CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING
MINUTES
Tuesday, August 22, 2017

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Don Sedgwick.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER KOGERMAN

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Don Sedgwick	Mayor	Present	
Melody Carruth	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	

CLOSED SESSION REPORT

There was no Closed Session report.

1. PRESENTATIONS AND PROCLAMATIONS

There were no Presentations and Proclamations.

2. PUBLIC COMMENTS

There were no Public Comments.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar, with Council Member Kogerman removing Item No. 3.3:

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Melody Carruth, Mayor Pro Tempore
SECONDER:	Janine Heft, Council Member
AYES:	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for July 11, 2017, Regular Meeting

Recommendation: That the City Council approve the Minutes for the July 11, 2017, Regular Meeting.

3.4 2017 Memorial Day Race Post Event Report and a Resolution Authorizing Community Assistance Funding for the 3/5 Marine Support Committee

Recommendation: That the City Council: (1) Receive and file the report; and (2) Adopt Resolution No. 2017-08-22-1, A Resolution of the City Council of the City of Laguna Hills, California, authorizing Community Assistance Funding for the 3rd Battalion, 5th Marines, 1st Division Support Committee, a California non-profit corporation.

3.5 Progress Payment No. 4 for Cabot Road Bioswale Project, CIP No. 410-A

Recommendation: That the City Council approve Progress Payment No. 4, in the net amount of $114,153.49, to Wright Construction Engineering Corporation for the Cabot Road Bioswale Project, CIP No. 410-A.

3.6 21st Annual Inner-Coastal & Watershed Cleanup Day

Recommendation: That the City Council declare September 16, 2017, as Inner-Coastal Watershed Cleanup Day and encourage volunteer participation in this event.

3.7 Second Reading and Adoption of Ordinance Amending Title 9 (Zoning and Subdivisions) of the Laguna Hills Municipal Code, Updating Chapter 9-04 (Definitions) and Chapter 9-44 (Access and Parking) to Ensure Consistency with Chapter 4-28 (Massage Establishments) and Adding Parking Requirements for Massage Establishments, and an Amendment to Title 4 (Business Regulations), Modifying Chapter 4-28 (Massage Establishments) to Clarify the Process of Massage Establishment Operator's Permit Issuance

Recommendation: That the City Council adopt Ordinance No. 2017-5, An Ordinance of the City of Laguna Hills, California, Adopting Zoning Text Amendment No. 1-17-3758, an Amendment to Title 9 (Zoning and Subdivisions) of the Laguna Hills Municipal Code, updating Chapter 9-04 (Definitions) and Chapter 9-44 (Access and Parking) to ensure consistency with Chapter 4-28 (Massage Establishments) and adding Parking Requirements for Massage Establishments, and an Amendment to Title 4 (Business Regulations), modifying Chapter 4-28 (Massage Establishments) to clarify the process of Massage Establishment Operator's Permit Issuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR

3.3 Approval of Warrant Register for Period Ended August 22, 2017

Council Member Kogerman removed Item No. 3.3 from the Consent Calendar to request additional information regarding payment to the County of Orange for Animal Care, Uncollected Fees.

Assistant City Manager White responded.

Recommendation: That the City Council approve the Warrant Register in the amount of $3,180,631.25.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Melody Carruth, Mayor Pro Tempore
SECONDER:	Barbara D. Kogerman, Council Member
AYES:	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

4. PLANNING AGENCY

Mayor Sedgwick recessed the City Council meeting and acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:05 p.m.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Don Sedgwick	Chair	Present	
Melody Carruth	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR JULY 11, 2017, REGULAR MEETING

4.3.1 Approval of Minutes for July 11, 2017, Regular Meeting

Recommendation: That the Planning Agency approve the Minutes for the July 11, 2017, Regular Meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dore J. Gilbert, M.D., Agency Member
SECONDER:	Janine Heft, Agency Member
AYES:	Don Sedgwick, Chair; Melody Carruth, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member

4.4 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Sedgwick reconvened the City Council meeting at 7:06 p.m. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1 City Manager

The City Manager gave no Administrative Reports.

6.2 Assistant City Manager

6.2.1 Memorandum of Understanding for Evaluation of Orange County Sheriff's Department Contract Law Enforcement Services

Assistant City Manager White reviewed in detail the information provided in the Staff Report.

Council Members and staff engaged in a detailed discussion regarding this item.

Recommendation: That the City Council approve the Memorandum of Understanding between the City of Mission Viejo and the Orange County Sheriff's Department Contract Cities for the Orange County Sheriff-Coroner Department's Contract Law Enforcement Cost and Efficiency Study and authorize the City Manager to execute the Agreement.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Janine Heft, Council Member
AYES:	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

6.3 Deputy City Manager/Community Services

6.3.1 Request for Proposals for Recreation Facility Needs Assessment Project

Deputy City Manager Reynolds briefly reviewed the information provided in the Staff Report and responded to Council requests for additional information.

Council Members and staff engaged in a discussion regarding this item.

Recommendation: That the City Council approve the attached Recreation Facility Needs Assessment Request for Proposals (RFP) document and authorize City staff to initiate a procurement process for a qualified consulting firm to conduct a City-Wide Recreation Facility Needs Assessment Project, and to include the participation of a Council Member and Parks and Recreation Commissioner in the process.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dore J. Gilbert, M.D., Council Member
SECONDER:	Melody Carruth, Mayor Pro Tempore
AYES:	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

8. CITY COUNCIL MEMBER COMMENTS

Council Member Kogerman

Council Member Kogerman commented on the lack of visual displays on the City Council dais during this meeting. City Manager Channing indicated the City Council audio/video system is currently being upgraded.

Mayor Pro Tempore Carruth

Mayor Pro Tempore Carruth commented that she and Council Member Heft attended the South Orange County Mobility Forum. Representatives from Caltrans, TCA, and OCTA provided an overview of the mobility-related projects occurring throughout the County.

Mayor Sedgwick

Mayor Sedgwick indicated he would be interested in receiving a short summary of future projects that may impact the City. Director of Public Services Rosenfield provided a brief summary of future projects, including an update on the I-5 Widening Project and indicated staff would bring forward information as appropriate.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Sedgwick declared the meeting adjourned at 7:51 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Don Sedgwick, Mayor

Approved at meeting of November 14, 2017.