

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, August 25, 2020**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Mayor Heft.

PLEDGE OF ALLEGIANCE: Mayor Pro Tempore Pezold

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor	Remote	
Erica Pezold	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Remote	
Don Sedgwick	Council Member	Absent	
Dave Wheeler	Council Member	Remote	

1. PRESENTATIONS AND PROCLAMATIONS

There were no presentations or proclamations.

2. PUBLIC COMMENTS

The following individuals submitted electronic public comments that were received and announced into the record by Deputy City Manager/City Clerk Au-Yeung:

Reshman and Raj Morey, residents of Laguna Hills, submitted a letter requesting permission to install a 6' fence on their property easement.

Elizabeth and Gerrard Connolly, residents of Laguna Hills, submitted a letter requesting permission to install a 6' fence on their property.

Rona Henry, Chair of Tapestry's Welcoming Neighbors Home Initiative, submitted an email urging the City Council to not withdraw from the OC Housing Finance Trust.

Michelle Murphy, Director of Public Affairs with Orange County United Way, submitted an email urging the City Council to not withdraw from the OC Housing Finance Trust.

Denise Fleury, a resident of San Clemente, submitted an email urging the City Council to not withdraw from the OC Housing Finance Trust.

Denise Legters, a resident of Laguna Hills, submitted an email urging the City Council to not withdraw from the OC Housing Finance Trust.

The following individual submitted electronic public comments that were received and were inadvertently not announced during the meeting:

Cesar Covarrubias, Executive Director with the Kennedy Commission, submitted a letter urging the City Council to not withdraw from the OC Housing Finance Trust.

The following individual addressed the City Council on non-agendized items:

James Donahue, a resident of Laguna Hills expressed concerns regarding gang activity in the area.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar with Mayor Heft removing Item No. 3.13.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Mayor Pro Tempore
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Dave Wheeler, Council Member
ABSENT:	Don Sedgwick, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for July 7, 2020, Special Meeting

Recommendation: That the City Council approve the Minutes for the July 7, 2020, Special Meeting.

3.3 Approval of Minutes for July 14, 2020, Regular Meeting

Recommendation: That the City Council approve the Minutes for the July 14, 2020, Regular Meeting.

3.4 Approval of Minutes for July 28, 2020, Special Meeting

Recommendation: That the City Council approve the Minutes for the July 28, 2020, Special Meeting.

3.5 Approval of Minutes for August 11, 2020, Special Meeting

Recommendation: That the City Council approve the Minutes for the August 11, 2020, Special Meeting.

3.6 Ratification of August 25, 2020, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from July 3, 2020, to August 13, 2020, in the amount of \$3,160,379.31.

3.7 City Council Review and Confirmation of the Necessity for Continuing the Local Emergency Related to the On-Going Threat of the Novel COVID-19 Virus

Recommendation: That the City Council review and confirm the necessity for continuing the local emergency declared in response to the Novel COVID-19 virus.

3.8 Amendment No. 1 to Office Lease with Koorosh Hosn, D.D.S., for 24031 El Toro Rd, Suite 230, Laguna Hills, California

Recommendation: That the City Council approve Amendment No. 1 to the Office Lease with Koorosh Hosn, D.D.S., a professional corporation, for 24031 El Toro Road, Suite 230, Laguna Hills, California, and authorize the City Manager to execute the Amendment.

3.9 Amendment No. 1 to Office Lease with Our Estate Planning Attorney for 24031 El Toro Rd, Suite 200, Laguna Hills, California

Recommendation: That the City Council approve Amendment No. 1 to the Office Lease with Our Estate Planning Attorney, a California corporation, for 24031 El Toro Road, Suite 200, Laguna Hills, California, and authorize the City Manager to execute the Amendment.

3.10 Proposed Amendment No. 2 to the On-Call Professional Services Agreement with Moore Iacofano Goltsman, Inc., Authorizing a 10 Month Term Extension through June 30, 2021, for Continued On-Call Planning Consultant Services.

Recommendation: That the City Council: 1) Waive formal competitive bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.150 pursuant to the exceptions set forth in LHMC Sections 3-08.110(D), (I), and (J), for approval of the proposed Amendment No. 2 to the Professional Services Agreement for On-Call Planning Consultant Services with Moore Iacofano Goltsman, Inc.; 2) Approve Amendment No. 2 to the Professional Services Agreement with Moore Iacofano Goltsman, Inc., extending the term of the Agreement for 10 months through June 30, 2021; and 3) Authorize the Mayor to execute the Amendment.

3.11 Proposed Amendment No. 2 to the On-Call Professional Services Agreement with HR Green Pacific, Inc., Authorizing a 10 Month Term Extension through June 30, 2021, for Continued On-Call Professional Civil Engineering, Building & Safety, Civil Plan Check, Building Code Compliance, and Building Inspection Consulting Services

Recommendation: That the City Council: 1) Waive formal competitive bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.150 pursuant to the exceptions set forth in LHMC Sections 3-08.110(D), (I), and (J), for approval of the proposed Amendment No. 2 to the Professional Services Agreement with HR Green Pacific, Inc., for On-Call Professional Civil Engineering, Building and Safety, Civil Plan Check, Building Code Compliance, and Building Inspection Consulting Services; 2) Approve Amendment No. 2 to the Professional Services Agreement with HR Green Pacific, Inc., extending the term of the Agreement through June 30, 2021; and 3) Authorize the Mayor to execute the Amendment.

3.12 Resolution Amending Resolution No. 2018-06-26-2 Eliminating Cost of Living Adjustments and Increases to Pension Program for Full-Time Management Employees, and Establishing New Salary Ranges for Specified Part-Time Classifications

Recommendation: That the City Council adopt Resolution No. 2020-08-25-1: "A Resolution of the City Council of the City of Laguna Hills, California, amending Resolution No. 2018-06-26-2 to eliminate cost of living adjustments and CalPERS employee contribution increases for full-time management employees for FY 2020/2021, and establishing new salary ranges for specified part-time job classifications."

ITEMS REMOVED FROM THE CONSENT CALENDAR**3.13 Withdrawal from the Orange County Housing Finance Trust**

Mayor Heft removed Item No. 3.13 from the Consent Calendar to oppose the item.

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, authorizing and directing the voluntary withdrawal of the City of Laguna Hills from the Orange County Housing Finance Trust and the Joint Exercise of Powers Agreement."

RESULT:	NO ACTION TAKEN [2 TO 2]
MOVER:	Erica Pezold, Mayor Pro Tempore
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member
NAYS:	Janine Heft, Mayor; Dave Wheeler, Council Member
ABSENT:	Don Sedgwick, Council Member

4. PLANNING AGENCY

Mayor Heft recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:23 p.m.

4.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Chair	Remote	
Erica Pezold	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Remote	
Don Sedgwick	Agency Member	Absent	
Dave Wheeler	Agency Member	Remote	

4.2. PUBLIC COMMENTS

There were no Planning Agency public comments.

4.3. APPROVAL OF MINUTES**4.3.1 Approval of Minutes for July 14, 2020, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the July 14, 2020, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Agency Member
SECONDER:	Dave Wheeler, Agency Member
AYES:	Janine Heft, Chair; Erica Pezold, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Dave Wheeler, Agency Member
ABSENT:	Don Sedgwick, Agency Member

4.4. ADMINISTRATIVE REPORTS

There were no Planning Agency administrative reports.

4.5. PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency public hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Heft reconvened the City Council Meeting at 7:24 p.m. Mayor Pro Tempore Pezold was present. Mayor Heft, Council Member Gilbert, and Council Member Wheeler were present via teleconference. Council Member Sedgwick was absent.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council public hearings.

6. ADMINISTRATIVE REPORTS

6.1. City Manager/Director of Emergency Services

6.1.1 First Reading and Introduction of an Ordinance Amending and Restating Section 2-32.060(B) of the Laguna Hills Municipal Code Regarding the Timeframe for City Council to Review the Necessity for Continuing a Local Emergency

City Manager White reviewed the information provided in the staff report and responded to council requests for additional information.

Recommendation: That the City Council introduce for first reading, read by title only, and waive further reading of an Ordinance entitled: "An Ordinance of the City Council of the City of Laguna Hills, California,

amending and restating Section 2-32.060(B) (Director of Emergency Services - Powers and Duties) of Title 2 (Administration and Personnel) of the Laguna Hills Municipal Code regarding the timeframe for City Council to review the necessity for continuing a local emergency."

Motion to move staff's recommendation including the amendments to the Ordinance to require the periodic review of the necessity of continuing a local emergency to occur no less frequently than at every subsequent regular meeting of the City Council thereafter until terminated.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Council Member
SECONDER:	Janine Heft, Mayor
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Dave Wheeler, Council Member
ABSENT:	Don Sedgwick, Council Member

6.1.2 Online City Council Meetings During the COVID-19 Pandemic State of Emergency

Mayor Heft requested unanimous consent from council members to continue this item to the meeting of September 8, 2020, and did not receive unanimous consent.

Deputy City Manager/City Clerk Au-Yeung reviewed the information provided in the staff report.

Senior Management Analyst Haston reviewed the options provided in the staff report.

Recommendation: That the City Council select Option 1 and continue utilizing the existing teleconference system.

RESULT:	NO ACTION TAKEN [2 TO 2]
MOVER:	Erica Pezold, Mayor Pro Tempore
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member
NAYS:	Janine Heft, Mayor; Dave Wheeler, Council Member
ABSENT:	Don Sedgwick, Council Member

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

8. CITY COUNCIL MEMBER COMMENTS**Mayor Pro Tempore Pezold**

Mayor Pro Tempore Pezold requested that the issue of exploring an option for City Council Members to provide a 30 second online message to constituents during events and holidays be agendized for the meeting of September 8, 2020, and received a second from Council Member Gilbert.

Council Member Wheeler

Council Member Wheeler requested that Option 3 from Item 6.1.2 of this agenda be agendized for consideration at the meeting of September 8, 2020, and received a second from Mayor Heft.

Mayor Heft

Mayor Heft requested that the issue of adopting a Resolution in opposition of Proposition 15 be agendized for the meeting of September 8, 2020, and received a second from Mayor Pro Tempore Pezold.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Heft declared the meeting adjourned at 7:56 p.m.

Jennifer Lee, Deputy City Clerk

ATTEST:

Janine Heft, Mayor

Approved at meeting of September 8, 2020