

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, July 11, 2023**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Heft.

INVOCATION: Elder Jeff Hamen of Christ Community Church

PLEDGE OF ALLEGIANCE: Council Member Caskey

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor	Present	
Dave Wheeler	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Erica Pezold	Council Member	Absent	
Joshua Sweeney	Council Member	Present	

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Laguna Hills Team Darkhorse 3/5 Marine Support Committee

The City Council received an update from Committee Secretary Karen Robbins on recent activities of the Laguna Hills Team Darkhorse Support Committee and the 3rd Battalion, 5th Marines Regiment, 1st Marine Division.

1.2 Laguna Hills Chamber of Commerce

The City Council received a fiscal year end update from President/CEO Jake Anderson on the Laguna Hills Chamber of Commerce on business attraction and retention contractual services provided to the City.

1.3 Presentation by Mercy House on Homeless Outreach

The City Council received an update from Outreach Manager Carol Sullivan on Mercy House's homeless outreach efforts in the City of Laguna Hills.

2. SCHEDULE OF FUTURE EVENTS

2.1 Schedule of Future Events

City Clerk Lee announced the upcoming meetings and events.

3. PUBLIC COMMENTS

The following individuals addressed the City Council on non-agendized items:

Dawn Ford, a resident of Laguna Hills expressed her appreciation for the scheduling of the upcoming summer concerts.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua Sweeney, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Joshua Sweeney, Council Member
ABSENT:	Erica Pezold, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for June 27, 2023, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the June 27, 2023, Regular Meeting.

4.3 Approval of Minutes for June 27, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the June 27, 2023, Special Meeting.

4.4 Ratification of July 11, 2023, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from June 16, 2023, to June 29, 2023, in the amount of \$316,203.10.

4.5 Resolution of Support for Assembly Constitutional Amendment (ACA) 12, Alexandra's Law

Recommendation: That the City Council adopt Resolution No. 2023-07-11-1: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, SUPPORTING ASSEMBLY CONSTITUTIONAL AMENDMENT (ACA) 12, ALEXANDRA'S LAW, RELATED TO CONTROLLED SUBSTANCES INCLUDING FENTANYL."

4.6 First Amendment to the Fiscal Year 2023/2024 Law Enforcement Services Agreement with the County of Orange

Recommendation: That the City Council approve the First Amendment to the fiscal year 2023/2024 Law Enforcement Services Agreement with the County of Orange and authorize the Mayor to execute the Agreement.

4.7 Memorandum of Understanding Between the City of Laguna Hills and the Laguna Hills City Employees Association

Recommendation: That the City Council: 1) Adopt Resolution No. 2023-07-11-2: "A RESOLUTION OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LAGUNA HILLS AND THE LAGUNA HILLS CITY EMPLOYEES ASSOCIATION (LHCEA), AND SUPERSEDING ALL PREVIOUS LHCEA MEMORANDUMS OF UNDERSTANDING EFFECTIVE JULY 1, 2023"; and 2) Authorize the City Manager to execute the Memorandum of Understanding.

4.8 Proposed Consulting Services Agreement with Mercy House Living Centers to Provide Continued Homeless Outreach Services Within the City of Laguna Hills

Recommendation: That the City Council approve the proposed Consulting Services Agreement with Mercy House Living Centers to provide continued, uninterrupted homeless outreach services for the next two fiscal years in the total, not to exceed, contract amount of \$123,215 and authorize the Mayor to execute the Agreement.

ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the Consent Calendar.

5. PLANNING AGENCY

Mayor Heft recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:36 p.m.

5.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Chair	Present	
Dave Wheeler	Vice Chair	Present	
Don Caskey	Agency Member	Present	
Erica Pezold	Agency Member	Absent	
Joshua Sweeney	Agency Member	Present	

5.2. PUBLIC COMMENTS

There were no Planning Agency public comments on non-agendized items.

5.3. APPROVAL OF MINUTES**5.3.1 Approval of Minutes for June 27, 2023, Regular Meeting**

Recommendation: That the Planning Agency approve the Planning Agency Minutes for the June 27, 2023, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Agency Member
SECONDER:	Joshua Sweeney, Agency Member
AYES:	Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member; Joshua Sweeney, Agency Member
ABSENT:	Erica Pezold, Agency Member

5.4. ADMINISTRATIVE REPORTS

There were no Planning Agency Administrative Reports.

5.5. PLANNING AGENCY PUBLIC HEARINGS

5.5.1 Conditional Use Permit (CUP) No. USE-0142-2023, a Request by Aaron Hardy to Establish a Local Area Network Gaming Center in an Existing 1,600 Square-Foot Tenant Space Located at 26548 Moulton Parkway, Suite 48-L (Continued)

Assistant Planner Ash reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Members request for additional information.

Chair Heft opened the Public Hearing.

Project Applicant Aaron Hardy responded to Agency Members request for additional information.

Chair Heft closed the Public Hearing.

Chair Heft reopened the Public Hearing.

Project Applicants Aaron Hardy and Mike Hardy responded to Agency Members request for additional information.

City Attorney Simonian responded to Agency Members requests for additional information.

Chief of Police Services Captain Burk responded to Agency Member requests for additional information.

Chair Heft closed the Public Hearing.

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities); and
- 3) Adopt Resolution No. PA2023-07-11-1: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT (CUP) NO. USE-0142-2023, A REQUEST BY AARON HARDY TO ESTABLISH A LOCAL AREA NETWORK GAMING CENTER IN AN EXISTING 1,600 SQUARE-FOOT TENANT SPACE LOCATED AT 26548 MOULTON PARKWAY, SUITE 48-L, INCLUDING AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PER CEQA GUIDELINES SECTION 15301 OF TITLE 14, CHAPTER 3 OF THE CALIFORNIA CODE OF REGULATIONS (CLASS 1, EXISTING FACILITIES)."

A motion to move staff recommendation and to direct staff to revise the Resolution to include the addition of Condition No. 34 and Condition No. 35 as discussed was moved by Council Member Caskey, seconded by Council Member Sweeney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Agency Member
SECONDER:	Joshua Sweeney, Agency Member
AYES:	Janine Heft, Chair, Dave Wheeler, Vice Chair; Don Caskey, Agency Member, Joshua Sweeney, Agency Member
ABSENT:	Erica Pezold, Agency Member

PLANNING AGENCY ADJOURNMENT

Chair Heft adjourned the Planning Agency Meeting at 8:05 p.m. and reconvened the City Council Meeting. All Council Members were present in Chamber with the exception of Council Member Pezold.

6. CITY COUNCIL PUBLIC HEARINGS

6.1 Confirmation of 2023 Weed Abatement Cost Report

Public Works Director/City Engineer Ames reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Council Member Sweeney left the dais at 8:05 p.m.

Mayor Heft opened the Public Hearing.

Council Member Sweeney returned to the dais at 8:08 p.m.

Mayor Heft closed the Public Hearing.

Recommendation: That the City Council:

- 1) Conduct a public hearing regarding the 2023 Weed Abatement Cost Report;
and

2) Adopt Resolution No. 2023-07-11-3: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, CONFIRMING THE 2023 WEED ABATEMENT COST REPORT AND PROVIDING FOR THE COLLECTION OF WEED ABATEMENT ASSESSMENTS ON THE NEXT REGULAR TAX BILL LEVIED AGAINST THE SUBJECT PARCELS FOR MUNICIPAL PURPOSES."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Joshua Sweeney, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Joshua Sweeney, Council Member
ABSENT:	Erica Pezold, Council Member

7. ADMINISTRATIVE REPORTS

7.1. City Manager

7.1.1 Employment Classifications, Salary Ranges, and Benefits for Management, Confidential, and Part-Time Classes of Employment with the City

City Manager Hildenbrand reviewed the information provided in the staff report and provided a PowerPoint presentation.

Recommendation: That the City Council adopt Resolution No. 2023-07-11-4: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, REGARDING EMPLOYMENT AND ESTABLISHING SALARY RANGES AND BENEFITS FOR MANAGEMENT, CONFIDENTIAL, AND PART-TIME CLASSES OF EMPLOYMENT WITH THE CITY AND RESCINDING RESOLUTION NO. 2022-10-11-3."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua Sweeney, Council Member
SECONDER:	Dave Wheeler, Mayor Pro Tempore
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Joshua Sweeney, Council Member
ABSENT:	Erica Pezold, Council Member

7.1.2 Consideration of an Amended and Restated Security Patrol Services Agreement with High Level Security Solutions, Inc.

City Manager Hildenbrand reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Chief of Police Services Captain Burk responded to Council Member requests for additional information.

High Level Security Solutions' Chief Executive Officer Tony Castillo, Jr. responded to Council Member requests for additional information.

Recommendation: That the City Council:

- 1) Approve and authorize the Mayor to sign an Amended and Restated Security Patrol Services Agreement with High Level Security Solutions, Inc., for a new three-year term in the total maximum contract amount of \$600,000; and
- 2) Authorize and direct the City Manager to terminate the previously approved July 1, 2023, Agreement, pursuant to Section 8.3 of the Agreement.

RESULT:	APPROVED [3 TO 1]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor, Dave Wheeler, Mayor Pro Tempore, Don Caskey, Council Member
NAYS:	Joshua Sweeney, Council Member
ABSENT:	Erica Pezold, Council Member

7.2. City Clerk**7.2.1 Designation of Voting Delegate for League of California Cities Annual Conference**

City Clerk Lee reviewed the information provided in the staff report.

Recommendation: That the City Council appoint the Mayor as the Voting Delegate and appoint the Mayor Pro Tempore as the Voting Delegate Alternate for the League of California Cities Annual Conference.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Council Member
SECONDER:	Joshua Sweeney, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Joshua Sweeney, Council Member
ABSENT:	Erica Pezold, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1 Committee Assignment Reports

There were no Committee Assignment Reports provided by City Council Members.

10. CITY COUNCIL MEMBER COMMENTS

Council Member Sweeney

Council Member Sweeney indicated his desire to hold a Public Safety Workshop in the beginning of September.

Mayor Pro Tempore Wheeler

Mayor Pro Tempore Wheeler expressed his desire for the Chamber of Commerce to poll their members on how the City can be more business friendly.

Mayor Pro Tempore Wheeler indicated that he will be making efforts to schedule reenactors for the City's annual Heritage Day event.

Mayor Heft

Mayor Heft provided comments on the success of the City's recent 4th of July celebration.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Heft declared the meeting adjourned at 9:52 p.m.

Jennifer Lee, City Clerk

ATTEST:

Janine Heft, Mayor

Approved at meeting of August 22, 2023