

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, June 27, 2023**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Heft.

INVOCATION: Pastor Paul Finley of Lutheran Church of the Cross

PLEDGE OF ALLEGIANCE: Mayor Pro Tempore Wheeler

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor	Present	
Dave Wheeler	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Erica Pezold	Council Member	Present	
Joshua Sweeney	Council Member	Present	

1. PRESENTATIONS AND PROCLAMATIONS

2. SCHEDULE OF FUTURE EVENTS

2.1 Schedule of Future Events

City Clerk Lee announced the upcoming meetings and events.

3. PUBLIC COMMENTS

The following individual addressed the City Council on non-agendized items:

Michael Holland, Eagle Scout with Troop 12 and Laguna Hills High School Student, presented the City Council with flag storage box he crafted as part of his Eagle Scout project.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Mayor Pro Tempore Wheeler removing Item No. 4.12 and Item No. 4.13 and Mayor Heft removing Item No. 4.13, Item No. 4.14, and Item No. 4.15.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for June 13, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the June 13, 2023, Special Meeting.

4.3 Approval of Minutes for June 13, 2023, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the June 13, 2023, Regular Meeting.

4.4 Approval of Minutes for June 20, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the June 20, 2023, Special Meeting.

4.5 Approval of Minutes for June 21, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the June 21, 2023, Special Meeting.

4.6 Records Retention Management

Recommendation: That the City Council adopt Resolution No. 2023-06-27-1: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO DISPOSE OF CERTAIN CITY RECORDS IN ACCORDANCE WITH THE CITY'S RECORD RETENTION SCHEDULE."

4.7 Ratification of June 27, 2023, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from June 2, 2023, to June 15, 2023, in the amount of \$544,738.40.

4.8 Treasurer's Investment Report for May 2023

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of May 2023.

4.9 Appropriations Limit for Fiscal Year 2023/2024

Recommendation: That the City Council adopt Resolution No. 2023-06-27-2: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT (GANN LIMIT) FOR THE CITY OF LAGUNA HILLS FOR THE FISCAL YEAR 2023/2024."

4.10 Renewed Measure M (M2) Compliance Reporting to the Orange County Transportation Authority (OCTA)

Recommendation: That the City Council: 1) Approve the Measure M (M2) Compliance Submittal to OCTA including, but not limited, to the Seven-Year Capital Improvement Program; 2) Adopt Resolution No. 2023-06-27-3: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE CIRCULATION ELEMENT, AND MITIGATION FEE PROGRAM FOR the MEASURE M (M2) PROGRAM;" and 3) Adopt Resolution No. 2023-06-27-4: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, CONCERNING THE UPDATE OF THE LOCAL SIGNAL SYNCHRONIZATION PLAN FOR THE MEASURE M (M2) PROGRAM."

4.12 Second Reading & Adoption of Proposed Ordinance to Clarify and Expressly Exempt City Owned or Operated Signs and Signs Located on City Property from the Regulations in Chapter 9-42 (Signs and Advertising Devices) of the Laguna Hills Municipal Code

Recommendation: That the City Council: 1) Adopt Ordinance No. 2023-3: "AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING ZONING TEXT AMENDMENT NO. RZNE-0008-2023, AN AMENDMENT TO TITLE 9 (ZONING AND SUBDIVISIONS) OF THE LAGUNA HILLS MUNICIPAL CODE TO EXPRESSLY EXEMPT SIGNS OWNED OR OPERATED BY THE CITY OF LAGUNA HILLS OR CONSTRUCTED OR OPERATED ON PROPERTY OWNED, LEASED, OR OPERATED BY THE CITY OF LAGUNA HILLS FROM REGULATION UNDER CHAPTER 9-42 (SIGNS AND ADVERTISING DEVICES); and 2) Authorize the Mayor/Mayor Pro Tempore to execute the Ordinance.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.11 Award of Four Professional Services Agreements To: 1) Civic Solutions, Inc.; 2) Sagecrest Planning and Environmental, Inc.; 3) T&B Planning, Inc.; and 4) CSG Consultants, Inc., for On-Call Planning and Environmental Consulting Services.**

Mayor Pro Tempore Wheeler removed Item No. 4.11 from the Consent Calendar to allow for discussion on the item.

Community Development Director Longenecker responded to Council Member requests for additional information.

Recommendation: That the City Council award four Professional Services Agreements to: 1) Civic Solutions, Inc.; 2) Sagecrest Planning and Environmental, Inc.; 3) T&B Planning, Inc.; and 4) CSG Consultants, Inc., for On-Call Planning and Environmental Consulting Services, in the total not to exceed contract amount of \$500,000 for a term of five (5) years, respectively, and authorize the Mayor to execute each of the four proposed Professional Services Agreements.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.13 Adoption of Fiscal Year 2023/2024 Civic Center Budget

Mayor Pro Tempore Wheeler and Mayor Heft removed Item No. 4.13 from the Consent Calendar to allow for discussion on the item.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council approve and adopt the FY 2023/2024 Civic Center Budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Dave Wheeler, Mayor Pro Tempore
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.14 Approval of Fiscal Year 2023/24 Law Enforcement Services Agreement with the County of Orange

Mayor Heft removed Item No. 4.14 from the Consent Calendar to allow for discussion on the item.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council approve the fiscal year 2023/24 Law Enforcement Services Agreement between the County of Orange and the City of Laguna Hills and authorize the Mayor to execute the Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Council Member
SECONDER:	Erica Pezold, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.15 Consideration of Security Patrol Services Agreement with High Level Security Solutions, Inc.

Mayor Heft removed Item No. 4.15 from the Consent Calendar to allow for discussion on the item.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council approve and authorize the Mayor to sign a Security Patrol Services Agreement with High Level Security Solutions, Inc. in the total maximum contract amount of \$225,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Erica Pezold, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

5. PLANNING AGENCY

Mayor Heft recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:29 p.m.

5.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Chair	Present	
Dave Wheeler	Vice Chair	Present	
Don Caskey	Agency Member	Present	
Erica Pezold	Agency Member	Present	
Joshua Sweeney	Agency Member	Present	

5.2. PUBLIC COMMENTS

There were no Planning Agency public comments on non-agendized items.

5.3. APPROVAL OF MINUTES

There were no Planning Agency Minutes to approve.

5.4. ADMINISTRATIVE REPORTS**5.4.1 Adoption of a Resolution Making Findings of General Plan Consistency for the Proposed 2023/2024 Fiscal Year Capital Improvement Program**

Public Works Director/City Engineer Ames reviewed the information provided in the staff report

Recommendation: That the Planning Agency adopt Resolution No. PA2023-06-27-1: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, FINDING THAT THE PROPOSED 2023/2024 FISCAL YEAR CAPITAL IMPROVEMENT PROGRAM CONFORMS WITH THE GENERAL PLAN OF THE CITY OF LAGUNA HILLS PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 65401."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Agency Member
SECONDER:	Don Caskey, Agency Member
AYES:	Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member, Erica Pezold, Agency Member, Joshua Sweeney, Agency Member

5.5. PLANNING AGENCY PUBLIC HEARINGS**5.5.1 Conditional Use Permit (CUP) No. USE-0142-2023, a Request by Aaron Hardy to Establish a Local Area Network Gaming Center in an Existing 1,600 Square-Foot Tenant Space Located at 26548 Moulton Parkway, Suite 48-L**

Community Development Director Longenecker recommended the continuation of the public hearing to July 11, 2023, at 7:00 p.m.

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities); and
- 3) Adopt Resolution No. PA2023-06-27-2: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT (CUP) NO. USE-0142-2023, A REQUEST BY AARON HARDY TO ESTABLISH A LOCAL AREA NETWORK GAMING CENTER IN AN EXISTING 1,600 SQUARE-FOOT TENANT SPACE LOCATED AT 26548 MOULTON PARKWAY, SUITE 48-L, INCLUDING AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PER CEQA GUIDELINES SECTION 15301 OF TITLE 14, CHAPTER 3 OF THE CALIFORNIA CODE OF REGULATIONS (CLASS 1, EXISTING FACILITIES)."

A motion to continue this public hearing item to the regular meeting of July 11, 2023, at 7:00 p.m., or as soon thereafter as possible, was moved by Agency Member Pezold, seconded by Vice Chair Wheeler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Agency Member
SECONDER:	Dave Wheeler, Vice Chair
AYES:	Janine Heft, Chair, Dave Wheeler, Vice Chair; Don Caskey, Agency Member, Erica Pezold, Agency Member, Joshua Sweeney, Agency Member

PLANNING AGENCY ADJOURNMENT

Chair Heft adjourned the Planning Agency Meeting at 7:34 p.m. and reconvened the City Council Meeting. All Council Members were present in Chamber.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings for this meeting.

7. ADMINISTRATIVE REPORTS

7.1. City Manager

7.1.1 Agreement for the Commissioning of a Large-Scale Bronze Sculpture and Memorial Monument to Recognize the United States Marines of the 3RD Battalion, 5TH Marines and Our Nation's Armed Forces

City Manager Hildenbrand reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Artist Brittany Ryan responded to Council Member requests for additional information.

Recommendation: That the City Council:

- 1) Approve the Agreement between the City of Laguna Hills and Brittany Ryan to Commission Original Work of Art and authorize the Mayor to execute the Agreement; and
- 2) Authorize the Finance Director to amend the budget in the Public Art Fund in the amount of \$150,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Joshua Sweeney, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

7.2. Finance Director

7.2.1 Budget Adoption for Fiscal Years 2023/2024 & 2024/2025

Finance Director Hendrickson reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council:

1) Adopt Resolution No. 2023-06-27-5: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING THE OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, AND OTHER APPROPRIATIONS FOR THE CITY OF LAGUNA HILLS FOR THE 2023/2024 & 2024/2025 FISCAL YEARS"; and

2) Adopt Resolution No. 2023-06-27-6: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING COMMUNITY ASSISTANCE FUNDING FOR THE MOULTON MUSEUM/ MOULTON FAMILY FOUNDATION, INC., A 501(C)(3) NONPROFIT CORPORATION."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

8.1 Consideration of Support for ACA 12 (Dixon) – Alexandra’s Law

Mayor Heft provided an oral report on the item.

Recommendation: Mayor Heft recommends that the City Council direct City staff to prepare a resolution of support for ACA 12 (Dixon).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Joshua Sweeney, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member, Joshua Sweeney, Council Member

9. CITY COUNCIL MEMBER COMMITTEE REPORTS**9.1 Committee Assignment Reports**

The City Council received reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS**Council Member Pezold**

Council Member Pezold expressed her appreciation for the recently installed radar speed sign on La Paz Road.

Council Member Caskey

Council Member Caskey applauded both sides of the dais for accomplishing the recent work level of the City.

Mayor Heft

Mayor Heft reported on the success of the 2023 Laguna Hills Car Show.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Heft declared the meeting adjourned at 8:39 p.m.

Jennifer Lee, City Clerk

ATTEST:

Janine Heft, Mayor

Approved at meeting of July 11, 2023