

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, August 2, 2017**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Maya Douglas.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Maya Douglas	Chair	Present	
Dan Cooper	Vice Chair	Absent	
Victoria Auer	Commissioner	Present	
Chris Mackey	Commissioner	Present	
David Robbins	Commissioner	Present	

1. PUBLIC COMMENTS

2. MINUTES APPROVAL

2.1 Minutes Approval

Recommendation: That the Parks and Recreation Commission approve the June 7, 2017, regular meeting minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maya Douglas, Chair
SECONDER:	David Robbins, Commissioner
AYES:	Maya Douglas, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 Recreation Facility Needs Assessment Requests for Proposals

Recommendation: That the Parks and Recreation Commission receive and file the report.

Deputy City Manager discussed the RFP process and explained that the selected vendor will determine the recreation facility needs of the Laguna Hills community, will compare the City's facilities to benchmark standards, and will engage the public on recreation needs.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Maya Douglas, Chair
SECONDER:	Victoria Auer, Commissioner
AYES:	Maya Douglas, Chair, David Robbins, Commissioner, Victoria Auer, Commissioner, Chris Mackey, Commissioner

5. INFORMATIONAL ITEMS

5.1 2017 Memorial Day Half Marathon, 10K, and 5K Post Event Report

Recommendation: That the Parks and Recreation Commission Receive and file the report.

Superintendent Meehan gave a synopsis of the 2017 event.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Maya Douglas, Chair
SECONDER:	David Robbins, Commissioner
AYES:	Maya Douglas, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner

5.2 2017 Fourth of July Post Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Superintendent Meehan provided an event summary to the Commission.

Commissioner Auer asked if the event falling on a Tuesday had an impact on event attendance. Superintendent Meehan reported that attendance was approximately the same as in previous years.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Maya Douglas, Chair
SECONDER:	David Robbins, Commissioner
AYES:	Maya Douglas, Chair, Victoria Auer, Commissioner, David Robbins, Commissioner, Chris Mackey, Commissioner

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Douglas declared the meeting adjourned at ____ p.m.

David Reynolds, Deputy City Manager

ATTEST:

Maya Douglas, Chair

Approved at meeting of December 6, 2017