
**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION MEETING
REGULAR MEETING MINUTES
JULY 17, 2019**

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Herman at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Mackey.

ROLL CALL OF COMMISSION MEMBERS

Present: Chair Len Herman, Vice Chair Chris Mackey, Commissioner Chris Bieber, Commissioner Anna Lisa Lukes, Commissioner Larry Woodruff.

1. PUBLIC COMMENTS

There were no Public Comments.

2. MINUTES

**THE TRAFFIC COMMISSION APPROVED THE MINUTES OF THE MAY 15, 2019, REGULAR MEETING, BY M/COMMISSIONER LUKES, S/COMMISSIONER WOODRUFF.
APPROVED BY A VOTE OF 5-0.**

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

4.1 SCHOOL CROSSING GUARD NEED ASSESSMENT AT PASEO DE VALENCIA AND MACKENZIE STREET

Associate Civil Engineer Amber Shah indicated the City Council was contacted by a resident regarding students walking to Valencia Elementary School along Paseo de Valencia as it crosses Mackenzie Street. Based upon the residents concern, and in accordance with the Residential Streets Management Policy, Staff initiated a review of school walking patterns during the morning and afternoon peak-hour school time to collect data required by the California Manual on Uniform Traffic Control Devices (CA MUTCD) on adult crossing guard criteria and to determine if the standards are met for deployment of additional adult crossing guards.

Staff observed and collected peak-hour school-age pedestrian crossing data during a typical midweek school day on Tuesday, May 21, 2019, from 7:45 - 8:45 AM and from

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2:15 – 3:15 PM at the side street stop sign controlled T-intersection of Mackenzie Street at Paseo de Valencia.

The CA MUTCD criteria identifying the need for a school crossing guard is a pedestrian count of at least 40 school pedestrians for each of any two hours of the day and a minimum of 500 vehicles per hour during any period when the school pedestrians are going to or from school crossing at a stop sign controlled crossing.

The combined total of 26 school age pedestrians was observed in the morning and afternoon, versus the required minimum 40 pedestrians in any two hour period. The combined vehicular volume for the morning and afternoon times was 203 vehicles, which did not meet the minimum vehicular volume requirement of at least 500 vehicles per hour during any period when school pedestrians are present at the stop sign controlled crossing. Ms. Shah indicated, based upon the data collected during the field evaluation, this intersection did not satisfy the criteria for an adult crossing guard per the latest CA MUTCD guidelines.

**THE TRAFFIC COMMISSION RECEIVED AND FILED THE REPORT.
BY M/CHAIR HERMAN, S/VICE CHAIR MACKEY.
APPROVED BY A VOTE OF 5-0.**

**4.2 MODIFICATION OF THE NO PARKING DURING STREET SWEEPING
HOURS ON VIA LOMAS**

Associate Civil Engineer Amber Shah, indicated Staff received a request from the Sheriff's Department regarding the hours of street sweeping operations on Via Lomas. The Sheriff's Department stated they had observed vehicular conflicts between the significant number of vehicles parked on the street that are required to move off the street during street sweeping hours and vehicles seeking egress from the adjacent multiple family dwelling units parking lots along Via Lomas during the 8:00 a.m. peak hour, when the no parking during street sweeping hours are in effect. Based upon a field review of the current site conditions and the Sheriff's Department input, Staff recommended a modification of the no parking during street sweeping hours from 8:00 a.m. to 12:00 p.m. to 10:00 a.m. to 2:00 p.m. on the second and fourth Wednesday of each month.

**THE TRAFFIC COMMISSION RECOMMENDED TO THE CITY COUNCIL A
MODIFICATION OF THE NO PARKING DURING STREET SWEEPING HOURS ON
VIA LOMAS FROM 8:00 A.M. – 12:00 P.M. TO 10:00 A.M. – 2:00 P.M. ON THE
SECOND AND FOURTH WEDNESDAY OF EACH MONTH.
BY M/VICE CHAIR MACKEY, S/COMMISSIONER WOODRUFF.
APPROVED BY A VOTE OF 5-0.**

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5. INFORMATIONAL ITEMS

5.1 SHERIFF'S DEPARTMENT VERBAL REPORT

Sergeant McFatridge indicated the Sheriff's Department increased enforcement activities on Oso Parkway significantly due to observed concerns regarding speeding vehicles. Regarding the school related pedestrian activity, the Sheriff's Department will also have an increased presence at all schools as the school year begins and monitor and enforce all traffic conditions to ensure the safety of the students.

5.2 RADAR SPEED TRAILER

Staff submitted the schedule for the radar trailer.

6. COMMISSIONER COMMENTS

Commissioner Bieber commented the Traffic Commission should recognize the efforts of Community Service Officer Matthew Padilla for suggesting the City modify the hours of street sweeping to make the Via Lomas resident's life easier.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Herman declared the meeting adjourned at 7:22 p.m.

Prepared By:

Amber Shah, P.E.
Associate Civil Engineer

Approved By:

Chair Len Herman