
**CITY COUNCIL
REGULAR
MEETING**



**AUGUST 28, 2012
7:00 PM**

AGENDA

Melody Carruth, Mayor

Joel Lautenschleger, Mayor Pro Tempore
Randal Bressette, Council Member

Barbara Kogerman, Council Member
L. Allan Songstad, Jr., Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE: MAYOR PRO TEMPORE LAUTENSCHLEGER

ROLL CALL OF CITY COUNCIL MEMBERS

1. PRESENTATIONS AND PROCLAMATIONS

- 1.1 LAGUNA HILLS HIGH SCHOOL MUSIC BOOSTERS REQUEST FOR PARKING

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN ORAL PRESENTATION FROM ANDY JULIAN AND CRAIG WILLIAMS, WITH THE LAGUNA HILLS HIGH SCHOOL MUSIC BOOSTERS, AND ALLOW PARKING ON LAGUNA HILLS DRIVE FROM PASEO DE VALENCIA TO INDIAN HILL LANE, AS WELL AS ONE OF THE COMMUNITY CENTER'S PARKING LOTS FOR OVERFLOW PARKING ON OCTOBER 13, 2012.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. MINUTES

3.1 REGULAR MEETING, JULY 10, 2012

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE JULY 10, 2012, REGULAR MEETING.

4. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS, SAID TITLES, WHICH APPEAR ON THE PUBLIC AGENDA, SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED

RECOMMENDATION: THAT THE CITY COUNCIL WAIVE READING OF ORDINANCES AND RESOLUTIONS.

4.2 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED AUGUST 28, 2012.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$2,570,907.38.

4.3 RESPONSE TO GRAND JURY REPORT DATED JUNE 14, 2012,
REGARDING COMPENSATION TRANSPARENCY

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE MAYOR TO SIGN THE LETTER OF RESPONSE TO THE GRAND JURY'S JUNE 14, 2012, REPORT REGARDING COMPENSATION TRANSPARENCY.

4.4 GOVERNMENT CODE SECTION 66006 - DEVELOPMENT IMPACT
FEES ANNUAL REPORT

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE DEVELOPMENT IMPACT FEES ANNUAL REPORT PURSUANT TO GOVERNMENT CODE SECTION 66006.

4.5 LETTER OF AGREEMENT BETWEEN THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS (SCAG) AND THE CITY OF
LAGUNA HILLS TO PARTICIPATE IN THE SCAG GEOGRAPHIC
INFORMATION SYSTEM (GIS) SERVICES PROGRAM

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE LETTER OF AGREEMENT AUTHORIZING CITY PARTICIPATION IN THE SCAG GIS SERVICES PROGRAM UNTIL MARCH 1, 2014, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

4.6 ADHERENCE TO THE BROWN ACT DESPITE STATE'S
SUSPENSION OF ITS REQUIREMENTS FOR FISCAL REASONS

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AFFIRMING THE CITY'S COMMITMENT TO CONTINUED COMPLIANCE WITH THE RALPH M. BROWN ACT.

4.7 AUTHORIZATION TO PURCHASE POLICE MOTORCYCLE

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF A POLICE MOTORCYCLE IN ACCORDANCE WITH SECTION 3-08.130 OF THE LAGUNA HILLS MUNICIPAL CODE.

4.8 PROGRESS PAYMENT NO. 16 FOR LA PAZ ROAD WIDENING AT I-5
IMPROVEMENT PROJECT, CIP NO. 159

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS PAYMENT NO. 16, IN THE NET AMOUNT OF \$273,554.18, TO SEMA CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159.

4.9 PROGRESS PAYMENT NO. 1 FOR TURF RENOVATION LAGUNA HILLS COMMUNITY CENTER AND SPORTS COMPLEX, CIP NO. 238

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE CONTRACT CHANGE ORDER NO. 1 AND PROGRESS PAYMENT NO. 1, IN THE NET AMOUNT OF \$57,349.96, TO CSA HOLDINGS INC., DBA SPORTS FIELD INSTALLATION SPORTS FIELD SERVICES, FOR TURF RENOVATION LAGUNA HILLS COMMUNITY CENTER AND SPORTS COMPLEX, CIP NO. 238.

4.10 SCHOOL AND SPEED LIMIT SIGNAGE AROUND VALENCIA ELEMENTARY SCHOOL

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

4.11 16TH ANNUAL INNER COASTAL & WATERSHED CLEANUP DAY

RECOMMENDATION: THAT THE CITY COUNCIL DECLARE SEPTEMBER 15, 2012, AS INNER COASTAL & WATERSHED CLEANUP DAY AND ENCOURAGE VOLUNTEER PARTICIPATION IN THIS EVENT.

4.12 PROGRESS PAYMENT NO. 1 FOR CITYWIDE PAVEMENT REHABILITATION PROJECT, CIP NO. 101-H

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS PAYMENT NO. 1, IN THE NET AMOUNT OF \$126,883.35, TO ALL AMERICAN ASPHALT, FOR CITYWIDE PAVEMENT REHABILITATION PROJECT, CIP NO. 101-H.

ITEMS REMOVED FROM THE CONSENT CALENDAR

5. PLANNING AGENCY

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

5.2 PUBLIC COMMENTS

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

5.3 MINUTES**5.3.1 REGULAR MEETING, JULY 10, 2012**

RECOMMENDATION: THAT THE PLANNING AGENCY APPROVE THE MINUTES OF THE JULY 10, 2012, REGULAR MEETING.

5.4 PLANNING AGENCY PUBLIC HEARINGS

5.4.1 SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 7-12-2309, A REQUEST BY CNP SIGNS ON BEHALF OF EL POLLO LOCO TO MODIFY THE EXISTING MASTER SIGN PROGRAM FOR THE SHOPPING CENTER AT 25351-25381 ALICIA PARKWAY TO ALLOW A DRIVE-THROUGH MENU BOARD THAT DEVIATES FROM THE STANDARDS SET FORTH IN THE MUNICIPAL CODE

RECOMMENDATION: THAT THE PLANNING AGENCY: (1) CONDUCT A PUBLIC HEARING; AND (2) ADOPT A RESOLUTION ENTITLED: A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DENYING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM AMENDMENT NO. 7-12-2309, A REQUEST BY CNP SIGNS, ON BEHALF OF EL POLLO LOCO, TO MODIFY THE EXISTING MASTER SIGN PROGRAM TO PERMIT A DRIVE-THROUGH MENU BOARD THAT DEVIATES FROM THE STANDARDS SET FORTH IN THE DEVELOPMENT CODE.

PLANNING AGENCY ADJOURNMENT**6. CITY COUNCIL PUBLIC HEARINGS****7. ADMINISTRATIVE REPORTS**

7.1 City Manager

7.2 Assistant City Manager

7.2.1 LAGUNA HILLS CIVIC CENTER PUBLIC ART PROGRAM - MURAL REPRODUCTIONS

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO OFFER ONLINE SALES OF MURAL REPRODUCTIONS.

7.2.2 COMMUNITY CENTER ONLINE PUBLIC ART ARCHIVE

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

7.3 Deputy City Manager/Community Services**7.3.1 2012 FOURTH OF JULY POST EVENT REPORT**

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR**8.1 COUNCIL MEMBER KOGERMAN****8.1.1 DISPLAY OF "3/5 MARINES DARKHORSE BATTALION" BANNER AT THE LAGUNA HILLS COMMUNITY CENTER DURING THEIR CURRENT DEPLOYMENT AND DURING ALL FUTURE DEPLOYMENTS**

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE DISPLAY OF THE "3/5 MARINES DARKHORSE BATTALION" BANNER AT THE LAGUNA HILLS COMMUNITY CENTER AT ANY TIME THE 3/5 MARINES ARE ON DEPLOYMENT.

9. CITY COUNCIL MEMBER COMMENTS**10. CLOSED SESSION**

The City Council shall convene in Closed Session, in the City Hall Conference Room, to consider the following matters:

10.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to subdivision (a) of Government Code Section 54956.9

Name of Case: Heather Montecinos vs. City of Laguna Hills, et al., Orange County Superior Court Case No. 30-2012-00584773.

10.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to subdivision (a) of Government Code Section 54956.9

Name of Case: Spectrasystems, Inc., dba Spectraturf vs. Louis Thomas Gabriel, III, Signature Contractors, City of Laguna Hills, et al.,
Orange County Superior Court Case No.: 30-2012-00583831-CL-BC-HLH.

10.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to subdivision (a) of Government Code Section 54956.9

Name of Case: Teresa Martinez Ruiz, Elvira Jimenez Martinez, and Clemente Jimenez vs. MV Transportation, Inc., Kathleen Larkin, Orange County Transportation Authority, the City of Laguna Hills, and the County of Orange,
Orange County Superior Court Case No. 30-2012-00587582.

10.4 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to subdivision (a) of Government Code Section 54956.9

Name of Case: Ralph Colombo vs. City of Laguna Hills and Nellie Gail Ranch Owners Association, Orange County Superior Court Case No. 30-2012-00537583.

10.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Public Employee Title: City Manager

Reconvene in regular session in the City Council Chamber.

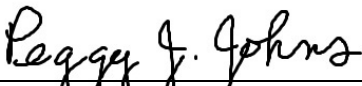
Report on whether any reportable action was taken on matters considered during Closed Session.

ADJOURNMENT

The next Regular Meeting of the City Council will be September 11, 2012, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, PEGGY J. JOHNS, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and La Paz Center by August 24, 2012, at 5:00PM.



PEGGY J. JOHNS, CITY CLERK

August 24, 2012**DATE**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

**ISSUE: LAGUNA HILLS HIGH SCHOOL MUSIC BOOSTERS REQUEST FOR
PARKING**

**RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN ORAL
PRESENTATION FROM ANDY JULIAN AND CRAIG WILLIAMS, WITH THE LAGUNA
HILLS HIGH SCHOOL MUSIC BOOSTERS, AND ALLOW PARKING ON LAGUNA
HILLS DRIVE FROM PASEO DE VALENCIA TO INDIAN HILL LANE, AS WELL AS
ONE OF THE COMMUNITY CENTER'S PARKING LOTS FOR OVERFLOW PARKING
ON OCTOBER 13, 2012**

SUMMARY:

Andy Julian and Craig Williams, with the Laguna Hills High School Music Boosters, will be present at the meeting to make a brief presentation and to request that the City Council allow parking on Laguna Hills Drive from Paseo de Valencia to Indian Hill Lane, to park buses and trailers of participating marching bands, as well as one of the Community Center's parking lots for overflow parking.

BACKGROUND:

Laguna Hills High School, in conjunction with the Western Band Association, will be hosting a marching band field show competition on the high school campus on Saturday, October 13, 2012. Marching bands from all over Southern California will be performing in a competitive setting in the football stadium at Laguna Hills High School. They will also be using the school campus to prepare for the performance, warm up, and watch other marching bands perform. This event is open to the public and as such, the parking lots for the event will most likely be insufficient.

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL/PLANNING AGENCY REGULAR MEETING
MINUTES
JULY 10, 2012**

CALL TO ORDER

Mayor Carruth called the Regular Meeting of the City Council of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE: Council Member Kogerman

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Carruth, Mayor Pro Tempore Lautenschleger, Council Member Bressette, Council Member Kogerman, and Council Member Songstad

1. PRESENTATIONS AND PROCLAMATIONS

1.1 PRESENTATION OF CERTIFICATE OF RECOGNITION FOR LAGUNA HILLS RESIDENT MIKE BLAND

MAYOR CARRUTH PRESENTED A CERTIFICATE OF RECOGNITION TO MIKE BLAND FOR HIS EFFORTS IN CHAIRING TEAM DARK HORSE BATTALION SUPPORT COMMITTEE.

2. PUBLIC COMMENTS

CHICK-FIL-A RESTAURANT

David Sykora, owner of Chick-Fil-A, extended a personal invitation to the City Council to the Grand Opening of the Chick-Fil-A Restaurant to the public on Thursday, July 26, 2012.

DARK HORSE COMMITTEE

Mike Bland, Laguna Hills, gave a PowerPoint presentation of the Marine static display at the City of Laguna Hills Fourth of July Celebration.

NEIGHBORHOOD DISTURBANCE

Janice Weitz, Laguna Hills, spoke regarding the loud parties and barking dogs adjacent to her property.

IT WAS THE CONSENSUS OF THE CITY COUNCIL TO DIRECT STAFF TO BRING BACK A REPORT AT A FUTURE CITY COUNCIL MEETING REGARDING THE CITY'S MUNICIPAL CODE SECTION ON BARKING DOGS.

CITY MANAGER'S COMPENSATION REPORT

Larry Gilbert, Mission Viejo, spoke on the City Manager's Compensation Report.

3. MINUTES

3.1 REGULAR MEETING, JUNE 26, 2012

MOTION TO APPROVE THE MINUTES OF THE JUNE 26, 2012, REGULAR MEETING, BY M/MAYOR PRO TEMPORE LAUTENSCHLEGER, S/COUNCIL MEMBER BRESSETTE.

APPROVED BY A VOTE OF 5-0.

4. CONSENT CALENDAR

MOTION TO APPROVE THE CONSENT CALENDAR, BY M/COUNCIL MEMBER KOGERMAN, S/COUNCIL MEMBER BRESSETTE, WITH COUNCIL MEMBER KOGERMAN REMOVING ITEM NO. 4.3.

APPROVED BY A VOTE OF 5-0.

4.1 MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS, SAID TITLES, WHICH APPEAR ON THE PUBLIC AGENDA, SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED

THE CITY COUNCIL WAIVED READING OF ORDINANCES AND RESOLUTIONS.

4.2 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED JULY 10, 2012

THE CITY COUNCIL APPROVED THE WARRANT REGISTER IN THE AMOUNT OF \$586,537.87.

4.4 2012-13 CIVIC CENTER BUDGET

THE CITY COUNCIL APPROVED THE 2012-13 CIVIC CENTER BUDGET.

4.5 LAGUNA HILLS CIVIC CENTER - LEASE WITH MICHAEL D. SHEA (GOLD KEY WEALTH MANAGEMENT) FOR SUITE 330

THE CITY COUNCIL AUTHORIZED THE CITY MANAGER TO EXECUTE LEASE DOCUMENTS WITH MICHAEL D. SHEA OF GOLD KEY WEALTH MANAGEMENT FOR SUITE 330 AT 24031 EL TORO ROAD, LAGUNA HILLS, CALIFORNIA.

4.6 LAGUNA HILLS CIVIC CENTER - ACCOMMODATION LICENSE AGREEMENT WITH JULIA KNUTSON FOR EXECUTIVE OFFICE 320B

THE CITY COUNCIL AUTHORIZED THE CITY MANAGER TO EXECUTE AN ACCOMMODATION LICENSE AGREEMENT WITH JULIA KNUTSON FOR EXECUTIVE OFFICE 320B AT 24031 EL TORO ROAD, LAGUNA HILLS, CALIFORNIA.

4.7 LAGUNA HILLS CIVIC CENTER - ACCOMMODATION LICENSE AGREEMENT WITH SENIORS HELPING SENIORS FOR EXECUTIVE OFFICE 320A

THE CITY COUNCIL AUTHORIZED THE CITY MANAGER TO EXECUTE AN ACCOMMODATION LICENSE AGREEMENT WITH SENIORS HELPING SENIORS FOR EXECUTIVE OFFICE 320A AT 24031 EL TORO ROAD, LAGUNA HILLS, CALIFORNIA.

4.8 AMENDMENT TO RETAINER AGREEMENT FOR CITY ATTORNEY SERVICES

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-07-10-1, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING AMENDED EXHIBIT "A" TO THE RETAINER AGREEMENT FOR CITY ATTORNEY SERVICE RATES.

4.9 PROGRESS PAYMENT NO. 15 FOR LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 15, IN THE NET AMOUNT OF \$320,698.23, TO SEMA CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159.

ITEMS REMOVED FROM THE CONSENT CALENDAR

4.3 PASEO DE VALENCIA TRAFFIC SIGNAL SYNCHRONIZATION PROJECT, CIP NO. 168A

Council Member Kogerman removed this item from the Consent Calendar to inquire of Public Services Director Rosenfield regarding cameras and the future widening of this roadway. Public Services Director Rosenfield provided an explanation of this project and the future impacts to the widening of Paseo de Valencia.

THE CITY COUNCIL APPROVED LETTER AGREEMENT NO. 3 TO M2 CTFP MASTER FUNDING AGREEMENT NO. C-1-2770 WITH THE ORANGE COUNTY TRANSPORTATION AUTHORITY, AUTHORIZED THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HARTZOG AND CRABILL, INC., FOR THE DESIGN AND PROJECT MANAGEMENT OF THE PASEO DE VALENCIA TRAFFIC SIGNAL SYNCHRONIZATION PROJECT, CIP NO. 168A, AND AUTHORIZED THE ALLOCATION OF GENERAL FUNDS TO CIP NO. 168, BY M/COUNCIL MEMBER KOGERMAN, S/MAYOR PRO TEMPORE LAUTENSCHLEGER.

APPROVED BY A VOTE OF 5-0.

5. PLANNING AGENCY

Mayor Carruth recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:29 PM.

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Carruth, Vice Chair Lautenschleger, Agency Member Bressette, Agency Member Kogerman, and Agency Member Songstad

5.2 PUBLIC COMMENTS

There were no Public Comments.

5.3 MINUTES

5.3.1 REGULAR MEETING, JUNE 26, 2012

MOTION TO APPROVE THE MINUTES OF THE JUNE 26, 2012, REGULAR MEETING AS REFERENCED IN CITY COUNCIL MINUTES BEGINNING ON PAGE 5, BY M/AGENCY MEMBER BRESSETTE, S/VICE CHAIR LAUTENSCHLEGER.

APPROVED BY A VOTE OF 5-0.

5.4 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

5.5 MATTERS AGENDIZED AND PRESENTED BY AGENCY MEMBERS AND CHAIR

5.5.1 REQUEST FOR RECONSIDERATION OF SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 11-11-2114, TO AMEND THE NEW MASTER SIGN PROGRAM FOR THE HILLS HOTEL AT 25202 LA PAZ ROAD IN THE (FC) FREEWAY COMMERCIAL ZONING DISTRICT

THE PLANNING AGENCY:

**(1) APPROVED THE RECONSIDERATION OF SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 11-11-2114, BY M/AGENCY MEMBER KOGERMAN, S/AGENCY MEMBER BRESSETTE.
APPROVED BY A VOTE OF 5-0.**

**(2) ADOPTED RESOLUTION NO. PA2012-07-10-1, A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 11-11-2114, A REQUEST TO ESTABLISH A NEW MASTER SIGN PROGRAM FOR THE HILLS HOTEL AT 25205 LA PAZ ROAD IN THE (FC) FREEWAY COMMERCIAL ZONING DISTRICT, AND RESCIND RESOLUTION NO. PA2012-06-12-2, BY M/AGENCY MEMBER KOGERMAN, S/AGENCY MEMBER BRESSETTE.
APPROVED BY A VOTE OF 5-0.**

PLANNING AGENCY ADJOURNMENT

Mayor Carruth reconvened the City Council Meeting at 7:31 PM. All Council Members were present.

6. CITY COUNCIL PUBLIC HEARINGS

6.1 CONFIRMATION OF 2012 WEED ABATEMENT COST REPORT

Mayor Carruth opened the Public Hearing and upon seeing no one rise, closed the Public Hearing.

**THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-07-10-2, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, CONFIRMING THE 2012 WEED ABATEMENT COST REPORT AND PROVIDING FOR THE COLLECTION OF WEED ABATEMENT ASSESSMENTS ON THE NEXT REGULAR TAX BILL LEVIED AGAINST THE SUBJECT PARCELS FOR MUNICIPAL PURPOSES, BY M/COUNCIL MEMBER KOGERMAN, S/MAYOR PRO TEMPORE LAUTENSCHLEGER.
APPROVED BY A VOTE OF 5-0.**

7. ADMINISTRATIVE REPORTS

7.1 City Manager

The City Manager made no reports.

7.2 Assistant City Manager

7.2.1 COYOTE MANAGEMENT UPDATE

THE CITY COUNCIL MADE A MOTION TO RECEIVE AND FILE THE REPORT, BY M/COUNCIL MEMBER KOGERMAN, S/MAYOR PRO TEMPORE LAUTENSCHLEGER. APPROVED BY A VOTE OF 5-0.

7.3 City Clerk

7.3.1 DESIGNATION OF VOTING DELEGATE FOR LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

THE CITY COUNCIL MADE A MOTION TO APPOINT MAYOR CARRUTH AS THE VOTING DELEGATE AND APPOINTED MAYOR PRO TEMPORE LAUTENSCHLEGER AND COUNCIL MEMBER KOGERMAN, AS THE VOTING ALTERNATES FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE, BY M/COUNCIL MEMBER BRESSETTE, S/COUNCIL MEMBER SONGSTAD. APPROVED BY A VOTE OF 5-0.

7.4 Deputy City Manager/Community Services

7.4.1 2012 MEMORIAL DAY RACE POST EVENT REPORT AND A RESOLUTION AUTHORIZING COMMUNITY ASSISTANCE FUNDING FOR THE 3/5 MARINE SUPPORT COMMITTEE

THE CITY COUNCIL MADE A MOTION TO RECEIVE AND FILE THE REPORT AND ADOPTED RESOLUTION NO. 2012-07-10-3, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING COMMUNITY ASSISTANCE FUNDING FOR THE 3RD BATTALION, 5TH MARINES, 1ST DIVISION SUPPORT COMMITTEE, A CALIFORNIA NONPROFIT CORPORATION, BY M/COUNCIL MEMBER SONGSTAD, S/COUNCIL MEMBER BRESSETTE. APPROVED BY A VOTE OF 5-0.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

8.1 COUNCIL MEMBER KOGERMAN

8.1.1 ORANGE COUNTY GRAND JURY REPORT ISSUED JULY 5, 2012, ENTITLED "USE OF GOVERNMENTAL INFLUENCE ON A PRIVATE EDUCATIONAL INSTITUTION

Dr. Raghu Mathur, Laguna Hills, spoke on the Orange County Grand Jury Report.

Larry Bertino, Laguna Hills, spoke on the Orange County Grand Jury Report.

Bill Kogerman, Laguna Hills, spoke on the Orange County Grand Jury Report.

THE CITY COUNCIL:

APPOINTED A TWO-MEMBER SUBCOMMITTEE, CONSISTING OF MAYOR CARRUTH AND MAYOR PRO TEMPORE LAUTENSCHLEGER, WITH THE CITY ATTORNEY SERVING AS ADVISORY COUNSEL, TO DRAFT A PROPOSED RESPONSE FROM THE CITY TO THE PRESIDING JUDGE OF THE SUPERIOR COURT OF ORANGE COUNTY, FOR CITY COUNCIL APPROVAL, IN COMPLIANCE WITH PENAL CODE 933.05(A) AND 933.05(B), BY M/COUNCIL MEMBER BRESSETTE, S/MAYOR CARRUTH.

APPROVED BY A VOTE OF 3-0-2 (WITH COUNCIL MEMBERS KOGERMAN AND SONGSTAD ABSTAINING).

9. CITY COUNCIL MEMBER COMMENTS

There were no City Council Member comments.

10. CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Carruth declared the meeting adjourned at 9:15 PM.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

MELODY CARRUTH, MAYOR

APPROVED AT MEETING OF _____



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012
TO: MAYOR AND COUNCIL MEMBERS
FROM: DONALD J. WHITE, ASSISTANT CITY MANAGER
ISSUE: APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED
AUGUST 28, 2012.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$ 2,570,907.38.

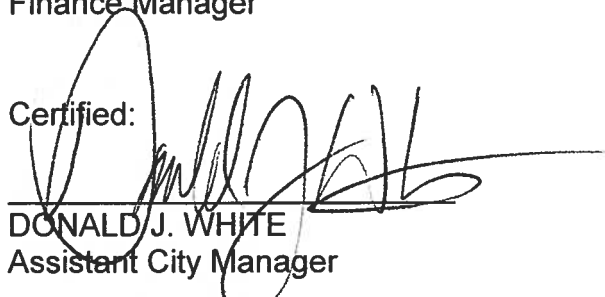
SUMMARY:

In accordance with Government Code Section 37202, the attached Warrant Register reflects the disbursements of the City of Laguna Hills for the period reported thereon. The Assistant City Manager certifies and attests to its accuracy and the availability of funds for the payment thereof. These warrants are hereby submitted to the City Council for approval of payment.

Prepared by:

JANICE MATEO REYES
Finance Manager

Certified:


DONALD J. WHITE
Assistant City Manager

8-22-12

DATE

FISCAL IMPACT:

The warrant register total is \$ 2,570,907.38.

ATTACHMENTS:

1. Warrant Register

**CITY OF LAGUNA HILLS
WARRANT REGISTER
August 28, 2012**

8/28/2012 ITEM NO. 4.2

VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
PREPAID WARRANTS:			
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, Jun '12	8803603	\$ 1,076.07
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, Jul '12	8803652	615.11
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, Jul '12	8803699	1,788.30
AGE WELL SENIOR SERVICES	Florence Sylvester Senior Center Rehabilitation Project, CDBG, May '12	8803604	4,213.00
ALBERT, SOPHI	Contract Instructor Fee, Piano/Keyboard Summer Session, Community Services	8803700	437.50
ALICEA, MIA	Contract Instructor Fee, Dancing Summer Session, Community Services	8803689	4,523.40
ALICEA, MIA	Contract Instructor Fee, Dancing Summer Session, Community Services	8803701	29.40
ALL CITY MANAGEMENT, INC.	Crossing Guard Services, 05/20/12 - 06/16/12	8803702	6,156.00
AQUA CHILL OF MISSION VIEJO, INC.	Water Filtration Service, Community Center, Jun '12	8803799	81.89
AQUA CHILL OF MISSION VIEJO, INC.	Water Filtration Service, Community Center, Jul '12	8803653	81.89
ART TO GROW ON CHILDREN'S	Contract Instructor Fee, Art Classes Summer Session, Community Services	8803703	756.00
AT&T	Communication Expense, Administrative Services Fax Line, Jul '12	8803690	53.95
AT&T- CALNET 2	Communication Expense, Alarm System, 2-Way Line, Switchboard, Modem, T-1 Line and Traffic Control, Jun '12	8803589	2,127.62
AT&T- CALNET 2	Communication Expense, Alarm System, 2-Way Line, Switchboard, Modem, T-1 Line and Traffic Control, Jul '12	8803819	2,120.15
AT&T MOBILITY	Wireless Service, Jun '12	8803587	60.92
AT&T MOBILITY	Wireless Service, Jul '12	8803704	60.92
ATHALYE CONSULTING ENGINEERING	Professional Fees, La Paz Widening @ I-5 CIP # 159	8803705	39,446.50
BANK OF AMERICA	Departmental Operating Expenditures, Jun '12	8803605	11,488.32
BANK OF AMERICA	Departmental Operating Expenditures, Jul '12	8803800	15,583.80
BERRY, NERA	Refund, Plan Copy Fees, CR# 44613	8803691	40.00
BIG TOP RENTALS	Program Expense, 4th of July Event, Community Services	8803654	3,363.70
BLUE FOUNTAIN POOLS	Refund, Pool Bond, CR# 44046	8803590	500.00

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
BRAME, MARILYN	Contract Instructor Fee, Drawing Summer Session, Community Services	8803706	1,176.00
BUCKNAM & ASSOCIATES, INC.	Professional Fees, Pavement Management System Update, Jun '12	8803606	1,080.00
BUREAU VERITAS NORTH AMERICA	Professional Fees, On-Call Inspections, May '12	8803607	10,117.00
BUREAU VERITAS NORTH AMERICA	Professional Fees, NPDES CIP # 410	8803707	3,880.00
C&D ELECTRIC, INC.	Program Expense, 4th of July Event, Community Services, and Park Lighting Repairs and Inspections, Jul '12	8803708	954.04
C2 REPROGRAPHICS	Printing Expense, Engineering and La Paz Widening @ I-5 CIP # 159	8803608	1,103.39
CA BUILDINGS STANDARD COMMISSION	Remittance, Building Fees Collected, Apr - Jun '12	8803710	394.20
CALIF PARK & REC SOCIETY, INC.	Membership, Parks, FY 12/13	8803655	150.00
CALIF PARK & REC SOCIETY, INC.	Membership, Parks, FY 12/13	8803709	475.00
CALIFORNIA OFFICE SYSTEMS	Usage - Copier, Community Center, Jun '12	8803609	834.74
CALIFORNIA OFFICE SYSTEMS	Usage - Copier, City Hall, Jun '12	8803711	163.14
CALIFORNIA YELLOW CAB	Dial-a-Taxi, Senior Transportation Program, Jun '12	8803610	240.00
CARL WARREN & COMPANY	Processing Fee, Small Claims, Feb - Jun '12	8803611	2,516.97
CARLSEN, SANDY	Mileage Reimbursement, City Clerk, Apr - Jun '12	8803591	36.63
CHANNING, BRUCE	Travel Reimbursement, Administrative Services, Jul '12	8803712	65.00
CHARLES ABBOTT ASSOCIATES, INC.	Professional Fees, Plan Checking and Building & Safety Services, Jun '12	8803612	11,659.71
CHEVRON	Vehicle Fuel, Jun '12	8803592-596	2,382.34
CHEVRON	Vehicle Fuel, Jul '12	8803713-716	1,998.42
CHICK-FIL-A	Refund, Grading Permit, CR# 43725	8803801	913.49
CITY OF ALISO VIEJO	City Share of Project Cost, Oso Parkway Pavement Rehab CIP # 181	8803717	45,333.41
CODE PUBLISHING COMPANY, INC.	Online Municipal Code Update, City Clerk, Jul '12	8803656	348.20
COMPLETE OFFICE OF CALIFORNIA	Office Supplies, Community Center, Jun '12	8803613	47.16
COMPLETE OFFICE OF CALIFORNIA	Office Supplies, Community Center, Jul '12	8803657	123.86
COMPLETE OFFICE OF CALIFORNIA	Office and Operating Supplies, Community Center, Jun - Jul '12	8803718	739.38

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
COMPLETE OFFICE OF CALIFORNIA	Operating Supplies, Community Center, Apr '12	8803802	54.99
COUNTY CLERK-RECORDER	Document Recording Fee, Encroachment Agreement, Jul '12	8803658	27.00
COX COMMUNICATION	Communication Expense, Traffic Control, May - Jul '12	8803680	439.07
COX COMMUNICATION	Communication Expense, Traffic Control, Aug '12	8803830	179.00
CR&R SOLID WASTE DIVISION	Remittance, Impound Fees Collected, Jul '12	8803659	598.14
CSMFO	Employee Training, Administrative Services, Aug '12	8803681	65.00
CSMFO	Employee Training, Administrative Services, Sep '12	8803831	75.00
CYBERSOURCE CORPORATION	eCommerce Payment Gateway Service, Online Permits, Community Development, Jun '12	8803692	29.00
CYBERSOURCE CORPORATION	eCommerce Payment Gateway Service, Online Permits, Community Development, Jul '12	8803803	29.00
D&H BUILDING SYSTEMS	Refund, C&D Deposit, CR# 44157	8803682	2,338.70
DALEY & HEFT, LLP	Professional Fees, Legal Services, May '12	8803614	2,871.55
DALEY & HEFT, LLP	Professional Fees, Legal Services, Jun '12	8803719	1,211.55
DEAN RYAN CONSULTANTS	Professional Fees, Urban Village Traffic Study, Oct '11 - Jun '12	8803720	3,450.00
DELL COMPUTER CORPORATION	Computer Software & Hardware, Administrative Services, Jun '12	8803615	407.84
DEPARTMENT OF CONSERVATION	Remittance, SMIP Fees Collected, Apr - Jun '12	8803721	289.26
DEVRIES, GENNY	Mileage Reimbursement, Community Development, Jul '12	8803683	18.87
DUNBAR ARMORED, INC.	Courier Fee, Armored Transport, Jul '12	8803660	108.35
ECHEVARRIA, LUCY	Mileage Reimbursement, Community Services, Jan - Jun '12	8803597	99.90
ECONOLITE CONTROL PRODUCTS, INC.	Software Support, Centracs Traffic Signal System, FY 12/13	8803722	2,195.95
ECONOMICS, INC.	Professional Fees, Recycling Program, Jun '12	8803616	3,270.84
EL TORO WATER DISTRICT	Water Usage, Parks, May '12	8803598	12,544.88
EL TORO WATER DISTRICT	Water Usage, Parks, Jun '12	8803723	16,635.40
ELKINS, CHRISTINA	Contract Instructor Fee, Dancing Summer Session, Community Services	8803724	240.10
EVERBANK COMMERCIAL FINANCE	Lease - Copier, City Hall, Jul '12	8803693	221.04
FAUBEL PUBLIC AFFAIRS	Professional Fees, Combined Issue, City Views/Community Services Summer 2012 Activity Guide	8803617	11,783.20

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
G & M OIL COMPANY	Refund, Encroachment Permit, CR# 44149	8803804	378.94
GORMAN, RON	Contract Instructor Fee, Guitar Summer Session, Community Services	8803725	554.40
GOVPARTNER	Hosting Fees, Request Partner, Jul '12	8803662	500.00
GOV'T FINANCE OFFICERS ASSN	Membership, Administrative Services, FY 12/13	8803661	250.00
GREEN MART, INC.	Operating Supplies, Parks, Jul '12	8803726	1,023.63
GUADAGNO & SONS AMUSEMENTS	Program Expense, 4th of July Event, Community Services	8803663	9,000.00
HARRINGTON GEOTECH ENGINEERING	Professional Fees, El Toro Road Pavement Rehabilitation CIP # 179	8803618	5,000.00
HARRINGTON GEOTECH ENGINEERING	Professional Fees, Ridge Route Pavement Rehabilitation CIP # 172	8803727	5,000.00
HARTZOG & CRABILL, INC.	Professional Fees, Traffic Engineering Services, Jun '12	8803619	882.50
HARTZOG & CRABILL, INC.	Professional Fees, Traffic Engineering Services, Jul '12	8803728	2,854.00
HEART OF GOLD FOUNDATION, INC.	Contract Instructor Fee, Cooking Class Summer Session, Community Services	8803664	115.50
HEART OF GOLD FOUNDATION, INC.	Contract Instructor Fee, Cooking Class Summer Session, Community Services	8803729	42.00
HINDERLITER, DE LLAMAS & ASSOC	Professional Fees, Sales Tax Mass Appeal	8803730	1,300.00
HOME DEPOT	Program Supplies, Community Services, Jun - Jul '12	8803731	135.61
IGI'S LANDSCAPE SERVICES	Professional Services, Weed Abatement, Jun '12	8803620	496.77
IGI'S LANDSCAPE SERVICES	Professional Services, Weed Abatement, Jun '12	8803732	2,362.32
IRON MOUNTAIN OFFSITE	Off Site Data Storage, Jun '12	8803621	208.26
IRV SEAVER MOTORCYCLES	Motorcycle Maintenance, Police Services, Jun '12	8803733	6,031.14
IRVINE RANCH WATER DISTRICT	Water Usage, Parks, Jun '12	8803622	149.30
IRVINE RANCH WATER DISTRICT	Water Usage, Parks, Jul '12	8803842	149.30
JAMEY CLARK, INC.	Miscellaneous Park Repairs, Janitorial Services and Graffiti Removal, Jun '12	8803623	4,029.57
JAMEY CLARK, INC.	Miscellaneous Park Repairs, Graffiti Removal and 4th of July Event, Jul '12	8803665	1,216.80
JAMEY CLARK, INC.	Miscellaneous Park Repairs, Graffiti Removal and Safety Inspections, May - Jul '12	8803734	1,555.87
JCTEES.COM CORPORATION	Uniforms, Community Services, Jul '12	8803666	515.84
JOE A. GONSALVES & SON	Professional Fees, Legislative Services, Aug '12	8803735	2,900.00

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VENDOR		DESCRIPTION	CHECK NO.	AMOUNT
KNIGHT, LORNA ANGELA		Contract Instructor Fee, Yoga Spring Session, Community Services	8803624	72.80
KNR BUILDERS		Refund, C&D Deposit, CR# 44192	8803736	1,213.45
LA OPINION LIMITED PARTNERSHIP		Legal Advertising, City Clerk, Jul '12	8803667	495.63
LAGUNA HILLS TEAM DARK HORSE		Community Assistance, Team Dark Horse 3/5 Support Committee	8803625	7,767.00
LAUTENSCHLEGER, JOEL		Reimbursement, Travel and Meeting Expense, LOCC, Jun '12	8803805	20.00
MARTIN-RUSK, DINA		Contract Instructor Fee, Zumba Summer Session, Community Services	8803738	408.80
MEDLOCK, GEORGE		Contract Instructor Fee, Drumming Summer Session, Community Services	8803739	34.30
MOBILE MINI, INC.		Storage Rental Fee, Community Services, Jul '12	8803668	82.97
MOBILE MINI, INC.		Storage Rental Fee, Community Services, Aug '12	8803740	82.97
MOGAN, SANDI		Mileage Reimbursement, City Clerk, Apr - Jun '12	8803599	13.32
MONACH, KIMBERLYN		Professional Fees, Public Art Program, May - Jun '12	8803600	1,470.00
MONACH, KIMBERLYN		Professional Fees, Public Art Program, Jul '12	8803848	2,896.81
MOULTON NIGUEL WATER DISTRICT		Water Usage Parks and Community Center, May - Jun '12	8803626	31,502.43
MOULTON NIGUEL WATER DISTRICT		Water Usage, Parks, Jun - Jul '12	8803806	19,603.00
MUDD INDUSTRIES, INC.		Refund, Grading Permit Deposit, CR# 42878	8803741	558.03
MULLER TAJ LLC		Refund, Grading Permit Deposit, CR# 43051	8803742	71.15
MUSCO SPORTS LIGHTING, LLC		Maintenance, Lighting, Community Center Sports Complex, Jul '12 - Jun '13	8803743	1,600.00
MUSIC MOVES ACADEMY, INC.		Contract Instructor Fee, Music Classes Summer Session, Community Services	8803744	1,435.00
MYERS, JOHN		Contract Instructor Fee, Tennis Classes Summer Session, Community Services	8803745	416.00
NELLIE GAIL RANCH OWNERS' ASSN		Coyote Control Program	8803627	1,250.00
NIEVES LANDSCAPE, INC.		Monthly Maintenance and Other Assorted Landscape Services, Jul '12	8803669	74,350.92
NIEVES LANDSCAPE, INC.		Other Assorted Landscape Services, Mar - Jul '12	8803746	7,957.71
OC COUNCIL OF GOVERNMENTS		Membership and Demographic Research, Jun '12 - Jul '13	8803670	4,891.49
OCCMA		Annual Fee, Meetings, Jul '12 - Jun '13	8803747	650.00
OFFICE SOLUTIONS		Office and Operating Supplies, Jun '12	8803629	260.09

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
OFFICE SOLUTIONS	Office and Operating Supplies, Jul '12	8803671	430.55
OFFICE SOLUTIONS	Office and Operating Supplies, Jun - Jul '12	8803749	505.64
OLYMPIC FIRE PROTECTION	Refund Fire Fees, CR# 43684	8803630	409.20
ORANGE COUNTY FIRE AUTHORITY	Remittance, Fire Fees Collected, Jun '12	8803631	3,159.00
ORANGE COUNTY REGISTER	Subscription, Community Center, 07/27/12 - 09/21/12	8803750	101.72
ORANGE COUNTY REGISTER-FREEDOM	Legal Advertising, City Clerk, Jun '12	8803632	598.94
ORANGE COUNTY TREASURER	Street Clean-up, NPDES Program, Public Works, May '12	8803628	204.28
ORANGE COUNTY TREASURER	LAFCO, City's Share, Jul '12 - Jun '13	8803672	3,470.61
ORANGE COUNTY TREASURER	Road Maintenance, Jun '12	8803773	42,435.54
OROS CONSULTING SERVICES, LLC	Professional Fees, Computer Consulting Services, Jul '12	8803807	4,712.50
OUTDOOR SIGN SYSTEMS, INC.	Professional Fees, Entry Monuments CIP # 307	8803751	6,306.05
P. W. GILLIBRAND CO., INC.	Professional Fees, Community Center and Sports Field Renovation CIP # 238	8803752	27,429.55
PARSONS BRINCKERHOFF	Professional Fees, Engineering, La Paz Widening @ I-5 CIP # 159	8803633	17,985.50
PARSONS BRINCKERHOFF	Professional Fees, Engineering, La Paz Widening @ I-5 CIP # 159	8803753	5,542.13
PUBLIC STORAGE	Storage Rental Fee, Public Works, Sep '12 - Aug '13	8803808	3,588.00
PYRO ENGINEERING, INC.	Program Expense, 4th of July Event, Community Services, Final Payment	8803684	7,200.00
QUEST DIAGNOSTICS	Pre-employment Drug Testing, Jun '12	8803634	89.90
QUEST DIAGNOSTICS	Pre-employment Drug Testing, Jul '12	8803754	17.98
QUIKSILVER COURIER	Delivery Service, Jun '12	8803635	29.64
QUIKSILVER COURIER	Delivery Service, Jul '12	8803755	29.64
RALPHS GROCERY COMPANY	Program Supplies, Community Services, May - Jun '12	8803694	55.00
RALPHS GROCERY COMPANY	Program Supplies, Community Services, Jun - Jul '12	8803756	78.16
REFUND, COMMUNITY SVCS PROGRAM	J. Morris, V# 2002445.002	8803695	180.00
REFUND, COMMUNITY SVCS PROGRAM	J. Morris, V# 2002462.002	8803757	160.00
REFUND, COMMUNITY SVCS PROGRAM	E. Pollard, V# 2002459.002	8803758	160.00

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
REFUND, COMMUNITY SVCS PROGRAM	M. Rubin, V# 2002485.002	8803855	76.00
REFUND, COMMUNITY SVCS PROGRAM	W. Lawler, V# 2002480.002	8803856	45.00
REFUND, FACILITY RENTAL DEPOSIT	Kingsfield Church, V# 2002453.002	8803761	555.00
REFUND, FACILITY RENTAL DEPOSIT	Laguna Hills Little League, V# 2002457.002	8803762	500.00
REFUND, FACILITY RENTAL DEPOSIT	O'Connor Mortuary, V# 2002476.002	8803763	250.00
REFUND, FACILITY RENTAL DEPOSIT	P. Worcester, V# 2002475.002	8803764	200.00
REFUND, FACILITY RENTAL DEPOSIT	P. Trias, V# 2002474.002	8803765	250.00
REFUND, FACILITY RENTAL DEPOSIT	M. Ramirez, V# 2002471.002	8803766	500.00
REFUND, FACILITY RENTAL DEPOSIT	A. Rios, V# 2002467.002	8803767	500.00
REFUND, FACILITY RENTAL DEPOSIT	Robin Hood Montessori PTA, V# 2002466.002	8803768	500.00
REFUND, FACILITY RENTAL DEPOSIT	T. Razo, V# 2002463.002	8803769	250.00
REFUND, FACILITY RENTAL DEPOSIT	P. Darcey, V# 2002470.002	8803770	395.00
REFUND, FACILITY RENTAL DEPOSIT	J. Cuk, V# 2002388.002	8803771	92.50
REFUND, FACILITY RENTAL DEPOSIT	D. Santiago, V# 2002478.002	8803809	250.00
REFUND, FACILITY RENTAL DEPOSIT	E. Ley, V# 2002472.002	8803810	500.00
REFUND, FACILITY RENTAL DEPOSIT	N. Cruz, V# 2002481.002	8803857	500.00
REFUND, FACILITY RENTAL DEPOSIT	El Toro Boys Lacrosse, V# 2002396.002	8803858	500.00
REFUND, FACILITY RENTAL FEE	Robin Hood Montessori PTA, V# 2002465.002	8803759	165.00
REFUND, FACILITY RENTAL FEE	J. Cuk, V# 2002477.002	8803760	132.50
REFUND, VEHICLE CITATION	A. Weston, Citation # P0617820	8803685	35.00
RENEGADE RACING	Event Management Services, 1/2 Marathon and 5K Event, May '12, Final Payment	8803636	14,764.01
REYNOLDS, DAVID	Petty Cash Replenishment, Community Services, Jun '12	8803637	134.21
REYNOLDS, DAVID	Petty Cash Replenishment, Community Services, Jul '12	8803772	117.93
RICHARD FISHER ASSOCIATES	Professional Fees, On-Call Inspections, Jun '12	8803638	1,305.00
RPW SERVICES, INC.	Rodent Control, Parks, Jun '12	8803639	1,560.00

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
SADDLEBACK FAMILY & URGENT CARE	Pre-employment Physicals, May - Jun '12	8803774	430.00
SADDLEBACK VALLEY UNIFIED	Lighting, Laguna Hills High School Ball Field, Jul '11 - Jun '12	8803775	4,213.76
SAFEWAY SECURITY SYSTEM	Refund, Fire Fees, CR# 44661	8803776	166.10
SAN DIEGO GAS & ELECTRIC	Electric Usage, Street Lights, Jun '12	8803640	12,368.06
SAN DIEGO GAS & ELECTRIC	Electric Usage, Community Center, Traffic Control and Street Lights, Jun '12	8803686	20,321.81
SAN DIEGO GAS & ELECTRIC	Electric Usage, Street Lights, Jul '12	8803811	12,346.38
SAN DIEGO GAS & ELECTRIC	Electric Usage, Street Lights and Traffic Control, Jul '12	8803860	9,459.19
SAN JOAQUIN HILLS TRANSPORT	Remittance, Transportation Corridor, Fees Collected, Jul '12	8803777	2,781.00
SECRETARY OF STATE	Biennial Domestic Filing Fee	8803778	20.00
SECURE LIVE SCAN	Pre-employment Fingerprinting, Jun '12	8803641	45.00
SEMA CONSTRUCTION, INC.	Progress Payment #16, La Paz Widening @ I-5 CIP # 159	8803779	273,554.18
SERENITY POOLS & SPAS INC.	Refund, Pool Bond, CR# 30950	8803861	500.00
SGI - USA INTERNATIONAL	Refund, SDP/CUP, CR#44025	8803673	2,012.50
SKYHAWK ACADEMY	Contract Instructor Fee, Sports Camp Summer Session, Community Services	8803780	875.70
SMART & FINAL	Program Supplies, Community Services, May - Jun '12	8803642	601.54
SMART & FINAL	Program Supplies, Community Services and Office Supplies, City Hall, Jul '12	8803865	365.58
SOCAL OFFICE TECHNOLOGIES	Printer, Maintenance and Supplies, Jul '12	8803674	546.20
SOCAL OFFICE TECHNOLOGIES	Printer, Maintenance and Supplies, Aug '12	8803781	546.20
SOUTH COAST WATERS	Facility Maintenance, Water Feature, Community Center, Jul '12	8803675	475.00
SOUTH COUNTY OUTREACH	Remit Proceeds, 1/2 Marathon and 5K Event, Garden Ticket Sales	8803643	1,690.00
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Jun '12	8803601	884.28
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Jun '12	8803644	8,891.79
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Jun '12	8803687	422.45
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Jul '12	8803696	1,077.13
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Jul '12	8803782	1,317.97

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights, Jul '12	8803812	9,335.13
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Jul '12	8803869	409.07
SPORTS FIELD SERVICES	Progress Payment #1, Community Center and Sports Field Renovation CIP # 238	8803783	57,349.96
SPRINT	Communication Expense, Community Services, Jun '12	8803697	150.65
SPRINT	Communication Expense, Community Services, Jul '12	8803871	148.10
STAPLETON, VIVIAN	Contract Instructor Fee, Early Childhood Music Summer Session, Community Services	8803784	248.50
STATE DEPARTMENT OF JUSTICE	Pre-employment Fingerprinting, Jun '12	8803645	96.00
STATE WATER RESOURCES CONTROL	Application Fee, Permit Registration Documents, Storm Water Section, Community Center	8803646	200.00
STEELE, NATHAN	Mileage Reimbursement, Administrative Services, Jun - Jul '12	8803813	22.31
STUDIO TWO BLACK DIAMOND	Printing Expense, Community Services, Jun '12	8803647	110.09
STUDIO TWO BLACK DIAMOND	Printing Expense, Jul '12	8803785	588.11
STV INCORPORATED	Professional Fees, Paseo de Valencia Widening CIP # 145	8803786	29,735.47
SUNSET PROPERTY SERVICES	Street Sweeping, 4th of July Event	8803787	240.00
SWAN POOLS	Refund, Pool Bond, CR# 43952	8803874	250.00
TAB PRODUCTS COMPANY	Office Supplies, City Clerk, Jun '12	8803788	348.97
TARGET STORES	Program Supplies, Community Services, Jun '12	8803602	31.57
TARGET STORES	Program Supplies, Community Services, Jun - Jul '12	8803789	308.69
TOTALFUNDS BY HASLER	Postage, Meter Replenishment, Jun '12	8803698	1,000.00
TRAUMA INTERVENTION PROGRAMS	Community Program, TIP, Jul - Sep '12	8803790	910.32
U.S. POSTAL SERVICE	Bulk Mail Permit, Annual Fee	8803676	190.00
U.S. POSTAL SERVICE	Postage, Combined Issue City Views/Community Services Fall 2012 Activity Guide	8803792	2,500.00
U.S. POSTAL SERVICE	Postage, Community Mailing, La Paz Widening @ I-5 Project CIP # 159	8803814	450.50
U-HAUL	Program Expense, Community Services, Jul '12	8803791	40.27
VERIZON WIRELESS	Communication Expense, Jun '12	8803688	780.30
VERIZON WIRELESS	Communication Expense, Jul '12	8803877	636.86

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VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
WARE DISPOSAL, INC.	Refund, Impound Fees, Jul '12	8803677	125.00
WELLS FARGO FINANCIAL LEASING	Lease - Copier, Community Center, Aug '12	8803678	571.60
WELLS FARGO FINANCIAL LEASING	Lease - Copier, Community Center, Sep '12	8803878	571.60
WEST COAST ARBORISTS, INC.	Tree Planting, Urban Reforestation, CIP # 320 and Tree Trimming, Apr-May '12	8803648	7,461.80
WEST COAST ARBORISTS, INC.	Tree Planting, Urban Reforestation, CIP # 320 and Tree Trimming, Jul '12	8803793	13,953.40
WEST COAST TURF	Professional Fees, Community Center & Sports Field Renovation CIP # 238	8803794	15,600.00
WEST PUBLISHING CORPORATION	Subscription, City Clerk, May '12	8803649	397.62
WEST PUBLISHING CORPORATION	Subscription, City Clerk, Jun '12	8803795	309.26
WEUSTE, LINDA	Expo Program Design Services, 1/2 Marathon and 5K Event	8803650	225.00
WOMEN LEADING GOVERNMENT	Membership, Administrative Services, FY 12/13	8803679	50.00
WOODRUFF, SPRADLIN & SMART	Professional Fees, Legal Services, Jun '12	8803796	38,244.25
XEROX CORPORATION	Usage - Copier, City Hall, Jun '12	8803651	888.63
XEROX CORPORATION	Lease and Usage - Copier, City Hall, Jul '12	8803797	1,445.30
YOUNG REMBRANDTS	Contract Instructor Fee, Drawing Summer Session, Community Services	8803798	176.40
	Total Prepaid Warrants:		\$ 1,137,245.00
REGULAR WARRANTS:			
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, Aug '12	8803815	\$ 100.00
ADVANCED APPLIED ENGINEERING	Professional Fees, GIS Services, Jan - Jul '12	8803880	10,000.00
ALL AMERICAN ASPHALT	Progress Payment #1, Annual Street Maintenance CIP # 101-H	8803816	126,883.35
AQUA CHILL OF MISSION VIEJO, INC.	Water Filtration Service, Community Center, Aug '12	8803817	81.89
BIG TOP RENTALS	Program Expense, 4th of July Event, Community Services	8803820	187.50
BUCKNAM & ASSOCIATES, INC.	Professional Fees, Pavement Management System Update, Jul '12	8803821	290.00
C&D ELECTRIC, INC.	Lighting Repairs, Parks, Jul '12	8803822	882.94
C2 REPROGRAPHICS	Printing Expense, Engineering, Aug '12	8803823	41.91

**CITY OF LAGUNA HILLS
WARRANT REGISTER
August 28, 2012**

8/28/2012 ITEM NO. 4.2

VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
CALIFORNIA OFFICE SYSTEMS	Usage - Copier, City Hall and Community Center, Jul '12	8803824	479.35
CALIFORNIA YELLOW CAB	Dial-a-Taxi, Senior Transportation Program, Jul '12	8803825	260.00
CHARLES ABBOTT ASSOCIATES, INC.	Professional Fees, Plan Checking and Building & Safety Services, Jul '12	8803826	11,233.44
COAST 2 COAST COACHING	Contract Instructor Fee, Soccer Camp Summer Session, Community Services	8803827	2,255.40
COMMUNITY BANK	Retention Deposit, All American Asphalt, Progress Payment # 1, Annual Street Maintenance CIP # 101-H	8803828	14,098.15
COMPLETE OFFICE OF CALIFORNIA	Office and Operating Supplies, Community Center, Jul - Aug '12	8803829	193.58
DELL COMPUTER CORPORATION	Computer Hardware, Administrative Services, Jul '12	8803832	1,051.27
DUNBAR ARMORED, INC.	Courier Fee, Armored Transport, Aug '12	8803833	113.80
ECONOMICS, INC.	Professional Fees, Recycling Program, Jul '12	8803834	3,563.76
EL TORO WATER DISTRICT	Meter Relocation, El Toro Rd @ Carlotia Street Improvements CIP # 164	8803835	3,050.37
GAIL MATERIALS, INC.	Professional Fees, Community Center and Sports Field Renovation CIP # 238	8803836	3,706.85
GOVPARTNER	Hosting Fees, Request Partner, Aug '12	8803837	500.00
GRC ASSOCIATES, INC.	Professional Fees, Aliso Meadows Rehabilitation Project, Aug '12	8803838	517.50
HARRINGTON GEOTECH ENGINEERING	Professional Fees, Annual Street Maintenance CIP # 101-H	8803839	1,298.00
HEART OF GOLD FOUNDATION, INC.	Contract Instructor Fee, Cooking Class Summer Session, Community Services	8803840	84.00
IRON MOUNTAIN OFFSITE	Off Site Data Storage, Jul '12	8803841	208.26
JAMEY CLARK, INC.	Miscellaneous Park Repairs, Janitorial Services, Graffiti Removal and Safety Inspections, Jul - Aug '12	8803843	7,537.63
KNIGHT, LORNA ANGELA	Contract Instructor Fee, Yoga Summer Session, Community Services	8803844	2,548.00
MAYFIELD, ROBERT	Supplies Reimbursement, Build-A-Fort Program, Community Services	8803847	119.40
NIEVES LANDSCAPE, INC.	Professional Fees, Community Center and Sports Field Renovation CIP # 238, Monthly Maintenance and Other Assorted Landscape Services, Aug '12	8803849	76,673.30
OFFICE SOLUTIONS	Office and Operating Supplies, Aug '12	8803850	488.15
ORANGE COUNTY FIRE AUTHORITY	Remittance, Fire Fees Collected, Jul '12	8803851	863.00

**CITY OF LAGUNA HILLS
WARRANT REGISTER
August 28, 2012**

VENDOR	DESCRIPTION	CHECK	
		NO.	AMOUNT
ORANGE COUNTY REGISTER	Subscription, City Hall, 08/23/12 - 10/18/12	8803852	72.41
ORANGE COUNTY REGISTER-FREEDOM	Legal Advertising, City Clerk, Jul '12	8803853	69.30
ORANGE COUNTY TREASURER	Public Safety 800 MHZ Cost Allocation 1st Qtr 12/13	8803845	2,309.00
ORANGE COUNTY TREASURER	Law Enforcement Services, Jul '12	8803737	552,764.00
ORANGE COUNTY TREASURER	Law Enforcement Services, Aug '12	8803846	529,571.84
PACIFIC PARTY RENTAL	Program Expense, Community Services, Aug '12	8803854	51.25
SAFECHECKS	Printing Expense, Aug '12	8803859	406.49
SHARPS COMPLIANCE, INC.	Hazardous Waste Supplies and Containers, Recycling Program, Jul '12	8803862	448.20
SIRE TECHNOLOGIES	Agenda Management and Audio Web Access, Annual Software Maintenance, FY 12/13	8803863	7,799.00
SKYHAWK ACADEMY	Contract Instructor Fee, Sports Camp Summer Session, Community Services	8803864	875.70
SOCAL OFFICE TECHNOLOGIES	Printer, Maintenance and Supplies, May - Jul '12	8803866	1,387.25
SOUTH COAST LIGHTING & DESIGN	Professional Fees, El Toro Rd @ Carlota Street Improvements CIP # 164	8803867	1,500.00
SOUTH COAST WATERS	Facility Maintenance, Water Feature, Community Center, Aug '12	8803868	475.00
SPECTRASYSTEMS, INC. AND	Partial Retention Release, Costeau & Stockport Playground Renovation CIP # 239 and	8803870	13,463.75
SIGNATURE CONTRACTORS	Sports Complex Renovations CIP # 514		
STATE DEPARTMENT OF JUSTICE	Pre-employment Fingerprinting, Jul '12	8803872	64.00
STV INCORPORATED	Professional Fees, Paseo de Valencia Widening CIP # 145	8803881	3,417.58
SUNSET PROPERTY SERVICES	Street Sweeping, Jul '12	8803873	11,453.68
TAB PRODUCTS COMPANY	Office Supplies, City Clerk, Aug '12	8803875	702.59
U-HAUL	Program Expense, Community Services, Jul - Aug '12	8803876	80.54
WEST COAST TURF	Professional Fees, Community Center & Sports Field Renovation CIP # 238	8803879	37,440.00
	Total Regular Warrants:		\$ 1,433,662.38
			**WARRANT REGISTER TOTAL **
			\$ 2,570,907.38



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER**

**ISSUE: RESPONSE TO GRAND JURY REPORT DATED JUNE 14, 2012
REGARDING COMPENSATION TRANSPARENCY**

**RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE MAYOR TO
SIGN THE LETTER OF RESPONSE TO THE GRAND JURY'S JUNE 14, 2012, REPORT
REGARDING COMPENSATION TRANSPARENCY.**

SUMMARY:

On June 14, 2012, the Orange County Grand Jury released a report regarding compensation transparency and public agencies in Orange County. State law requires any public agency which the Grand Jury has reviewed, and about which it has issued a final report, to comment to the Presiding Judge of the Superior Court on the findings and recommendations pertaining to matters under control of the agency within ninety (90) days of the report's release date. Staff has prepared the attached proposed response and is recommending that the City Council authorize the Mayor to sign the response and send it to the Presiding Judge of the Superior Court. A copy of the Grand Jury Report is on file with the City Clerk's Office and is also available online at www.ocgrandjury.org.

Overall, the City received high marks from the Grand Jury concerning its Public Officials' Compensation Report. Disagreements with the Grand Jury's findings and recommendations arise from the fact that they do not comport with Laguna Hills Municipal Code Section 244-010.

ATTACHMENTS:

- Response to Grand Jury Report

August 28, 2012

The Honorable Thomas J. Borris
Presiding Judge of the Superior Court
County of Orange
700 Civic Center Drive West
Santa Ana, CA 92701

Re: CPC Section 933(c) Response to Grand Jury Report Entitled, “Transparency Breaking Up Compensation Fog – But Why Hide Pension Costs?” from the City of Laguna Hills

Dear Judge Borris:

As requested by the Orange County Grand Jury letter dated June 14, 2012, the City of Laguna Hills is responding to the findings and recommendations of the Grand Jury Report entitled, “Transparency Breaking Up Compensation Fog – But Why Hide Pension Costs?” Specifically, the City of Laguna Hills is responding as directed to Findings F2, F3, F4 and F5, and to Recommendations R2, R3, R4 and R5.

Grand Jury Findings

F.2: Content and Clarity Ratings for EXECUTIVE Compensation Cost

Response:

The City wholly disagrees with this finding. The City’s Public Official’s Compensation Report is more detailed than that recommended by the Grand Jury and is governed by Laguna Hills Municipal Code Section 244-010. It should be noted that the Grand Jury did give Laguna Hills a B+ rating.

F.3: Content & Clarity for EMPLOYEE Compensation Cost Ratings

Response:

The City wholly disagrees with this finding. The City’s Public Official’s Compensation Report is governed by Laguna Hills Municipal Code Section 244-010, which requires the annual reporting

of City Council Member and Management Employee compensation. Non-management employees were excluded from the report to focus attention on what seems to be of greater public interest: elected official and management compensation.

F.4: Transparency of Employer Pension Contribution Rates

Response:

Since the City has not conducted an analysis of each public agency's compensation reporting, we are unable to agree or disagree, either wholly or in part, with this finding. With respect to the City of Laguna Hills, we agree with this finding and the City's employer contribution rate is plainly listed in the Public Officials' Compensation Report under the section heading, "California Public Employees Retirement System (Cal-PERS)."

F.5: Inclusion of Overtime and On-Call Pay in Employee Compensation Costs

Response:

The City disagrees partially with this finding. The City does not agree with the Grand Jury's supposition that there is a "de facto" standard for Compensation Cost Transparency and doesn't believe there should necessarily be one. However, when a public agency provides compensation reporting for all or a select group of its employees, it should include overtime and on-call pay. None of these pay categories apply to elected officials or management employees in Laguna Hills.

Grand Jury Recommendations

R.2: Content and Clarity of EXECUTIVE Compensation Costs

Response:

The Recommendation will not be implemented because it is not warranted. The City's Public Official's Compensation Report is more detailed than that recommended by the Grand Jury and is governed by Laguna Hills Municipal Code Section 244-010. It should be noted that the Grand Jury did give Laguna Hills a B+ rating.

R.3: Content and Clarity of EMPLOYEE Compensation Costs

Response:

The Recommendation will not be implemented because it is not warranted. The City's Public Official's Compensation Report is governed by Laguna Hills Municipal Code Section 244-010, which requires the annual reporting of City Council Member and Management Employee

compensation. Non-management employees were excluded from the report to focus attention on what seems to be of greater public interest: elected official and management compensation.

R.4: Transparency of Employer Pension Contribution Rates

Response:

This Recommendation has been implemented. The City's employer contribution rate is plainly listed in the Public Officials' Compensation Report under the section heading, "California Public Employees Retirement System (Cal-PERS)."

R.5: Transparency of Overtime Pay and On-Call Pay in Employee Compensation Cost Reporting

Response:

This Recommendation will not be implemented because it is not warranted. The City does not agree with the Grand Jury's supposition that there is a "de facto" standard for Compensation Cost Transparency and doesn't believe there should necessarily be one. However, when a public agency provides compensation reporting for all or a select group of its employees, it should include overtime and on-call pay. None of these pay categories apply to elected officials or management employees in Laguna Hills.

Sincerely,

Melody Carruth
Mayor



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER

ISSUE: GOVERNMENT CODE SECTION 66006 - DEVELOPMENT IMPACT FEES
ANNUAL REPORT

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE DEVELOPMENT
IMPACT FEES ANNUAL REPORT PURSUANT TO GOVERNMENT CODE SECTION
66006.

SUMMARY:

The City of Laguna Hills has three types of development impact fees that may be assessed on new developments: Public Art Fees, Traffic Mitigation Fees, and Quimby Act Fees. According to State Law, certain reports are required to be made by the public agency regarding these fees. This staff report details the required annual report, pursuant to Section 66006 of the Government Code.

BACKGROUND:

AB 1600, as provided for in Section 66000 of the Government Code, regulates how public agencies collect, maintain, and spend impact fees imposed on developers for the purpose of defraying costs of public facilities. It includes specific requirements for accounting, spending, and annually reporting the fees. It also includes requirements for findings or refunds if fees remain unspent for five or more years after receipt.

Pursuant to AB 1600, public agencies are required to: (1) prepare an annual report within 180 days of the end of the fiscal year; (2) include fifth year findings in the prepared report, if necessary; (3) make the report available to the public; and (4) review the report at a regularly scheduled City Council meeting.

The following fees collected by the City have been identified as fees subject to the above-mentioned requirements: Public Art Fees, Traffic Mitigation Fees, and Quimby Act Fees.

Section 66006 requires the following information be made available to the public in an annual report:

- (A) A brief description of the type of fee in the account or fund;
- (B) The amount of the fee;
- (C) The beginning and ending balance of the account or fund;
- (D) The amount of the fees collected and interest earned;
- (E) Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with the fees;
- (F) Identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, and the public improvement remains incomplete;
- (G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan; and
- (H) The amount of any refunds made pursuant to Section 66001(e).

The annual report with the required findings is included as an attachment to this staff report. As detailed within the report, no fees were expended in FY 2011/2012. A total of \$27,613 was collected for the Public Art Fees fund, and \$238,754 was collected for the Traffic Mitigation Fees fund. Therefore, the Public Art Fees fund balance on June 30, 2012, is (\$225,037). Due to the negative balance of the fund, as Public Art Fees are collected, they will be used to reimburse the General Fund. In addition, an interfund transfer was made of \$238,754 from the Traffic Mitigation Fees fund to the General Fund to partially reimburse the General Fund for traffic mitigation improvements constructed in advance of increased development in the Urban Village Specific Plan area. There was no activity in the Quimby Act Fees fund.

Section 66001(d) specifies that every fifth fiscal year following the first deposit into the account, the following findings must be made with respect to the unexpended portion of the funds: (1) identify the purpose to which the fee is to be put; (2) demonstrate a reasonable relationship between the fee and the purpose for which it is charged; (3) identify all sources and amounts of funding anticipated to complete financing of incomplete improvements; and (4) designate the approximate dates on which the funding referred to in (3) is expected to be deposited into the appropriate account or fund. These fifth year findings are not required due to the fact that the received funds have been expended in a timely manner.

Pursuant to Section 66006, the annual report must be made available to the public and be reviewed by the City Council at the next regularly scheduled meeting not less than 15 days after the information is made available to the public. A copy of this report was available at

the City Clerk's office on August 13, 2012, thereby satisfying the law's requirement that the report be available to the public by that date. The Building Industry Association (BIA) received an advance copy of this report by that date as well. In addition, the public was able to view the agenda and staff report in the City Clerk's office and on the City's website.

FISCAL IMPACT:

No fiscal impact.

ATTACHMENTS:

- Exhibit A—Development Impact Fees Annual Report for Fiscal Year Ended 6/30/12

Exhibit A

City of Laguna Hills Annual Report on Development Impact Fees Pursuant to Government Code Section 66006 Fiscal Year 2011/2012

			Public Art Fees*	Traffic Mitigation Fees	Quimby Fees
Revenues:					
	Fees		\$ 27,613	\$ 238,754	\$ -
	Interest		\$ -	\$ -	\$ -
	Misc Revenue		\$ -	\$ -	\$ -
	Total Revenue		\$ 27,613	\$ 238,754	\$ -
Expenditures:					
	Total Expenditures		\$ -	\$ -	\$ -
Transfers In/Out			\$ -	\$ (238,754)	
Change in Fund Balance			\$ 27,613	\$ -	\$ -
Beginning Fund Balance, July 1			\$ (252,650)	\$ -	\$ -
Ending Fund Balance, June 30			\$ (225,037)	\$ -	\$ -

*The adoption of the Urban Village Specific Plan in November 2002 included a public art component whereby all new developments with a total construction cost of \$250,000 or more are required to provide public art, or contribute to a Public Art Fund as part of their project. The minimum value for the Public Art component or in-lieu fee is equal to one-half percent (0.5%) of the total costs of the project. Permissible use of fee revenue include: the artist fee for design and fabrication, mountings and bases for installation of the artwork, and lighting that is integral to the artwork.

ANNUAL REPORT ON DEVELOPMENT IMPACT FEES FY 2011/2012

The Laguna Hills City Council has adopted three development impact fees: Public Art Fees, Traffic Mitigation Fees, and Quimby Act Fees. Pursuant to Section 66006 of the State Government Code, it is required that the City annually publish summary information regarding each development impact fee.

Type of Fee

There are currently three types of development impact fees in the City of Laguna Hills:

- **Public Art Fees:** This fee provides funding for Public Art throughout the Urban Village, thereby enhancing the cultural and aesthetic environment of the City and to encourage creativity, education, and the appreciation of the arts.
- **Traffic Mitigation Fees:** This fee provides funding for additional or improved traffic signal, operation, and infrastructure improvements for which the need is generated by new development within the Urban Village.
- **Quimby Act Fees:** This fee provides funding for additional or improved park and/or recreation facilities improvements for which the need is generated by new development within the City.

Amount of Fee

The amounts of the development impact fees are shown below:

- **Public Art Fees:**
The minimum amount for the public art component or in-lieu fees shall be required of all new developments with a total construction cost of \$250,000 or more pursuant to the following formula:

$$\text{TCC} \times 0.005 = \text{Value of Public Art or In-Lieu Fee}$$

TCC= Total construction costs of the project

0.005=Minimum value shall be 0.5% of total construction costs

- **Traffic Mitigation Fees:**
The fee shall be three thousand nine hundred fourteen dollars (\$3,914.00) per each new PM peak hour trip as determined by the City Engineer based upon a traffic study.

- Quimby Act Fees

The amount of land or in-lieu fees to be dedicated shall be determined pursuant to the following formula:

$$A = \frac{5.0(DU \times PPD)}{1,000}$$

In-Lieu Fee:

Less than 3.5 DU per acre = \$10,360

More than 3.5 but less than 18 DU per acre = \$7,700

More than 18 DU per acre = \$7,392

A= Acres required to be dedicated as parkland

5.0= Park acreage standard for the City

DU= Number of proposed dwelling units

PPD= Number of persons per dwelling unit as applicable for the subdivision and type of dwelling units to be constructed

Beginning and Ending Balances of Funds

The beginning and ending balances of each of the fee accounts are shown in the table below. The ending balance was arrived at by adding the fees collected and interest earned to each account, and then subtracting the expenditures.

Balances	Public Art Fees	Traffic Mitigation Fees	Quimby Fees
Beginning Balance (7/1/2011)	\$ (252,650)	\$ -	\$ -
Ending Balance (6/30/2012)	\$ (225,037)	\$ -	\$ -

The Public Art Fund shows a negative balance because more money has been spent on projects funded by these fees than has been collected. General Fund money was used to pay the difference, and as Public Art Fees are collected, they will be used to reimburse the General Fund. This year, \$27,613 went toward reimbursing the General Fund. In addition, due to an interfund transfer of \$238,754, the Traffic Mitigation Fees fund has a zero ending balance.

Fees Collected and Interest Earned

The table below shows the amount of fees collected and interest earned.

Balances	Public Art Fees	Traffic Mitigation Fees	Quimby Fees
Fees Collected	\$ 27,613	\$ 238,754	\$ -
Interest Earned	\$ -	\$ -	\$ -

Expenditures

For this section, state law requires an identification of each public improvement on which fees were expended and the amount of expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

No fees were expended during the past fiscal year.

Construction Commencement Date for Incomplete Improvements

Not applicable at this time.

Interfund Transfers and Loans

The Public Art Fees fund shows a negative balance because more money has been spent on projects funded by these fees than has been collected. General Fund money was used to pay the difference, and as Public Art Fees are collected, they will be used to reimburse the General Fund. This fiscal year, \$27,613 was used to partially reimburse the General Fund. In addition, a transfer was made of \$238,754 from the Traffic Mitigation Fees fund to the General Fund to partially reimburse the General Fund for traffic mitigation improvements constructed in advance of increased development.

No other interfund transfers were made, nor were any collected fees loaned to another account.

Amount of Refunds

No refunds of any of these fees were made or required in FY 2011/2012.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAVID CHANTARANGSU
DIRECTOR OF COMMUNITY DEVELOPMENT**

**ISSUE: LETTER OF AGREEMENT BETWEEN THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS (SCAG) AND THE CITY OF LAGUNA
HILLS TO PARTICIPATE IN THE SCAG GEOGRAPHIC INFORMATION
SYSTEM (GIS) SERVICES PROGRAM**

**RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE LETTER OF
AGREEMENT AUTHORIZING CITY PARTICIPATION IN THE SCAG GIS SERVICES
PROGRAM UNTIL MARCH 1, 2014, AND AUTHORIZE THE CITY MANAGER TO
EXECUTE THE AGREEMENT.**

SUMMARY:

The Southern California Association of Governments (SCAG) offers free technical assistance, software, and computer to cities that utilize software technology referred to as a "geographic information system" (GIS). The technology enables users to link data to a specific parcel or area. Cities commonly utilize GIS to digitally store information about properties including zoning, property size, and land use. Over the years the City has either developed or acquired the data which is already compatible with the software SCAG would provide.

SCAG proposes to provide the City with technical assistance, software and computer in exchange for land use and zoning data that is commonly reported, such as new construction, or changes in the City's zoning or General Plan. The attached Letter Agreement specifies that the Agreement would be effective through March 2014. During this time the City would agree to maintain its membership in SCAG which has been a budgeted item of \$3,000 annually. The software alone is sold for \$2,500.

In addition to the GIS software and computer the City would receive under the agreement, SCAG staff will be providing technical support which will enable the City to convert existing data into a format which complements the City's existing GIS capabilities and data – particularly in the area of zoning records management. One of the projects for which staff

intends to use SCAG's services is the conversion of the City's zoning permit records maintained since incorporation into data that can be accessed literally at the "click of a button". The project will enable staff to conduct zoning research more efficiently and quickly, passing on cost savings to applicants as well as increasing staff productivity.

BACKGROUND:

There is no additional pertinent information.

FISCAL IMPACT:

There is no fiscal impact to the City provided the City maintains its membership in SCAG. The City has the option of paying a software maintenance fee once the Agreement expires. SCAG will pay for the maintenance through 2014. Annual maintenance is \$1,500.

CEQA FINDINGS:

This activity is not a project.

ATTACHMENTS:

- Letter of Agreement

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

GIS SERVICES PROGRAM

LETTER OF AGREEMENT

This LETTER OF AGREEMENT ("Agreement") is between the Southern California Association of Governments ("SCAG") and the City of Laguna Hills ("City"), collectively referred to herein as "Parties," for the express purpose of providing hardware, software, and data for the successful implementation of the SCAG Geographic Information System ("GIS") Services Program. The purpose of this Agreement is to delineate what SCAG will provide to jurisdictions, and what will be required of the City to participate in the GIS Services Program.

- A. The term of this Agreement shall commence upon the full execution of the Agreement by the Parties ("Effective Date") and continue until March 1, 2014, and may be extended for an additional two-year term upon the written request of the City and written approval of SCAG at its sole discretion.
- B. SCAG reserves the right to terminate this Agreement with 120 days prior, written notice to the City.
- C. SCAG shall agree to the following at no cost to the City:
 - 1. Provide a computer system to include a central processing unit and Microsoft Windows 7 operating system ("Equipment");
 - 2. Provide ESRI ArcGIS 10.x GIS software ("Software") that enables City staff to conduct demographic analysis, employment analysis, growth forecasts, land use analysis, transportation analysis, and GIS data views;
 - 3. Provide a two-year maintenance services package on the software which includes technical support from ESRI, the software vendor;
 - 4. Provide selected geographic data layers for use with the GIS Software application and other data layers as they become available;
 - 5. Provide ad hoc support and data layers to the City upon their request, to the extent that the SCAG is able to provide support; and
 - 6. Provide priority registration for GIS training to designated staff from each City at planned quarterly training sessions.

D. The City shall agree to the following:

1. Maintain membership with SCAG which shall include remitting to SCAG prompt payment of its annual membership dues by October 1st of each year that this Agreement is in effect;
2. Appoint a staff person as contact to coordinate Equipment installation and receive future SCAG GIS Services Program technical information;
3. Assign City staff to participate in SCAG's GIS training;
4. City shall accept full ownership of the Equipment "as is" with agreement and acknowledgement that SCAG shall provide no express or implied warranties or guarantees whatsoever with respect to the Equipment including its condition, functionality or performance. SCAG shall not be held liable for any indirect, special, incidental or consequential damages including but not limited to loss of use, loss of data, loss of business or profits resulting from use of the Equipment provided;
5. Utilize the Equipment and Software provided under this Agreement to update the City's General Plan land use, zoning and existing land use data;
6. Execute a license agreement with ESRI for the use of the Software, and provide SCAG with fully executed copy of such license agreement; and
7. Provide to SCAG, the updated local land data described above under paragraph 5, no later than June 30, 2013, and two years thereafter by June 30, 2015 in the event this Agreement is extended by SCAG.

E. City agrees to defend, indemnify, and hold harmless SCAG and any of its directors, officers, employees, and agents from and against all suits and causes of action, claims, losses, demands and expenses, including but not limited to attorney's fees and costs of litigation, damage or liability of any nature whatsoever including loss of, loss of use of, damage to, corruption of, inability to access, inability to manipulate any electronic data, death or injury to any person, or damage or destruction of any property or data of either party hereto or of third parties, arising in any manner by reason of the use of the Equipment and/or Software by the City or its employees and agents, negligent acts, errors or omissions or violations of law by the City or its employees and agents in connection with this Agreement.

F. City further agrees to defend, indemnify, and hold harmless SCAG, its members, officers, employees and agents against any and all liability or damages to the extent caused by City's wrongful use of Intellectual Property of others in connection with this Agreement.

G. No alteration or deviation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below:

Southern California Association of Governments City of Laguna Hills

Hasan Ikhata, Executive Director

City Manager

Date: _____

Date: _____



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

ISSUE: ADHERENCE TO THE BROWN ACT DESPITE STATE'S SUSPENSION OF ITS REQUIREMENTS FOR FISCAL REASONS

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AFFIRMING THE CITY'S COMMITMENT TO CONTINUED COMPLIANCE WITH THE RALPH M. BROWN ACT."

SUMMARY:

In 1953 the League of California Cities collaborated with the California Newspaper Publishers Association and Assembly Member Ralph M. Brown to draft and secure the passage of the State's local government open meetings act, now known as the Brown Act. Although many city charters at the time already required open city meetings accessible to the public, the Brown Act extended that requirement to thousands of local agencies, including special districts, school districts, etc., that had not adopted similar policies of transparency and accessibility.

On June 27, 2012, the State legislature passed Assembly Bill 1464, which contained a schedule of State mandates that are suspended during the 2012-2013 budget year, including the Brown Act. Senate Bill 1006, which was enacted the same day as Assembly Bill 1464, added the following language: "*All state-mandated local programs suspended in the Budget Act for the 2012-2013 fiscal year shall also be suspended in 2013-2014 and 2014-2015*"; therefore, the suspension will last a total of three years.

The Brown Act Committee of the League's City Attorneys Department has concluded that the suspension extends to the following provisions of the Brown Act:

- Preparation and posting at least 72 hours before a regular meeting of an agenda that contains a brief general description of each item of business to be transacted or discussed at the meeting.

- Inclusion on the agenda of a brief general description of all items to be discussed in closed session.
- Disclosure of each item to be discussed in closed session in an open meeting, prior to any closed session.
- Report in open session prior to adjournment on the actions and votes taken in closed session regarding certain subject matters.
- Provide copies to the public of certain closed session documents.

The Brown Act Committee advises that there is precedent for this suspension as the State took similar action in 1990 during a financial crisis and that during that time, most cities continued to comply with the requirements of the Brown Act.

Clearly, the State's dire fiscal condition has led to the suspension of certain requirements contained in the Brown Act as a way to avoid reimbursement to cities for the costs associated with their unfunded mandates. However, the City of Laguna Hills does not need to consider foregoing compliance with State open meeting laws as a means for saving money. In stark contrast to the State of California, Laguna Hills is in strong financial condition.

Furthermore, the City of Laguna Hills is committed to accessibility and transparency in city operations and government. The City enjoys a high level of public support and confidence, in part, because of our record of commitment to the ideals of transparency. Nevertheless, while it may seem obvious that the City will continue to comply with the requirements of the Brown Act for the next three years, it is staff's recommendation that the City Council affirm its intent with respect to this matter by adopting the attached Resolution.

ATTACHMENTS:

- Resolution

RESOLUTION NO. 2012-08-28-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA HILLS, CALIFORNIA, AFFIRMING THE CITY'S
COMMITMENT TO CONTINUED COMPLIANCE WITH THE
RALPH M. BROWN ACT

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City of Laguna Hills is a steward of public trust and resources and it is the responsibility of the City of Laguna Hills to represent its citizens in a transparent and open manner consistent with the laws of the State; and

WHEREAS, a key tool in providing transparency has been the Ralph M. Brown Act ("Brown Act"), a law that requires, among other things, that meetings of local governments be held in public, that local governments inform the public of all meetings and report the results of such meetings in a proactive and timely manner; and

WHEREAS, in the interest of good government and commitment to its citizens, the City of Laguna Hills has adhered to the spirit and letter of the Brown Act since the City's incorporation in 1991; and

WHEREAS, Assembly Bill 1464 and Senate Bill 1006, suspended certain requirements of the Ralph M. Brown Act for the next three fiscal years from July 1, 2012, through June 30, 2015, as part of the State's attempt to balance its budget; and

WHEREAS, suspended portions of the Brown Act include, among other things, requirements to prepare and post agendas of regular meetings 72 hours prior to the regular meeting and to report on the results of a closed session meeting following its conclusion under specified circumstances; and

WHEREAS, Assembly Bill 1464 and Senate Bill 1006 also suspended the requirement that the State reimburse the City of Laguna Hills for the actual costs it incurs in implementing the suspended provisions of the Brown Act, including, but not limited to, costs associated with the publishing and posting of the agenda and closed session meeting reporting; and

WHEREAS, notwithstanding the suspension of these Brown Act provisions and the funding for the City of Laguna Hills' costs to implement these provisions, the City Council of the City of Laguna Hills affirms that the City shall continue to implement all applicable requirements of the Brown Act.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the City of Laguna Hills, its City Council, appointed committees, boards and commissions and other City government entities, shall continue to implement all applicable requirements of the Brown Act to ensure transparent, open and responsive City government.

PASSED, APPROVED, AND ADOPTED this 28th day of August 2012.

MELODY CARRUTH, MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2012-08-28- adopted by the City Council of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 28th day of August 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER

ISSUE: AUTHORIZATION TO PURCHASE POLICE MOTORCYCLE

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF A POLICE MOTORCYCLE IN ACCORDANCE WITH SECTION 3-08.130 OF THE LAGUNA HILLS MUNICIPAL CODE.

SUMMARY:

On November 8, 2011, during a pursuit involving an on-duty City motorcycle deputy, a City police motorcycle was damaged in an injury traffic collision. The motorcycle was deemed a total loss after a complete appraisal of the damages was performed by the insurance claims adjuster. The City's property insurance coverage includes a replacement cost policy and staff is recommending the purchase of a new police motorcycle to replace the damaged motorcycle.

In accordance with Section 3-08.130 of the City's Municipal Code, any vehicles with an estimated value of greater than twenty thousand dollars (\$20,000) to be purchased by the City shall be approved in advance by the City Council prior to commencement of the procurement process. The damaged motorcycle was a BMW RT 1200. The estimated cost of the replacement motorcycle is approximately \$27,000, including tax and freight charges. The City's property insurance replacement cost coverage will cover the cost of the replacement motorcycle, less a \$5,000 deductible and an estimated salvage value of \$650.

FISCAL IMPACT:

The purchase of a police motorcycle was included in the Fiscal Year 2012/13 Public Safety Operating Budget. The estimated cost of this purchase is within budget.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES**

**ISSUE: PROGRESS PAYMENT NO. 16 FOR LA PAZ ROAD WIDENING AT I-5
IMPROVEMENT PROJECT, CIP NO. 159**

**RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS
PAYMENT NO. 16, IN THE NET AMOUNT OF \$273,554.18, TO SEMA
CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT
PROJECT, CIP NO. 159.**

SUMMARY:

Work on the La Paz Road Widening at I-5 Improvement Project, CIP No. 159, began on April 7, 2011, and is being performed by SEMA Construction, Inc. Work performed in June 2012, included engineering, progress scheduling, site management, street sweeping, signage, traffic control, pavement marking, excavation, irrigation, steel reinforcement, concrete pipe, utility adjustments, asphalt concrete, signal and lighting, fiber communications, electrical, and mobilization. The contractor has submitted the sixteenth progress payment request for approval.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A ten (10) percent retention is withheld from each payment to assure final performance of the work. The contractor for the project, SEMA Construction, Inc., has submitted the sixteenth progress payment for the subject project as follows:

ITEM #	DESCRIPTION	QUANTITY	UNIT	\$	AMOUNT
1	RE Office	.03	LS	\$ 50,000.00	\$ 1,500.00
2	Progress Schedule	.03	LS	\$ 3,000.00	\$ 90.00
3	Time Related Overhead	13	WD	\$ 2,000.00	\$ 26,000.00
4	Construction Site Mgmt	.03	LS	\$ 10,000.00	\$ 300.00
11	Street Sweeping	.03	LS	\$ 25,000.00	\$ 750.00
18	Construction Area Sign	.03	LS	\$ 40,400.00	\$ 1,212.00
19	Traffic Control System	.03	LS	\$ 55,700.00	\$ 1,671.00
21	Temp Pavement Marking	248	SF	\$ 3.30	\$ 818.40
22	Temp Traffic Stripe	3,060	LF	\$ 0.60	\$ 1,836.00
23	Channelizer	4	EA	\$ 35.00	\$ 140.00
26	Portable Message Signs	.03	LS	\$ 1,600.00	\$ 48.00
30	Remove Traffic Stripe	2,717	LF	\$ 0.90	\$ 2,445.30
31	Remove Pave Marking	384	SF	\$ 3.30	\$ 1,267.20
35	Remove Drainage Facility	2	EA	\$ 510.00	\$ 1,020.00
42	Remove Concrete	29	CY	\$ 66.00	\$ 1,914.00
53	Imported Borrow	497	CY	\$ 10.00	\$ 4,970.00
55	Rock Blanket	280	SY	\$ 63.00	\$ 17,640.00
62	Irrigation System	.16	LS	\$176,581.34	\$ 28,253.01
67	Class 2 Aggregate Base	708.90	CY	\$ 35.00	\$ 24,811.50
74	SC, Retaining Wall	20.80	CY	\$ 400.00	\$ 8,320.00
75	Class 1 Concrete	18	CY	\$ 600.00	\$ 10,800.00
78	Minor Concrete	23.30	CY	\$ 800.00	\$ 18,640.00
81	Retain Wall (Masonry)	750	SF	\$ 21.00	\$ 15,750.00
82	Bar Reinf Steel	912	LB	\$ 0.85	\$ 775.20
83	Bar Reinf Steel (RW)	5,257	LB	\$ 0.92	\$ 4,836.44
85	Furnish Sign Structure	7,608	LB	\$ 4.60	\$ 34,996.80
86	Install Sign Structure	7,608	LB	\$ 0.65	\$ 4,945.20
96	18" Rein Conc Pipe	219.04	LF	\$ 43.00	\$ 9,418.72
97	24" Concrete Pipe	283.83	LF	\$ 52.00	\$ 14,759.16
106	RS Protection (1/4 ton)	40	CY	\$ 220.00	\$ 8,800.00
107	RS Protection (No. 2)	15	CY	\$ 150.00	\$ 2,250.00
110	RS Protection Fabric	60.70	SY	\$ 3.50	\$ 212.45
111	Minor Concrete (Misc)	16.28	CY	\$ 517.02	\$ 8,417.09
112	Misc Iron & Steel	4,165.00	LB	\$ 2.30	\$ 9,579.50
113	SD Manhole Frame/Cover	2	EA	\$ 1,400.00	\$ 2,800.00
131	Signal & Lighting (1)	.06	LS	\$126,497.46	\$ 7,589.84
132	Signal & Lighting (2)	.40	LS	\$ 8,200.00	\$ 3,280.00
133	Ramp Meter System (1)	.15	LS	\$ 36,100.00	\$ 5,415.00
137	Interconnect & Fiber Comm	.03	LS	\$ 61,900.00	\$ 1,857.00
139	Mobilization	.03	LS	\$402,578.80	\$ 12,077.37

Progress Payment No. 16
La Paz Road Widening at I-5
Page 3
August 28, 2012

CCO No. 4	E1 – Electrical Plans	.15	LS	\$ 11,619.38	\$ 1,742.91
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Total To Date	\$3,771,177.14	
Less Prior Billing	<u>\$3,467,228.05</u>	
Total This Period	\$ 303,949.09	\$303,949.09
Less 10% Retention		<u>\$(30,394.91)</u>
		\$273,554.18

FISCAL IMPACT:

The progress payment is within the Capital Improvement Program Budget for the La Paz Road Widening at I-5 Improvement Project, CIP No. 159.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES**

**ISSUE: PROGRESS PAYMENT NO. 1 FOR TURF RENOVATION LAGUNA HILLS
COMMUNITY CENTER AND SPORTS COMPLEX, CIP NO. 238**

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE CONTRACT CHANGE ORDER NO. 1 AND PROGRESS PAYMENT NO. 1, IN THE NET AMOUNT OF \$57,349.96, TO CSA HOLDINGS INC., DBA SPORTS FIELD INSTALLATION SPORTS FIELD SERVICES, FOR TURF RENOVATION LAGUNA HILLS COMMUNITY CENTER AND SPORTS COMPLEX, CIP NO. 238.

SUMMARY:

Work on the Turf Renovation Laguna Hills Community Center and Sports Complex, CIP No. 238, began on July 9, 2012, and is being performed by CSA Holdings Inc., dba Sports Field Installation Sports Field Services. Work performed in July on the soccer fields included clearing and grubbing, excavation and grading, and sod placement, and work on the baseball field included infield renovation. The contractor has submitted the first progress payment request for approval. In addition, Contract Change Order No. 1 is proposed for approval to address extra work on the baseball infield.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A ten-percent (10%) retention is withheld from each payment to assure final performance of the work. The contractor for the project, CSA Holdings Inc., dba Sports Field Installation Sports Field Services, has submitted the first progress payment for the subject project as follows:

ITEM #	DESCRIPTION	QUANTITY	UNIT	\$	AMOUNT
1	Clearing & Grubbing	.79	LS	\$22,630.00	\$17,877.70
2	Excavation/Grading	.78	LS	\$12,250.00	\$ 9,555.00
3	Place Sand/Grade	.78	LS	\$15,630.00	\$12,191.40
4	Fertilization	.78	LS	\$ 1,250.00	\$ 975.00
5	Place and Roll Sod	.78	LS	\$10,880.00	\$ 8,486.40
6	Infield Renovation	.78	LS	\$ 8,560.00	\$ 6,676.80
7	Turf Maintenance	.78	LS	\$ 2,000.00	\$ 1,560.00
8	SWPPP	.60	LS	\$ 1,000.00	\$ 600.00
CCO No. 1	"50-70" Infield Conversion	.80	LS	\$ 6,800.00	\$ 5,440.00
	Filter Fabric	1	LS	\$ 362.18	\$ 362.18

Total To Date	\$63,722.18*	
Less Prior Billing	\$ <u>0</u>	
Total This Period	\$63,722.18	\$63,722.18
Less 10% Retention		<u><u>\$(6,372.22)</u></u>
		\$57,349.96

* Actual total is \$63,724.48 invoice total \$63,722.18.

CONTRACT CHANGE ORDER NO. 1

The attached Contract Change Order No. 1 is presented for approval to address Little League Baseball Field infield renovations to incorporate the "50-70" field dimensions.

FISCAL IMPACT:

The progress payment and proposed Change Order No. 1 are within the Capital Improvement Program Budget for the Turf Renovation Laguna Hills Community Center and Sports Complex, CIP No. 238.

ATTACHMENTS:

- Contract Change Order No. 1

CITY OF LAGUNA HILLS CONTRACT CHANGE ORDER

CONTRACT CHANGE ORDER NO. 1

SHEET 1 OF 2 SHEETS

PROJECT: Turf Renovation Laguna Hills Community Center and Sports Complex,
CIP No. 238

CONTRACTOR: CSA Holdings Inc., dba Sports Field Installation
Sports Field Services

In accordance with contract provisions, the following changes in the contract and/or contract work are hereby authorized and as compensation therefore, the following addition to or deductions from the contract price are hereby approved.

Note: This change order is not effective until approved by the City Engineer.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work at contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment are actually used and no allowance will be made for idle time.

Change requested by City Engineer

1. Modify Little League Baseball Field Infield to accommodate the "50-70" infield alternate dimensions.

Lump Sum \$6,800.00

2. Filter Fabric to separate sand from infield mix on Little League Baseball Field.

Lump Sum \$ 362.18

TOTAL INCREASE \$7,162.18

Increase \$7,162.18 Decrease \$

By reason of this order the time of completion will be adjusted as follows:

Add 0 Working Days

The compensation (time and cost) set forth in this Change Order comprises the total compensation due the Contractor, all Subcontractors and all suppliers, for the work or change defined in this Change Order, including all impact on any unchanged work. By signing this Change Order, the Contractor acknowledges and agrees, on behalf of himself, all Subcontractors, and all suppliers, that the stipulated compensation includes payment for all work contained in this Change Order, plus all payment for the interruption of schedules.

Extended overhead costs, delay, and all impact, ripple effect or cumulative impact on all other work under this Contract. The signing of this Change Order shall indicate that the Change Order constitutes full mutual accord and satisfaction for the change, and that the time and/or cost under the Change Order constitutes the total equitable adjustment owed the Contractor, all Subcontractors, and all suppliers, as a result of the change. The Contractor, on behalf of himself, all Subcontractors, and all suppliers, agrees to waive all rights, without exception or reservation of any kind whatsoever, to file any further claim or request for equitable adjustment of any type, for any reasonably foreseeable cause that shall arise out of or as a result of this Change Order or the impact of this Change Order on the remainder of the work under this Contract.

SUMMARY OF CONTRACT TIME

Original Contract Date:	July 6, 2012
Original Contract Time:	22 work days
Original Completion Date:	August 6, 2012
Time Extension this C.O.:	0
Time Extension Other:	0
Revised Contract Time:	
Revised Final Completion Due Date:	
Time Subject to Liquidated Damages:	- 0 -
Actual Final Completion Date:	August 6, 2012

Original Contract Price	\$74,200.00
Prev. Authorized Changes	\$ - 0 -
This Change (Add)	\$ 7,162.18
Amended Contract Price	\$81,362.18

If the Contractor does not sign acceptance of this order, his attention to the requirements of the specifications as to proceeding with the order work and filing a written protest within the time therein specified.

Approved by:

Accepted by:

Director of Public Services

Date

Contractor

Date



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES**

**ISSUE: SCHOOL AND SPEED LIMIT SIGNAGE AROUND VALENCIA ELEMENTARY
SCHOOL**

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

SUMMARY:

A field review of school and speed limit signage around Valencia Elementary School was performed per City Council direction. The existing signage was compared to the new 2012 California Manual on Uniform Traffic Control Devices (MUTCD). A variety of signage changes are recommended in order to meet the current standards for School signage. The Traffic Commission, at its meeting of July 18, 2012, recommended approval of the signage changes to meet current standards.

BACKGROUND:

In order to be in compliance with the current State standards regarding school signage, staff performed a field review of the School signage around Valencia Elementary School and compared it to the new 2012 edition of the California MUTCD. Exhibit A depicts current school signage in the vicinity of the School. Exhibit B depicts proposed school signage based on the following standards as listed in the California MUTCD:

- If a school zone has been designated under State or local statute, a School (S1-1) sign (see Figure 7B-1 or 7B-1(CA)) shall be installed to identify the beginning point(s) of the designated school zone.
- The School Advance Warning Assembly D(CA) shall be used in advance of any School Crosswalk Warning Assembly B(CA), School Crosswalk Warning Assembly E(CA), or the School Speed Limit Assembly C(CA).

- If a reduced school speed limit zone has been established, a School (S1-1) sign shall be installed in advance of the first School Speed Limit sign assembly that is encountered in each direction as traffic approaches the reduced school speed limit zone.

The School Advance Warning Assembly D(CA) is an additional sign that now needs to be installed in advance of the School Speed Limit Assembly C(CA) as traffic approaches a designated school crosswalk in each direction. The highlighted relevant California MUTCD pages have been attached as Exhibit C to this report. The proposed signage changes in the vicinity of Valencia Elementary School were reviewed by the Traffic Commission on July 18, 2012. The Traffic Commission recommended the signage changes herein be implemented. The signage changes will be implemented prior to the beginning of the 2012-2013 school year.

A review of School signage at the other public schools in the City is underway and will also be brought to the Traffic Commission for review and then implemented.

FISCAL IMPACT:

In order to implement the signage modifications as depicted in Exhibit B, signage modifications in the amount of approximately \$2,000 will be required. Funds for this work are available in the Fiscal Year 2012-2013 Public Works Maintenance Budget.

ATTACHMENTS:

- Exhibit A – Valencia Elementary School Existing Signage
- Exhibit B - Valencia Elementary School Proposed Signage
- Exhibit C - California MUTCD relevant sections

EXHIBIT A



Valencia Elementary School

Existing Signage

EXHIBIT B

EXHIBIT C

Section 7B.06 Lettering

Support:

- ⁰¹ The "Standard Highway Signs and Markings" book (see Section 1A.11) contains information regarding sign lettering.

Section 7B.07 Sign Color for School Warning Signs

Standard:

- ⁰¹ School warning signs, including the "SCHOOL" portion of the School Speed Limit (S5-1) sign and including any supplemental plaques used in association with these warning signs, shall have a fluorescent yellow-green background with a black legend and border unless otherwise provided in this Manual for a specific sign.

Section 7B.08 School Advance Warning Assembly (S1-1 with Supplemental Plaque)

Support:

- ⁰¹ Many state and local jurisdictions find it beneficial to advise road users that they are approaching a school that is adjacent to a highway, where additional care is needed, even though no school crossing is involved and the speed limit remains unchanged. Additionally, some jurisdictions designate school zones that have a unique legal standing in that fines for speeding or other traffic violations within designated school zones are increased or special enforcement techniques such as photo radar systems are used. It is important and sometimes legally necessary to mark the beginning and end points of these designated school zones so that the road user is given proper notice.

- ⁰² The School (S1-1) sign (see Figure 7B-1 or 7B-1(CA)) has the following four applications:

- A. School Area – the S1-1 sign can be used to warn road users that they are approaching a school area that might include school buildings or grounds, a school crossing, or school related activity adjacent to the highway.
- B. School Zone – the S1-1 sign can be used to identify the location of the beginning of a designated school zone (see Section 7B.09).
- C. School Advance Crossing – if combined with an AHEAD (W16-9P) plaque or an XX FEET (W16-2P or W16-2aP) plaque to comprise the School Advance Crossing assembly, the S1-1 sign can be used to warn road users that they are approaching a crossing where schoolchildren cross the roadway (see Section 7B.11).
- D. School Crossing – if combined with a diagonal downward pointing arrow (W16-7P) plaque to comprise the School Crossing assembly, the S1-1 sign can be used to warn approaching road users of the location of a crossing where schoolchildren cross the roadway (see Section 7B.12).

- ^{02a} The School Assemblies A(CA) through E(CA) are shown in Figure 7B-1(CA) and Table 7B-1(CA).

Option:

- ⁰³ If a school area is located on a cross street in close proximity to the intersection, a School (S1-1) sign with a supplemental arrow (W16-5P or W16-6P) plaque may be installed on each approach of the street or highway to warn road users making a turn onto the cross street that they will encounter a school area soon after making the turn.

Section 7B.09 School Zone Sign (S1-1) and Plaques (S4-3P, S4-7P) and END SCHOOL ZONE Sign (S5-2)

Standard:

- ⁰¹ If a school zone has been designated under State or local statute, a School (S1-1) sign (see Figure 7B-1 or 7B-1(CA)) shall be installed to identify the beginning point(s) of the designated school zone (see Figure 7B-2).

Option:

- ⁰² A School Zone (S1-1) sign may be supplemented with a SCHOOL (S4-3P) plaque (see Figure 7B-1 or 7B-1(CA)).

- ⁰³ A School Zone (S1-1) sign may be supplemented with an ALL-YEAR (S4-7P) plaque (see Figure 7B-1) if the school operates on a 12-month schedule.

~~04 The downstream end of a designated school zone may be identified with an END SCHOOL ZONE (S5-2) sign (see Figures 7B-1 and 7B-2).~~

05 If a school zone is located on a cross street in close proximity to the intersection, a School Zone (S1-1) sign with a supplemental arrow (W16-5P or W16-6P) plaque may be installed on each approach of the street or highway to warn road users making a turn onto the cross street that they will encounter a school zone soon after making the turn.

Standard:

06 The School Warning Assembly A(CA) shall be used on streets with prima facie 25 mph speed limits that are contiguous to a school building or school grounds.

07 The SCHOOL (S4-3P) plaque shall not be used alone.

Guidance:

08 If used, the School Warning Assembly A(CA) should be posted at the school boundary. Refer to CVC 22352.

Option:

09 If used, the School Warning Assembly A(CA) may be posted up to 500 feet in advance of the school boundary. Refer to CVC 22352.

Support:

10 The School Warning Assembly A(CA) does not need to be posted if there are no school pedestrians using the highway and the school grounds are separated from the highway by a fence, gate or other physical barrier. Refer to CVC 22352.

Section 7B.10 Higher Fines Zone Signs (R2-10, R2-11) and Plaques

Standard:

~~01 Where increased fines are imposed for traffic violations within a designated school zone, a BEGIN HIGHER FINES ZONE (R2-10) sign (see Figure 7B-1) or a FINES HIGHER (R2-6P), FINES DOUBLE (R2-6aP), or \$XX FINE (R2-6bP) plaque (see Figure 2B-3) shall be installed as a supplement to the School Zone (S1-1) sign to identify the beginning point of the higher fines zone (see Figures 7B-2 and 7B-3).~~

Option:

02 Where appropriate, one of the following plaques may be mounted below the sign that identifies the beginning point of the higher fines zone:

- A. An S4-1P plaque (see Figure 7B-1) specifying the times that the higher fines are in effect,
- B. A WHEN CHILDREN ARE PRESENT (S4-2P) plaque (see Figure 7B-1), or
- C. A WHEN FLASHING (S4-4P) plaque (see Figure 7B-1) if used in conjunction with a yellow flashing beacon.

Standard:

~~03 Where a BEGIN HIGHER FINES ZONE (R2-10) sign or a FINES HIGHER (R2-6P) plaque supplementing a School Zone (S1-1) sign is posted to notify road users of increased fines for traffic violations, an END HIGHER FINES ZONE (R2-11) sign (see Figure 7B-1) or an END SCHOOL ZONE (S5-2) sign shall be installed at the downstream end of the zone to notify road users of the termination of the increased fines zone (see Figures 7B-2 and 7B-3).~~

Section 7B.11 School Advance Crossing Assembly

Standard:

01 The School Advance Crossing assembly (see Figure 7B-1 or 7B-1(CA)) shall consist of a School Advance warning Assembly D(CA), or a School (S1-1) sign supplemented with an AHEAD (W16-9P) plaque or an XX FEET (W16-2P or W16-2aP) plaque.

02 Except as provided in Paragraph 3, a School Advance Crossing assembly or Assembly D(CA) shall be used in advance (see Table 2C-4 for advance placement guidelines) of the first School Crossing assembly (see Section 7B.12) that is encountered in each direction as traffic approaches a school crosswalk (see Figure 7B-4).

Option:

03 The School Advance Crossing assembly or Assembly D(CA) may be omitted (see Figure 7B-5) where a School Zone (S1-1) sign (see Section 7B.09) is installed to identify the beginning of a school zone in advance of the School Crossing assembly.

04 If a school crosswalk is located on a cross street in close proximity to an intersection, a School Advance Crossing assembly with a supplemental arrow (W16-5P or W16-6P) plaque may be installed on each approach of the street or highway to warn road users making a turn onto the cross street that they will encounter a school crosswalk soon after making the turn.

05 A 12-inch reduced size in-street School (S1-1) sign (see Figure 7B-6), installed in compliance with the mounting height and special mounting support requirements for In-Street Pedestrian Crossing (R1-6 or R1-6a) signs (see Section 2B.12), may be used in advance of a school crossing to supplement the post-mounted school warning signs. A 12 x 6-inch reduced size AHEAD (W16-9P) plaque may be mounted below the reduced size in-street School (S1-1) sign.

06 The School Advance Warning Assembly D(CA) shall be used in advance of any School Crosswalk Warning Assembly B(CA), School Crosswalk Warning Assembly E(CA) or the School Speed Limit Assembly C(CA).

Section 7B.12 School Crossing Assembly

Standard:

01 If used, the School Crossing assembly Assembly B(CA) (see Figure 7B-1 or 7B-1(CA)) shall be installed at the school crossing (see Figures 7B-4 and 7B-5), or as close to it as possible, and shall consist of a School (S1-1) sign supplemented with a diagonal downward pointing arrow (W16-7P) plaque to show the location of the crossing.

02 The School Crossing assembly Assembly B(CA) or E(CA) shall not be used at crossings other than those adjacent to schools and those on established school pedestrian routes.

03 The School Crossing assembly Assembly B(CA) or E(CA) shall not be installed on approaches controlled by a STOP (R1-1) sign, a ~~or~~ YIELD (R1-2) sign or a traffic signal.

Standard:

03a The School Crosswalk Warning Assembly B(CA) or E(CA) shall be posted at all yellow school crosswalks that are not controlled by a STOP (R1-1) sign, a YIELD (R1-2) sign or a traffic signal.

Guidance:

03b The School Crosswalk Warning Assembly B(CA) or E(CA) should be posted at all white school crosswalks that are not controlled by a STOP (R1-1) sign, a YIELD (R1-2) sign or a traffic signal.

Support:

03c The School Crosswalk Warning Assemblies B(CA) and E(CA) are shown in Figure 7B-1(CA) and 7B-101(CA) through 7B-104(CA).

Option:

04 The In-Street Pedestrian Crossing (R1-6 or R1-6a) sign (see Section 2B.12 and Figure 7B-6) or the In-Street Schoolchildren Crossing (R1-6b or R1-6e) sign (see Figure 7B-6) may be used at unsignalized school crossings. If used at a school crossing, a 12 x 4-inch SCHOOL (S4-3P) plaque (see Figure 7B-6) may be mounted above the sign. The STATE LAW legend on the R1-6 series signs may be omitted.

05 The Overhead Pedestrian Crossing (R1-9 or R1-9a) sign (see Section 2B.12 and Figure 2B-2) may be modified to replace the standard pedestrian symbol with the standard schoolchildren symbol and may be used at unsignalized school crossings. The STATE LAW legend on the R1-9 series signs may be omitted.

Standard:

05a If used, the School Crosswalk Warning Assembly E(CA) (see Figures 7B-1(CA) and 7B-101(CA) through 7B-104(CA)) shall be installed in an overhead location at the marked crosswalk, or as close to it as possible, and shall consist of a modified R1-9 sign to show the location of the crossing.

Option:

06 A 12-inch reduced size in-street School (S1-1) sign (see Figure 7B-6) may be used at an unsignalized school crossing instead of the In-Street Pedestrian Crossing (R1-6 or R1-6a) or the In-Street Schoolchildren Crossing (R1-6b or R1-6e) sign. A 12 x 6-inch reduced size diagonal downward pointing arrow (W16-7P) plaque may be mounted below the reduced size in-street School (S1-1) sign.

Support:

06a The In-Street Pedestrian Crossing and the In-Street Schoolchildren Crossing (R1-6a and R1-6c) signs are deleted as a stop is not required in California per CVC 21950.

Standard:

07 If an In-Street Pedestrian Crossing sign, an In-Street Schoolchildren Crossing sign, or a reduced size in-street School (S1-1) sign is placed in the roadway, the sign support shall comply with the mounting height and special mounting support requirements for In-Street Pedestrian Crossing (R1-6 or R1-6a) signs (see Section 2B.12).

08 The In-Street Pedestrian Crossing sign, the In-Street Schoolchildren Crossing sign, the Overhead Pedestrian Crossing sign, and the reduced size in-street School (S1-1) sign shall not be used at signalized locations.

Section 7B.13 School Bus Stop Ahead Sign (S3-1)

Guidance:

01 The School Bus Stop Ahead (S3-1) sign (see Figure 7B-1 or 7B-1(CA)) should be installed in advance of locations where a school bus, when stopped to pick up or discharge passengers, is not visible to road users for an adequate distance and where there is no opportunity to relocate the school bus stop to provide adequate sight distance.

Standard:

02 The School Bus Stop Ahead (S3-1) sign shall be installed in advance of an approved school bus stop where there is not a clear view in advance of the stop from a distance of 200 feet. Refer to CVC 22504(c).

Section 7B.14 SCHOOL BUS TURN AHEAD Sign (S3-2)

Option:

01 The SCHOOL BUS TURN AHEAD (S3-2) sign (see Figure 7B-1 or 7B-1(CA)) may be installed in advance of locations where a school bus turns around on a roadway at a location not visible to approaching road users for a distance as determined by the "0" column under Condition B of Table 2C-4, and where there is no opportunity to relocate the school bus turn around to provide the distance provided in Table 2C-4.

Section 7B.15 School Speed Limit Assembly (S4-1P, S4-2P, S4-3P, S4-4P, S4-6P, S5-1) and END SCHOOL SPEED LIMIT Sign (S5-3)

Standard:

01 A School Speed Limit assembly Assembly C(CA) (see Figure 7B-1 7B-1(CA)) or a School Speed Limit (S5-1) sign (see Figure 7B-1) shall be used to indicate the speed limit where a reduced school speed limit zone has been established based upon an engineering study or where a reduced school speed limit is specified for such areas by statute. The School Speed Limit assembly Assembly C(CA) or School Speed Limit sign shall be placed at or as near as practical to the point where the reduced school speed limit zone begins (see Figures 7B-3 and 7B-5).

02 If a reduced school speed limit zone has been established, a School (S1-1) sign shall be installed in advance (see Table 2C-4 for advance placement guidelines) of the first School Speed Limit sign assembly or S5-1 sign that is encountered in each direction as traffic approaches the reduced school speed limit zone (see Figures 7B-3 and 7B-5).

03 Where increased fines are imposed for traffic violations within a reduced school speed limit zone, a FINES HIGHER (R2-6P), FINES DOUBLE (R2-6aP), or \$XX FINE (R2-6bP) plaque (see Figure 2B-3) shall be installed as a supplement to the reduced school speed limit sign to notify road users.

04 Except as provided in Paragraph 5, the The downstream end of an authorized and posted reduced school speed limit zone shall be identified with an END SCHOOL SPEED LIMIT (S5-3) sign (see Figures 7B-1, 7B-1(CA) and 7B-5).

Option:

05 If a reduced school speed limit zone ends at the same point as a higher fines zone, an END SCHOOL ZONE (S5-2) sign may be used instead of a combination of an END HIGHER FINES ZONE (R2-11) sign and an END SCHOOL SPEED LIMIT (S5-3) sign.

06 A standard Speed Limit sign showing the speed limit for the section of highway that is downstream from the authorized and posted reduced school speed limit zone may be mounted on the same post above the END

SCHOOL SPEED LIMIT (S5-3) sign ~~or the END SCHOOL ZONE (S5-2) sign~~ or the Speed Limit sign may be posted by itself (see Figure 7B-5(CA) and 7B-102(CA)).

Guidance:

07 The beginning point of a reduced school speed limit zone should be at least 200 feet in advance of the school grounds, a school crossing, or other school related activities; however, this 200 foot distance should be increased if the reduced school speed limit is 30 mph or higher. Refer Figures 7B-1(CA), 7B-5, 7B-5(CA), and 7B-101(CA) through 7B-103(CA).

Standard:

08 The School Speed Limit assembly Assembly C(CA) shall be either a fixed-message sign assembly or a changeable message sign.

09 The fixed-message School Speed Limit assembly Assembly C(CA) shall consist of a top plaque (S4-3P) with the legend SCHOOL, a Speed Limit (R2-1) sign, and a bottom plaque WHEN CHILDREN ARE PRESENT (S4-1P, S4-2P, S4-4P, or S4-6P) indicating the specific periods of the day and/or days of the week that the special school speed limit is in effect (see Figure 7B-1 7B-1(CA)).

Option:

10 Changeable message signs (see Chapter 2L and Section 6F.60) may be used to inform drivers of the school speed limit. If the sign is internally illuminated, it may have a white legend on a black background. Changeable message signs with flashing beacons may be used for situations where greater emphasis of the special school speed limit is needed.

Guidance:

11 Even though it might not always be practical because of special features to make changeable message signs conform in all respects to the standards in this Manual for fixed-message signs, during the periods that the school speed limit is in effect, their basic shape, message, legend layout, and colors should comply with the standards for fixed-message signs.

12 A confirmation light or device to indicate that the speed limit message is in operation should be considered for inclusion on the back of the changeable message sign.

Standard:

13 Fluorescent yellow-green pixels shall be used when the "SCHOOL" message is displayed on a changeable message sign for a school speed limit.

Option:

14 Changeable message signs may use blank-out messages or other methods in order to display the school speed limit only during the periods it applies.

15 Changeable message signs that display the speed of approaching drivers (see Section 2B.13) may be used in a school speed limit zone.

16 A Speed Limit Sign Beacon (see Section 4L.04) also may be used, with a WHEN FLASHING legend, to identify the periods that the school speed limit is in effect.

Standard:

17 The School Speed Limit Assembly C(CA) shall be used on streets with speed limits greater than 25 mph that are contiguous to a school building or school grounds.

Support:

18 The School Speed Limit Assembly C(CA) is shown in Figure 7B-1(CA).

Option:

19 If used, the School Speed Limit Assembly C(CA) may be posted up to 500 feet in advance of the school boundary.

Standard:

20 The "WHEN FLASHING" and specific time period messages shall not be used in school areas in California as they are not supported by CVC 22352. Hence, the Specific Time Period Plaque (S4-1P), WHEN FLASHING (S4-4P) and SCHOOL SPEED LIMIT 20 WHEN FLASHING (S5-1) signs shall not be used in California.

Support:

21 The "WHEN FLASHING" message is misleading because it suggests that the speed limit is in force only when the flashing beacons are in operation. The prima facie speed limit of 25 mph is in effect based on the presence of children per CVC 22352, not on the operation of the flashing beacons.

22 The non-use of "WHEN FLASHING" message also addresses the situation when children are present but the flashing beacons are inoperative for any reason.

23 The non-use of "WHEN FLASHING" message does not alter the warrants or the use of a flashing yellow beacon or its effectiveness as an attention-getting device.

24 The specific time period message is misleading because it suggests that the speed limit is in force only during the time period specified. The prima facie speed limit of 25 mph is in effect based on the presence of children per CVC 22352, not on the time period specified.

EXTENDED 25 MPH AND/OR REDUCED SPEEDS IN SCHOOL ZONES

Option:

25 A local authority may declare a 15 mph prima facie speed limit within 500 feet of a school building or school grounds and an extended 25 mph prima facie speed limit within 500 to 1000 feet from a school or school grounds.

Support:

26 The extended 25 mph school speed zone can provide a progressive speed reduction.

Standard:

27 **If the local authority declares by ordinance or resolution the above prima facie speed limits, all of the following criteria shall be met:**

- A. **Street (or highway) is in a residential district.**
- B. **Street (or highway) outside of a school zone has a posted speed limit no greater than 30 mph.**
- C. **Street (or highway) has no more than a total of two through traffic lanes (one in each direction or two in one direction).**
- D. **The reduced school zone speed limit of 15 mph is within 500 feet of school grounds.**
- E. **The extended school zone speed limit of 25 mph is within 500 to 1000 feet of school grounds.**

28 **When used, a local ordinance or resolution adopted to establish a 15 mph reduced school zone speed limit and/or an extended 25 mph school zone speed limit shall not be effective until School Speed Limit Assembly C (CA) giving notice of the speed limit(s) is erected upon the highway.**

29 **On a State highway, the ordinance or resolution shall not be effective until the ordinance or resolution has been approved by the Department of Transportation and appropriate school zone speed signs are erected upon the State highway.**

30 **For purposes of a 15 mph reduced prima facie speed limit, School Speed Limit Assembly C (CA) indicating a speed limit of 15 mph shall be placed at a distance up to 500 feet away from school grounds. For purposes of an extended 25 mph prima facie speed limit, School Speed Limit Assembly C (CA) indicating a speed limit of 25 mph shall be placed at any distance between 500 to 1,000 feet away from school grounds. Refer to Figure 7B-103(CA).**

31 **The established school speed limits shall be effective when children are going to or leaving the school, either during school hours or during the noon recess hour. The school speed limits shall also apply when the school grounds are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children (this condition can apply at any time of day or any day of the week).**

32 **The determination to reduce a prima facie speed limit to 15 mph and/or extend a 25 mph school zone speed limit, as described above, shall be documented in writing, in an engineering study. The engineering study shall identify the provisions of Section 627 of the Vehicle Code that support the reduced and/or extended school zone speed limit(s).**

Guidance:

33 *When preparing an engineering study pursuant to the Standard above, the local authority should cite all elements of an Engineering and Traffic Survey, as discussed in Section 627 of the Vehicle Code, that support the need for a reduced speed limit of 15 mph and/or an extended 25 mph school zone speed limit.*

Support:

34 The documentation of prevailing speeds found in CVC Section 627 can be used to establish an existing speed profile for the school zone, but the 85th percentile speed is not used to set the reduced or extended school speed limit.

Standard:

35 **The local authority shall reimburse the Department of Transportation for all costs incurred by the Department under this section.**

Section 7B.16 Reduced School Speed Limit Ahead Sign (S4-5, S4-5a)

Guidance:

01 A *Reduced School Speed Limit Ahead (S4-5, S4-5a)* sign (see Figure 7B-1 or 7B-1(CA)) should be used to inform road users of a reduced speed zone where the speed limit is being reduced by more than 10 mph, or where engineering judgment indicates that advance notice would be appropriate for the School Advance Warning Assembly D(CA).

Standard:

02 If used, the **Reduced School Speed Limit Ahead** sign shall be followed by a **School Speed Limit** sign or a **School Speed Limit assembly Assembly C(CA)**.

03 The speed limit displayed on the **Reduced School Speed Limit Ahead** sign shall be identical to the speed limit displayed on the subsequent **School Speed Limit** sign or **School Speed Limit assembly Assembly C(CA)**.

EXTENDED 25 MPH AND/OR REDUCED SPEEDS IN SCHOOL ZONES

Option:

04 For school area traffic control with a reduced school zone speed limit of 15 mph and/or an extended school zone speed limit of 25 mph in a residential district, the **Reduced Speed School Zone Ahead (S4-5, S4-5a)** sign may be used to give advance notice of a reduced 15 mph school zone speed limit and/or an extended school zone speed limit of 25 mph.

Section 7B.17 Parking and Stopping Signs (R7 and R8 Series)

Option:

01 Parking and stopping regulatory signs may be used to prevent parked or waiting vehicles from blocking pedestrians' views, and drivers' views of pedestrians, and to control vehicles as a part of the school traffic plan.

Support:

02 Parking signs and other signs governing the stopping and standing of vehicles in school areas cover a wide variety of regulations. Typical examples of regulations are as follows:

- A. No Parking X:XX AM to X:XX PM School Days Only,
- B. No Stopping X:XX AM to X:XX PM School Days Only,
- C. XX Min Loading X:XX AM to X:XX PM School Days Only, and
- D. No Standing X:XX AM to X:XX PM School Days Only.

03 Sections 2B.46, 2B.47, and 2B.48 contain information regarding the signing of parking regulations in school zone areas.

04 Street closures are authorized by local ordinance or resolution on streets crossing or dividing school grounds when necessary for the protection of persons attending the school. Refer to CVC 21102.

Figure 7B-1. School Area Signs

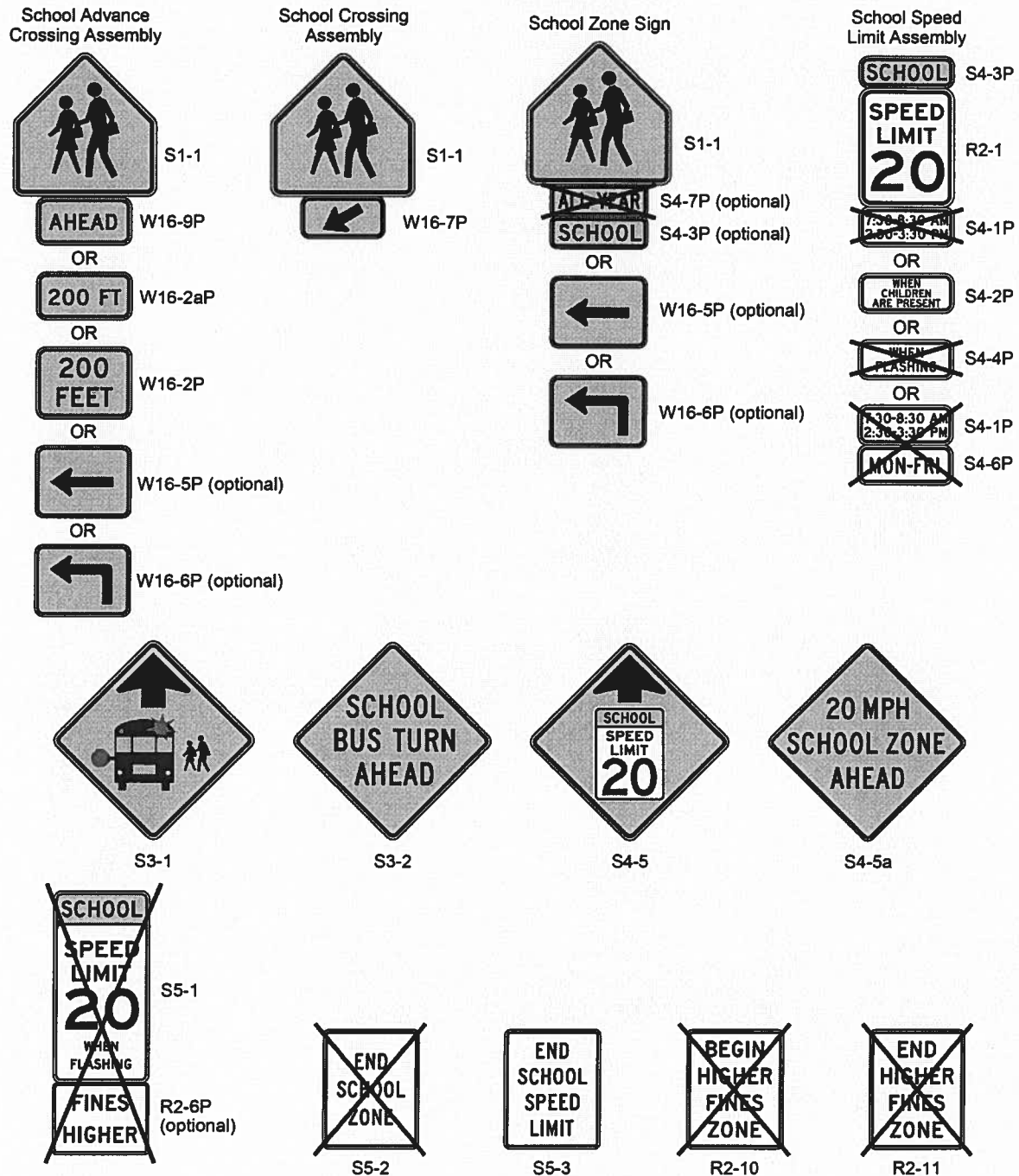


Figure 7B-1(CA). School Area Signs (Sheet 1 of 2)

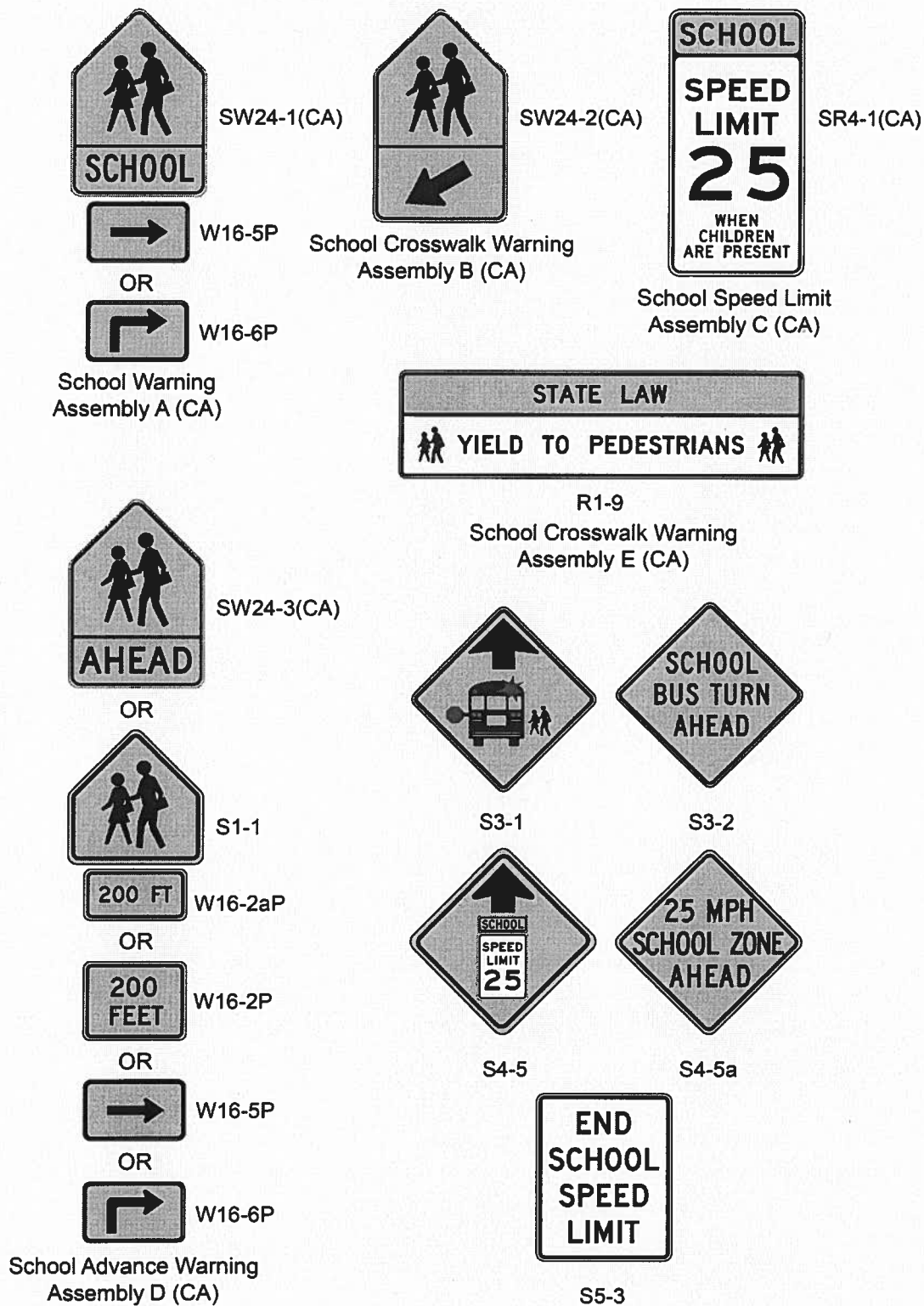


Table 2C-4. Guidelines for Advance Placement of Warning Signs

Posted or 85th-Percentile Speed	Advance Placement Distance ¹								
	Condition A: Speed reduction and lane changing in heavy traffic ²	Condition B: Deceleration to the listed advisory speed (mph) for the condition							
		0 ³	10 ⁴	20 ⁴	30 ⁴	40 ⁴	50 ⁴	60 ⁴	70 ⁴
20 mph	225 ft	100 ft ⁶	N/A ⁵	—	—	—	—	—	—
25 mph	325 ft	100 ft ⁶	N/A ⁵	N/A ⁵	—	—	—	—	—
30 mph	460 ft	100 ft ⁶	N/A ⁵	N/A ⁵	—	—	—	—	—
35 mph	565 ft	100 ft ⁶	N/A ⁵	N/A ⁵	N/A ⁵	—	—	—	—
40 mph	670 ft	125 ft	100 ft ⁶	100 ft ⁶	N/A ⁵	—	—	—	—
45 mph	775 ft	175 ft	125 ft	100 ft ⁶	100 ft ⁶	N/A ⁵	—	—	—
50 mph	885 ft	250 ft	200 ft	175 ft	125 ft	100 ft ⁶	—	—	—
55 mph	990 ft	325 ft	275 ft	225 ft	200 ft	125 ft	N/A ⁵	—	—
60 mph	1,100 ft	400 ft	350 ft	325 ft	275 ft	200 ft	100 ft ⁶	—	—
65 mph	1,200 ft	475 ft	450 ft	400 ft	350 ft	275 ft	200 ft	100 ft ⁶	—
70 mph	1,250 ft	550 ft	525 ft	500 ft	450 ft	375 ft	275 ft	150 ft	—
75 mph	1,350 ft	650 ft	625 ft	600 ft	550 ft	475 ft	375 ft	250 ft	100 ft ⁶

¹ The distances are adjusted for a sign legibility distance of 180 feet for Condition A. The distances for Condition B have been adjusted for a sign legibility distance of 250 feet, which is appropriate for an alignment warning symbol sign. For Conditions A and B, warning signs with less than 6-inch legend or more than four words, a minimum of 100 feet should be added to the advance placement distance to provide adequate legibility of the warning sign.

² Typical conditions are locations where the road user must use extra time to adjust speed and change lanes in heavy traffic because of a complex driving situation. Typical signs are Merge and Right Lane Ends. The distances are determined by providing the driver a PRT of 14.0 to 14.5 seconds for vehicle maneuvers (2005 AASHTO Policy, Exhibit 3-3, Decision Sight Distance, Avoidance Maneuver E) minus the legibility distance of 180 feet for the appropriate sign.

³ Typical condition is the warning of a potential stop situation. Typical signs are Stop Ahead, Yield Ahead, Signal Ahead, and Intersection Warning signs. The distances are based on the 2005 AASHTO Policy, Exhibit 3-1, Stopping Sight Distance, providing a PRT of 2.5 seconds, a deceleration rate of 11.2 feet/second², minus the sign legibility distance of 180 feet.

⁴ Typical conditions are locations where the road user must decrease speed to maneuver through the warned condition. Typical signs are Turn, Curve, Reverse Turn, or Reverse Curve. The distance is determined by providing a 2.5 second PRT, a vehicle deceleration rate of 10 feet/second², minus the sign legibility distance of 250 feet.

⁵ No suggested distances are provided for these speeds, as the placement location is dependent on site conditions and other signing. An alignment warning sign may be placed anywhere from the point of curvature up to 100 feet in advance of the curve. However, the alignment warning sign should be installed in advance of the curve and at least 100 feet from any other signs.

⁶ The minimum advance placement distance is listed as 100 feet to provide adequate spacing between signs.

Table 2C-5. Horizontal Alignment Sign Selection

Type of Horizontal Alignment Sign	Difference Between Speed Limit and Advisory Speed				
	5 mph	10 mph	15 mph	20 mph	25 mph or more
Turn (W1-1), Curve (W1-2), Reverse Turn (W1-3), Reverse Curve (W1-4), Winding Road (W1-5), and Combination Horizontal Alignment/Intersection (W1-6) (W1-10) (see Section 2C.07 to determine which sign to use)	Recommended	Required	Required	Required	Required
Advisory Speed Plaque (W13-1P)	Recommended	Required	Required	Required	Required
Chevrons (W1-8) and/or One Direction Large Arrow (W1-8)	Optional	Recommended	Required	Required	Required
Exit Speed (W13-2) and Ramp Speed (W13-3) on exit ramp	Optional	Optional	Recommended	Required	Required



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DEPARTMENT OF PUBLIC SERVICES**

ISSUE: 16TH ANNUAL INNER COASTAL & WATERSHED CLEANUP DAY

RECOMMENDATION: THAT THE CITY COUNCIL DECLARE SEPTEMBER 15, 2012, AS INNER COASTAL & WATERSHED CLEANUP DAY AND ENCOURAGE VOLUNTEER PARTICIPATION IN THIS EVENT

SUMMARY:

Inner Coastal & Watershed Cleanup Day will be held in conjunction with the Annual Coastal Cleanup Day on September 15, 2012. This Event brings together residents and volunteers to increase water quality awareness and to pick up trash and debris within the watershed. Historically, the City of Laguna Hills has partnered with the County of Orange, other local jurisdictions, non-profit organizations, and corporate sponsors in this statewide cleanup effort of the beaches and inland waterways. The City of Laguna Hills staff will organize volunteers and direct efforts to clean up the Aliso Hills Channel (City Wetlands) from Via Lomas to Laguna Court, along with the Edison Trail behind the High School from Alicia Parkway to Indian Hill Lane. It is recommended that the City Council support and declare September 15, 2012, as Inner Coastal & Watershed Cleanup Day and encourage volunteer participation in the event.

BACKGROUND:

Trash and debris in our inner coastal waterways, including local creeks that drain into the ocean, have been determined to be contributors of litter into the Pacific Ocean. This may cause the ocean waters to be unhealthy for swimming and other water activities; and it can also be harmful to marine life. Annually, a statewide volunteer effort is organized to clean up the creeks, watersheds, and coastline. One of the objectives of the Cleanup day is to raise awareness of water quality issues amongst the public. It is also a great opportunity for everyone to volunteer to clean up the community and preserve its beauty. The 16th Annual Inner Coastal & Watershed Cleanup Day is being held in conjunction with the 28th Annual California Cleanup Day on September 15, 2012.

In 2011, 1,481 volunteers in Orange County collected over 100,000 pounds of trash and recyclables. In Laguna Hills, 46 volunteers collected approximately 410 pounds of trash and 230 pounds of recyclables. To participate in this event, the City partners with the County of Orange, other local jurisdictions, non-profit organizations, and corporate sponsors in this statewide cleanup effort of the beaches and inland waterways. The City of Laguna Hills has regularly participated in this statewide effort since 2004. City Staff and volunteers will meet at the Community Center and then cleanup a portion of the City Wetlands, as well as other areas on September 15, 2012, from 9 a.m to 12 p.m. The volunteers are then provided refreshments donated by local businesses.

The City of Laguna Hills' announcement of the clean-up day is attached to this report.

FISCAL IMPACT:

A few hours of staff time will be necessary to coordinate the event. However, similar to recent years, the City is not providing direct funding of groups that support this effort due to budget limitations.

ATTACHMENTS:

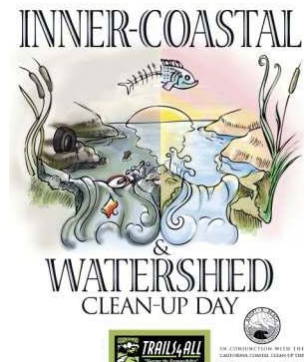
- City of Laguna Hills Flyer



The City of Laguna Hills

16th Annual Inner-Coastal Watershed Cleanup Day

- What:** A day for you and your family to help clean our local creeks, watersheds & trails and preserve the beauty of our community.
- When:** Saturday, September 15, 2012
9:00 a.m. - 12:00 noon
- Where:** Laguna Hills Community Center (Meeting Location)
25555 Alicia Parkway, Laguna Hills, CA 92653
- Who:** Volunteers / Community Groups / Residents / Families



Laguna Hills Community Center

Directions: From Interstate 5, exit Alicia Parkway and turn west. Travel to Community Center Drive and turn right. Turn left into the parking lot.

★ = Meeting location. Look for the booth setup in the parking lot.

For more information please visit www.ci.laguna-hills.ca.us or contact the Public Services Department at (949) 707-2657. Volunteer groups may pre-register by sending an email to hjaved@ci.laguna-hills.ca.us or by visiting www.trails4all.org

Wear appropriate clothes including closed-toe shoes or hiking boots (no sandals or open toed shoes). Bring gardening or work gloves if you have them. Remember your sunscreen and a hat!

This event is in conjunction with California Coastal Clean-up Day.

Come join your neighbors in helping to keep our Community beautiful !



ORANGE COUNTY STORMWATER
POLLUTION PREVENTION PROGRAM.
"THE OCEAN BEGINS AT YOUR FRONT DOOR"



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES

ISSUE: PROGRESS PAYMENT NO. 1 FOR CITYWIDE PAVEMENT
REHABILITATION PROJECT, CIP NO. 101-H

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS
PAYMENT NO. 1, IN THE NET AMOUNT OF \$126,883.35, TO ALL AMERICAN
ASPHALT, FOR CITYWIDE PAVEMENT REHABILITATION PROJECT, CIP NO. 101-H.

SUMMARY:

Work on the Citywide Pavement Rehabilitation Project, CIP No. 101-H, began on July 16, 2012, and is being performed by All American Asphalt. Work performed in July included clearing and grubbing, sidewalk replacement, driveway replacement, cross-gutter replacement, curb and gutter replacement, access ramps, and sub-drain installation. The contractor has submitted the first progress payment request for approval.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A ten-percent (10%) retention is withheld from each payment to assure final performance of the work. The contractor for the project, All American Asphalt, has submitted the first progress payment for the subject project as follows:

ITEM #	DESCRIPTION	QUANTITY	UNIT	\$	AMOUNT
1	Clearing & Grubbing	.50	LS	\$27,000.00	\$13,500.00
7	R&R 4" PCC Sidewalk	4,359	SF	\$ 5.10	\$22,230.90
8	R&R 6" PCC Driveway	536	SF	\$ 7.85	\$ 4,207.60
9	R&R PCC Cross Gutter	1,262	SF	\$ 19.50	\$24,609.00

Progress Payment No 1 for Citywide
Pavement Rehabilitation Project, CIP No. 101-H
Page 2
August 28, 2012

10	R&R Curb & Gutter	426	LF	\$ 43.00	\$18,318.00
11	R&R Access Ramps	6	EA	\$ 2,000.00	\$12,000.00
12	Subdrain	756	LF	\$ 61.00	\$46,116.00

Total To Date	\$140,981.50	
Less Prior Billing	<u>\$ -0-</u>	
Total This Period	\$140,981.50	\$140,981.50
Less 10% Retention		<u><u>\$(14,098.15)</u></u>
		\$126,883.35

FISCAL IMPACT:

The progress payment is within the Capital Improvement Program Budget for the Citywide Pavement Rehabilitation Project, CIP No. 101-H.

**THE CITY COUNCIL APPROVED LETTER AGREEMENT NO. 3 TO M2 CTFP MASTER FUNDING AGREEMENT NO. C-1-2770 WITH THE ORANGE COUNTY TRANSPORTATION AUTHORITY, AUTHORIZED THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HARTZOG AND CRABILL, INC., FOR THE DESIGN AND PROJECT MANAGEMENT OF THE PASEO DE VALENCIA TRAFFIC SIGNAL SYNCHRONIZATION PROJECT, CIP NO. 168A, AND AUTHORIZED THE ALLOCATION OF GENERAL FUNDS TO CIP NO. 168, BY M/COUNCIL MEMBER KOGERMAN, S/MAYOR PRO TEMPORE LAUTENSCHLEGER.
APPROVED BY A VOTE OF 5-0.**

5. PLANNING AGENCY

Mayor Carruth recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:29 PM.

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Carruth, Vice Chair Lautenschleger, Agency Member Bressette, Agency Member Kogerman, and Agency Member Songstad

5.2 PUBLIC COMMENTS

There were no Public Comments.

5.3 MINUTES

5.3.1 REGULAR MEETING, JUNE 26, 2012

**MOTION TO APPROVE THE MINUTES OF THE JUNE 26, 2012, REGULAR MEETING AS REFERENCED IN CITY COUNCIL MINUTES BEGINNING ON PAGE 5, BY M/AGENCY MEMBER BRESSETTE, S/VICE CHAIR LAUTENSCHLEGER.
APPROVED BY A VOTE OF 5-0.**

5.4 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

5.5 MATTERS AGENDIZED AND PRESENTED BY AGENCY MEMBERS AND CHAIR

5.5.1 REQUEST FOR RECONSIDERATION OF SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 11-11-2114, TO AMEND THE NEW MASTER SIGN PROGRAM FOR THE HILLS HOTEL AT 25202 LA PAZ ROAD IN THE (FC) FREEWAY COMMERCIAL ZONING DISTRICT

THE PLANNING AGENCY:

(1) APPROVED THE RECONSIDERATION OF SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 11-11-2114, BY M/AGENCY MEMBER KOGERMAN, S/AGENCY MEMBER BRESSETTE. APPROVED BY A VOTE OF 5-0.

(2) ADOPTED RESOLUTION NO. PA2012-07-10-1, A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 11-11-2114, A REQUEST TO ESTABLISH A NEW MASTER SIGN PROGRAM FOR THE HILLS HOTEL AT 25205 LA PAZ ROAD IN THE (FC) FREEWAY COMMERCIAL ZONING DISTRICT, AND RESCIND RESOLUTION NO. PA2012-06-12-2, BY M/AGENCY MEMBER KOGERMAN, S/AGENCY MEMBER BRESSETTE. APPROVED BY A VOTE OF 5-0.

PLANNING AGENCY ADJOURNMENT

Mayor Carruth reconvened the City Council Meeting at 7:31 PM. All Council Members were present.

6. CITY COUNCIL PUBLIC HEARINGS

6.1 CONFIRMATION OF 2012 WEED ABATEMENT COST REPORT

Mayor Carruth opened the Public Hearing and upon seeing no one rise, closed the Public Hearing.

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-07-10-2, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, CONFIRMING THE 2012 WEED ABATEMENT COST REPORT AND PROVIDING FOR THE COLLECTION OF WEED ABATEMENT ASSESSMENTS ON THE NEXT REGULAR TAX BILL LEVIED AGAINST THE SUBJECT PARCELS FOR MUNICIPAL PURPOSES, BY M/COUNCIL MEMBER KOGERMAN, S/MAYOR PRO TEMPORE LAUTENSCHLEGER. APPROVED BY A VOTE OF 5-0.

7. ADMINISTRATIVE REPORTS

7.1 City Manager

The City Manager made no reports.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: CHAIR AND AGENCY MEMBERS

**FROM: DAVID CHANTARANGSU
COMMUNITY DEVELOPMENT DIRECTOR**

ISSUE: SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM NO. 7-12-2309, A REQUEST BY CNP SIGNS ON BEHALF OF EL POLLO LOCO TO MODIFY THE EXISTING MASTER SIGN PROGRAM FOR THE SHOPPING CENTER AT 25351-25381 ALICIA PARKWAY TO ALLOW A DRIVE-THROUGH MENU BOARD THAT DEVIATES FROM THE STANDARDS SET FORTH IN THE MUNICIPAL CODE

RECOMMENDATION: THAT THE PLANNING AGENCY: (1) CONDUCT A PUBLIC HEARING; AND (2) ADOPT A RESOLUTION ENTITLED: A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DENYING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM AMENDMENT NO. 7-12-2309, A REQUEST BY CNP SIGNS, ON BEHALF OF EL POLLO LOCO, TO MODIFY THE EXISTING MASTER SIGN PROGRAM TO PERMIT A DRIVE-THROUGH MENU BOARD THAT DEVIATES FROM THE STANDARDS SET FORTH IN THE DEVELOPMENT CODE.

SUMMARY:

CNP Signs, on behalf of El Pollo Loco (the "Applicant"), is proposing to add a 30 square foot drive-through menu board to the Master Sign Program (MSP) for the shopping center at 25351-25381 Alicia Parkway. The menu board would be accessory to an existing drive-through restaurant building that is being converted to an El Pollo Loco restaurant. The menu board proposed deviates from the 16 square foot maximum area for menu board signs permitted by the Laguna Hills Municipal Code (LHMC) which is an 87% increase over the allowed area.

Staff has reviewed the Development Code requirements, and has determined that the proposed project does not meet two of the six required findings (concerning sign design and compatibility) for approval of a MSP. Therefore staff has recommended that the Planning Agency deny the request. The application will not be subject to CEQA.

AUTHORITY:

Chapter 9-42 of the LHMC, which regulates signs, states that it is the intent of the chapter to:

1. Regulate the type, placement, and scale of signs within different zoning districts;
2. Encourage well designed consistent signage that is pleasing in appearance and compatible with community character while recognizing the commercial communication requirement of all sectors of the business community;
3. Ensure that signage does not present potential traffic and safety hazards to motorists and pedestrians;
4. Maintain the attractiveness of the community and enhance the character of the City as a place in which to live, work, play, and visit;
5. Promote the public health, safety, and general welfare of the citizens and business community of the City through quality sign standards;
6. Promote renovation and proper maintenance of advertising structures.

In addition, the Laguna Hills Municipal Code (LHMC 9-92.030) grants authority to review sign program amendments to either the Community Development Director or the Planning Agency, depending on the scope of the amendment proposed. Because this application proposes a substantial modification from the sign standards prescribed in the LHMC, the Planning Agency must review the application. The LHMC states, "For projects involving a master sign program, deviations from [the LHMC sign standards] may be granted by the Planning Agency based on design quality, creativity, and compatibility of the signage with the building architecture and surrounding land uses" (LHMC 9-42.180). The required findings for a MSP are found in LHMC 9-92.080 (G) and (H).

PROJECT DESCRIPTION AND ANALYSIS:

The Applicant proposes to add a menu board to the existing MSP for the shopping center. The subject menu board will be utilized by an El Pollo Loco restaurant that is moving into an existing drive-through tenant space. The subject site is a drive-through restaurant pad in the Alicia-Valencia Shopping Center located at the northeast corner of Alicia Parkway and Paseo de Valencia. The existing MSP for the center does not address drive-through signage. Previous drive-through tenants, including the most recent, Pete's Burgers, had menu boards that complied with the menu board specifications established in the LHMC.

Section 9-42.330(F) of the LPMC states, "A drive-in, drive-through, or take out restaurant is allowed two menu boards not exceeding sixteen (16) square feet each in area exterior to the building and oriented away from the public street. These signs may be illuminated and shall be in addition to other allowable sign area."

The signage proposed in this MSP amendment consists of one 30-square foot menu board. While the LPMC permits up to 32 square feet of area for a menu board, it is divided between two menu boards, each with a maximum size of 16 square feet. The Planning Agency may grant deviations from sign standards in the LPMC through approval of a master sign program "based on design quality, creativity, and compatibility of the signage with the building architecture and surrounding land uses" (LPMC 9-42.180). The deviation requested by El Pollo Loco would allow their menu board (and any other drive-through business that occupies this space in the future) to be 14 square feet larger than permitted by the code (an 87.5% increase over the maximum size permitted for any one menu board).

The Applicant presents several arguments in their justification letter (see Attachment 2) in support of the application. However, staff sees no compelling reason from the information presented as to why the menu board sign cannot comply with the development code. The Applicant states that the 30-square foot menu board is necessary to display all of the restaurant's menu items. The LPMC identifies that granting an exception to signage development standards is based on design quality, creativity, and compatibility in the MSP process. None of those elements are present in the design of the requested signage. Separating the single 30-square foot sign would result in two menu signs, each less than 16 square feet, which would comply with LPMC requirements. This approach would even allow the applicant to have two additional square feet of signage. Staff suggested this approach but the Applicant opted to have the Planning Agency hear the request.

The Applicant has pointed out other drive-through menu boards within the City of Laguna Hills which are larger than 16 square feet. Staff is unaware of any drive-through menu board approved under City jurisdiction that was granted an increase. Most of the other menu boards in the City were approved under the County of Orange, whose development code did not specify maximum sizes for drive-through signage and are now likely to be legal, non-conforming sign improvements¹. In addition, new development is not entitled to use development standards that are no longer effective.

Staff found one menu board sign permit issued in 1995 for the McDonald's on Cabot Road permitted by the City; however, the City had not yet adopted its own development code and was still using the County of Orange development code. Chick-fil-A was recently permitted by the City. Their menu board and pre-order board are 19.76 square feet and 8.3 square feet respectively. The Chick-fil-A approval resulted in a deviation of 3.76 square feet (the menu board size is 23.5% larger than permitted by the LPMC). This is the

¹ Legal Non-conforming improvements are improvements which were legally permitted, and complied with the development standards in effect at the time permits were issued for the improvements.

only deviation from the City's menu-board standard approved by the City through a MSP under the LHMC.

CEQA FINDINGS:

Staff has reviewed the proposed project for compliance with CEQA. Projects which are disapproved are not subject to CEQA pursuant to Title 14, Chapter 3, Section 15270, of the California Code of Regulations (CEQA Guidelines).

CONCLUSION:

It is staff's recommendation that the request be denied since there is no justification for the menu board to exceed the City's maximum menu board sign area in a manner consistent with the LHMC. Granting the requested deviation could set a precedent for any future menu board sizes in the City to exceed the City's standard. Further, the basis for granting deviations to sign standards (LHMC 9-42.180) is design quality, creativity, and compatibility of the signage with building architecture and surrounding land uses within the MSP process. The Applicant has presented no evidence in support of these criteria. Based on the foregoing, not all of the findings for approval for an MSP can be made as described by the attached resolution. The proposal does not comply with the design and application of the sign criteria required by the development code (Finding 1); or sign program approval criteria which requires compatible and harmonious design between advertising, landscaping and building design (Finding 2). Therefore, staff recommends that the Planning Agency deny the subject application.

ATTACHMENTS:

1. Resolution of Denial
2. Justification Letter
3. Master Sign Program
4. Vicinity Map

RESOLUTION NO. PA2012-

A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DENYING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM AMENDMENT NO. 7-12-2309, A REQUEST BY CNP SIGNS, ON BEHALF OF EL POLLO LOCO, TO MODIFY THE EXISTING MASTER SIGN PROGRAM TO PERMIT A DRIVE-THRU MENU BOARD THAT DEVIATES FROM THE STANDARDS SET FORTH IN THE DEVELOPMENT CODE

The Planning Agency of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, an application for Site Development Permit/Master Sign Program Amendment (SDPA/MPS) No. 7-12-2309 has been received to modify the existing master sign program for the center located at 25351-25381 Alicia Parkway, in the Community Commercial (CC) zone; and

WHEREAS, SDPA/MSP-7-12-2309 is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15270 of the CEQA Guidelines; and

WHEREAS, the Planning Agency has considered evidence presented by the Community Development Department, the Applicant, and other interested parties with respect to the subject application at a public hearing held on August 28, 2012.

NOW, THEREFORE, THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. In order to approve SDPA/MSP-7-12-2309, the Planning Agency must make all of the findings set forth in Laguna Hills Municipal Code Sections 9-92.080(G) and (H). In this case, based on the totality of information provided, the Planning Agency finds that the following required findings for approval of changes to a Master Sign Program set forth in Laguna Hills Municipal Code 9-92.080(H) cannot be made for the following:

1. That the design and application of the sign criteria required by the Laguna Hills Development Code are satisfied by the proposed sign program:

The sign criteria in the development code specify that up to two menu boards, each with an area not to exceed 16 square feet are permitted. The proposed sign is a single sign of 30 square feet which exceeds the City's development standards by 87.5 percent. The amount of signage permitted by the development code (32 square feet) is sufficient to display the menu items for the restaurant. The applicant's proposed design is a self-induced

hardship. Although, for projects involving a master sign program, deviations from the development standards for signs may be granted by the Planning Agency based on the design quality, creativity, and compatibility of the proposed signage with the building architecture and surrounding land uses, the applicant's requested deviation from the 16 square foot size limitation for menu boards is not warranted in this case. The instant application proposes a sign unique to the proposed end user without consideration of the design of the shopping center or its related site improvements. A master sign program is evaluated on a center-wide basis as a comprehensive plan for on-site signage. The proposed request ignores the comprehensive approach under which master sign programs are reviewed in relation to other site improvements and instead proposes to provide signage for one business in an isolated manner without consideration for signage in the context of the shopping center as a whole. The proposal does not address the compatibility of the design with the existing center and instead provides signage based on the needs of the applicant's business. The proposed menu board sign ignores design elements approved for other freestanding signs in the center including maximum sign area and exterior appearance. The design of other freestanding signs approved for use in the shopping have included a decorative architectural base, have complied with the development standard requirements for freestanding signs, and have included a decorative architectural design element in the form of the sign. None of those elements are proposed for the menu board sign. From a design standpoint the proposed sign would be a basic rectangular form with no connection to the design of other free standing signs in the center, which have a decorative sign base and top. In addition, the proposed sign exceeds the allowable sign area by 87 percent of the allowed maximum. Other free standing signs within the center comply with the City's requirements, and the Master Sign Program's requirements, for sign area.

2. That the sign program provides a compatible and harmonious design between advertising, landscaping, and building design:

The instant application proposes a sign unique to the proposed end user without consideration of the design of the shopping center or its related site improvements. A master sign program is evaluated on a center-wide basis as a comprehensive plan for on-site signage. The proposed request ignores the comprehensive approach under which master sign programs are reviewed in relation to other site improvements and instead proposes to provide signage for one business in an isolated manner without consideration for signage in the context of the shopping center as a whole. The proposal does not address the compatibility of the design with the existing center and instead provides signage based on the needs of the applicant's business. The proposed menu board sign ignores design elements approved for other freestanding signs in the center including maximum sign area and exterior appearance. The design of other freestanding signs approved for use in the shopping have included a

decorative architectural base, have complied with the development standard requirements for freestanding signs, and have included a decorative architectural design element in the form of the sign. None of those elements are proposed for the menu board sign. From a design standpoint the proposed sign would be a basic rectangular form with no connection to the design of other free standing signs in the center, which have a decorative sign base and top. In addition, the proposed sign exceeds the allowable sign area by 87 percent of the allowed maximum. Other free standing signs within the center comply with the City's requirements, and the sign program's requirements, for sign area.

3. Based upon the foregoing findings, the Planning Agency of the City of Laguna Hills does hereby deny Site Development Permit/Master Sign Program Amendment (SDPA/MPS) No. 7-12-2309.

PASSED, APPROVED, AND ADOPTED this 28th day of August, 2012.

MELODY CARRUTH, CHAIR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. PA2012- adopted by the Planning Agency of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 28th day of August, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PEGGY J. JOHNS, CITY CLERK



August 13, 2012

RE: Justification Letter for proposed Menu board
25371 Alicia Parkway
APN portion of 620-241-04

El Pollo Loco is requesting a Sign Program modification at Alicia Center, to allow their standard 4'-4" x 6'-11" menu board to be installed. This site is currently being renovated in accordance with a previous site development permit.

The existing Sign Program does not address menu boards and the strict application of the menu board regulations outlined in the City Wide ordinance, deprives the property owner of privileges enjoyed by other properties with Nationally Recognized Quick Serve Restaurants in the vicinity (i.e. Wendy's and McDonald's built prior to incorporation of the City of Laguna Hills and Chick-fil-A built after the City of Laguna Hills incorporation came into existence.)

1. The new El Pollo Loco drive-thru is to be located where a "limited menu" quick serve restaurant previously existed. El Pollo Loco will utilize their Nationally Recognized "full" Menu.
2. The zoning ordinance allows (2) 16 sq. ft. menu boards (a total of 32 sq. ft.)
Proposed is allowance for (1) menu board at 30 sq. ft. (used throughout the national El Pollo Loco program standards.)
3. Based on the size of the property, number of businesses within the center, customer parking needs and traffic flow (as well as safety of vehicular traffic), specific to this property, the size & location of the menu board has been addressed.
 - a. The 4'-4" x 6'-11" menu board is an appropriate size to adequately display all items & cost, allowing the customer to place an order within a reasonable time frame, minimizing vehicular stacking that occurs during the ordering process.
 - b. Vehicular traffic and parking just outside of the drive-thru entrance is restrictive. This will be addressed when installing the 4'-4" x 6'-11" menu board as outlined in proposed sign program drawing, to allow vehicles to stack in the drive thru lane area (ordering quickly as noted in item a.)
 - c. By working within the traffic flow limitations of the center, the surrounding businesses are expected to benefit from the proposed modification & renovations being done at the center.
4. The proposed Sign Program modification has been approved by the property owner.
5. The proposed modification (to include one 4'-4" x 6'-11" menu board), will maintain a compatible and harmonious design that currently exists between advertising, landscaping and building design within the existing Sign Program.
6. The Proposed Menu Board will not create any additional significant adverse impacts to the natural environment that have not been mitigated by the developer.

I respectfully request your consideration of the Sign Program Modification as outlined, to address the specific needs of this property, which we believe to be in the best interest of the surrounding community. Our goal is to allow this El Pollo Loco restaurant, the ability to be as successful as possible and an asset to Laguna Hills.

Respectfully submitted,

Christina Gibson
Project Manager

Attachments: supporting photos, site plan w/traffic outline.



EXHIBIT A



A.
Wendy's Drive Thru
Menu



B.
Chik-Fil-A Drive Thru
Menu



C.
Proposed - El Pollo Loco
Std. Menu Board

EXHIBIT B



EXHIBIT B

Alicia Center Sign Program

25351, 25361, 25371, 25381,
25401, 25461, 25481
Alicia Parkway,
Laguna Hills



Interior & Exterior
Quality Signage

13905 Artesia Blvd. Carritas, CA 90703
Ph: 562-809-1443 Fax: 562-809-1435

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A. PURPOSE AND INTENT

Alicia Center has adopted a Sign Program in accordance with the zoning requirements of the City of Laguna Hills. Therefore, all signs on the center are required to conform to Article 9-42 of the municipal code. The purpose of this program is to ensure that the signage reflects the integrity and overall aesthetic values of the Landlord and the City of Laguna Hills. Conformity with this program will be strictly enforced and any non-conforming signs will be removed by the Landlord at the expense of the tenant. Any sign not addressed in this program shall comply with Article 9-42 of the municipal code.

B. GENERAL LANDLORD / TENANT REQUIREMENTS

1. Prior to manufacture of any sign in the center, the Tenant shall submit to Landlord for written approval, two copies of detailed drawings. These drawings shall include the building elevation to which the signs are to be attached, sign dimensions, graphics, location, colors, and method of attachment. This approval must be obtained prior to submittal to the City of Laguna Hills.
2. All signs shall be reviewed for conformance with this criteria and overall design quality. Approval or disapproval of sign submittals shall remain the sole right of the Landlord.
3. Prior to the manufacture and install of any sign and after receiving design approval from the Landlord, the Tenant shall obtain a sign permit from the City of Laguna Hills.
4. The Tenant shall pay for all signs, related materials and installation fees (including final inspection).
5. Tenant fascia signs will be limited to tenant's business name, logo and/or logotype.
6. It is the responsibility of the tenant's sign company to verify all conduit and transformer locations and service access prior to fabrication.
7. When the tenant vacates his premise, it is his responsibility to remove all signs, patch holes and paint surface(s) to match existing color of fascia. In addition, the tenant shall provide a blank panel for any freestanding monument signs he occupies. This shall be performed within 30 days of vacating the premises. Failure to do so will result in Landlord hiring a contractor to perform this work at tenant's cost.
8. Cooperative tenant advertising or seasonal event signage will require a temporary sign permit issued by the City of Laguna Hills.

C. GENERAL SPECIFICATIONS

1. Sign sizes shall be limited to the maximum width and area as outlined in EXHIBIT A.
2. Signs shall be fabricated and installed as outlined in EXHIBIT B.
3. Sign company to be fully licensed with City and State and shall have full workers compensation and general liability insurance.
4. All penetrations of exterior fascia are to be sealed watertight (color and finish to match existing building exterior).
5. All conduits, transformers, junction boxes and openings in the building surface shall be concealed. Exposed hardware shall be finished in a manner consistent with quality fabrication practices.
6. All signs shall have its permit number, name of fabricator and date of installation and voltage in a visible location.

D. SIGN TYPES

1. Tenant Signs

- a. Each Tenant is allowed one wall sign. Freestanding or corner tenants may be allowed additional signs (up to a maximum of three), subject to the approval of the City's Community Development Director. Permanent signage may be located on the rear of a building (not to exceed two (2) square feet in size).

2. Project Signs

a. Monument Signs

One Center Identification Sign is placed at the entrance on Paseo De Valencia and a second Center Identification is placed at the Alicia Parkway most northern entrance. Both signs are outlined on Exhibit "C"

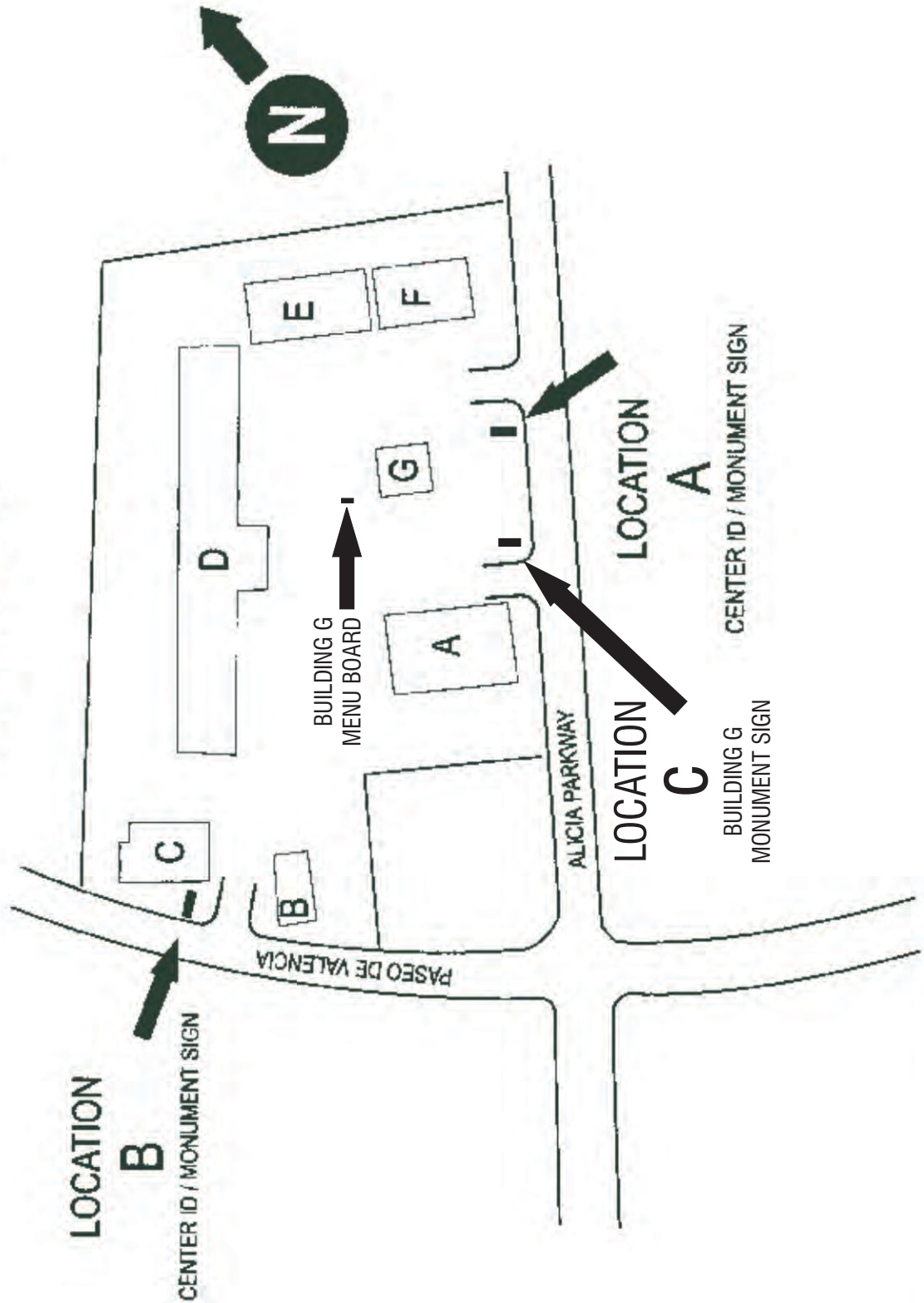
- b. Temporary Construction and Real Estate signs may be placed on the property as outlined on Exhibit "D".
- c. Building G sign is placed at the entrance of Alicia Parkway.
- d. Bldg. G Menu Board.

E. PROHIBITED SIGNS

1. Signs constituting traffic hazard. No person shall install or maintain, or cause to be installed or maintained, any sign which simulates or imitates in color, size, lettering or design any traffic sign or signal which makes the use of words "STOP", "LOOK", "DANGER" or any other words, phrases, symbols or characters in such a manner as to interfere with, mislead, or confuse traffic.
2. Signs in proximity to utility lines. Signs which have less horizontal or vertical clearance from authorized communication or energized electrical power lines, than are prescribed by the laws of the State of California, are prohibited.
3. Signs within the public right-of-way except those required by law for traffic control, information and hazard identification.
4. Any sign erected or attached to any tree, utility pole, or traffic control pole or box within any public right-of-way with the exception for City identification signs.
5. Any sign or sign structure which is structurally unsafe or constitutes a hazard to the health, safety, or welfare of persons by reason of design, inadequate maintenance, or dilapidation.
6. Painted letters.
7. Cabinet/fluorescent illuminated signs.
8. Externally illuminated signs.
9. Rooftop signs.
10. Flashing, moving or audible signs.
11. Light bulb strings. External displays, other than temporary decorative holiday lighting, which consists of unshielded light bulbs are prohibited. An exception hereto may be granted by the landlord when the display is an integral part of the design character of the activity to which it relates.

ALICIA CENTER
SIGN PROGRAM
25381 ALICIA PARKWAY

ALICIA CENTER ID / MONUMENT SIGN PLOT PLAN



TENANT STOREFRONT DIMENSIONS

BUILDING "A"

SUITE A - D: 18' 2"

SUITE B & C: 16' 4"

BUILDING "B": 70' MAJOR TENANT (PIZZA HUT)

BUILDING "C": 59' AND 30', MAJOR TENANT (3 DAY BLINDS)

BUILDING "D"

SUITE A: 22'

SUITE B, C AND D: 14'

SUITE E & F: 19' 8"

SUITE G & H: 14'

SUITE I, J, K & L: 19' 8"

SUITE N: 30' & 16' 10"

SUITE S & T: 14'

SUITE U, V: 19' 8"

SUITE W: 14'

SUITE X: 22'

BUILDING "E"

SUITE A, B & F: 19'

BUILDING "F"

SUITE A & B: FRONT 38', SIDE 58' 7"

BUILDING "G"

FRONT (ALICIA PKWY) 48', SIDE 50'

NOTE: These dimensions are for preliminary information only and need to be verified on a case-by-case base when obtaining permits.

ALICIA CENTER
SIGN PROGRAM
25381 ALICIA PARKWAY

EXHIBIT "A"

CHANNEL LETTER WALL SIGN SPECIFICATIONS

MAX. SIGN AREA: ONE (1) SQUARE FOOT PER LINEAR FOOT OF LEASEHOLD WIDTH, NOT TO EXCEED MORE THAN 70% OF LEASEHOLD STORE FRONT. MAXIMUM LETTER/LOGO HEIGHT TO BE 18".

FABRICATION: INDIVIDUAL INTERNALLY ILLUMINATED CHANNEL LETTERS FABRICATED FROM .040 ALUMINUM WITH 5" DEEP RETURNS, 1/8" THICK ACRYLIC FACES AND 3/4" TRIMCAP RETAINER.

ILLUMINATION: INTERNAL LED, 12 VOLT, WITH CLASS 2 POWERPACK

INSTALLATION: LETTERS TO BE FLUSH MOUNT ON WALL WITH SUITABLE FASTENER, TO BE DETERMINED ON INSPECTION OF WALL

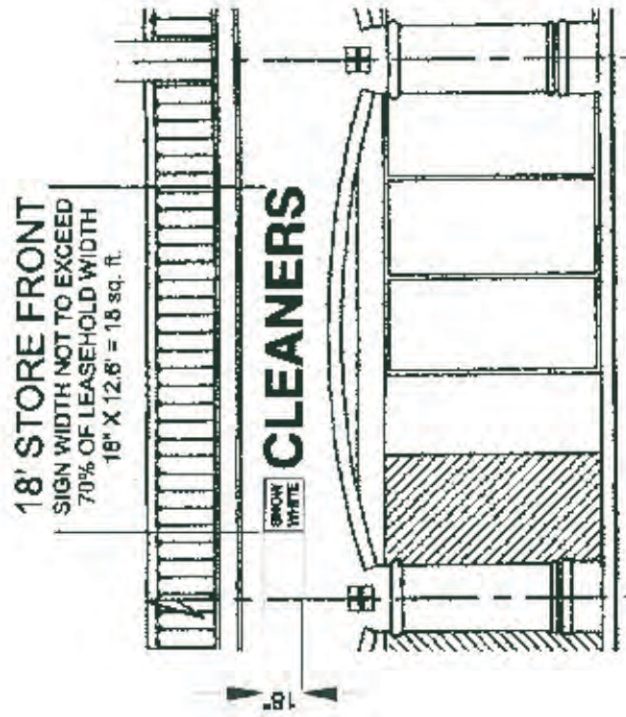
COLORS: RETURN AND TRIMCAP TO BE BLACK
TENANTS TO CHOOSE FROM THE FOLLOWING COLORS:
#2283 RED PLEXIGLASS
#2119 ORANGE PLEXIGLASS
#2037 YELLOW PLEXIGLASS
#2114 BLUE PLEXIGLASS
#2108 GREEN PLEXIGLASS

NOTE: CHAIN STORES THAT WISH TO MAINTAIN CONSISTENCY WITH SIGNAGE ON OTHER STORE LOCATIONS MAY BE GRANTED EXCEPTION BY THE CITY ON ABOVE COLORS.

TYPESTYLES: TO ENCOURAGE VISUAL HARMONY IN CENTER HELVETICA MEDIUM IS RECOMMENDED. EXCEPTIONS CAN BE GRANTED BY THE CITY ON A CASE BY CASE BASIS.

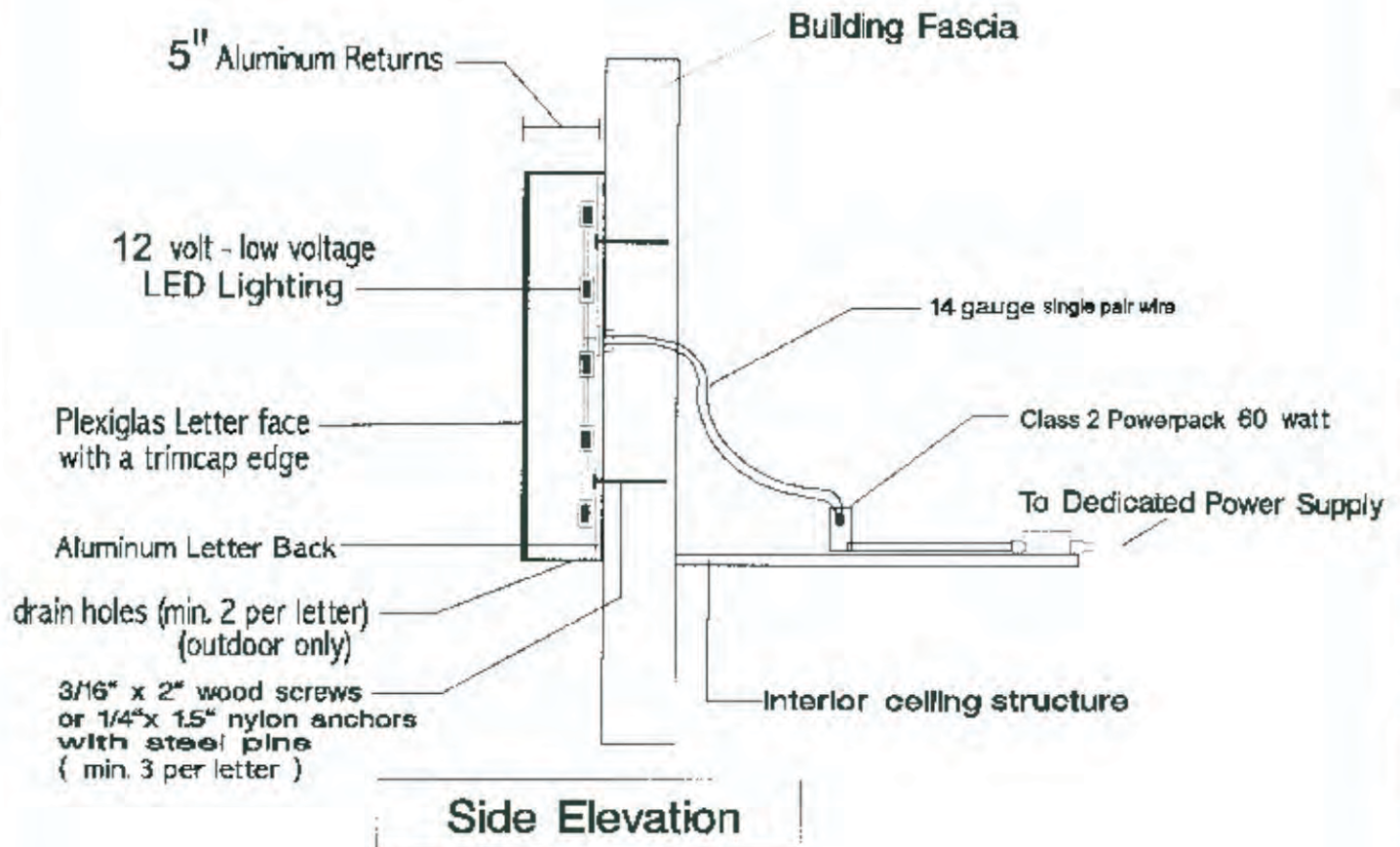
PLACEMENT: SIGNS TO BE CENTERED HORIZONTALLY BETWEEN COLUMNS TO CORRESPOND WITH CENTER OF STORE FRONTAGE AND CENTERED VERTICALLY BETWEEN THE TWO E.I.F.S. MOULDINGS.

EXAMPLE



**NOTE: LEASEHOLD WIDTH VARIES PER TENANT
SEE ATTACHED LIST**

ALICIA CENTER
SIGN PROGRAM
25381 ALICIA PARKWAY

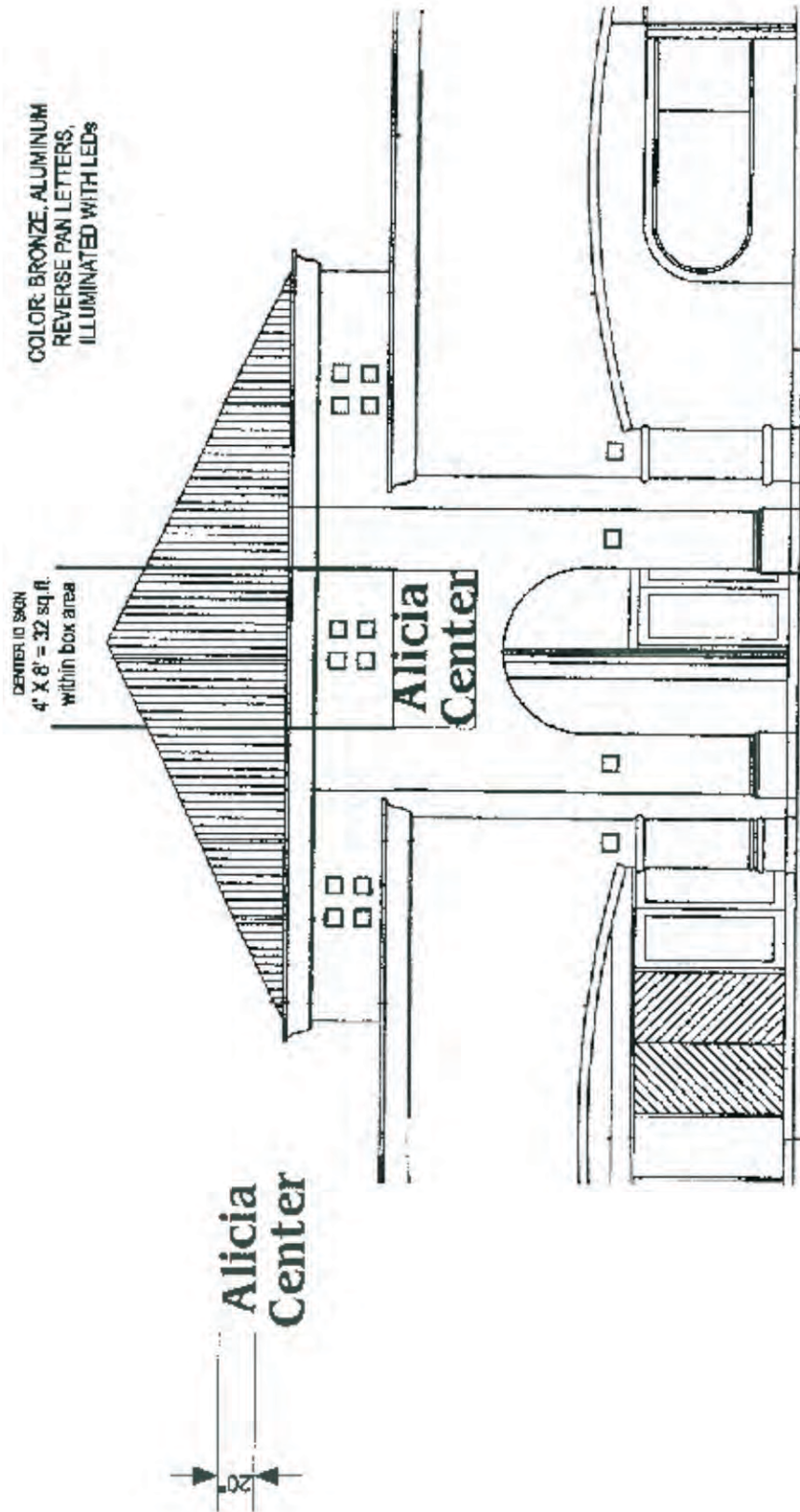


Installation Detail

Note: Signs are intended to be installed in accordance with the installation instructions provided with the sign sections and the NEC. Authorities Having Jurisdiction are responsible for the ultimate decision to approve an installation

ALICIA CENTER
SIGN PROGRAM
25381 ALICIA PARKWAY

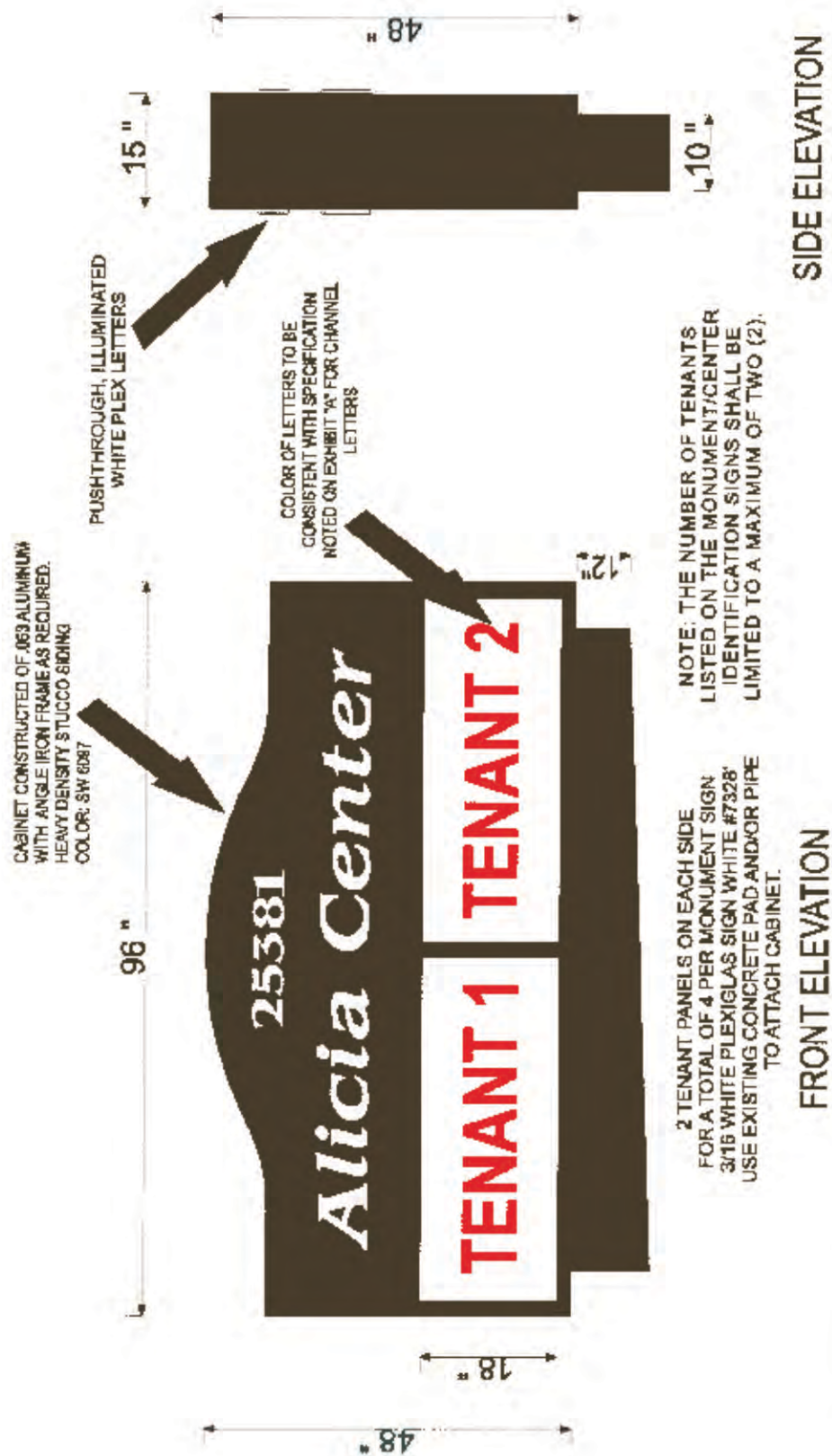
EXHIBIT "B"



ALICIA CENTER
SIGN PROGRAM
25381 ALICIA PARKWAY

EXHIBIT "C"

ALICIA CENTER GROUND MONUMENT

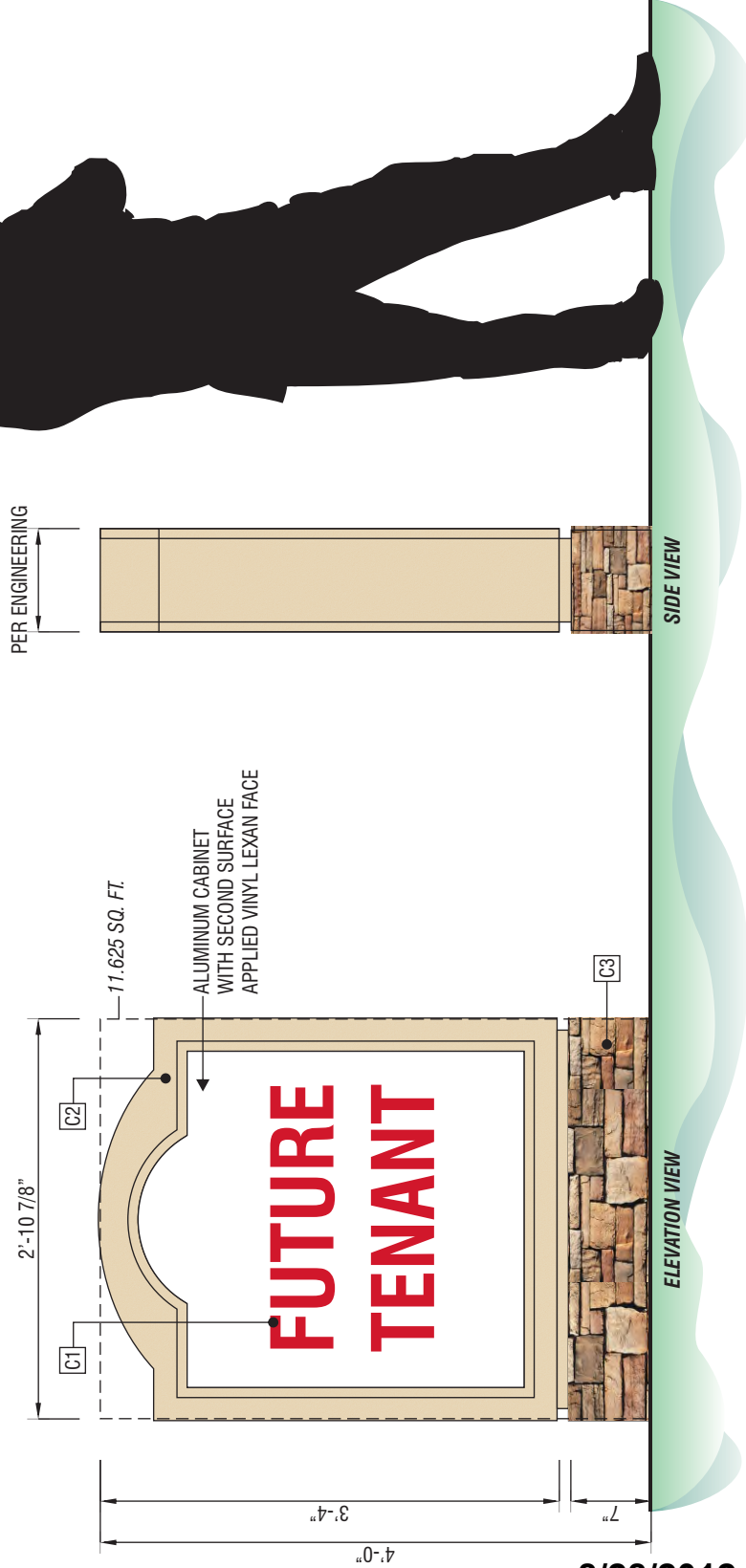


ALICIA CENTER
SIGN PROGRAM
25381 ALICIA PARKWAY

EXHIBIT "C"

BUILDING G MONUMENT

COLOR SPECIFICATIONS	
C1	VINYL TO MATCH #2283 RED PLEXIGLASS
C2	PAINT COLOR TO MATCH SHOPPING CENTER STANDARD W/ MED. TEX-COTE APPLIED (TBD)
C3	STONE VENEER TO MATCH SHOPPING CENTER STANDARD (TBD)



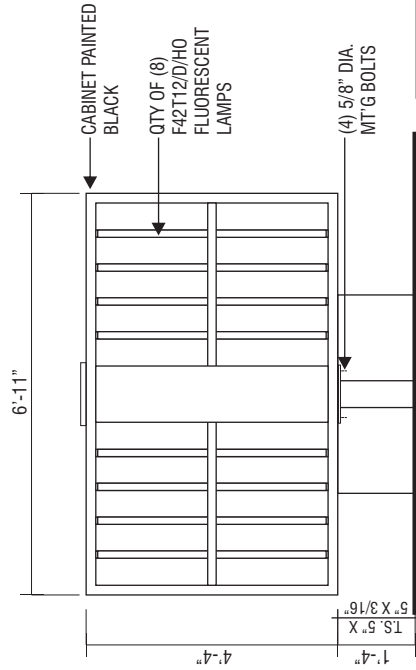
D/F INTERNALLY ILLUMINATED GROUND SIGN

SCALE: 3/4" = 1'-0"



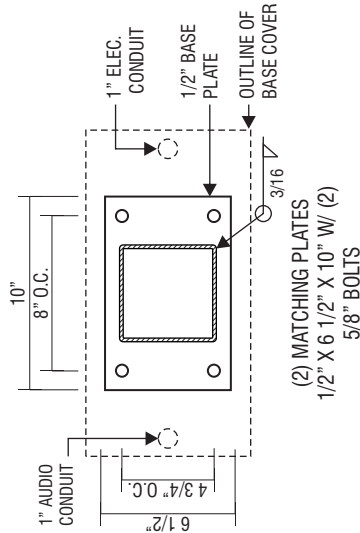
5'-8" FROM GRADE

ELEVATION VIEW



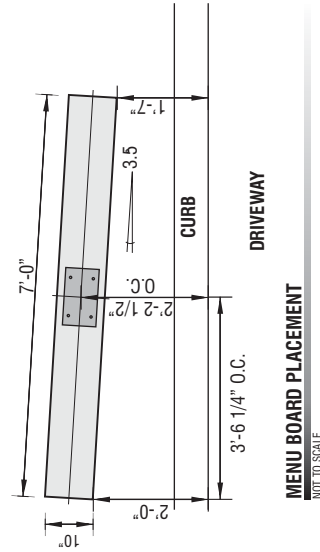
A1 S/F MENU BOARD @ 30.0 SF

SCALE: 1/2" = 1'-0"



MATCHING PLATE DETAIL

NOT TO SCALE

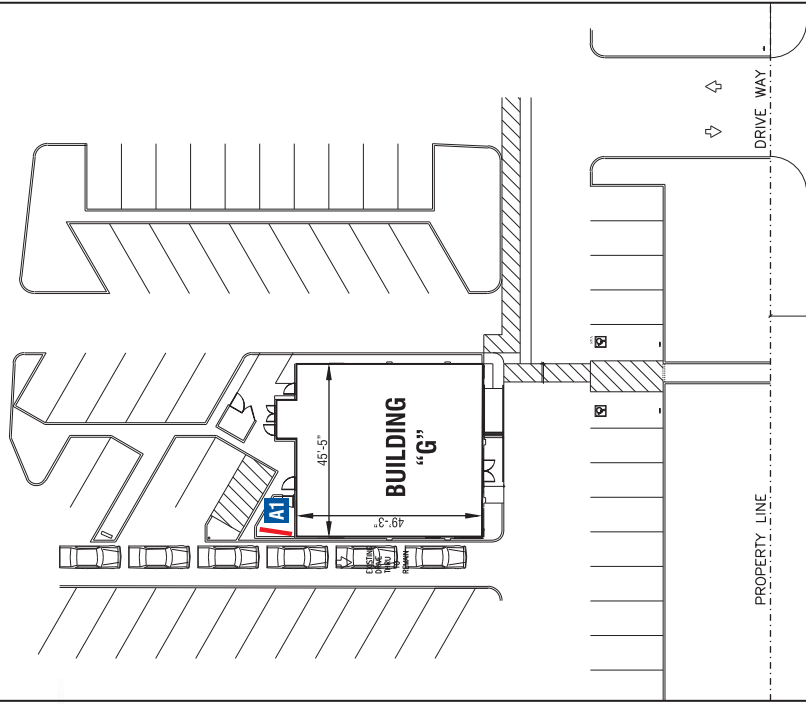


NOTE: THE DIAGRAM ABOVE IS ALSO BASED OFF THE "STANDARD" LOCATION EPL CORPORATE HAS PROVIDED TO CNP. IT IS THE GC'S RESPONSIBILITY TO COORDINATE WITH THE OWNER ON THE EXACT LOCATION. CNP WILL NOT BE HELD RESPONSIBLE FOR ANY REMOVALS, RE-POSITIONING AND RE-INSTALLATION. ALL REMOVALS, RE-POSITIONING AND RE-INSTALLATION WILL BE BILLED ON A T&M BASIS.

EXHIBIT "D"

BUILDING G MENU

A1 S/F MENU WITH SPEAKER W/ SPEAKER STATION



SCALE: 1" = 50'-0"

ALICIA CENTER

25351, 25361, 25371, 25381, 25401, 25461, 25481 ALICIA PARKWAY, LAGUNA HILLS.

TEMPORARY SIGNAGE DURING CONSTRUCTION

1- Two Construction Signs will be installed near the two entrances A and B

Indicated on plot plan page 3 of the Master Sign Program.

2- One 2' x 8' vinyl banner indicating the tenants name per Master Sign Program will be attached above each tenants storefront. Banners to be secured to scaffolding or building for best visibility from the parking lot. Banners to be secured top and bottom in order not to fly around with the wind and not to interfere with traffic. Banners may have to be relocated according to progress of the construction.

3- All temporary signs must be removed when permanent signs are installed or when construction is complete.

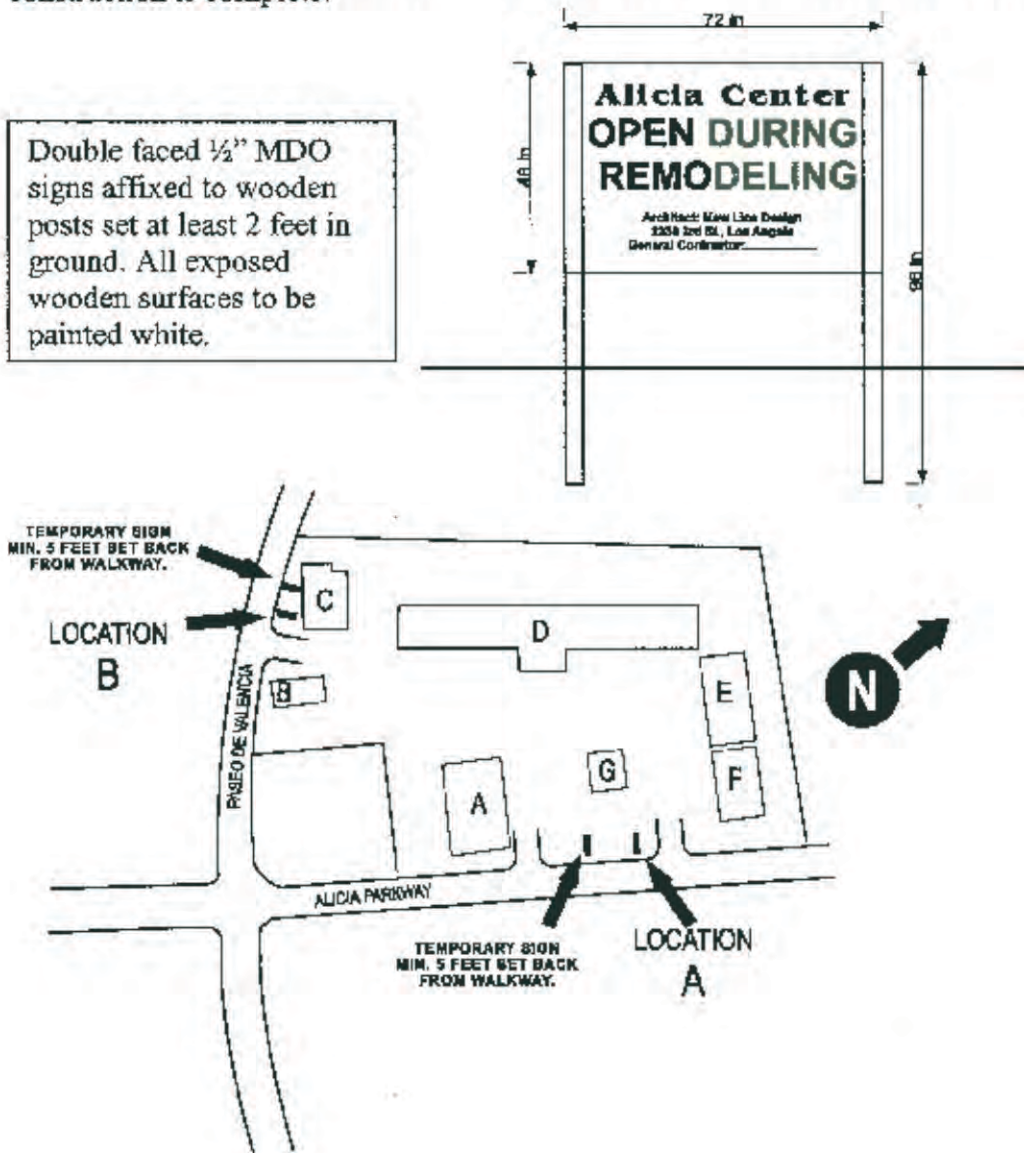


EXHIBIT "E"

ATTACHMENT 4 – Vicinity Map





City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER

ISSUE: LAGUNA HILLS CIVIC CENTER PUBLIC ART PROGRAM - MURAL REPRODUCTIONS

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO OFFER ONLINE SALES OF MURAL REPRODUCTIONS.

SUMMARY:

The City purchased the Civic Center property in 2002 and completely renovated the building with an “early California” architectural design theme. During the design development phase, various areas were designated for public art. Building on the early California history theme, and specifically, that of Laguna Hills and the surrounding Saddleback Valley, the City Council approved a master plan of public art for the Civic Center in January of 2006. Of the eleven pieces of public art included in the original master plan, all but the plaza sculpture and rotunda work have been completed. The last three elements were the Council Chamber murals produced by muralist Rob Evans. The City Council has expressed an interest in offering reproductions of the murals for sale to the public. Staff has investigated this issue and is recommending that the City Council direct staff to offer online sales of mural reproductions in the form of post cards, a poster, and giclees. Proceeds from sales are recommended to be placed in the City’s Public Art Fund for future public art projects.

BACKGROUND:

One of the budget work programs for this current budget cycle is to investigate the costs and logistics of offering for-sale reproductions of the Council Chamber murals. In the course of this work effort, staff has identified the costs and logistics of mural reproductions and is recommending various mural giclees, and is also recommending the production of post cards, a Civic Center Public Art poster, and the development of an online store.

The City's right to produce and sell reproductions of the murals is grounded in its agreement with muralist Rob Evans, which gives the City sole and exclusive ownership rights to the Council Chamber murals. Specifically, Section 10 of that Agreement states in part that, *"Artist shall not retain ownership of or any right, title, or interest in any of the Work, including, but not limited to, in any trademarks, copyrights, or other property rights. The Parties agree that the Work and all such rights, title, and interest in or to the Work shall belong to and are being sold and assigned in their entirety to the City for whatever use it desires...that City will be free to use, modify, distribute, sell, license, or otherwise exploit such Work and any modifications to or derivative works based thereon without any restrictions or limitations or any obligations or payments to Artist and that Artist shall have no such rights."*

Postcards

Staff is proposing that the City print five distinct post cards and sell them as a package. There is an initial one-time set-up fee of \$200. Five hundred prints, or 100 packages, would cost \$269 for printing and shrink wrap. The suggested retail price for one package is \$8.00. The suggested murals scenes are in Exhibit A to this report. The corresponding backside of the post cards is in Exhibit B.

Poster

Staff is proposing that the City offer a single collage style, 24" x 36" poster for sale. Exhibit C to this report is the recommended poster design. There is an initial set up fee of \$30.00. Printing costs are \$957 for 500 copies and \$1,115 for a run of 1,000 copies. The suggested retail price is \$14.99.

Giclees

Staff is proposing that the City offer mounted giclees of both vignettes from the Council Chamber murals and full mural reproductions. Recommended vignettes from the murals can be found in Exhibit D to this report. These giclees are unframed reproductions on canvass and mounted on a masonite board. Fortunately, giclees can be ordered and produced one at a time. As a result, costs are not incurred until an order is placed. The following table shows the reproduction cost and the suggested retail price range (not including shipping and handling and sales tax) for various sizes:

<u>Size</u>	<u>Cost</u>	<u>Sales Price Range</u>
12" x 12"	\$78.00	\$140.00 - \$160.00
12" x 18"	\$92.00	\$170.00 - \$200.00
16" x 24"	\$118.00	\$250.00 - \$300.00
24" x 36"	\$188.00	\$375.00 - \$500.00

On the back of each giclee will be a certificate of authenticity in the form found in Exhibit E.

Online Store

As a means of making the mural reproductions available to the public, staff proposes creating an online store in which users can view and purchase the mural reproductions. The online store, which will be developed in conjunction with the City's website designer, will be accessible from the City's website and will feature a total of fourteen purchasable items, including giclees of various sizes, postcards, and the Civic Center Public Art poster. Visitors to the online store will complete their transactions via PayPal, after which the purchased items may either be picked up at the Civic Center or delivered by mail. If delivered by mail, shipping and handling charges will apply. Based on preliminary proposals received by staff, the total cost for developing the online store is estimated at \$1,700.

FISCAL IMPACT:

The total direct cost to start up the online Civic Center public art store is estimated at \$3,200.

Online Shopping Cart Set-up:	\$1,700
Postcards:	\$490
Posters (500):	\$987

This includes onetime set-up costs of \$230 for the postcards and poster. On-going transaction fees related to online purchases will only be charged when an order is placed. Even with relatively low sales activity, it is anticipated that the online public art store will generate a profit in the first year. It is staff's recommendation that all proceeds from the sale of postcards, posters and giclees be deposited in the City's Public Art Fund.

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO OFFER ONLINE SALES OF MURAL REPRODUCTIONS.

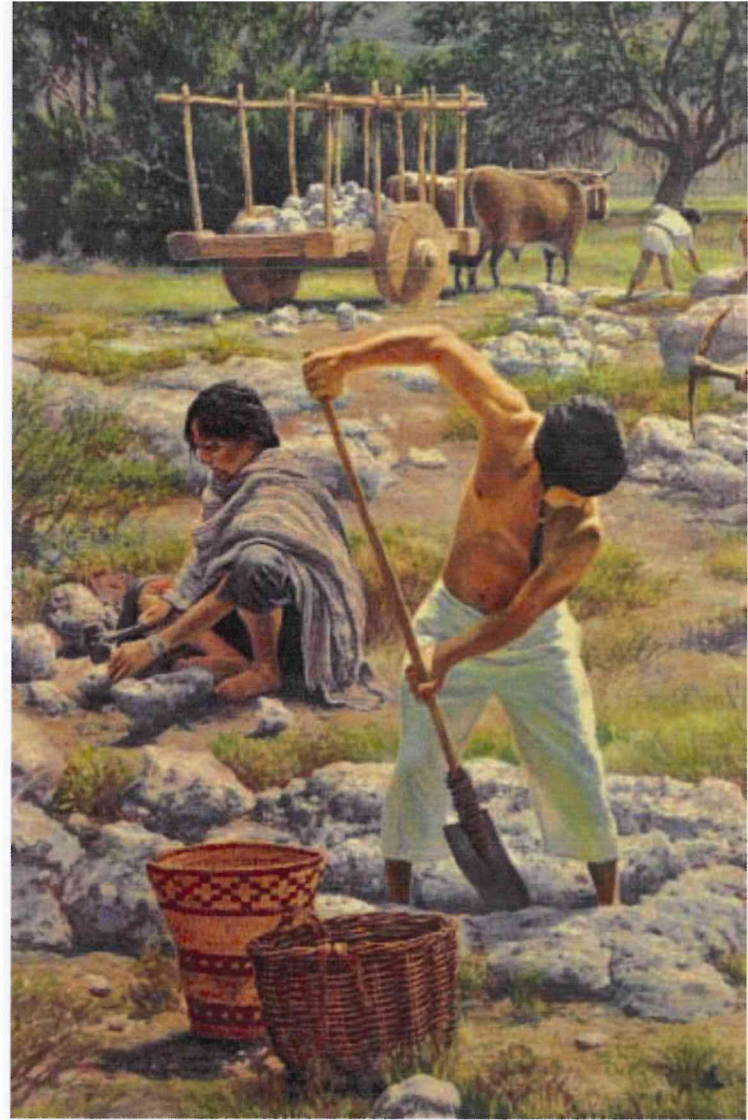
ATTACHMENTS:

Exhibit A: Postcards
Exhibit B: Postcard Text
Exhibit C: Proposed Poster Layout
Exhibit D: Mural Vignettes
Exhibit E: Certificate of Authenticity

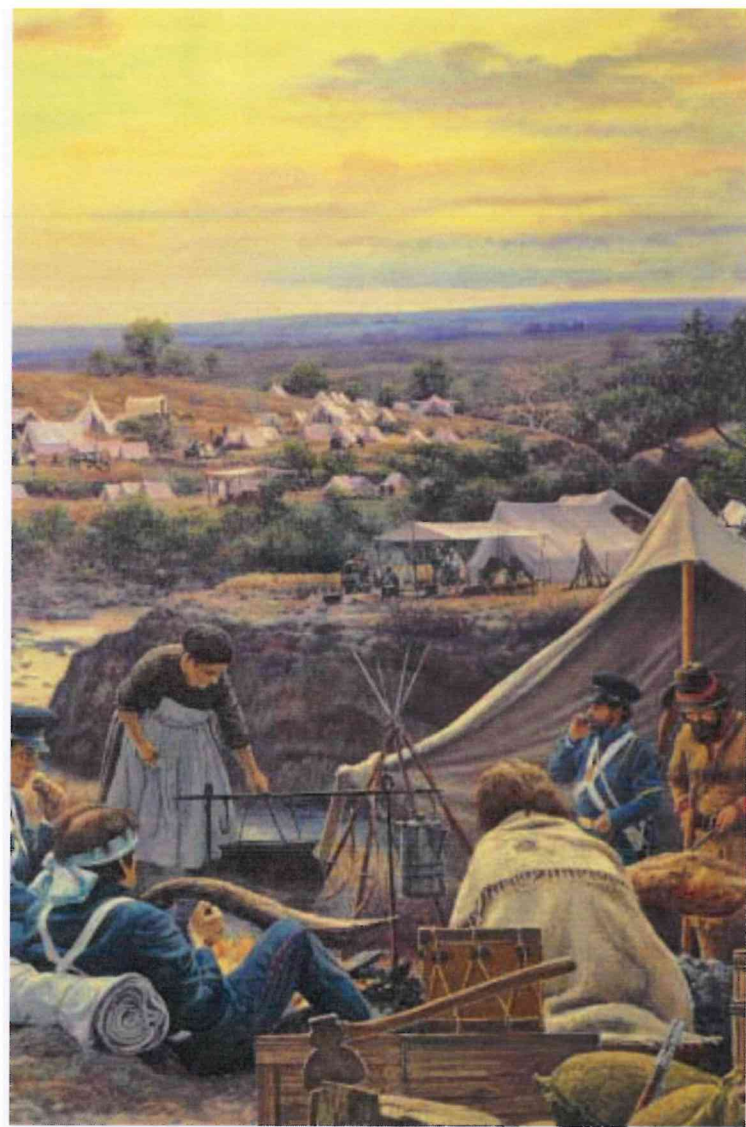
EXHBIT A











EXHBIT B

Postcard Text

Top left of postcard:

City Seal

Text: City of Laguna Hills

Public Art and Educational Program

A scene from the (name of mural) mural by artist Robert Evans

At Bottom of Postcard:

Mural Text (see below)

Laguna Hills Civic Center – 24035 El Toro Road, Laguna Hills, California 92653
(949)707-2600 www.ci.laguna-hills.ca.us

Discovering Orange County Postcard Scenes

In 1769, Gaspar de Portola, commanded an expedition traveling northward into the unmapped territory of Alta California. Traveling three days ahead of this large party were Sergeant Ortega and a small group of scouts, who marked trails, located water, and identified possible campsites. The mural, *Discovering Orange County*, shows the scouting party from the Portola Expedition.

Mining Pecten Reef Postcard Scenes

Following the dedication of Mission San Juan Capistrano in 1776, Native American neophytes cut blocks of limestone from Pecten Reef (an exposure of the Miocene Monterey Formation located in what became Laguna Hills) and took them to the Mission to help construct mission walls and buildings.

War Brings Change Postcard Scenes

During the Mexican-American War, General Kearny and Commodore Stockton made camp at Don Juan Avila's Rancho Niguel on the south bank of Los Alisos Creek, just west of El Camino Real and within the borders of what became Laguna Hills on their way to retake Los Angeles held by the Californios. A combined force of six hundred American soldiers, sailors, and Marines made camp at Don Juan Avila's Rancho Niguel in late December 1846.

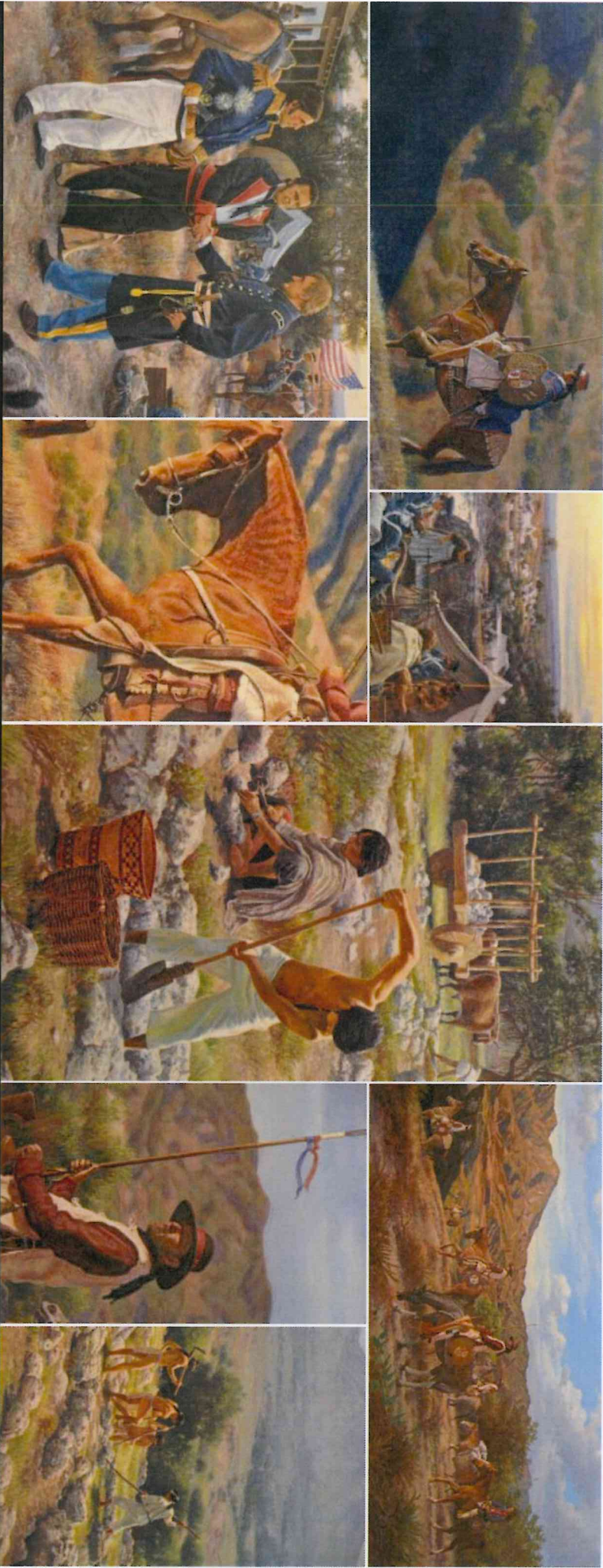


City of Laguna Hills
Public Art and Educational Program

A scene from the *Discovering Orange County* mural by artist Robert Evans

In 1769, Gaspar de Portola, commanded an expedition traveling northward into the unmapped territory of Alta California. Traveling three days ahead of this large party were Sergeant Ortega and a small group of scouts, who marked trails, located water, and identified possible campsites. The mural *Discovering Orange County* shows the scouting party from the Portola Expedition.
Laguna Hills Civic Center • 24035 El Toro Road Laguna Hills California 92653 • 949.707.2600 www.ci.laguna-hills.ca.us

EXHIBIT C

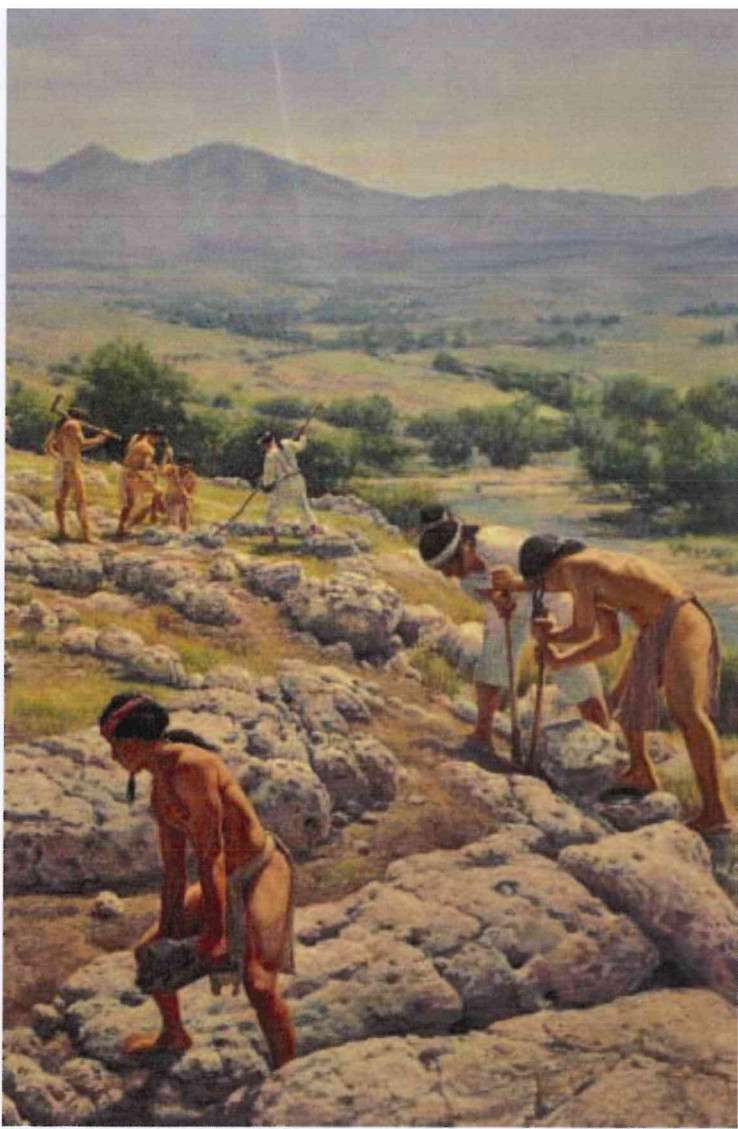


City of Laguna Hills PUBLIC ART PROGRAM

WAR BRINGS CHANGE • DISCOVERING ORANGE COUNTY • MINING PECTEN REEF
HISTORICAL MURALS BY ARTIST ROBERT EVANS
LAGUNA HILLS CIVIC CENTER 24055 EL TORO ROAD LAGUNA HILLS, CALIFORNIA
WWW.CI.LAGUNA-HILLS.CA.US MURAL INFORMATION AND ART ON-LINE STORE

EXHBIT D





11 x 17

8/28/2012 ITEM NO. 7.2.1





GICLEE 12x12

8/28/2012 ITEM NO. 7.2.1



16x24

12x2

6x1



16-24

12-12

Giden

EXHIBIT E



"This certifies that the print Discovering Orange County is an authentic reproduction of the acrylic painting by Robert Evans. The original work was created on March 16, 2010."

City of Laguna Hills
Laguna Hills Civic Center
24035 El Toro Road
Laguna Hills, California 92653
www.ci.laguna-hills.ca.us



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER

ISSUE: COMMUNITY CENTER ONLINE PUBLIC ART ARCHIVE

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

SUMMARY:

During the 2011-2013 Biennial Budget process, staff identified a number of major plans and work programs for completion. One of the work programs approved for the current budget cycle focuses on the development of an archive of the Community Center's public art program. Much of the City of Laguna Hills, and more specifically the Laguna Hills Community Center and Sports Complex, was built on one of the richest fossil sites in the United States. Consequently, this wealth of fossil resources was the inspiration of the paleontological theme chosen for the development of the Community Center and Sports Complex and its public art program.

Staff will provide the City Council with a virtual tour of the online Community Center Public Art Archive, which highlights many of the fossil discoveries made during the construction of the Community Center and the fossils and artwork currently on display.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAVID REYNOLDS
DEPUTY CITY MANAGER/COMMUNITY SERVICES**

ISSUE: 2012 FOURTH OF JULY POST EVENT REPORT

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THE REPORT.

SUMMARY:

The City of Laguna Hills held the annual Fourth of July Event at the Laguna Hills Sports Complex on Wednesday, July 4, 2012. The special event took place between the hours of 4:00 p.m. to 9:30 p.m. and included a number of activities in addition to the fireworks show. As the City Council will recall, after experiencing technical difficulties and general dissatisfaction with the company that provided our fireworks display in 2011, staff opted to utilize a different company, Pyro Engineering, Inc. to provide the fireworks display for 2012. While our assessment of the new company's performance was far superior, we had the misfortune of a firework shell malfunction in this year's show that reduced the length of the show by about seven minutes. Expenditures for the 2012 Fourth of July Event totaled \$44,372. Net costs totaled \$39,113, which accounts for \$4,059 in ticket sales revenue and \$1,200 in vendor booth rentals.

BACKGROUND:

Staff is estimating that more than 11,000 people attended the City of Laguna Hills' annual Fourth of July Event this year. The 2012 Fourth of July Event once again included carnival rides, games, informational and food booths, and entertainment. New for 2012 was the presence of the Orange County Sheriff's Department and the Orange County Fire Authority, who each had a booth at the event and provided activities for the children in attendance. Total ticket sales revenue was \$4,059 for the two carnival rides. The Laguna Hills non-profit groups that sold food and other items informed staff that they were very pleased with their results. The non-profit vendors that participated in this year's event were:

- Boy Scout Troop 1602: Pizza and B-B-Q Corn
- LHHS Music Boosters: Nachos, Churros, and Candy
- Armenian Festival: Kebabs
- Festival Singers: Hot Dogs
- Cub Scout Pack 800: Ice Cream
- LHHS Football Boosters: Drinks
- AYSO Region 1422: Chili and Cornbread
- LHHS Basketball: Hamburgers
- LHHS Water Polo Boosters: Shaved Ice
- LHHS Lacrosse Boosters: Iced Coffee and Cupcakes
- LHHS PTSA: Dippin' Dots

As the City Council is aware, the event concludes each year with a musically choreographed fireworks show. This year a firework misfired due to a manufacturing defect and blew apart its firing mortar, knocked over and destroyed adjacent mortar racks and control cables. This occurred just a few minutes into the show, and as a result, the show was cut short. The show lasted just over 10 minutes. The planned duration of the fireworks show was 17:24 with a total of 1,100 shells. Per the agreement with Pyro Engineering, Inc., the City can exercise a 20% discount to the show for any gap or break in the program lasting between 5 and 15 minutes. The City paid the final invoice to Pyro Engineering, Inc., accounting for the 20% discount (or \$4,800). The total cost of this year's show is \$19,200. The original cost of the show, per the agreement, was \$24,000.

Also, as a result of the explosion that occurred during the firework display, the tennis court fencing closest to the fireworks firing area was damaged. Pyro Engineering Inc., was made aware of the damage and agreed in correspondence to pay for the repairs.

A highlight of the 2012 event was the presence of Marines of the 3/5 Battalion. At the request of the 3/5 Support Committee several Marines attended the event, bringing with them static displays including vehicles, weapons and other equipment. In addition, the 3/5 Color Guard presented the nations colors from the center of the soccer fields, and a Color Guard from Boy Scout Troop 1602 presented the nations colors in the Town Green area. As they had done at the 2011 event, the Marines also painted camouflage designs on children's faces.

Saddleback Valley Unified School District staff again agreed to allow the City to proceed with the firing of the fireworks on its property without covering the stadium field or track, with the understanding that the City would pay for any needed repairs due to burns from the fireworks' fallout. On Thursday, July 5, 2012, City staff walked the campus and found that no shells or debris had fallen on the track or football field. As in years past, the shells had fallen on the upper portion of the campus, including the tennis courts, the roof top above the boy's locker room, and the pool area. A total of 10 Community Services staff members were on the Laguna Hills High School campus on Thursday, July 5th clearing

firework debris. In addition, City staff arranged with Sunset Property Services to provide a street sweeper and staff to assist in the clean-up of the campus.

Staff has been contacted by OCFA personnel with regards to future fireworks displays. The proximity of the Laguna Hills High School buildings to the firing location is a concern when including large 4 and 5 inch shells as a part of the show because there is not an adequate fall out zone. Typically, the expected firework fallout area is 100 feet in diameter per one inch of firework shell and the use of 4 and 5 inch shells requires a fallout zone of 400 to 500 feet respectively. Consequently, the current direction from OCFA is that the 2013 fireworks show will need to be capped at 3 inch shells. Staff will coordinate with OCFA personnel with regards to the appropriate size of the firework shells utilized in the fireworks display for 2013.

The Parks and Recreation Commission was presented with this information at its August 1, 2012, meeting.

FISCAL IMPACT:

The adopted budget for FY 2012-2013 includes \$53,750 for the City's 2012 Fourth of July Celebration event. Expenditures (not including staff time) for the 2012 Fourth of July Celebration totaled \$44,372 which includes the discounted cost of the fireworks show. Net costs totaled \$39,113, which accounts for \$4,059 in ticket sales revenue and \$1,200 in vendor booth rentals.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: AUGUST 28, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: COUNCIL MEMBER KOGERMAN

ISSUE: DISPLAY OF "3/5 MARINES DARKHORSE BATTALION" BANNER AT THE LAGUNA HILLS COMMUNITY CENTER DURING THEIR CURRENT DEPLOYMENT AND DURING ALL FUTURE DEPLOYMENTS

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE DISPLAY OF THE "3/5 MARINES DARKHORSE BATTALION" BANNER AT THE LAGUNA HILLS COMMUNITY CENTER AT ANY TIME THE 3/5 MARINES ARE ON DEPLOYMENT.

SUMMARY:

At a previous meeting, the City Council authorized the display of the City's adopted Darkhorse Marines (Third Battalion, Fifth Marines) Banner at the Community Center during their recent deployment. The Banner was to be displayed 24 hours a day, 7 days a week, and illuminated at night. This patriotic display reinforces and serves as a reminder of the City's support of the 3/5 Marines, and is a source of comfort to the Marines on deployment and their families and friends. The Marines began their current deployment the week of August 13th on board the USS Peleliu and are expected to be on deployment for the next seven months. The purpose of this recommendation is to gain the City Council's permission to display the Darkhorse Banner whenever the 3/5 Marines are deployed without necessitating a separate vote.

ATTACHMENTS:

- Image of Displayed Banner
- Deployment Information



15th MEU -- Marine Expeditionary Unit

This is one of seven Marine Expeditionary units currently in existence in the United States Marine Corps. The MEU is a Marine Air Ground Task Force (MAGTF) with strength of about 2,200 personnel. The MEU consists of a command element, a reinforced infantry battalion, a composite helicopter squadron and a combat logistics battalion. There are at least two of the seven MEUs deployed forward at any given time. Deployment is usually 6 months aboard ship. This deployment consists of three ships being deployed to the Middle East area.

MISSION

The mission of the MEU is to provide geographic combatant commanders with a forward-deployed, rapid-response force capable of conducting conventional amphibious and selected maritime special operations at night or under adverse weather conditions from the sea, by surface and/or by air while under communications and electronics restrictions.

The missions may include:

- Conventional operations (amphibious assaults and raids)
- Tactical recovery of aircraft and personnel (TRAP)
- Humanitarian assistance operations (HAO)
- Noncombatant evacuation operations (NEO)
- Security operations

CURRENT SUBORDINATE UNITS

- **Ground Combat Element:** 3d Battalion, 5th Marines
- **Aviation Combat Element:** HMM-364 (REIN)
- **Logistics Combat Element:** Combat Logistics Battalion 15

Some of the equipment on ship:

Battle tanks, Light Armored Vehicles, Assault Amphibious Vehicles, 155 mm Howitzers, Anti-Tank missiles, AH-1 W Super Cobra attack helicopters, CH-46E Sea Knight medium lift assault helicopters, CH-53E Super Stallion heavy lift assault helicopters, AV-8B Harrier jets, Rough Terrain Forklifts, Bulldozers, Humvees

Been active since 1 July 1987

Role: Forward-deployed, rapid-response force

“Each MEU is an expeditionary quick reaction force, deployed and ready for immediate response to any crisis.”

This air-ground task force concept is designed to thoroughly exploit the combat power inherent in air and ground assets by closely integrating them into a single force. The MEU brings all the supplies and logistical support it needs to sustain itself for quick mission accomplishment or to pave the way for any follow-up forces. This self-sustainment allows more flexibility in disposition and operations of forces, and allows the MEU to initiate operation sooner and let support catch up later, without having to wait for external logistical support to begin a mission. Deployments on U.S. Navy amphibious assault ships allows MEUs to seabase around the globe, ready for deployment at short notice.

Engagements:

Operation Restore Hope

Operation Enduring Freedom

*2001 invasion of Afghanistan

Operation Iraqi Freedom

*2003 invasion of Iraq

