



**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION
REGULAR MEETING AGENDA
JULY 20, 2016
7:00 PM**

Steven Beeuwsaert - Chair

Mark Jones - Vice Chair

Greg Staar - Commissioner

Mike Caputo - Commissioner

Larry Woodruff - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the Traffic Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Traffic Commission.

Members of the public wishing to address the Traffic Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Traffic Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSION MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Traffic Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES**3. PRESENTATIONS**

- 3.1 PRESENTATION OF CITY CENTRAL TRAFFIC SIGNAL CONTROL SYSTEM (CENTRACS)

4. ADMINISTRATIVE REPORTS

- 4.1 MODIFICATION OF ON-STREET PARKING CONTROLS ON VISTA GRANDE DRIVE TO IMPROVE SIGHT DISTANCE AT VARIOUS LOCATIONS

5. INFORMATIONAL ITEMS

- 5.1 SHERIFF'S DEPARTMENT VERBAL REPORT
5.2 RADAR SPEED TRAILER

6. COMMISSIONER COMMENTS**7. ADJOURNMENT**

The next Regular Meeting of the Traffic Commission will be September 21, 2016, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, KENNETH H. ROSENFELD, Director of Public Services/City Engineer of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by July 15, 2016, at 5:00 PM.



KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES/
CITY ENGINEER

July 15, 2016

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Engineer at (714) 707-2650. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Public Services Department at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION MEETING
ADJOURNED REGULAR MEETING MINUTES
MAY 18, 2016**

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Steven Beeuwsaert at 7:01 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Beeuwsaert.

ROLL CALL OF COMMISSION MEMBERS

Present: Chair Steven Beeuwsaert, Vice Chair Mark Jones, Commissioner Greg Staar and Commissioner Larry Woodruff

Absent: Commissioner Mike Caputo

1. PUBLIC COMMENTS

There were no Public Comments.

2. MINUTES

**THE TRAFFIC COMMISSION APPROVED THE MINUTES OF THE MAY 18, 2016, REGULAR MEETING, BY M/COMMISSIONER STAAR, S/COMMISSIONER WOODRUFF.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

**4.1 PARKING CONTROLS ON MILL CREEK DRIVE NORTHERLY OF
RIDGE ROUTE DRIVE**

Director of Public Services/City Engineer, Kenneth H. Rosenfield, indicated in response to a resident comment at the March 23, 2016, Traffic Commission meeting, staff reviewed the parking conditions on Mill Creek Drive northerly of

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TRAFFIC COMMISSION MEETING
ADJOURNED REGULAR MEETING MINUTES
MAY 18, 2016**

Ridge Route Drive relative to conflicts with street sweeping activity. Staff observed approximately 30 vehicles legally parked on Mill Creek Drive on a regular basis in this general location. The City has not established a citywide street sweeping parking control and one does not currently exist on Mill Creek Drive. However, one of the goals of street sweeping is to clean the storm drain catch basin inlets and two inlets are blocked from street sweeping by the observed parking. Director Rosenfield indicated staff recommends an interim step of establishing a no parking zone on both the easterly and westerly side of Mill Creek Drive in the immediate vicinity of the identified catch basin inlets.

**THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL THE ESTABLISHMENT OF NO PARKING ZONES AT SELECT LOCATIONS OF MILL CREEK DRIVE NORTHERLY OF RIDGE ROUTE DRIVE, BY M/COMMISSIONER WOODRUFF, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

**4.2 CONFIRMATION OF NO PARKING ZONES ON DEL LAGO DRIVE
BETWEEN ALCALDE DRIVE AND LA CADENA DRIVE**

Director Rosenfield stated a business owner on Del Lago Drive contacted staff with a concern about a lack of site distance upon exiting a driveway serving 23288 Del Lago Drive. Upon field review, staff determined that a no parking zone southerly of this driveway location was needed and appropriate. A review of the governing documents for the No Parking Zones on Del Lago Drive between Alcalde Drive and La Cadena Drive revealed that they pre-date the City's annexation of this area and it is appropriate to confirm all of the parking controls on this street segment.

**THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL THE CONFIRMATION OF EXISTING NO PARKING ZONES TO ADDRESS SITE DISTANCE VISIBILITY RESTRICTIONS AT VARIOUS LOCATIONS ON DEL LAGO DRIVE BETWEEN ALCALDE DRIVE AND LA CADENA DRIVE, BY M/COMMISSIONER WOODRUFF, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

4.3 DRAFT TRAFFIC SIGNAL MASTER PLAN UPDATE

Director Rosenfield indicated the Traffic Signal Master Plan serves as a planning document for the basis of considering the installation of new traffic signals where warranted and which meet other factors. The draft 2016 update to the Traffic

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Signal Master Plan is provided for the review of the Traffic Commission. Based upon data collection in 2015, up to five new traffic signals have been identified as meeting one or more State warrants. Traffic signals are not to be installed unless they meet such warrants, but are not required to be installed solely on the basis of meeting a warrant. Following the review of the Traffic Signal Master Plan, the plan will be submitted to the City Council for use as a planning document in the next budget cycle.

Commissioner Woodruff commented on the intersections identified in the report. Commissioner Woodruff indicated he travels Paseo de Valencia at Ericson Way often and has never experienced more than three cars waiting at the intersection. Commissioner Woodruff also stated he would not recommend signals at Paseo de Valencia at Ericson Way, or Paseo de Valencia at Alisal Avenue, as he does not think the volume warrants new traffic signals. The only signal that Commissioner Woodruff thought may be warranted is Alicia Parkway and Via Lomas.

Vice Chair Jones commented he does not recommend adding any new traffic signals at the five intersections indicated in the report.

**THAT THE TRAFFIC COMMISSION REVIEW THE 2016 TRAFFIC SIGNAL MASTER PLAN AND RECOMMEND APPROVAL BY THE CITY COUNCIL, BY M/COMMISSIONER WOODRUFF, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

5. INFORMATIONAL ITEMS

5.1 SHERIFF'S DEPARTMENT PRESENTATION

Sergeant Prince gave a verbal report updating the Traffic Commission on traffic issues in the City. Sergeant Prince indicated Police Services has acquired a fully trained Motor Deputy, Greg Surrell, the former Administrative Deputy for the City of Yorba Linda, and prior to working for Yorba Linda, was a Motor Deputy in the City of Aliso Viejo. Sergeant Prince also indicated Police Services acquired two new Stalker Lidar radar devices to replace two radar devices that have outdated software and are no longer supported. Sergeant Prince also stated, as of May 27th, 2016, Laguna Hills Police Services will be fully staffed, with all open positions being filled.

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ADJOURNED REGULAR MEETING MINUTES
MAY 18, 2016**

5.2 RADAR SPEED TRAILER

Staff submitted the schedule for the radar trailer.

6. COMMISSIONER COMMENTS

There were no Commissioner Comments.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Beeuwsaert declared the meeting adjourned at 7:39 p.m.

Prepared by:

Kenneth H. Rosenfield, P.E.
Director of Public Services/City Engineer

Approved By:

STEVEN BEEUWSAERT, CHAIR



City of Laguna Hills

Traffic Commission

Staff Report

DATE: JULY 20, 2016

TO: TRAFFIC COMMISSIONERS

**FROM: KENNETH H. ROSENFELD, P.E.
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER**

**ISSUE: PRESENTATION OF CITY CENTRAL TRAFFIC SIGNAL CONTROL SYSTEM
(CENTRACS)**

**RECOMMENDATION: THAT THE TRAFFIC COMMISSION RECEIVE AND FILE
THIS REPORT.**

SUMMARY:

Staff and a representative of Hartzog and Crabill, Inc., will present to the Traffic Commission an overview and live demonstration of the City's Central Traffic Signal Control System known as CENTRACS. This system allows the City to remotely monitor and control individual traffic signal timing and operations and to observe traffic signal synchronization corridors. This is an informational presentation and no action is required by the Traffic Commission.



City of Laguna Hills Traffic Commission Staff Report

DATE: JULY 20, 2016

TO: TRAFFIC COMMISSIONERS

**FROM: AMBER SHAH, P.E.
ASSOCIATE CIVIL ENGINEER**

**ISSUE: MODIFICATION OF ON-STREET PARKING CONTROLS ON VISTA GRANDE
DRIVE TO IMPROVE SIGHT DISTANCE AT VARIOUS LOCATIONS**

**RECOMMENDATION: THAT THE TRAFFIC COMMISSION RECOMMEND TO THE
CITY COUNCIL A MODIFICATION OF THE PARKING ALLOWED DURING BUSINESS
HOURS ON VISTA GRANDE DRIVE TO RESTRICT PARKING FOR 60 FEET
ADJACENT TO FOUR DRIVEWAYS AND RESTRICT PARKING AT THE CORNERS OF
VISTA GRANDE DRIVE AND PERALTA DRIVE TO IMPROVE SIGHT DISTANCE**

SUMMARY:

The City has been contacted by a business owner regarding the parking on Vista Grande Drive adjacent to driveways. The owner stated the parking is creating conflicts for vehicles exiting the driveways as the driver has limited visibility to observe oncoming traffic due to parked vehicles. Based upon review of the current site conditions, and the business owner's complaint, Staff is recommending that the parking allowed on the street be modified to restrict parking directly adjacent to four driveways for 60 feet and installation of "No Parking Here to Corner" signs 20 feet from the beginning of the curb return onto Peralta Drive to improve sight distance.

BACKGROUND:

Vista Grande is a cul de sac street which serves businesses in the Mixed-Use Zone located in the northern part of the City, please see attached vicinity map. Parking is currently allowed during business hours only along the entire block of Vista Grande Drive. Previously, in 1998, based on complaints from adjacent business owners regarding undesired truck parking and storage of vehicles on Vista Grande Drive, the City Council passed Resolution Number 98-03-10-1 establishing a No Parking Anytime Zone on the entire block of Vista Grande Drive and other streets in the area. In 2014, based on a request from an adjacent business owner for on street parking due to a shortage of parking on private property, the City Council passed Resolution Number 2014-10-28-

establishing parking during business hours only with No Parking from 6:00 P.M to 6:00 A.M. At that time, Staff did not anticipate any conflicts between this newly allowed parking and the existing business access points.

Recently, Staff received a complaint from Mr. Nama, a business owner on Vista Grande Drive, regarding sight distance limitations due to vehicles parking immediately adjacent to business access points. He stated that the parking adjacent to the driveways is creating conflicts for vehicles exiting as the driver cannot see all oncoming traffic due to limited visibility (sight distance). Staff has reviewed the complaint, and upon performing a site evaluation, determined that restricting parking directly adjacent to the driveways will improve sight distance for vehicles exiting the driveways. It is recommended that a no parking regulation be established for 60 feet adjacent to the four driveways identified on the attached vicinity map. This no parking area will provide appropriate sight distance for vehicles exiting the business driveways given the physical conditions of Vista Grande Drive.

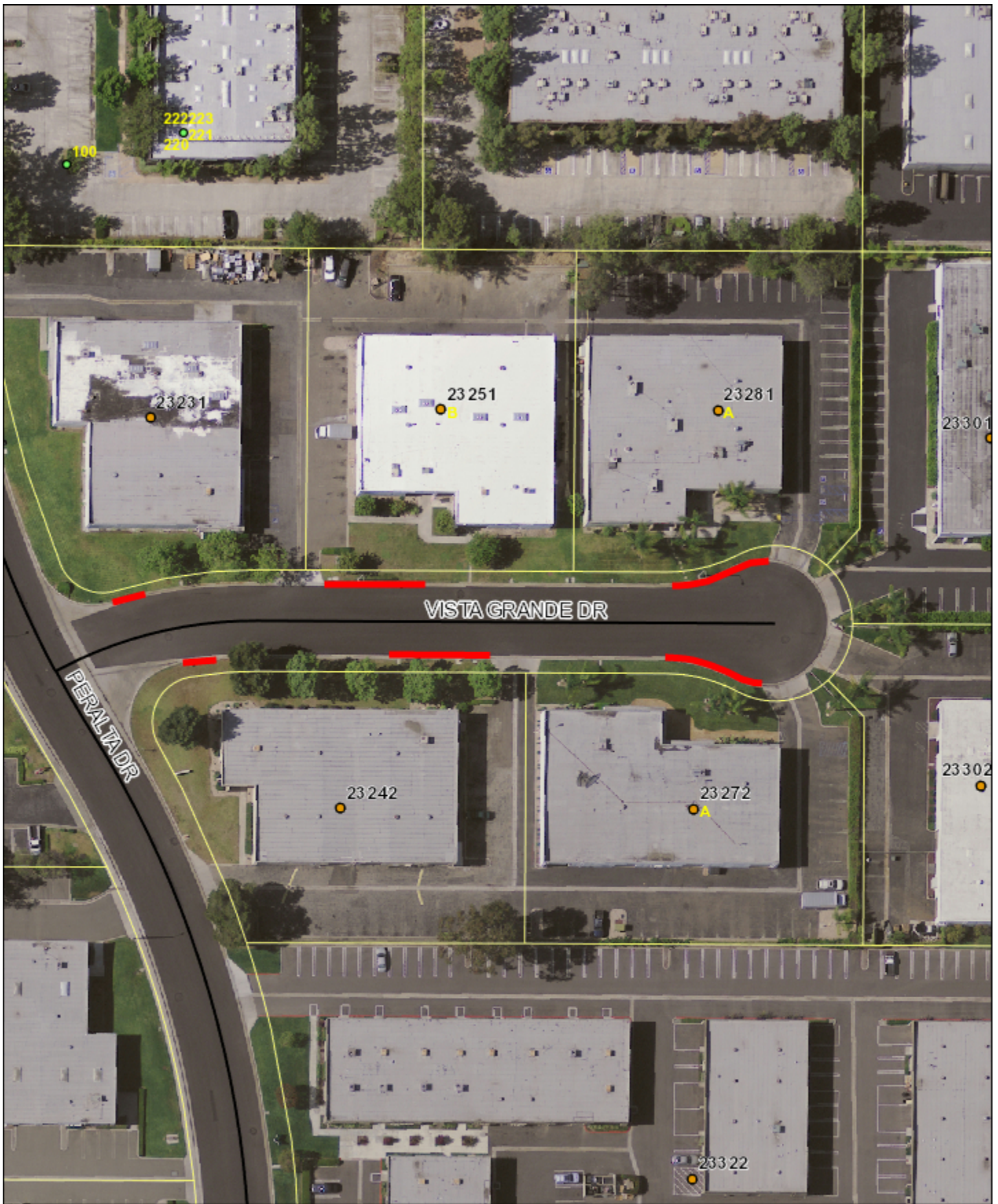
During the site evaluation, Staff also observed vehicles parking in the curb return of Vista Grande Drive to Peralta Drive which can also create traffic conflicts and sight distance limitations. Therefore, Staff also proposes restricting parking at both corners of Vista Grande Drive to Peralta Drive. It is recommended that the “No Parking Here to Corner” signs be installed 20 feet before the beginning of the curb returns on Vista Grande Drive to the corner of Peralta Drive.

FISCAL IMPACT:

The installation of eight “No Parking” and two “No Parking Here to Corner” signs have an anticipated cost of \$850. Funds are available for this work in the 2016-17 Fiscal Year Public Works Maintenance Budget.

ATTACHMENT:

- Vicinity Map



 NORTH
20m
80ft
Date: 07/14/16



7/20/2016 ITEM NO. 4.1

CITY OF LAGUNA HILLS

JULY 2016

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 HOLIDAY	5 Alameda S/O El Pardo 25 MPH	6 Nellie Gail E/O Empty Saddle 25 MPH	7 San Remo Mid-block 30 MPH	8	9
10	11	12	13	14	15	16
17	18	19 Lost Colt 27251 E/O Beargrass 25 MPH	20 Bridlewood S/O Laurel Crest 25 MPH	21 Rapid Falls W/O Sundowner 25 MPH	22	23
24 31	25	26	27	28	29	30

7/20/2016 ITEM NO. 5.2

Rainy Days Excluded

Radar Trailer Calendar 2016 Bi-weekly
7/14/2016

CITY OF LAGUNA HILLS

AUGUST 2016

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9 Woodbluff W/O Middleridge 25 MPH	10 Lost Colt 27251 E/O Beargrass 25 MPH	11 Glen Canyon W/O Nellie Gail 25 MPH	12	13
14	15	16	17	18	19	20
21	22	23 Alameda S/O El Prado 25 MPH	24 Nellie Gail E/O Empty Saddle 25 MPH	25 San Remo Mid-block 30 MPH	26	27
28	29	30	31			

CITY OF LAGUNA HILLS

SEPTEMBER 2016

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 HOLIDAY	6 Rapid Falls W/O Sundowner 25 MPH	7 Bridlewood S/O Laurel Crest 25 MPH	8 Alameda W/O El Prado 25 MPH	9	10
11	12	13	13	14	16	17
18	19	20 Glen Canyon W/O Nellie Gail 25 MPH	21 Nellie Gail E/O Empty Saddle 25 MPH	22 Lost Colt 27251 E/O Beargrass 25 MPH	23	24
25	26	27	28	29	30	

7/20/2016 ITEM NO. 5.2

Rainy Days Excluded

Radar Trailer Calendar 2016 Bi-weekly
7/14/2016

