

**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, July 19, 2023**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Commissioner Mark Schaff.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSION MEMBERS

Attendee Name	Title	Status	Arrived
Michael Caputo	Commissioner	Present	
Manuel Hernandez	Commissioner	Present	
Neel Patel	Commissioner	Present	
Mark Schaff	Commissioner	Present	

1 Election of Chair

Recommendation: That the Traffic Commission elect a new Chair.

Motion was made by Commissioner Schaff to open the nominations for Chair. Commissioner Hernandez nominated Commissioner Caputo. The nomination was seconded by Commissioner Schaff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Manuel Hernandez, Commissioner
SECONDER:	Mark Schaff, Commissioner
AYES:	Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Commissioner, Mark Schaff, Commissioner

2 Election of Vice Chair

Recommendation: That the Traffic Commission elect a new Vice Chair.

Motion was made by Chair Caputo to open the nominations for Vice Chair. Commissioner Schaff nominated Commissioner Patel. The nomination was seconded by Chair Caputo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Schaff, Commissioner
SECONDER:	Michael Caputo, Chair
AYES:	Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Vice Chair, Mark Schaff, Commissioner

1. PUBLIC COMMENTS

There were no Public Comments.

2. MINUTES

2.1 Minutes

Recommendation: That the Traffic Commission approve the Minutes of March 15, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neel Patel, Vice Chair
SECONDER:	Mark Schaff, Commissioner
AYES:	Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Vice Chair, Mark Schaff, Commissioner

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

4.1 Modification of the Existing No Parking Exception on the Northerly Side of Paseo De Valencia, East of Valencia Elementary School

Mr. Doug Monfils, Director of Facilities, Maintenance and Construction for the Saddleback Valley School District spoke in favor of the agenda item and answered Commissioner questions.

Recommendation: That the Traffic Commission recommend to City Council that the existing time-based parking zone on the northerly side of Paseo de Valencia, east of Valencia Elementary School, be changed to allow parking from 8:00 a.m.

to 2:00 p.m., Monday through Friday, and add temporary signage to allow parking 8:00 a.m. to 1:00 p.m. on the 15 minimum school days.

RESULT:	APPROVED [3 TO 1]
MOVER:	Michael Caputo, Chair
SECONDER:	Manuel Hernandez, Commissioner
AYES:	Michael Caputo, Chair, Manuel Hernandez, Commissioner, Neel Patel, Vice Chair
NAYS:	Mark Schaff, Commissioner

5. INFORMATIONAL ITEMS

5.1. Sheriff's Department Verbal Report

Captain Burk discussed current events with the Commissioners.

6. COMMISSIONER COMMENTS

Vice Chair Patel and Commissioner Schaff asked staff to present a report on the history and purpose of permit parking in the City of Laguna Hills, and overnight parking prohibitions in Orange County cities at a future Traffic Commission meeting.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, declared the meeting adjourned at 8:27 p.m.

Joe Ames, Director of Public Works/City Engineer

ATTEST:

Michael Caputo, Chair

Approved at meeting of September 20, 2023