUE: PROGRESS PAYMENT NO. 8 FOR LA PAZ OPEN SPACE PROJECT, CIP NO. 615A

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS PAYMENT NO. 8, IN THE NET AMOUNT OF \$1,140.00, TO ENVIRONMENTAL CONSTRUCTION, INC., FOR LA PAZ OPEN SPACE IMPROVEMENTS, CIP NO. 615A.

SUMMARY:

Work on the La Paz Open Space Improvements, CIP No. 615A, began on November 18, 2013, and is being performed by Environmental Construction, Inc. Construction of the site was substantially completed in May 2014 and the project was placed into the one-year maintenance period. Work performed in July included the monthly maintenance of the site as a part of the one year maintenance period. The contractor has submitted the eighth progress payment request for approval.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A five-percent (5%) retention is withheld from each payment to assure final performance of the work. The contractor for the project, Environmental Construction, Inc., has submitted the eighth progress payment for the subject project as follows:

Progress Payment No. 8
CIP No. 615A
Page 2
September 9, 2014

ITEM #	DESCRIPTION	QUANTITY	UNIT	\$	AMOUNT
44	1 Year Maintenance Period	0.08	LS	\$ 15,000.00	\$ 1,200.00
Total To Date				\$1,096,508.28	
Less Prior Billing				<u>\$1,095,308.28</u>	
Total This Period				\$ 1,200.00	\$ 1,200.00
Less 5% Retention					<u>\$ (60.00)</u>
Due					\$ 1,140.00

FISCAL IMPACT:

The progress payment is within the Capital Improvement Program Budget for the La Paz Open Space Improvements, CIP No. 615A.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAVID CHANTARANGSU, AICP
DIRECTOR OF COMMUNITY DEVELOPMENT**

ISSUE: SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING AND ADOPTING ZONING TEXT AMENDMENT NO. 5-14-2865, A DEVELOPMENT CODE AMENDMENT REVISING SECTION 9-74.020 OF TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO INCLUDE A PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT AN ORDINANCE ENTITLED: "AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS."

SUMMARY:

On August 26, 2014, the City Council introduced the above referenced Ordinance for first reading. The Ordinance amends the Laguna Hills Municipal Code adding clarifying language to the definition of "outdoor storage" that allows operable passenger vehicles to be parked legally on the driveway of a detached single-family dwelling longer than 72 hours. The text of the Ordinance that was introduced for first reading at the August 26, 2014, City Council meeting is included as Attachment 1.

Adoption of the proposed Ordinance completes the second reading process required under State law for new Ordinances. The Ordinance will become effective on the 31st day after adoption (October 10, 2014).

BACKGROUND:

A copy of the staff report prepared for the first reading of the Ordinance at the City Council meeting on August 26, 2014, and all attachments, are included for reference as Attachment 2.

FISCAL IMPACT:

None

CEQA FINDINGS:

The proposed zoning text amendment involves minor, non-substantial changes to the City's development code consistent with the City's historical interpretation of the development code and its past code enforcement practices. Pursuant to Section 15061(b)(3) of the CEQA Guidelines (California Code of Regulations, Title 14, Chapter 3), the zoning text amendment is exempt from CEQA since CEQA applies only to projects that have the potential for causing a significant effect on the environment. Because the proposed zoning text amendment involves a minor, clarifying change to the definition of "outdoor storage" within the City's development code, providing for the parking of operable passenger vehicles on private driveways of existing developed residential properties for longer periods of time, it can be seen with certainty that this minor clarifying change would have no possibility of having a significant effect on the environment.

ATTACHMENTS:

- Attachment 1 - Ordinance introduced for first reading on August 26, 2014
- Attachment 2 - Agenda report packet from meeting on August 26, 2014

ZTA No. 5-14-2865
Attachment #1

Proposed Ordinance

ORDINANCE NO. 2014-

AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

WHEREAS, on January 28, 2014, the City Council directed the Community Development Department to modify certain existing provisions of the Laguna Hills Municipal Code for the purpose of eliminating and/or clarifying certain parking restrictions on residential properties, and;

WHEREAS, Section 9-74.020 of the Laguna Hills Municipal Code defines "Outdoor storage", and includes terms, definitions, and descriptions related to the parking of vehicles on private property that must be modified in order to implement the clarifying parking provisions desired by the City Council; and

WHEREAS, the proposed Zoning Text Amendment, which is intended to be clarifying in nature, includes standards that provide additional parking for passenger vehicles, require vehicles to be operable, lawfully parked on a driveway, to have current vehicle registration, and located on a property developed with a detached single-family residence; and

WHEREAS, the City properly noticed the public hearing concerning the adoption of this Ordinance pursuant to Government Code section 6061 and as required under Government Code section 65090; and

WHEREAS, the City Council of the City of Laguna Hills has considered information presented on the proposed Ordinance by City Staff, the public, and other interested parties at a Public Hearing held on August 26, 2014; and

THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. The City Council hereby adopts a Categorical Exemption for the proposed Zoning Text Amendment, which involves minor, non-substantial changes to the City's development code consistent with City's historical interpretation of the development code and its past code enforcement practices. Pursuant to Section

15061(b)(3) of the CEQA Guidelines (California Code of Regulations, Title 14, Chapter 3), the Zoning Text Amendment is exempt from CEQA since CEQA applies only to projects which have the potential for causing a significant effect on the environment. Because the proposed Zoning Text Amendment involves a minor, clarifying change to the definition of "Outdoor storage" within the City's development code providing for the parking of operable passenger vehicles on private driveways of existing developed residential properties for longer periods of time, it can be seen with certainty that this minor clarifying change would have no possibility of having a significant effect on the environment.

SECTION 2. That the required findings by the City for approval of the proposed Zone Change have been met and made as follows:

1. That the amendment or plan is consistent with the intent of the goals and policies of the General Plan as a whole, and is not inconsistent with any element thereof:

The proposed amendment provides allowances for additional off-street parking on properties developed with detached single-family residences which enhances the utility of properties in the City's single-family areas. These regulations support the General Plan's Estate Residential, Low Density Residential, and in some cases, Medium-Low Density Residential land uses which are the City's General Plan land use designations for single-family development. The City's predominate land use is moderate to low density single-family homes (Laguna Hills 2009 General Plan, LU-2) and the proposed Zoning Text Amendment reinforces the goals of the General Plan and policies of the Zoning Code which support the City's single-family development pattern.

2. That the amendment or plan is necessary to prescribe reasonable controls and standards for affected land uses to insure compatibility and integrity of those uses with other established uses:

The proposed Zoning Text Amendment reflects the City Council's authority to establish reasonable controls and standards over the City's regulations governing the use of private property in single-family areas of the City. Given the City's predominate single-family character, the proposed Zoning Text Amendment reinforces the City's single-family development pattern by providing additional property utility for the City's single-family areas.

3. That the amendment or plan is necessary to provide reasonable property development rights while protecting environmentally sensitive land uses and species:

The proposed Zoning Text Amendment reflects the City Council's authority to establish reasonable controls and standards over the City's

regulations concerning the use of private property in single-family areas of the City. The proposed Zoning Text Amendment does not alter development rights in areas that may contain environmentally sensitive land uses or species as identified by the City's General Plan.

4. That the plan or amendment is necessary to correct discrepancies in standards or policies within the plan area or land use category:

The proposed Zoning text Amendment establishes new standards and policies affecting the parking of passenger vehicles on properties developed with detached, single-family residences.

5. That the plan or amendment is necessary to protect the general health, safety, or general welfare of the community as a whole:

The proposed Zoning Text Amendment provides standards and requirements for the parking of passenger vehicles on properties developed with detached single-family residences which is the City's predominate land use. The standards provide specific requirements for the parking of vehicles in single-family zones which include requirements for location, vehicle operation, and functionality. These standards will protect the general health, safety, or general welfare of the community as a whole.

SECTION 3. Title 9 of the City of Laguna Hills Municipal Code (Zoning and Subdivisions), is hereby revised by amending and restating in its entirety paragraph 3 of Section 9-74.020 of Chapter 9-74 (Property Maintenance) pertaining to the definition of "Outdoor storage", which shall read as follows:

"3. The keeping, in an unenclosed area, of any: goods; material; merchandise; oversized vehicle, vehicle, as defined in Section 670 of the California Vehicle Code, whether motorized or nonmotorized; wrecked vehicle; unregistered vehicle(s); temporary tent, canopy or car (tent) cover; trailer; airplane, camper, shell, boat, or their composite parts; loose rubbish, garbage, junk, or their receptacles; tent; building or manufacturing materials on any lot area for a consecutive period of more than seventy-two (72) hours. An "unregistered vehicle" includes, but is not limited to, vehicles not having valid Department of Motor Vehicles (DMV) registration to legally operate on the street or highway. This section shall not apply to a passenger vehicle, as defined in Section 465 of the California Vehicle Code, which has current vehicle registration and is in operative condition lawfully parked on the driveway of an occupied single-family detached dwelling;"

SECTION 4. This Ordinance shall take effect on _____, 2014, the 31st day following the adoption of this Ordinance by the City Council.

SECTION 5. Upon the effective date of this Ordinance, the provisions hereof shall supersede any inconsistent or conflicting provisions of the Laguna Hills Municipal Code.

SECTION 6. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 7. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted at the duly designated posting places within the City and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this _____DAY OF _____, 2014.

ANDREW BLOUNT, MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing Ordinance No. 2014- was duly introduced and
placed upon its first reading at a Regular Meeting of the City Council on the 26th day of
August, 2014, and that thereafter, said Ordinance was duly adopted and passed at a
Regular Meeting of the City Council held on the 9th day of September, 2014, by the
following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

AFFIDAVIT OF POSTING
AND PUBLICATION

PEGGY J. JOHNS, being first duly sworn, deposes and says:

That she is the duly appointed and qualified City Clerk of the City of Laguna Hills;

That in compliance with State Laws of the State of California, ORDINANCE NO. 2014-, being:

AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

on the 19th day of September, 2014, was published in the Saddleback Valley News; and was, in compliance with City Resolution No. 2004-05-25-2, on the 10th day of September, 2014 caused to be posted in three places in the City of Laguna Hills, to wit:

Laguna Hills City Hall
Laguna Hills Community Center
Courtyard at La Paz Center

PEGGY J. JOHNS, CITY CLERK
Laguna Hills, California

The seal of the City of Laguna Hills is a circular emblem. It features a central illustration of a horse and rider in a field, with a fence and trees in the background. The words "CITY OF LAGUNA HILLS" are inscribed around the top inner edge of the seal, and "1991" is at the bottom. The seal is rendered in a light, faded gray.

ZTA No. 5-14-2865
Attachment #2

August 26th Agenda Report Packet



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 26, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAVID CHANTARANGSU
DIRECTOR OF COMMUNITY DEVELOPMENT**

ISSUE: ZONING TEXT AMENDMENT NO. 5-14-2865, A DEVELOPMENT CODE AMENDMENT REVISING SECTION 9-74.020 OF TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO INCLUDE A PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

RECOMMENDATION: THAT THE CITY COUNCIL: (1) CONDUCT A PUBLIC HEARING; AND (2) INTRODUCE FOR FIRST READING, READ BY TITLE ONLY, AND WAIVE FURTHER READING, AN ORDINANCE ENTITLED: "AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS."

SUMMARY:

At the City Council's meeting of January 28, 2014, staff was directed by the City Council to prepare a Zoning Text Amendment that modifies existing standards that could be interpreted to prohibit parking on single-family properties in excess of 72-hours. To accomplish the Council's direction, staff has prepared a Zoning Text Amendment that amends Section 9-74.020 of the Laguna Hills Municipal Code ("LHMC") modifying the definition of "outdoor storage." The revised definition would clarify that passenger vehicles parked in single-family areas would not be subject to the 72-hour parking provided they are in working condition, are registered, and are parked in a driveway. The modification is consistent with the City's existing administrative interpretation of the LHMC.

The proposed Ordinance and proposed revisions to the LHMC in red-lined format are attached.

BACKGROUND:

The LHMC includes a property maintenance standard which determines that any vehicle becomes “outdoor storage” if parked on a property for a certain time period (72 hours). On January 28, 2014, staff was directed to amend the definition of outdoor storage.

DISCUSSION:

The City’s outdoor storage provisions are centered on definitions found in LHMC 9-74.020. The definition of “outdoor storage” in LHMC 9-74.020 includes vehicles (of any size or type) kept in an unenclosed area for more than 72 hours. Vehicles left for longer than 72 hours are technically in violation of the LHMC and could be subject to code enforcement action. While it is possible for a parked vehicle to violate the City’s outdoor storage rules, there is no case history of the City citing a resident for a violation of this type.

As directed by the City Council, this Zoning Text Amendment was drafted to modify the definition of outdoor storage to exclude passenger vehicles from the 72-hour parking standard. In revising the LHMC, staff has included recommended language to prevent storage of inoperable vehicles on property. The Ordinance provides an exception to the definition of “outdoor storage” by excluding “passenger vehicles” (such as cars, SUVs, and pickup trucks) which have current registration, and are otherwise lawfully parked on the driveway of a detached single-family residence. Except for the added qualifying requirements, the definition of outdoor storage remains otherwise unchanged.

Staff notes that the January 28, 2014, memo identified several sections of the Municipal Code that needed to be revised to complete the Ordinance. However, both staff and the City Attorney agree that only Section 9-74.020 should be amended.

FISCAL IMPACT:

None

CEQA FINDINGS:

The proposed Zoning Text Amendment involves minor, non-substantial changes to the City’s development code consistent with City’s historical interpretation of the development code and its past code enforcement practices. Pursuant to Section 15061(b)(3) of the CEQA Guidelines (California Code of Regulations, Title 14, Chapter 3), the Zoning Text Amendment is exempt from CEQA since CEQA applies only to projects which have the potential for causing a significant effect on the environment. Because the proposed Zoning Text Amendment involves a minor, clarifying change to the definition of “Outdoor

storage” within the City’s development code providing for the parking of operable passenger vehicles on private driveways of existing developed residential properties for longer periods of time, it can be seen with certainty that this minor clarifying change would have no possibility of having a significant effect on the environment.

ATTACHMENTS:

- Attachment 1 - Proposed Ordinance with Exhibit A
- Attachment 2 – Proposed Changes in Redline Format
- Attachment 3 - January 28, 2014 Memo

ORDINANCE NO. 2014-

AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

WHEREAS, on January 28, 2014, the City Council directed the Community Development Department to modify certain existing provisions of the Laguna Hills Municipal Code for the purpose of eliminating and/or clarifying certain parking restrictions on residential properties, and;

WHEREAS, Section 9-74.020 of the Laguna Hills Municipal Code defines "Outdoor storage", and includes terms, definitions, and descriptions related to the parking of vehicles on private property that must be modified in order to implement the clarifying parking provisions desired by the City Council; and

WHEREAS, the proposed Zoning Text Amendment, which is intended to be clarifying in nature, includes standards that provide additional parking for passenger vehicles, require vehicles to be operable, lawfully parked on a driveway, to have current vehicle registration, and located on a property developed with a detached single-family residence; and

WHEREAS, the City properly noticed the public hearing concerning the adoption of this Ordinance pursuant to Government Code section 6061 and as required under Government Code section 65090; and

WHEREAS, the City Council of the City of Laguna Hills has considered information presented on the proposed Ordinance by City Staff, the public, and other interested parties at a Public Hearing held on August 26, 2014; and

THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. The City Council hereby adopts a Categorical Exemption for the proposed Zoning Text Amendment, which involves minor, non-substantial changes to the City's development code consistent with City's historical interpretation of the development code and its past code enforcement practices. Pursuant to Section

15061(b)(3) of the CEQA Guidelines (California Code of Regulations, Title 14, Chapter 3), the Zoning Text Amendment is exempt from CEQA since CEQA applies only to projects which have the potential for causing a significant effect on the environment. Because the proposed Zoning Text Amendment involves a minor, clarifying change to the definition of "Outdoor storage" within the City's development code providing for the parking of operable passenger vehicles on private driveways of existing developed residential properties for longer periods of time, it can be seen with certainty that this minor clarifying change would have no possibility of having a significant effect on the environment.

SECTION 2. That the required findings by the City for approval of the proposed Zone Change have been met and made as follows:

1. That the amendment or plan is consistent with the intent of the goals and policies of the General Plan as a whole, and is not inconsistent with any element thereof:

The proposed amendment provides allowances for additional off-street parking on properties developed with detached single-family residences which enhances the utility of properties in the City's single-family areas. These regulations support the General Plan's Estate Residential, Low Density Residential, and in some cases, Medium-Low Density Residential land uses which are the City's General Plan land use designations for single-family development. The City's predominate land use is moderate to low density single-family homes (Laguna Hills 2009 General Plan, LU-2) and the proposed Zoning Text Amendment reinforces the goals of the General Plan and policies of the Zoning Code which support the City's single-family development pattern.

2. That the amendment or plan is necessary to prescribe reasonable controls and standards for affected land uses to insure compatibility and integrity of those uses with other established uses:

The proposed Zoning Text Amendment reflects the City Council's authority to establish reasonable controls and standards over the City's regulations governing the use of private property in single-family areas of the City. Given the City's predominate single-family character, the proposed Zoning Text Amendment reinforces the City's single-family development pattern by providing additional property utility for the City's single-family areas.

3. That the amendment or plan is necessary to provide reasonable property development rights while protecting environmentally sensitive land uses and species:

The proposed Zoning Text Amendment reflects the City Council's authority to establish reasonable controls and standards over the City's

regulations concerning the use of private property in single-family areas of the City. The proposed Zoning Text Amendment does not alter development rights in areas that may contain environmentally sensitive land uses or species as identified by the City's General Plan.

4. That the plan or amendment is necessary to correct discrepancies in standards or policies within the plan area or land use category:

The proposed Zoning text Amendment establishes new standards and policies affecting the parking of passenger vehicles on properties developed with detached, single-family residences.

5. That the plan or amendment is necessary to protect the general health, safety, or general welfare of the community as a whole:

The proposed Zoning Text Amendment provides standards and requirements for the parking of passenger vehicles on properties developed with detached single-family residences which is the City's predominate land use. The standards provide specific requirements for the parking of vehicles in single-family zones which include requirements for location, vehicle operation, and functionality. These standards will protect the general health, safety, or general welfare of the community as a whole.

SECTION 3. Title 9 of the City of Laguna Hills Municipal Code (Zoning and Subdivisions), is hereby revised by amending and restating in its entirety paragraph 3 of Section 9-74.020 of Chapter 9-74 (Property Maintenance) pertaining to the definition of "Outdoor storage", which shall read as follows:

"3. The keeping, in an unenclosed area, of any: goods; material; merchandise; oversized vehicle, vehicle, as defined in Section 670 of the California Vehicle Code, whether motorized or nonmotorized; wrecked vehicle; unregistered vehicle(s); temporary tent, canopy or car (tent) cover; trailer; airplane, camper, shell, boat, or their composite parts; loose rubbish, garbage, junk, or their receptacles; tent; building or manufacturing materials on any lot area for a consecutive period of more than seventy-two (72) hours. An "unregistered vehicle" includes, but is not limited to, vehicles not having valid Department of Motor Vehicles (DMV) registration to legally operate on the street or highway. This section shall not apply to a passenger vehicle, as defined in Section 465 of the California Vehicle Code, which has current vehicle registration and is in operative condition lawfully parked on the driveway of an occupied single-family detached dwelling;"

SECTION 4. This Ordinance shall take effect on _____, 2014, the 31st day following the adoption of this Ordinance by the City Council.

SECTION 5. Upon the effective date of this Ordinance, the provisions hereof shall supersede any inconsistent or conflicting provisions of the Laguna Hills Municipal Code.

SECTION 6. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 7. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted at the duly designated posting places within the City and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this _____DAY OF _____, 2014.

ANDREW BLOUNT, MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing Ordinance No. 2014- was duly introduced and
placed upon its first reading at a Regular Meeting of the City Council on the 26th day of
August, 2014, and that thereafter, said Ordinance was duly adopted and passed at a
Regular Meeting of the City Council held on the 9th day of September, 2014, by the
following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

AFFIDAVIT OF POSTING
AND PUBLICATION

PEGGY J. JOHNS, being first duly sworn, deposes and says:

That she is the duly appointed and qualified City Clerk of the City of Laguna Hills;

That in compliance with State Laws of the State of California, ORDINANCE NO. 2014-, being:

AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) BY REVISING SECTION 9-74.020 ("OUTDOOR STORAGE" DEFINITION) OF CHAPTER 9-74 (PROPERTY MAINTENANCE) TO INCLUDE A CLARIFYING PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES TO BE LEGALLY PARKED ON THE DRIVEWAY OF A DETACHED SINGLE-FAMILY DWELLING FOR TIME PERIODS EXCEEDING 72 HOURS

on the 19th day of September, 2014, was published in the Saddleback Valley News; and was, in compliance with City Resolution No. 2004-05-25-2, on the 10th day of September, 2014 caused to be posted in three places in the City of Laguna Hills, to wit:

Laguna Hills City Hall
Laguna Hills Community Center
Courtyard at La Paz Center

PEGGY J. JOHNS, CITY CLERK
Laguna Hills, California

EXHIBIT A

9-74.020 Definitions.

As used in this chapter, the following terms shall have meanings as set forth below:

“Outdoor storage” means:

1. An inoperative vehicle, non-functioning, wrecked or dismantled vehicle present on any premises, for a consecutive period of more than seventy-two (72) hours, excepting vehicles or parts thereof which are completely enclosed within a building. “Vehicle” as used in this section shall be defined as set forth in Section 670 of the California Vehicle Code. An “inoperative vehicle” includes, but is not limited to, vehicles, which cannot be immediately started and driven due to the lack of fuel, lack of necessary parts, a malfunctioning engine or other malfunctioning system or parts, a lack of one or more wheels or tires. This section shall not apply to a vehicle or part hereof which are in connection with a lawfully authorized and permitted business of a licensed dismantler, licensed vehicle dealer or a junkyard;
2. Broken or discarded furniture and household equipment stored on vacant property or in front yards or side yards visible from a public street on developed lot for a consecutive period of more than seventy-two (72) hours;
3. The keeping, in an unenclosed area, of any: goods; material; merchandise; oversized vehicle, vehicle, as defined in Section 670 of the California Vehicle Code, whether motorized or nonmotorized; wrecked vehicle; unregistered vehicle(s); temporary tent, canopy or car (tent) cover; trailer; airplane, camper, shell, ~~boat~~boat, or their composite parts; loose rubbish, garbage, junk, or their receptacles; tent; building or manufacturing materials on any lot area for a consecutive period of more than seventy-two (72) hours. An “unregistered vehicle” includes, but is not limited to, vehicles not having valid Department of Motor Vehicles (DMV) registration to legally operate on the street or highway. This section shall not apply to a passenger vehicle, as defined in Section 465 of the California Vehicle Code, which has current vehicle registration and is in operative condition lawfully parked on the driveway of an occupied single-family detached dwelling;
4. Exception. Building materials for use on the same premises may be stored temporally on the premises during the time that a valid building permit is in effect and materials are being used in construction.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: JANUARY 28, 2014

TO: CITY COUNCIL MEMBERS

FROM: MAYOR BLOUNT

ISSUE: DIRECTION TO STAFF TO AMEND THE LAGUNA HILLS MUNICIPAL CODE TO ELIMINATE CERTAIN PARKING RESTRICTIONS ON RESIDENTIAL PARCELS

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO INITIATE A ZONE TEXT AMENDMENT.

SUMMARY:

The Laguna Hills Municipal Code includes a property maintenance standard that makes it a violation for a property owner to park a working car on their driveway for more than 72 hours. The Municipal Code determines that a vehicle becomes “Outdoor Storage” if parked for longer than a 72 hour period, whether or not it is in working condition. Outdoor Storage is generally not permitted in the City, and a resident could face a code enforcement action from the City if the situation is not resolved. Staff has provided the appropriate code sections that must be modified and are attached for reference.

The recommendation is to direct staff to identify appropriate changes to the Municipal Code that would allow residents to park operable vehicles on their driveway without violating the City’s Outdoor Storage requirements. The change is not intended to permit boats or RVs or other types of vehicles to be parked on property for more than 72 hours.

ATTACHMENTS:

- Zoning Code Descriptions – Outdoor Storage

ZONING CODE REQUIREMENTS FOR OUTDOOR STORAGE

9-04.150 (Definitions)

“Outdoor storage” means the keeping, in an unenclosed area, of any: goods; material; merchandise; oversized vehicle, as defined in this chapter; vehicle, as defined in Section 670 of the California Vehicle Code, whether motorized or nonmotorized; trailer, airplane, boat, or their composite parts; loose rubbish, garbage, junk, or their receptacles; tent; building or manufacturing materials on any lot area for a consecutive period of more than seventy-two (72) hours.

9-74.020

“Outdoor storage” means:

1. An inoperative vehicle, non-functioning, wrecked or dismantled vehicle present on any premises, for a consecutive period of more than seventy-two (72) hours, excepting vehicles or parts thereof which are completely enclosed within a building. “Vehicle” as used in this section shall be defined as set forth in Section 670 of the California Vehicle Code. An “inoperative vehicle” includes, but is not limited to, vehicles, which cannot be immediately started and driven due to the lack of fuel, lack of necessary parts, a malfunctioning engine or other malfunctioning system or parts, a lack of one or more wheels or tires. This section shall not apply to a vehicle or part hereof which are in connection with a lawfully authorized and permitted business of a licensed dismantler, licensed vehicle dealer or a junkyard;
2. Broken or discarded furniture and household equipment stored on vacant property or in front yards or side yards visible from a public street on developed lot for a consecutive period of more than seventy-two (72) hours;
3. The keeping, in an unenclosed area, of any: goods; material; merchandise; oversized vehicle, vehicle, as defined in Section 670 of the California Vehicle Code, whether motorized or nonmotorized; wrecked vehicle; unregistered vehicle(s); temporary tent, canopy or car (tent) cover; trailer; airplane, camper, shell, boat, or their composite parts; loose rubbish, garbage, junk, or their receptacles; tent; building or manufacturing materials on any lot area for a consecutive period of more than seventy-two (72) hours. An “unregistered vehicle” includes, but is not limited to, vehicles not having valid Department of Motor Vehicles (DMV) registration to legally operate on the street or highway;
4. Exception. Building materials for use on the same premises may be stored temporally on the premises during the time that a valid building permit is in effect and materials are being used in construction.

9-74.050

G. Outdoor Storage. Except as provided otherwise in this code, outdoor storage, as defined in this chapter as well as Section 9-04.150, is prohibited within all zoning districts.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: LT. ROLAND CHACON
CHIEF OF POLICE SERVICES**

ISSUE: AUTHORIZATION TO PURCHASE POLICE MOTORCYCLE

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF A POLICE MOTORCYCLE IN ACCORDANCE WITH SECTION 3-08.130 OF THE LAGUNA HILLS MUNICIPAL CODE.

SUMMARY:

Our Police Services 2008 BMW R 1200 RT-P enforcement motorcycle is out of warranty, with approximately 90k miles of use. Police motorcycles have a life service expectancy of approximately 4 to 5 years, and the current motorcycle has exceeded that. Recently it has experienced a worn out transmission which required replacement. The specific model is no longer in production and a used transmission was located and removed from a salvaged police motorcycle. This past year the motorcycle has experienced other breakdowns and repairs which have been significantly costly, with the bike considered to be unreliable for service. Irv Sever BMW has been contacted and has informed us that there are no new motorcycles in stock. New motorcycles will be available for purchase in November 2014.

In accordance with Section 3-08.130 of the City's Municipal Code, any vehicles with an estimated value of greater than twenty thousand dollars (\$20,000) to be purchased by the City shall be approved in advance by the City Council prior to commencement of the procurement process. The motorcycle was a BMW R 1200 RT-P. The estimated cost of the replacement motorcycles is approximately \$30,000, including tax and freight charges.

FISCAL IMPACT:

The purchase of a police motorcycle was included in the last two fiscal years Public Operating Budgets. The estimated cost of this purchase is within budget.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

ISSUE: CANCELLATION OF NOVEMBER 11, 2014, CITY COUNCIL MEETING

RECOMMENDATION: THAT THE CITY COUNCIL CANCEL THE NOVEMBER 11, 2014, CITY COUNCIL MEETING FALLING ON VETERANS DAY, A CITY HOLIDAY; THAT ON OCTOBER 28, 2014, THE CITY COUNCIL ADJOURN THE MEETING TO THE NEXT REGULAR MEETING ON NOVEMBER 25, 2014; AND DIRECT THE CITY CLERK TO POST THE NOTICE OF MEETING CANCELLATION AT THE APPROPRIATE TIME.

SUMMARY:

This year, the first regular City Council Meeting in November falls on Tuesday, November 11, 2014. In July of 2013, the Laguna Hills City Employees Association (LHCEA) MOU and Salary and Benefits Resolution No. 2013-09-10-1, awarded employees an additional City holiday, Veterans Day, which always falls on November 11, 2014. Staff has reviewed upcoming agenda items for the next two months and is confident that the two meetings in October and one meeting in November are sufficient to handle City business. Therefore, it is recommended that the City Council cancel the Tuesday, November 11, 2014, City Council meeting.

AND AUTHORIZED THE MAYOR TO SIGN THE AMENDMENT, BY M/COUNCIL MEMBER CARRUTH, S/COUNCIL MEMBER KOGERMAN. APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).

4. PLANNING AGENCY

Mayor Blount recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:58 PM.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Blount, Vice Chair Gilbert, Agency Member Carruth, and Agency Member Kogerman.

Absent: Agency Member Bressette

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR JULY 8, 2014

THE PLANNING AGENCY APPROVED THE MINUTES OF THE JULY 8, 2014, REGULAR MEETING, BY M/VICE CHAIR GILBERT, S/AGENCY MEMBER CARRUTH.

APPROVED BY A VOTE OF 4-0-1 (AGENCY MEMBER BRESSETTE ABSENT).

4.4 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Blount reconvened the City Council Meeting at 7:59 PM. All Council Members were present with the exception of Council Member Bressette.

5. CITY COUNCIL PUBLIC HEARINGS

- 5.1 ZONING TEXT AMENDMENT NO. 5-14-2865, A DEVELOPMENT CODE AMENDMENT REVISING SECTION 9-74.020 OF TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO INCLUDE A PROVISION TO ALLOW OPERABLE PASSENGER VEHICLES**



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: SEPTEMBER 9, 2014

TO: CHAIR AND PLANNING AGENCY MEMBERS

**FROM: DAVID CHANTARANGSU, AICP
DIRECTOR OF COMMUNITY DEVELOPMENT**

ISSUE: CONDITIONAL USE PERMIT NO. 07-14-2912, A REQUEST BY CLAUDIU ILIE TO ESTABLISH A 5,614 SQUARE FOOT MUSIC SCHOOL AND RECORDING STUDIO AT 25255 CABOT ROAD, SUITE 100, IN THE (OP) OFFICE PROFESSIONAL ZONING DISTRICT

RECOMMENDATION: THAT THE PLANNING AGENCY: (1) CONDUCT A PUBLIC HEARING FOR CONDITIONAL USE PERMIT NO. 07-14-2912; AND (2) ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 07-14-2912, A REQUEST BY CLAUDIU ILIE TO ESTABLISH A 5,613 SQUARE FOOT MUSIC SCHOOL AND RECORDING STUDIO AT 25255 CABOT ROAD, SUITE 100, IN THE (OP) OFFICE PROFESSIONAL ZONING DISTRICT."

SUMMARY:

The Applicant, Mr. Claudiu Ilie, has submitted a conditional use permit application requesting approval to establish a music school and recording studio at 25255 Cabot Road, in the Office Professional (OP) zone. A commercial school is permitted within the OP zone, subject to approval of a conditional use permit.

Staff has reviewed the Applicant's proposal and found that it is consistent with the General Plan's goals and strategies and with the City's Development Code ("Code"). In order to approve the proposed project, the City must generally find that the proposed use is appropriate for the subject site and that it will not adversely affect adjacent uses, buildings, or structures.

Staff has also reviewed this project for compliance with the California Environmental Quality Act (CEQA) and determined that this project is exempt from environmental review pursuant to a Class 1, Existing Facilities Exemption (Section 15301 of Title 14, Chapter 3 of the California Code of Regulations), which exempts projects that consist of the licensing, permitting, leasing, or minor alteration of an existing structure. Conditions of

approval have been added to ensure that this project will not result in any significant and adverse impacts to the public health, safety, and general welfare. Therefore, staff is recommending approval of CUP-07-14-2912.

BACKGROUND:

Music Vault Academy is proposed to be located in one of six existing office buildings that are located on Cabot Road, south of La Paz Road, collectively known as La Paz Office Plaza. The subject property is surrounded on all sides by a variety of office, retail, and restaurant uses. La Paz Office Plaza was developed under County jurisdiction and each office building is situated on its own parcel. Reciprocal access is shared between each of the properties within the plaza, but parking is not shared. A school is a permitted use in the OP zone pursuant to Section 9-22.020 of the Laguna Hills Municipal Code, subject to approval of a conditional use permit. The City's conditional use permit process is governed by Chapter 9-92 of the Laguna Hills Municipal Code.



PROJECT DESCRIPTION & ANALYSIS:

Music Vault Academy is described as a school for musical education involving two components: instruction on how to play instruments such as the piano, violin, and guitar;

and instruction on stage presence and how to perform in a recording studio. The school will occupy a 5,614 square foot suite in the approximately 18,000 square foot office building. The majority of the school's students are expected to be school-aged, so the hours of operation are planned to be from 3:00 p.m. to 9:00 p.m. on weekdays, and on Saturdays from 9:00 a.m. to 3:00 p.m. The school will employ up to fifteen teachers, but only four will be teaching at the facility at any given time. Instruction is typically given on a one-on-one basis, but group classes with up to five students at a time will also be offered. The floor plan provided by the Applicant shows that the 5,614 square foot space will be divided into one large open rehearsal area, three smaller rehearsal rooms, and other rooms set up for offices or storage. The school will have a recording studio, but its main purpose is to introduce students to the type of equipment used in a professional recording studio and instruct them on how to behave in the recording studio environment. Only students of the school will have access to the recording studio.

Parking:

For the purpose of calculating required parking, Music Vault Academy most closely identifies with the "trade school" classification in the City's Development Code. A trade school is required to provide 1 parking space for every 1.5 people (based on the maximum number of students and staff), which means that 18 parking spaces would be required based upon the school's maximum occupancy of

Music Vault Academy Parking Analysis	
	Required Parking
Music Vault Academy	18 spaces
All other tenants	70 spaces
Parking Supply	101 spaces
Surplus/Deficit	+13 spaces

12 individuals at any given time (4 staff and 8 students). Considering that most music lessons are given on a one-on-one basis, that group lessons are limited to five students at a time, and that the Applicant has indicated that no recitals or other performances will take place at this location, a parking requirement of 18 spaces is appropriate for Music Vault Academy. With the subject parking lot containing 101 parking spaces, and the current parking demand from existing uses totaling 70 parking spaces, it can be concluded that the property has sufficient parking available to accommodate Music Vault Academy.

The Building Department noted in their review of this application that the subject property is not in compliance with the Americans with Disabilities Act ("ADA") as it relates to the provision of accessible parking spaces. The property currently has three accessible parking spaces, but they are not striped to meet the dimensions required by ADA, and two additional accessible parking spaces are required based upon the size of the parking lot. Per the California Building Code's requirements, these deficiencies will be corrected over time as tenant improvement projects are carried out for the building.

Noise:

Music Vault Academy has the potential to adversely affect other tenants in the building due to the sound that is generated from the playing of musical instruments. The intensity of sound and how it is perceived is affected by a variety of factors, including the distance from the source, the configuration of the room, and the thickness of floors and walls. In order to understand the potential sound impact the school may have, the Applicant conducted a study using a sound meter and a grand piano.

The study was conducted by taking ambient sound level readings at multiple locations inside and outside the subject building, and comparing those readings to secondary readings taken while a colleague loudly played the piano from inside the subject suite. The ambient sound levels outside the building were taken from outside the school's two entrances and at the building's northwest and southwest corners. The measurements ranged from 59 decibels to 71 decibels and experienced no significant change when the piano was played. The ambient sound levels inside the building were taken from the second floor of the office building to simulate what other tenants might hear when the school is operating. Ambient sound levels ranged from 42 decibels to 44 decibels and also experienced no significant change when the piano was played.

The results of the study show that no significant impact is expected to occur as a result of instruments being played at Music Vault Academy. For reference, the City's Municipal Code allows a maximum sound level of 65 decibels to occur outside in commercial areas. The sound readings in the study indicate that the ambient sound level is naturally high, which can help to mask sound from Music Vault Academy. The raised ambient sound level is likely due to the subject property's close proximity to Cabot Road and the I-5 Freeway. Therefore, it can be concluded that the proposed use meets the Municipal Code's requirements regarding noise.

PUBLIC COMMENT:

A total of 20 public hearing notices were mailed to surrounding property owners within a 300' radius of the subject site. To date, no comments have been received.

CEQA FINDINGS:

Staff has reviewed the proposed project for compliance with the California Environmental Quality Act (CEQA) and determined that this project is categorically exempt from CEQA pursuant to Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities). A Class 1 categorical exemption applies to projects that consist of the licensing, permitting, leasing, or minor alterations to an existing structure.

CONCLUSION:

The Applicant has shown that a music school and recording studio can be added into the existing office building and tenant mix without negative impacts. The subject property has sufficient parking for the use and noise impacts are expected to be insignificant. Additionally, the City's General Plan is supportive of vocational and trade schools locating within the Office Professional zone. Staff has also determined that this project is in compliance with all other requirements of the Development Code and General Plan. Therefore, approval of CUP-07-14-2912 is warranted.

ATTACHMENTS:

1. Resolution of Approval
2. Letter of Justification submitted by the Applicant
3. Site and floor plans

The seal of the City of Laguna Hills is a circular emblem. It features a central illustration of a horse and rider in a field, with a sun rising over hills in the background. The words "CITY OF LAGUNA HILLS" are inscribed around the top inner edge of the seal, and "1991" is at the bottom. The seal is rendered in a light, faded gray.

CUP-07-14-2912

Attachment #1

Resolution of Approval

RESOLUTION NO. PA2013-

A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 07-14-2912, A REQUEST BY CLAUDIU ILIE TO ESTABLISH A 5,613 SQUARE FOOT MUSIC SCHOOL AND RECORDING STUDIO AT 25255 CABOT ROAD, SUITE 100, IN THE (OP) OFFICE PROFESSIONAL ZONING DISTRICT.

The Planning Agency of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, an application for Conditional Use Permit (CUP) No. 07-14-2912 has been received from Claudiu Ilie (hereafter referred to as the "Applicant") for the establishment of a music school and recording studio at 25255 Cabot Road, Suite 100, in the (OP) Office Professional zoning district; and

WHEREAS, CUP-07-14-2912 is hereby found to be categorically exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with the Class 1, Existing Facilities exemption, Section 15301 of Title 14, Chapter 3 of the California Code of Regulations, since the project involves permitting, leasing, and minor alteration of an existing structure; and

WHEREAS, the Planning Agency has considered evidence presented by the Community Development Department, the Applicant, and other interested parties with respect to the subject application at a public hearing held on September 9, 2014.

NOW, THEREFORE, THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein.

SECTION 2. That the required findings by the City for approval of CUP-07-14-2912 have been met and made as follows:

Conditional Use Permit:

1. The proposed use is consistent with the General Plan in that:

The General Plan designation for the project site is Office Professional, which seeks to provide for "...the establishment of office-based working environments for administrative and professional offices, as well as necessary support uses" which include business-related retail and service functions, health care facilities, and vocational and trade schools. The intent of the General Plan is implemented by the City's Development Code, which allows a school use in the Office Professional zone with approval of a conditional use permit. Since Music Vault Academy can

be classified under this land use category, and also furthers the vision for the Office Professional zone, the proposed use is consistent with the General Plan.

2. The nature, condition, and development of adjacent uses, buildings, and structures have been considered and the proposed conditional use will not adversely affect or be materially detrimental to the adjacent uses, buildings, or structures in that:

The adjacent uses, buildings, and structures consist of an existing office building with a variety of professional office and medical office tenants. The property is serviced by an existing 101-space parking lot that currently operates with a 31-space surplus. The addition of Music Vault Academy will require 18 parking spaces, so no detrimental impact will occur in the overall availability of parking as a result of the proposed use. Additionally, other tenants of the building are not expected to be adversely impacted by Music Vault Academy's normal business operations, as the school's hours of operation generally run counter to other tenants. This is due to Music Vault Academy's primary clientele being children who come to the school as an after school activity. Finally, noise has the potential to impact other tenants since musical instruments are used extensively by the school, but the Applicant has satisfactorily demonstrated that ambient noise levels around the building will not increase significantly as a result of the school's operations.

3. The proposed site is adequate in size and shape to accommodate the use and integrate it with the existing and planned uses in the vicinity in that:

The proposed site is an existing office building and parking lot that are adequate in size and shape to accommodate Music Vault Academy. The Applicant's floor plan satisfactorily shows how the existing 5,614 square foot tenant space can be configured for use as a music school and recording studio. No impacts are expected to occur to existing and planned uses in the vicinity.

4. That all required development standards prescribed by the Laguna Hills Development Code can be achieved in that:

Since the proposed use will be located in an existing office building, the primary development standard prescribed by the Development Code is provision of required parking. The Development Code requires a trade school use to provide 1 parking space for every 1.5 people, based upon the

maximum number of students and staff. The Applicant's letter of justification states that up to 12 people will be in the school at any given time (4 teachers & 8 students), so a total of 18 parking spaces are required for Music Vault Academy. Considering the parking demand of all other uses on the property, the parking lot currently maintains a surplus of 30 parking spaces, so with the addition of Music Vault Academy, the property will continue to operate with a parking surplus of 13 spaces.

5. The conditions and limitations placed upon the use are necessary to insure compatibility with adjacent or abutting uses and the preservation of the public health, safety, and welfare in that:

The conditions placed upon Music Vault Academy are necessary to ensure the school's compatibility with other businesses in the building and to ensure the preservation of the public health, safety, and welfare. First, conditions have been added to minimize the potential for noise impacts (e.g., keeping all activities inside the tenant space and with all doors closed) since a critical component of the school involves the playing of musical instruments. Second, a condition has been added requiring a modification of this conditional use permit should the school expand in size or increase the number of staff and students. This is to ensure that the school's expansion will not introduce adverse impacts to the existing tenant mix.

NOW, THEREFORE, based upon the above findings, the Planning Agency of the City of Laguna Hills does hereby approve Conditional Use Permit No. 07-14-2912 subject to the following Conditions of Approval:

Standard Conditions

1. The following Conditions of Approval shall be binding on and enforceable against, and, whenever used herein, the term "Applicant" shall mean and refer to, each of the following: the project Applicant, Claudiu Ilie, the owner(s) and tenants(s) of the property, and each of their respective successors and assigns.
2. Unless the context dictates otherwise, whenever the term "this Permit" is used in these Conditions of Approval, it shall refer to the Conditional Use Permit approved by the City of Laguna Hills Planning Agency pursuant to Conditional Use Permit No. 07-14-2912.
3. This Permit constitutes approval of the proposed project only to the extent that it complies with the City's Development Code and any other applicable zoning regulations. Approval does not include any

action or finding as to compliance of the project with any other applicable ordinance, regulation, or requirement.

4. Failure to abide by and faithfully comply with any and all Conditions of Approval by the Applicant shall constitute grounds for the modification or revocation of this Permit.
5. To the fullest extent permitted by law, the Applicant shall, at its sole cost and expense, protect, defend, indemnify, and hold harmless the City, its elected and appointed officers and officials, employees, agents, departments, agencies, authorized volunteers, consultants, boards, commissions, and committees, and instrumentalities thereof ("Indemnitees"), from and against any and all claims, liabilities, losses, fines, demands, penalties, lawsuits, writs of mandamus, and any other claims or actions or proceedings of any kind whatsoever (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolution procedures (including, but not limited to, arbitrations, mediations, and other such procedures), judgments, orders and decisions (collectively "Claims" and "Actions"), brought against the Indemnitees, which seek to attack, challenge, modify, set aside, void, or annul any action of or any permit or approval issued by the Indemnitees (including actions approved by the voters of the City) for, in connection with, or concerning the approval of this Permit. It is expressly understood and agreed that the City shall have the right to approve, which approval will not be unreasonably withheld, the legal counsel providing the defense of the Indemnitees for the Claims and Actions, and that the Applicant shall promptly reimburse the City for all costs and expenses directly and necessarily incurred by the City in the course of the defense, including reasonable attorneys' fees. The City shall promptly notify the Applicant of any Claims and Actions brought against the Indemnitees and shall cooperate in the defense of any such Claims and Actions. If the Applicant fails to so defend the Claims and Actions, the City shall have the right but not the obligation to do so and, if it does, the Applicant shall promptly pay the City's full cost thereof.
6. Pursuant to Government Code Section 66020, the Applicant is informed that the 90-day period in which the Applicant may protest the fees, dedications, reservation or other exaction imposed on this Permit has begun.
7. This Permit shall not become effective unless and until the Applicant provides written acknowledgment to the Community Development Director that they have received a copy of, and accepted these conditions of approval. The signed acknowledgment and approval must be provided to the City within 14 days of final approval of this Permit.

8. The Applicant is responsible for paying all charges related to the processing of this Permit within 30 days of the issuance of the final invoice or prior to the issuance of building permits for this project, whichever occurs first. Failure to pay all charges shall result in delays in the issuance of required permits or the revocation of the approval of this Permit.
9. This Permit is valid for a period of two years from the date of final determination. If the project approved by this Permit is not established within such a period of time, this approval shall be terminated and shall be null and void.

Planning

10. Prior to occupancy, the Applicant shall apply for and obtain a Certificate of Use and Occupancy that has been reviewed and approved by the Community Development Director.
11. This Permit authorizes the operation of a commercial music school and recording studio operating under the name Music Vault Academy to provide one-on-one and small group classes on the performance of instrumental music. As determined by the Community Development Director, any significant physical change, modification, intensification or expansion of the use shall require an amendment of this Permit. All such occupancy of the use shall be in conformance with the limitations of Condition of Approval No. 12 as stated herein.
12. The number of occupants in the facility at any one time shall be limited to a maximum of [4] instructors and [8] students. As determined by the Community Development Director, any substantial change, modification, or expansion in the number of occupants shall require an amendment of this Permit.
13. The Applicant shall comply with all applicable noise levels/standards provided in Chapter 5-24 of the Laguna Hills Municipal Code.
14. All school activities and related services shall be conducted entirely within the enclosed subject tenant space.
15. All doors leading into the school shall remain closed at all times during class sessions so as to minimize any potential adverse noise impacts on adjacent uses.
16. In the event of complaints regarding noise, the Community Development Director shall investigate and, if noise is found to exist outside of the Applicant's premises that substantially and adversely impacts one or more residential properties, or that substantially and adversely increases the ambient noise levels in the vicinity above levels existing without the project, the Community Development

Director may bring this Permit back to the Planning Agency to consider additional conditions, amended conditions, or revocation.

17. The Applicant shall comply with all temporary and permanent sign requirements of the City's Sign Ordinance, as specified in Section 9-42.260 of the Laguna Hills Municipal Code.
18. This Permit shall expire and be of no further force or effect if the use is discontinued or abandoned for a cumulative period of 90 days within a one-year period, unless the time period applicable to cessation of uses in the City is changed by Ordinance, in which case the period set forth in the Ordinance shall apply.

Building

19. The Applicant shall be responsible for ensuring applicable building permits are obtained as required by Section 105 of the 2013 California Building Code (see work exempt from permits) prior to commencement of any work for which a permit is required.
20. All required documents submitted for the purpose of obtaining a building permit shall be accurately labeled and reflect all work, as required by Section 107 of the 2013 California Building Code regarding construction documents.
21. The Applicant shall secure approvals from the Planning Department prior to issuance of a building permit.
22. At the time of permit issuance, the Applicant shall submit construction and demolition waste recycling program paperwork, if applicable, as required by the City of Laguna Hills Ordinance No. 2003-09 and to comply with mandates of the California Integrated Waste Management Board (CIWMB).
23. The Applicant shall comply with all general construction water quality ordinances as required by the City of Laguna Hills, Ordinance No. 2003-12.
24. The Applicant shall comply with all California energy requirements as required by the California Energy Commission at the time of document submittal for the purpose of obtaining a building permit.
25. The Applicant shall comply with all California disabled accessibility requirements as required by Chapter 11 of the California Building Code at the time of document submittal for the purpose of permit issuance.
26. All construction shall comply with the 2013 California Building Code, California Plumbing Code, California Mechanical Code, and California Electrical Codes in regards to "B" occupancies.

Orange County Fire Authority

27. Prior to issuance of a building permit, the Applicant shall submit an architectural plan (service codes PR200-PR285) to Orange County Fire Authority for review and approval.

Public Services

No comments.

Police Services

No comments.

(The remainder of this page intentionally left blank)

PASSED, APPROVED, AND ADOPTED this 9th day of September, 2014.

ANDREW BLOUNT, CHAIR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. PA2014- adopted by the Planning Agency of the City of Laguna Hills, California, at
a Regular Meeting thereof held on the 9th day of September, 2014, by the following
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PEGGY J. JOHNS, CITY CLERK

The seal of the City of Laguna Hills is a circular emblem. It features a central illustration of a horse and rider in a field, with a sun rising over hills in the background. The words "CITY OF LAGUNA HILLS" are inscribed around the top inner edge of the seal, and the year "1991" is at the bottom. The seal is rendered in a light, faded gray.

CUP-07-14-2912
Attachment #2

Letter of justification submitted by the Applicant

Music Vault Academy

25255 CABOT ROAD, SUITE 100, LAGUNA HILLS, CA 92653

June 26, 2014

To Chris Dominguez
City of Laguna Hills
24035 El Toro Rd.
Laguna Hills, CA 92653

Dear Mr. Dominguez,

As we have updated our business plan based on the responses we got from potential students, we have decided to leave the floor plan as is. Because there are other classical music tutoring schools, especially in the Irvine / Costa Mesa area, we will be focusing on providing a more complete musical education that will include not only lessons for individual instruments but also how to perform on stage and how to act and what to expect in a recording studio. Therefore, we will be using the existing rooms for private tutoring and we will be using the main room for lessons in how to act on stage as a musician. Part of the main room will be set up with equipment used in recording studios so students become familiar with this type of equipment, how is set up and what is expected of them as “musicians in a recording studio”.

Based on our updated business plan, I am including the details you requested in your review letter.

Planning:

1. As per the description above, there will be three rooms for individual instruction and one room for group instruction or stage acting/performing for musicians.
 - a. There will be around 15 instructors but only four will be teaching at any one time. Some of the instructors will only teach one day a week, while some other will teach on multiple days. Each instructor will have one student except for the group lessons which will have up to five students.
 - b. The Music Vault Academy will be open from 3 p.m. till 9 p.m. on Mondays through Fridays. On Saturday, it will be open from 9 a.m. till 3 p.m.
 - c. As we are an after school program, our peak hours will be from 5 p.m. through 9 p.m.

- d. While we will be marketing to a wide range of ages, we expect that most of our student to be teenagers.
 - e. We will organize recitals and special events but we are planning on having them at other venues where students could get the feeling of a real concert.
 - f. We will have equipment typical of a recording studio but it will be used exclusively for teaching students.
- 2. As per our updated business plan, there will not be rooms specifically set aside for the recording studio.
 - 3. We do not have this ratio but we believe that based on the age of a typical student, most will be dropped off. At peak capacity, we will have an employee, four instructors and eight students. As we have been allocated 24 parking spaces by the building management, there should be enough parking for our needs even if we are at peak capacity.
 - 4. I am attaching the list provided by the Management Company.
 - 5. There will be no impact on other tenants from our business. We tested the sound level all around the building and on the floor above and there was no discernible difference between having loud noise and no noise inside of the Music Vault Academy space.
 - 6. As there is no discernible increase in noise outside of the Music Vault Academy's space we will not be taking any other measure of sound attenuation / sound proofing.
 - 7. We will not be using those materials as we will not be taking any other measure of sound proofing.

Building:

- 1. As we will only have around 20 people on premises during peak hours, we believe that the common area bathrooms are enough for our needs. Also, they are handicapped accessible as per ADA requirements. We have provided the info in the attached updated plan.

Sincerely yours,

Claudiu Ilie

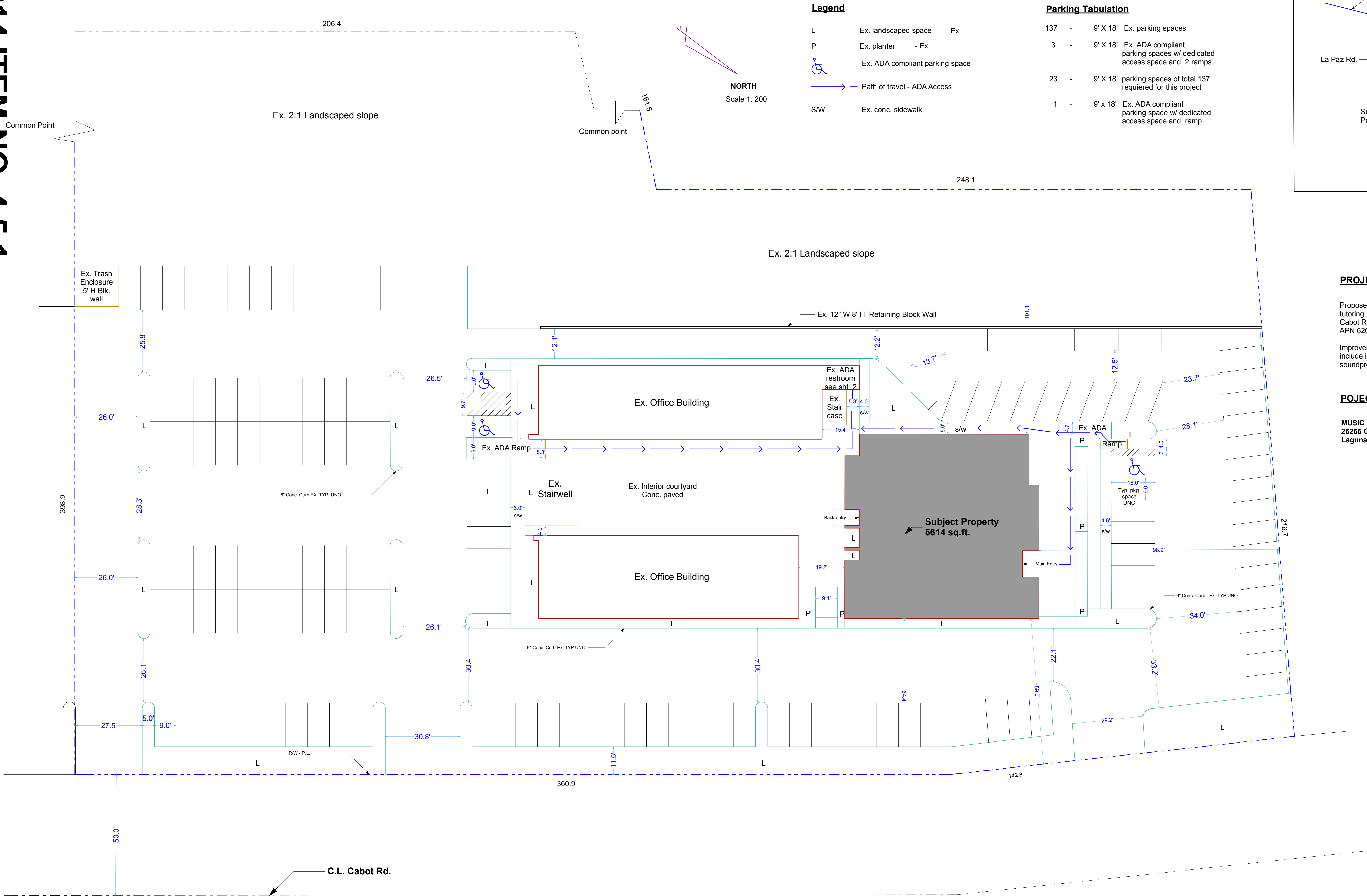
Tel: 949-705-9443

Email: claudiu@musicvaultacademy.com

The seal of the City of Laguna Hills is a circular emblem. It features a central illustration of a horse and rider in a field, with a sun rising over hills in the background. The words "CITY OF LAGUNA HILLS" are inscribed around the top inner edge of the seal, and "1991" is at the bottom. The text "CUP-07-14-2912" and "Attachment #3" is overlaid on the seal in large, bold, black font.

CUP-07-14-2912
Attachment #3

Site & floor plan

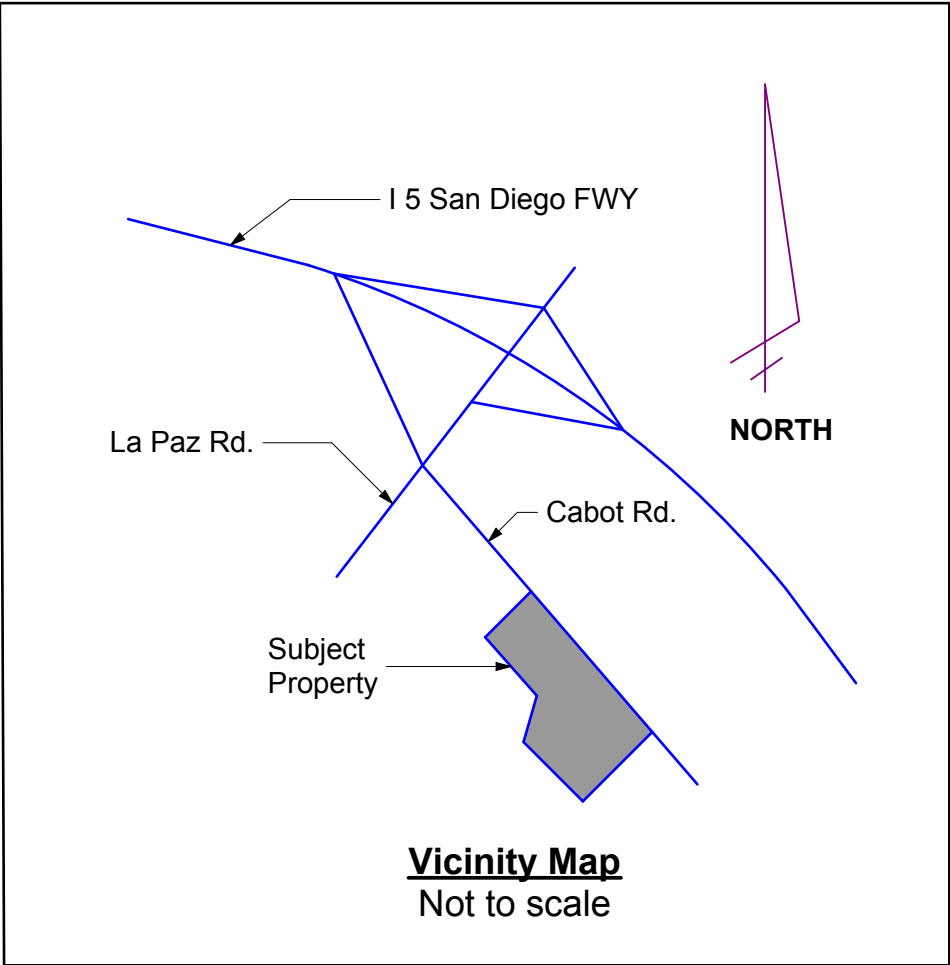


Legend

- L Ex. landscaped space Ex.
- P Ex. planter - Ex.
- Ex. ADA compliant parking space
- Path of travel - ADA Access
- S/W Ex. conc. sidewalk

Parking Tabulation

137	-	9' X 18'	Ex. parking spaces
3	-	9' X 18'	Ex. ADA compliant parking spaces w/ dedicated access space and 2 ramps
23	-	9' X 18'	parking spaces of total 137 required for this project
1	-	9' x 18'	Ex. ADA compliant parking space w/ dedicated access space and ramp



PROJECT DESCRIPTION

Proposed 5714 sq. ft. tenant improvement for music tutoring in the existing office building located at 25255 Cabot Rd. in the city of Laguna Hills and identified by APN 620-03-39 and APN 620-03-40.

Improvement of the space formerly used as a bank include interior only, non structural partitioning and soundproofing to second floor.

PROJECT DEVELOPER / OWNER

MUSIC VAULT ACADEMY
25255 Cabot Road
Laguna Hills CA 92653

REVISIONS

PROPOSED 5714 Sq. Ft. TENANT IMPROVEMENT FOR
The MUSIC VAULT ACADEMY
25255 CABOT ROADLAGUNA HILLS CA 92653
949-705-9443

SITE PLAN

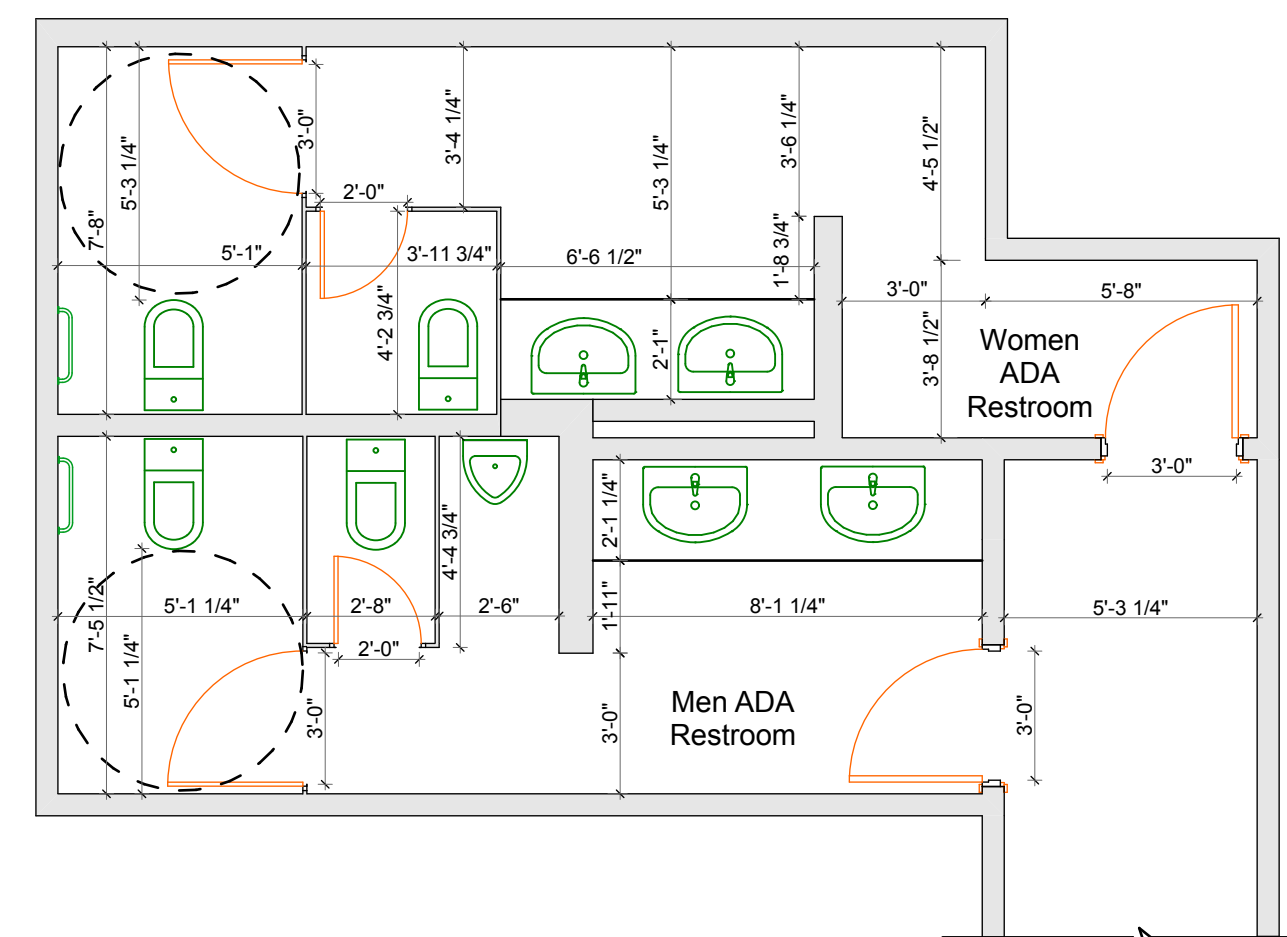
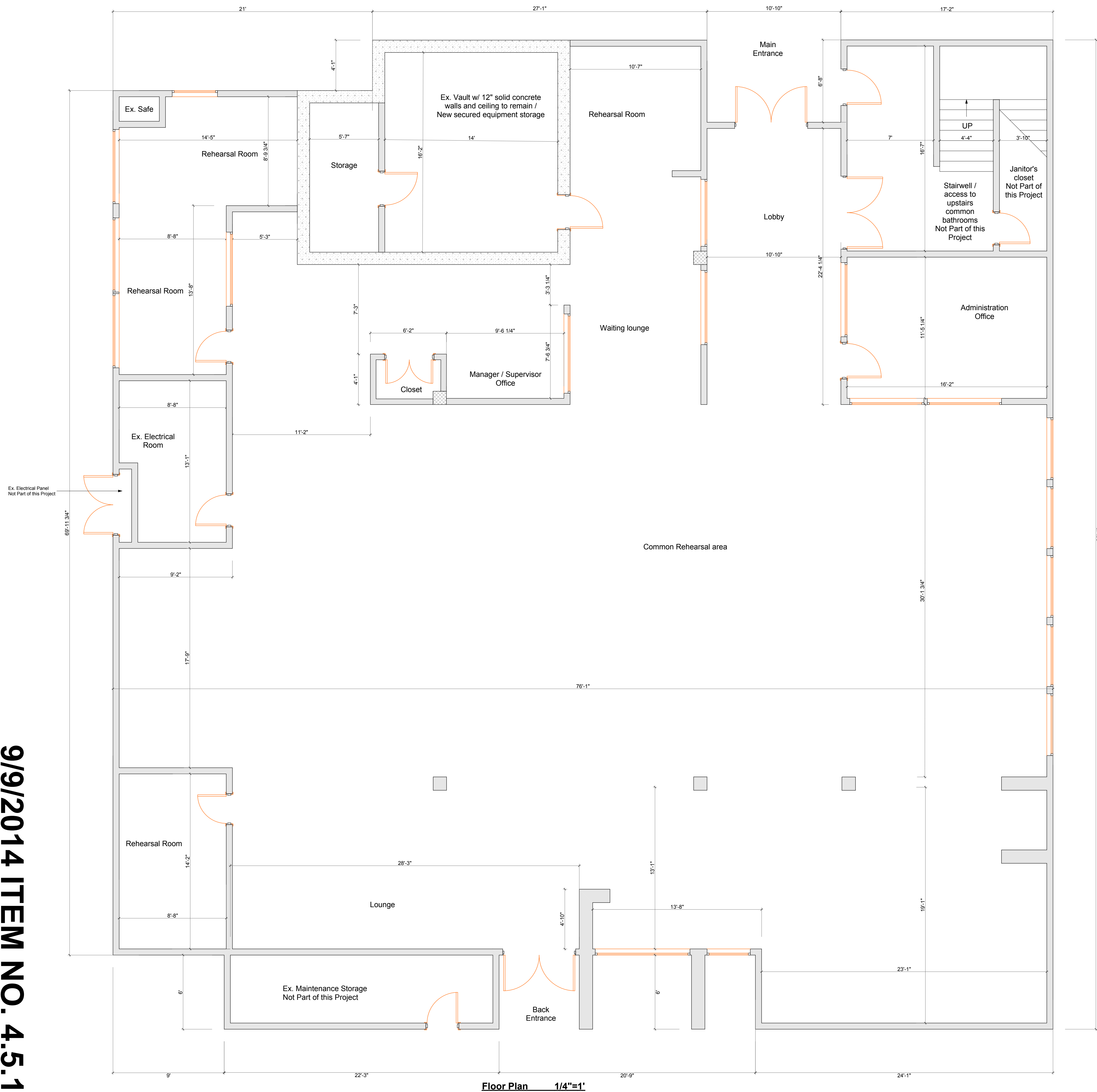
Drawn by :
Claudiu I.

DATE :
7 /7/14

SCALE :
1 : 200

Job : Cabot Road

9/9/2014 ITEM NO. 4.5.1



Ex. ADA compliant restrooms
sacale 1/4": 1'
See Site Plan for location

LEGEND

- Ex. 6" Stud wall w/ drywall finish interior / stucco exterior
- Ex. Structural Column - Protect in place

REVISIONS

Claudiu Ilie Design
949-705-9443

PROPOSED 5614 Sq. Ft. TENANT IMPROVEMENT FOR
The MUSIC VAULT ACADEMY
25255 CABOT ROAD/LAGUNA HILLS CA 92653
949-705-9443

FLOOR PLAN

Drawn by :
Claudiu I.

DATE :
7 /7/14

SCALE :
1 : 200

Job : Cabot Road

Sheet 2 of 2



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER**

**ISSUE: RESPONSE TO ORANGE COUNTY GRAND JURY REPORT ENTITLED
"ORANGE COUNTY CITY PENSION LIABILITIES - BUDGET
TRANSPARENCY CRITICALLY NEEDED"**

**RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE MAYOR TO
SIGN THE LETTER OF RESPONSE TO THE ORANGE COUNTY GRAND JURY'S
JUNE 18, 2014, REPORT ENTITLED "ORANGE COUNTY CITY PENSION LIABILITIES-
BUDGET TRANSPARENCY CRITICALLY NEEDED."**

SUMMARY:

On June 18, 2014, the Orange County Grand Jury released a report regarding pension liabilities for Orange County cities entitled, "Orange County City Pension Liabilities – Budget Transparency Critically Needed." State law requires any public agency which the Grand Jury has reviewed, and about which it has issued a final report, to comment to the Presiding Judge of the Superior Court on the findings and recommendations pertaining to matters under control of the agency within ninety (90) days of the report's release date. Accordingly, staff has prepared the attached proposed response for the twelve (12) findings and seven (7) recommendations included within the Grand Jury report, and is recommending that the City Council authorize the Mayor to sign the response and send it to the Presiding Judge of the Superior Court. A copy of the final report can be found at: http://www.ocgrandjury.org/pdfs/2013_2014_GJreport/PensionReport.pdf.

BACKGROUND:

State law requires that *"Not later than 90 days after the grand jury submits a final report on the operations of any public agency subject to its reviewing authority, the governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body..."* Because the report, entitled, "Orange County City Pension Liabilities – Budget Transparency Critically Needed," examines pension liabilities for all cities in Orange

County, all Orange County cities are required to respond. This is the last City Council meeting scheduled prior to the end of the 90-day time period.

Specifically, the report addresses funded and unfunded pension liabilities for Orange County cities and, ultimately, found that cities have large unfunded pension liabilities. After examining various cities' budgets, the report concludes the budgets to be inadequate to establish any confidence that cities are addressing their unfunded pension liabilities. Furthermore, while cities do have sufficient resources to amortize their unfunded pension liabilities, the liabilities were volatile and needed to be clearly addressed in cities' budgets.

The City's response instructions to the report specifically state, *"Although the findings are stated in terms of all Orange County cities, each city should respond to each finding as it applies to itself only."* Accordingly, staff has prepared the attached proposed response for the twelve (12) findings and seven (7) recommendations included within the Grand Jury report as it pertains to the City of Laguna Hills. Regarding the findings, the City can either: (1) agree with the finding, or (2) disagree wholly or partially with the findings. As to the recommendations, the City can: (1) advise that the recommendation has been implemented, (2) advise that the recommendation has not yet been implemented but will be implemented in the future, or (3) respond that the recommendation will not be implemented because it is not warranted or reasonable.

While some cities throughout Orange County may have large unfunded pension liabilities, we do not believe this to be the case with the City of Laguna Hills. This is directly attributable to the City staying with the historical and sustainable 2% at 60 formula. Furthermore, the City has been and continues to be very cognizant of the potential impact pension liabilities may have on the City's budget, especially as it pertains to the area of public safety. For these reasons, the City does not agree with most of the findings as laid out by the Grand Jury as it pertains to Laguna Hills.

Staff is recommending that the City Council authorize the Mayor to sign the response letter and send it to the Presiding Judge of the Superior Court. A copy of the final report can be found at: http://www.ocgrandjury.org/pdfs/2013_2014_GJreport/PensionReport.pdf.

FISCAL IMPACT:

No fiscal impact.

ATTACHMENTS:

- Response Letter to Orange County Grand Jury Report

September 9, 2014

The Honorable Glenda Sanders
Presiding Judge of the Superior Court
County of Orange
700 Civic Center Drive West
Santa Ana, CA 92701

RE: California Penal Code Section 933 Response to Orange County Grand Jury Report, "Orange County City Pension Liabilities – Budget Transparency Critically Needed."

Dear Judge Sanders:

As requested by Orange County Grand Jury letter dated June 18, 2014, the City of Laguna Hills is responding to the findings and recommendations of the Grand Jury Report entitled, "Orange County City Pension Liabilities – Budget Transparency Critically Needed." It should be noted that, as directed by the report, the City is responding to each finding and recommendation as it applies to itself only.

GRAND JURY FINDINGS

- F1. OC cities have large unfunded pension liabilities both in terms of absolute dollar value and on a per capita basis and as a percentage of city General Fund revenues.**

Response: The City of Laguna Hills disagrees wholly with the finding. While some cities throughout Orange County may have large unfunded pension liabilities, this is not the case with the City of Laguna Hills. This is the direct result of the City staying with the historical and sustainable 2% at 60 pension formula.

The City's unfunded liability as of June 30, 2012, was \$2,721,662. This amount does not take into account the lump sum payment of \$557,805 that was made by the City to CalPERS on June 21, 2013 to pay off the City's side fund. Accounting for this side fund pay off, the unfunded pension liability of \$2,163,857 represents a pension liability that is 81% funded. Furthermore, the unfunded pension liability is \$70.48 on a per capita basis, and as a percentage, represents approximately 10.9% of the City's General Fund revenues. More importantly, total pension costs for the City are projected to remain at, or below 3% of the City's operating budgets over the next seven years even after accounting for future impacts of changes in actuarial assumptions. For Laguna Hills, this

is achieved in part by a phased-in sharing of employee contributions, and the fact that Laguna Hills has maintained the 2% at 60 pension formula.

- F2. OC cities' unfunded pension liabilities have been increasing on a year over year basis over the past several years as a result of the 2007-2009 Great Recession and as key actuarial assumptions have been changed by CalPERS and OCERS.**

Response: The City of Laguna Hills agrees with the finding.

- F3. There are risks to OC cities of changes to key actuarial assumptions including revisions downward of expected returns on investment and the likely move by pension funds to using more realistic mortality assumptions, which would increase unfunded liabilities.**

Response: The City of Laguna Hills disagrees partially with the finding. While there are risks, the City has taken these risks into account in its long range forecast of pension costs and the subsequent impact on the City's operating budget. As pointed out under F1 above, total pension costs for the City are projected to remain at or below 3% of the City's operating budgets over the next seven years.

- F4. Locating city budget information on a city web site is not always straightforward and prior year budgets are sometimes not posted by a city.**

Response: The City of Laguna Hills disagrees partially with the finding. The City's budget is easily found on the City's website under the Forms, Documents, and Maps section of the website. The City does not currently post prior year budgets.

- F5. City budgets posted online project revenues and expenditures for at most one or two years into the future and sometimes do not show prior year data.**

Response: The City of Laguna Hills disagrees wholly with the finding. As a practice, the City includes within its budget prior year actuals, current year year-end estimates, and detailed revenues and expenditures two years in the future. In addition, general revenues and expenditures are included in the 8-Year Resource Allocation Plan, which can be found in the Budget Summaries section of the City's budget.

- F6. City budgets often lack footnotes explaining key assumptions, risks, and unusual changes in budgeted amounts or revenues and expenditures.**

Response: The City of Laguna Hills disagrees wholly with the finding. While the City does not include footnotes in its budget, the key assumptions, as well as the risks and unusual changes in budgeted amounts or in revenues and expenditures, are clearly explained in the Budget Message, located in the Introduction section of the City's budget.

- F7. City budgets sometimes do not provide trend data on the accumulation/drawdown of reserves and lack details on the city's plan for the size of its reserves or their intended uses.**

Response: The City of Laguna Hills disagrees wholly with the finding. Within its biennial budget, the City makes a point of providing trend data regarding its reserves. Additionally, included as Appendix 1 in the budget, the City's Financial Policies explicitly address the City's operating ratios and reserve policies.

- F8. Cities can control most future expenditures by increasing or decreasing budgets for those expenditures as funds are available. However, increases to annual required contributions to their pension systems are imposed externally, change unpredictably, and when they occur, are ramped up over two to five years.**

Response: The City of Laguna Hills agrees with the finding.

- F9. City budgets posted online do not explicitly show the link between planned city pension expenditures and pension system actuarial reports and those reports' annual required contributions. Risks associated with predictions of future annual required pension contributions based on risk assessment data provided by their pension systems and/or based on their own analysis are not discussed.**

Response: The City of Laguna Hills disagrees wholly with the finding. The City includes within its biennial budget a lengthy discussion regarding pension costs, future risks to the City, and the impacts of planned and unplanned changes in required contributions.

- F10. Pension costs for New (Post-PEPRA) employees will be substantially lower than for Legacy employees, but only a small percentage of current employees, typically only a few percent of total employees, are New. Substantially reduced pension costs for cities as a result of pension reform will not be realized for one or more decades.**

Response: The City of Laguna Hills disagrees partially with the finding. Laguna Hills provides a 2% @ 60 retirement formula and, unlike most cities throughout the State, the City never modified or enhanced its pension formula. As a result, while the City will realize some savings as new employees replace legacy employees, the savings are not substantial, because the PEPRA retirement plan is only marginally less generous than the City's existing plan.

- F11. CalPERS Annual Valuation Reports for Miscellaneous and Safety City employees are available to the public online for a very small number of cities.**

Response: The City of Laguna Hills disagrees wholly with the finding. While many cities do not include CalPERS Annual Valuation reports on their City websites, the reports are available for all cities that contract with CalPERS on its website: <http://www.calpers.ca.gov/index.jsp?bc=/about/forms-pubs/calpers-reports/actuarial-reports.xml>

- F12. OCERS provides pension plans for OCFA and OCSD employees, but there is no way to trace through publically available resources OCERS unfunded pension liabilities to the city budgets which outsource to OCFA and OCSD for fire and police services.**

Response: The City of Laguna Hills agrees with the finding.

GRAND JURY RECOMMENDATIONS

- R1. Each city should post its current and at least three most recent prior year budgets on the city's web site, and these budgets should be easily located. Each city's web site should have a search engine and a single search on the word "budget" should immediately link to the current budget. (F.1) (F.4)**

Response: The recommendation has been implemented. Utilizing a biennial budget process, the City's budget includes a total of four years' worth of budgeting, including prior year actuals, current year-end estimates, and two years in the future.

Typing "budget" in the City website's search function returns a number of results related to the City's budget, including the City's budget documents.

- R2. Each city's budget information should contain not only this year/next year budget projections, but should show at least five years of projected revenues and expenditures. Projections should be at the same level of detail and use the same line item structure as information for the current budget. (F.1) (F.2) (F.3) (F.5) (F.8) (F.10)**

Response: The recommendation will not be implemented because it is not warranted or is not reasonable. The City utilizes a biennial budget process, which includes not only current year-end estimates but also provides detailed projections of revenues and expenditures two years out in the future. The City also prepares an 8-Year Resource Allocation Plan which provides projected revenues and expenditures for the next eight years, albeit not at the level of detail requested.

- R3. Each city's budget should show separate line items for predicted employee and predicted employer contributions for the city pension systems. (F.8) (F.9)**

Response: The recommendation has not yet been implemented, but will be implemented in the future. The City currently provides one line item in the City's budget that shows the sum of retirement costs. With the development of the next biennial budget, the City will detail the predicted employee and employer contributions, most likely in the Budget Message section or as an Appendix to the budget.

- R4. Each city's budget should provide trend data on the accumulation/drawdown of reserves and provide details on the city's policy for the size of its reserves and on the intended uses of such reserves. In particular any discussion of reserves should address possible use of reserves to accelerate amortization of unfunded pension liabilities. (F.7)**

Response: The recommendation has been implemented. It is the City's practice to provide trend data on the accumulation and drawdown of reserves, as well as provide details on the City's policies related to its reserves. Furthermore, the City regularly evaluates the use of reserves to reduce its unfunded liability. For example, this led to the City paying down its side-fund on June 30, 2013. Additionally, included as Appendix

1 in the budget, the City's Financial Policies explicitly address the City's operating ratios and reserve policies.

It should be further noted that the City did explore the possibility of accelerating amortization of its unfunded pension liability and it did not deem it prudent at the time. Up until FY 2015/2016, it has been CalPERS' practice to place contracting agencies in "pools" based on their benefits formula. With this structure, any funds the City paid towards its unfunded pension liability would not have resulted in a credit towards the City's unfunded pension liability but rather would be credited to the pool's liability. With the changes CalPERS is implementing in FY 2015/2016, in the future, any payments made by the City to pay down its unfunded liability, will directly reduce the City's unfunded pension liability.

- R5. Each city using CalPERS for one or more of its pension plans should identify the names and dates of the CalPERS Annual Valuation Report(s) which call out Annual Required Contributions (ARCs) for these plans and should provide a separate expenditure line item for predicted city catch-up contributions for the city pension systems based on these ARCs. A discussion of the risks associated with these CalPERS projections should also be provided by the city. (F.1) (F.2) (F.8) (F.9)**

Response: The recommendation will not be implemented because it is not warranted or is not reasonable. The City has always paid its Annual Required Contributions and therefore has no catch-up contributions based on ARCs.

- R6. Each city which outsources fire or police services to OCFA and/or OCSD should require them to provide projections of future costs of service out at least five years into the future and require that these projected costs explicitly show the relationship of projected pension costs including amortization of unfunded liabilities. This level of pension cost information should be provided in budgeted expenditures for outsourced services. A discussion of the risks associated with these projections should also be provided by the agencies and incorporated on the city's budgets. (F.6) (F.12)**

Response: The City of Laguna Hills contracts with both OCFA and OCSD for fire and police services, respectively. Due to the complexity of the recommendation and the City's relationship with the various entities involved, this recommendation can best be addressed by dealing with each of the aforementioned agencies individually.

Pertaining to OCSD, the recommendation has been implemented. The City has requested and received projections of future costs of service five years out. Additionally these projections include projected pensions costs. The City has also requested that future projections include amortization of unfunded liabilities.

Pertaining to OCFA, the recommendation will not be implemented because it is not warranted or is not reasonable. At the time of incorporation in 1991, the City of Laguna Hills was required to allocate a defined percentage of its 1% Basic Levy property tax revenues to the O.C. Structural Fire Fund, which is exclusively utilized for the provision of fire protection services. The City does not outsource to or contract with OCFA for

these services and cannot independently decide to provide said services differently. Consequently, the City does not include the cost of fire protection services in its budget.

- R7. Each city that has CalPERS as a provider for pensions should include a provision in their agreement with CalPERS that CalPERS will post their Annual Valuation Reports online. (F.11)**

Response: The recommendation will not be implemented because it is not warranted or is not reasonable. Annual Valuation Reports for all cities that contract with CalPERS are already posted on their website and can be found on the following webpage: <http://www.calpers.ca.gov/index.jsp?bc=/about/forms-pubs/calpers-reports/actuarial-reports.xml>.

Should you have any questions or need additional information, please feel free to contact Donald White, Assistant City Manager, at (949) 707-2620.

Sincerely,

ANDREW BLOUNT
Mayor

Cc: Dave Baker
Foreman, 2013-2014 Orange County Grand Jury
700 Civic Center Drive West
Santa Ana, CA 92701



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: SEPTEMBER 9, 2014

TO: MAYOR AND COUNCIL MEMBERS

FROM: DONALD J. WHITE
ASSITANT CITY MANAGER

ISSUE: 2013-15 BIENNIAL BUDGET REVIEW

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

SUMMARY:

This past spring, the City Council directed staff to prepare a mid-cycle budget review following the close of fiscal year 2013-14. This review has been undertaken and shows the actual results from 2013-14 compared to budget and a projection of financial results for 2014-15 under two different scenarios given changed conditions and assumptions from when the budget was adopted in June 2013. The review also presents a revised 8-Year Resource Allocation Plans for various scenarios. The City Council is not being asked to make any decisions at tonight's meeting. As pointed out throughout the report, there will be a number of decision points between now and June 2015, especially during the 2015-17 budget deliberations process this coming spring. This report discusses two distinct scenarios that provide the City Council with a baseline and parameters for these future deliberations and decisions.

BACKGROUND:

The City recently completed its 2013-14 fiscal year, which marks the mid-way point of the 2013-15 Biennial Budget. The purpose of this report is to provide the City Council with a review of the results of the 2013-14 fiscal year, projections for the current 2014-15 fiscal year, and revised financial projections and options going forward. The report is organized under the following sections:

Section 1: 2013-14 Actuals versus Budget

Section 2: Capital Project Budget Update

Section 3: Budget projections and a revised 8-Year Resource Allocation Plan under Scenario 1 – Status Quo

Section 4: Budget projections and a revised 8-Year Resource Allocation Plan under Scenario 2 – Status Quo with Recommended Budget Cuts

Section 1: 2013-14 Actuals versus Budget

Table 1 below shows actuals versus budget for operating expenditures and revenues incurred in fiscal year 2013-14.

Table 1				
	2013-14 Budget	2013-14 Actuals	Variances Positive/ (Negative)	Actual as % of budget
Personnel	\$ 4,681,742	\$ 4,646,636	\$ 35,106	99%
Maintenance & Operations	\$ 2,008,022	\$ 2,089,806	\$ (81,784)	104%
Contract/Professional Services	\$ 10,529,281	\$ 10,381,971	\$ 147,310	99%
Capital Outlay	\$ 108,500	\$ 95,743	\$ 12,757	88%
Total Operating Expenditures	\$ 17,327,545	\$ 17,214,157	\$ 113,388	99%
Debt Service	\$ 1,804,587	\$ 1,806,543	\$ (1,956)	100%
Total Operating Revenues	\$ 19,648,207	\$ 19,321,339	\$ (326,868)	98%
Operating Surplus/(Deficit)	\$ 516,075	\$ 300,640	\$ (215,435)	
Operating Ratio	1.03	1.02		

Overall, operating expenditures came in at 99% of budget. The negative variance in “Maintenance and Operations” is primarily due to cost overruns in the water and electricity budgets. Revenues came in at 98%. The good news is that the City’s top two revenue sources, property taxes and sales taxes, performed well in comparison to the budget. Property taxes totaled \$8,826,271, which was \$63,208 over the budget estimate. Sales taxes came in at \$5,553,962, which missed the budget projection by just \$5,038. The largest individual negative variances came from the Transient Occupancy Tax (92.5% of budget), Planning Fees (38% of budget), and Fines & Forfeitures (57% of budget). In addition, the budget had anticipated surplus revenue from Civic Center operations in the amount of \$150,000. Instead, the City’s General Fund transferred \$179,000 to the Civic Center Enterprise Fund. Consequently, the City’s actual operating surplus came in at just over \$300,000.

Table 2 below shows actual fund balance versus budgeted fund balances. Unrestricted Fund Balance came in \$604,757 below budget. This negative variance is largely comprised of the lower revenues discussed above and the transfer to the Civic Center Enterprise Fund. Consequently, the Unrestricted Fund Balance ratio dropped from 35% to 32% and the Unassigned Fund Balance ratio dropped from 25% to 23%.

Table 2

	30-Jun-14		30-Jun-14	
	(budgeted)	Ratio	(actual)	Ratio
Total Fund Balance	10,523,257	55%	10,271,217	54%
<i>Less the following fund balances:</i>				
Reservation for Debt Service	(1,804,588)		(1,807,774)	
Non-major Governmental Funds	(1,966,220)		(2,315,751)	
Unrestricted General Fund Balance (>40%)	6,752,449	35%	6,147,692	32%
<i>Less Assignments</i>				
Total Capital Replacement Funds	(1,628,219)		(1,526,228)	
Insurance Reserve Funds	(200,750)		(200,000)	
Family Justice Center	(100,000)		(100,000)	
Unassigned Fund Balance (>25%)	4,823,480	25%	4,321,464	23%

The financial results from 2013-14 demonstrate that the City is having difficulty recovering from the Great Recession and restoring its operating ratios to the minimum policy ratios of 1.1 to 1.0 for operating and 40% and 25% for unrestricted and unassigned fund balances. Staff has analyzed this situation and has determined that the inability to meet policy ratios is directly related to the decline of the Laguna Hills Mall. In 2004-05, the Laguna Hills Mall property generated \$2,439,668 in sales tax revenues to the City. At the bottom of the recession in 2010-11, these revenues dropped to \$1,465,206. From the bottom in 2010-11, other sales tax revenue sources started to recover posting year over year gains. The Mall, on the other hand, continued to decline. For the 2013-14 fiscal year, the Mall generated an all-time low of \$1,421,278. As the City Council knows, staff has been working with owners of the Mall to effectuate a redevelopment going back as far as 2002 when the City, in cooperation with the Mall and other property owners, developed and adopted the Urban Village Specific Plan (UVSP). These efforts generated no results when the Mall was owned by Simon Properties. Fortunately, Simon sold the Mall to Merlone-Geier Partners (MPG) in May of 2013. After purchasing the Mall, MPG was making plans to effectuate an immediate redevelopment of the property; however, over the course of their planning efforts, MPG decided that it needed to expand the scope of their redevelopment efforts. Consequently, they successfully negotiated the buy-out of the

Sears lease and are now working on a more comprehensive redevelopment plan. For the long-term, this is an excellent outcome for the City, but for the short-term, it will hamper the City's efforts to improve its financial ratios. It is expected that new revenue from the Mall will take at least four years to materialize. In the meantime, sales tax revenue will continue to decline at the Mall, especially with the loss of Sears and other outlets. In the updated financial forecasts under Scenarios 1 and 2 presented later in this report, this additional decline in revenue is accounted for.

Section 2: Capital Project Budget Update

In fiscal year 2013-14, the City expended \$2,968,674 on various capital projects out of a \$4,207,114 amended budget. \$1,005,883 of unspent capital project appropriations have been carried over to the current fiscal year. Of the \$2,968,674 expended on capital projects, \$1,632,284 was funded by the General Fund with the balance funded by a variety of special revenues. The single largest project was the La Paz Open Space, which cost \$1,241,563; all from the General Fund.

Table 3 below shows the capital projects slated for the current fiscal year. Of the \$3,815,884 budget, only \$290,000 is funded by the General Fund.

Table 3

Project No.	Project Name	2014-15 Budget
101	Annual Street Maintenance	\$ 2,000,000
145	Paseo de Valencia Widening*	\$ 117,788
189	Bridge Seal Coat - LH Drive@Aliso Creek	\$ 50,000
403	Storm Drain/Slope Repairs	\$ 50,000
410	NPDES/Water Quality Program	\$ 190,000
412	Water Quality (2) Improvements	\$ 70,000
238	Sports Complex Field Renovations	\$ 200,000
239b	Sockport Park Renovation*	\$ 298,778
240	Softball Field Improvements	\$ 200,000
241	General Park Improvements*	\$ 144,568
513	Community Center Renovations*	\$ 92,751
514	Sports Complex Renovations*	\$ 402,000
Total 2014-15 Capital Project Budget		\$ 3,815,884
<i>*Wholly or partially carried over from 2013-14.</i>		
Funded by the General Fund		

The balance of the City's 6-year Capital Improvement Plan (CIP) allocates \$11,687,000 from fiscal year 2015-16 to 2018-19. The financial forecasts under Scenarios 1 and 2 presented later in this report maintain these allocations. There are, however, two

discretionary General Fund projects that could be deferred at the discretion of the City Council. In fiscal year 2015-16, the CIP allocates \$600,000 for a multi-use trail from the Community Center to Indian Hill lane. In fiscal year 2016-17, the CIP allocates \$540,000 for the Laguna Hills Drive median islands. Any final decisions regarding these projects can be postponed to the spring when the City develops its 2015-17 Biennial Budget and CIP.

Section 3: Budget projections and a revised 8-Year Resource Allocation Plan under Scenario 1 – Status Quo

Going forward, staff has prepared two Scenarios for the City Council to consider. Scenario 1 discussed in this Section, is a “status quo” scenario meaning that there are no new developments in the City and no cuts are made to the operating budget except those identified in Table 3 below. Scenario 1 is very conservative. Scenario 2 builds on Scenario 1 by identifying a number of budget cuts the City Council can make to bring the City back into alignment with its adopted financial policy ratios.

The following is a listing of changes and assumptions made to the 2014-15 budget and 8-year Resource Allocation Plan that have altered the City’s financial outlook since the budget was adopted in June of 2013.

1. Over the last year, staff has been looking for ways to reduce operating expenditures. In Table 4 below, staff has identified the cost savings measures that will reduce operating expenditures this year and those that will carry over to 2015-16 and beyond.

Table 4

	2014-15	2015-16
<u>Implemented Cost Savings</u>		
Election	\$ 21,000	
PERS pre-payment	\$ 40,000	
City Views	\$ 22,000	\$ 22,000
Comm Services Reorg	\$ 38,000	\$ 38,000
Street Maint. Contract	\$ 100,000	\$ 100,000
Traffic Signal Maintenance	\$ 50,000	\$ 50,000
Softball Field	\$ -	\$ 30,000
Subtotal	\$ 271,000	\$ 240,000

The budget savings from the cancellation of the 2014 election are one time. For this fiscal year, staff did an analysis and the City was able to save \$40,000 by paying its pension costs to PERS upfront. It is unclear whether or not this savings will be available in 2015-16. Last year, the City Council directed staff to reduce

expenditures for City Views by taking the bulk of production work in-house and reducing some of the content. As staff has implemented this new approach, we have found that the City can save an additional \$22,000 annually. The City Council did ask staff to determine what it would cost to go back to an expanded City Views publication. Instead of saving an additional \$22,000, this approach would cost the City an additional \$44,400 annually. The savings in Community Services was created by a vacant position. Staff is evaluating a minor reorganization that will save \$38,000. Cost savings in the Street Maintenance contract and Traffic Signal Maintenance contract were achieved through competitive bidding processes this past year. Cost savings related to the Softball Field are expected in 2015-16 after the synthetic turf project is completed. None of these savings require any action on the part of the City Council with the possible exception of the reorganization in Community Services.

2. The 8-year Resource Allocation Plan is based in part on a set of assumptions for inflation, taxable sales, assessed valuation, increases in the Sheriff's contract, and interest rate in investments. Attached to this report as Exhibit A is a revised set of assumptions. The only changes to these assumptions pertain to the Sheriff's contract and interest rates. Percentage changes to the Sheriff's contract are based on recent five-year projections provided by the Sheriff's Department. Interest rate assumptions have been lowered.
3. Revenue projections have been lowered to account for the loss of additional sales tax at the Laguna Hills Mall, and to account for lower revenues realized in 2013-14 from Transient Occupancy Taxes and Fines & Forfeitures.
4. Other than the completion of Oakbrook Village phase 1, there are no assumptions that any new development, or redevelopment will occur in the City, even though there are many projects in the pipeline. Although it is expected that the Mall will undergo redevelopment, since new revenues cannot be anticipated for at least another four years, for the sake of financial forecasting, both Scenarios 1 and 2 assume that the Mall will remain unchanged.

Under the changed conditions in Scenario 1, staff has updated the financial outlook for 2014-15 for operating surplus (Table 5) and fund balance projections (Table 6) on the next page.

Table 5

	2014-15 Amended Budget	2014-15 Revised Budget	Variances Positive/ (Negative)	Actual as % of budget
Personnel	\$ 4,910,073	\$ 4,830,092	\$ 79,981	98%
Maintenance & Operations	\$ 2,090,843	\$ 2,063,843	\$ 27,000	99%
Contract/Professional Services	\$ 10,778,468	\$ 10,768,661	\$ 9,807	100%
Capital Outlay	\$ 79,100	\$ 79,100	\$ -	100%
Total Operating Expenditures	\$ 17,858,484	\$ 17,741,696	\$ 116,788	99%
Debt Service	\$ 1,801,387	\$ 1,801,387	\$ -	100%
Total Operating Revenues	\$ 20,669,624	\$ 20,024,863	\$ (644,761)	97%
Operating Surplus/(Deficit)	\$ 1,009,753	\$ 481,780	\$ (527,973)	
Operating Ratio	1.05	1.02		

Table 6

	30-Jun-14 (budgeted)	Ratio	30-Jun-14 (actual)	Ratio	30-Jun-15 (projected)	Ratio
Total Fund Balance	10,523,257	55%	10,271,217	54%	\$9,966,941	51%
<i>Less the following fund balances:</i>						
Reservation for Debt Service	(1,804,588)		(1,807,774)		(1,804,588)	
Non-major Governmental Funds	(1,966,220)		(2,315,751)		(1,409,304)	
Unrestricted General Fund Balance (>40%)	6,752,449	35%	6,147,692	32%	6,753,049	35%
<i>Less Assignments</i>						
Total Capital Replacement Funds	(1,628,219)		(1,526,228)		(1,987,774)	
Insurance Reserve Funds	(200,750)		(200,000)		(200,000)	
Family Justice Center	(100,000)		(100,000)		0	
Unassigned Fund Balance (>25%)	4,823,480	25%	4,321,464	23%	\$4,565,275	23%

Under Scenario 1, staff is projecting a revised operating ratio of 1.02. This is driven primarily from a lowering of operating revenue projections. This in turn impacts the fund balance projections shown in Table 6. The budget had anticipated a 38% unrestricted fund balance and a 25% unassigned fund balance. These are now projected at 35% and 23%. Even so, unrestricted fund balance does show an improvement from the 32% as of June 30, 2014. Unassigned fund balance slightly improves by almost \$250,000.

Attached to this report as Exhibit B is a completely revised 8-Year Resource Allocation Plan using the assumptions and changes for Scenario 1. As a reminder, Scenario 1 is a very conservative scenario. The 8-year plan shows that the operating ratio stabilizes at 1.07 to 1.0 in 2017-18, but never reaches the policy ratio of 1.1 to 1.0. Unrestricted fund balance ranges from a low of 33% in 2015-16 to a high of 41% in 2020-21. The policy target is 40%. Unassigned fund balance ranges from a low of 18% in 2015-16 to a high of 23% in 2020-21. The policy target is 25%. As mentioned under Section 2 of this report, there are two discretionary capital improvement projects that could be indefinitely delayed. This action would greatly improve the City's fund balance projections. Exhibit C to this report shows a revised Scenario 1, 8-year plan without the \$600,000 multi-use trail in 2015-16 and the \$540,000 Laguna Hills median island improvements in 2016-17. While there is obviously no impact on the operating ratio, there are material impacts on fund balances. Should the City Council decide to take this course of action in the upcoming budget deliberation process this spring, the City would meet and/or exceed its fund balance policy ratios beginning in 2016-17 (see Exhibit C).

Section 4: Budget projections and a revised 8-Year Resource Allocation Plan under Scenario 2 – Status Quo with Recommended Budget Cuts

Building on Scenario 1, staff has prepared for the City Council's review a Scenario 2 that will not only improve the operating surplus and fund balances for this fiscal year, but will also allow the City to reach its unassigned policy fund balance ratio of 25% this year, its unrestricted fund balance ratio of 40% in 2015-16 and surpass its 1.1 to 1.0 operating ratio in 2016-17, without cutting any discretionary capital projects. This is accomplished with cuts to the operating budget which are identified in Table 7 on the next page.

Table 7

	2014-15	2015-16
<u>Proposed Cost Savings</u>		
Sheep Hills Park		\$ 90,000
Sheriff Contract	\$ 265,667	\$ 543,000
Winter Grass Program	\$ 33,000	\$ 33,000
Staffing Changes		\$ 100,000
ICSC- Las Vegas	\$ 9,600	\$ 9,600
Subtotal	\$ 308,267	\$ 775,600

The following is a discussion of each of the cost savings listed above:

Sheep Hills Park: There is a major plan in the budget to exercise the irrevocable offer of dedication (IOD) on the privately owned Sheep Hills Park. In the budgeted 8-year plan, there is \$90,000 included in the 2015-16 fiscal year for on-going operating expenses resulting from the exercise of this IOD. With the renovation of the Laguna Hills High School Upper Field and the City's 10 year joint use agreement, along with the renovation of the City's softball field from single use to multi-use, the City may no longer need Sheep Hills Park to meet its sports league's demand for field space. This will be an object of discussion in the spring budget deliberations.

Sheriff's Contract: The City's recently completed study on police services identified a number of areas where the City could achieve modest cost savings in its contract with the Sheriff. Some of these involved sharing positions with neighboring cities, a new arrangement with the City of Laguna Woods and elimination of one motor position. Staff is currently in discussions with the appropriate parties and will be bringing a report back to the City Council later this fall. Some of the changes, if approved by the City Council can occur this fiscal year, and some will need to wait until July 1, 2015. It should be noted that the \$543,000 savings in 2015-16 includes the savings from 2014-15 and are not additive.

Winter Grass Program: In the past, the City has over seeded sports fields and parks with winter rye grass. Given the current extreme drought, staff was planning to forgo this program for water conservation purposes. If continued, it would save the City about \$33,000 annually.

Staffing Changes: Staff is currently evaluating a reorganization of duties at City Hall that would achieve an annual cost savings of \$100,000. A reorganization plan will be submitted to the City Council during the spring budget deliberations.

ICSC-Las Vegas: The City has attended the ICSC-Las Vegas (May) and the ICSC-San Diego (Sept-Oct) conventions as an exhibitor since 2009. Overall, this experience has proven beneficial, but the value of the Las Vegas Convention has recently waned. The

Las Vegas ICSC Convention has a national focus and audience, while the San Diego ICSC Convention has a west coast focus and audience. It is staff's assessment that the San Diego Convention is more productive and cost effective and would continue exhibiting in San Diego.

Should these cuts be made in their entirety, the City operating surplus would improve this fiscal year from the 1.02 in Table 5 to 1.04 as shown in Table 8 below:

	Table 8			
	2014-15 Amended Budget	2014-15 Revised Budget	Variances Positive/ (Negative)	Actual as % of budget
Personnel	\$ 4,910,073	\$ 4,830,092	\$ 79,981	98%
Maintenance & Operations	\$ 2,090,843	\$ 2,004,243	\$ 86,600	96%
Contract/Professional Services	\$ 10,778,468	\$ 10,522,481	\$ 255,987	98%
Capital Outlay	\$ 79,100	\$ 79,100	\$ -	100%
Total Operating Expenditures	\$ 17,858,484	\$ 17,435,916	\$ 422,568	98%
Debt Service	\$ 1,801,387	\$ 1,801,387	\$ -	100%
Total Operating Revenues	\$ 20,669,624	\$ 20,024,863	\$ (644,761)	97%
Operating Surplus/(Deficit)	\$ 1,009,753	\$ 787,560	\$ (222,193)	
Operating Ratio	1.05	1.04		

These cuts would also have an impact on projected fund balances for this fiscal year as shown in Table 9 on the next page:

Table 9

	30-Jun-14		30-Jun-14		30-Jun-15	
	(budgeted)	Ratio	(actual)	Ratio	(projected)	Ratio
Total Fund Balance	10,523,257	55%	10,271,217	54%	\$10,272,722	53%
<i>Less the following fund balances:</i>						
Reservation for Debt Service	(1,804,588)		(1,807,774)		(1,804,588)	
Non-major Governmental Funds	(1,966,220)		(2,315,751)		(1,409,304)	
Unrestricted General Fund Balance (>40%)	6,752,449	35%	6,147,692	32%	7,058,830	37%
<i>Less Assignments</i>						
Total Capital Replacement Funds	(1,628,219)		(1,526,228)		(1,987,774)	
Insurance Reserve Funds	(200,750)		(200,000)		(200,000)	
Family Justice Center	(100,000)		(100,000)		0	
Unassigned Fund Balance (>25%)	4,823,480	25%	4,321,464	23%	\$ 4,871,055	25%

Unrestricted fund balance increases from 35% in Table 6 to 37% and unassigned fund balance increases from 23% to 25%, which is the policy target.

Going forward, these cost saving measures have a significant impact on the City's financial outlook. An 8-Year Resource Allocation Plan for Scenario 2 is attached to this report as Exhibit D. After full implementation of the cost savings identified in Table 7, the City is expected to meet its fund balance policy targets at the end of next fiscal year and its operating ratio in 2016-17. If the forecast holds true, there will be additional General Fund monies available for either operating programs or capital projects beginning in 2016-17.

FISCAL IMPACT:

There is no fiscal impact since there is no recommended action associated with this report.

ATTACHMENTS:

- Exhibit A – Revised Assumptions
- Exhibit B – Scenario 1: 8-Year Resource Allocation Plan
- Exhibit C – Revised Scenario 1: 8 Year Resource Allocation Plan
- Exhibit D – Scenario 2: 8-Year Resource Allocation Plan

EXHIBIT A
2013-15 Mid-cycle Review
8-Year Resource Allocation Plan
Revised Assumptions

	2	3	4	5	6	7	8	Annualized Average
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	
General Inflation	2.50%	2.50%	3.00%	3.00%	3.00%	3.00%	3.00%	2.50%
Taxable Sales	6.00%	5.00%	3.50%	3.50%	3.00%	3.00%	3.00%	3.38%
Assessed Valuation	5.00%	5.00%	5.00%	2.50%	2.50%	2.50%	2.50%	3.13%
Sheriff's Contract	5.97%	2.82%	2.01%	2.05%	1.91%	4.00%	4.00%	2.85%
Average Interest Rate on Investments	0.50%	0.50%	1.00%	1.00%	1.00%	1.00%	1.00%	0.75%

EXHIBIT B - SCENARIO 1
8-Year Resource Allocation Plan
(2013-15 Mid-cycle Review: Status Quo)

	1	2	3	4	5	6	7	8
	2013-14 (Actual)	2014-15 (Revised)	2015-16 (FORECAST)	2016-17 (FORECAST)	2017-18 (FORECAST)	2018-19 (FORECAST)	2019-20 (FORECAST)	2020-21 (FORECAST)
BEGINNING TOTAL FUND BALANCE	\$10,718,644	\$10,271,217	\$9,966,941	\$9,827,719	\$9,721,616	\$10,493,007	\$10,312,672	\$11,798,287
General Fund Revenues	18,697,877	19,337,136	20,093,102	20,943,122	21,513,577	22,068,526	22,638,849	23,241,475
Special Revenues	2,766,873	3,489,348	3,068,665	2,350,100	1,060,741	1,019,264	1,048,642	1,078,901
Other Funding Sources	601,854	652,727	687,490	722,250	754,287	786,050	814,140	829,000
Civic Center Transfers-in	0	0	100,000	100,000	100,000	100,000	100,000	100,000
Interest Earnings	21,608	35,000	50,000	100,000	100,000	100,000	110,000	110,000
TOTAL REVENUES	\$22,088,212	\$23,514,211	\$24,005,257	\$24,215,472	\$23,528,605	\$24,073,840	\$24,711,631	\$25,359,376
Operating Expenditures	17,214,157	17,741,696	18,298,092	18,739,957	19,233,880	19,777,561	20,235,782	20,947,660
Capital Expenditures	2,968,674	3,815,863	3,995,000	3,697,000	1,665,000	2,330,000	1,000,000	2,750,000
Other Funding Uses	232,798	271,067						
Civic Center Transfers-out	179,000							
Use of Reserve Funds (Civic Center/Insurances)	134,468	188,454	50,000	85,231	72,948	355,732	187,353	50,000
Debt Service	1,806,543	1,801,382	1,801,382	1,799,382	1,785,382	1,790,881	1,802,881	1,786,881
TOTAL EXPENDITURES	\$22,535,639	\$23,818,467	\$24,144,479	\$24,321,575	\$22,757,215	\$24,254,174	\$23,226,016	\$25,534,541
Change in Total Fund Balance	<i>(447,426)</i>	<i>(304,276)</i>	<i>(139,222)</i>	<i>(106,103)</i>	<i>771,391</i>	<i>(180,334)</i>	<i>1,485,615</i>	<i>(75,166)</i>
Ending Total Fund Balance	\$10,271,217	\$9,966,941	\$9,827,719	\$9,721,616	\$10,493,007	\$10,312,672	\$11,798,287	\$11,623,121
Less the Following Fund Balances:								
Reserve for Debt Service	(\$1,807,774)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)
Non-Major Governmental Funds	(\$2,315,751)	(\$1,409,304)	(\$1,417,969)	(\$478,566)	(\$1,429,307)	(\$478,566)	(\$1,487,208)	(\$478,566)
Unrestricted General Fund Balance	\$6,147,692	\$6,753,049	\$6,605,162	\$7,438,462	\$7,255,111	\$8,029,518	\$8,506,491	\$9,339,968
Less the Following Designations:								
Total Capital Replacement Funds	(1,526,228)	(1,987,774)	(2,687,774)	(3,302,543)	(2,614,595)	(3,389,595)	(3,573,863)	(3,930,363)
Insurance Reserve Funds	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Family Justice Center	(100,000)							
Unassigned General Fund Balance	4,321,464	4,565,275	3,717,388	3,935,919	4,444,516	4,439,923	4,732,628	5,209,604

Ratio Analysis	1.02	1.02	1.04	1.06	1.07	1.07	1.07	1.07
Operating Ratio (≥1.1)								
Operating Surplus	300,640	481,780	837,113	1,326,028	1,448,597	1,486,134	1,624,326	1,545,933
Debt Service Ratio (≤12%)	9%	9%	9%	8%	8%	8%	8%	7%
Total Fund Balance Ratio	54%	51%	49%	47%	50%	48%	54%	51%
Unrestricted General Fund Balance Ratio (≥40%)	32%	35%	33%	36%	35%	37%	39%	41%
Unassigned General Fund Balance Ratio (≥25%)	23%	23%	18%	19%	21%	21%	21%	23%

Reserve Policy Analysis	7,608,280	7,817,233	8,039,792	8,215,738	8,407,707	8,627,377	8,815,465	9,093,816
Minimum Unencumbered Fund Policy Reserve (40%)								
Unrestricted Amount Over/(Under)	(1,460,587)	(1,064,184)	(1,434,628)	(777,276)	(1,148,595)	(597,859)	(308,974)	246,151
Minimum Unassigned Fund Policy Reserve (25%)								
Unassigned Amount Over/(Under)	(433,711)	(320,496)	(1,307,482)	(1,198,917)	(810,300)	(952,187)	(777,037)	(474,031)

Revenue and Expenditure Analysis	\$ 19,321,339	\$ 20,024,863	\$ 20,936,592	\$ 21,865,372	\$ 22,467,864	\$ 23,054,576	\$ 23,662,989	\$ 24,280,475
Operating Revenues	\$ 19,020,699	\$ 19,543,083	\$ 20,099,479	\$ 20,539,344	\$ 21,019,267	\$ 21,568,442	\$ 22,038,663	\$ 22,734,541
Operating Expenses	\$ 300,640	\$ 481,780	\$ 837,113	\$ 1,326,028	\$ 1,448,597	\$ 1,486,134	\$ 1,624,326	\$ 1,545,933
Operating Surplus	\$ 20,322,769	\$ 21,497,391	\$ 22,109,427	\$ 22,593,279	\$ 23,121,193	\$ 23,725,287	\$ 24,242,530	\$ 25,007,995
Operating Rev Policy Threshold	\$ (1,601,430)	\$ (1,472,528)	\$ (1,172,835)	\$ (727,906)	\$ (653,329)	\$ (670,710)	\$ (579,541)	\$ (727,521)
Operating Ratio Variance (+/-)								
General Fund Revenues % change	4.47%	3.42%	3.94%	4.20%	2.72%	2.58%	2.58%	2.66%
Operating Expense % change	2.96%	3.08%	3.14%	2.41%	2.64%	2.83%	2.32%	3.52%
Operating Differential (≥0%)	1.51%	0.35%	0.80%	1.78%	0.09%	-0.25%	0.27%	-0.86%

EXHIBIT C - REVISED SCENARIO 1
8-Year Resource Allocation Plan
(2013-15 Mid-cycle Review: Status Quo with OIP cuts)

	1	2	3	4	5	6	7	8
	2013-14 (Actual)	2014-15 (Revised)	2015-16 (FORECAST)	2016-17 (FORECAST)	2017-18 (FORECAST)	2018-19 (FORECAST)	2019-20 (FORECAST)	2020-21 (FORECAST)
BEGINNING TOTAL FUND BALANCE	\$10,718,644	\$10,271,217	\$9,966,941	\$10,427,719	\$10,861,616	\$11,633,007	\$11,452,672	\$12,938,287
General Fund Revenues	18,697,877	19,337,136	20,099,102	20,943,122	21,513,577	22,068,526	22,638,849	23,241,475
Special Revenues	2,766,873	3,498,346	3,068,665	2,350,100	1,060,741	1,019,264	1,048,642	1,078,901
Other Funding Sources	601,854	652,727	687,490	722,250	754,287	786,050	814,140	829,000
Civic Center Transfers-in	0	0	100,000	100,000	100,000	100,000	100,000	100,000
Interest Earnings	21,608	35,000	50,000	100,000	100,000	100,000	110,000	110,000
TOTAL REVENUES	\$22,088,212	\$23,514,211	\$24,005,257	\$24,215,472	\$23,528,605	\$24,073,840	\$24,711,631	\$25,359,376
Operating Expenditures	17,214,157	17,741,696	18,298,092	18,739,957	19,233,880	19,777,561	20,235,782	20,947,660
Capital Expenditures	2,968,674	3,815,893	3,395,000	3,157,000	1,865,000	2,330,000	1,000,000	2,750,000
Other Funding Uses	232,798	271,067						
Civic Center Transfers-out	179,000							
Use of Reserve Funds (Civic Center/Insurances)	134,468	188,454	50,000	85,231	72,948	355,732	187,353	50,000
Debt Service	1,806,543	1,801,387	1,801,387	1,799,387	1,785,387	1,790,881	1,802,881	1,786,881
TOTAL EXPENDITURES	\$22,535,639	\$23,818,487	\$23,544,479	\$23,781,575	\$22,757,215	\$24,254,174	\$23,226,016	\$25,534,541
Change in Total Fund Balance	<i>(447,426)</i>	<i>(304,276)</i>	<i>460,778</i>	<i>433,897</i>	<i>771,391</i>	<i>(180,334)</i>	<i>1,485,615</i>	<i>(175,166)</i>
Ending Total Fund Balance	\$10,271,217	\$9,966,941	\$10,427,719	\$10,861,616	\$11,633,007	\$11,452,672	\$12,938,287	\$12,763,121
Less the Following Fund Balances:								
Reserve for Debt Service	(\$1,807,774)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)
Non-Major Governmental Funds	(\$2,315,751)	(\$1,409,304)	(\$1,417,969)	(\$478,566)	(\$1,429,307)	(\$478,566)	(\$1,487,208)	(\$478,566)
Unrestricted General Fund Balance	\$6,147,692	\$6,753,049	\$7,205,162	\$8,578,462	\$8,399,111	\$9,169,518	\$9,646,491	\$10,479,968
Less the Following Designations:								
Total Capital Replacement Funds	(1,526,228)	(1,987,774)	(2,687,774)	(3,302,543)	(2,614,595)	(3,389,595)	(3,573,863)	(3,930,363)
Insurance Reserve Funds	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Family Justice Center	(100,000)							
Unassigned General Fund Balance	4,321,464	4,565,275	4,317,388	5,075,919	5,584,516	5,579,923	5,872,628	6,349,604

Ratio Analysis								
Operating Ratio (>1.1)	1.02	1.02	1.04	1.06	1.07	1.07	1.07	1.07
Operating Surplus	300,640	481,780	837,113	1,326,028	1,448,597	1,486,134	1,624,326	1,545,933
Debt Service Ratio (<12%)	9%	9%	9%	8%	8%	8%	8%	7%
Total Fund Balance Ratio	54%	51%	52%	53%	55%	53%	59%	56%
Unrestricted General Fund Balance Ratio (>40%)	32%	35%	36%	42%	40%	43%	44%	46%
Unassigned General Fund Balance Ratio (>25%)	23%	23%	21%	25%	27%	26%	27%	28%

Reserve Policy Analysis								
Minimum Unencumbered Fund Policy Reserve (40%)	7,608,280	7,817,233	8,039,792	8,215,738	8,407,707	8,627,377	8,815,465	9,093,816
Unrestricted Amount Over/(Under)	(1,460,587)	(1,064,184)	(834,629)	362,724	(8,595)	542,141	831,026	1,386,151
Minimum Unassigned Fund Policy Reserve (25%)	4,755,175	4,885,771	5,024,870	5,134,836	5,254,817	5,392,111	5,509,666	5,683,635
Unassigned Amount Over/(Under)	(433,711)	(320,496)	(707,482)	(58,917)	329,700	187,813	362,963	665,969

Revenue and Expenditure Analysis								
Operating Revenues	\$ 19,321,339	\$ 20,024,863	\$ 20,936,592	\$ 21,865,372	\$ 22,467,864	\$ 23,054,576	\$ 23,662,989	\$ 24,280,475
Operating Expenses	\$ 19,020,699	\$ 19,543,083	\$ 20,099,479	\$ 20,539,344	\$ 21,019,267	\$ 21,568,442	\$ 22,038,663	\$ 22,734,541
Operating Surplus	\$ 300,640	\$ 481,780	\$ 837,113	\$ 1,326,028	\$ 1,448,597	\$ 1,486,134	\$ 1,624,326	\$ 1,545,933
Operating Rev Policy Threshold	\$ 20,922,769	\$ 21,497,391	\$ 22,109,427	\$ 22,593,279	\$ 23,121,193	\$ 23,725,287	\$ 24,242,530	\$ 25,007,395
Operating Ratio Variance + (-)	\$ (1,601,430)	\$ (1,472,528)	\$ (1,172,835)	\$ (727,906)	\$ (653,329)	\$ (670,710)	\$ (579,541)	\$ (727,521)
General Fund Revenues % change	4.47%	3.42%	3.94%	4.20%	2.72%	2.58%	2.58%	2.66%
Operating Expense % change	2.96%	3.06%	3.14%	2.41%	2.64%	2.83%	2.32%	3.52%
Operating Differential (>0%)	1.51%	0.35%	0.80%	1.78%	0.09%	-0.25%	0.27%	-0.86%

EXHIBIT D - SCENARIO 2
8-Year Resource Allocation Plan
(2013-15 Mid-cycle Review: with cuts)

	1	2	3	4	5	6	7	8
	2013-14 (Actual)	2014-15 (Revised)	2015-16 (FORECAST)	2016-17 (FORECAST)	2017-18 (FORECAST)	2018-19 (FORECAST)	2019-20 (FORECAST)	2020-21 (FORECAST)
BEGINNING TOTAL FUND BALANCE	\$10,718,644	\$10,271,217	\$10,272,722	\$10,910,590	\$11,596,682	\$13,175,937	\$13,818,733	\$16,154,754
General Fund Revenues	18,697,877	19,337,136	20,093,102	20,943,122	21,513,577	22,068,526	22,638,849	23,241,475
Special Revenues	2,766,873	3,489,348	3,068,665	2,350,100	1,060,741	1,048,642	1,048,642	1,078,901
Other Funding Sources	601,954	652,727	687,490	722,250	754,287	786,050	814,140	829,000
Civic Center Transfers-in	0	0	100,000	100,000	100,000	100,000	100,000	100,000
Interest Earnings	21,608	35,000	50,000	100,000	100,000	100,000	110,000	110,000
TOTAL REVENUES	\$22,088,212	\$23,514,211	\$24,005,257	\$24,215,472	\$23,528,605	\$24,073,840	\$24,711,631	\$25,359,376
Operating Expenditures	17,214,157	17,435,916	17,521,002	17,947,762	18,426,016	18,954,430	19,385,377	20,068,939
Capital Expenditures	2,968,674	3,815,863	3,995,000	3,697,000	1,665,000	2,330,000	1,000,000	2,750,000
Other Funding Uses	232,788	271,067						
Civic Center Transfers-out	179,000							
Use of Reserve Funds (Civic Center/Insurances)	134,468	188,454	50,000	85,231	72,948	355,732	187,353	50,000
Debt Service	1,806,543	1,801,382	1,801,382	1,799,382	1,785,382	1,790,881	1,802,881	1,786,881
TOTAL EXPENDITURES	\$22,535,639	\$23,512,707	\$23,367,389	\$23,529,360	\$21,949,351	\$23,431,043	\$22,375,610	\$24,655,820
Change in Total Fund Balance	<i>(447,426)</i>	<i>1,504</i>	<i>637,869</i>	<i>686,092</i>	<i>1,579,255</i>	<i>642,797</i>	<i>2,336,020</i>	<i>703,556</i>
Ending Total Fund Balance	\$10,271,217	\$10,272,722	\$10,910,590	\$11,596,682	\$13,175,937	\$13,818,733	\$16,154,754	\$16,858,309
Less the Following Fund Balances:								
Reserve for Debt Service	(\$1,807,774)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)	(\$1,804,588)
Non-Major Governmental Funds	(\$2,315,751)	(\$1,409,304)	(\$1,417,969)	(\$478,566)	(\$1,429,307)	(\$478,566)	(\$1,487,208)	(\$478,566)
Unrestricted General Fund Balance	\$6,147,692	\$7,058,830	\$7,688,033	\$9,313,528	\$9,942,041	\$11,535,579	\$12,862,958	\$14,575,156
Less the Following Designations:								
Total Capital Replacement Funds	(1,526,228)	(1,987,774)	(2,687,774)	(3,302,543)	(2,614,595)	(3,389,595)	(3,573,863)	(3,930,363)
Insurance Reserve Funds	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Family Justice Center	(100,000)							
Unassigned General Fund Balance	4,321,464	4,871,055	4,800,259	5,810,985	7,127,446	7,945,984	9,089,095	10,444,792

Ratio Analysis	1.02	1.04	1.08	1.11	1.11	1.11	1.12	1.11
Operating Ratio (>1.1)								
Operating Surplus	300,640	787,560	1,614,203	2,118,223	2,256,461	2,309,265	2,474,731	2,424,655
Debt Service Ratio (<12%)	9%	9%	9%	8%	8%	8%	8%	7%
Total Fund Balance Ratio	54%	53%	56%	59%	65%	67%	76%	77%
Unrestricted General Fund Balance Ratio (>40%)	32%	37%	40%	47%	49%	56%	61%	67%
Unassigned General Fund Balance Ratio (>25%)	23%	25%	25%	29%	35%	38%	43%	48%

Reserve Policy Analysis	7,608,280	7,694,921	7,728,956	7,898,860	8,084,561	8,298,124	8,475,303	8,742,328
Minimum Unencumbered Fund Policy Reserve (40%)								
Unrestricted Amount Over/(Under)	(1,460,587)	(636,092)	(40,823)	1,414,669	1,857,480	3,237,455	4,387,655	5,832,828
Minimum Unassigned Fund Policy Reserve (25%)								
Unassigned Amount Over/(Under)	(433,711)	61,730	(30,338)	874,198	2,074,596	2,759,657	3,792,031	4,980,837

Revenue and Expenditure Analysis	\$ 19,321,339	\$ 20,024,863	\$ 20,936,592	\$ 21,865,372	\$ 22,467,864	\$ 23,054,576	\$ 23,662,989	\$ 24,280,475
Operating Revenues								
Operating Expenses	\$ 19,020,699	\$ 19,237,303	\$ 19,322,389	\$ 19,747,149	\$ 20,211,403	\$ 20,745,311	\$ 21,188,258	\$ 21,855,820
Operating Surplus	\$ 300,640	\$ 787,560	\$ 1,614,203	\$ 2,118,223	\$ 2,256,461	\$ 2,309,265	\$ 2,474,731	\$ 2,424,655
Operating Rev Policy Threshold	\$ 20,922,769	\$ 21,161,033	\$ 21,254,628	\$ 21,721,864	\$ 22,232,543	\$ 22,819,842	\$ 23,307,084	\$ 24,041,402
Operating Ratio Variance (+/-)	\$ (1,601,430)	\$ (1,136,170)	\$ (318,035)	\$ 143,508	\$ 235,321	\$ 234,734	\$ 355,905	\$ 239,073
General Fund Revenues % change	4.47%	3.42%	3.94%	4.20%	2.72%	2.58%	2.58%	2.66%
Operating Expense % change	2.96%	1.29%	0.49%	2.44%	2.66%	2.87%	2.27%	3.53%
Operating Differential (>0%)	1.51%	2.13%	3.45%	1.76%	0.06%	-0.29%	0.31%	-0.86%

