
**CITY OF LAGUNA HILLS, CALIFORNIA
TRAFFIC COMMISSION MEETING
MINUTES
JULY 17, 2013**

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Ed Rowe at 7:00 p.m. in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE:

Chair Ed Rowe led the Pledge of Allegiance.

ROLL CALL OF COMMISSION MEMBERS:

Present: Ed Rowe, Chair
 Donald Froelich, Vice Chair
 Steven Beeuwsaert, Commissioner
 Michael Caputo, Commissioner
 Rick Frazier, Commissioner

Absent:

Staff Present: Humza Javed, Associate Civil Engineer; Cindy Sands,
 Administrative Assistant

- 1. PUBLIC COMMENTS**
- 2. MINUTES**

APPROVAL OF MINUTES

IT WAS MOVED BY COMMISSIONER DONALD FROELICH,
SECONDED BY COMMISSIONER RICK FRAZIER, TO APPROVE THE
MINUTES OF THE MAY 15, 2013, TRAFFIC COMMISSION MEETING.

The motion carried by the following vote:

AYES: Commissioners Beeuwsaert, Caputo, and Frazier, and Vice
 Chair Froelich
NOES:
ABSTAIN: Chair Rowe

3. PRESENTATIONS

None

4. ADMINISTRATIVE REPORTS

4.1 VALENCIA ELEMENTARY SCHOOL PARKING ALONG PASEO DE VALENCIA

Staff stated that the Principal of Valencia Elementary School, and a school parent, had contacted the City with a request for additional parking in front of Valencia Elementary school along Paseo de Valencia to address the parking deficiency during student drop-off and pick-up hours. Staff reviewed the background information and history of the City's previous actions regarding parking around Valencia Elementary School. As a result of the current request, staff performed a sight distance evaluation to determine the feasibility of allowing parking between the two parking lot driveways. Due to sight distance constraints for vehicles exiting the north driveway, only sixty feet can be made available for parking, which would accommodate approximately three vehicles. Allowing parking in this area may encourage uncontrolled school-aged pedestrian activity throughout an active parking lot and is not recommended. In order to enhance traffic flow during school drop-off and pick-up hours, staff has extended the green time for the left-turn signal on Paseo de Valencia at La Paz Road. Staff is recommending that the Traffic Commission receive and file this report.

MOTION WAS MADE BY COMMISSIONER CAPUTO,
SECONDED BY COMMISSIONER FRAZIER, TO RECEIVE AND
FILE THIS REPORT.

The motion carried by the following vote:

AYES: Commissioners Beeuwsaert, Caputo, Frazier, Vice
Chair Froelich, and Chair Rowe

NOES:

ABSENT:

4.2 STOP SIGN ANALYSIS ON SUNBURST AVENUE AT LARGO DRIVE

Staff stated that a resident had contacted the City with a request to add a stop sign at the intersection of Sunburst Avenue at Largo Drive. As a

result of this request, staff performed a stop sign analysis in accordance with the California Manual on Uniform Traffic Control Devices (MUTCD). Results of the analysis determined that, based on traffic volumes and speed, a three-year traffic collision history, and roadway geometrics, the intersection did not meet requirements listed in the California MUTCD for the installation of a stop sign at this location. Staff also reviewed a similar analysis performed in 1993, which revealed the same results. Staff is recommending that the Traffic Commission receive and file this report.

MOTION WAS MADE BY COMMISSIONER BEEUWSAERT,
SECONDED BY COMMISSIONER FROELICH, TO RECEIVE AND
FILE THIS REPORT.

The motion carried by the following vote:

AYES: Commissioners Beeuwsaert, Caputo, Frazier, Vice
Chair Froelich, and Chair Rowe

NOES:
ABSENT:

5. INFORMATIONAL ITEMS

5.1 RADAR TRAILER SCHEDULE FOR AUGUST/SEPTEMBER

Staff submitted the schedule for review by the Traffic Commission, asked for any additions, and stated that Empty Saddle Drive would be added to the schedule for September.

5.2 SHERIFF'S DEPARTMENT VERBAL REPORT

Staff not available.

6. COMMISSIONER COMMENTS

Commissioner Froelich asked staff about a project he had read about to widen the sidewalk on La Paz Road, and the grant monies available for this project. Staff stated that the City would be submitting an application to Caltrans for a grant to fund the La Paz Road Sidewalk Widening Project, CIP No. 171, which would widen the sidewalk on the north side of La Paz Road from Paseo de Valencia to Grissom Road and on the south side from Paseo de Valencia to Champlain Road. The project will widen the sidewalk from 4' to 8' and would include the construction of retaining walls, sidewalk, curb, and gutter, and the purchase of right-of-way.

Commissioner Caputo inquired about the attendance of the Sheriff's Department at Traffic Commission meetings. Staff stated that Sergeant Luke South was unable to attend this meeting as he was out of town but would be attendance at future meetings. Commission requested information regarding traffic issues, statistics throughout the City, a map of high accident locations, etc.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Rowe declared the meeting adjourned at 7:28 p.m. to the meeting of September 18, 2013.

Prepared by:

Approved by:

Humza Javed, P.E.
Associate Civil Engineer

Ed Rowe
Chair