



**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY
REGULAR MEETING AGENDA
JUNE 11, 2013
Closed Session at 6:00 PM (*when scheduled*)
General Business Session at 7:00 PM**

Barbara D. Kogerman, Mayor

**Andrew Blount, Mayor Pro Tempore
Randal Bressette, Council Member**

**Melody Carruth, Council Member
Dore J. Gilbert, M.D., Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER GILBERT

ROLL CALL OF CITY COUNCIL MEMBERS

1. PRESENTATIONS AND PROCLAMATIONS

1.1 MUSICAL PRESENTATION - LAGUNA HILLS HIGH SCHOOL DRAMA DEPARTMENT

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A MUSICAL PERFORMANCE FROM THE LAGUNA HILLS HIGH SCHOOL DRAMA DEPARTMENT'S CAST OF LES MISERABLES ENTITLED "ONE DAY MORE."

1.2 RECOGNITION OF LAGUNA HILLS AYSO REGION 1422 WINNING TEAMS - SPRING SEASON AND TOURNAMENT

RECOMMENDATION: THAT MAYOR KOGERMAN PRESENT CERTIFICATES OF RECOGNITION TO LAGUNA HILLS AYSO REGION 1422 COACHES AND TEAM MEMBERS FOR THE 2013 SPRING SEASON AND TOURNAMENT.

1.3 CERTIFICATE OF RECOGNITION, AMANDA JAFFE, LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON FOR THE SPRING 2013 SEMESTER

RECOMMENDATION: THAT MAYOR KOGERMAN PRESENT A CERTIFICATE TO AMANDA JAFFE RECOGNIZING HER SERVICE AS THE LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON.

1.4 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN ORAL REPORT FROM LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON AMANDA JAFFE.

1.5 LAGUNA HILLS 3/5 MARINE SUPPORT COMMITTEE

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN ORAL PRESENTATION FROM COMMITTEE MEMBERS KAREN ROBBINS AND EVAN GOST.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. MINUTES

3.1 REGULAR MEETING, MAY 28, 2013

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE MAY 28, 2013, REGULAR MEETING.

4. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

RECOMMENDATION: THAT THE CITY COUNCIL WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA AND DECLARE THAT SAID TITLES WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.

4.2 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED JUNE 11, 2013

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$316,627.95.

4.3 PROGRESS PAYMENT NO. 26 FOR LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS PAYMENT NO. 26, IN THE NET AMOUNT OF \$1,454.50, TO SEMA CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159.

4.4 AMENDMENT NO. 2 TO STREET SWEEPING CONTRACT SERVICES AGREEMENT FOR CITY-WIDE STREET SWEEPING

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE AMENDMENT NO. 2 TO STREET SWEEPING CONTRACT SERVICES AGREEMENT FOR CITY-WIDE STREET SWEEPING WITH JONSET CORPORATION, DBA SUNSET PROPERTY SERVICES, AND AUTHORIZE THE MAYOR TO SIGN AND THE CITY CLERK TO ATTEST THERETO.

4.5 PASEO DE VALENCIA TRAFFIC SIGNAL SYNCHRONIZATION PROJECT, CIP NO. 168A, AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH HARTZOG & CRABILL, INC., AND PURCHASE OF EQUIPMENT

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARTZOG AND CRABILL, INC., AUTHORIZE THE MAYOR TO SIGN AND THE CITY CLERK TO ATTEST THERETO, AND AUTHORIZE THE SOLE SOURCE PURCHASE OF SPECIFIED EQUIPMENT.

4.6 AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH OROS CONSULTING SERVICES, LLC, FOR INFORMATION TECHNOLOGY SUPPORT

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE OROS CONSULTING SERVICES, LLC, CONSULTING SERVICES AGREEMENT FOR INFORMATION TECHNOLOGY SUPPORT.

4.7 LUMP SUM PAYOFF OF CALPERS EMPLOYER SIDE FUND

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE LUMP SUM PAYMENT TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS), IN THE AMOUNT OF \$577,805, SUFFICIENT TO ELIMINATE THE EMPLOYER SIDE FUND ATTRIBUTABLE TO RISK POOLING AS OF THE MOST RECENT VALUATION DATE.

ITEMS REMOVED FROM THE CONSENT CALENDAR

5. PLANNING AGENCY

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

5.2 PUBLIC COMMENTS

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

5.3 MINUTES

5.3.1 REGULAR MEETING, MAY 28, 2013

RECOMMENDATION: THAT THE PLANNING AGENCY APPROVE THE MINUTES OF THE MAY 28, 2013, REGULAR MEETING.

5.4 PLANNING AGENCY PUBLIC HEARINGS

PLANNING AGENCY ADJOURNMENT

6. CITY COUNCIL PUBLIC HEARINGS

7. ADMINISTRATIVE REPORTS

7.1 City Manager

7.2 Assistant City Manager

7.2.1 CITY VIEWS AND COMMUNITY SERVICES ACTIVITY GUIDE

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO: (1) PROCEED WITH REDUCING THE CITY VIEWS SECTION OF THE CITY'S NEWSLETTER; (2) ISSUE REQUESTS FOR PROPOSALS FOR PRINTING AND GRAPHIC DESIGN SERVICES; AND (3) AUTHORIZE THE CITY MANAGER TO EXTEND THE EXISTING CONTRACT WITH FAUBEL PUBLIC AFFAIRS FOR THREE MONTHS.

7.3 Public Services Director/City Engineer

7.3.1 GRANT OF EASEMENT TO SAN DIEGO GAS & ELECTRIC COMPANY ALONG THE EASTERLY SIDE OF ALISO HILLS DRIVE NORTHERLY OF LA PAZ ROAD

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE GRANTING OF A NON-EXCLUSIVE EASEMENT AND RIGHT OF WAY TO INSTALL AND MAINTAIN ELECTRICAL FACILITIES TO SAN DIEGO GAS & ELECTRIC COMPANY ALONG THE EASTERLY SIDE OF ALISO HILLS DRIVE NORTHERLY OF LA PAZ ROAD WITHIN LOT B OF TRACT NO. 9044, APN 625-091-09, AND AUTHORIZE THE MAYOR TO SIGN THE GRANT OF EASEMENT

7.3.2 EQUESTRIAN TRAIL CROSSING ENHANCEMENTS AND TRAFFIC SAFETY IMPROVEMENTS

RECOMMENDATION: THAT THE CITY COUNCIL: (1) ADOPT A RESOLUTION ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DESIGNATING THE INTERSECTION OF NELLIE GAIL ROAD AND GALLUP CIRCLE AS A STOP INTERSECTION AND AUTHORIZING INSTALLATION OF STOP SIGNS ON NELLIE GAIL ROAD AT GALLUP CIRCLE; AND (2) APPROVE THE PROPOSED EQUESTRIAN CROSSING ENHANCEMENTS AS DESCRIBED HEREIN.

7.4 Chief of Police Services

7.4.1 TRAFFIC SAFETY AND ENFORCEMENT

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION ON THE IMPORTANCE OF TRAFFIC SAFETY AND ENFORCEMENT IN THE CITY OF LAGUNA HILLS.

7.4.2 FY 2013-2014 LAW ENFORCEMENT SERVICES AGREEMENT

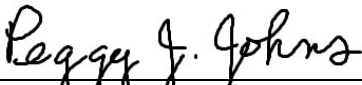
RECOMMENDATION: THAT THE CITY COUNCIL APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE THE FY 2013-2014 LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE COUNTY OF ORANGE AND THE CITY OF LAGUNA HILLS.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR**9. CITY COUNCIL MEMBER COMMENTS****ADJOURNMENT**

The next Regular Meeting of the City Council will be June 25, 2013, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, PEGGY J. JOHNS, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and La Paz Center by June 7, 2013, at 5:00 PM.



PEGGY J. JOHNS, CITY CLERK

June 7, 2013

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City

Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

ISSUE: MUSICAL PRESENTATION - LAGUNA HILLS HIGH SCHOOL DRAMA DEPARTMENT

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A MUSICAL PERFORMANCE FROM THE LAGUNA HILLS HIGH SCHOOL DRAMA DEPARTMENT'S CAST OF LES MISERABLES ENTITLED "ONE DAY MORE."

SUMMARY:

The City has been approached by Susan Lord, award-winning Laguna Hills High School Drama Coach, requesting that the cast of Les Miserables attend tonight's meeting to perform their award-winning musical number "One Day More."

The following is a list of awards that the Drama Department recently received for their work this year:

- Laguna Hills High School drama students received two MACY (Music and Art Commendation for Youth) Awards for Les Miserables: Bringing Literature to Life and Stage Crew Excellence.
- In addition, the following individuals were recognized for their excellence in the production of Les Miserables: Jonah Buckels, Adam Wong, Victoria Johnson, Reed Jones, Jackie Blackburn, Briana Lawson, Tiffany Carinchi, Mikey Lathon, Chancey Allen, Sabrina Ickes, Anthony Kairouz, Ryan Batten, Tahlia Nie, Tustin Talbot, and Grant Harris.
- Laguna Hills High School drama students were also nominated in 11 categories for Cappies Awards, either for Les Miserables or To Kill a Mockingbird.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

**ISSUE: RECOGNITION OF LAGUNA HILLS AYSO REGION 1422 WINNING TEAMS -
SPRING SEASON AND TOURNAMENT**

**RECOMMENDATION: THAT MAYOR KOGERMAN PRESENT CERTIFICATES OF
RECOGNITION TO LAGUNA HILLS AYSO REGION 1422 WINNING COACHES AND
TEAM MEMBERS FOR THE 2013 SPRING SEASON AND TOURNAMENT.**

SUMMARY:

It is the practice of the City Council to recognize significant accomplishments of Laguna Hills' athletes. Laguna Hills AYSO Region 1422 recently ended its 2013 Spring Season and Tournament with many notable accomplishments.

Certificates of Recognition will be presented to Laguna Hills AYSO Region 1422 Coaches and Team Members, as follows:

- Division U-12 Girls Team - Coach Jensen – came in first place in the Extra Flight during the Spring Season and beat Mission Viejo 1-0 in the Championship Game of the Spring Tournament.
- Division U-10 Girls Team – Coach Frey – won the Championship Game in the Spring Tournament beating Aliso Viejo 3-0.
- Division U-10 Boys Team – Coach Bair – came in first place during the Spring Season with a 5 win, 0 loss and 2 tie season.
- Division U-10 Boys Team – Coach Najah – came in first place in the Spring Season and won the Championship Game in the Spring Tournament beating Rancho Santa Margarita 6-2.
- Division U-10 Boys Team – Coach Huber – came in first place during the regular season and came in 4th place in the Spring Tournament.

ATTACHMENT:

- Certificate of Recognition

CERTIFICATE OF RECOGNITION

LAGUNA HILLS AYSO REGION 1422 Division U-12 Girls – Coach Jensen

CAMMIE COUNTS

WHEREAS, participation in organized athletic pursuits helps to build character and teaches a wholesome sense of fair play and good sportsmanship among our City's youth; and

WHEREAS, the Laguna Hills City Council recognizes Cammie Counts, Member of the Division U-12 Girls Laguna Hills AYSO Region 1422, for outstanding performance during the Spring Season and Spring Tournament; and

WHEREAS, it is recognized that hardwork, dedication and commitment to excellence led to your success, and the City Council commends you for proudly representing the City of Laguna Hills; and

WHEREAS, Laguna Hills AYSO Region 1422 Division U-12 Girls Team came in first place in the Extra Flight during the Spring Season and beat Mission Viejo 1-0 in the Championship Game of the Spring Tournament.

NOW, THEREFORE, I, Barbara Kogerman, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize Cammie Counts as a Member of the Laguna Hills AYSO Region 1422 Division U-12 Girls Team and commend the Team on its athletic accomplishments.

Dated this 11th day of June 2013.

BARBARA D. KOGERMAN, MAYOR



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

ISSUE: CERTIFICATE OF RECOGNITION, AMANDA JAFFE, LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON FOR THE SPRING 2013 SEMESTER

RECOMMENDATION: THAT MAYOR KOGERMAN PRESENT A CERTIFICATE TO AMANDA JAFFE RECOGNIZING HER SERVICE AS THE LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON.

SUMMARY:

The City of Laguna Hills and the Laguna Hills School PTSA established a Student Liaison Program in 1993. Amanda Jaffe has served as the Student Liaison for the spring 2013 semester. Amanda has served as the Student Liaison with distinction, and it is in order to recognize her service.

ATTACHMENTS:

- Certificate of Recognition

CERTIFICATE OF RECOGNITION

AMANDA JAFFE

Laguna Hills High School Student Liaison

January 22, 2013, through June 11, 2013

WHEREAS, the City of Laguna Hills and Laguna Hills High School established a Student Liaison Program to create a direct link between the School and the City Council; and

WHEREAS, Amanda Jaffe was appointed to serve as the Student Liaison to the City Council and took the Oath of Office January 22, 2013; and

WHEREAS, Amanda Jaffe has served as the Student Liaison with dedication and distinction, setting a fine example for those students who will serve in the future.

NOW, THEREFORE, I, Barbara D. Kogerman, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize Amanda Jaffe for her service to the City as Student Liaison to the City Council.

Dated this 11th day of June 2013.

BARBARA D. KOGERMAN, MAYOR

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL/PLANNING AGENCY REGULAR MEETING
MINUTES
MAY 28, 2013**

CLOSED SESSION - CONVENING AT 6:00 PM

CALL TO ORDER

ROLL CALL

Present: Mayor Kogerman, Mayor Pro Tempore Blount, Council Member Carruth, and Council Member Gilbert

Absent: Council Member Bressette

ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9
Name of Case: Teresa Martinez Ruiz, Elvira Jimenez Martinez, and Clemente Jimenez vs. MV Transportation, Inc., Kathleen Larkin, Orange County Transportation Authority, City of Laguna Hills, and the County of Orange. Name of Court: Orange County Superior Court; Department C22
Case No.: 00587582

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (1 Potential Case)

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no Public Comments.

ADJOURN TO CITY COUNCIL CONFERENCE ROOM

CONVENE INTO CLOSED SESSION

RECONVENE TO CITY COUNCIL CHAMBER

RECESS

GENERAL BUSINESS - RECONVENING AT 7:00 PM

CALL TO ORDER

Mayor Kogerman called the Regular Meeting of the City Council of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24305 El Toro Road, Laguna Hills, California.

PLEDGE OF ALLEGIANCE: Council Member Carruth

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Kogerman, Mayor Pro Tempore Blount, Council Member Carruth, and Council Member Gilbert

Absent: Council Member Bressette

CLOSED SESSION REPORT

City Attorney Simonian reported on the Closed Session items.

- A) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
RUIZ VS. CITY OF LAGUNA HILLS, ET AL.
NO REPORTABLE ACTION TAKEN.**
- B) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
IT WAS MOVED BY M/COUNCIL MEMBER GILBERT, S/COUNCIL
MEMBER CARRUTH, TO AUTHORIZE THE CITY MANAGER AND CITY
ATTORNEY TO:**
- (1) PREPARE AND FILE A PETITION FOR REVIEW WITH THE STATE
WATER RESOURCES CONTROL BOARD OF THE ACTION TAKEN
BY THE SAN DIEGO REGIONAL WATER QUALITY CONTROL
BOARD IN ADOPTING THE REGIONAL NPDES-MS4 PERMIT
(PERMIT) FOR SOUTH ORANGE COUNTY AREA (ORDER NO. R9-
2013-0001, NPDES PERMIT NO. CAS0109266), ALONG WITH A
REQUEST THAT THE PETITION FOR REVIEW BE INITIALLY HELD
IN ABEYANCE; AND**
- (2) NEGOTIATE AND ENTER INTO A JOINT DEFENSE AGREEMENT
OR SIMILAR AGREEMENT ON BEHALF OF THE CITY WITH
OTHER CO-PERMITTEES FOR JOINT PREPARATION AND
PROSECUTION (IF NECESSARY) OF THE PETITIONS FOR
REVIEW, THE SHARING OF CONFIDENTIAL INFORMATION, AND
RELATED MATTERS.**

**ONCE FORMALLY COMMENCED, THE PETITION FOR REVIEW FILED
ON BEHALF OF THE CITY WILL BE MADE AVAILABLE FOR PUBLIC
REVIEW AND EXAMINATION TO ANY PERSON UPON INQUIRY TO
THE CITY CLERK.**

APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).**1. PRESENTATIONS AND PROCLAMATIONS****1.1 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON**

THE CITY COUNCIL RECEIVED AN ORAL REPORT FROM LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON AMANDA JAFFE.

2. PUBLIC COMMENTS**POSTED TRAFFIC CONTROL SIGNS**

Brent Richtsmeier, Laguna Niguel, indicated he had concerns with the posted traffic sign at the intersection of Cabot Road and La Paz Road.

HISTORICAL BARN OPEN HOUSE

Clarence Hauschild, Laguna Hills, spoke on his Historical Barn Open House to be held June 7-9, 2013.

3. MINUTES**3.1 REGULAR MEETING, MAY 14, 2013**

MOTION TO APPROVE THE MINUTES OF THE MAY 14, 2013, REGULAR MEETING, BY M/MAYOR PRO TEMPORE BLOUNT, S/COUNCIL MEMBER CARRUTH.

APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT.)

4. CONSENT CALENDAR

MOTION TO APPROVE THE CONSENT CALENDAR, WITH MAYOR KOGERMAN REMOVING ITEM NO. 4.4, BY M/MAYOR PRO TEMPORE BLOUNT, S/COUNCIL MEMBER CARRUTH.

APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).

4.1 WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

THE CITY COUNCIL WAIVED READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA AND DECLARED THAT SAID TITLES WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.

4.2 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED MAY 28, 2013

THE CITY COUNCIL APPROVED THE WARRANT REGISTER IN THE AMOUNT OF \$861,775.45.

4.3 PROGRESS PAYMENT NO. 25 FOR LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 25, IN THE NET AMOUNT OF \$1,454.50, TO SEMA CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159.

4.5 PROGRESS PAYMENT NO. 1 FOR CIVIC CENTER SUITE 100B IMPROVEMENTS

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 1, IN THE NET AMOUNT OF \$13,822.50, TO INNOVATIVE BUILDERS & DESIGN, FOR CIVIC CENTER SUITE 100B IMPROVEMENTS.

ITEMS REMOVED FROM THE CONSENT CALENDAR

4.4 FACILITY OPERATIONS OF THE ROLLER HOCKEY RINK BY CALIFORNIA STREET HOCKEY

Mayor Kogerman pulled this item from the Consent Calendar to inquire about the revenue generated by this facility.

**THE CITY COUNCIL APPROVED A ONE YEAR EXTENSION TO THE AGREEMENT FOR FACILITY OPERATIONS OF THE ROLLER HOCKEY RINK WITH CALIFORNIA STREET HOCKEY ASSOCIATION AND AUTHORIZED THE CITY MANAGER TO SEND A LETTER TO CALIFORNIA STREET HOCKEY ASSOCIATION TO ACKNOWLEDGE THE EXTENSION, BY M/MAYOR KOGERMAN, S/COUNCIL MEMBER CARRUTH.
APPROVED BY A VOTE OF 4-0-1 (AGENCY MEMBER BRESSETTE ABSENT).**

5. PLANNING AGENCY

Mayor Kogerman recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:23 PM.

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Kogerman, Vice Chair Blount, Agency Member Carruth, and Agency Member Gilbert

Absent: Agency Member Bressette

5.2 PUBLIC COMMENTS

There were no Public Comments.

5.3 MINUTES

5.3.1 REGULAR MEETING, MAY 14, 2013

MOTION TO APPROVE THE MINUTES OF THE MAY 14, 2013, REGULAR MEETING, BY M/AGENCY MEMBER CARRUTH, S/AGENCY MEMBER GILBERT.

APPROVED BY A VOTE OF 4-0-1 (AGENCY MEMBER BRESSETTE ABSENT).

5.4 PLANNING AGENCY PUBLIC HEARINGS

5.4.1 SDPM/MSP NO. 3-13-2531, A REQUEST BY VINTAGE REAL ESTATE, LLC, ON BEHALF OF THE PROPERTY OWNER, MOULTON LA PAZ, LLC, FOR A NEW MASTER SIGN PROGRAM FOR THE SHOPPING CENTER LOCATED AT 26534-26562 MOULTON PARKWAY

Chair Kogerman opened the Public Hearing.

Jerry Garner, Vintage Property Group representative, spoke on the new Master Sign Program for the Village at Nellie Gail Ranch Shopping Center and answered questions from the Planning Agency Members.

Timothy Morris, Laguna Hills, spoke in opposition to the proposed Master Sign Program for the Village at Nellie Gail Ranch Shopping Center.

Shannon and Jordan Freedman, Laguna Hills, spoke in opposition to the proposed Master Sign Program for the Village at Nellie Gail Ranch Shopping Center.

Chair Kogerman closed the Public Hearing.

MOTION TO ADOPT RESOLUTION NO. PA2013-05-28-1, A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SDPM/MSP NO. 3-13-2531, A REQUEST BY VINTAGE REAL ESTATE, LLC, ON BEHALF OF THE PROPERTY OWNER, MOULTON LA PAZ, LLC, FOR A NEW MASTER SIGN PROGRAM FOR THE SHOPPING CENTER LOCATED AT 26534-26562 MOULTON PARKWAY, SUBJECT TO THE FOLLOWING REVISED CONDITIONS OF APPROVAL:

19. "BUILDING A" (GROCERY STORE PAD) SHALL BE PERMITTED UP TO 1.5 SQUARE FEET OF WALL SIGN AREA PER LINEAL FOOT OF BUILDING FRONTAGE. FOR TENANT WALL SIGNS WITHOUT A LOGO, WALL SIGN AREA SHALL BE LIMITED TO 1 SQUARE FOOT PER LINEAL FOOT OF BUILDING FRONTAGE. FOR TENANT SIGNAGE

THAT INCLUDES LOGO(S), AN ADDITIONAL 0.5 SQUARE FEET PER LINEAL FOOT OF BUILDING FRONTAGE MAY BE USED TO PROVIDE TENANT LOGO GRAPHICS;

20. DELETED BY THE PLANNING AGENCY;

21. PRIOR TO ISSUANCE OF ANY SIGN PERMITS FOR THE SUBJECT SITE, THE APPLICANT SHALL PROVIDE A PAYMENT TO THE CITY OF LAGUNA HILLS FOR THE PLANTING OF UP TO TEN (10) NEW TREES ON THE CITY'S LANDSCAPE SLOPE ON THE SOUTHERLY SIDE OF LA PAZ ROAD, WEST OF CHARLTON DRIVE. PAYMENT VALUE TO BE BASED UPON TOTAL COST OF WORK, INCLUDING CITY OVERHEAD, AS DETERMINED BY THE DIRECTOR OF PUBLIC SERVICES. TREE SIZE (UP TO A MAXIMUM 24-INCH BOX SIZE) AND TYPE SHALL BE AT THE DISCRETION OF THE DIRECTOR OF PUBLIC SERVICES AND SHALL BE INSTALLED AND MAINTAINED BY THE CITY OF LAGUNA HILLS. THE CITY SHALL WORK WITH THE AFFECTED PROPERTY OWNERS TO INSTALL THE TREES IN AN EFFECTIVE AND TIMELY MANNER;

22. ONLY ONE TENANT NAME SHALL BE LISTED PER TENANT PANEL. TENANT PANELS OF FREESTANDING SIGNS M1 AND M2 SHALL NOT BE SUBDIVIDED AND SHALL NOT EXCEED FIVE TENANT PANELS PER SIGN FACE;

23. FREESTANDING SIGN M3 SHALL NOT EXCEED 5 FEET IN HEIGHT, EXCLUDING ARCHITECTURAL ELEMENTS, AND SHALL CONTAIN NO MORE THAN 3 TENANT PANELS PER SIGN FACE WITH NO MORE THAN ONE TENANT NAME LISTED PER TENANT PANEL. THE HEIGHT OF THE M3 SIGN'S ARCHITECTURAL ELEMENTS SHALL BE ADJUSTED TO BE COMMENSURATE WITH THE NUMBER OF TENANT PANELS ON THE SIGN, BY M/VICE CHAIR BLOUNT, S/AGENCY MEMBER GILBERT.

APPROVED BY A VOTE OF 3-1-1 (COUNCIL MEMBER CARRUTH VOTING NO, COUNCIL MEMBER BRESSETTE ABSENT).

PLANNING AGENCY ADJOURNMENT

Mayor Kogerman reconvened the City Council Meeting at 9:23 PM. All Council Members were present with the exception of Council Member Bressette.

6. CITY COUNCIL PUBLIC HEARINGS

6.1 MINOR GENERAL PLAN AMENDMENT NO. 04-13-2547, AN AMENDMENT TO THE LAGUNA HILLS GENERAL PLAN MOBILITY ELEMENT TO REFLECT CHANGES MADE TO THE ORANGE COUNTY MASTER PLAN OF ARTERIAL HIGHWAYS.

Mayor Kogerman opened the Public Hearing, and upon seeing no one rise, closed the Public Hearing.

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2013-05-28-1, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING MINOR GENERAL PLAN AMENDMENT NO. 04-13-2547, AN AMENDMENT TO THE LAGUNA HILLS GENERAL PLAN MOBILITY ELEMENT TO REFLECT CHANGES MADE TO THE ORANGE COUNTY MASTER PLAN OF ARTERIAL HIGHWAYS, BY M/MAYOR PRO TEMPORE BLOUNT, S/COUNCIL MEMBER CARRUTH. APPROVED BY A VOTE OF 4-0 (COUNCIL MEMBER BRESSETTE ABSENT).

Mayor Pro Tempore Blount left the dais at 9:29 PM.

6.2 PUBLIC HEARING ON 2013 WEED, RUBBISH AND REFUSE ABATEMENT

Mayor Kogerman opened the Public Hearing upon seeing no one rise, closed the Public Hearing.

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2013-05-28-2, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ISSUING AN ABATEMENT ORDER AND AUTHORIZING THE DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER TO COMMENCE ENFORCING WEED, RUBBISH, AND REFUSE ABATEMENT AGAINST SPECIFIED PARCELS OF LAND, BY M/COUNCIL MEMBER CARRUTH, S/COUNCIL MEMBER GILBERT. APPROVED BY A VOTE OF 3-0-2 (MAYOR PRO TEMPORE BLOUNT AND COUNCIL MEMBER BRESSETTE ABSENT).

Mayor Pro Tempore Blount returned to the dais at 9:30 PM.

7. ADMINISTRATIVE REPORTS

7.1 City Manager

Assistant City Manager White gave an update on the City's participation at the ICSC Conference that was recently held in Las Vegas.

7.2 City Clerk

7.2.1 DESIGNATION OF VOTING DELEGATE FOR LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

THE CITY COUNCIL APPOINTED MAYOR KOGERMAN AS THE VOTING DELEGATE AND APPOINTED MAYOR PRO TEMPORE BLOUNT AS THE ALTERNATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE, BY M/COUNCIL MEMBER GILBERT, S/COUNCIL MEMBER

CARRUTH.**APPROVED BY A VOTE OF 4-0-1 (COUNCIL MEMBER BRESSETTE ABSENT).****8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR**

There were no matters agendized and presented by City Council Members and Mayor.

9. CITY COUNCIL MEMBER COMMENTS**MAYOR PRO TEMPORE BLOUNT**

Mayor Pro Tempore Blount reported on his attendance at the ICSC Conference that was recently held in Las Vegas.

Mayor Pro Tempore Blount thanked the Orange County Sheriff's Department for their participation in the Memorial Day Event.

COUNCIL MEMBER CARRUTH

Council Member Carruth indicated that there needs to be a discussion on electronic cigarettes in the outdoor eating areas in Laguna Hills restaurants.

BY CONSENSUS THE CITY COUNCIL DIRECTED STAFF TO BRING BACK A REPORT ON ELECTRONIC CIGARETTE ISSUES.

Council Member Carruth thanked staff for a great Memorial Day Half Marathon 10K and 5K Run Event.

COUNCIL MEMBER GILBERT

Council Member Gilbert thanked Mike Bland, Dark Horse 3/5 Battalion Committee Chair for his work on the Memorial Day Event, and congratulated Mayor Kogerman for her remarks during the event.

Council Member Gilbert thanked the Orange County Fire Authority for their participation in the Memorial Day Event.

MAYOR KOGERMAN

Mayor Kogerman thanked Council Member Carruth and Council Member Bressette for their determination in rejuvenating the 3/5 Marine Battalion Committee.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Kogerman declared the meeting adjourned at 9:50 PM.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

BARBARA D. KOGERMAN, MAYOR

APPROVED AT MEETING OF _____.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: JUNE 11, 2013
TO: MAYOR AND COUNCIL MEMBERS
FROM: DONALD J. WHITE, ASSISTANT CITY MANAGER
ISSUE: APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED
JUNE 11, 2013.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$316,627.95.

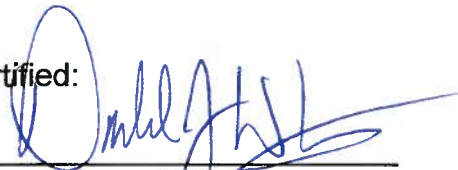
SUMMARY:

In accordance with Government Code Section 37202, the attached Warrant Register reflects the disbursements of the City of Laguna Hills for the period reported thereon. The Assistant City Manager certifies and attests to its accuracy and the availability of funds for the payment thereof. These warrants are hereby submitted to the City Council for approval of payment.

Prepared by:

JANICE MATEO REYES
Finance Manager

Certified:



DONALD J. WHITE
Assistant City Manager

6-5-13
DATE

FISCAL IMPACT:

The warrant register total is \$316,627.95.

ATTACHMENTS:

1. Warrant Register

CITY OF LAGUNA HILLS
WARRANT REGISTER
June 11, 2013

VENDOR		DESCRIPTION	CHECK NO.	AMOUNT
PREPAID WARRANTS:				
AT&T		Communication Expense, Administrative Services Fax Line, May '13	8805419	\$ 70.65
AU-YEUNG, MELISSA		Mileage and Travel Reimbursement, Administrative Services, May '13	8805440	1,708.47
CHEVRON		Vehicle Fuel, May '13	8805420-423	1,183.82
COX COMMUNICATION		Communication Expense, Traffic Control, May '13	8805424	179.00
COX COMMUNICATION		Wi-Fi Service, Community Center, Jun '13	8805446	130.00
ELECTRIC CITY PRINTING COMPANY		Program Supplies, 1/2 Marathon and 5K Event, Community Services, May '13	8805451	776.09
EVERBANK COMMERCIAL FINANCE		Lease - Copier, City Hall, May '13	8805425	221.55
FARHADI, DORNA		Training Expense, Registration Reimbursement, Administrative Services, May '13	8805453	215.00
HILL GRAPHICS		Printing Expense, Public Art Program, Mar '13	8805455	1,797.00
IRVINE RANCH WATER DISTRICT		Water Usage, Parks, Apr '13	8805426	145.20
MONACH, KIMBERLYN		Professional Services, Public Art Program, Mar - May '13	8805427	2,970.00
MOULTON NIGUEL WATER DISTRICT		Water Usage, Parks, Apr - May '13	8805465	3,107.52
NOLAN, PAUL, EMT-D		Program Expense, 1/2 Marathon and 5K Event, Community Services, May '13	8805467	1,064.00
RAMIREZ, CHRISTINA		Mileage Reimbursement, Administrative Services, Apr - May '13	8805472	16.10
REFUND, FACILITY RENTAL DEPOSIT		A. Hurtado, V# 2002795.002	8805429	250.00
REFUND, FACILITY RENTAL DEPOSIT		O'Connor Mortuary, V# 2002801.002	8805430	300.00
REFUND, FACILITY RENTAL DEPOSIT		The Royal Keeper, V# 2002799.002	8805431	500.00
REFUND, FACILITY RENTAL DEPOSIT		D. Miller, V# 2002800.002	8805473	500.00
REFUND, VEHICLE CITATION		A. Chapouris, Citation # P0660891	8805428	16.00
REYES, JANICE MATEO		Travel Reimbursement, Administrative Services, May '13	8805474	900.20
SALISBURY, ELENA		Contract Instructor Fee, Music Classes Spring Session, Community Services	8805478	2,425.50
SAN DIEGO GAS & ELECTRIC		Electric Usage, Community Center, Traffic Control and Street Lights, Apr '13	8805432	22,923.02
SOUND CONNECTION		Program Expense, 1/2 Marathon and 5K Event, Community Services, May '13	8805481	600.00
SOUTHERN CALIFORNIA EDISON		Electric Usage, Street Lights and Traffic Control, Apr '13	8805433	744.17
SOUTHERN CALIFORNIA EDISON		Electric Usage, Street Lights and Traffic Control, May '13	8805482	1,372.18

CITY OF LAGUNA HILLS
WARRANT REGISTER
June 11, 2013

VENDOR	DESCRIPTION	CHECK	
		NO.	AMOUNT
SPARKLETT'S	Operating Supplies, Community Services, May '13	8805434	62.23
SPRINT	Communication Expense, Community Services, Apr '13	8805435	147.22
TOTALFUNDS BY HASLER	Postage, Meter Replenishment, May '13	8805436	1,000.00
WHITE, DONALD	Travel Reimbursement, Administrative Services, May '13	8805489	50.00
Total Prepaid Warrants:		\$	45,374.92
REGULAR WARRANTS:			
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, May '13	8805437	\$ 2,149.96
ADVANCED APPLIED ENGINEERING	Professional Services, GIS Services, Jul '12 - Apr '13	8805438	8,240.00
ALICEA, MIA	Contract Instructor Fee, Dancing Spring Session, Community Services	8805439	165.90
BEE MAN, THE	Bee Removal, Parks, Apr '13	8805441	175.00
C2 REPROGRAPHICS	Printing Expense, Engineering, May '13	8805442	72.60
CALIF PARK & REC SOCIETY, INC.	Membership Dues, Community Services	8805443	145.00
CHARLES ABBOTT ASSOCIATES, INC	Professional Services, Plan Checking and Building & Safety Services, Apr '13	8805444	6,895.67
CODE PUBLISHING COMPANY, INC.	Online Municipal Code Update, City Clerk, Jun '13	8805445	22.95
DATA TICKET, INC.	Parking Citation Processing Fee, Apr '13	8805447	370.03
DMV	Vehicle Registration Renewal, Jul '13	8805448	312.00
DUNBAR ARMORED, INC.	Courier Fee, Armored Transport, May '13	8805449	106.30
EISENBERG, DALE	Contract Instructor Fee, Aikido Spring Session, Community Services	8805450	637.00
ELKINS, CHRISTINA	Contract Instructor Fee, Dancing Spring Session, Community Services	8805452	1,580.60
HARTZOG & CRABILL, INC.	Professional Services, Traffic Engineering Services, Apr - May '13	8805454	11,957.14
JAMEY CLARK, INC.	Miscellaneous Park Repairs and Graffiti Removal, May '13	8805456	1,588.42
JCTEES.COM CORPORATION	Program Supplies, 1/2 Marathon and 5K Event, Community Services, May '13	8805457	20,339.43
JOE A. GONSALVES & SON	Professional Services, Legislative Services, Jun '13	8805458	2,900.00
KONICA MINOLTA BUSINESS-CA	Microfiche Reader-Scanner, Public Works, May '13	8805459	8,296.56
KOSMONT COMPANIES	Professional Services, Economic Development, Apr '13	8805460	462.80

CITY OF LAGUNA HILLS
WARRANT REGISTER
June 11, 2013

6/11/2013 ITEM NO. 4.2

VENDOR	DESCRIPTION	CHECK	
		NO.	AMOUNT
LINDY OFFICE PRODUCTS	Operating Supplies, May '13	8805461	45.48
MARTIN-RUSK, DINA	Contract Instructor Fee, Zumba Spring Session, Community Services	8805462	285.60
MEEHAN, DANIEL	Cash Drawer Replenishment, Ticket Sales, 4th of July Event, Community Services, Jul '13	8805463	500.00
MITY-LITE, INC.	Furniture Replacement, Community Center	8805464	24,224.11
NIEVES LANDSCAPE, INC.	Other Assorted Landscape Services, May '13	8805466	200.00
OFFICE SOLUTIONS	Office and Operating Supplies, May '13	8805469	503.56
ORANGE COUNTY TREASURER	Parking Fee Surcharge, Apr '13	8805470	1,810.00
ORANGE COUNTY TREASURER	Road Maintenance, Apr '13	8805476	88,035.58
R.E.S.S.	Flags, Community Center, May '13	8805471	426.60
RICHARD FISHER ASSOCIATES	Professional Services, La Paz Open Space Riparian Habitat CIP # 615 and On-Call Inspections, May '13	8805475	9,343.08
SADDLBACK FAMILY & URGENT CARE	Pre-employment Physicals, Apr - May '13	8805477	240.00
SEMA CONSTRUCTION, INC.	Progress Payment #26, La Paz Widening @ I-5 CIP # 159	8805479	1,454.40
SOCAL OFFICE TECHNOLOGIES	Printer, Maintenance and Supplies, Jun '13	8805480	626.94
STAPLETON, VIVIAN	Contract Instructor Fee, Early Childhood Music Spring Session, Community Services	8805483	736.76
STUDIO TWO BLACK DIAMOND	Printing Expense, Police Services, Apr - May '13	8805484	243.00
STV INCORPORATED	Professional Services, Paseo de Valencia Widening CIP # 145	8805485	11,440.00
THE ACTIVE NETWORK	Computer Hardware, Community Services, May '13	8805486	572.40
TYLER TECHNOLOGIES, INC.	Annual Maintenance, Energov Software, FY 13/14	8805487	14,020.00
WEST COAST ARBORISTS, INC.	Tree Planting, Urban Reforestation, CIP # 320 and Tree Trimming, Apr '13	8805488	5,510.60
WOODRUFF, SPRADLIN & SMART	Professional Services, Legal, Apr '13	8805490	44,130.93
XEROX CORPORATION	Lease - Copier, City Hall, May '13	8805491	486.63
Total Regular Warrants:		\$	271,253.03
**WARRANT REGISTER TOTAL **		\$	316,627.95



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER

ISSUE: PROGRESS PAYMENT NO. 26 FOR LA PAZ ROAD WIDENING AT I-5
IMPROVEMENT PROJECT, CIP NO. 159

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS
PAYMENT NO. 26, IN THE NET AMOUNT OF \$1,454.50, TO SEMA CONSTRUCTION,
INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO.
159.

SUMMARY:

Work on the La Paz Road Widening at I-5 Improvement Project, CIP No. 159, began on April 7, 2011, and is being performed by SEMA Construction, Inc. The construction portion of the work has been substantially completed. Work performed in April 2013, included plant establishment. The contractor has submitted the twenty-sixth progress payment request for approval.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A ten (10) percent retention is withheld from each payment to assure final performance of the work. The contractor for the project, SEMA Construction, Inc., has submitted the twenty-sixth progress payment for the subject project as follows:

ITEM #	DESCRIPTION	QUANTITY	UNIT	\$	AMOUNT
60	Plant Establishment	.08	LS	\$ 20,200.00	\$ 1,616.00
	Total To Date			\$4,777,585.24	

Progress Payment No. 26, CIP No. 159
Page 2
June 11, 2013

Less Prior Billing	<u>\$4,775,969.24</u>	
Total This Period	\$ 1,616.00	\$ 1,616.00
Less 10% Retention		<u>\$(161.60)</u>
		\$ 1,454.40

FISCAL IMPACT:

The progress payment is within the Capital Improvement Program Budget for the La Paz Road Widening at I-5 Improvement Project, CIP No. 159.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER**

**ISSUE: AMENDMENT NO. 2 TO STREET SWEEPING CONTRACT SERVICES
AGREEMENT FOR CITY-WIDE STREET SWEEPING**

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE AMENDMENT NO. 2 TO STREET SWEEPING CONTRACT SERVICES AGREEMENT FOR CITY-WIDE STREET SWEEPING WITH JONSET CORPORATION, DBA SUNSET PROPERTY SERVICES, AND AUTHORIZE THE MAYOR TO SIGN AND THE CITY CLERK TO ATTEST THERETO.

SUMMARY:

Street Sweeping services on all public streets are provided on a contract basis by Jonset Corporation, dba Sunset Property Services (Sunset). The Contract Services Agreement for street sweeping will expire on June 30, 2013, unless extended by mutual consent. For the past five years, Sunset has provided high quality services to the City. Staff and Sunset have discussed a contract extension and Sunset has agreed to reduce their street sweeping rates to match the average rates of nearby communities as a part of a term extension. It is recommended that the City Council approve Amendment No. 2 to the Street Sweeping Contract Services Agreement for a one-year term extension of the Agreement with the new rates.

BACKGROUND:

Street Sweeping is an important public health and safety service provided in the community to clean the streets of debris and to remove materials that can be adverse to water quality. Street Sweeping services on all public streets are provided on a contract basis to include weekly sweeping of arterial highways, twice monthly sweeping of residential streets and monthly sweeping of bike trails and facilities. Street Sweeping services have been provided for the last five years by Jonset Corporation, dba Sunset Property Services (Sunset). Sunset has provided high quality services and does so using natural gas powered street sweepers that meet or exceed environmental standards. The

Contract Services Agreement with Sunset includes a term extension clause allowing the City and Sunset to mutually agree to annual contract extensions not to exceed a total of five additional years.

In the spring, Staff initiated discussion with Sunset about their interest in extending the term of the Agreement and to evaluate the current rates for street sweeping. Following a review of current street sweeping rates in nearby communities, Sunset has agreed to lower rates matching the average rates of nearby communities. It is staff's view that these new rates should be accepted as they take the uncertainty out of new competitive bidding for this service and a term extension was contemplated in the Contract Service Agreement.

Amendment No. 2, attached, to the Contract Services Agreement for Street Sweeping has been prepared through the office of the City Attorney. Approval of the Amendment for a one-year term extension and new rates for street sweeping services is recommended.

FISCAL IMPACT:

The new street sweeping rates represent an approximate 3.7% reduction over current rates. The budget for Street Sweeping Services is included in the proposed FY 2013-14 Operating Budget.

ATTACHMENTS:

- Amendment No. 2 to Street Sweeping Contract Services Agreement

**AMENDMENT NO. 2
TO STREET SWEEPING CONTRACT SERVICES AGREEMENT
FOR
CITY-WIDE STREET SWEEPING
(*Sunset Property Services*)**

THIS SECOND AMENDMENT to the Sunset Property Services Street Sweeping Contract Services Agreement for city-wide street sweeping (the "Amendment") is hereby made and entered into to be effective this 1st day of July 2013 by and between the CITY OF LAGUNA HILLS, a California municipal corporation organized and existing under the laws of the State of California (hereinafter referred to as the "City"), and JONSET CORPORATION, a California corporation, dba SUNSET PROPERTY SERVICES, (hereinafter referred to as "Contractor") (collectively, the Parties).

RECITALS

A. City and Contractor previously entered into that certain Street Sweeping Contract Services Agreement (the "Agreement"), which was made and entered into on July 1, 2008, for the performance of regularly scheduled, on-call special, and emergency street sweeping services for an initial term of five years. A copy of the Agreement is attached hereto as Exhibit "A" for reference purposes.

B. Unless amended by mutual written consent of the Parties in accordance with Section 4.4 (Term) of the Agreement, the Agreement is scheduled to expire on June 30, 2013 by operation of its own terms.

C. Sections 4.4 (Term) and 10.3 (Amendment) of the Agreement provide that the contract services agreement entered into by and between the Parties may be amended in writing at any time by mutual consent of the Parties. More specifically, Section 4.4 (Term) provides that the term of the Agreement may be extended by mutual written consent of the Parties for annual periods not exceeding an additional five years.

D. In an effort to reduce costs for the City, the Parties recently negotiated certain revised terms and conditions of the Agreement, including a rate reduction for a one-year extension of the term of the Agreement.

E. The Parties now wish to amend the Agreement by authorizing a one-year extension of the term of the Agreement at reduced rates, while maintaining the same level of service, scope of work, and all other existing contractual terms, conditions, and requirements as set forth in the Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

AGREEMENT

1. Amendment to Sections 4.4 and 3.1, entitled "Term" and "Compensation of Contractor," of the Agreement. Sections 4.4 and 3.1 of the Agreement are hereby amended as follows:

The term of the Agreement shall hereby be extended by mutual agreement of the Parties for one additional year, commencing on July 1, 2013 and ending on June 30, 2014. For the services rendered pursuant to the Agreement during the term of the one year extension authorized herein, Contractor shall be compensated and reimbursed in accordance with the following revised and reduced rates for service, which total contract amount shall not exceed \$135,000 for FY 2013/14 during the period of the term extension authorized herein:

Description	New Rate
Residential	\$17.02 per Curb Mile
Arterial	\$17.02 per Curb Mile
Parking Lots	\$259.87 per Month
Bike Trails	\$219.68 per Month
Sidewalks/Stairways	\$338.10 per Month
Emergency Sweep	\$160.75 per Service Call
Special Sweep	\$107.16 per Service Call

2. Full Force and Effect. This modifying Amendment is supplemental to the Agreement and is by reference made a part of said Agreement. All of the terms, conditions, and provisions, thereof, unless specifically modified herein, shall continue in full force and effect. In the event of any conflict or inconsistency between the provisions of this Amendment and any provisions of the Agreement, the provision of this Amendment shall in all respects govern and control.
3. Corporate Authority. The persons executing this Amendment on behalf of the Parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have executed and entered into this Amendment to the Agreement as of the date first written above.

"CITY"
CITY OF LAGUNA HILLS

By: _____
BARBARA D. KOGERMAN, MAYOR

ATTEST:

By: _____
Peggy J. Johns,
City Clerk

APPROVED AS TO FORM:

By: _____
Gregory E. Simonian,
City Attorney

"CONTRACTOR"
JONSET CORPORATION, INC., dba SUNSET
PROPERTY SERVICES

Date: 6-3-13

By:  _____
John D. Howhannesian,
President

Date: 6-3-13

By:  _____
Carmen Howhannesian,
Secretary

EXHIBIT "A"

STREET SWEEPING CONTRACT SERVICES AGREEMENT (Jonset Corporation, Inc., dba Sunset Property Services) July 2, 2008

STREET SWEEPING CONTRACT SERVICES AGREEMENT

THIS AGREEMENT FOR STREET SWEEPING CONTRACT SERVICES (the "Agreement") is made and entered effective this 1st day of July 2008, by and between the City of Laguna Hills, a California general law city and municipal corporation ("City"), and Jonset Corporation, dba Sunset Property Services, a California corporation ("Contractor").

RECITALS

A. City requires the services of a street sweeping company to perform regularly scheduled, on-call special, and emergency street sweeping in order to maintain a state of street cleanliness for road and pedestrian safety acceptable to the City (the "Project").

B. Contractor has submitted to City a written proposal and scope of services, dated June 11, 2008, to provide scheduled, on-call special and emergency street sweeping services for the City.

C. Based on its experience, education, training, licensure and reputation, Contractor is qualified to provide the necessary street sweeping services to City for the Project and desires to provide such services.

D. City desires to retain the street sweeping services of Contractor for the Project.

NOW, THEREFORE, in consideration of the promises and mutual agreements contained herein, City agrees to retain and does hereby retain Contractor and Contractor agrees to provide street sweeping services to the City as follows:

AGREEMENT

1. CONTRACTOR SERVICES

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Contractor shall provide scheduled, on-call special and emergency street sweeping services to the City as described in the Scope of Work represented by the Request For Proposal issued by City dated May 21, 2008, the Contractor's Proposal dated June 11, 2008 and the Proposal Form/Schedule of Fees which are attached to this Agreement as Exhibits "A" "B" and "C" respectively and incorporated herein by reference (the "services" or "work"). Contractor warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Work and the terms set forth in the main body of this Agreement, the terms set forth in the main body of this Agreement shall govern.

1.2 Compliance with Law. All services rendered under this Agreement shall be provided by Contractor in accordance with all applicable federal, state, and local laws, statutes, and ordinances and all lawful orders, rules, and regulations promulgated thereunder.

1.3 Licenses and Permits. Contractor shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement.

1.4 Familiarity with Work. By executing this Agreement, Contractor warrants that it has carefully considered how the work should be performed and fully understands the facilities, difficulties, and restrictions attending performance of the work under this Agreement.

2. TIME FOR COMPLETION.

The time for completion of the services to be performed by Contractor is an essential condition of this Agreement. Contractor shall prosecute regularly and diligently the work of this Agreement according to the Request For Proposal set forth in Exhibit "A". Contractor shall not be accountable for delays in the progress of its work caused by any condition beyond its control and without the fault or negligence of Contractor. Delays shall not entitle Contractor to any additional compensation regardless of the party responsible for the delay.

3. COMPENSATION OF CONTRACTOR

3.1 Compensation of Contractor. For the services rendered pursuant to this Agreement, Contractor shall be compensated and reimbursed, in accordance with the Schedule of Fees set forth in Exhibit "C," which total amount shall not exceed \$130,000 for the first year. Unless the Agreement is terminated by operation of the specific terms contained herein, beginning on July 1, 2009 (Year 2 of the Agreement) and on July 1st of each subsequent term year of the Agreement, the rates set forth in Exhibit "C" may be adjusted upward or downward to reflect changes to the net percentage change in the Consumer Price Index for the Los Angeles/Orange County area during the period of time since the last preceding contract adjustment, or in the case of Year 2, since the execution of the Agreement, calculated to the nearest one percent, as of the April report of that calendar year. The Contractor shall submit a written request to the City for this potential rate change. The Contractor acknowledges and agrees that if an adjustment in the rates is made it shall not apply retro-actively and shall be subject to the sole approval of the City Manager and the City's adopted Operating Budget for the next Fiscal Year.

3.2 Method of Payment. In any month in which Contractor wishes to receive payment, Contractor shall no later than the first working day of such month, submit to City in the form approved by City's Controller, an invoice for services rendered prior to the date of the invoice. Payments shall be based on the rates as set forth in Exhibit "C" for authorized services performed. City shall pay Contractor for all expenses stated thereon, which are approved by City consistent with this Agreement, within thirty (30) days of receipt of Contractor's invoice.

3.3 Changes. In the event any change or changes in the Scope of Work is requested by City, the parties hereto shall execute a written amendment to this Agreement, setting forth with particularity all terms of such amendment, including, but not limited to, any additional fees. An amendment may be entered into:

A. To provide for additional services not included in this Agreement or not customarily furnished in accordance with generally accepted practice in Contractor's profession.

3.4 Appropriations. This Agreement is subject to and contingent upon funds being appropriated therefore by the City Council of City for each fiscal year covered by the Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to City.

4. PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. All services rendered pursuant to this Agreement shall be performed pursuant to the services set forth as Exhibit "A" and the agreed upon work set forth in Exhibit "B". The extension of any time period must be approved in writing by the Contract Officer.

4.3 Force Majeure. The time for performance of services to be rendered pursuant to this Agreement may be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of Contractor, including, but not limited to, acts of God or of a public enemy, acts of the government, fires, earthquakes, floods, epidemic, quarantine restrictions, riots, strikes, freight embargoes, and unusually severe weather if Contractor shall within ten (10) calendar days of the commencement of such condition notify the Contract Officer who shall thereupon ascertain the facts and the extent of any necessary delay, and extend the time for performing the services for the period of the enforced delay when and if in the Contract Officer's judgment such delay is justified, and the Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.5 of this Agreement, this Agreement shall continue in full force and effect for a period of five years, commencing on July 1, 2008, and ending on June 30, 2013, unless extended by mutual written agreement of the parties for annual periods not exceeding an additional five years.

5. COORDINATION OF WORK

5.1 Representative of Contractor. The following principal of Contractor is hereby designated as being the principal and representative of Contractor authorized to act in its behalf with respect to the services and work specified herein and make all decisions in connection therewith: John D. Howhannesian, President. It is expressly understood that the experience, knowledge, education, capability, and reputation of the foregoing principal is a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principal shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. The foregoing principal may not be changed by Contractor without prior written approval of the Contract Officer.

5.2 Contract Officer. The Contract Officer shall be the City Manager, or his/her designee. It shall be the Contractor's responsibility to keep the Contract Officer, or his/her designee, fully informed of the progress of the performance of the services and Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer.

5.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, education, capability, and reputation of Contractor, its principals and employees, were a substantial inducement for City to enter into this Agreement. Therefore, Contractor shall not contract with any other individual or entity to perform in whole or in part the services required hereunder without the express written approval of City. In addition, neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City.

5.4 Independent Contractor. Neither City nor any of its employees shall have any control over the manner, mode, or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. Contractor shall perform all services required herein as an independent contractor of City and shall not be an employee of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role; however, City shall have the right to review Contractor's work product, result, and advice. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City.

5.5 Personnel. Contractor agrees to assign the following individuals to perform the services set forth herein. Contractor shall not alter the assignment of the following personnel without the prior written approval of the Contract Officer. Acting through the City Manager, the City shall have the unrestricted right to order the removal of any personnel assigned by Contractor by providing written notice to Contractor.

Name:

Title:

Debbie Kaye

Operations Manager

Rick DeAnda

Assistant Operations Manager

6. INSURANCE AND INDEMNIFICATION

6.1 Insurance. Contractor shall procure and maintain, at its sole cost and expense, and submit concurrently with its execution of this Agreement, in a form and content satisfactory to City, public liability and property damage insurance against all claims for injuries against persons or damages to property resulting from Contractor's performance under this Agreement. Contractor shall also carry workers' compensation insurance in accordance with California workers' compensation laws. Such insurance shall be kept in full force and effect during the term of this Agreement, including any extension thereof, and shall not be cancelable without thirty (30) days written notice to City of any proposed cancellation. Certificates of insurance evidencing the foregoing and designating the City, its elected officials, officers, employees, agents, and volunteers as additional named insureds by original endorsement shall be delivered to and approved by City prior to commencement of services. The procuring of such insurance and the delivery of policies, certificates, and endorsements evidencing the same shall not be construed as a limitation of Contractor's obligation to indemnify City, its elected officials, officers, agents, employees, and volunteers.

6.1.1 Minimum Scope of Insurance. The minimum amount of insurance required hereunder shall be as follows:

A. Comprehensive general liability and personal injury with limits of at least two million dollars (\$2,000,000.00) combined single limit coverage per occurrence;

B. Automobile liability insurance with limits of at least two million dollars (\$2,000,000.00) per occurrence;

C. Workers' Compensation insurance in the statutory amount as required by the State of California and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000.00) per occurrence.

For any claims related to this Agreement, Contractor's insurance coverage shall be primary insurance as respects City and its respective elected officials, officers, employees, agents, and volunteers. Any insurance or self-insurance maintained by City and its respective elected officials, officers, employees, agents, and volunteers shall be in excess of Contractor's insurance and shall not contribute with it. For Workers' Compensation and Employer's Liability Insurance only, the insurer shall waive all rights of subrogation and contribution it may have against City, its elected officials, officers, employees, agents, and volunteers.

6.1.2 Intentionally Omitted.

6.1.3 Sufficiency of Insurers. Insurance required herein shall be provided by authorized insurers in good standing with the State of California. Coverage shall be provided by insurers admitted in the State of California with an A.M. Best's Key Rating of A-, Class VII, or better, unless otherwise acceptable to the City.

6.1.4 Verification of Coverage. Contractor shall furnish City with both certificates of insurance and endorsements, including additional insured endorsements, effecting all of the coverages required by this Agreement. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All proof of insurance is to be received and approved by the City before work commences. City reserves the right to require Contractor's insurers to provide complete, certified copies of all required insurance policies at any time. Additional insured endorsements are not required for Workers' Compensation policies.

6.1.5 Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected officials, officers, employees, agents, and volunteers; or, Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

6.1.6 Severability of Interests (Separation of Insureds). This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the limits of the insurer's liability.

6.2 Indemnification. To the fullest extent permitted by law, Contractor shall indemnify, defend (at Contractor's sole cost and expense), protect, and hold harmless City and its officers, councilmembers, officials, employees, agents, and volunteers, (individually "Indemnified Party"; collectively "Indemnified Parties") against any and all liabilities, claims, judgments, penalties, costs, and demands (collectively "Claims"), including but not limited to demands arising from injuries or death of persons (Contractor's employees included) and damage to property, including claims based on alleged negligence, which Claims arise out of or are in connection with the performance or failure to perform by Contractor of any of its obligations and duties under this Agreement, but excluding such claims or liabilities arising from the sole negligence or willful misconduct of the City, its officers, councilmembers, officials, employees, agents, and volunteers. Contractor shall reimburse City for any reasonable expenditures, including reasonable attorneys' fees and litigation costs and expenses, City may incur by reason of such Claims, and if requested by City, will defend any such suits. Contractor's indemnification obligation hereunder shall survive the expiration or earlier termination of this Agreement until action against the Indemnified Parties for such matter indemnified hereunder is fully and finally barred by the applicable statute of limitations.

Contractor's liability for indemnification hereunder is in addition to any liability Contractor may have to City for a breach by Contractor of any of the provisions of this Agreement. Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit Contractor's indemnification obligation or other liability hereunder. The terms of this Agreement are contractual and the result of negotiation between the parties hereto. Accordingly, any rule of construction of contracts (including, without limitation, California Civil Code Section 1654) that ambiguities are to be construed against the drafting party, shall not be employed in the interpretation of this Agreement.

6.3 Performance and Payment Bonds Contractor shall prior to the start of Work, submit to the City for its acceptance and approval a Faithful Performance Bond and a Payment Bond in the same format as Exhibit "D", entitled "Faithful Performance Bond" and Exhibit "E", entitled "Payment Bond". Both bonds shall be issued from an admitted surety in the State of California. Each bond shall be in the amount of 100% of the yearly value of this Agreement as set forth in Section 3.1 above.

Prior to approval of each bond, the City shall verify that the surety is an admitted surety in the State of California. If requested by City, the contractor shall provide other information specified in Code of Civil Procedure Section 995.660 to enable City to verify the sufficiency of the bond. Should any bond become insufficient the Contractor shall correct the insufficiency within ten (10) calendar days after receiving notice from the City. The Contractor shall provide the City evidence of said correction within ten (10) calendar days of said correction. Should any surety at any time be unsatisfactory to the City, written notice will be given to the Contractor to that effect. No further payments shall be deemed due or will be made under the Agreement until the Contractor submits acceptable bonds from a surety or sureties accepted by the City. Changes in the Work or extensions of time made pursuant to the Agreement shall in no way release the Contractor or a surety from its obligations. Notice of such changes or extensions shall be waived by the surety.

If Contractor is unable to secure a single performance bond and a single payment bond for the full five (5) year term of this Agreement, Contractor may, with the approval of the City, submit a single performance bond and single payment bond meeting all applicable requirements that are either renewable at the beginning of each year of the five (5) year term and any extension thereof, or may submit a new performance bond and new payment bond meeting all the applicable requirements at the beginning of each year of the five (5) year term of this Agreement and any extension thereof. Failure to submit the required bonds at the beginning of each year of the five (5) year term of the Agreement and any extension thereof shall be deemed a breach of the Contractor's obligations under the Agreement and may result in termination of said Agreement. Nonetheless, no payments shall be deemed due or will be made under the Agreement and Contractor shall not perform any Work hereunder until the Contractor submits acceptable bonds to the City.

Both the performance bond and the payment bond shall remain in full force and effect during the entire term of the Agreement and any extension thereof.

7. RECORDS AND REPORTS

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

7.2 Records. Contractor shall keep such books and records as shall be necessary to properly perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, and make records and transcripts from such records.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents, and other materials prepared by Contractor in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights or ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein.

7.4 Release of Documents. All drawings, specifications, reports, records, documents, and other materials prepared by Contractor in the performance of services under this Agreement shall not be released publicly without the prior written approval of the Contract Officer.

7.5 Cost Records. Contractor shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred while performing under this Agreement and shall make such materials available at its offices at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment for inspection by City and copies thereof shall be promptly furnished to City upon request.

8. ENFORCEMENT OF AGREEMENT

8.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim, or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Waiver. No delay or omission in the exercise of any right or remedy of a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. No consent or approval of City shall be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Contractor. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.3 Rights and Remedies are Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.4 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain injunctive relief, a declaratory judgment, or any other remedy consistent with the purposes of this Agreement.

8.5 Termination Prior to Expiration of Term. City reserves the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days written notice to Contractor, except that where termination is due to the fault of Contractor and constitutes an immediate danger to public health, safety, and general welfare, the period of notice shall be such shorter time as may be determined by the City. Upon receipt of the notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Contractor shall be entitled to compensation for all services rendered prior to receipt of the notice of termination and for any services authorized by the Contract Officer thereafter. Contractor may terminate this Agreement, with or without cause, upon ninety (90) days written notice to City.

9. CITY OFFICERS AND EMPLOYEES; NON-DISCRIMINATION

9.1 Non-Liability of City Officers and Employees. No officer or employee of City shall be personally liable to the Contractor, or any successor-in-interest, in the event of any default or breach by City or for any amount which may become due to the Contractor or its successor, or for breach of any obligation of the terms of this Agreement.

9.2 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination or segregation in the performance of or in connection with this Agreement

regarding any person or group of persons on account of race, color, creed, religion, sex, marital status, disability, sexual orientation, national origin, or ancestry.

10. MISCELLANEOUS PROVISIONS

10.1 Notice. Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by pre-paid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

To City: City of Laguna Hills
Attention: City Manager
24035 El Toro Road
Laguna Hills, California 92653

To Contractor: Sunset Property Services
Attention: John Howhannesian
16251 Construction Circle West
Irvine, CA 92606-4412

10.2 Integrated Agreement. This Agreement contains all of the agreements of the parties and cannot be amended or modified except by written agreement.

10.3 Amendment. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

10.4 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement, which shall be interpreted to carry out the intent of the parties hereunder.

10.5 Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

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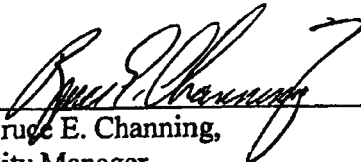
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IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates stated below.

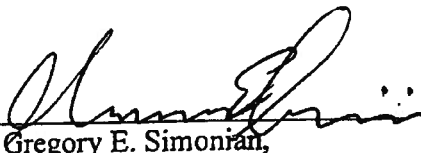
"CITY"
City of Laguna Hills

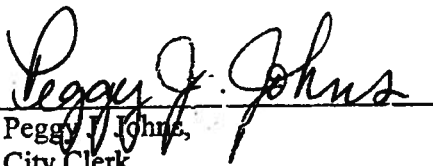
Date: June 24, 2008

By: 
Bruce E. Channing,
City Manager

APPROVED AS TO FORM:

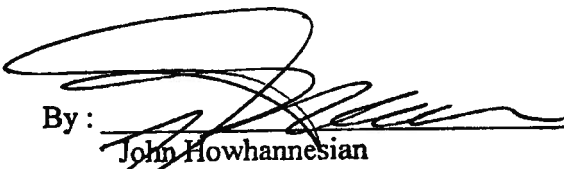
ATTEST

By: 
Gregory E. Simonian,
City Attorney

By: 
Peggy J. Johns,
City Clerk

"CONTRACTOR"
Jonset Corporation,
dba Sunset Property Services

Date: June 30, 2008

By: 
John Howhannesian
President

*See attached 6/30/08 in
Seal affixed to attachment*



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER**

**ISSUE: PASEO DE VALENCIA TRAFFIC SIGNAL SYNCHRONIZATION PROJECT,
CIP NO. 168A, AMENDMENT NO. 1 TO PROFESSIONAL SERVICES
AGREEMENT WITH HARTZOG & CRABILL, INC., AND PURCHASE OF
EQUIPMENT**

**RECOMMENDATION: THAT THE CITY COUNCIL APPROVE AMENDMENT NO. 1
TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARTZOG & CRABILL,
INC., AUTHORIZE THE MAYOR TO SIGN AND THE CITY CLERK TO ATTEST
THERETO, AND AUTHORIZE THE SOLE SOURCE PURCHASE OF SPECIFIED
EQUIPMENT.**

SUMMARY:

The Paseo de Valencia Signal Synchronization project, CIP No. 168A, seeks to update equipment and traffic signal timing along this arterial highway corridor to enhance traffic flow. The Consultant for the project, Hartzog & Crabill, Inc., (HCI) has completed the design work for the project and is prepared to move to project implementation upon the receipt of equipment. It is recommended that the City Council approve Amendment No. 1 to the Professional Services Agreement (Agreement) with HCI which adds the implementation work to the HCI Scope of Services and also provides a credit for future signal timing work to be performed outside of this Agreement (as a routine maintenance operation). In addition, it is recommended the City Council approve the sole-source purchase of specified traffic signal technical equipment as the equipment is proprietary or otherwise is unique, has a sole source nature because of its quality, durability, availability, or fitness for a particular use, is available only from one source and is necessary for consistency of equipment throughout the City's traffic signal system.

BACKGROUND:

On July 10, 2012, the City Council approved a funding agreement with the Orange County Transportation Authority, and selected Hartzog & Crabill, Inc. (HCI), for design services, for the Paseo de Valencia Traffic Signal Synchronization project, CIP No. 168A. HCI has completed the design of the project and it is now time to begin the field installation of equipment and implement the updated traffic signal timing for this arterial highway corridor.

The Scope of Services with HCI did not originally include the field implementation of the equipment necessary to improve the synchronization of the Paseo de Valencia corridor. However, upon completion of design, it was determined that it is not necessary to construct new improvements; rather, it is only necessary to plug in new field equipment and modify the traffic signal computer network at City Hall. Accordingly, HCI was invited to submit a proposal to implement the field installation and City Hall work for the project. The attached Amendment No. 1 to the Professional Services Agreement (Agreement) with HCI will modify the Scope of Services to include the implementation of the field work for the project and to also provide a credit for future signal timing work to be performed outside of this Agreement (as a routine maintenance operation). Approval of Amendment No. 1 is recommended.

The implementation of this signal synchronization project requires the installation of a variety of technical equipment. This equipment is proprietary or of a unique nature available from a sole-source or is needed to be consistent with existing equipment used elsewhere in the City's traffic signal system for functional maintenance and operations. In accordance with LHMC "3-08.110 Exceptions to purchasing requirements," it is recommended that the sole-source and direct purchase of the following equipment be approved by the City Council:

<u>Vendor</u>	<u>Equipment</u>	<u>Purpose</u>	<u>Cost</u>
CT West	3 Teleste Encoders	Analog to digital conv	\$ 3,675.00
Specialized Install	1 Pelco PTZ Camera	Traffic observation	\$ 8,385.00
Actelis Networks	13 Actelis units	Ethernet over copper conv	\$24,843.00
Econolite Group	9 Controllers & eq.	Traffic control & detection	\$77,423.60

A copy of each of the respective equipment procurements is on file in the office of the City Engineer and has been reviewed for completeness and costing by HCI. Following City Council approval of the purchase equipment, the Purchasing Officer will procure the equipment.

FISCAL IMPACT:

The Paseo de Valencia Traffic Signal Synchronization Project, CIP No. 168A, is included in the Fiscal Year 2012-13 year-end estimate of the Capital Improvement Program Budget and, as well, is partially funded within the Fiscal Year 2013-14 CIP Budget. The original project cost was estimated to be \$238,427.50. The cost of the additional consultant services and purchases of equipment described in this report has been reduced to a total project cost of \$232,042.60. The cost reduction results from savings realized in the equipment costs. The project is funded 80% by an OCTA grant and 20% of City Match (one-half of the City cost is provided by in-kind services of ongoing traffic signal maintenance over a two-year period).

ATTACHMENTS:

- Amendment No. 1 to Professional Services Agreement with Hartzog & Crabill, Inc.

**AMENDMENT NO. 1
TO PROFESSIONAL SERVICES AGREEMENT
*Hartzog & Crabill, Inc.***

*(Traffic Engineering Consulting Services for the
OCTA Regional Traffic Signal Synchronization Corridor on Paseo de Valencia)*

THIS FIRST AMENDMENT to the HARTZOG & CRABILL, INC., Professional Services Agreement for Traffic Engineering Consulting Services for the OCTA Regional Traffic Signal Synchronization Corridor on Paseo de Valencia (the "Amendment") is made and entered into to be effective the ____ day of June 2013, by and between the CITY OF LAGUNA HILLS, a municipal corporation organized and existing under the laws of the State of California (hereinafter referred to as the "City"), and HARTZOG & CRABILL, INC., a California corporation, (hereinafter referred to as "Consultant") (collectively, the "Parties").

RECITALS

A. City and Consultant previously entered into a professional services agreement for the provision of professional traffic engineering consulting services for the OCTA Regional Traffic Signal Synchronization Corridor on Paseo de Valencia, which was made and entered into on June 26, 2012 (the "Agreement"). Sections 2.3 (Changes in Scope of Services) and 10.3 (Amendment) of the Agreement provide that the Agreement may be amended in writing at any time by mutual consent of the Parties.

B. The original total Maximum Contract Amount of the Agreement, as set forth in Section 2.1 of the Agreement, was \$107,248, during the term of the Agreement, unless amended by mutual agreement of the Parties.

C. City has now determined that there is a need to amend the Scope of Work/Services in order to provide for certain additional services, including the need to provide for additional traffic signal equipment installation services, and to delete previously specified signal timing support services.

D. The proposed amendment to the Scope of Work/Services to provide for the additional services requires a corresponding increase to the current total Maximum Contract Amount set forth in Section 2.1 of the Agreement by \$10,468 from \$107,248 to \$117,716.

NOW THEREFORE, in consideration of the mutual promises and covenants herein, the Parties agree as follows:

AGREEMENT

1. Amendment to Section 2.1, entitled "Maximum Contract Amount," of the Agreement. Section 2.1. of the Agreement is hereby amended in its entirety to read as follows:

"2.1 Maximum Contract Amount. For the Services rendered pursuant to this Agreement, Consultant shall be compensated by City in accordance with the Schedule of Compensation/Fees, which is attached hereto as Exhibit "A" and is incorporated herein by reference, but not exceeding the total maximum contract amount of one hundred seventeen thousand seven hundred sixteen dollars (\$117,716.00) (hereinafter referred to as the "Maximum Contract Amount"), except as may be provided pursuant to Section 1.8 above. The method of compensation shall be as set forth in Exhibit "A." Compensation for necessary expenditures for reproduction costs, telephone expenses, and transportation expenses must be approved in advance by the Contract Officer designated pursuant to Section 4.2 and will only be approved if such expenses are also specified in the Schedule of Compensation/Fees. The Maximum Contract Amount shall include the attendance of Consultant at all Project meetings reasonably deemed necessary by the City. Consultant shall not be entitled to any increase in the Maximum Contract Amount for attending these meetings. Consultant hereby acknowledges that it accepts the risk that the services identified in the Scope of Work may be more costly and/or time-consuming than Consultant anticipates, that Consultant shall not be entitled to additional compensation therefore, and that the provisions of Section 1.8 shall not be applicable to the services identified in the Scope of Work. The maximum amount of City's payment obligation under this section is the amount specified herein. If the City's maximum payment obligation is reached before the Consultant's Services under this Agreement are completed, consultant shall nevertheless complete the Work without liability on the City's part for further payment beyond the Maximum Contract Amount.

2. Amendment to Section 1.1, entitled "Scope of Services and Standard of Performance," of the Agreement: Section 1.1 of the Agreement is hereby amended as follows to provide for additional services and work under Task 6 and to provide for the deletion of Task 9 as specified in Exhibit "A" to the Agreement: The Scope of Services and Work set forth in Section 1.1 of the Agreement is hereby amended to also include additional services and work under Task 6 and the deletion of work under Task 9 of the Scope of Services, as set forth and described in Consultant's Revised Proposal to Provide Traffic Engineering Services for the Paseo de Valencia Traffic Signal Synchronization Project (TSSP), dated May 15, 2013, which includes the approved fixed-fee Revised Proposal rates for the additional Task 6 work and the deleted Task 9 work, a copy of which is attached hereto as **Attachment "1"** to this Amendment and is hereby incorporated by reference and made a part of the Agreement.
3. Full Force and Effect. This modifying Amendment is supplemental to the Agreement and is by reference made part of said Agreement. All of the terms, conditions, and provisions, thereof, unless specifically modified herein, shall continue in full force and effect. In the event of any conflict or inconsistency between the provisions of this Amendment and any provisions of the Agreement, the provisions of this Amendment shall in all respects govern and control.
4. Corporate Authority. The persons executing this Amendment on behalf of the Parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so

executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) the entering into this Amendment does not violate any provisions of any other agreement to which said party is bound.

IN WITNESS WHEREOF, the Parties have executed and entered into this Amendment to the Agreement as of the date first written above.

"CITY"
City of Laguna Hills

By: _____
BARBARA KOGERMAN,
Mayor

APPROVED AS TO FORM:

ATTEST:

By: _____
Gregory E. Simonian,
City Attorney

By: _____
Peggy J. Johns,
City Clerk

"CONSULTANT"
HARTZOG & CRABILL, INC.

By: _____
Trammell Hartzog, President

By: _____
Gerald J. Stock, Executive Vice
President/Secretary

ATTACHMENT "1"

**REVISED PROPOSAL TO PROVIDE TRAFFIC ENGINEERING SERVICES FOR THE
PASEO DE VALENCIA TRAFFIC SIGNAL SYNCHRONIZATION PROJECT (TSSP)**

**REVISED PROPOSAL DATED:
MAY 15, 2013
REGARDING ADDITIONAL TASK 6 WORK AND DELETED TASK 9 WORK**



Trammell Hartzog, President
Jerry Crabill, P.E., (Retired)
Gerald J. Stock, P.E., T.E.,
Executive Vice-President

17772 E. 17th Street
Suite 101
Tustin, CA 92780

Phone: (714) 731-9455
FAX: (714) 731-9498

www.hartzog-crabill.com

May 15, 2013

Mr. Kenneth H. Rosenfield, P.E.
Director of Public Services
City of Laguna Hills
24035 El Toro Road
Laguna Hills, California 92653

Subject: Revised Proposal to Provide Traffic Engineering Services for the Paseo de Valencia Traffic Signal Synchronization Project (TSSP).

Dear Mr. Rosenfield:

Hartzog & Crabill, Inc. (HCI) is pleased to submit this revised proposal to the City of Laguna Hills to provide traffic signal synchronization services for the OCTA Project 'P' synchronization project on the Paseo de Valencia TSSP corridor. The specific proposal revisions are: 1) To amend Task 6, "Traffic Signal Construction", to have HCI configure, install, and test City furnished electronic equipment for the Paseo de Valencia TSSP corridor; and 2) deletion of Task 9, "Continuing Signal Timing Support".

Our revised Scope of Work and Fees are presented below:

Revised Scope of Work

Task 6 — Traffic Signal Construction

Signal equipment improvements identified in the December 2, 2011 Project 'P' application and approved by OCTA, which include upgraded traffic signal controllers and communications equipment at all project locations, minor cabinet modifications, replacement of signal interconnect cable, and the installation of PTZ cameras at three intersections. Additional construction items to those proposed in the application are a new traffic signal cabinet and video detection system at the intersection of Los Alisos Boulevard, and project related TMC work at City Hall. The preparation of engineering plans is not expected to be required for each intersection; however, the need for plans will be discussed and determined early in the project by the Project Manager and the City of Laguna Hills. If necessary, HCI will prepare an overall corridor plan with sufficient details called out for the work at each intersection, as well as provide the City with the necessary technical provisions describing the work at each project location.

The following is included for clarity of project roles:

1. HCI will prepare detailed technical provisions (and plan, if applicable) for the approved equipment improvements on this corridor.

2. The City of Laguna Hills will contract for the equipment purchase ~~and installation~~ of approved work items directly with the suppliers/~~contractors~~, which includes the following items:
 - Econolite ASC/3-2100 Centracs system controller units with ethernet modules.
 - Econolite P(38) system controller cabinet with video detection system.
 - Actelis ML688 twisted-pair Ethernet switches plus patch cables.
 - Installation of duplex electrical outlets in the signal cabinets.
 - ~~Installation of~~ PTZ camera systems at designated intersections.
 - Teleste video encoder units for PTZ cameras.
 - Rewiring of detector inputs at designated location.
 - ~~Replace communication drop cables at designated locations.~~
3. Prior to and during installation of the improvements, HCI will be available to provide assistance and responses to the City and/or contractors for interpretation of the plan and/or technical provisions, either by in-person meeting, phone, or email.
4. City staff, with periodic assistance by HCI staff, will be responsible for day-to-day inspection services on the installation of new equipment and materials. HCI will inspect the installation of controller units and related communications equipment.
5. HCI will provide on-site assistance for turn-on of any new equipment. New timing sheets for the signal controllers will also be provided by HCI at time of turn-on.
6. HCI will coordinate with Econolite who will be responsible for the necessary system integration of project controller units into the City's Centracs traffic management system.
7. HCI will configure, install, and test City furnished electronic equipment for the Paseo de Valencia TSSP corridor. The revised Scope of Work includes all labor, equipment, and material, including any necessary traffic control to complete the work detailed in TABLE 1.

This project does not include any underground work.

Exclusions: Permits, fees, electronic equipment, power supplies, terminal blocks, camera cables, Actelis Octal Cables.

TABLE 1 — Paso de Valencia TSSP Revised Scope of Work

<u>Loc.</u>	<u>Paseo de Valencia at:</u>	<u>Description of Work</u>
<u>1</u>	<u>El Toro Rd.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u>
<u>2</u>	<u>Calle de La Plata</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u>
<u>3</u>	<u>Calle de La Magdalena</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u> • <u>Install City Furnished Videolarm 7" Fusion Dome PTZ Camera and Mounting Hardware on S/W Corner.</u> • <u>Install City Furnished Channel Teleste Channel Encoder, Power Supply and Cabling from Controller Cabinet to Camera.</u>
<u>4</u>	<u>Via Estrada / Health Center Dr.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u>
<u>5</u>	<u>Los Alisos Bl.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u> • <u>Install City Furnished (3) Econolite "Solo Terra" Video Detection Cameras, Cabling and Mounting Hardware.</u> • <u>Remove Existing Type P-38 Controller cabinet and install new Type P-38 cabinet on existing foundation and make all wiring connections.</u> • <u>Pick up city furnished cabinet from testing facility.</u> • <u>Re-establish existing Type II Electrical service.</u>
<u>6</u>	<u>Kennington Dr.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u>
<u>7</u>	<u>Beckenham St.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u>
<u>8</u>	<u>Laguna Hills Drive</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u> • <u>Install City Furnished Pelco PTZ Camera and Mounting Hardware on S/W Corner.</u> • <u>Install City Furnished Channel Teleste Channel Encoder, Power Supply and Cabling from Controller Cabinet to Camera.</u>
<u>9</u>	<u>Hawk High Way</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u>
<u>10</u>	<u>Alicia Pkwy</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u>
<u>11</u>	<u>La Paz Rd.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u> • <u>Install City Furnished Pelco PTZ Camera and</u>

TABLE 1 — Paseo de Valencia TSSP Revised Scope of Work

<u>Loc.</u>	<u>Paseo de Valencia at:</u>	<u>Description of Work</u>
		<u>Mounting Hardware on S/W Corner.</u> • <u>Install City Furnished Channel Teleste Channel Encoder, Power Supply and Cabling from Controller Cabinet to Camera.</u>
<u>12</u>	<u>Cabot Rd.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables. Remove 6 Pair SIC Between Splice Cabinet and Controller Cabinet; and Furnish and Install New 12 Pair SIC Cable (120').</u>
<u>13</u>	<u>Cabot Rd. @ Nellie Gail Rd.</u>	• <u>Install City Furnished Actelis ML688 Twisted Pair Ethernet Switch and Patch Cables.</u> • <u>Remove 6 Pair SIC Between Splice Cabinet and Controller Cabinet; and Furnish and Install New 12 Pair SIC Cable (120').</u>
<u>14</u>	<u>Work at TMC</u>	• <u>Provide punchdown block and relocate interconnect to server room. Relocate existing equipment that utilizes twisted pair copper (Actelis, etc.).</u> • <u>Furnish and install Sharp Model PN-E702 LCD Monitor, including mount and cables. Relocate power circuit, install back box and perform all patching and painting.</u> • <u>Relocate existing cabinet to opposite wall and paint wall.</u> • <u>Relocate two existing 42" monitors; including relocation of power and installation of back box.</u>

Task 9 — Continuing Signal Timing Support

This task is hereby deleted from the project Scope of Work.

Per the OCTA approved Project 'P' application the City of Laguna Hills is responsible to provide two years of continued signal timing support for the Paseo de Valencia TSSP corridor. The continued signal timing support is to monitor, observe, fine-tune, and optimize the signal timing and phasing operations of all the project intersections; and to proactively survey the corridor on a monthly basis, observe traffic, and make timing adjustments. Deleting this task does not jeopardize the project as the City of Laguna Hills will fulfill this obligation by using HCI's services under a separate contract as part of their 20 percent in-kind fund match for the project.

Mr. Kenneth H. Rosenfield, P.E.
May 15, 2013
Page 5 of 5

Professional Fees

HCI proposes a fee fixed fee contract amendment in the amount of \$10,468.00 to complete the services described in this revised Scope of Work. The amendment amount is an adjusted number that accounts for the additional Task 6 work and the deleted Task 9 work as shown below.

	Initial Proposal	Revised Proposal	Change
Task 6	\$6,180.00	\$38,768.00	(\$32,588.00)
Task 9	\$22,120.00	\$0.00	\$22,120.00
Total	\$28,300.00	\$38,768.00	(\$10,468.00)

We look forward to the City of Laguna Hills' acceptance of this revised proposal and to the successful completion of this project. If you have any questions or need more information please feel free to contact me at (714) 731-9455.

Very truly yours,
HARTZOG & CRABILL, INC.



Trammell Hartzog, President



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAVID REYNOLDS
DEPUTY CITY MANAGER/COMMUNITY SERVICES**

**ISSUE: AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH OROS
CONSULTING SERVICES, LLC, FOR INFORMATION TECHNOLOGY
SUPPORT**

**RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE CITY
MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE OROS CONSULTING
SERVICES, LLC, CONSULTING SERVICES AGREEMENT FOR INFORMATION
TECHNOLOGY SUPPORT.**

SUMMARY:

Mr. Robert Oros, with Oros Consulting Services, LLC., provides the City with IT support services under an existing two-year contract that is set to expire June 30, 2013. As of May 2013, Mr. Oros has reached the not-to-exceed cost of \$110,240 prior to the end of the two-year term due to the need for more IT support hours. Staff is requesting the City Council to approve and authorize the City Manager to execute an amendment to the Agreement with Oros Consulting Services to increase the not-to-exceed amount in the Agreement and to extend the Agreement until November 30, 2013. Extending the term to November 30, 2013 will allow the City to receive IT support while it conducts recruitment for a full-time IT support position.

BACKGROUND:

The City of Laguna Hills receives IT support services from Oros Consulting Services, LLC. A two-year Agreement was approved by the City Council on June 14, 2013 with Oros Consulting Services, LLC., to provide desktop and network administration support for the current budget cycle. A more detailed description of Oros Consulting Services IT support duties is provided in Exhibit A of the attached Agreement. This Agreement is set to expire on June 30, 2013.

Due to increased IT support needs during the past two years, the not-to-exceed cost of \$110,240 in the existing Agreement with Oros Consulting Services has been reached in May 2013, prior to the expiration date of the Agreement term (or June 30, 2013). The Agreement with Oros Consulting Services requires Mr. Oros to be on-site two days a week to provide the City with IT support. In addition, the current contract with Mr. Oros accounts for additional support hours for special projects and IT emergencies as needed. There have been several projects and IT emergencies that required more of Oros Consulting Services' time such as the email server upgrade, the webserver upgrade, and assistance with the implementation of new software applications, which increased his support hours per week.

Staff recommends that the City Council direct the City Manager to execute an amendment to Oros Consulting Services Agreement to continue forward with IT support services through the remainder of this fiscal year and into next fiscal year until November 30, 2013. The specific amendments to the Agreement are provided below.

1. Increase the not-to-exceed cost of the Agreement from \$110,240 to \$141,701 to provide funding for IT support for a portion of May 2013, all of June 2013, and through next fiscal year up to November 30, 2013.
2. Change the term of the Agreement to expire on November 30, 2013, instead of June 30, 2013.

The funding of Oros Consulting Services into next fiscal year will allow the City to still receive IT Support as it conducts a recruitment effort for a full-time IT support position. This was expressed as a need by staff to the City Council during the Operating Budget Study Session.

FISCAL IMPACT:

The increase in total compensation from \$110,240 to \$141,701 (or an increase of \$31,461) to Oros Consulting Services, LLC. is within the IT budget for services to be rendered in this fiscal year's budget and is also accounted for in the draft operating budget for next fiscal year.

ATTACHMENTS:

- Amendment No. 1 to the Agreement.
- Consulting Services Agreement with Oros Consulting Services for Information Technology Support ("Agreement").

AMENDMENT NO. 1
TO
CONSULTING SERVICES AGREEMENT
Oros Consulting Services, Inc.
(Oros Consulting Services Information Technology Support)

THIS FIRST AMENDMENT to the Oros Consulting Services Agreement for Information Technology Support and Consulting Services Agreement (the "Amendment") is made and entered into to be effective on the 11th day of June 2013, by and between the CITY OF LAGUNA HILLS, a California general law city and municipal corporation (hereinafter referred to as the "City"), and OROS CONSULTING SERVICES, LLC, (hereinafter referred to as the "Consultant") (collectively, the "Parties").

RECITALS

A. City and Consultant previously entered into that certain Consulting Services Agreement for information technology support and consulting services, which was made and entered into on June 14, 2011, and was made effective on July 1, 2011 (the "Agreement"). Sections 3.3 (Changes), 4.4 (Term), 10.2 (Integrated Agreement), and 10.3 (Amendment) provide that the Agreement may be amended at any time by mutual written agreement of the Parties. A copy of the Agreement is attached hereto as **Attachment "1"** for reference purposes.

B. Section 4.4 (Term) of the Agreement specifies that the Agreement shall commence on July 1, 2011, and shall continue in full force and effect for a period of 24 months until June 30, 2013, unless extended by mutual written agreement of the Parties.

C. The total not to exceed contract amount, as set forth in Section 3.1 of the Agreement, shall not exceed \$110,240 during the term of the Agreement; however, this not to exceed contract amount has been reached by the Consultant as of May 2013, due to the City's increased need for requested information technology support and consulting services.

D. Unless amended by mutual consent of the Parties, the Agreement is currently scheduled to automatically expire on June 30, 2013, by operation of its own terms.

E. The Parties now desire to enter into this Amendment for the purpose of extending the term of the Agreement for five (5) months, at the same professional hourly rates and under the same terms and conditions as set forth in the Agreement, in order to provide for continued information technology support and consulting services and to allow City additional time to research and evaluate information technology service delivery options.

F. The proposed extension of the term of the Agreement creates a need to now increase the current total not to exceed contract amount set forth in Section 3.1 of the Agreement by \$31,461 from \$110,240 to \$141,701.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

AMENDMENT

1. Amendment to Section 3.1, entitled "Compensation of Consultant," of the Agreement: Section 3.1 of the Agreement is hereby amended in its entirety to read as follows:

"Compensation of Consultant. For the services rendered pursuant to this Agreement, Consultant

shall be compensated and reimbursed, in accordance with the schedule of fees set forth in Exhibit "A," which total contract amount shall not exceed \$141,701."

2. Amendment to Section 4.4, entitled "Term," of the Agreement: Section 4.4 of the Agreement is hereby amended in its entirety to read as follows:

"Term. Unless earlier terminated in accordance with Section 8.5 of this Agreement, this Agreement shall continue in full force and effect for a period of 29 months, commencing on July 1, 2011, and ending on November 30, 2013, unless extended by mutual written agreement of the parties."

3. Full Force and Effect: This modifying Amendment is supplemental to the Agreement and is by reference made a part of said Agreement. All the terms, conditions, and provisions, thereof, unless specifically modified herein, shall continue in full force and effect. In the event of any conflict or inconsistency between the provisions of this Amendment and any provisions of the Agreement, the provision of this Amendment shall in all respects govern and control.
4. Corporate Authority: The persons executing this Amendment on behalf of the Parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) the entering into this Amendment does not violate any provisions of any other agreement to which said party is bound.

IN WITNESS WHEREOF, the Parties have executed and entered into this Amendment as of the date first written above.

"CITY"
City of Laguna Hills

Date: _____

By: _____
Bruce E. Channing,
City Manager

APPROVED AS TO FORM:

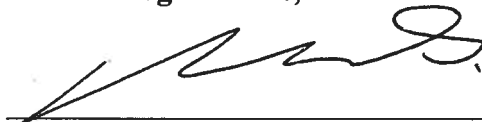
ATTEST

By: _____
Gregory E. Simonian,
City Attorney

By: _____
Peggy J. Johns,
City Clerk

"CONSULTANT"
Oros Consulting Services, LLC.

Date: 6/5/2013

By: 
Robert Oros, Principal

ATTACHMENT "1"

CONSULTING SERVICES AGREEMENT (Oros Consulting Services Information Technology Support) Dated: June 14, 2011

CONSULTING SERVICES AGREEMENT
(Oros Consulting Services Information Technology Support)

THIS AGREEMENT FOR CONSULTING SERVICES (the "Agreement") is made and entered into this 14th day of June, 2011, by and between the City of Laguna Hills, a municipal corporation organized and existing under the laws of the State of California ("City"), and Robert Oros, an individual, doing business as Oros Consulting Services, LLC ("Consultant").

RECITALS

A. City requires the services of a computer technician and network administrator for computer and network support ("Project").

B. Based on its experience, education, training, and reputation, Consultant is qualified to provide the necessary services to City for the Project and desires to provide such services.

C. City desires to retain the services of Consultant for the Project.

NOW, THEREFORE, in consideration of the promises and mutual agreements contained herein, City agrees to retain and does hereby retain Consultant and Consultant agrees to provide services to the City as follows:

AGREEMENT

1. CONSULTANT SERVICES

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide Information Technology (IT) support services to City as described in the Scope of Services/Work attached to this Agreement as Exhibit "A" and incorporated herein by reference (the "services" or "work"), which includes the agreed upon schedule of performance and the schedule of fees. Consultant warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Services/Work and the terms set forth in the main body of this Agreement, the terms set forth in the main body of this Agreement shall govern.

1.2 Compliance with Law. All services rendered under this Agreement shall be provided by Consultant in accordance with all applicable federal, state, and local laws, statutes, and ordinances and all lawful orders, rules, and regulations promulgated thereunder.

1.3 Licenses and Permits. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement.

1.4 Familiarity with Work. By executing this Agreement, Consultant warrants that it has carefully considered how the work should be performed and fully understands the facilities, difficulties, and restrictions attending performance of the work under this Agreement.

2. TIME FOR COMPLETION.

The time for completion of the services to be performed by Consultant is an essential condition of this Agreement. Consultant shall prosecute regularly and diligently the work of this Agreement according to the agreed upon schedule of performance set forth in Exhibit "A". Consultant shall not be accountable for delays in the progress of its work caused by any condition beyond its control and without the fault or negligence of Consultant. Delays shall not entitle Consultant to any additional compensation regardless of the party responsible for the delay.

3. COMPENSATION OF CONSULTANT

3.1 Compensation of Consultant. For the services rendered pursuant to this Agreement, Consultant shall be compensated and reimbursed, in accordance with the schedule of fees set forth in Exhibit "A," which total contract amount shall not exceed \$110,240.

3.2 Method of Payment. In any month in which Consultant wishes to receive payment, Consultant shall no later than the first working day of such month, submit to City in the form approved by City's finance manager, an invoice for services rendered prior to the date of the invoice. Payments shall be based on the hourly rates as set forth in Exhibit "A" for authorized services performed. City shall pay Consultant for all expenses stated thereon, which are approved by City consistent with this Agreement, within thirty (30) days of receipt of Consultant's invoice.

3.3 Changes. In the event any change or changes in the Scope of Services/Work is requested by City, the parties hereto shall execute a written amendment to this Agreement, setting forth with particularity all terms of such amendment, including, but not limited to, any additional fees. An amendment may be entered into:

A. To provide for revisions or modifications to documents or other work product or work when documents or other work product or work is required by the enactment or revision of law subsequent to the preparation of any documents, other work product, or work;

B. To provide for additional services not included in this Agreement or not customarily furnished in accordance with generally accepted practice in Consultant's profession.

3.4 Appropriations. This Agreement is subject to and contingent upon funds being appropriated therefore by the Laguna Hills City Council for each fiscal year covered by the Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to City.

4. PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. All services rendered pursuant to this Agreement shall be performed pursuant to the agreed upon schedule of performance set forth in Exhibit "A". The extension of any time period must be approved in writing by the Contract Officer.

4.3 Force Majeure. The time for performance of services to be rendered pursuant to this Agreement may be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of Consultant, including, but not limited to, acts of God or of a public enemy, acts of the government, fires, earthquakes, floods, epidemic, quarantine restrictions, riots, strikes, freight embargoes, and unusually severe weather if Consultant shall within ten (10) days of the commencement of such condition notify the Contract Officer who shall thereupon ascertain the facts and the extent of any necessary delay, and extend the time for performing the services for the period of the enforced delay when and if in the Contract Officer's judgment such delay is justified, and the Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.5 of this Agreement, this Agreement shall continue in full force and effect for a period of 24 months, commencing on July 1, 2011, and ending on June 30, 2013, unless extended by mutual written agreement of the parties.

5. COORDINATION OF WORK

5.1 Representative of Consultant. The following principal of Consultant is hereby designated as being the principal and representative of Consultant authorized to act in its behalf with respect to the services and work specified herein and make all decisions in connection therewith: Robert Oros, Principal. It is expressly understood that the experience, knowledge, education, capability, and reputation of the foregoing principal is a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principal shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. The foregoing principal may not be changed by Consultant without prior written approval of the Contract Officer.

5.2 Contract Officer. The Contract Officer shall be the City Manager, or his/her designee. It shall be the Consultant's responsibility to keep the Contract Officer, or his/her designee, fully informed of the progress of the performance of the services and Consultant shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer.

5.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, education, capability, and reputation of Consultant, its principals and employees, were a substantial inducement for City to enter into this Agreement. Therefore, Consultant shall not contract with any other individual or entity to perform in whole or in part the services required hereunder without the express written approval of City. In addition, neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City.

5.4 Independent Contractor. Neither City nor any of its employees shall have any control over the manner, mode, or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall not be an employee of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role; however, City shall have the right to review Consultant's work product, result, and advice. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City.

5.5 Personnel. Consultant agrees to assign the following individuals to perform the services set forth herein. Consultant shall not alter the assignment of the following personnel without the prior written approval of the Contract Officer. Acting through the City Manager, the City shall have the unrestricted right to order the removal of any personnel assigned by Consultant by providing written notice to Consultant.

Name:

Title:

Robert Oros

Principal

6. INSURANCE AND INDEMNIFICATION

6.1 Insurance. Consultant shall procure and maintain, at its sole cost and expense, and submit concurrently with its execution of this Agreement, in a form and content satisfactory to City, public liability and property damage insurance against all claims for injuries against persons or damages to property resulting from Consultant's performance under this Agreement. Consultant shall also carry workers' compensation insurance in accordance with California workers' compensation laws. Such insurance shall be kept in full force and effect during the term of this Agreement, including any extension thereof, and shall not be cancelable without thirty (30) days written notice to City of any proposed cancellation. Certificates of insurance evidencing the foregoing and designating the City, its elected officials, officers, employees, agents, and volunteers as additional insureds by original endorsement shall be delivered to and approved by City prior to commencement of services. The procuring of such insurance and the delivery of policies, certificates, and endorsements evidencing the same shall not be construed as a limitation of Consultant's obligation to indemnify City, its elected officials, officers, agents, employees, and volunteers.

6.1.1 Minimum Scope of Insurance. The minimum amount of insurance required hereunder shall be as follows:

A. Comprehensive general liability and personal injury with limits of at least one million dollars (\$1,000,000.00) combined single limit coverage per occurrence. The commercial general liability policy shall name the City of Laguna Hills as an additional insured in accordance with standard ISO additional insured endorsement form CG2010(1185) or equivalent language;

B. Automobile liability insurance with limits of at least one million dollars (\$1,000,000.00) per occurrence.

For any claims related to this Agreement, Consultant's insurance coverage shall be primary insurance as respects City and its respective elected officials, officers, employees, agents, and volunteers. Any insurance or self-insurance maintained by City and its respective elected officials, officers, employees, agents, and volunteers shall be in excess of Consultant's insurance and shall not contribute with it. For Workers' Compensation and Employer's Liability Insurance only, the insurer shall waive all rights of subrogation and contribution it may have against City, its elected officials, officers, employees, agents, and volunteers.

6.1.2 Sufficiency of Insurers. Insurance required herein shall be issued by a licensed company authorized to transact business in the state by the Department of Insurance for the State of California with a current rating of A-VII or better (if an admitted carrier), or a current rating of A:X or better (if offered by a non-admitted insurer listed on the State of California List of Eligible Surplus Lines Insurers (LESLI), by the latest edition of A.M. Best's Key Rating Guide, except that the City will accept workers' compensation insurance from the State Compensation Fund.

6.1.3 Verification of Coverage. Consultant shall furnish City with both original certificates of insurance and endorsements, including additional insured endorsements, effecting all of the coverages required by this Agreement. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All proof of insurance is to be received and approved by the City before work commences. City reserves the right to require Consultant's insurers to provide complete, certified copies of all required insurance policies at any time. Additional insured endorsements are not required for Workers' Compensation policies.

6.1.4 Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected officials, officers, employees, agents, and volunteers; or, Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

6.1.5 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the City, its directors, officials, officers, employees, agents, and volunteers.

6.2 Indemnification. To the fullest extent permitted by law, Consultant shall defend (at Consultant's sole cost and expense), indemnify, protect, and hold harmless City, its elected officials, officers, directors, employees, agents, and volunteers (collectively the "Indemnified Parties"), from and against any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"), including but not limited to Claims arising from injuries to or death of persons (Consultant's employees included), for damage to property, including property owned by City, from any violation of any federal, state, or local law or ordinance, which Claims arise out of or are related to Consultant's performance under this Agreement. Under no circumstances shall the insurance requirements and limits set

forth in this Agreement be construed to limit Consultant's indemnification obligation or other liability hereunder.

7. RECORDS AND REPORTS

7.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

7.2 Records. Consultant shall keep such books and records as shall be necessary to properly perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, and make records and transcripts from such records.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents, and other materials prepared by Consultant in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights or ownership of the documents and materials hereunder. Consultant may retain copies of such documents for its own use. Consultant shall have an unrestricted right to use the concepts embodied therein.

7.4 Release of Documents. All drawings, specifications, reports, records, documents, and other materials prepared by Consultant in the performance of services under this Agreement shall not be released publicly without the prior written approval of the Contract Officer.

7.5 Cost Records. Consultant shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred while performing under this Agreement and shall make such materials available at its offices at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment for inspection by City and copies thereof shall be promptly furnished to City upon request.

8. ENFORCEMENT OF AGREEMENT

8.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim, or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Waiver. No delay or omission in the exercise of any right or remedy of a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver.

No consent or approval of City shall be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Consultant. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.3 Rights and Remedies are Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.4 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain injunctive relief, a declaratory judgment, or any other remedy consistent with the purposes of this Agreement.

8.5 Termination Prior to Expiration of Term. City reserves the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days written notice to Consultant, except that where termination is due to the fault of Consultant and constitutes an immediate danger to health, safety, and general welfare, the period of notice shall be such shorter time as may be determined by the City. Upon receipt of the notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for all services rendered prior to receipt of the notice of termination and for any services authorized by the Contract Officer thereafter.

8.6 Attorney Fees. In the event any dispute between the parties with respect to this Agreement results in litigation or any non-judicial proceeding, the prevailing party shall be entitled, in addition to such other relief as may be granted, to recover from the non-prevailing party all reasonable costs and expenses, including but not limited to reasonable attorney fees, expert consultant fees, court costs and all fees, costs, and expenses incurred in any appeal or in collection of any judgment entered in such proceeding.

9. CITY OFFICERS AND EMPLOYEES; NON-DISCRIMINATION

9.1 Non-Liability of City Officers and Employees. No officer, director, official, or employee of City shall be personally liable to the Consultant, or any successor-in-interest, in the event of any default or breach by City or for any amount which may become due to the Consultant or its successor, or for breach of any obligation of the terms of this Agreement.

9.2 Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination or segregation in the performance of or in connection with this Agreement regarding any person or group of persons on account of race, color, creed, religion, sex, marital status, disability, sexual orientation, national origin, or ancestry.

10. **MISCELLANEOUS PROVISIONS**

10.1 Notice. Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by pre-paid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

To City:

City of Laguna Hills
Attention: City Manager
24035 El Toro Road
Laguna Hills, CA 92653

To Consultant:

Robert Oros
Oros Consulting Services
729 Brianna Way
Corona, CA 92879

10.2 Integrated Agreement. This Agreement contains all of the agreements of the parties and cannot be amended or modified except by written agreement.

10.3 Amendment. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

10.4 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement, which shall be interpreted to carry out the intent of the parties hereunder.

10.5 Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

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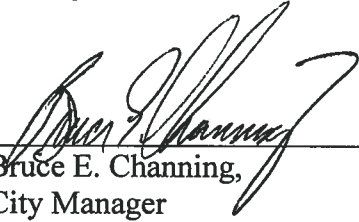
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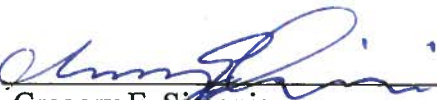
IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates stated below.

"CITY"
City of Laguna Hills

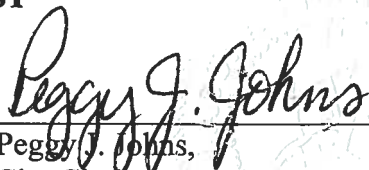
Date: June 14, 2011

By: 
Bruce E. Channing,
City Manager

APPROVED AS TO FORM:

By: 
Gregory E. Simonian,
City Attorney

ATTEST

By: 
Peggy J. Johns,
City Clerk

"CONSULTANT"
Oros Consulting Services, LLC

Date: 6/1/2011

By: 
Robert Oros
Principal

EXHIBIT “A”

CONSULTANT’S SCOPE OF SERVICES/WORK

Including,

Schedule of Fees

And

Schedule of Performance

Scope of Work & Schedule of Fees

1. Consultant's Information Technology (IT) support shall include but is not limited to the following:
 - (a) Help Desk Support (including any off-site computers)
 - Software related issues (Application Support)
 - Hardware related issues (Server/Workstation)
 - (b) Network Administration
 - Network Access
 - Network Printing
 - Network Resource Access
 - Email Administration
 - Documentation
 - Server Maintenance
 - Firewall Administration Support
 - (c) Perform System Upgrades/Updates
 - Operating system Upgrades
 - Application Upgrades
 - Hardware Upgrades
 - Operating System Updates (Server/Workstation)
 - (d) Filtering/protection
 - Virus Protection Administration
 - SPAM Filtering Administration
 - (e) Administer the City's computer backup system.
 - (f) Resolve any issues with City's IT infrastructure include remote access when applicable.
 - (g) Answer IT related questions with City staff.
 - (h) Work with other IT consultants/vendors to resolve issues with software and hardware and for the implementation of City's IT projects.
 - (i) Attend meetings when requested by City staff.
 - (j) Assist in keeping the City's IT records up-to-date including PC inventories, software inventories, printers, and network server and peripheral inventories, etc.
 - (k) Use the City's work order system to track calls.
 - (l) Provide City with recommendations on how to improve IT infrastructure and participate in City's budget process when requested.
 - (m) Provide City with quotes from other vendors for IT purchases when requested.
 - (n) Help setup the Audio/Visual system for City Council, Commission, and other meetings when requested.
2. Schedule of On-site Support. Consultant will provide a minimum of 16 hours (2 days per week) of on-site IT support to City during the principal period of support from

8:00am – 5:00 pm PST, Monday through Friday excluding Holidays. The City and Consultant will determine which days of the week will be scheduled for the 2-day on-site support.

2.1. Adjustments to the Consultant's aforementioned minimum schedule of on-site support will be determined by City and Consultant and shall include:

- (a) extra hours to complete special projects or in the case of an emergency,
- (b) weekend support,
- (c) less hours than the 16 hour minimum per week upon request by the City or Consultant.

3. Phone & Off-site Support. Phone support and off-site support will be charged in fifteen (15) minute increments. City will not be charged for calls to coordinate on-site support or general administration type calls.

3.1. Off-site support includes remote access into the City's network to conduct Network Administration and includes support of PCs/laptops that may be located off-site.

3.2. On a per instance basis, Consultant reserves the right to terminate a support call and continue the support effort on-site if Consultant deems that telephone support is not the most efficient means to resolve the problem.

3.3. Consultant will initially attempt to remedy each problem via telephone during off-site support; however, if not remedied Consultant will provide on-site response within sixteen (16) business hours after receiving the call. In the event of an emergency, Consultant will respond within 3 hours.

3.4. Consultant will not respond to City requests to perform product installation of upgrades as part of telephone support.

3.5. The City shall provide a list to Consultant of designated caller(s) so as to eliminate duplicate calls for the same problem and "surprise" time changes.

3.6. Consultant will not respond to requests for support from non-authorized personnel.

4. Reporting and Billing

4.1. Invoicing: City will pay Consultant monthly upon receipt of invoice from Consultant. The Consultant's invoice shall reflect the cost of the hours worked on a monthly and include the cost for on-site support, off-site support, and telephone support. Consultant shall bill in fifteen (15) minute increments.

4.2. Payment must be received 30 days from date of invoice.

- 4.3. Consultant shall keep track of all hours worked including phone support hours. Consultant shall provide to City at the beginning of each month a monthly report of the prior month that summarizes the dates of service, number of hours worked, and description of support services.

Schedule of Fees

1. Consultant's rate per hour is \$65.00 for the Term of this Agreement.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER

ISSUE: LUMP SUM PAYOFF OF CALPERS EMPLOYER SIDE FUND

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE LUMP SUM PAYMENT TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS), IN THE AMOUNT OF \$577,805, SUFFICIENT TO ELIMINATE THE EMPLOYER SIDE FUND ATTRIBUTABLE TO RISK POOLING AS OF THE MOST RECENT VALUATION DATE.

SUMMARY:

In 2003, the City was obligated to join the Miscellaneous 2% at 60 Pool with CalPERS. At that time, a side fund was created to account for the difference between the funded status of the pool and the funded status of the City's plan, in addition to the City's then existing unfunded liability. As of June 30, 2011, the date of the most recent actuarial report from CalPERS, the City's side fund was \$616,192. The projected liability of the side fund as of June 30, 2013, is \$557,805, with a remaining amortization period of eight years. The City will pay an average of \$86,766 annually over the remaining amortization period, or a total of \$694,187. A lump sum pay off of the side fund equivalent to the projected liability of the side fund would save the City a total of \$136,382 in interest expense and eliminate the portion of the employer contribution rate associated with the side fund amortization. For fiscal year 2013/14, the City's employer contribution rate would be reduced by 2.533%, from 11.738% to 9.205%. Given the anticipated savings, staff is recommending the lump sum pay off of \$557,805, by June 28, 2013, to CalPERS, sufficient to eliminate the employer side fund.

BACKGROUND:

In June of 2003, the CalPERS Board gave the "go ahead" to add [Article 7.6](#) to Title 2 of the California Code of Regulations, which established the criteria for participation in risk pools, including mandated participation for rate plans with less than 100 active members. Risk pooling is the process of combining assets and liabilities across employers to

produce large risk sharing pools. A side fund is created for each plan that joins a risk pool, to account for the difference between the funded status of the pool and the funded status of the agency's plan, in addition to the plan's existing unfunded liability. The side fund takes into account the plan's level of assets and liabilities at the time it joins the pool and amortizes it over time. A positive side fund means that the employer will have to contribute less than the pool's required employer contribution rate over the amortization period; Whereas, a negative side fund indicates the employer will have to contribute more than the pool's required employer contribution rate over the amortization period. The side fund is credited, on an annual basis, with the actuarial investment return assumption. This assumption is currently 7.5%. In the absence of subsequent contract amendments or funding changes, the side fund will disappear at the end of the amortization period.

In 2003, when the City was obligated to join the Miscellaneous 2% at 60 Pool, a negative side fund was created and amortized over a 17 year period. As of June 30, 2011, the date of the most recent actuarial report from CalPERS, the City's side fund was valued at \$616,192. The City will pay an average of \$86,766 annually, or \$694,187 in total, to pay off the side fund over the remaining eight years on the amortization period. The employer contribution rate associated with the side fund amortization is 2.533%, for fiscal year 2013/14.

In the attached CalPERS Side Fund Payoff Letter, the projected liability of the side fund as of June 30, 2013, is \$557,805, which is equivalent to the proposed lump sum payoff amount. By paying off the side fund by June 28, 2013, the portion of the City's employer contribution rate attributable to the amortization of the side fund would be eliminated, saving the City an average of \$86,766 annually. For fiscal year 2013/14, this rate would be reduced by 2.533%, from 11.738% to 9.205%. Given the anticipated savings, staff is proposing the lump sum payoff of the employer side fund. This payoff was anticipated in the year-end fund balance estimate presented to the City Council at the May 7, 2013, Budget study session.

FISCAL IMPACT:

The side fund payoff would free up an average of \$86,766 annually, and over the remaining eight year amortization period, result in total savings of \$136,382 in interest expense. Additionally, the side fund payoff would reduce the City's unfunded liability, which was \$1,260,772, as of June 30, 2011, the date of the most recent actuarial report from CalPERS.

ATTACHMENTS:

- CalPERS Side Fund Payoff Letter



California Public Employees' Retirement System
Actuarial Office
P.O. Box 942709
Sacramento, CA 94229-2709
TTY: (916) 795-3240
(888) 225-7377 phone • (916) 795-2744 fax
www.calpers.ca.gov

May 16, 2013

CalPERS ID: 3022794287

Employer Name: CITY OF LAGUNA HILLS

Rate Plan: MISCELLANEOUS Plan

Re: Lump Sum Payment to reduce 2013-2014 and later employer contribution rates

Dear Requestor:

As requested, July 1, 2013 employer contribution rate information on your lump sum payment follows.

If you are aware of others interested in this information, please inform them.

The information is based on the most recent annual valuation and assumes payment by *June 28 2013* and no further contractual or financing changes taking effect before June 30, 2014. The Side Fund resulting from risk pooling valued at **(\$557,805)** (including any adjustments due to plan amendments, vouchers, golden handshakes, or financing changes) as of June 30, 2013, will be reduced or eliminated by a lump sum payment in the amount of **\$557,805**. Any later adjustments due to plan amendments, vouchers, golden handshakes, etc. could increase or reestablish the negative side fund.

The change in your 2013/2014 employer contribution rate after you make the proposed lump sum payment is displayed in the "Change to Total Employer Rate" line below. There will be no change to your 2012/2013 rate.

Valuation as of June 30, 2011	Pre-Payment	Post-Payment
Projected 6/30/13 Side Fund (SF)	(\$557,805)	
Proposed Lump Sum Pmt by 6/28/13	\$557,805	\$557,805
Revised projected 6/30/2013 SF		\$0
2013-2014 Employer Contribution Rate		
Risk Pool's Net Employer Normal Cost	6.786%	6.786%
Risk Pool's Payment on Amortization Bases	1.263%	1.263%
Surcharges for Class 1 Benefits		
a) FAC1	0.437%	0.437%
b) PRSA	0.719%	0.719%
Phase out of Normal Cost Difference	0.000%	0.000%
Amortization of Side Fund	2.533%	0.000%
Total Employer Contribution Rate	11.738%	9.205%
Amortization Period	9 years	N/A
Change to Total Employer Contribution Rate		(2.533%)

To initiate this change, the enclosed Lump Sum Payment Request must be completed and returned to the Fiscal Services Division with a wire transfer or a check by June 28, 2013. A copy should be sent to us.

If you have questions, please call (888) CalPERS (225-7377).

KERRY J. WORGAN, MAAA, FSA, FCIA
Senior Pension Actuary, CalPERS

6/11/2013 ITEM NO. 4.7

LUMP SUM PAYMENT REQUEST

Please complete and return this form to the following address:

CalPERS
Fiscal Services Division
Attn: Retirement Program Accounting
P O Box 942703
Sacramento, CA 94229-2703

Or fax to: 916-795-7622.

If a wire transfer is being used, it should go to the following account:

ABA#0260-0959-3

Bank of America Sacramento Main
555 Capitol Mall, Suite 1555
Sacramento, CA 95814

For credit to State of CA, CalPERS
Account # 01482-80005

Please e-mail FCSD_public_agency_wires@calpers.ca.gov and your actuary on the day of the wire to ensure timely crediting to your account. Any individual wire totaling over \$5,000,000 requires a 72 hour notice.

Employer Name: CITY OF LAGUNA HILLS

CalPERS ID: 3022794287

Member Group or Plan: MISCELLANEOUS PLAN

Rate Plan ID: 1728

Amount: **\$557,805**

Purpose:	Pay off the side fund
Base(s) to which payment is applied:	N/A

In recognition of our payment please revise our employer contribution rate effective July 1, 2013:

Name and Title: (Please Print): _____

Signature: _____ Date: _____

Mailing Address: _____

City/State/Zip: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Fiscal Services verification Date Received _____ Amount Received _____

PERS01F0036 DMC (02-2009) Reference # _____ Name and Date: _____

THE CITY COUNCIL APPROVED THE WARRANT REGISTER IN THE AMOUNT OF \$861,775.45.

4.3 PROGRESS PAYMENT NO. 25 FOR LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 25, IN THE NET AMOUNT OF \$1,454.50, TO SEMA CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159.

4.5 PROGRESS PAYMENT NO. 1 FOR CIVIC CENTER SUITE 100B IMPROVEMENTS

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 1, IN THE NET AMOUNT OF \$13,822.50, TO INNOVATIVE BUILDERS & DESIGN, FOR CIVIC CENTER SUITE 100B IMPROVEMENTS.

ITEMS REMOVED FROM THE CONSENT CALENDAR

4.4 FACILITY OPERATIONS OF THE ROLLER HOCKEY RINK BY CALIFORNIA STREET HOCKEY

Mayor Kogerman pulled this item from the Consent Calendar to inquire about the revenue generated by this facility.

**THE CITY COUNCIL APPROVED A ONE YEAR EXTENSION TO THE AGREEMENT FOR FACILITY OPERATIONS OF THE ROLLER HOCKEY RINK WITH CALIFORNIA STREET HOCKEY ASSOCIATION AND AUTHORIZED THE CITY MANAGER TO SEND A LETTER TO CALIFORNIA STREET HOCKEY ASSOCIATION TO ACKNOWLEDGE THE EXTENSION, BY M/MAYOR KOGERMAN, S/COUNCIL MEMBER CARRUTH.
APPROVED BY A VOTE OF 4-0-1 (AGENCY MEMBER BRESSETTE ABSENT).**

5. PLANNING AGENCY

Mayor Kogerman recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:23 PM.

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Kogerman, Vice Chair Blount, Agency Member Carruth, and Agency Member Gilbert

Absent: Agency Member Bressette

5.2 PUBLIC COMMENTS

There were no Public Comments.

5.3 MINUTES**5.3.1 REGULAR MEETING, MAY 14, 2013**

MOTION TO APPROVE THE MINUTES OF THE MAY 14, 2013, REGULAR MEETING, BY M/AGENCY MEMBER CARRUTH, S/AGENCY MEMBER GILBERT.

APPROVED BY A VOTE OF 4-0-1 (AGENCY MEMBER BRESSETTE ABSENT).

5.4 PLANNING AGENCY PUBLIC HEARINGS

5.4.1 SDPM/MSP NO. 3-13-2531, A REQUEST BY VINTAGE REAL ESTATE, LLC, ON BEHALF OF THE PROPERTY OWNER, MOULTON LA PAZ, LLC, FOR A NEW MASTER SIGN PROGRAM FOR THE SHOPPING CENTER LOCATED AT 26534-26562 MOULTON PARKWAY

Chair Kogerman opened the Public Hearing.

Jerry Garner, Vintage Property Group representative, spoke on the new Master Sign Program for the Village at Nellie Gail Ranch Shopping Center and answered questions from the Planning Agency Members.

Timothy Morris, Laguna Hills, spoke in opposition to the proposed Master Sign Program for the Village at Nellie Gail Ranch Shopping Center.

Shannon and Jordan Freedman, Laguna Hills, spoke in opposition to the proposed Master Sign Program for the Village at Nellie Gail Ranch Shopping Center.

Chair Kogerman closed the Public Hearing.

MOTION TO ADOPT RESOLUTION NO. PA2013-05-28-1, A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SDPM/MSP NO. 3-13-2531, A REQUEST BY VINTAGE REAL ESTATE, LLC, ON BEHALF OF THE PROPERTY OWNER, MOULTON LA PAZ, LLC, FOR A NEW MASTER SIGN PROGRAM FOR THE SHOPPING CENTER LOCATED AT 26534-26562 MOULTON PARKWAY, SUBJECT TO THE FOLLOWING REVISED CONDITIONS OF APPROVAL:

19. "BUILDING A" (GROCERY STORE PAD) SHALL BE PERMITTED UP TO 1.5 SQUARE FEET OF WALL SIGN AREA PER LINEAL FOOT OF BUILDING FRONTAGE. FOR TENANT WALL SIGNS WITHOUT A LOGO, WALL SIGN AREA SHALL BE LIMITED TO 1 SQUARE FOOT PER LINEAL FOOT OF BUILDING FRONTAGE. FOR TENANT SIGNAGE

THAT INCLUDES LOGO(S), AN ADDITIONAL 0.5 SQUARE FEET PER LINEAL FOOT OF BUILDING FRONTAGE MAY BE USED TO PROVIDE TENANT LOGO GRAPHICS;

20. DELETED BY THE PLANNING AGENCY;

21. PRIOR TO ISSUANCE OF ANY SIGN PERMITS FOR THE SUBJECT SITE, THE APPLICANT SHALL PROVIDE A PAYMENT TO THE CITY OF LAGUNA HILLS FOR THE PLANTING OF UP TO TEN (10) NEW TREES ON THE CITY'S LANDSCAPE SLOPE ON THE SOUTHERLY SIDE OF LA PAZ ROAD, WEST OF CHARLTON DRIVE. PAYMENT VALUE TO BE BASED UPON TOTAL COST OF WORK, INCLUDING CITY OVERHEAD, AS DETERMINED BY THE DIRECTOR OF PUBLIC SERVICES. TREE SIZE (UP TO A MAXIMUM 24-INCH BOX SIZE) AND TYPE SHALL BE AT THE DISCRETION OF THE DIRECTOR OF PUBLIC SERVICES AND SHALL BE INSTALLED AND MAINTAINED BY THE CITY OF LAGUNA HILLS. THE CITY SHALL WORK WITH THE AFFECTED PROPERTY OWNERS TO INSTALL THE TREES IN AN EFFECTIVE AND TIMELY MANNER;

22. ONLY ONE TENANT NAME SHALL BE LISTED PER TENANT PANEL. TENANT PANELS OF FREESTANDING SIGNS M1 AND M2 SHALL NOT BE SUBDIVIDED AND SHALL NOT EXCEED FIVE TENANT PANELS PER SIGN FACE;

23. FREESTANDING SIGN M3 SHALL NOT EXCEED 5 FEET IN HEIGHT, EXCLUDING ARCHITECTURAL ELEMENTS, AND SHALL CONTAIN NO MORE THAN 3 TENANT PANELS PER SIGN FACE WITH NO MORE THAN ONE TENANT NAME LISTED PER TENANT PANEL. THE HEIGHT OF THE M3 SIGN'S ARCHITECTURAL ELEMENTS SHALL BE ADJUSTED TO BE COMMENSURATE WITH THE NUMBER OF TENANT PANELS ON THE SIGN, BY M/VICE CHAIR BLOUNT, S/AGENCY MEMBER GILBERT.

APPROVED BY A VOTE OF 3-1-1 (COUNCIL MEMBER CARRUTH VOTING NO, COUNCIL MEMBER BRESSETTE ABSENT).

PLANNING AGENCY ADJOURNMENT

Mayor Kogerman reconvened the City Council Meeting at 9:23 PM. All Council Members were present with the exception of Council Member Bressette.

6. CITY COUNCIL PUBLIC HEARINGS

- 6.1 MINOR GENERAL PLAN AMENDMENT NO. 04-13-2547, AN AMENDMENT TO THE LAGUNA HILLS GENERAL PLAN MOBILITY ELEMENT TO REFLECT CHANGES MADE TO THE ORANGE COUNTY MASTER PLAN OF ARTERIAL HIGHWAYS.**



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER**

ISSUE: CITY VIEWS AND COMMUNITY SERVICES ACTIVITY GUIDE

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO: (1) PROCEED WITH REDUCING THE CITY VIEWS SECTION OF THE CITY'S NEWSLETTER; (2) ISSUE REQUESTS FOR PROPOSALS FOR PRINTING AND GRAPHIC DESIGN SERVICES; AND (3) AUTHORIZE THE CITY MANAGER TO EXTEND THE EXISTING CONTRACT WITH FAUBEL PUBLIC AFFAIRS FOR THREE MONTHS.

SUMMARY:

At its March 12, 2013, City Council meeting, the City Council expressed interest in reducing costs associated with the development of the City's quarterly City Views & Community Services Activity Guide publication. Consequently, staff provided the City Council with four cost savings options at its April 23, 2013, City Council meeting. At that time, the City Council established an ad-hoc committee to examine the various options presented by staff as well as additional ideas to reduce costs. Based on direction received from the ad-hoc committee, staff recommends the City Council direct staff to move forward with reducing the City Views section substantially. Furthermore, staff proposes issuing Requests for Proposals for printing and graphic design services. Additionally, because the development process for the Summer issue of City Views is scheduled to begin prior to the end of the fiscal year, staff requests a three month extension of the existing Professional Service Agreement with Faubel Public Affairs to allow adequate time for the transition with no disruption in publication mailings.

BACKGROUND:

At its April 23, 2013, City Council meeting, the City Council considered various cost savings options associated with the development of the City Views & Community Services Activity Guide. As noted in the staff report presented at that time, which is attached hereto, the City Views & Community Services Activity Guide is a 28 page, 9" x 12"

publication sent out on a quarterly basis to all households and businesses within the City. The City Views portion of the publication provides residents with important City information and updates while the Community Services Activity Guide provides residents with the Community Services class and program schedule, registration information and contact information for community and sports groups. The City currently budgets \$105,000 annually to develop and publish the City Views & Community Services Activity Guide, breaking down to a per publication budgeted cost of \$28,750.

At that meeting, the City Council established an ad-hoc committee consisting of Council Member Bressette and Council Member Gilbert to examine the various options presented by staff and additional cost savings options, and to bring back a recommendation for the City Council.

Staff met with the ad-hoc committee on April 26, 2013. Pursuant to the recommendations of the ad-hoc committee, staff recommends substantially reducing the City Views section of the publication to approximately 3-4 pages, including the cover. Modifying the City Views format by reducing the number of pages provides the opportunity to bring the development and coordination for the publication in-house, resulting in immediate savings through eliminating the use a consultant to coordinate and develop the publication. The existing format for the Community Services Activity Guide will remain as is. As part of this recommendation, staff anticipates issuing Requests for Proposals (RFP) for printing and graphic design services, resulting in substantial cost savings for these services.

Additionally, because the development process for the Summer issue of City Views is scheduled to begin prior to the end of the fiscal year, staff requests a three month extension of the Professional Service Agreement with Faubel Public Affairs to allow adequate time for the transition with no disruption in publication mailings.

FISCAL IMPACT:

Staff anticipates these modifications will result in approximate savings of \$8,500 per publication, or \$34,000 annually in actual costs. This would reduce costs for the development, publication, and distribution of the City Views & Community Services Activity Guide to an estimated \$71,000 annually. These savings were incorporated into the draft 2013-2015 Biennial Budget and presented to the City Council at the May 7, 2013, Budget Study Session.

ATTACHMENTS:

- April 23, 2013, Staff Report



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: APRIL 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD WHITE
ASSISTANT CITY MANAGER**

ISSUE: CITY VIEWS AND COMMUNITY SERVICES ACTIVITY GUIDE

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO: (1) PROCEED WITH REDUCING THE CITY VIEWS SECTION OF THE CITY'S NEWSLETTER; (2) ISSUE REQUESTS FOR PROPOSALS FOR PRINTING AND GRAPHIC DESIGN SERVICES; AND (3) AUTHORIZE THE CITY MANAGER TO EXTEND THE EXISTING CONTRACT WITH FAUBEL PUBLIC AFFAIRS FOR THREE MONTHS.

SUMMARY:

The City of Laguna Hills currently contracts with Faubel Public Affairs for the development and coordination of the City Views/Community Services Activity Guide. At its March 12, 2013, City Council meeting, the City Council expressed interest in exploring various cost savings options associated with the development of the City's publication. The City currently budgets \$105,000 annually for the development, printing, and mailing of the City Views/Community Services Activity Guide, of which approximately \$36,000 represents the City Views portion of the brochure. Staff has examined the following four cost saving options: (1) continue with the existing City Views but issue a Request for Proposal (RFP) for development and coordination services; (2) reduce the City Views section of the publication substantially; (3) eliminate the City Views section altogether; and (4) sell advertising within the existing City Views format. Due to the combination of cost savings and the ability to reserve a limited number of pages to publish and disseminate important information to residents, as well as for the purpose of maintaining a high quality, easy to read publication, staff recommends the City Council direct staff to move forward with reducing the City Views section substantially. Included within this option, staff proposes issuing an RFP for design and printing services. Additionally, because the development process for the Summer issue of City Views is scheduled to begin prior to the end of the fiscal year, staff requests a three month extension of the Professional Service Agreement with Faubel Public Affairs to allow adequate time for the transition with no disruption in publication mailings.

BACKGROUND:

While the City has published its City Views newsletter since 1993, the timing and frequency of publications varied until the City Council approved the following Major Plan in conjunction with the development of the 2007-2009 Biennial Budget: "Expand the size of the City Views publication and improve the content and presentation." Through combining City Views and the Community Services Guide, cost savings from the economies of scale made it possible for the City to consistently publish quarterly publications. After issuing a Request for Qualifications (RFQ) in 2007, the City has since contracted with Faubel Public Affairs to assist in the development of the City Views/Community Services Activity Guide brochure.

At its March 12, 2013, City Council meeting, the City Council expressed interest in exploring various cost savings options associated with the development of the City Views/Community Services Guide. Consequently, staff has examined four possible cost savings options, which will be discussed later in this report. Prior to discussing the various options, however, staff felt it important to provide a background of the City Views/Community Services Activity Guide and the costs associated with production of the publication.

City Views/Community Services Activity Guide is a 28 page, 9" x 12" publication sent out on a quarterly basis to all households and businesses within the City. Copies of the publication are also made available at the Civic Center and Community Center. The City Views portion of the publication provides residents with important City information as well as provides updates on capital improvement projects, special events, and opportunities for public input and involvement. The Community Services Activity Guide, which represents a majority of the publication, provides the Community Services class and program schedule, registration information and contact information for community and sports groups. The City Views portion of the publication encompasses 11 pages, including the cover page, while the Community Services Activity Guide is 17 pages long.

While City Views provides a great deal of valuable information for residents, the driving force behind the development of the publication continues to be the Community Services Activity Guide. The timing and frequency of the development and distribution of the City Views/Community Services Activity Guide are scheduled so as to coincide with the opening of registration for Community Services programs and activities. The Community Services Activity Guide provides a valuable tool whereby information on the City's classes and programs are delivered directly to residents. A printed Community Services brochure plays a critical role in maintaining enrollment numbers for classes, programs, and events. In recent years, a limited number of cities have halted publication and delivery of printed Community Services brochures as a means of reducing expenses. Consequently, these cities have generally experienced a substantial decline in enrollment numbers for Community Services programs and classes, in some cases as high as 30%. In light of

that finding, staff is not recommending changes to the existing Community Services Activity Guide distribution, although cost savings in the development may be available.

The City currently budgets \$105,000 annually to develop and publish the City Views/Community Services Activity Guide. This breaks down to a per publication budgeted cost of \$28,750. Based on FY 2011/2012 actual costs, the City currently pays an average of \$26,237 per publication. A breakdown of the average cost for each component of the development and distribution process is shown below on a per publication basis.

Coordination/Writing:	\$ 6,019
Design:	\$ 6,375
Photography:	\$ 315
Printing:	\$10,408
Mailing/Postage:	<u>\$ 3,120</u>
TOTAL	\$26,237

Staff estimates the City Views portion of the City's publication accounts for roughly 37%, or \$9,597, of the total per publication costs. The Community Services Activity Guide accounts for the remaining \$16,640 of the per publication costs.

Accordingly, staff has examined four possible options to reduce the costs the City incurs through the development and distribution of the City Views/Community Services Activity Guide.

Option #1: Continue with existing City Views

As mentioned earlier, the City currently contracts with Faubel Public Affairs to assist in the development, printing, and mailing of the City Views/Community Services Activity Guide. While the City currently pays a per publication average of \$26,237, or \$104,948 annually, there is the possibility of achieving some cost savings by issuing an RFP for assistance in the coordination and development of the publication. Until an RFP is issued, however, staff is unable to provide an estimate of any possible savings.

There may also be some possible cost savings available through re-evaluating printing costs. As part of this process, staff may direct the consultant to obtain updated proposals from various printers, which would likely result in cost savings. Another approach may involve changing the current paper size and/or quality of the paper used throughout the publication. The current cost to print 15,010, 9" x 12" brochures is \$10,407. Reducing the paper size of the current publication to 8 1/2" x 11" would result in cost savings of \$2,000 annually. However, staff feels the larger brochure size helps distinguish the publication from junk mail and other catalogs many households receive. As such, staff recommends that under this option, the paper size for the existing City Views/Community Services Activity Guide remain at 9" x 12".

Option #2: Reduce the City Views section substantially

Including the cover, the City Views portion of the City's brochure is 11 pages long. Currently, the content consists of 6-7 in-depth articles highlighting possible items of interest to residents and the community. Under this option, the number of pages in the City Views section of the publication would be reduced substantially to approximately 4 pages, including the cover. These reserved pages at the beginning of the brochure would allow the City to publish and disseminate important information to residents as the information arises, such as capital improvement project construction updates or special public meeting dates. A good example of this type of publication is the City of Tustin's *Tustin Today/City Scene* (Attachment A).

Modifying the City Views format by reducing the number of pages would eliminate the need for the in-depth, full page articles currently produced. One distinct advantage of this option is that due to the reduced amount and breadth of written copy throughout City Views, much of the development and coordination for the publication can be completed by staff in-house. This would result in an immediate savings of approximately \$6,019 per publication through eliminating the use of a consultant to coordinate and develop City Views/Community Services Activity Guide. In addition, bringing the development and coordination of the publication in-house would provide the City with the opportunity to establish new agreements with a graphic designer, printer, and mail house to develop, print and distribute the publication. Prior to entering into an agreement with a graphic designer and printer, it is staff's intent to issue an RFP for those services. Because of the reduced size of the publication, it is anticipated the City will realize substantial cost savings for the services. Roughly estimating, this option would result in a total savings of \$ 8,500 per publication, or \$34,000 annually in actual costs. This would reduce annual costs for the development, publication, and distribution of City Views/Community Services Activity Guide to an estimated \$72,000.

This is staff's preferred option as it provides an opportunity for significant cost savings, while reserving a limited number of pages to publish and disseminate important information to residents.

As with Option #1, there are additional minimal cost savings available through modification in the City's printing specifications, however staff recommends the paper size for the brochure remain at 9" x 12".

Option #3: Eliminate the City Views section

A third option available is eliminating the City Views portion of the publication altogether. As mentioned earlier in this report, staff feels distributing the Community Services Activity Guide directly to residents to be a key tool in promoting the City's Community Services programs, classes and events. Therefore, staff is not recommending substantial changes to the Community Services Activity Guide portion of the brochure. Excluding the cover, deletion of the City Views portion of the publication would result in the elimination of 10

pages. Staff anticipates the blank spaces on the bottom of pages throughout the Community Services class and program schedule can be utilized to provide very brief City updates or reminders. An example of this brochure format is available as Attachment B (*Rancho Santa Margarita Community Living*).

As with Option #2, eliminating the City Views section of the publication provides an opportunity for the development and coordination to be completed by City staff in-house. This produces in an immediate savings of \$6,019 per publication through eliminating the use of a consultant to coordinate and develop City Views/Community Services Activity Guide. Due to the decrease in size, this change also results in cost savings for graphic design and printing services, roughly \$3,000 and \$2,000 respectively. These changes result in total anticipated savings of \$11,101 per publication, or \$44,404 annually. This translates to a per publication cost of \$15,136, or \$60,544 annually.

Bringing the development and coordination of the Community Services Activity Guide in-house also provides the City with the opportunity to contract with a graphic designer, printer, and mail house to develop, print and distribute the publication. As with Option #2, prior to entering into an agreement with a graphic designer and printer, it is staff's intent to issue an RFP for those services. This may result in additional cost savings beyond those already specified above, although that amount cannot be determined until formal proposals have been issues and received.

Once again, there are additional minimal cost savings available through modification in the City's printing specifications, however staff recommends the paper size for the brochure remain at 9" x 12".

Option #4: Sell advertising within existing City Views

One manner in which to reduce and offset some of the costs associated with the development of the City Views/Community Services Activity Guide may be through incorporating advertising within the existing publication. Due to the substantial time commitment required for the management and sale of advertising, the City would need to conduct an RFP for consultant services. Initially, this proposal may result in increased contractual costs related to the development of the publication as the consultant would be required to manage and sell advertising, as well as incorporate the advertising throughout the brochure. This may also impact the graphic design and printing costs due to the expansion of the size of the publication, although it is anticipated this would be wholly offset by the revenue generated through advertising sales. Because of the many variables, staff is unable to ascertain a rough estimate of the possible costs savings at this time.

However, one of the south Orange County cities currently utilizing advertising to help defray publication costs is the City of San Clemente. The City of San Clemente contracts with a consultant to develop, publish and distribute their San Clemente Recreation Magazine. The City pays a fixed annual cost of \$43,640 to the consultant, as well as

\$10,000 in mailing costs to develop and distribute their publication. This translates to a per publication cost of \$13,410. The City's consultant develops the publication and is responsible for all ad sales. In exchange, the consultant keeps all the revenue derived from the ad sales. While the City is provided with a specific number of pages, the size of the publication varies depending on the number of ads sold per quarter. The City's Public Information Officer is charged with the responsibility of coordinating the cover and drafting the articles to be included in the City News section, and the Parks & Recreation department is charged with preparing the class schedule for publication. Once completed, those documents are provided to the consultant. Per the contract terms, the 8" x 10" San Clemente Recreation Magazine contains a glossy cover and is printed in newsprint quality, with the exception of premium ads. Advertising is placed throughout all sections of the publication, with the exception of the 6 pages designated for "City News From City Hall". The City's publication is distributed on a quarterly basis. Due to the length of the publication, a copy of the San Clemente Recreation Magazine will be available at the City Council meeting, or may be viewed prior to the City Council meeting at <http://san-clemente.org/sc/Org/CityNews/Calendar/FinalRecMagazine/index.html>.

The use of advertising in the City's publication does raise some legal issues that must be explored. Once the sale of advertising is made available to businesses or for-profit entities, there are limitations on the City's ability to place restrictions on the types of businesses wishing to purchase advertising space. This can be addressed by limiting the sale of advertising to education, non-profit, and other governmental agencies. This would, however, drastically reduce advertising revenues. Currently, the City of San Clemente specifically prohibits any advertising of alcohol, tobacco, adult-oriented business, political ads, or advertisements detrimental to the City.

One area to note with this option is that due to the proliferation of advertising throughout the City portions of the publication, it can make it difficult to find specific City information or information regarding specific Community Services programs and/or classes.

Currently, staff is not recommending the City incorporate advertising within the City Views/Community Services Activity Guide, but rather staff is recommending the City Council direct staff to move forward with Option #2. Additionally, because the development process for the Summer issue of City Views is scheduled to begin prior to the end of the fiscal year, staff requests the City Council authorize the City manager to extend the Professional Service Agreement with Faubel Public Affairs for three months to allow adequate time for the transition with no disruption in publication mailings.

FISCAL IMPACT:

It is anticipated all the options will yield some costs savings, however, the extent of the fiscal impact will vary. A minimum of \$2,000 to \$44,404 in savings can be expected, depending upon which option is selected by the City Council. These savings will be incorporated into the 2013-2015 Biennial Budget.

ATTACHMENTS:

- Attachment A: City of Tustin's *Tustin Today/Tustin's City Scene*
- Attachment B: *Rancho Santa Margarita Community Living*

CREATING COMMUNITY THROUGH PEOPLE, PARKS AND PROGRAMS

SPRING 2013

TUSTIN TODAY

**SPRING IS IN
THE AIR**

**CHECK OUT OUR CALENDAR OF
EVENTS AND ACTIVITIES**

REGISTRATION BEGINS MARCH 6, 2013

STARTING AT 5:00AM WWW.TUSTINCA.ORG

**Parks
Make
Life
Better!**

6/11/2013 ITEM NO. 7.2.1

THIS ISSUE OF TUSTIN TODAY

Registration Form	3
Tot Classes	4
Youth Classes	6
Youth Sports	8
Swimming	11
Summer Camps	13
Adult Sports	17
Tennis Classes	18
Fitness Classes	20
Dance Classes	23
Special Interests	26
Map of Parks & Facilities	28



Featured Park: McFadden-Pasadena Parkette

Registration Starts Wednesday, Mar. 6, 2013. It's Simple!

ONLINE

www.tustinca.org



PHONE

(714) 573-3326



FAX

(714) 838-4779



WALK

300 Centennial Way



MAIL

300 Centennial Way



2013 SPECIAL EVENTS

Easter Egg Hunt.....	March 30
"Aloha" Casino Night.....	April 5
Youth Track Meet.....	April 13
Tennis Fun Festival	April 20
Community Yard Sale	April 20
Cinco De Mayo Celebration	May 3
Street Fair & Chili Cook-Off	June 2
Concerts in the Park... ..	June 26-August 14
Independence Day Celebration	July 4
Movies in the Park.....	July 25-August 22
Broadway in the Park	August 20-24
Tiller Days.....	October 4-6
Tiller Days Parade	October 5
Art Walk	October 19
Halloween Howl.....	October 31
Dino Dash.....	November 3
Tree Lighting	December 6

HOW TO REACH US:

Parks and Recreation Directory

Parks and Recreation Department.....	(714) 573-3326
Columbus Tustin Activity Center & Gym.....	(714) 573-3009
Tustin Area Senior Center.....	(714) 573-3340
Tustin Family & Youth Center.....	(714) 573-3370
Tustin Sports Park	(714) 573-3328
Softball League Information & Schedules.....	(714) 573-3335
Field Hotline.....	(714) 502-8010

Tustin City Hall and Tustin Parks and Recreation are located at 300 Centennial Way, Tustin, CA 92780.

Refund Policy

For classes with one or two meetings: Requests for refunds will be honored only if they are made at least two working days prior to the start of classes. For classes that consist of three or more meetings, the request for a refund must be made before the second class meeting.

No exceptions can be made, and a \$5 processing charge will be deducted from all requested refunds. Materials fees are not refundable. Please allow four weeks for refunds to be processed. Adult sports leagues and excursions are not eligible for refunds.

NOTICE: We do not accept credit card information on mailed or faxed registrations. Please call the Parks and Recreation office for payment.

FAMILY ACCOUNT FORM (FAF)



City of Tustin Parks and Recreation Department

Registrations cannot be processed without a completed FAF on file.

☐ **New/Update**

MAIN CONTACT INFORMATION:

Last Name _____ First Name _____ ☐ Male ☐ Female
 Street Address _____ City, State, Zip _____
 Phone _____ DAY _____ AFTERNOON/EVE _____
 Birth Date (mm/dd/yy) _____ E-mail _____

FAMILY MEMBERS:

Last Name _____ First Name _____
 Birth Date (mm/dd/yy) _____ (Check One) ☐ Male ☐ Female

Last Name _____ First Name _____
 Birth Date (mm/dd/yy) _____ (Check One) ☐ Male ☐ Female

Last Name _____ First Name _____
 Birth Date (mm/dd/yy) _____ (Check One) ☐ Male ☐ Female

Last Name _____ First Name _____
 Birth Date (mm/dd/yy) _____ (Check One) ☐ Male ☐ Female

Return this completed form to the City of Tustin Parks and Recreation Department, 300 Centennial Way, Tustin, CA 92780, fax to (714) 838-4779 or email to tpd@tustinca.org. If you have any questions, please call us at (714) 573-3326.

Forms can take up to 7 days to process. Staff will contact you to obtain payment.

ACTIVITY REGISTRATION FORM

If you have already filled out your FAF form, please fill out this portion only.

MAIN CONTACT INFORMATION:

Last Name _____ First Name _____
 Phone _____ E-mail _____

Participant Name	Course #	Activity Name	Fees

I agree to protect, indemnify and hold harmless the City of Tustin, Tustin Unified School District and their officers, agents and employees from all loss, damage and claims, liability or claims resulting from their programs. In case of accident or other emergency, personnel of the City of Tustin and/or its Parks and Recreation Department and/or Contract Instructors are hereby authorized to secure medical attention for participant. By enrolling in a Tustin Parks and Recreation Department class you have consented to having you/your child's photograph taken and used in future City publications.

Total Activity Fees

Non-Residents add
\$5.00 per class

Total Paid

Signature _____

Date _____

City of Tustin Parks and Recreation

TOT CLASSES

The following classes are taught by Cheryl Skidmore at the Anaheim Equestrian Center, 1370 S. Sanderson Ave., Anaheim 92806, (714) 535-3510. Parent participation is required. All participants must wear closed-toe shoes and bring a bike helmet. \$20 material fee due to instructor at the first class.

FUN ON THE FARM \$65.00

4 classes

Come to the farm to sing, dance, see farm animals, ride a real horse or pony, and make a special craft to take home.

Class	Days	Time	Date	Age
23817	Fri	11:00am-12:00pm	Apr 5-Apr 26	1½-6
23818	Fri	11:00am-12:00pm	May 3-May 24	1½-6

HORSE FUN FOR PRESCHOOLERS \$65.00

4 classes

Preschoolers will learn how to introduce themselves to these majestic animals while learning basic horsemanship. They will learn to halter, feed, curry, dandy, hoof pick, mount, dismount, walk, turn, whoa, and enjoy a basic ride on a horse or pony.

Class	Days	Time	Date	Age
23815	Sat	12:00-1:00pm	Apr 6-Apr 27	3-6
23816	Sat	12:00-1:00pm	May 4-May 25	3-6

The following classes are taught by staff at The Rinks - Anaheim ICE located at 300 W. Lincoln Ave., Anaheim 92805, (714) 535-7465. Fee includes skate rental, lessons, free practice on the day of class, and three additional skating passes (to be used during the 4-week session). Arrive 15 minutes early to the first class and dress warm. No class May 25, 28 and 29.

PARENT & ME ICE SKATING \$39.00

4 classes

This is a great opportunity to bond with your child as he or she learns to skate in a fun, relaxed atmosphere. Parent should have some experience skating. One parent and one child per class.

Class	Days	Time	Date	Age
23804	Tue	12:30-1:00pm	Apr 9-Apr 30	3-5
23803	Sat	11:45am-12:15pm	Apr 13-May 4	3-5
23805	Tue	12:30-1:00pm	May 7-Jun 4	3-5
23806	Sat	11:45am-12:15pm	May 11-Jun 8	3-5

ICE SKATING FOR TOTS \$39.00

4 classes

Beginning ice skating made fun and easy! Learn how to march, glide on two feet, fall down, and get up properly.

Class	Days	Time	Date	Age
23807	Wed	4:30-5:00pm	Apr 10-May 1	3-5
23808	Sat	11:15-11:45am	Apr 13-May 4	3-5
23809	Wed	4:30-5:00pm	May 8-Jun 5	3-5
23810	Sat	11:15-11:45am	May 11-Jun 8	3-5

TINY TIGERS

10 classes Fee: \$90.00

*9 classes Fee: \$81.00

This program is an excellent introduction to any style of martial arts training. Students are taught important fundamental skills such as focus, self-control, self-discipline, personal safety skills, and fitness. \$25 uniform fee due to the instructor at the first class. Parent participation is encouraged. No class April 10, May 25, 27, and June 1.

Instructor: July Steinhorn, 9th Degree Black Belt in Shaolin Kenpo Karate, (714) 337-8906

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

Class	Days	Time	Date	Age
23833	Sat	9:00-9:30am	Apr 6-Jun 22	3½-4
23834	Mon	3:30-4:00pm	Apr 8-Jun 17	3½-4
*23832	Wed	3:30-4:00pm	Apr 17-Jun 12	3½-4

KIDDIE GYM \$90.00

8 classes

This exciting music and movement class will develop your child's physical skills, rhythm, balance and coordination by using a variety of gymnastic and fitness equipment. New songs will be learned each week along with other fun games and activities. Come join the fun with Poochie Lion, parachute, bubbles, trampoline, puppets, and stamps! Parent must remain in class.

Instructor: Tiffany Floyd

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23823	Wed	9:15-10:00am	Apr 10-May 29	1-2
23824	Wed	10:15-11:00am	Apr 10-May 29	2-3

Instructor: Elaine "Miss Hoppy" Meyer

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23821	Thu	9:15-10:00am	Apr 11-May 30	1-2
23825	Thu	10:15-11:00am	Apr 11-May 30	2-3

P.A.L.S. - PLAY AND LEARN SCHOOL \$100.00

8 classes

This preschool class provides enriching exploration to nurture your child's development and socialization. It features circle time, stories, singing, puppets, arts & crafts, free play, snacks, and playground play. Parent participation is required. Siblings under age 2 cannot be accommodated. \$15 material fee due to instructor at the first class. No class May 27.

Instructor: Elaine "Miss Hoppy" Meyer

Location: Trinity United Presbyterian Church, 13922 Prospect Ave., Santa Ana 92705

Class	Days	Time	Date	Age
23828	Mon	9:15-10:45am	Apr 8-Jun 3	2-3
23826	Mon	11:00am-12:30pm	Apr 8-Jun 3	2-3
23830	Wed	9:15-10:45am	Apr 10-May 29	2-3
23827	Wed	11:00am-12:30pm	Apr 10-May 29	2-3

6/11/2013 ITEM NO. 7.2.1

City of Tustin Parks and Recreation

TOT CLASSES

Instructor: Lori Browne

Location: Trinity United Presbyterian Church, 13922 Prospect Ave., Santa Ana 92705

Class	Days	Time	Date	Age
23829	Fri	9:15-10:45am	Apr 12-May 31	2-4

PAINT, PASTE & POUR

\$45.00

5 classes

Watch your child explore goop, flubber, paint, cornmeal, dough, bubbles, and much more. They will enjoy developmentally appropriate hands-on experiences with manipulative art and sensory materials. Put on your play clothes or smock and share this special time with your little one. Parent participation is required. \$20 material fee due to instructor at the first class.

Instructor: Rachel Westfall

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23811	Tue	9:30-10:15am	Apr 16-May 14	1½-3
23812	Tue	10:30-11:15am	Apr 16-May 14	2-6
23813	Tue	9:30-10:15am	May 21-Jun 18	1½-3
23814	Tue	10:30-11:15am	May 21-Jun 18	2-6

The following classes are taught by staff at Wildfire Gymnastics located at 14761 Bentley Circle, Tustin 92780. \$24 annual insurance fee (per child) due to instructor at the first class. Call (714) 832-1315 for more information.

WILDFIRE PARENT - TOT GYMNASTICS

\$55.00

4 classes

You and your child will enjoy this fun introduction to the world of gymnastics. Led by the instructor in a safe environment, you will guide your child through obstacle course stations that teach coordination, large motor skills, and social interaction with other children. Parents learn how to safely assist their child in gymnastics and other developmental skills.

Class	Days	Time	Date	Age
23846	Tue	6:45-7:30pm	Apr 2-Apr 23	18-36 mos
23847	Wed	9:00-9:45am	Apr 3-Apr 24	18-36 mos
23848	Fri	10:00-10:45am	Apr 5-Apr 26	18-36 mos
23849	Sat	8:15-9:00am	Apr 6-Apr 27	18-36 mos
23850	Tue	6:45-7:30pm	Apr 30-May 21	18-36 mos
23851	Wed	9:00-9:45am	May 1-May 22	18-36 mos
23852	Fri	10:00-10:45am	May 3-May 24	18-36 mos
23853	Sat	8:15-9:00am	May 4-May 25	18-36 mos
23854	Tue	6:45-7:30pm	May 28-Jun 18	18-36 mos
23855	Wed	9:00-9:45am	May 29-Jun 19	18-36 mos
23856	Fri	10:00-10:45am	May 31-Jun 21	18-36 mos
23857	Sat	8:15-9:00am	Jun 1-Jun 22	18-36 mos

WILDFIRE GYMNASTICS - PRESCHOOL EMBERS

\$60.00

4 classes

Preschoolers will not only develop hand/eye coordination but also body awareness while having fun learning basic tumbling and gymnastics skills. Small sized vault, bars, beams, and trampolines are used in a safe environment with positive and caring instructors.

Class	Days	Time	Date	Age
23858	Tue	5:30-6:30pm	Apr 2-Apr 23	3-4
23859	Wed	2:30-3:30pm	Apr 3-Apr 24	3-4
23860	Sat	8:00-9:00am	Apr 6-Apr 27	3-4
23861	Tue	5:30-6:30pm	Apr 30-May 21	3-4
23862	Wed	2:30-3:30pm	May 1-May 22	3-4
23863	Sat	8:00-9:00am	May 4-May 25	3-4
23864	Tue	5:30-6:30pm	May 28-Jun 18	3-4
23865	Wed	2:30-3:30pm	May 29-Jun 19	3-4
23866	Sat	8:00-9:00am	Jun 1-Jun 22	3-4

The following classes are taught by Karen Greeno. Tuesday classes meet at Cypress Community Park, 255 Vision, Irvine 92620, and Saturday classes meet at Woodbury Community Park, 130 Sanctuary Rd., Irvine 92620. For more information, call (714) 521-3357 or visit www.kidslovemusic.net. Adult participation required for all classes. Optional \$20 material fee due to instructor at the first class. No class May 18.

BABIES LOVE MUSIC

*4 classes Fee: \$48.00

5 classes Fee: \$59.00

This class is a fun, interactive musical playtime that includes peek-a-boo, lap songs, and playing rhythm instruments and drums.

Class	Days	Time	Date	Age
23840	Tue	2:45-3:15pm	Apr 2-Apr 30	4-14 mos
23841	Tue	2:45-3:15pm	May 7-Jun 4	4-14 mos
*23842	Sat	11:00-11:30am	May 11-Jun 8	4-14 mos

TODDLERS LOVE MUSIC

*4 classes Fee: \$48.00

5 classes Fee: \$59.00

This class is for the active toddler. Sing, dance, and play rhythm instruments, drums, and xylophones.

Class	Days	Time	Date	Age
23843	Tue	3:30-4:00pm	Apr 2-Apr 30	1-2
23844	Tue	3:30-4:00pm	May 7-Jun 4	1-2
*23845	Sat	9:15-9:45am	May 11-Jun 8	1-2

KIDS LOVE MUSIC

*4 classes Fee: \$48.00

5 classes Fee: \$59.00

Sing, dance, play with puppets and rhythm instruments. End with free flow music using xylophones, glockenspiels, and drums. This class encourages creativity, social, cognitive, and motor skills.

Class	Days	Time	Date	Age
23835	Tue	4:15-5:00pm	Apr 2-Apr 30	1-4
23836	Tue	5:15-6:00pm	Apr 2-Apr 30	1-4
23837	Tue	4:15-5:00pm	May 7-Jun 4	1-4
23838	Tue	5:15-6:00pm	May 7-Jun 4	1-4
*23839	Sat	10:00-10:45am	May 11-Jun 8	1-4

YOUTH CLASSES

Tustin's 44th Annual EASTER EGG HUNT

Saturday, March 30, 2013 8:30 - 11:30am
Tustin Sports Park, 12850 Robinson Drive, Tustin 92782

This free event will feature an Egg Hunt for kids 9 and under at 9:00am. Other activities include:

- Pictures with the Easter Bunny
- Entertainment
- Petting Zoo
- Bounce Houses
- Pancake Breakfast

Call (714) 573-3326 for more information.

The following classes are taught by the faculty of Camelot Academy of Arts, Science & Technology (CAAST) located at 1014 W. Collins, Orange 92867. Call (714) 308-9849 or visit www.camelotprep.com for more information. \$10 material fee is due to instructor at the first class.

MUSICAL THEATER \$45.00

5 classes

Sing! Dance! Act! This introduction to musical theater teaches your young performer how to be a "triple threat"- a performer who can sing, dance, and act. Each high energy fast-paced class will engage the performers in activities that increase communication, critical thinking, and problem-solving skills. Students will learn to build confidence, poise, grace, cooperation, and responsibility through vocal exercises, dance steps, theater games, skits, choreography, and more.

Class	Days	Time	Date	Age
23903	Thu	4:45-5:45pm	Apr 4-May 2	7-11
23904	Thu	5:45-6:45pm	Apr 4-May 2	12-14

GLEE CLASS \$45.00

5 classes

This show choir program is designed for students to improve their ability in voice, dancing, and acting while learning a number of popular "Glees." Students will be introduced to vocal and acting technique, as well as dance movements for show choir.

Class	Days	Time	Date	Age
23907	Sat	2:00-3:00pm	Apr 6-May 4	6-9
23908	Sat	3:00-4:00pm	Apr 6-May 4	10-14

YOGA FOR KIDS \$48.00

6 classes

A fun, safe way for youngsters to make friends, gain confidence, and build skills in a non-competitive environment. Yoga improves personal focus, teaches the ability to center, instills calmness, and provides a balance to overly busy and stressful schedules.

Instructor: Soul at Home Staff

Location: Soul at Home, 17612 17th Street, Tustin 92780, (714) 573-7685

Class	Days	Time	Date	Age
23916	Thu	4:30-5:30pm	Apr 4-May 9	6-12

HORSE FUN FOR KIDS \$65.00

4 classes

Learn basic horsemanship in a relaxed, fun-filled ranch atmosphere. Children learn to halter, feed, curry, dandy, hoof pick, mount, dismount, walk, turn, whoa, and ride a horse or pony. Kids learn the difference between a horse and a pony, colors, and breeds. \$20 material fee is due to instructor at the first class. All participants must wear closed-toe shoes.

Instructor: Cheryl Skidmore

Location: Anaheim Equestrian Center, 1370 S. Sanderson Ave., Anaheim 92806, (714) 535-3510

Class	Days	Time	Date	Age
23914	Sat	11:00am-12:00pm	Apr 6-Apr 27	7-12
23915	Sat	11:00am-12:00pm	May 4-May 25	7-12

SUPERSITTERS \$39.00

1 class

Bring a pen and paper to this highly popular, information-packed program. Learn how to prevent accidents, handle emergencies, and much more. \$5 material fee is due to instructor at the class. Parents come to the last 15 minutes of class. A certificate of completion will be awarded.

Instructor: Charlene Jordan

Location: Lakeview Senior Center, 20 Lake Rd., Irvine 92607, (949) 724-6900

Class	Days	Time	Date	Age
23913	Fri	6:00-9:00pm	Apr 26	11-17

VOICE LESSONS \$75.00

6 classes

Voice lessons for the singer and speaker. Gain confidence while having fun. Learn special techniques: stance, correct breathing, vocal exercises, how to ease nerves, and build range.

Instructor: Sylvia Kelekian

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23801	Mon	3:30-4:30pm	Apr 8-May 13	9-16

YOUTH CLASSES

LEADERSHIP AND PUBLIC SPEAKING

\$65.00

4 classes

This class is designed to help students develop their skills as effective communicators and leaders, and focuses on technique, body language, gestures, speech preparation, and more. There will be a chance to speak at a final competition. \$10 material fee due to the instructor at the first class. Instructor: Young Ambassadors Organization Staff

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

Class	Days	Time	Date	Age
23918	Thu	4:00-5:00pm	Apr 11-May 2	7-10
23919	Thu	5:00-6:00pm	Apr 11-May 2	11-14
23920	Thu	4:00-5:00pm	May 16-Jun 6	7-10
23921	Thu	5:00-6:00pm	May 16-Jun 6	11-14

YOUTH TRACK MEET Saturday, April 10

**Check in: 8:00am Event: 9:00am
Barcode: 24238 Cost: \$8 per child**

Beckman High School

3588 Bryan Ave., Irvine 92602

This event is for boys and girls born between 1998 and 2008. Participants are eligible to enter two events. Advanced registration is required at the Tustin Parks and Recreation Department. All registration is due by April 11. For more information, call (714) 573-3326.

DIGITAL PHOTOGRAPHY WORKSHOP

\$25.00

2 classes

Digital cameras are very convenient, popular, and easily operated. Bring your DSLR or digital camera with batteries fully charged. An \$8 material fee is due to instructor at the first class. Additional \$15 for a parent or sibling to sign up for the class.

Instructor: Bing Yeh

Location: Tustin Area Senior Center, 200 South C Street, Tustin 92780

Class	Days	Time	Theme	Date	Age
23924	Tue/Thu	5:00-6:00pm	Light and Shadow	Apr 2/Apr 4	8-16
23925	Tue/Thu	5:00-6:00pm	Position and Angle	May 7/May 9	8-16

1 class Fee: \$50.00

Location: Tustin Area Senior Center, 200 South C Street, Tustin 92780 and Old Town Tustin

Class	Days	Time	Theme	Date	Age
23926	Sat	1:00-5:00pm	Outdoor Shooting	Jun 1	8-16

NEW!

ROBOTIS KIDSLAB ACTION CLUB

\$120.00

8 classes

Design and build a different motorized robot every week with a take-home robot kit. ROBOTIS KidsLab is an exciting way to learn STEM (Science, Technology, Engineering, and Math). Through this hands-on robotics class, students will develop self-motivation, creative thinking, and fine motor skills. Each OLLO Action Kit comes with a step-by-step 3D assembly instruction booklet. Each week, students will receive a short activity worksheet explaining basic science principles. \$25 fee for take home Action Kit due to instructor at the first class.

Instructor: ROBOTIS KidsLab Action Club Staff

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23927	Tue/Thu	4:00-5:00pm	Apr 2-Apr 25	7-11
23928	Tue/Thu	4:00-5:00pm	Apr 30-May 23	7-11
23929	Tue/Thu	4:00-5:00pm	May 28-Jun 20	7-11

BULLY-PROOF WORKSHOP

\$15.00

1 class

Bullying is a problem and it's not okay. The more prepared your child is, the less likely he/she is to become a "bully magnet." Confidence is the key, and this workshop teaches your child the necessary skills to effectively respond to a bully in a non-threatening way. Learning these important verbal and self-defense skills will give your child the strength and confidence to feel safer in all situations.

Instructor: July Steinhorn

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

Class	Days	Time	Date	Age
23936	Sat	11:15am-12:30pm	May 11	6-13

KIDS COOKING CLASS

\$20.00

1 class

Have fun with our chef learning kitchen safety, measurements and weights, and preparing and eating delicious food. Fee includes recipe card, apron, chef hat, and picture with the chef.

Instructor: Lynda Romoff

Location: Pizzelle's Bistro, 651 E. First St., Tustin 92780, (714) 730-2665

Class	Days	Time	Date	Age
23938	Tue	3:30-4:45pm	Apr 9	7-12
23939	Tue	3:30-4:45pm	Apr 23	7-12
23940	Tue	3:30-4:45pm	May 7	7-12
23941	Tue	3:30-4:45pm	May 21	7-12
23942	Tue	3:30-4:45pm	Jun 4	7-12
23943	Tue	3:30-4:45pm	Jun 18	7-12



TUSTIN STREET FAIR & CHILI COOK-OFF

Sunday, June 2, 11:00am-5:30pm

Old Town Tustin

This event will feature a craft fair, children's activities, live entertainment, food vendors, and of course, the "world's largest one-day" chili cook-off. There will be activities for all ages, strolling entertainment, contests, and more! Admission is free.

City of Tustin Parks and Recreation

YOUTH SPORTS

The following classes are taught by Kid Power Martial Arts, OC. For more information, call July Steinhorn at (714) 337-8906. Classes will be held at the Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780. July is a 9th Degree Black Belt in Shaolin Kenpo Karate. No class April 10, May 25, 27, and June 1.

KID POWER MARTIAL ARTS, OC \$110.00

6 weeks

This martial arts learning program emphasizes leadership skills and character development, incorporating life skills training such as focus, self-discipline, self-control, and teamwork. Students are taught personal safety skills, bully avoidance/conflict resolution, and a variety of self-defense, fitness, and boxing drills in a fun and motivating environment. \$50 uniform/boxing gloves fee due to instructor at the first class.

Class	Days	Time	Date	Age
23930	Mon/Wed	4:00-4:45pm	Apr 8-May 15	5-6
23932	Mon/Wed	4:45-5:30pm	Apr 8-May 15	7-9
23934	Mon/Wed	5:30-6:15pm	Apr 8-May 15	10-13
23931	Mon/Wed	4:00-4:45pm	May 20-Jun 26	5-6
23933	Mon/Wed	4:45-5:30pm	May 20-Jun 26	7-9
23935	Mon/Wed	5:30-6:15pm	May 20-Jun 26	10-13

KIDS CARDIO KICKBOXING \$90.00

9 classes

This is a fun and exciting youth fitness class that will kick it up a notch. It is designed to help your child develop speed, power, balance, and coordination. Kids learn proper punching/kicking combinations against pads and kicking shields along with innovative fitness drills to get them into shape. \$25 boxing gloves fee due to instructor at the first class.

Class	Days	Time	Date	Age
23965	Sat	10:00-11:00am	Apr 13-Jun 22	7-13

The following classes are taught by the staff at Wildfire Gymnastics located at 14761 Bentley Circle, Tustin 92780, (714) 832-1315. A \$24 annual insurance fee (per child) is due at site.

PRESCHOOL JUNIOR FLAMES

*3 classes Fee: \$45.00

4 classes Fee: \$60.00

This class will introduce girls and boys to skill progressions of gymnastic elements from beginning to intermediate on vault, bars, beam, tumbling, and trampoline. Program is divided into six levels; students progress at their own pace.

Class	Days	Time	Date	Age
23867	Mon	6:30-7:30pm	Apr 1-Apr 22	5-6
23868	Wed	2:30-3:30pm	Apr 3-Apr 24	5-6
23869	Thu	9:00-10:00am	Apr 4-Apr 25	5-6
23870	Sat	12:30-1:30pm	Apr 6-Apr 27	5-6
23871	Mon	6:30-7:30pm	Apr 29-May 20	5-6
23872	Wed	2:30-3:30pm	May 1-May 22	5-6
23873	Thu	9:00-10:00am	May 2-May 23	5-6
23874	Sat	12:30-1:30pm	May 4-May 25	5-6
23876	Wed	2:30-3:30pm	May 29-Jun 19	5-6
23877	Thu	9:00-10:00am	May 30-Jun 20	5-6
23878	Sat	12:30-1:30pm	Jun 1-Jun 22	5-6
*23875	Mon	6:30-7:30pm	Jun 3-Jun 17	5-6

FIRE ACADEMY

*3 classes Fee: \$60.00

4 classes Fee: \$80.00

This class is designed to teach beginning to advanced level gymnastics on the Olympic apparatus plus tumble-track and in-ground trampoline. Children are progressively introduced to the special training equipment and not only gain strength and flexibility, but also body awareness and self-confidence.

Girls

Class	Days	Time	Date	Age
23879	Mon	6:30-8:00pm	Apr 1-Apr 22	7-12
23880	Wed	2:00-3:30pm	Apr 3-Apr 24	7-12
23881	Sat	8:30-10:00am	Apr 6-Apr 27	7-12
23882	Mon	6:30-8:00pm	Apr 29-May 20	7-12
23883	Wed	2:00-3:30pm	May 1-May 22	7-12
23884	Sat	8:30-10:00am	May 4-May 25	7-12
23886	Wed	2:00-3:30pm	May 29-Jun 19	7-12
23887	Sat	8:30-10:00am	Jun 1-Jun 22	7-12
*23885	Mon	6:30-8:00pm	Jun 3-Jun 17	7-12

Boys

Class	Days	Time	Date	Age
23888	Tue	5:00-6:30pm	Apr 2-Apr 23	7-12
23889	Fri	3:30-5:00pm	Apr 5-Apr 26	7-12
23890	Sat	8:30-10:00am	Apr 6-Apr 27	7-12
23891	Tue	5:00-6:30pm	Apr 30-May 21	7-12
23892	Fri	3:30-5:00pm	May 3-May 24	7-12
23893	Sat	8:30-10:00am	May 4-May 25	7-12
23894	Tue	5:00-6:30pm	May 28-Jun 18	7-12
23895	Fri	3:30-5:00pm	May 31-Jun 21	7-12
23896	Sat	8:30-10:00am	Jun 1-Jun 22	7-12

BEGINNING TUMBLING \$60.00

4 classes

Students train using trampoline, floor, and tumble-track. Tumbling basics such as cartwheels, handstands, and walk-overs are taught through back handspring fundamentals.

Class	Days	Time	Date	Age
23897	Wed	7:30-8:30pm	Apr 3-Apr 24	9-18
23898	Sat	11:30am-12:30pm	Apr 6-Apr 27	9-18
23899	Wed	7:30-8:30pm	May 1-May 22	9-18
23900	Sat	11:30am-12:30pm	May 4-May 25	9-18
23901	Wed	7:30-8:30pm	May 29-Jun 19	9-18
23902	Sat	11:30am-12:30pm	Jun 1-Jun 22	9-18

The following classes will be taught by Fabian Grassini's Superkid Sports and staff (714) 227-1286. In case of inclement weather, call the City of Tustin mudline at (714) 502-8010.

TEE BALL \$70.00

8 classes

This program will make your child a better player in a short amount of time. Fun and safe games are introduced to celebrate one of America's most famous sports. T-shirts will be given to all participants. Parent involvement is encouraged. No class April 20 and June 1. Ratio 12:1 Location: Peppertree Park, 230 W. First Street, Tustin 92780

YOUTH SPORTS

Class	Days	Time	Date	Age
23961	Sat	10:00-11:00am	Apr 13-Jun 15	3-5
23962	Sat	11:00am-12:00pm	Apr 13-Jun 15	5-7

SOCCER \$65.00

8 classes

Beginning games and drills are introduced before moving into soccer league and match play. Parent involvement is encouraged! No cleats or shin-guards required. Optional \$10.00 t-shirt fee is due to instructor at the first class. No class April 20. Ratio 12:1

Location: Citrus Ranch Park, 2910 Portola Pkwy, Tustin 92782

Class	Days	Time	Date	Age
23950	Tue	2:45-3:15pm	Apr 9-May 28	3-5
23951	Tue	3:15-3:45pm	Apr 9-May 28	5-7
23952	Fri	2:45-3:15pm	Apr 12-May 31	3-5
23953	Fri	3:15-3:45pm	Apr 12-May 31	5-7
23954	Sat	10:00-10:30am	Apr 13-Jun 8	3-5
23955	Sat	10:30-11:00am	Apr 13-Jun 8	5-7

BEGINNING-INTERMEDIATE-ADVANCED SOCCER \$65.00

8 classes

The focus of this class is FUN! Skills will be introduced and reinforced; have a blast with drills and game play. Feel like a soccer star! Optional \$10.00 t-shirt fee is due to instructor at the first class.

Location: Citrus Ranch Park, 2910 Portola Pkwy, Tustin 92782

Class	Days	Time	Date	Age
23956	Fri	3:00-4:00pm	Apr 12-May 31	7-12

SOCCER LEAGUE \$75.00

8 classes

This exciting soccer league will be a fun-filled team experience. T-shirts and medals will be given to all participants. No cleats or shin guards required. No class April 20.

Location: Citrus Ranch Park, 2910 Portola Pkwy, Tustin 92782

Class	Days	Time	Date	Age
23957	Fri	4:00-5:00pm	Apr 12-May 31	4-7
23959	Sat	11:00am-12:00pm	Apr 13-Jun 8	4-7

ORANGE COUNTY TEAM SOCCER \$95.00

8 classes

This program consists of one day of practice and Saturday match play against other local cities. It is geared towards children who want to have fun and learn in a nice, safe environment. Trophies will be given to all participants. \$20.00 fee (uniforms, shirt, shorts, and socks) is due to instructor at the first class. No class April 20.

Prerequisite: One prior session of Superkid Sports Soccer or other organized soccer experience.

Location: Citrus Ranch Park, 2910 Portola Pkwy, Tustin 92782

Class: 23958

	Days	Time	Date	Age
Practice:	Tue	3:45-4:45pm	Apr 9-May 28	4-7
Games:	Sat	12:00-1:00pm	May 4-Jun 8	4-7

SPRING SOCCER CAMP

\$105.00

1 week

Camp includes fun drills and skills necessary to improve your child's game as well as awareness. Kids will be divided by age and skill level.

Location: Tustin Sports Park, 12850 Robinson Drive, Tustin 92782

Class	Days	Time	Date	Age
23960	Mon-Fri	9:00am-12:00pm	Apr 1-Apr 5	4-14

TRIFYTT YOUTH SPORTS PROGRAMS & CAMPS



TriFytt Sports firmly believes that every child's progression is aided and improved by encouragement and fundamental help. Coaches are knowledgeable, friendly, focused, and

committed. In addition to playing a sport, children will learn the benefits of sportsmanship, goal-setting, sharing, and teamwork. For more information, visit www.trifyttsports.com.

Instructor: TriFytt Sports Staff (714) 237-0060

TEE-BALL

\$79.00

8 classes

Kids will be introduced to tee-ball in a fun, safe environment while learning the basics of the game. Our curriculum is designed for kids to have fun with friends and coaches while fine tuning their motor and socialization skills. All participants will receive a t-shirt. No class May 31.

Location: Peppertree Park, 230 W. First Street, Tustin 92780

Class	Days	Time	Date	Age
23984	Fri	3:45-4:15pm	Apr 19-Jun 14	2-3
23985	Fri	4:15-5:00pm	Apr 19-Jun 14	3-6



**Want to register online,
but don't know how?**

Call (714) 573-3326 and ask for your
personal barcode and PIN number.

TEE-BALL LEAGUE

\$49.00

5 classes

Your child will have a great time playing tee-ball and making new friends while learning the benefits of sportsmanship, sharing, and teamwork. The Biddy Ball League is designed to introduce kids to team sports in a fun and exciting environment. Everyone will receive team shirt and medal. The first week will be practice and team assignments with the remainder of the weeks being games.

Class	Days	Time	Date	Age
23989	Sat	9:00-10:45am	Apr 6-May 4	3-4
23990	Sat	11:00am-12:45pm	Apr 6-May 4	2-3

BASKETBALL

\$79.00

8 classes

Your child will learn how to pass, dribble, shoot, and defend, as well as new drills and tips to further skill development. This program aims to create mentally, spiritually, and physically tough athletes.

Location: Tustin Sports Park, 12850 Robinson Drive, Tustin 92782

Class	Days	Time	Date	Age
23983	Tue	6:30-7:30pm	Apr 16-Jun 4	7-12

City of Tustin Parks and Recreation

YOUTH SPORTS

BASKETBALL SKILLZ

\$79.00

8 classes

This class gives athletes an opportunity to improve their basketball skills. Children will learn offensive moves such as the stop and pop, step back, and more! Every child will receive a t-shirt.

Location: Columbus Tustin Activity Center - Gymnasium, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23981	Thu	4:00-4:45pm	Apr 18-Jun 6	4-7
23982	Thu	5:00-6:00pm	Apr 18-Jun 6	7-12

MULTI SPORT

\$59.00

6 classes

Participants will be challenged daily with new skills and games to go with every sport that is offered. Children will be taught the athletic skills surrounding soccer, baseball, and basketball. No class May 25.

Location: Tustin Sports Park, 12850 Robinson Drive, Tustin 92782

Class	Days	Time	Date	Age
23986	Sat	9:00-9:45am	May 11-Jun 22	3-5
23987	Sat	10:00-10:30am	May 11-Jun 22	2-3
23988	Sat	10:30-11:15am	May 11-Jun 22	3-5

VOLLEYBALL

\$79.00

8 classes

This program focuses on teaching proper fundamentals such as passing, setting, hitting, serving, blocking, and digging while incorporating personal character skills such as leadership and self-confidence. Your child will obtain a firm understanding of the game of volleyball.

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23979	Wed	4:00-5:00pm	Apr 17-Jun 5	6-9
23980	Wed	5:00-6:00pm	Apr 17-Jun 5	9-14

SPRING BREAK BASKETBALL CAMP

\$125.00

1 week

This camp gives athletes an opportunity to improve their basketball skills. Children will learn offensive moves such as the stop and pop, step back, and more! We will also teach athletes the benefits of sportsmanship, goal setting, and teamwork. Every child will receive a t-shirt.

Class	Days	Time	Date	Age
23975	Mon-Fri	9:00am-2:00pm	Apr 1-Apr 5	6-12

The following classes are taught by Kidz Love Soccer (KLS) staff at Citrus Ranch Park, 2910 Portola Pkwy, Tustin 92782. Shin guards are required. Participants will receive a KLS jersey. For more information, call KLS at (888) 372-5803.

SOCCER 1

\$80.00

6 classes

Players will learn dribbling, passing, receiving, shooting, age-specific defense, etc. Fun skill games are played at every session, and every participant will have a ball at his/her feet. Small-sided soccer matches will be introduced gradually.

Class	Days	Time	Date	Age
23967	Thu	3:00-3:45pm	Apr 18-May 23	5-6
23968	Thu	4:30-5:15pm	Apr 18-May 23	5-6

SOCCER SKILLZ & SCRIMMAGES

\$80.00

6 classes

Kids will enjoy advanced skill building: dribbling, passing, and shooting in a team play format. Each class will focus on scrimmages that emphasize application of finer technical points. All levels are welcome!

Class	Days	Time	Date	Age
23969	Thu	3:45-4:30pm	Apr 18-May 23	7-10

The following classes are taught by staff at The Rinks - Anaheim ICE located at 300 W. Lincoln Ave., Anaheim 92805. Fee includes skate rental, lessons, free practice on the day of class, and three additional skating passes (to be used during the 4-week session). Arrive 15 minutes early to the first class and dress warm. For more information, call (714) 535-7465. No class May 25 and 29.

BEGINNING ICE SKATING FOR YOUTH

\$39.00

4 classes

Catch the Olympic spirit! Beginning ice skating made fun and easy. Learn how to skate across the ice, turn, glide on one foot, stop, and more.

Class	Days	Time	Date	Age
23944	Wed	5:00-5:30pm	Apr 10-May 1	6-16
23945	Sat	10:45-11:15am	Apr 13-May 4	6-16
23946	Wed	5:00-5:30pm	May 8-Jun 5	6-16
23947	Sat	10:45-11:15am	May 11-Jun 8	6-16

ICE HOCKEY SKATING SKILLS

\$39.00

4 classes

Want to play hockey but don't know where to start? Learn basic skating skills necessary for hockey including forward and backward skating, stopping, and turning. Pucks and sticks are not used during this class.

Class	Days	Time	Date	Age
23948	Sat	11:45am-12:15pm	Apr 13-May 4	6-16
23949	Sat	11:45am-12:15pm	May 11-Jun 8	6-16

RHYTHMIC GYMNASTICS

\$90.00

6 classes

This Olympic sport combines elegance of dance with the athleticism of gymnastics. Develop strength, flexibility, and coordination while dancing with colorful ribbons, balls, hoops, and fast turning ropes. Our instructors are world renowned coaches and Olympic judges. \$20 fee for use of the equipment is due to the instructor at the first class.

Instructor: EuroGymnastics Staff (949) 653-8698

Location: American Sports Centers, 1500 S. Anaheim Blvd., Anaheim 92805

Class	Days	Time	Date	Age
23995	Tue	3:30-4:30pm	Apr 2-May 7	6-11
23996	Tue	3:30-4:30pm	May 14-Jun 18	6-11

YOUTH SPORTS

SWIMMING

The following classes will be taught by Skyhawks Sports staff. Participants should bring appropriate clothing, a water bottle, and running shoes. Each child will receive a t-shirt and merit award. Locations are listed with each class. No class May 27.

MINI-HAWK MULTI SPORT \$59.00

5 classes

This baseball, basketball, and soccer program gives children a positive first step into athletics. Through games and activities, participants explore balance, hand/eye coordination, and skill development at their own pace. Location: Tustin Sports Park, 12850 Robinson Drive, Tustin 92782

Class	Days	Time	Date	Age
23970	Mon	4:00-5:00pm	Apr 1-Apr 29	4-7
23971	Mon	4:00-5:00pm	May 13-Jun 17	4-7

NEW! BASEBALL \$59.00

5 classes

Participants will learn the fundamentals of fielding, catching, throwing, hitting, and base running in a fun, positive environment. Specifically designed for beginning and intermediate players, this program teaches athletes new baseball skills along with vital lessons such as respect, teamwork, and responsibility. All participants receive a t-shirt and merit award.

Location: Cedar Grove Park, 11385 Pioneer Road, Tustin 92782

Class	Days	Time	Date	Age
23972	Sat	9:00-9:45am	Apr 6-May 4	4-7
23973	Sat	10:00-11:00am	Apr 6-May 4	7-12
24012	Sat	9:00-9:45am	May 18-Jun 15	4-7
24013	Sat	10:00-11:00am	May 18-Jun 15	7-12

VOLLEYBALL CLINIC

1 class Fee: \$25.00

*3 classes Fee: \$75.00

Our volleyball clinics are for the young beginning athlete, designed to give players the chance to learn new skills, as well as improve upon existing ones in a positive and passionate environment. Each player will interact with professional coaches, receiving helpful and constructive feedback as they work on individual techniques, learn positional skills, and gain knowledge of offensive and defensive team concepts through game-like drills.

Instructor: Tustin Volleyball Club Staff

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
*23991	Wed-Fri	10:30am-12:00pm	Apr 3-Apr 5	8-14
23992	Sat	9:00-10:00am	Apr 27	8-14
23993	Sat	9:00-10:00am	May 11	8-14
23994	Sat	9:00-10:00am	Jun 15	8-14

BOX LACROSSE LEAGUE

The Run and Gun Lacrosse League is designed to enhance the skills of youth lacrosse players. The game is played 5 v 5 inside a rink (similar to indoor soccer) with no long poles. It is fast-paced and emphasizes stick work, footwork, creativity, and having fun! All games will be played inside the hockey rink at Heritage Park. For more information or to register, please contact Coach Jon Fox at LacrosseAcademy@aol.com or visit his website at www.lacrosseacademyoc.com.

The following classes are taught at the Santa Ana Family YMCA 2100 W. Alton Ave., Santa Ana 92704, (714) 444-4004. All participants must wear bathing suits, no denim or cotton. Parents must arrive 15 minutes early to the first class to sign waivers. No Class May 27.

PRE-SCHOOL AND YOUTH

4 weeks

Fee: \$85.00 for 2 days per week, \$50.00 for Saturday lessons

YMCA lessons use a learn-to-swim progression from water orientation to stroke development that meets the needs of swimmers at all levels. Participants learn water safety skills and stroke development in a fun, supportive environment that emphasizes character development and physical fitness.

PRE-SCHOOL

SESSION 1:

Class	Days	Time	Date	Age
24172	Sat	10:00-10:30am	May 4-May 25	3-5
24173	Sat	10:35-11:05am	May 4-May 25	3-5
24174	Sat	11:10-11:40am	May 4-May 25	3-5
24182	Sat	11:45am-12:15pm	May 4-May 25	3-5
24184	Sat	12:30-1:00pm	May 4-May 25	3-5
24160	Mon/Wed	3:00-3:30pm	May 6-May 29	3-5
24159	Mon/Wed	3:35-4:05pm	May 6-May 29	3-5
24158	Mon/Wed	4:10-4:40pm	May 6-May 29	3-5
24157	Mon/Wed	4:50-5:20pm	May 6-May 29	3-5
24168	Mon/Wed	5:25-5:55pm	May 6-May 29	3-5
24169	Tue/Thu	3:00-3:30pm	May 7-May 30	3-5
24170	Tue/Thu	3:35-4:05pm	May 7-May 30	3-5
24171	Tue/Thu	4:10-4:40pm	May 7-May 30	3-5
24198	Tue/Thu	4:50-5:20pm	May 7-May 30	3-5
24161	Tue/Thu	5:25-5:55pm	May 7-May 30	3-5

SESSION 2:

Class	Days	Time	Date	Age
24190	Sat	10:00-10:30am	Jun 1-Jun 22	3-5
24191	Sat	10:35-11:05am	Jun 1-Jun 22	3-5
24156	Sat	11:10-11:40am	Jun 1-Jun 22	3-5
24201	Sat	11:45am-12:15pm	Jun 1-Jun 22	3-5
24207	Sat	12:30-1:00pm	Jun 1-Jun 22	3-5
24186	Mon/Wed	3:00-3:30pm	Jun 3-Jun 26	3-5
24187	Mon/Wed	3:35-4:05pm	Jun 3-Jun 26	3-5
24188	Mon/Wed	4:10-4:40pm	Jun 3-Jun 26	3-5
24189	Mon/Wed	4:50-5:20pm	Jun 3-Jun 26	3-5
24192	Mon/Wed	5:25-5:55pm	Jun 3-Jun 26	3-5
24196	Tue/Thu	3:00-3:30pm	Jun 4-Jun 27	3-5
24197	Tue/Thu	3:35-4:05pm	Jun 4-Jun 27	3-5
24193	Tue/Thu	4:10-4:40pm	Jun 4-Jun 27	3-5
24194	Tue/Thu	4:50-5:20pm	Jun 4-Jun 27	3-5
24195	Tue/Thu	5:25-5:55pm	Jun 4-Jun 27	3-5

SWIMMING

Want to do some spring cleaning?
Clean out your garage and sell your items at this outdoor
event. Early bird discount prices are good until March 1.
Call (714) 573-3321 for more information.

City of Tustin Community

YARD SALE

Saturday, April 20, 2013, 8:00am - 12:00pm
Tustin Area Senior Center
200 South C St., Tustin 92780

YOUTH

SESSION 1:

Class	Days	Time	Date	Age
24178	Sat	10:00-10:30am	May 4-May 25	6-12
24179	Sat	10:35-11:05am	May 4-May 25	6-12
24180	Sat	11:10-11:40am	May 4-May 25	6-12
24181	Sat	11:45am-12:15pm	May 4-May 25	6-12
24183	Sat	12:30-1:00pm	May 4-May 25	6-12
24185	Mon/Wed	3:00-3:30pm	May 6-May 29	6-12
24162	Mon/Wed	3:35-4:05pm	May 6-May 29	6-12
24163	Mon/Wed	4:10-4:40pm	May 6-May 29	6-12
24164	Mon/Wed	4:50-5:20pm	May 6-May 29	6-12
24165	Mon/Wed	5:25-5:55pm	May 6-May 29	6-12
24166	Tue/Thu	3:00-3:30pm	May 7-May 30	6-12
24167	Tue/Thu	3:35-4:05pm	May 7-May 30	6-12
24175	Tue/Thu	4:10-4:40pm	May 7-May 30	6-12
24176	Tue/Thu	4:50-5:20pm	May 7-May 30	6-12
24177	Tue/Thu	5:25-5:55pm	May 7-May 30	6-12

SESSION 2:

Class	Days	Time	Date	Age
24218	Sat	10:00-10:30am	Jun 1-Jun 22	6-12
24219	Sat	10:35-11:05am	Jun 1-Jun 22	6-12
24220	Sat	11:10-11:40am	Jun 1-Jun 22	6-12
24221	Sat	11:45am-12:15pm	Jun 1-Jun 22	6-12
24222	Sat	12:30-1:00pm	Jun 1-Jun 22	6-12
24208	Mon/Wed	3:00-3:30pm	Jun 3-Jun 26	6-12
24209	Mon/Wed	3:35-4:05pm	Jun 3-Jun 26	6-12
24210	Mon/Wed	4:10-4:40pm	Jun 3-Jun 26	6-12
24211	Mon/Wed	4:50-5:20pm	Jun 3-Jun 26	6-12
24212	Mon/Wed	5:25-5:55pm	Jun 3-Jun 26	6-12
24213	Tue/Thu	3:00-3:30pm	Jun 4-Jun 27	6-12
24214	Tue/Thu	3:35-4:05pm	Jun 4-Jun 27	6-12
24215	Tue/Thu	4:10-4:40pm	Jun 4-Jun 27	6-12
24216	Tue/Thu	4:50-5:20pm	Jun 4-Jun 27	6-12
24217	Tue/Thu	5:25-5:55pm	Jun 4-Jun 27	6-12

PARENT AND CHILD

\$50.00

4 weeks

Parents can share in the joy as their children become confident swimmers. Parents and children learn water safety skills while having fun and making memories. All participants must wear bathing suits and child must wear a swim diaper. Class includes free 15-minute open swim after session.

Class	Days	Time	Date	Age
24234	Sat	11:00-11:15am	Jun 1-Jun 22	6mos-3yrs
24235	Sat	12:15-12:30pm	Jun 1-Jun 22	6mos-3yrs
24236	Sat	1:00-1:15pm	Jun 1-Jun 22	6mos-3yrs

STROKE DEVELOPMENT

\$55.00

4 weeks

This class is for swimmers looking to develop skills and techniques for the swim team, stay in shape for junior lifeguards, or to just swim and have fun. Requirements: Swimmer must be able to swim one lap of basic front stroke with side breathing as well as float and swim one lap on his or her back.

Class	Days	Time	Date	Age
24149	Sat	9:00-9:45am	May 4-May 25	5-18
24150	Sat	9:00-9:45am	Jun 1-Jun 22	5-18

YOUTH SWIM TEAM

4 weeks

YMCA Swim Team provides beginner through advanced swimmers with instruction, skill development, and competition in a supportive environment that emphasizes character development, teamwork, and good sportsmanship. No class May 27.

BEGINNING:

3 DAYS/WEEK

\$70.00

Swimmers choose their 3 days

Class	Days	Time	Date	Age
24128	Mon-Fri	5:00-6:00pm	Apr 1-Apr 30	5-17
24131	Mon-Fri	5:00-6:00pm	May 1-May 31	5-17
24134	Mon-Fri	5:00-6:00pm	Jun 3-Jun 28	5-17

5 DAYS/WEEK

\$90.00

Class	Days	Time	Date	Age
24137	Mon-Fri	5:00-6:00pm	Apr 1-Apr 30	5-17
24140	Mon-Fri	5:00-6:00pm	May 1-May 31	5-17
24143	Mon-Fri	5:00-6:00pm	Jun 3-Jun 28	5-17

INTERMEDIATE:

3 DAYS/WEEK

\$80.00

Swimmers choose their 3 days

Class	Days	Time	Date	Age
24129	Mon-Fri	5:00-6:15pm	Apr 1-Apr 30	5-17
24132	Mon-Fri	5:00-6:15pm	May 1-May 31	5-17
24135	Mon-Fri	5:00-6:15pm	Jun 3-Jun 28	5-17

SWIMMING

SUMMER CAMPS

5 DAYS/WEEK

\$105.00

Class	Days	Time	Date	Age
24138	Mon-Fri	5:00-6:15pm	Apr 1-Apr 30	5-17
24141	Mon-Fri	5:00-6:15pm	May 1-May 31	5-17
24144	Mon-Fri	5:00-6:15pm	Jun 3-Jun 28	5-17

ADVANCED:

3 DAYS/WEEK

\$90.00

Swimmers choose their 3 days

Class	Days	Time	Date	Age
24130	Mon-Fri	5:00-6:30pm	Apr 1-Apr 30	5-17
24133	Mon-Fri	5:00-6:30pm	May 1-May 30	5-17
24136	Mon-Fri	5:00-6:30pm	Jun 3-Jun 28	5-17

5 DAYS/WEEK

\$120.00

Class	Days	Time	Date	Age
24139	Mon-Fri	5:00-6:30pm	Apr 1-Apr 30	5-17
24142	Mon-Fri	5:00-6:30pm	May 1-May 30	5-17
24145	Mon-Fri	5:00-6:30pm	Jun 3-Jun 28	5-17

MASTERS SWIM TEAM

\$60.00

4 weeks

Learn specialized training for adults to improve their technique and conditioning to be a competitive swimmer. No class May 27.

Class	Days	Time	Date	Age
24146	Mon-Thu	12:00-1:00pm	Apr 1-Apr 30	18 & up
24147	Mon-Thu	12:00-1:00pm	May 1-May 30	18 & up
24148	Mon-Thu	12:00-1:00pm	Jun 3-Jun 27	18 & up

ADULT SWIM LESSONS

\$90.00

4 weeks

Adult swim lessons teach water safety and stroke development in a fun, supportive environment that emphasizes physical fitness and skill development. No class May 27.

Class	Days	Time	Date	Age
24152	Mon/Wed	6:00-6:30pm	May 6-May 29	18 & up
24153	Tue/Thu	6:00-6:30pm	May 7-May 30	18 & up
24154	Mon/Wed	6:00-6:30pm	Jun 3-Jun 26	18 & up
24155	Tue/Thu	6:00-6:30pm	Jun 4-Jun 27	18 & up

NEW! YOUTH TRIATHLON CLUB

\$80.00

4 weeks

Our goal is to provide the resources and training to prepare athletes to compete in the realm of multisport. Coaches will help students develop skills, confidence, and good sportsmanship while realizing their own limitless individual potential. All athletes will develop long term and short term seasonal goals individually and as a team.

Class	Days	Time	Date	Age
24151	Tue/Thu	5:00-6:00pm	Jun 4-Jun 27	5-13

The following camps meet at the Columbus Tustin Activity Center (CT Gym), 17522 Beneta Way, Tustin 92780. No on-site registration is allowed, you must pre-register with the Parks and Recreation Department or online at www.tustinca.org. No early drop offs will be allowed. There is a late fee of \$1 per minute as determined by staff's watch (after 12:10pm for Little Folks Camp and after 5:00pm for Camp Tustin and Teen Camp). Refund Policy: A \$25 transaction fee per child, per week will be deducted on all day camp refunds. No transfers or refunds for missed days. Parent letters, emergency forms, and weekly schedules will be posted on www.tustinca.org. No camp July 4.

LITTLE FOLKS CAMP

\$69.00 per week

*\$58.00 - week of July 1 (no camp July 4)

This camp will provide a positive and unique experience for children 3 to 5 years old. Ratio is 6:1. Children must be dressed for play and bring a snack and lunch. Campers must be toilet trained, no pull-ups allowed. Participants should be accustomed to being without a parent for three hours. Activities are geared toward preschool and kindergarten age children.

Hours: 9:00am-12:00pm

Ages: 3-5

Week	Class	Dates	Theme
1	24024	Jun 24-Jun 28	Reach for the Sky
*2	24025	Jul 1-Jul 5	Stars and Stripes
3	24026	Jul 8-Jul 12	Splash Splash
4	24027	Jul 15-Jul 19	Wet, Wild, and Wacky
5	24028	Jul 22-Jul 26	The Perfect Game
6	24029	Jul 29-Aug 2	Field of Dreams
7	24030	Aug 5-Aug 9	Radiator Springs
8	24031	Aug 12-Aug 16	Tropical Paradise

CAMP TUSTIN

Fee: \$139.00 per week

*Fee: \$113.00 - week of July 1 (no camp July 4)

This camp is designed for children who have completed kindergarten and are 6 to 10 years old or entering 1st through 5th grade. Ratio is 10:1. Each week, staff implements a different theme for which activities and crafts are geared toward. Participants must bring two snacks and lunch. There are usually two off-site excursions a week, one major and one minor. Some excursions may require additional money for your child to have lunch, play games, or buy souvenirs. Excursions are subject to change.

Hours: 8:00am-5:00pm

Ages: 6-10 or entering 1st through 5th grade

Week	Class	Dates	Theme	Excursion
1	24002	Jun 24-Jun 28	Reach for the Sky	Disneyland
*2	24003	Jul 1-Jul 5	Stars and Stripes	Soak City
3	24004	Jul 8-Jul 12	Splash Splash	Splash! La Mirada
4	24005	Jul 15-Jul 19	Wet, Wild, and Wacky	Raging Waters
5	24006	Jul 22-Jul 26	The Perfect Game	Newport Aquatic Center
6	24007	Jul 29-Aug 2	Field of Dreams	Adventure Playground
7	24008	Aug 5-Aug 9	Radiator Springs	California Adventure
8	24009	Aug 12-Aug 16	Tropical Paradise	Long Beach Aquarium
9	24010	Aug 19-Aug 23	Wild Wild West	Knott's Berry Farm
10	24011	Aug 26-Aug 30	Once Upon a Dream	Disneyland

SUMMER CAMPS

TUSTIN TEEN CAMP

Fees: \$149.00 per week

*Fees: \$121.00 - week of July 1 (no camp July 4)

This camp is specifically designed for the "teen" age group with a series of field trips and minor excursions. Ratio is 10:1. This camp runs separately from Camp Tustin; however, the two camps will join together for all major excursions. Participants must bring two snacks and a lunch. There are usually two off-site excursions a week, one major and one minor. Some excursions may require additional money for your child to have lunch, play games, or buy souvenirs. Excursions are subject to change.

Hours: 8:00am-5:00pm

Ages: 11-14 or entering 6th through 8th grade

Week	Class	Dates	Theme	Excursion
1	24014	Jun 24-Jun 28	Reach for the Sky	Disneyland
*2	24015	Jul 1-Jul 5	Stars and Stripes	Soak City
3	24016	Jul 8-Jul 12	Splash Splash	Splash! La Mirada
4	24017	Jul 15-Jul 19	Wet, Wild, and Wacky	Raging Waters
5	24018	Jul 22-Jul 26	The Perfect Game	Newport Aquatic Center
6	24019	Jul 29-Aug 2	Field of Dreams	Adventure Playground
7	24020	Aug 5-Aug 9	Radiator Springs	California Adventure
8	24021	Aug 12-Aug 16	Tropical Paradise	Long Beach Aquarium
9	24022	Aug 19-Aug 23	Wild Wild West	Knott's Berry Farm
10	24023	Aug 26-Aug 30	Once Upon a Dream	Disneyland

COUNSELOR IN TRAINING (C.I.T.) PROGRAM FOR TEENS

The C.I.T. program is a volunteer program designed for 14 to 17 year olds which provides participants a rewarding experience developing valuable skills in areas of leadership, organization, activity planning, and customer service.

C.I.T. volunteers are selected based upon meeting qualifications associated with being a Recreation Leader in our Camp programs. Candidates must display the following: enjoy working with people, a positive attitude, able to follow directions and rules, being responsible, and knowledge of recreational programs and activities associated with youth either by previous participation or volunteer experience.

Interested participants may apply by completing and submitting a C.I.T. application. Applications are available at www.tustinca.org under Parks and Recreation. Applications are due by May 17, 2013. If you have any questions, please contact Carrie Woodward at (714) 573-3336 or cwoodward@tustinca.org.

DESTINATION SCIENCE CAMPS

Fees: \$219.00/5 full days; \$149.00/5 half days

*Fee: \$179.00/4 full days; \$129.00/4 half days - week of July 1 (no camp July 4)

Our week-long programs are bursting with innovative, imaginative, and unexpected scientific adventures just waiting to be shared. Whether it's building robots, designing inventions, or soaring into the solar system, Destination Science provides a fun, safe, and unique camp environment for exploration for your child.

Camp Hours: 9:00am-3:30pm Full Day
9:00am-12:00pm Half Day

Ages: 5-11

Material Fee: \$80.00 Full Day
\$50.00 Half Day

Payable to Destination Science on first day of camp.

Instructor: Destination Science Camp Staff, (888) 909-2822

THE ULTIMATE SURVIVAL ZONE

Become a Survivor Specialist as we explore fun challenges. Build an animal that is a survival master, a customized, electric-powered chameleon! Help launch supplies over a broken bridge to your teammates and realize the power of working together. After lunch, explore adaptations that make you amazing from your brain to your DNA. Be amazed by volcanoes, skyscrapers, and earthquakes!

Location: Cedar Grove Park, 11385 Pioneer Road, Tustin 92782

Class	Days	Time	Date	Age
24060	Mon-Fri	9:00am-3:30pm	Jun 24-Jun 28	5-11
24061	Mon-Fri	9:00am-12:00pm	Jun 24-Jun 28	5-11

Location: Heritage Park, 2350 Kinsman, Tustin 92782

Class	Days	Time	Date	Age
24068	Mon-Fri	9:00am-3:30pm	Jul 22-Jul 29	5-11
24069	Mon-Fri	9:00am-12:00pm	Jul 22-Jul 29	5-11

Location: Colonel Bill Barber Marine Corps Memorial Park, 4 Civic Center Plaza, Irvine 92606

Class	Days	Time	Date	Age
24080	Mon-Fri	9:00am-3:30pm	Aug 5-Aug 9	5-11
24081	Mon-Fri	9:00am-12:00pm	Aug 5-Aug 9	5-11

ASTRONAUT ADVENTURE CAMP

Build and launch a real rocket, uncover secrets of living in space, eat astronaut food, conduct fun space experiments, and construct a life size replica of the International Space Station (ISS). After lunch, create your own solar powered space mobile to get around the ISS, golf to the planets, make a real comet, create a biome you can eat, and become a far out flier in our All-Camp Air Show. No camp July 4.

Location: Cedar Grove Park, 11385 Pioneer Road, Tustin 92782

Class	Days	Time	Date	Age
*24062	Mon-Fri	9:00am-3:30pm	Jul 1-Jul 5	5-11
*24063	Mon-Fri	9:00am-12:00pm	Jul 1-Jul 5	5-11

Location: Heritage Park, 2350 Kinsman, Tustin 92782

Class	Days	Time	Date	Age
24070	Mon-Fri	9:00am-3:30pm	Jul 29-Aug 2	5-11
24071	Mon-Fri	9:00am-12:00pm	Jul 29-Aug 2	5-11

Location: Colonel Bill Barber Marine Corps Memorial Park, 4 Civic Center Plaza, Irvine 92606

Class	Days	Time	Date	Age
24082	Mon-Fri	9:00am-3:30pm	Aug 12-Aug 16	5-11
24083	Mon-Fri	9:00am-12:00pm	Aug 12-Aug 16	5-11

City of Tustin Parks and Recreation

SUMMER CAMPS

WACKY MEGA-BOT TECH

Introducing our biggest bot ever, standing over 12 inches high and able to roll over obstacles using its powerful rubber treading. Build, power it up, and join us in our 14th annual ultra fun robo rally where we parade, race, and battle for cool prizes. After lunch, explore alternative energy resources, uncover microscope mysteries, write with disappearing inks, checkout the strength of a lizard magnet, and cool yourself with the techno fun fan (it moves air with no fan blades).

Location: Cedar Grove Park, 11385 Pioneer Road, Tustin 92782

Class	Days	Time	Date	Age
24064	Mon-Fri	9:00am-3:30pm	Jul 8-Jul 12	5-11
24065	Mon-Fri	9:00am-12:00pm	Jul 8-Jul 12	5-11

Location: Heritage Park, 2350 Kinsman, Tustin 92782

Class	Days	Time	Date	Age
24072	Mon-Fri	9:00am-3:30pm	Aug 5-Aug 9	5-11
24073	Mon-Fri	9:00am-12:00pm	Aug 5-Aug 9	5-11

Location: Colonel Bill Barber Marine Corps Memorial Park, 4 Civic Center Plaza, Irvine 92606

Class	Days	Time	Date	Age
24084	Mon-Fri	9:00am-3:30pm	Aug 19-Aug 23	5-11
24085	Mon-Fri	9:00am-12:00pm	Aug 19-Aug 23	5-11

CRAZY COASTER SCIENCE & SEA-FARI PARK

Welcome to our fun park where you become a crazy coaster scientist! Each day you build and experiment with your very own extreme gravity defying roller coaster that you take home - a flashin' light up carnival, mini cosmic bowling, raging wet water sprayers, and more. After lunch, explore the biggest eco-system on planet Earth, touch a star, create your own super seashell collection, and experience monster thrills as you come face to face with a shark...predator or prey?

Location: Heritage Park, 2350 Kinsman, Tustin 92782

Class	Days	Time	Date	Age
24066	Mon-Fri	9:00am-3:30pm	Jul 15-Jul 19	5-11
24067	Mon-Fri	9:00am-12:00pm	Jul 15-Jul 19	5-11

KIDSPORTS SUMMER CAMPS \$105.00

1 week

Camp includes fun drills and skills necessary to improve your child's game as well as awards. Kids will be divided by age and level. Ratio 12:1
Instructor: Fabian Grassini Tennis & Sports

SOCCER CAMP

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class	Days	Time	Date	Age
24046	Mon-Fri	9:00am-12:00pm	Jul 8-Jul 12	4-14
24047	Mon-Fri	9:00am-12:00pm	Jul 22-Jul 26	4-14

TEE BALL CAMP

Location: Peppertree Park, 230 W. First Street, Tustin 92780

Class	Days	Time	Date	Age
24048	Mon-Fri	9:00am-12:00pm	Jul 8-Jul 12	3-5
24049	Mon-Fri	9:00am-12:00pm	Jul 22-Jul 26	3-5

KIDSPORTS SUMMER RUNNING CAMP \$105.00

1 week

This program includes running, strength exercises, stretching, speed workouts, and preparation and planning for local races.

Instructor: Fabian Grassini Tennis & Sports

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class	Days	Time	Date	Age
24050	Mon-Fri	9:00am-12:00pm	Jul 15-Jul 19	4-7
24051	Mon-Fri	9:00am-12:00pm	Jul 29-Aug 2	4-7

TRIFYTT YOUTH SPORTS PROGRAMS & CAMPS



TriFyft Sports offers various camps and sports programs for youth. TriFyft Sports firmly believes that every child's progression is aided and improved

by encouragement and fundamental help. Coaches are knowledgeable, friendly, focused, and committed. In addition to playing a sport, children will learn the benefits of sportsmanship, goal-setting, sharing, and teamwork. Participants will be given a ball and camp shirt (shirt only for Volleyball Camp). For more information, visit www.trifyftsports.com.

Instructor: Trifytt Sports Staff, (714) 237-0060

VOLLEYBALL CAMP \$109.00

1 week

This camp utilizes fun games, drills, and exercises to help develop the fundamental skills of volleyball.

Location: Columbus Tustin Activity Center

Class	Days	Time	Date	Age
24057	Mon-Fri	9:00am-12:00pm	Aug 12-Aug 16	7-12

BASKETBALL CAMP

Campers will learn important rules and strategies during scrimmages and games. Unless otherwise noted, the following classes meet at the Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780.

1 WEEK \$109.00

Class	Days	Time	Date	Age
24052	Mon-Fri	9:00am-12:00pm	Jun 24-Jun 28	5-9

1 WEEK \$129.00

Class	Days	Time	Date	Age
24053	Mon-Fri	9:00am-3:00pm	Jul 8-Jul 12	6-12

1 WEEK \$119.00

Class	Days	Time	Date	Age
24054	Mon-Fri	9:00am-1:00pm	Aug 5-Aug 9	6-12
24055	Mon-Fri	9:00am-1:00pm	Aug 19-Aug 23	6-12

1 WEEK \$69.00

Class	Days	Time	Date	Age
24056	Mon-Fri	1:30-2:15pm	Aug 19-Aug 23	3-5

SUMMER CAMPS

SOCCER CAMP

\$109.00

1 week

Campers will learn important rules and strategies during scrimmages and games.

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class	Days	Time	Date	Age
23976	Mon-Fri	9:00am-12:00pm	Jul 15-Jul 19	5-9

TEE-BALL CAMP

Through fun and safe games, participants will practice tee-ball skills and learn how to play baseball.

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

1 WEEK
\$109.00

Class	Days	Time	Date	Age
24059	Mon-Fri	9:00am-12:00pm	Jul 29-Aug 2	4-7

1 WEEK
\$119.00

Class	Days	Time	Date	Age
24058	Mon-Fri	9:00am-1:00pm	Jul 29-Aug 2	7-12

NEW! FLAG FOOTBALL

\$119.00

1 week

Learn the basic to advanced skills of football. This camp will teach football positions such as quarterback, running back, wide receiver, line backer as well as offensive and defensive style practices in a fun and safe environment. Our coaches are knowledgeable, friendly, focused, and committed to giving hands-on help so that every athlete can reach their full potential.

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class	Days	Time	Date	Age
23977	Mon-Fri	9:00am-1:00pm	Jul 22-Jul 26	6-12

SKYHAWKS SPORTS CAMPS FOR KIDS

Skyhawks provides a wide variety of fun, safe, and positive programs emphasizing critical lessons in sports and life, such as teamwork, respect, and sportsmanship. Our programs are designed to give each child a positive introduction into sports while fostering a lifelong love for an active, healthy lifestyle. Our patient and knowledgeable staff use a variety of skill-building games and activities to give each athlete a complete understanding and overview of the sport.

Participants should wear appropriate clothing, running shoes, and sunscreen. Campers should bring bottled water; those attending full day should also bring lunch and a snack, half day campers should bring two snacks.

Instructor: Skyhawks Sports Academy staff, (800) 804-3509, www.skyhawks.com.

MINI-HAWKS CAMP

\$129.00

1 week

This baseball, basketball, and soccer program gives children a positive first step into athletics. Through games and activities, campers explore balance, hand/eye coordination, and skill development at their own pace. All participants receive a t-shirt, a ball, and a merit award.

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class	Days	Time	Date	Age
24074	Mon-Fri	9:00am-12:00pm	Jun 24-Jun 28	4-7

Check out our
Fitness Classes
on page 20!

**Parks
Make
Life
Better!**

NEW! BEGINNING GOLF

\$139.00

1 week

Campers will learn the fundamentals of swinging, putting, and body positioning. Skyhawks has adopted SNAG (Starting New at Golf) system to its curriculum. SNAG is specifically designed for entry-level players, it simplifies instruction so that young players can make an easy and effective transition onto the golf course. All participants receive a t-shirt and merit award. All equipment is provided.

Location: Heritage Park, 2350 Kinsman Circle, Tustin 92780

Class	Days	Time	Date	Age
24075	Mon-Fri	9:00am-12:00pm	Jun 24-Jun 28	9-11
24076	Mon-Fri	9:00am-12:00pm	Jul 29-Aug 2	5-8
24077	Mon-Fri	9:00am-12:00pm	Aug 19-Aug 23	5-8

BASKETBALL

\$89.00

3 days

This skill-intensive program is designed for beginner to intermediate players. An active week of passing, shooting, dribbling, and rebounding makes this one of our most popular programs. Staff will focus on respect, teamwork, and responsibility. All participants receive a t-shirt, basketball, and player evaluation.

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780.

Class	Days	Time	Date	Age
24078	Mon-Wed	9:00am-3:00pm	Jul 1-Jul 3	6-12

FLAG FOOTBALL

\$149.00

1 week

Campers learn skills on both sides of the football including the core components of passing, catching, and defense - all presented in a fun and positive environment. All participants receive a t-shirt, football, and player evaluation.

Location: Heritage Park, 2350 Kinsman Circle, Tustin 92780

Class	Days	Time	Date	Age
24079	Mon-Fri	9:00am-3:00pm	Aug 12-Aug 16	6-12

SUMMER CAMPS

ADULT SPORTS

TENNIS CAMPS

5 classes

This camp is for all levels of players from beginner to advanced who are interested in learning more about tennis and making new friends. Tennis Camp makes learning basic strokes, shot placement, serves, volleys, and strategies fun and easy for children. Bring a can of unopened balls and a racquet. Fee includes snacks, drinks, and fun games. Optional \$10 t-shirt fee is due to the instructor at the first class.

Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

TINY TYKES TENNIS CAMP**\$125.00**

Class	Days	Time	Date	Age
24040	Mon-Fri	8:30am-12:00pm	Jun 24-Jun 28	3-6
24041	Mon-Fri	8:30am-12:00pm	Jul 8-Jul 12	3-6
24042	Mon-Fri	8:30am-12:00pm	Jul 15-Jul 19	3-6
24043	Mon-Fri	8:30am-12:00pm	Jul 22-Jul 26	3-6
24044	Mon-Fri	8:30am-12:00pm	Jul 29-Aug 2	3-6
24045	Mon-Fri	8:30am-12:00pm	Aug 5-Aug 9	3-6

JUNIOR TENNIS CAMP**\$125.00**

Class	Days	Time	Date	Age
24034	Mon-Fri	8:30am-12:00pm	Jun 24-Jun 28	7-14
24035	Mon-Fri	8:30am-12:00pm	Jul 8-Jul 12	7-14
24036	Mon-Fri	8:30am-12:00pm	Jul 15-Jul 19	7-14
24037	Mon-Fri	8:30am-12:00pm	Jul 22-Jul 26	7-14
24038	Mon-Fri	8:30am-12:00pm	Jul 29-Aug 2	7-14
24039	Mon-Fri	8:30am-12:00pm	Aug 5-Aug 9	7-14

NEW! RHYTHMIC GYMNASTICS CAMP**\$200.00**

1 week

Become more graceful, while developing flexibility, coordination, and strength! Learn a creative routine with ribbon to perform on the last day of camp in front of parents and friends! Decorate a t-shirt during our "fun hour" (all you need is an old t-shirt - we provide all the glitter and sparkle).

Instructor: EuroGymnastics Staff

Locations: American Sports Centers, 1500 S. Anaheim Blvd., Anaheim 92805

Class	Days	Time	Date	Age
23997	Mon-Fri	9:30am-12:30pm	Jun 24-Jun 28	6-11
23998	Mon-Fri	9:30am-12:30pm	Jul 22-Jul 26	6-11
23999	Mon-Fri	9:30am-12:30pm	Aug 12-Aug 16	6-11

SUMMER DROP-IN PROGRAM**FREE**

This program features an array of arts & crafts, games, and activities for children. Space is limited and based on required income levels. Participants must pre-register and complete an emergency card before attending the program. For more information, contact the Tustin Family & Youth Center (TFYC) at (714) 573-3370.

Dates: Monday-Friday, June 24-August 16

Time: 10:00am-3:00pm Centennial Park, 10:00am-4:00pm TFYC

Ages: 6-17

Locations: Centennial Park, 14722 Devonshire Ave., Tustin
TFYC, 14722 Newport Ave., Tustin**DISC GOLF**

Frontier Park, located at 1400 Mitchell Avenue, Tustin 92780, has a disc golf course for players of all abilities. The park is open from dawn to dusk. The 9-hole course ranges from short par 3's to mid-range and long par 4's. Scorecards and a course map are available at www.tustinca.org or at the Parks and Recreation Department at City Hall. Equipment can be checked out at the Tustin Family and Youth Center or the Parks and Recreation Department. For more information, call (714) 573-3326.

ADULT SLOW-PITCH SOFTBALL LEAGUES

The City of Tustin Parks and Recreation Department offers Adult Men's and Coed Softball leagues at Columbus Tustin Park and Tustin Sports Park. Men's Leagues play Monday through Thursday; Coed Leagues play Monday, Tuesday, and Friday. Fees include umpires and team awards. For registration information, visit www.tustinca.org or call (714) 573-3335.

SPRING 2013

Registration will start Monday, February 11 for returning teams.

Open registration begins Tuesday, February 19.

Deadline to register is Wednesday, March 20.

10-game season.

Games will tentatively begin the week of March 25.

League fees are \$465 if registered by March 1; \$485 after.

All fees include umpires.

The following activities take place at the Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780.

ADULT OPEN VOLLEYBALL

Spike with us on Wednesday nights 6:30-9:30pm. There is a \$2 per player charge for Tustin residents and a \$4 charge for non-residents. Participants must show a driver's license or other form of ID.

ADULT VOLLEYBALL LEAGUES

The league is co-sponsored by the City of Tustin and Ric's Volleyball League.

When: Sunday - Women's Leagues & Monday - Coed Leagues

How to play? Start your own team or join an existing team! To register or for more information, call (714) 375-5063 or visit www.ricsvolleyball.com.**ADULT OPEN BASKETBALL**

Join us Friday nights 6:30-9:30pm. There is a \$2 per player charge for Tustin residents and a \$4 charge for non-residents. Participants must show a driver's license or other form of ID.

ADULT BASKETBALL LEAGUES

The City of Tustin has teamed up with Ace 5on5 to host exciting five-on-five women's basketball leagues who play Tuesday and Thursday evenings. Interested players can register individually or as a team. Players must be 18 years or older to play. For registration information, call (714) 588-8781 or visit www.ace5on5.com.

TENNIS

SPRING TENNIS CAMP

\$125.00

1 week

This camp makes tennis fun and easy for all levels of players from beginners to advanced who are interested in learning more about tennis, making new friends, and just having a good time. Children will learn basic strokes, shot placement, serves, volleys, and strategies. Bring a can of unopened tennis balls, racquet, snack, and a drink. In case of inclement weather, call instructor at (714) 227-1286 two hours prior to the start time.

Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

TINY TYKES CAMP

Class	Days	Time	Date	Age
24032	Mon-Fri	8:30am-12:00pm	Apr 1-Apr 5	3-6

JUNIOR CAMP

Class	Days	Time	Date	Age
24033	Mon-Fri	8:30am-12:00pm	Apr 1-Apr 5	7-14

TENNIS - CHILDREN

Kids are invited to play tennis and improve their skills. All students must bring an unopened can of tennis balls to the first class. Optional \$10 t-shirt fee due to instructor at the first class. In case of inclement weather, call Fabian Grassini two hours prior to the start of class. No class May 27. Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782 (unless otherwise indicated)

LEVEL 1

\$75.00

5 classes

Level 1 focuses on basics such as technique, footwork, and rules of the game.

Class	Days	Time	Date	Age
24108	Mon	4:00-5:00pm	Apr 8-May 6	4-7
24109	Mon	5:00-6:00pm	Apr 8-May 6	8-14
24110	Wed	4:00-5:00pm	Apr 10-May 8	5-7
24111	Mon	4:00-5:00pm	May 20-Jun 24	4-7
24112	Mon	5:00-6:00pm	May 20-Jun 24	8-14
24113	Wed	4:00-5:00pm	May 22-Jun 19	5-7

LEVEL 2

\$75.00

5 classes

Level 2 focuses on stroke production, tennis drills, and match play.

Class	Days	Time	Date	Age
24104	Wed	4:00-5:00pm	Apr 10-May 8	4-7
24105	Wed	5:00-6:00pm	Apr 10-May 8	8-14
24106	Wed	4:00-5:00pm	May 22-Jun 19	4-7
24107	Wed	5:00-6:00pm	May 22-Jun 19	8-14

LEVEL 1 & 2

\$115.00

8 classes

Players will be divided by ages and abilities. Level 1 will be working on basics such as technique, footwork, and rules of the game. Level 2 will work on stroke production, tennis drills, and match play.

Location: Columbus Tustin Park, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
24097	Tue	4:00-5:00pm	Apr 9-May 28	4-7
24098	Tue	5:00-6:00pm	Apr 9-May 28	7-14
24099	Thu	4:00-5:00pm	Apr 11-May 30	4-7
24100	Thu	5:00-6:00pm	Apr 11-May 30	7-14

Location: Magnolia Tree Park, 2274 Fig Tree Drive, Tustin 92780

Class	Days	Time	Date	Age
24101	Fri	4:00-5:00pm	Apr 12-May 31	7-14

AFTER SCHOOL TENNIS CLUB

\$120.00

8 classes

This club is designed for kids who want to stay busy right after school. Kids will be divided by grades and levels. Drills, footwork, and fun are the fundamentals of this program. We provide the racquets. In case of inclement weather, call instructor Fabian Grassini, (714) 227-1286 two hours prior to start of class.

Class	Days	Time	Date	Grades
24114	Tue	3:00-4:00pm	Apr 9-May 28	1st-4th
24115	Thu	3:00-4:00pm	Apr 11-May 30	5th-8th

TENNIS - ADULT

Adults are invited to come play tennis and improve their skills. Students must bring an unopened can of tennis balls to the first class. Optional \$10 t-shirt fee due to instructor at the first class. In case of inclement weather, call instructor two hours prior to the start of class. No class May 27.

Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

LEVEL 1 & 2

\$85.00

5 classes

Players will be divided by abilities. Level 1 will be working on basics such as technique, footwork, and rules of the game. Level 2 will work on stroke production, tennis drills, and match play. No class May 27.

Class	Days	Time	Date	Age
24086	Mon	7:00-8:30pm	Apr 8-May 6	18 & up
24087	Mon	7:00-8:30pm	May 20-Jun 24	18 & up

LEVEL 1 & 2 - WOMEN'S ONLY

\$85.00

5 classes

Class	Days	Time	Date	Age
24092	Wed	10:00-11:30am	Apr 10-May 8	18 & up
24093	Wed	10:00-11:30am	May 22-Jun 19	18 & up

LEVEL 3

\$85.00

5 classes

High paced drills, fitness, and match-play (singles and doubles) is what gives this class its distinction. Of course, we are looking forward to a lot of fun as well.

Class	Days	Time	Date	Age
24094	Tue	7:00-8:30pm	Apr 9-May 7	18 & up
24095	Tue	7:00-8:30pm	May 21-Jun 18	18 & up

TENNIS

MEN'S LEAGUE PLAY

\$85.00

8 classes

Leagues are the perfect combination of social and competitive tennis. Adults will be able to play in a fun, competitive environment and will meet different types of players with many unique styles of play.

Class	Days	Time	Date	Age
24096	Thu	7:00-9:00pm	Apr 11-May 30	18 & up

SATURDAY AND SUNDAY CLASSES

All students must bring an unopened can of tennis balls to the first class. In case of inclement weather, call instructor two hours prior to the start of class.

Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

TENNIS FITNESS

\$75.00

5 classes

Start your weekend with a vigorous, dynamic, high intensity workout. We will be working on fast paced drills along with lots of hitting and conditioning combined with a little competition guaranteed to get your heart rate up. You don't have to be a tennis expert, just come with a racquet. No class April 20.

Class	Days	Time	Date	Age
24118	Sat	9:00-10:00am	Apr 13-May 18	18 & up
24119	Sat	9:00-10:00am	May 25-Jun 22	18 & up

SMALL GROUP ADULT LEVEL 1 & 2

\$115.00

5 classes

This group (minimum of two, maximum of six students) is for those requiring more attention from the instructor. Technique, drills, and fun games are the fundamentals of this class.

Class	Days	Time	Date	Age
24120	Sun	1:00-2:00pm	Apr 14-May 12	18 & up
24121	Sun	1:00-2:00pm	May 19-Jun 16	18 & up

QUICKSTART PARENT & ME TENNIS

\$95.00

5 classes

This program is designed for kids 3 to 10 years old and a parent. It will help kids learn the game with ease, providing new ideas, bigger/softer balls, and smaller courts. This class is for all levels of experience. Ratio 6:1. Fee is for one child and one parent. There is a fee of \$50 for each additional parent, child, or family member. No class April 20.

Class	Days	Time	Date	Age
24122	Sat	10:00-11:00am	Apr 13-May 18	3-10
24123	Sat	10:00-11:00am	May 25-Jun 22	3-10

CHILDREN LEVEL 1, 2 & 3

\$75.00

5 classes

This is the perfect class for kids at any level of play to improve and eventually compete. Technique, footwork, and fun drills are the fundamentals of this class. Juniors will be divided by age and level according to their ability. No class April 20.

Class	Days	Time	Date	Age
24116	Sat	11:00am-12:00pm	Apr 13-May 18	7-14
24117	Sat	11:00am-12:00pm	May 25-Jun 22	7-14

CHILDREN LEVEL 1 & 2

\$75.00

5 classes

Players will be divided by ages and abilities. Level 1 will be working on basics such as technique, footwork, and rules of the game. Level 2 will work on stroke production, tennis drills, and match play.

Class	Days	Time	Date	Age
24102	Sun	11:00am-12:00pm	Apr 14-May 12	5-7
24103	Sun	12:00-1:00pm	May 19-Jun 16	8-12

NEW!

PRIVATE SMALL GROUP

\$150.00

5 classes

This program is designed for children of all levels. Technique, stroke production, and future competition are the basics of this class. Within the group, each player will receive individual attention (minimum of three, maximum of four students). Bring a can of unopened tennis balls. In case of inclement weather, call the instructor at (714) 227-1286 two hours prior to the start time. No class April 20.

Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class	Days	Time	Date	Age
24124	Sat	12:00-1:00pm	Apr 13-May 18	6-12
24125	Sat	12:00-1:00pm	May 25-Jun 22	6-12

NEW!

PRIVATE LESSONS

\$75.00/HOUR

Private lessons are available for students who need or desire individual attention. Students will receive one-on-one time with an experienced coach. Times and days are at your convenience. Call the instructor at (714) 227-1286 ten days in advance to arrange lessons. Registration is valid for current session only.

Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class: 24126

Ages: 3 & up

NEW!

SEMI-PRIVATE LESSONS

\$80.00/HOUR

Semi-private lessons are for students requiring more attention from an experienced coach. Lessons require students to register in pairs; rate is \$80 per hour for two students. Contact the instructor at (714) 227-1286 to schedule your lessons.

Instructor: Fabian Grassini and staff (714) 227-1286

Location: Tustin Sports Park, 12850 Robinson Dr., Tustin 92782

Class: 24127

Ages: 3 & up

Registration begins
March 6th! Sign up early!

Parks
Make
Life
Better!

FITNESS

JAZZERCISE

Jazzercise is a fusion of jazz dance, resistance training, Pilates, yoga, and kickboxing combined into a fun and effective 60-minute workout choreographed to today's hottest music. Start dancing yourself fit today! All fitness levels welcome. New customers receive ONE MONTH FREE with EFT registration (\$45 savings, auto-debit to your checking account). Attend one or all classes at every Tustin/Irvine Jazzercise location. For more information, call Shawn Masse (714) 730-3758 or visit www.JazzWithMe.com.

BODY SCULPTING BY JAZZERCISE

A challenging 40-minute muscle toning workout choreographed to Jazzercise strength routines using hand-held weights and tubes (stability balls optional). Check www.JazzWithMe.com for class time and locations. Check www.JazzWithMe.com for closure dates or location changes.

CLASS	MON	TUE	WED	THU	SAT
JAZZERCISE Body Sculpting	5:15pm	5:15pm		5:15pm	
JAZZERCISE Regular	6:00pm	6:00pm	6:00pm	6:00pm	8:00am

ZUMBA

\$49.00

5 classes

Zumba is a fusion of Latin and International music-dance themes that create a dynamic, exciting, effective fitness system! It utilizes the principles of fitness interval training and resistance training to maximize caloric output, fat burning, and total body toning. It is a mixture of body sculpting movements with easy to follow, fast and slow rhythmic dance steps.

Instructor: Body Business Staff

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

Class	Days	Time	Date	Age
23722	Thu	7:00-8:00pm	Apr 11-May 9	18 & up
23723	Thu	7:00-8:00pm	May 23-June 20	18 & up

AEROBIC KICK & PUNCH

A martial arts aerobic exercise class taught to motivating music in a fun, safe, non-combative format. Kick, punch, and get a great aerobic workout while having fun and getting fit. Great for all experience levels. Meets Tuesdays and Thursdays 6:30-7:30pm and Saturdays 8:00-9:00am.

Instructor: Monya Hawkins

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

2 MONTHS UNLIMITED

\$55.00

Class	Days	Date	Age
23728	Tue/Thu/Sat	Apr 2-May 28	18-65
23732	Tue/Thu/Sat	May 2-Jun 29	18-65
23731	Tue/Thu/Sat	June 4-Jul 30	18-65

1 MONTH UNLIMITED

\$38.00

Class	Days	Date	Age
23729	Tue/Thu/Sat	Apr 2-Apr 30	18-65
23730	Tue/Thu/Sat	May 2-May 28	18-65
23733	Tue/Thu/Sat	Jun 4-Jun 29	18-65

JACKI SORENSEN'S FITNESS CLASSES

This class is a total body workout combining stretching, ab work, light weights, and fun dances. It is a must for all who want to stay in shape while having fun. Bring a mat for ab work. No class May 27.

Instructor: Betsy McCarty

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

3 DAYS/WEEK - 12 WEEKS

\$160.00

Class	Days	Time	Date	Age
23718	Mon/Wed/Fri	8:30-9:30am	Apr 1-Jun 21	18 & up

2 DAYS/WEEK - 12 WEEKS

\$120.00

Class	Days	Time	Date	Age
23719	Mon/Wed/Fri	8:30-9:30am	Apr 1-Jun 21	18 & up

1 DAY/WEEK - 12 WEEKS

\$60.00

Class	Days	Time	Date	Age
23720	Mon/Wed/Fri	8:30-9:30am	Apr 1-Jun 21	18 & up

1 DAY/PAY-AS-YOU-GO - 12 WEEKS

\$5.00

Class	Days	Time	Date	Age
23721	Mon/Wed/Fri	8:30-9:30am	Apr 1-Jun 21	18 & up

STRETCH AND TONE TO MUSIC

Lift your spirits as you swing and sway to wonderful music. Set your own pace! Gain strength and flexibility in this fun, full-body workout! We provide mats, just bring a towel.

Instructor: Suzanne Snyder

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

1 DAY/WEEK - 12 WEEKS

\$53.00

Class	Days	Time	Date	Age
23768	Tue/Thu	9:30-10:30am	Apr 2-Jun 20	18 & up

2 DAYS/WEEK - 12 WEEKS

\$60.00

Class	Days	Time	Date	Age
23769	Tue/Thu	9:30-10:30am	Apr 2-Jun 20	18 & up



The following classes are taught by Rough-Fit Outdoor Fitness staff. Locations are listed with each class. No class May 27 and July 4.

ROUGH-FIT BEYOND BOOT CAMP

Work on your core strength, endurance, agility, and much more with fun, original and creative workouts every day. This program is designed with safe and effective exercises that can be modified for all fitness levels. Bring an exercise mat, a set of dumbbells, and a foam roller (if you have one).

FITNESS

LOCATION	MON	TUE	WED	THU	FRI
Citrus Ranch Park 2910 Portola Pkwy Tustin, 92782	6-7am 9-10am 6-7pm	6-7am 9-10am	6-7am 9-10am 6-7pm	6-7am 9-10am	6-7am 9-10am

UNLIMITED - 4 WEEKS

\$160.00

Class	Date	Age
23734	Apr 22-May 17	18 & up
23735	May 20-Jun 14	18 & up
23736	Jun 17-Jul 12	18 & up

3 DAYS/WEEK - 4 WEEKS

\$140.00

Class	Date	Age
23738	Apr 22-May 17	18 & up
23739	May 20-Jun 14	18 & up
23740	Jun 17-Jul 12	18 & up

2 DAYS/WEEK - 4 WEEKS

\$125.00

Class	Date	Age
23742	Apr 22-May 17	18 & up
23743	May 20-Jun 14	18 & up
23744	Jun 17-Jul 12	18 & up

ROUGH-FIT RUNNING PERFORMANCE

\$90.00

4 weeks

Want to run faster, stronger, and stay injury free? Rough-Fit's Running Performance is for ANYONE who wants to improve their running, no matter their skill level. Training for a 5K or maybe even a marathon? The workouts will be customized specifically toward your goals and our trained coaches will work hands on with you to improve your form, technique, and all the little things that affect performance. Class will change locations periodically. Classes meet Tuesdays 6:00-7:30pm and Fridays 6:00-7:00am.

Location: Contact instructor before the first day of class, (714) 209-7626 or info@roughfit.com

Class	Date	Age
23746	Apr 23-May 17	18 & up
23747	May 21-Jun 14	18 & up
23748	Jun 18-Jul 12	18 & up

Concerts in the Park

Wednesdays, 6:00-8:00pm
June 26-August 14

Peppertree Park, 230 W. First St., Tustin 92780
Relax and enjoy the sounds of great music! Pack a picnic lunch or buy food from local non-profit vendors. Bring your lawn chairs and blankets. Lineup will be announced in the Summer Tustin Today. Don't miss out on this free event!

YOGA IN THE PARK

4 weeks

Take time for yourself and turn off the outside world. Gain strength, flexibility, and reduce stress. Learn proper alignment of postures and coordinate breath with movement as your instructor guides you through a flowing meditation. All levels are mixed and everyone is welcome! Bring a mat and water. In case of inclement weather, class may be moved.

Classes meet: Thursdays 6:15-7:15pm and Sundays 9:00-10:00am

Location: Citrus Ranch Park - Hilltop Gazebo, 2910 Portola Parkway, Tustin 92782

2 DAYS/WEEK - 4 WEEKS

\$80.00

Class	Date	Age
23749	Apr 25-May 19	18 & up
23750	May 23-Jun 16	18 & up
23751	Jun 20-Jul 14	18 & up

1 DAY/WEEK - 4 WEEKS

\$45.00

Class	Date	Age
23752	Apr 25-May 19	18 & up
23753	May 23-Jun 16	18 & up
23754	Jun 20-Jul 14	18 & up

Tennis Fun Fest

Saturday, April 20
9:00am - 12:00pm

Tustin Sports Park,
12850 Robinson Drive,
Tustin 92782

Instructor: Fabian
Grassini and staff

Calling all tennis enthusiasts!

This free festival will feature lessons, tennis tips, and fun games.

Be sure to bring your racquet and a smile!

BARSCULPT

\$195.00

13 classes

A calorie torching workout that targets the core, seat, arms, and thighs. BarSculpt fuses Pilates, weight training, active stretching, and cardio intervals to create a fun challenging workout. Build a better body with BarSculpt!

Instructor: Marie S. Schneider

Location: Pilates of Old Town, 250 El Camino Real, Tustin 92780

Class	Days	Time	Date	Age
23727	Sat	9:00-10:00am	Apr 6-Jun 29	18 & up

FITNESS

LOCATION	MON	TUE	WED	THU	FRI
Citrus Ranch Park 2910 Portola Pkwy Tustin, 92782	6-7am 9-10am 6-7pm	6-7am 9-10am	6-7am 9-10am 6-7pm	6-7am 9-10am	6-7am 9-10am

UNLIMITED - 4 WEEKS \$160.00

Class	Date	Age
23734	Apr 22-May 17	18 & up
23735	May 20-Jun 14	18 & up
23736	Jun 17-Jul 12	18 & up

3 DAYS/WEEK - 4 WEEKS \$140.00

Class	Date	Age
23738	Apr 22-May 17	18 & up
23739	May 20-Jun 14	18 & up
23740	Jun 17-Jul 12	18 & up

2 DAYS/WEEK - 4 WEEKS \$125.00

Class	Date	Age
23742	Apr 22-May 17	18 & up
23743	May 20-Jun 14	18 & up
23744	Jun 17-Jul 12	18 & up

ROUGH-FIT RUNNING PERFORMANCE \$90.00

4 weeks

Want to run faster, stronger, and stay injury free? Rough-Fit's Running Performance is for ANYONE who wants to improve their running, no matter their skill level. Training for a 5K or maybe even a marathon? The workouts will be customized specifically toward your goals and our trained coaches will work hands on with you to improve your form, technique, and all the little things that affect performance. Class will change locations periodically. Classes meet Tuesdays 6:00-7:30pm and Fridays 6:00-7:00am.

Location: Contact instructor before the first day of class, (714) 209-7626 or info@roughfit.com

Class	Date	Age
23746	Apr 23-May 17	18 & up
23747	May 21-Jun 14	18 & up
23748	Jun 18-Jul 12	18 & up

YOGA IN THE PARK

4 weeks

Take time for yourself and turn off the outside world. Gain strength, flexibility, and reduce stress. Learn proper alignment of postures and coordinate breath with movement as your instructor guides you through a flowing meditation. All levels are mixed and everyone is welcome! Bring a mat and water. In case of inclement weather, class may be moved.

Classes meet: Thursdays 6:15-7:15pm and Sundays 9:00-10:00am

Location: Citrus Ranch Park - Hilltop Gazebo, 2910 Portola Parkway, Tustin 92782

2 DAYS/WEEK - 4 WEEKS \$80.00

Class	Date	Age
23749	Apr 25-May 19	18 & up
23750	May 23-Jun 16	18 & up
23751	Jun 20-Jul 14	18 & up

1 DAY/WEEK - 4 WEEKS \$45.00

Class	Date	Age
23752	Apr 25-May 19	18 & up
23753	May 23-Jun 16	18 & up
23754	Jun 20-Jul 14	18 & up

Tennis Fun Fest

Saturday, April 20
9:00am - 12:00pm

Tustin Sports Park,
12850 Robinson Drive,
Tustin 92782

Instructor: Fabian
Grassini and staff

Calling all tennis enthusiasts!

This free festival will feature lessons, tennis tips, and fun games.

Be sure to bring your racquet and a smile!

Concerts in the Park

Wednesdays, 6:00-8:00pm
June 26-August 14

Peppertree Park, 230 W. First St., Tustin 92780
Relax and enjoy the sounds of great music! Pack a picnic lunch or buy food from local non-profit vendors. Bring your lawn chairs and blankets. Lineup will be announced in the Summer Tustin Today. Don't miss out on this free event!

BARSCULPT \$195.00

13 classes

A calorie torching workout that targets the core, seat, arms, and thighs. BarSculpt fuses Pilates, weight training, active stretching, and cardio intervals to create a fun challenging workout. Build a better body with BarSculpt!

Instructor: Marie S. Schneider

Location: Pilates of Old Town, 250 El Camino Real, Tustin 92780

Class	Days	Time	Date	Age
23727	Sat	9:00-10:00am	Apr 6-Jun 29	18 & up

FITNESS

Movies in the Park

FREE - THURSDAYS AT DUSK

July 25-August 22

Pack up your lounge chairs and blankets and spend an evening under the stars with your family. All movies start at dusk (typically 7:50-8:10pm). Lineup will be announced in the Summer Tustin Today.

BOOGIE BODY

\$40.00

5 classes

An overall conditioning class combining high energy dance with Pilates, yoga, and ballet moves for an intense, effective workout. You will burn calories while you strengthen and stretch your whole body. Yoga mat required. No class May 27.

Instructor: Brooke Leys-Campeau

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

Class	Days	Time	Date	Age
23772	Mon	6:30-7:30pm	Apr 8-May 6	18 & up
23773	Mon	6:30-7:30pm	May 13-Jun 17	18 & up

WALKIN' WORKOUT AND ZUMBA IN THE CIRCUIT

\$65.00

9 classes

Each class is a muscle-moving, calorie-torching, posture perfecting, health-enhancing workout! It promotes cardiovascular health and burns lots of calories and body fat! If you want to get a great workout that's hard on fat and calories and easy on the joints, then this class is for you. Strength training, flexibility exercise, and cardio are all part of the class. We offer 1,2,3, and 4 mile classes. The class also combines dance/fitness moves of Zumba and a series of strength exercises at timed intervals. There is an optional \$15.00 material fee for booster cable and resistance band. No class May 25 and June 1.

Instructor: Laura Simon

Location: Tustin Area Senior Center, 200 South C Street, Tustin 92780

Class	Days	Time	Date	Age
23725	Sat	9:00-10:00am	Apr 13-Jun 22	11 & up

MARTIAL ARTS & FITNESS

\$120.00

11 classes

This Shaolin Kenpo Karate class combines focus, discipline, balance, coordination, and self-confidence. You will learn simple yet effective techniques while developing speed and power. Training also includes innovative boxing/kick-boxing drills against pads and kicking shields to improve your strength and overall health and fitness level. \$55 uniform and boxing glove fee due to instructor at the first class.

Instructor: July Steinhorn, 9th degree black belt, Shaolin Kenpo Karate (714) 337-8906

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780.

Class	Days	Time	Date	Age
23771	Wed	6:15-7:15pm	Apr 17-Jun 26	14 & up

The following classes are taught by the staff at 17612 17th Street, Tustin 92780. For more information, contact (714) 573-7685 or info@soulathome.com.

PRE-NATAL YOGA

\$70.00

6 classes

This class safely uses yoga postures and breathing techniques to relax aching muscles and build strength prior to childbirth. Breathing and meditation techniques are designed to combat mental and physical fatigue.

Class	Days	Time	Date	Age
23757	Wed	4:30-5:50pm	Apr 3-May 8	18 & up
23758	Wed	4:30-5:50pm	May 15-Jun 19	18 & up

THERAPEUTIC YOGA

\$70.00

6 classes

This class is for students with specific health problems that may not be addressed in other yoga classes. Yoga sequences will be crafted to suit individual needs, so all can benefit from the experience of yoga. Poses may be done in chairs or using other props for everyone to participate.

Class	Days	Time	Date	Age
23756	Mon	1:00-2:20pm	Apr 1-May 6	18 & up

FELDENKRAIS MOVEMENT

\$70.00

6 classes

This class utilizes precisely structured movement explorations that involve thinking, sensing, moving, and imagining. The lessons consist of comfortable, easy movements that gradually evolve into movements of greater range and complexity.

Class	Days	Time	Date	Age
23755	Wed	12:30-1:30pm	Apr 3-May 8	18 & up

TAI CHI/QI GONG

\$70.00

6 classes

Often referred to as 'Meditation in Motion' due to its graceful appearance, both of these practices consist of smooth flowing movements that bring increased energy (Chi), relaxation, and balance to one's life. Regular practice also offers low impact exercise which improves health, well-being, and peace of mind regardless of physical condition.

Class	Days	Time	Date	Age
23767	Sat	11:05am-12:25pm	Apr 6-May 11	18 & up

NIA

\$59.00

8 classes

Experience whole body, mind, and spirit fitness with a blend of dance, martial arts, and healing arts into this low impact cardiovascular workout. Great for all fitness levels. Nia helps build greater strength, flexibility, health, and well being. Dress comfortably, we dance barefoot. No class May 11 and June 1.

Instructor: Laura Jackson

Location: Tustin Area Senior Center, 200 South C Street, Tustin 92780

Class	Days	Time	Date	Age
23724	Sat	11:30am-12:30pm	Apr 6-Jun 8	14 & up

FITNESS

The following classes are taught by Geri-Fit® Company, LLC staff at the Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780.

JUST ARMS AND LEGS

\$40.00

8 classes

This is a 30-minute class of strength training for arms and legs. Tone and define while you help prevent osteoporosis by making your bones and muscles stronger. No aerobics, dancing, or choreography to learn. Stretch band and 3 or 5-lb dumbbells required.

Class	Days	Time	Date	Age
23774	Tue/Thu	11:30am-12:00pm	Apr 2-Apr 25	18 & up
23776	Tue/Thu	11:30am-12:00pm	Apr 30-May 23	18 & up
23778	Tue/Thu	11:30am-12:00pm	May 28-Jun 20	18 & up

BODY SCULPTING™

\$80.00

8 classes

This is a strength training class which shapes and tones the entire body and helps prevent osteoporosis. No dancing or jumping. Requires a set of 3 to 5-lb dumbbells, stretch band, water bottle, and an exercise mat. Accommodates beginner to advanced fitness levels.

Class	Days	Time	Date	Age
23775	Tue/Thu	12:00-1:00pm	Apr 2-Apr 25	18 & up
23777	Tue/Thu	12:00-1:00pm	Apr 30-May 23	18 & up
23779	Tue/Thu	12:00-1:00pm	May 28-Jun 20	18 & up

GERI-FIT® WORKOUT WITH WEIGHTS FOR OLDER ADULTS

\$48.00

8 classes

Help prevent osteoporosis, improve strength, stamina, balance, and arthritic conditions in this strength training exercise class for adults 60 and older. No aerobics or floorwork, most exercises are performed while seated in a chair. Requires a set of 2 pound dumbbell weights, a stretch band, and a water bottle.

Class	Days	Time	Date	Age
23780	Tue/Thu	1:15-2:00pm	Apr 2-Apr 25	60 & up
23781	Tue/Thu	1:15-2:00pm	Apr 30-May 23	60 & up
23782	Tue/Thu	1:15-2:00pm	May 28-Jun 20	60 & up

RUNNING CLUB

\$75.00

8 classes

This program includes running, strength exercises, stretching, preparation, and planning for local races. An optional \$10 t-shirt fee is due to instructor at the first class.

Location: Tustin Sports Park, 12850 Robinson Drive, Tustin 92782

Class	Days	Time	Date	Age
23963	Wed	7:00-8:00pm	Apr 10-May 29	16 & up

Cinco de Mayo Celebration

Friday, May 3

3:00-5:00pm

Tustin Family & Youth Center,

14722 Newport Ave., Tustin 92780

Free games, raffle prizes, performances from local groups, music, and food vendors.



DANCE

MIDDLE EASTERN DANCE

\$90.00

9 classes

Discover the social and stage dance of the near and Middle East for fun, exercise, and relaxation. Emphasis is on skill development, styling, improvisation, choreography, and cultural insights. Appropriate attire and required dance props will be discussed at the first meeting. No class May 27.

Instructor: Angelika Nemeth

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23624-Dance I		6:30-8:00pm	Apr 1-Jun 3	12 & up
23625-Dance II		8:15-9:45pm	Apr 1-Jun 3	12 & up

SCOTTISH COUNTRY DANCING

\$48.00

12 classes

Dance Scottish jigs, reels, and strathspeys to captivating Scottish tunes; it is easy to learn. Partners are not required. Wear soft-soled shoes.

Instructor: Shirley Satursenky

Location: Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780

Class	Days	Time	Date	Age
23705-Beg Wed		7:00-8:15pm	Apr 3-Jun 19	12 & up
23706-InterWed		8:15-9:30pm	Apr 3-Jun 19	12 & up

The following classes are taught by Kaylaa Fox at the Tustin Area Senior Center located at 200 South C Street, Tustin 92780. No partner is needed. \$2 material fee due to instructor at the first class. For more information, email: kaylaa@dancequick.com or visit www.dancequick.com.

BALLROOM & SWING DANCE

\$49.00

4 classes

Elegant Waltz (weddings), Jazzy Swing, Latin Cha Cha, and Romantic Nightclub Dances are the most versatile and fun social dances since they can be danced to almost any kind of music at all events.

Class	Days	Time	Date	Age
23667	Mon	7:15-8:00pm	Apr 1-Apr 22	18 & up
23668	Mon	7:15-8:00pm	Apr 29-May 20	18 & up

COUNTRY LINE DANCE

\$49.00

4 classes

Show off your dance moves and turns as you learn easy popular line dances. Have a good time while burning calories. Step-by-step instructions will have everyone dancing in no time.

Class	Days	Time	Date	Age
23669	Mon	8:00-8:45pm	Apr 1-Apr 22	18 & up
23670	Mon	8:00-8:45pm	Apr 29-May 20	18 & up

DANCE

COUNTRY TWO-STEP

\$49.00

4 classes

Learn the top three dances from country nightclubs and events: Country Two-Step, Cowboy Cha Cha, and 10-Step.

Class	Days	Time	Date	Age
23671	Mon	7:15-8:00pm	Apr 1-Apr 22	18 & up
23672	Mon	7:15-8:00pm	Apr 29-May 20	18 & up

SALSA DANCE

\$49.00

4 classes

Basic steps are taught to beginners so they can dance immediately with confidence. Learn easy salsa patterns and techniques.

Class	Days	Time	Date	Age
23673	Mon	8:00-8:45pm	Apr 1-Apr 22	18 & up
23674	Mon	8:00-8:45pm	Apr 29-May 20	18 & up

The following classes are taught by the staff at the Classical Dance Center located at 494 El Camino Real, Tustin 92780. For more information, call (714) 573-1411.

PARENT & ME DANCE

\$60.00

5 classes

Connect with your child in this dance class while being introduced to basic ballet steps in a fun, nurturing environment. Parents will focus one-on-one with their child and enjoy various musical composers while assisting their child in balance and body awareness. Children should dress in tights, leotard, and ballet slippers.

Class	Days	Time	Date	Age
23648	Sat	10:15-11:00am	Apr 13-May 11	2-3

PRE-BALLET

\$60.00

5 classes

Experience the joy of dance, learn the traditional French terminology, and engage in various musical styles in this magical ballet class. We focus on body awareness and coordination with fun props that include teddy bears, rose bouquets, and ribbons. We begin traditionally at the ballet barre and continue the class in a professional manner.

Class	Days	Time	Date	Age
23636	Wed	10:00-10:45am	Apr 10-May 8	3½-5
23640	Wed	2:45-3:30pm	Apr 10-May 8	4-6
23635	Thu	3:30-4:15pm	Apr 11-May 9	6-8
23639	Fri	10:30-11:15am	Apr 12-May 10	3½-5
23638	Sat	8:45-9:30am	Apr 13-May 11	3½-5
23637	Sat	9:30-10:15am	Apr 13-May 11	6-8

JAZZ/HIP HOP

\$60.00

5 classes

This is a fun, high-energy class where students learn contemporary movements to their favorite music. Attire should include dance wear and athletic shoes.

Class	Days	Time	Date	Age
23665	Mon	5:15-6:00pm	Apr 8-May 6	7-9
23664	Sat	11:00-11:45am	Apr 13-May 11	8-12

PRE-JAZZ/HIP HOP

\$60.00

5 classes

Learn beginning dance moves along with body coordination in this high energy dance class. Dancers begin with warm-up and stretch, followed by fun across-the-floor moves, and finish the class tapping to their favorite songs! Dress to dance with your knees covered, hair pulled off the face, and tap shoes.

Class	Days	Time	Date	Age
23666	Tue	3:30-4:15pm	Apr 9-May 7	5-7

The following classes are taught by the staff at Marie's Dance Studio located at 1186 N. Tustin Ave., Orange 92867. Students will receive one free dance class pass (valid during the 4-week session). No class May 23 - 25.

PARENT & ME TUMBLE FOR TODDLERS

\$39.00

4 classes

Children will discover fun movements on tumble mats. Parents participate with their child and help guide them through obstacle courses where beginning gymnastic skills are learned. Children will also tumble on incline mats and balance on a floor balance beam.

Class	Days	Time	Date	Age
23654	Thu	10:00-10:30am	Apr 4-Apr 25	1½-3
23652	Thu	4:30-5:00pm	Apr 4-Apr 25	1½-3
23649	Fri	10:00-10:30am	Apr 5-Apr 26	1½-3
23653	Fri	4:15-4:45pm	Apr 5-Apr 26	1½-3
23655	Sat	12:45-1:15pm	Apr 6-Apr 27	1½-3
23656	Sun	9:00-9:30am	Apr 7-Apr 28	1½-3
23678	Thu	10:00-10:30am	May 9-Jun 6	1½-3
23679	Thu	4:30-5:00pm	May 9-Jun 6	1½-3
23680	Fri	10:00-10:30am	May 10-Jun 7	1½-3
23681	Fri	4:15-4:45pm	May 10-Jun 7	1½-3
23682	Sat	12:45-1:15pm	May 11-Jun 8	1½-3

PARENT & ME DANCE FOR TODDLERS

\$39.00

4 classes

Parents participate with their child and help guide them through tap, ballet, and floor gymnastics. Students will develop coordination and self-esteem as well as learn basic positions and terminology. Leotard and tights required.

Class	Days	Time	Date	Age
23657	Thu	10:30-11:00am	Apr 4-Apr 25	1½-3
23658	Thu	5:00-5:30pm	Apr 4-Apr 25	1½-3
23662	Fri	10:30-11:00am	Apr 5-Apr 26	1½-3
23659	Fri	4:45-5:15pm	Apr 5-Apr 26	1½-3
23660	Sat	9:45-10:15am	Apr 6-Apr 27	1½-3
23661	Sun	10:30-11:00am	Apr 7-Apr 28	1½-3
23650	Thu	10:30-11:00am	May 9-Jun 6	1½-3
23651	Thu	5:00-5:30pm	May 9-Jun 6	1½-3
23675	Fri	10:30-11:00am	May 10-Jun 7	1½-3
23676	Fri	4:45-5:15pm	May 10-Jun 7	1½-3
23677	Sat	9:45-10:15am	May 11-Jun 8	1½-3

DANCE

TUTU BALLET, TAP & TUMBLE

\$39.00

4 classes

Your child will learn tap, ballet, and floor gymnastics. This class allows children to be creative and develop coordination. It promotes self-esteem combined with learning basic dance steps and terminology.

Class	Days	Time	Date	Age
23641	Thu	11:00-11:40am	Apr 4-Apr 25	3-6
23642	Thu	5:30-6:10pm	Apr 4-Apr 25	3-6
23643	Fri	11:00-11:40am	Apr 5-Apr 26	3-6
23645	Fri	5:15-5:55pm	Apr 5-Apr 26	3-6
23644	Sat	9:45-10:25am	Apr 6-Apr 27	3-6
23683	Sun	9:45-10:25am	Apr 7-Apr 28	3-6
23684	Thu	11:00-11:40am	May 9-Jun 6	3-6
23685	Thu	5:30-6:10pm	May 9-Jun 6	3-6
23686	Fri	11:00-11:40am	May 10-Jun 7	3-6
23687	Fri	5:15-5:55pm	May 10-Jun 7	3-6
23688	Sat	9:45-10:25am	May 11-Jun 8	3-6

DISNEY PRINCESS CLASSICAL BALLET

\$39.00

4 classes

Students are introduced to all ballet positions, including plies, tendus, passes, and piques. Dancers will have fun with floor gymnastics to help with flexibility. Children should wear leotard and tights.

Class	Days	Time	Date	Age
23626	Thu	11:45am-12:15pm	Apr 4-Apr 25	3-4
23629	Thu	6:15-6:55pm	Apr 4-Apr 25	5-8
23627	Fri	11:45am-12:15pm	Apr 5-Apr 26	3-4
23630	Fri	6:00-6:40pm	Apr 5-Apr 26	5-8
23628	Sun	1:00-1:30pm	Apr 7-Apr 28	3-4
23631	Sun	11:15-11:55am	Apr 7-Apr 28	5-8
23697	Thu	11:45am-12:15pm	May 9-Jun 6	3-4
23699	Thu	6:15-6:55pm	May 9-Jun 6	5-8
23698	Fri	11:45am-12:15pm	May 10-Jun 7	3-4
23700	Fri	6:00-6:40pm	May 10-Jun 7	5-8

KIDS BOP HIP HOP

\$39.00

4 classes

Students will learn the latest dance moves and floor tumbling in this high-energy hip hop class. Students should wear comfortable clothing and tennis shoes.

Class	Days	Time	Date	Age
23692	Sat	1:15-1:55pm	Apr 6-Apr 27	5½-9
23691	Sun	1:30-2:00pm	Apr 7-Apr 28	3-5

The following classes are taught by Marie-Helene Luebbbers, formerly of the Theatre Chorographique de France, at the Columbus Tustin Activity Center, 17522 Beneta Way, Tustin 92780. Dance recital in June.

FUN WITH DANCE

\$65.00

10 classes

A playful introduction to ballet and creative dance. Focus is on coordination, musicality, and strength, while acting out stories and characters.

Class	Days	Time	Date	Age
23701	Thu	5:00-5:45pm	Apr 11-Jun 13	5-7

DANCE EXPRESSION

\$65.00

10 classes

Beginners class combines modern dance and ballet while helping students improve posture, coordination, strength, and flexibility. You will also learn a wide variety of "steps." Intermediate class is a continuation of Beginner's at a more advanced level.

Class	Days	Time	Date	Age
23702-Beg Sat		9:30-10:30am	Apr 13-Jun 15	7-10
23703-Adv Sat		11:45am-12:45pm	Apr 13-Jun 15	8-11

TEENS DANCE THEATER

\$70.00

10 classes

Class includes ballet and modern dance workouts and combinations. Students will improve creativity and dramatic skills, while participating in the creation of various choreographies.

Class	Days	Time	Date	Age
23704	Sat	10:30-11:45am	Apr 13-Jun 15	11-18

The following classes are taught by the faculty of Camelot Academy of Arts, Science & Technology (CAAST) located at 1014 W. Collins, Orange 92867. Call (714) 308-9849 or visit www.camelotprep.com for more information. \$10 material fee is due to instructor at the first class.

FAIRY TALE BALLET

\$45.00

5 classes

This exciting class will immerse your child into their favorite fairy tales through music and dance. Your young dancer will be introduced to world-famous ballet performances and music. They will also learn basic ballet steps and creative movements.

Class	Days	Time	Date	Age
23708	Mon	5:00-5:50pm	Apr 1-Apr 29	4-6
23707	Tue	5:00-5:50pm	Apr 2-Apr 30	4-6
23709	Wed	5:00-5:50pm	Apr 3-May 1	4-6
23711	Sat	9:10-10:00am	Apr 6-May 4	4-6
23710	Fri	5:30-6:20pm	May 3-May 31	4-6

BROADWAY BABY

\$45.00

5 classes

This course will introduce young students to musical theater through singing, jazz, and tap dance movements. Students will learn to build confidence, poise, grace, cooperation, and responsibility.

Class	Days	Time	Date	Age
23713	Mon	4:10-5:00pm	Apr 1-Apr 29	4-6
23714	Tue	4:10-5:00pm	Apr 2-Apr 30	4-6
23715	Wed	4:10-5:00pm	Apr 3-May 1	4-6
23717	Sat	10:00-10:50am	Apr 6-May 4	4-6
23716	Fri	3:40-4:30pm	May 3-May 31	4-6

SPECIAL INTERESTS

ALOHA Casino Night

Friday, April 5, 2013 at 7:00pm
Pre-sale: \$12 seniors/\$17 non-seniors
Door: \$15 seniors/\$20 non-seniors

Aloha! Come dressed in your party attire and celebrate Hawaiian festivities and food. The event will feature blackjack tables, roulette, Bingo, craps, and newly added Texas Hold'em. Admission includes hors d'oeuvres, a raffle ticket, \$200.00 worth of gaming chips and a beverage. Don't miss your chance to win great raffle prizes! All adults 21 and over are welcome! Proceeds to benefit the Tustin Area Senior Center Fund, Inc.

Tickets are available starting
Monday, February 11.



The following classes are taught by Ron Gorman at the Tustin Area Senior Center, 200 South C Street, Tustin 92780. Students must bring their own acoustic or electric guitar with a small amplifier.

BEGINNING GUITAR \$95.00

5 classes

In this friendly and supportive environment, students will learn: chords, strum styles, single note melodies, and classic rock songs. Each session offers different songs.

Class	Days	Time	Date	Age
23798	Wed	5:00-6:00pm	Apr 24-May 22	10 & up

MORE BEGINNING GUITAR \$50.00

3 classes

Continue the beginning experience in this fun and informative class. Participants are introduced to power chords, alternate tunings, light music theory, and much more. Students are encouraged to bring song requests.

Class	Days	Time	Date	Age
24001	Tue	7:00-8:15pm	May 28-Jun 11	10 & up

The following classes are taught by Mari Quillman at the Tustin Sports Park, 12850 Robinson Dr., Tustin 92782.

PUPPY KINDERGARTEN \$55.00

8 classes

This class is designed to make puppyhood a pleasant experience by teaching good behavior from the start. Owners are taught how to correct behavior problems quickly and how to promote desirable behavior. Puppies, ages eight weeks to six months, will learn socialization and playtime. Bring puppy and proof of vaccinations to first class.

Class	Days	Time	Date	Age
23793	Tue	6:00-6:45pm	Apr 9-May 28	7 & up

DOG OBEDIENCE \$60.00

8 classes

This class is for dogs at least six months old. It focuses on basic obedience and solving behavioral problems such as biting, jumping, and digging. The primary goal is to turn the unruly pet into an enjoyable, well-mannered companion. Do not bring your dog to the first class. Owner must provide proof of vaccinations, choke chain, and a 6-foot leash.

Class	Days	Time	Date	Age
23794	Tue	7:00-8:00pm	Apr 9-May 28	13 & up

WHOLE FOODS - HEALTHY EATING \$10.00

1 class

These hands-on classes will teach you how to make healthy meals without compromising your budget and time constraints. Class fee includes recipes, ingredients, and take-home samples.

Instructor: Gerrie Adams, Healthy Eating Specialist

Location: Whole Foods Market at The District, 2847 Park Ave., Tustin 92782

Class	Days	Time	Topic	Date	Age
23787	Tue	6-8pm	How to Prepare a Healthy Japanese Meal	Apr 9	18 & up
23788	Tue	6-8pm	How to Prepare a Healthy Mexican Meal	May 14	18 & up
23789	Tue	6-8pm	How to Prepare Healthy and Delicious Indian Food	Jun 11	18 & up

The following classes are taught by Lynda Romoff at Pizzelle's Bistro 651 East First St., Tustin 92780. For more information, contact (714) 730-2665.

WINE KNOWLEDGE AND TASTING \$25.00

1 class

Learn the basics of wine including regions, components, and pairing in a fun and relaxed environment. Fee includes wine and food tasting. Class registration closes 72 hours prior to date of class.

Class	Days	Time	Date	Age
23795	Thu	7:00-8:00pm	Apr 11	21 & up
23796	Thu	7:00-8:00pm	May 9	21 & up

SPECIAL INTERESTS

ADULT COOKING DEMO

\$25.00

1 class

Learn and observe as Pizzelle's Bistro Chef prepares delicious food. Obtain a recipe card and enjoy tastings of each item prepared. There will be time for questions and discussion.

Class	Days	Time	Date	Age
23790	Sat	2:30-3:30pm	Apr 6	18 & up
23797	Sat	2:30-3:30pm	May 4	18 & up

DIGITAL PHOTOGRAPHY WORKSHOP

\$50.00

2 classes

Explore the potential of your digital camera in this hands-on workshop and turn your snapshots into great photos. Bring DSLR or a digital camera. Register an additional family member for \$15. An \$8/person material fee is due to instructor at the first class.

Instructor: Bing Yeh

Location: Tustin Area Senior Center, 200 South C Street, Tustin 92780

Class	Days	Time	Theme	Date	Age
23783	Tue/Thu	7:00-9:00pm	Light and Shadow	Apr 2/Apr 4	16 & up
23784	Tue/Thu	7:00-9:00pm	Position and Angle	May 7/May 9	16 & up

1 class

Location: Tustin Area Senior Center, 200 South C Street, Tustin 92780 and Old Town Tustin

Class	Days	Time	Theme	Date	Age
23786	Sat	1:00-5:00pm	Outdoor Shooting	Jun 1	16 & up

VOICE LESSONS

\$75.00

6 classes

Learn the basics of singing with breathing techniques, stance, facial positioning, and vocal warm-ups that build range, style, and help release nerves. Class is also for the speaker who wants to become more confident and articulate. A final class performance is included.

Instructor: Sylvia Kelekian

Location: Tustin Area Senior Center, 200 South C Street, Tustin 92780

Class	Days	Time	Date	Age
23802	Mon	5:15-6:15pm	Apr 8-May 13	17 & up

WOMEN'S SELF-DEFENSE WORKSHOP

\$25.00

1 class

This personal safety workshop is designed to empower women by giving them the skills and confidence needed to identify, avoid, and survive crime by preparing them both mentally and physically. Learn self-defense and awareness skills to face challenging situations.

Instructor: July Steinhorn, Personal Safety Expert, (714) 337-8906

Location: Clifton C. Miller Community Center, 300 Centennial Way, Tustin 92780

Class	Days	Time	Date	Age
23791	Sat	11:15am-1:15pm	May 4	11 & up



Tustin Tiller Days and Parade

Attention vendors! Applications are being accepted for Tustin non-profit food vendors, as well as craft and informational vendors for the 2013 Tustin Tiller Days Festival. The festival will take place Friday, October 4 through Sunday, October 6 at Columbus Tustin Park, 17522 Beneta Way, Tustin 92780. Visit www.tustintillerdays.org or call (714) 573-3326 to receive an application.

Tustin Winter Classic Tennis Tournament

Saturday, March 9 and Sunday, March 10

Tustin Sports Park, 12850 Robinson Drive, Tustin 92782 and other City tennis sites (as needed).

Cost: \$25/player, \$40/doubles

Categories: Men's Singles, Women's Singles, Juniors Singles/Doubles

Levels: Novice, Intermediate, Advanced (levels are subject to be combined in case of insufficient entries)

Rules: No ad scoring, best of three sets, 10-point tie-break (Tournament Committee has the right to reclassify players)

Awards: Trophies for finalists and champions of each division. Cash prizes for Adults Int/Adv runner-up and champions.

Entry deadline is on Wednesday, February 27. To sign up, call the City of Tustin Parks and Recreation at (714) 573-3326. For event information, visit www.tustinca.org or call Fabian Grassini at (714) 227-1286.

The following classes are taught by Michael Shen at the Tustin Area Senior Center, 200 South C Street, Tustin 92780.

CREATE WEBSITES WITH WORDPRESS I

\$75.00

4 classes

This hands-on beginner course will show you how to sign up for web hosting, install Wordpress, and set up your own website or blog. No prior experience needed. An optional \$8.95 per month is due to sign up for web hosting.

Class	Days	Time	Date	Age
23799	Wed	7:00-9:00pm	Apr 3-Apr 24	18 & up

CREATE WEBSITES WITH WORDPRESS II

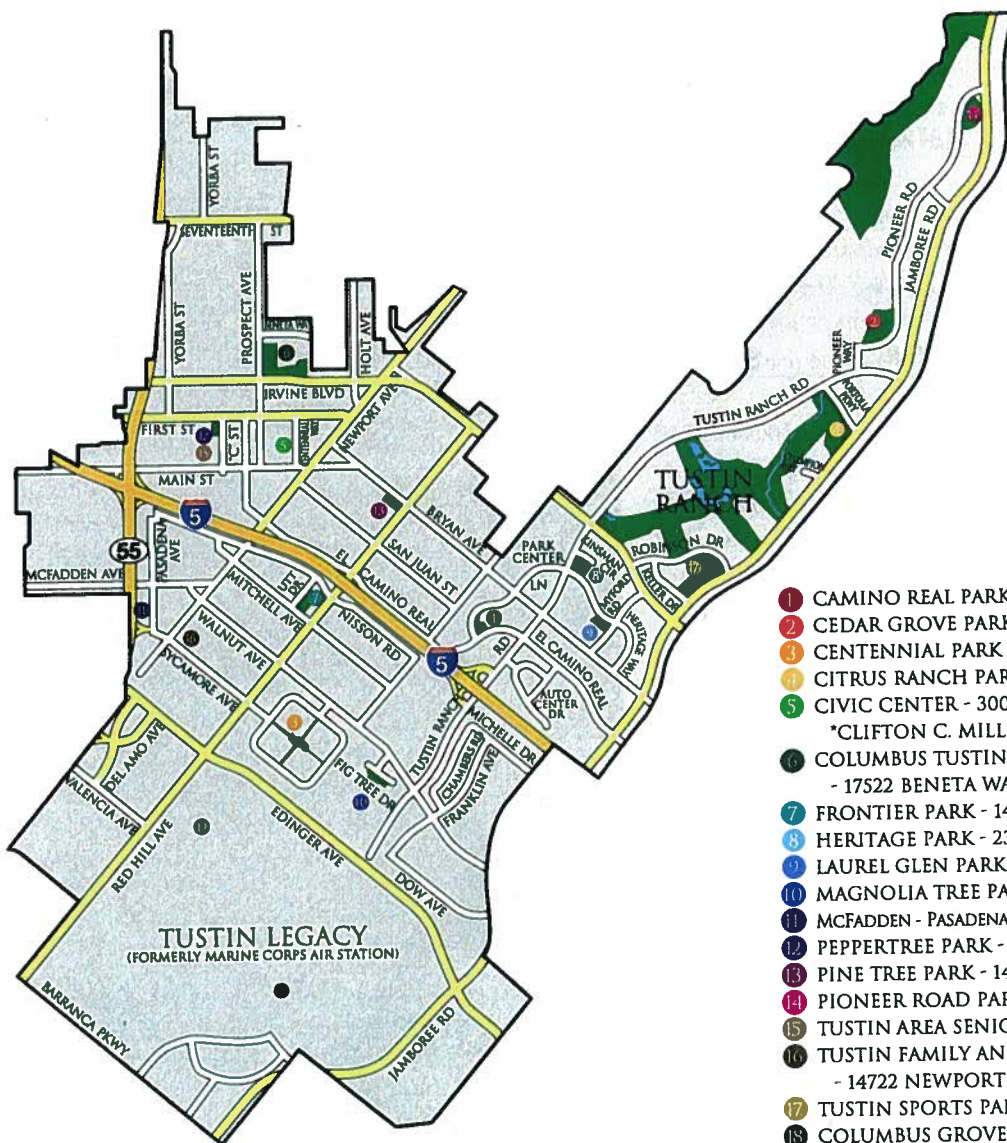
\$75.00

4 classes

This hands-on intermediate course will show you how to customize and add more functionality to your Wordpress website or blog. Students are recommended to participate in the Creative Websites with Wordpress Part 1 prior to this class.

Class	Days	Time	Date	Age
23800	Wed	7:00-9:00pm	May 8-May 29	18 & up

CITY OF TUSTIN - QUICK REFERENCE MAP



- 1 CAMINO REAL PARK - 13602 PARKCENTER LANE
- 2 CEDAR GROVE PARK - 11385 PIONEER ROAD
- 3 CENTENNIAL PARK - 14722 DEVONSHIRE AVENUE
- 4 CITRUS RANCH PARK - 2910 PORTOLA
- 5 CIVIC CENTER - 300 CENTENNIAL WAY
*CLIFTON C. MILLER COMMUNITY CENTER
- 6 COLUMBUS TUSTIN PARK AND ACTIVITY CENTER
- 17522 BENETA WAY
- 7 FRONTIER PARK - 1400 MITCHELL AVENUE
- 8 HERITAGE PARK - 2350 KINSMAN CIRCLE
- 9 LAUREL GLEN PARK - 13301 MYFORD ROAD
- 10 MAGNOLIA TREE PARK - 2274 FIG TREE DRIVE
- 11 MCFADDEN - PASADENA PARKETTE - 17092 MEDALLION AVENUE
- 12 PEPPERTREE PARK - 230 W. FIRST STREET
- 13 PINE TREE PARK - 1402 BRYAN AVENUE
- 14 PIONEER ROAD PARK - 10250 PIONEER ROAD
- 15 TUSTIN AREA SENIOR CENTER - 200 S. "C" STREET
- 16 TUSTIN FAMILY AND YOUTH CENTER
- 14722 NEWPORT AVENUE
- 17 TUSTIN SPORTS PARK - 12850 ROBINSON DRIVE
- 18 COLUMBUS GROVE PARK
- 19 MONTGOMERY SQUARE PARK

FACILITIES INFORMATION FOR SPRING 2013

15 TUSTIN AREA SENIOR CENTER
200 SOUTH C STREET, TUSTIN, CA 92780
(714) 573-3340

CENTER HOURS
MONDAY - FRIDAY 8:00AM TO 5:00PM

CENTER CLOSURES
MAY 27

16 TUSTIN FAMILY & YOUTH CENTER
14722 NEWPORT AVE, TUSTIN, CA 92780
(714) 573-3370

CENTER HOURS
MONDAY - FRIDAY 8:00AM TO 5:00PM

CENTER CLOSURES
MAY 27

17 TUSTIN SPORTS PARK
12850 ROBINSON DRIVE, TUSTIN, CA 92780
(714) 573-3328

CENTER HOURS
MONDAY - FRIDAY: 5:30 TO 10:00PM
SATURDAY 9:00AM TO 1:00PM
SUNDAY 10:00AM TO 1:00PM
OFFICE HOURS ARE SUBJECT TO CHANGE DUE TO HOLIDAYS AND ACTIVITIES.

TENNIS COURT RESERVATIONS ARE AVAILABLE FOR INDIVIDUAL USE
MONDAY - FRIDAY, 5:00 TO 10:00PM AND
SATURDAY - SUNDAY, 9:00AM TO 5:00PM.

THE FEE FOR RESERVED COURTS IS \$8.00 PER HOUR, MAXIMUM OF TWO HOURS. TO RENT A TENNIS COURT, PLEASE CALL (714) 573-3328.

6 COLUMBUS TUSTIN ACTIVITY CENTER
17522 BENETA WAY, TUSTIN, CA 92780
714-573-3009

CENTER HOURS
MONDAY - FRIDAY: 8:00AM TO 6:00PM
SATURDAY & SUNDAY: 8:00AM TO 6:00PM

*ACTIVITY CENTER HOURS ARE SUBJECT TO CHANGE DUE TO CLASS TIMES OR RENTALS.

CENTER CLOSURES
MAY 27

CITY DIRECTORY

City Hall	714.573.3000
Mayor and City Council	714.573.3010
City Manager	714.573.3010
City Clerk	714.573.3026
Community Development	714.573.3140
Finance/Water Billing	714.573.3075
Fire (Orange County Fire Authority)	714.573.6000

Graffiti Hotline	714.573.3111
Human Resources	714.573.3040
Parks and Recreation Services	714.573.3326
Police Department	714.573.3200
Public Works	714.573.3150
Senior Center	714.573.3340
Youth and Family Center	714.573.3369
Trash Hauler (CR&R)	714.372.8272
Water/Maintenance Operations	714.573.3375

CITY COUNCIL

City Council

Mayor	Al Murray
Mayor Pro Tem	Chuck Puckett
Councilmember	Allan Bernstein
Councilmember	Beckie Gomez
Councilmember	John Nielsen

Community Services Commission

Chairperson	Donna Marsh Peery
Chairperson Pro Tem	Ken Henderson
Commissioner	Erin Moore
Commissioner	Amy Nakamoto
Commissioner	James Palmer II

Planning Commission

Chairperson	Steve Kozak
Chairperson Pro Tem	Jeff Thompson
Commissioner	Wisam "Sam" Altowaiji
Commissioner	Ken Eckman
Commissioner	Fred Moore

Audit Commission

Chairperson	R. Lawrence (Larry) Friend
Chairperson Pro Tem	Craig Shimomura
Commissioner	Robert Ammann
Commissioner	Richard Hilde
Commissioner	Gregory Moore

KEEP IN TOUCH

- Online at www.tustinca.org
- FaceBook at www.facebook.com/cityoftustin
- Follow us on Twitter @cityoftustin
- Follow the Tustin Police Department on www.nixle.com
- Follow and post your own Tustin photos at www.flickr.com/city_of_tustin
- Live and archived council and planning commission meetings at www.tustinca.org/citycouncil/granicus.html
- In your mailbox each quarter in Tustin Today/City Scene
- Sign up for emails at cityscene@tustinca.org



TUSTIN PROGRESS

Tustin Ranch Road. Wet and dry utility construction is ongoing. Sound walls are completed near **Walnut Avenue**. Pile-driving and associated foundation work continues on the bridge overcrossing at **Edinger Avenue**. The roadway is scheduled to be completed by the 4th quarter of this year.

Jamboree Road Construction at I-5. Work continues on the Jamboree-I-5 widening project. Lane closures are anticipated. Construction is scheduled to be completed, weather permitting, by early Summer 2013 and final landscaping by the end of 2013/early 2014.

Rawlings Reservoir. The project is continuing smoothly because of good inter-agency coordination by the City with County of Orange and School District staff. Extra care is being taken to minimize the impacts to the neighbors during the construction activities at the Reservoir site and during off-site work along **Foothill Boulevard**. The project is currently ahead of schedule to be completed by late summer 2013.



Register for AlertOC and stay informed of emergency information by registering your landline, cell phone, and e-mail today. To sign up and for additional information, visit AlertOC.com.

RANCHO SANTA MARGARITA COMMUNITY LIVING



Your Guide for Activities & Community Services

SPRING 2013

FREE CLASS!

Try it, before you buy it

Looking to try something new? Attend a class for free before you commit to participate. Pre-registration is required and is available on-line at www.cityofrsm.org. Come and join the fun at the Bell Tower Regional Community Center.



PRESCHOOL

Preschool Drawing Tuesday, February 26th 2:30-3:15 pm 510309 B1	Tunes & Tales Wednesday, February 27th 9:30-10:10 am (1.5-2.5 yrs.) 510913 B1 10:15-11:10 am (2.5-4 yrs.) 510913 B2	Princess Ballet Monday, March 11th 3:30-4:15 pm 510402 C2
Parent & Me Princess Ballet Wednesday, March 13th 9:15-10 am 510401 C1	Parent & Me All-in-One Dance Wednesday, March 13th 10:50-11:35 am 510415 C1	



YOUTH

Hip Hop Monday, March 11th 5-5:45 pm 520410 C1	Beginning Guitar Level 1 Wednesday, March 13th 6:30-7:30pm 520901 C1	Beginning Guitar Level 2 Wednesday, March 13th 7:30-8:30pm 520901 C2
Cartooning Tuesday, April 9th 3:30-4:30 pm 520305 B1		Basics of Skateboarding Tuesday, April 16th 3-5 pm 520204 D1



ADULT

Zumba with Tania Monday, February 25th 6:30-7:30 pm 540206 B1 Wednesday, February 27th 7-8 pm 540206 B2	Chair Yoga Friday, March 1st 9-10 am 540231 C1	Gerifit® Strength Training for Older Adults Monday, March 4th 9:30-10:15 am 550232 C1
Body Sculpting™ Monday, March 4th 10:30-11:30 am 540233 C1	Photography Fundamentals Wednesday, March 6th 6:30-7:30 pm 540724 C1	





RANCHO SANTA MARGARITA
COMMUNITY LIVING

**The Bell Tower Regional
Community Center**

22232 El Paseo
RSM, CA 92688
949.216.9700



**Spring Class
Registration**
begins February 19

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SPRING 2013
CONTENTS

Youth Classes

Preschool Programs 2-3

Youth..... 3-5

Adult Classes.....6-7

Adult Fitness8-9

Summer Camps..... 10-13

Age Well Senior Services 14

Other City Offerings

Health and Safety 15

Services and Support Groups..... 15

Registration Form 16

Senior Mobility Program 17



ALL CLASSES ARE LOCATED AT THE BELL TOWER REGIONAL COMMUNITY CENTER UNLESS OTHERWISE NOTED IN CLASS/COURSE DESCRIPTIONS.

The Bell Tower Regional Community Center will be closed on the following holidays:
May 27, 2013.

RANCHO SANTA MARGARITA CITY OFFICIALS

CITY COUNCIL

Mayor L. Anthony Beall
Mayor Pro Tempore..... Carol A. Gamble
Council Member Steven Baric
Council Member Brad McGirr
Council Member Jesse Petrilla

CITY MANAGER

City Manager Jennifer M. Cervantez

Community Living Magazine is a publication of the City of Rancho Santa Margarita, promoting the Bell Tower Regional Community Center. The Community Center offers programs and services to enrich the lives of south county residents and serves the communities of Rancho Santa Margarita, Dove Canyon, Coto de Caza, Foothill Ranch, Ladera Ranch, Las Flores, Mission Viejo (east of Marguerite), Portola Hills, Trabuco Canyon, and Wagon Wheel. The publication is mailed and distributed to local residents and businesses. To receive an electronic version of this publication, visit www.cityofrsm.org.

CITY OF RANCHO SANTA MARGARITA

22112 El Paseo, Rancho Santa Margarita, CA 92688

949.635.1800 www.cityofrsm.org

6/11/2013 ITEM NO. 7.2.1

Preschool

Zoo Phonics

\$118 • 8 Classes

Zoo-phonics is a unique program that involves your whole child; eyes, ears, mouth, mind and body. Parents are amazed by it, teachers swear by it and children love it! Combining an adorable cast of animal characters with sounds, songs, body movements and games, zoo-phonics is designed to put kids on a fast-track to literacy. Parent participation required. Ages: 2-5 yrs.

What to bring: \$5 cash materials fee

Instructor: Karen Vanden-Bosch

110734 D1 Th Apr 4-May 23 9:15-10 am

Monkeys & Giggles

\$60 • 6 Classes

This class provides preschool age children the opportunity to use their gross motor skills that are essential for the development of their muscles, coordination and spatial awareness. Activities will include tumbling, dancing, jumping and of course "monkeying around". Parent participation required*. No Class: 4/2

Instructor: Marie Corbett

Ages: 2-3 yrs.*

110812 C1 T Mar 5-Apr 16 9-9:45 am

110812 D1 T Apr 23-May 28 9-9:45 am

Ages: 4-5.5 yrs.

110812 C2 T Mar 5-Apr 16 10-10:45 am

110812 D2 T Apr 23-May 28 10-10:45 am

Mommy & Me Montessori

\$163 • 8 Classes

Mommy and Me Montessori is the perfect way to introduce children and parents to the Montessori classroom. Children will enjoy a variety of Montessori activities and at the same time will enhance their sensorial, math and language skills. Parents will get to observe and assist their child in the class as well as receive insight into how a Montessori class works and how children learn and thrive in a prepared environment. Parent participation required. Ages: 2-4 yrs. No Class: 4/8 & 4/10

Instructor: Vaishali Gursahani

110756 C1 M Mar 4-Apr 29 9-10 am

110756 D1 W Apr 3-May 29 9-10 am

Tunes & Tales

\$35 • 4 Classes

\$40 • 4 Classes*

NEW

Let's get the wiggles out! Tunes & Tales is a music and movement class for children ages 1 ½ to 4 years. Sing-a-longs and finger play songs start off this fun-filled class followed by music activities using bean bags, rhythm sticks, instruments, a parachute and more. We will even have a chance to read a short story each week (2.5 - 4 year old class only). The children have a great time while developing their listening and social skills. Parent participation required.

Instructor: Vivian Stapleton

Ages: 1.5-2.5 yrs.

110913 C1 W Mar 6-Mar 27 9:30-10:10 am

110913 D1 W Apr 10-May 1 9:30-10:10 am

110913 E1 W May 15-Jun 5 9:30-10:10 am

Ages: 2.5-4 yrs.*

110913 C2 W Mar 6-Mar 27 10:15-11:10 am

110913 D2 W Apr 10-May 1 10:15-11:10 am

110913 E2 W May 15-Jun 5 10:15-11:10 am

Do, Re, Mi Piano/Music Class

\$128 • 6 Classes

DO, RE, MI Piano/Music class encourages development of the whole child through music. Children will experience the sounds and rhythms of music through piano playing, learning piano fingering, playing simple tunes, singing and playing do, re, mi music notation and songs. Rhythm, melodic patterns, instrument play, props, puppets and creative movement will also be included. Keyboards will be provided by the instructor. Parent participation required. Ages: 2-4 yrs.

What to bring: \$20 cash materials fee

Instructor: Sophia Albert

110912 D1 T Apr 16-May 21 9:30-10:15 am

Preschool Drawing

\$69 • 5 Classes

Preschoolers will draw fun pictures from astronauts, spring flowers to tree houses. Participants work on fine motor skills, listening, staying on task, organization and patience. Ages: 3.5-5 yrs.

Instructor: Young Rembrandts

110309 C1 T Mar 5-Apr 2 2:30-3:15 pm

110309 D1 T Apr 16-May 14 2:30-3:15 pm



Paint, Paste and More!

\$78 • 6 Classes

Encourage your child's creativity and imagination through hands-on exploration of a wide variety of manipulative and sensory materials. Different activities are introduced each week, so come for fun and dress for a mess. All activities are amendable to suit all ages, older siblings are encouraged to enroll. Please bring a \$20 cash materials fee on the first day of class. Ages: 1.5-5 yrs. No Class: 4/22

Instructor: Wendy Rault

110302 D1 F Apr 12-May 17 10-10:45 am

110302 E1 F May 24-Jun 28 10-10:45 am

Ready, Set, School!

\$68 • 6 Classes

A fun-filled, multi-media, hands on instructional setting for early academics, the children will have so much fun they won't realize they are learning. Ages: 4-5 yrs.

Instructor: Wendy Rault

110757 E1 Th May 23-Jun 27 10-10:45 am

Parent & Me All-in-One Dance

\$120 • 10 Classes

Dance, shake and learn the beginnings of ballet, hip hop, tumbling and movement. With help from a parent/caretaker children learn basic dance genres, coordination, creative movement and rhythm while getting the wiggles out and having FUN with props and concepts. Class content also promotes gross motor skills, coordination, listening skills, musicality and rhythm. This class is suitable for toddler boys and girls. Ages: 1.5-4 yrs. No Class: 4/3

Instructor: OC Dance Productions

110415 C1 W Mar 20-May 29 10:50-11:35 am

Princess Ballet

\$120 • 10 Classes

The princess series ballet session is an introduction to the fundamentals of ballet and creative movement with an element of fun and fantasy. Participants enjoy learning basic ballet movements, hear their favorite princess stories, dress in princess tutus with props, and make princess crafts. Performance for parents on last day of class. Each session features a different Princess and instructor provides dance skirts, wands, and props. *Optional OCDP Spring Recital, if participating nominal costume and ticket fee will apply. Parent participation is required. No Class: 4/1, 4/3 & 5/27

What to bring: \$10 cash materials fee

Instructor: OC Dance Productions

Ages: 1.5-4 yrs.

110401 C1 W Mar 20-May 29 9:15-10 am

Ages: 3-5 yrs.*

110402 C1 M Mar 18-Jun 3 3:30-4:15 pm

110402 C2 W Mar 20-May 29 10-10:45 am

Tap, Jazz, Ballet Combo

\$120 • 10 Classes

In this intro to dance class participants will learn beginning tap, jazz, and ballet moves and terminology. Class also improves musicality, rhythm, balance and listening skills. Performance of routine on last day of class for parents and friends. *Optional OCDP Spring Recital, if participating a nominal costume and ticket fee will apply. Ages: 3-6 yrs. No Class: 4/1, 5/27

Instructor: OC Dance Productions

110403 C1 M Mar 18-Jun 3 4:15-5 pm

The Three Piggy Opera

\$114 • 8 Classes

NEW

Have fun being in a darling production of the classic tale "The Three Piggy Opera"! Children will adore being coached by the energetic and fun Tom Thumb Players Director Jennifer Estrada, a professional in performing arts. They will love being taught improvisational skills, creating a story on stage, and other music, movement and drama exercises. Children pretend all of the time – having their imagination come to life with sets, costumes and music is a magical thing for them. Musical theatre helps children in so many ways – memorization skills, expressing themselves, working on a team, self-confidence, and many more. Most of all, it is FUN! Your child will be proud to display what they have learned in a performance of THE THREE PIGGY OPERA for family and friends. All actors will receive a Tom Thumb Players t-shirt and a rehearsal CD. Ages: 3-7 yrs. No Class: 4/2

Instructor: Creative Kids Playhouse

110319 C1 T Mar 12-May 7 1-1:45 pm



Youth

Youth Running Class

\$100 • 13 Classes

This club promotes the sport of running by providing high quality coaching for kids. Each runner develops proper running skills through consistent practice and instruction. Meet in the Bell Tower Community Center Atrium on the first day of class. Ages: 8-14 yrs.

Instructor: Toki Rathor

120107 C1 M,W,F Mar 1-Mar 29 4:30-5:30 pm

120107 D1 M,W,F Apr 1-Apr 29 4:30-5:30 pm

120107 E1 M,W,F May 1-May 31 4:30-5:30 pm

Spring Running Camp

\$78 • 3 Classes

This club promotes the sport of running by providing high quality coaching for kids. Each runner develops proper running skills through consistent practice and instruction. Meet in the Bell Tower Community Center Atrium on the first day of class. Ages: 8-14 yrs.

Instructor: Toki Rathor

120132 D1 M,W,F Apr 1-Apr 5 4:30-5:30 pm

120132 D2 M,W,F Apr 8-Apr 12 4:30-5:30 pm

**Spring registration
begins February 19.**

Youth Basketball

\$179 • 8 Classes

NEW

This basketball class promotes the sport of basketball by providing high quality coaching and develops each player through consistent practice and instruction. Players will learn fundamental skills including ball handling, shooting, offensive footwork. Class is geared towards preparing kids for competitive play and for older kids high school play. Class will meet in the Bell Tower Regional Community Center Atrium and training locations vary within RSM. Schedules and locations will be given to parents at first class meeting. Ages: 9-14 yrs.

Location: RSM Intermediate School

Instructor: Toki Rathor

120230 C1 T,Th Mar 5-Mar 28 5-6 pm

120230 D1 T,Th Apr 2-Apr 30 5-6 pm

120230 E1 T,Th May 2-May 30 5-6 pm

Spring Basketball Camp

\$100 • 4 Classes

NEW

This basketball class promotes the sport of basketball by providing high quality coaching and develops each player through consistent practice and instruction. Players will learn fundamental skills including ball handling, shooting, offensive footwork. Class is geared towards preparing kids for competitive play and for older kids high school play. Class will meet in the Bell Tower Regional Community Center Atrium and training locations vary within RSM. Schedules and locations will be given to parents at first class meeting. Ages: 9-14 yrs.

Location: RSM Intermediate School

Instructor: Toki Rathor

121065 D1 M-Th Apr 1-Apr 4 9-10 am

121065 D2 M-Th Apr 8-Apr 11 9-10 am

SPRING 2013 YOUTH CLASSES

Gymnastics

\$63 • 6 Classes

Learn quality tumbling techniques and improve the basic skills of gymnastics. You will have fun learning an original floor routine to use to "compete" at the end of the class and earn a ribbon. Ages: 6-11 yrs. No Class: 5/27

Instructor: Marie Corbett

120201 C1 M Mar 4-Apr 15 6:30-7:30 pm

120201 D1 M Apr 22-Jun 3 6:30-7:30 pm

Karate

\$53 • 4 Classes

Karate training is challenging, stimulating, and purposeful. The training is framed in the context of a formal class with specified etiquette and expected behavior. Classes will cover basic blocking and self-defense. Ages: 6-12 yrs.

What to bring: One time materials fee of \$40 for uniform.

Instructor: Robert McDonough

120202 C1 W Mar 6-Mar 27 5-5:45 pm

120202 D1 W Apr 3-Apr 24 5-5:45 pm

120202 E1 W May 1-May 29 5-5:45 pm



Basic-Intermediate Horsemanship

\$253 • 4 Classes

NEW

Learn to Ride with the Bridges Equestrian School of Horsemanship. Twenty-Five gentle and patient horses, along with their equally patient human trainers, will introduce you to the beautiful world of horses with this basic horsemanship course. Together, they will guide you through haltering, leading, grooming, tacking, riding and basic horse psychology. This course is appropriate for newcomers to the sport, as well as those returning after being away for far too long. Welcome, or welcome back to the fun and exciting Equestrian world! Ages: 8 yrs. & up.

Location: Sycamore Trails Stables

Instructor: Ruthanna Bridges

120812 C1 W Mar 6-Mar 27 4:30-6 pm

120812 C2 Sa Mar 9-Mar 30 11:30 am-1 pm

120812 C3 Su Mar 10-Mar 31 10:30 am-12 pm

120812 D1 W Apr 3-Apr 24 4:30-6 pm

120812 D2 Sa Apr 6-Apr 27 11:30 am-1 pm

120812 D3 Su Apr 7-Apr 28 10:30 am-12 pm

120812 E1 W May 1-May 22 4:30-6 pm

120812 E2 Sa May 4-May 25 11:30 am-1 pm

120812 E3 Su May 5-May 26 10:30 am-12 pm

Clay Adventures

\$72 • 5 Classes

Transform a lump of clay into fun creatures and functional pieces. Participants will learn a variety of hand building techniques such as coiling, scoring, slab, and sgraffito. Enjoy a new project each class. Ages: 6-12 yrs.

What to bring: \$20 cash materials fee

Instructor: Lucia Henry

120303 D1 W Apr 10-May 8 3:30-4:45 pm

Cartooning

\$69 • 5 Classes

We will draw anime characters with dynamic figures and action-filled scenes. Your funny bone will be tickled when you see the floral-inspired personas in our flower characters lesson plus we'll draw cartoon animals of all shapes and sizes. Sign up today! Ages: 6-12 yrs.

Instructor: Young Rembrandts

120305 D1 T Apr 16-May 14 3:30-4:30 pm



Basics of Skateboarding

\$153 • 4 Classes

Whether you are a five-year-old who has never been on a skateboard, or an intermediate 12-yearold, Basics of Skateboarding will offer your child the guidance and instruction necessary to take skateboarding to the next level. All participants are grouped according to ability and age. The class focuses on basic skills including safety, flat ground techniques, small ramps and other obstacles. Please visit basicsofskateboarding.com to register for insurance prior to the first day of class. Ages: 5-12 yrs.

Location: Cañada Visa Park.

Instructor: Basics of Skateboard Staff

120204 D1 T,Th Apr 23-May 2 3-5 pm

120204 E1 T,Th May 7-May 16 3-5 pm

220204 F1 T,Th Jun 4-Jun 13 3-5 pm

Spring registration begins February 19.

Elementary Drawing

\$69 • 5 Classes

Drawing organic shapes and adding color patterns will be the focus as we create an eye-catching humming bird illustration. And our students will be challenged as they draw and shade using color pencils. Ages: 6-12 yrs.

Instructor: Young Rembrandts

120306 C1 T Mar 5-Apr 2 3:30-4:30 pm

Hip Hop Sing & Dance Pop Star

\$120 • 10 Classes

Come join OC Dance for this Glee inspired class. Participants will learn and sing lyrics to their favorite Radio Disney songs such as Hannah Montana, Taylor Swift, Demi Lovato, and others while dancing to fun, clean, choreography like a true pop star. Moves are basic, clean hip hop and jazz dance. Props and crafts will be made for final class. All songs, moves, and themes are age appropriate. *Optional OCDP Spring Recital, if participating a nominal costume and ticket fee will apply. Ages: 5-9 yrs. No Class: 4/1 & 5/27

Instructor: OC Dance Productions

120410 C1 M Mar 18-Jun 3 5-5:45 pm

Learn To Sew

\$138 • 5 Classes

Learn sewing basics, fabric selection, how to follow a pattern, and complete amazing projects in class. No prior experience is needed. All fabric, notions and sewing machines are supplied. Ages: 8 yrs. & up. No Class: 4/1

What to bring: \$25 cash materials fee

Instructor: Linda Rush

120501 D1 T Apr 9-May 7 3:30-5:30 pm

American Doll Fashions

\$138 • 5 Classes

Design, plan and actually create your very own doll fashions. Students will select fabrics and learn to follow a pattern while mastering basic sewing skills and will work on a complete outfit for an 18" doll (fits American Girl Dolls). Girls are encouraged to bring their doll to class for the fittings and fashion show. No experience is necessary. All fabric, notions and sewing machines supplied. Ages: 8-14 yrs. No Class: 4/21

What to bring: \$25 cash materials fee

Instructor: Linda Rush

120506 D1 Th Apr 11-May 9 3:30-5:30 pm



Beginning Guitar - Level 1

\$93 • 5 Classes

\$58 • 3 Classes*

Learn to play the guitar in just five weeks. This class is designed to build a strong foundation for people with no experience playing the guitar. Students will learn several chords, strum styles and three classic rock songs. Students must bring their own guitar to class. Class is repeatable. Ages: 10 yrs. & up.

Instructor: Ron Gorman

120901 C1 W Mar 20-Apr 17 6:30-7:30 pm

120901 E1* W May 29-Jun 12 6:30-7:30 pm

Beginning Guitar - Level 2

\$93 • 5 Classes

\$58 • 3 Classes*

This small customized class allows students to follow their interests and learn a new song each week. Topics include barre chords, lead guitar and basic music theory. Please bring your own guitar to class. Class is repeatable. Ages: 10 yrs. & up.

Instructor: Ron Gorman

120901 C2 W Mar 20-Apr 17 7:30-8:30 pm

120901 E2* W May 29-Jun 12 7:30-8:30 pm

Spring into Art Camp

\$105 • 5 Classes

This art camp is filled with creative and fun projects. Children will explore a variety of media such as acrylics on canvas, watercolors, pastels, clay sculpture and more! Participants will enjoy springtime through art while drawing and painting landscapes, still life, animals and other themes. Clay projects are glazed, fired and available to pick up at the Community Center upon class completion. All art supplies are provided. Bring a snack. Ages: 6-11 yrs.

What to bring: \$20 cash materials fee

Instructor: Lucia Henry

121031 D1 M-F Apr 1-Apr 5 1-3 pm

Musical Theatre Workshop

\$215 • 10 Classes

NEW

Covering all aspects of musical theater, this course is an excellent preparation for the stage. Director Colleen Brown creates a positive, encouraging, supportive environment where kids feel safe trying something new. Newcomers and stage veterans alike will grow from each class. Each actor will have a lead role in a scene in the final showcase performance. Ages: 8-14 yrs. No Class: 4/4

Instructor: Creative Kids Playhouse

120320 C1 Th Mar 7-May 16 3:30-5 pm

Adult

Microsoft Excel

\$69 • 5 Classes

Begin to learn how to use Excel, the leading spreadsheet program. Students will learn how to use menus, toolbars and options in the user interface along with creating spreadsheets, workbooks and templates. Basic editing, formatting, formulas, functions and charts will also be covered. Ages: 18 yrs. & up.

What to bring: \$15 cash materials fee

Instructor: Al Batinga

140704 C1 Th Mar 7-Apr 4 6:30-8:45 pm



Tips, Tricks & Shortcuts for Excel, Word & PowerPoint

\$69 • 5 Classes

Learn intermediate and advanced techniques in the most popular Office products. In this interactive class, learn about lookup tables and pivot tables in Excel; Table of contents and form creation in Word and embedding YouTube videos and utilizing master slides in PowerPoint as well as other helpful concepts to maximize your Office products. Ages: 18 yrs. & up.

What to bring: \$15 cash materials fee

Instructor: Al Batinga

140736 D1 T Apr 23-May 21 6:30-8:45 pm

Social Media for the Professional

\$69 • 5 Classes

In this introductory hands-on class, we give you the foundations of social media; Facebook, LinkedIn, YouTube and Twitter. We also discuss the who, what, when, where, why and how's of social media as well as the potential future of social media. Ages: 18 yrs. & up.

What to bring: \$15 cash materials fee

Instructor: Al Batinga

140754 D1 W Apr 10-May 8 6:30-8:45 pm

Strong Women, Powerful Financial Strategies

\$38 • 3 Classes

This class focuses on the unique financial challenges facing women today. You will learn how to gain control over your financial situation, protect the people and things you love the most and make informed financial decisions. We will also address the unique estate planning strategies faced by women. Ages: 18 yrs. & up.

Instructor: Jeffrey Halbreich, CFP®

140756 C1 T Mar 12-Mar 26 6:30-8 pm

NEW

Art Pendants

\$65 • 2 Classes

Design and create your own jewelry. In this class you will make several unique pendants and learn the fundamentals of polymer clay. We will be using the Mokume-gane technique to create one-of-a-kind pieces which you can embellish with crystals, watch gears or wire. Ages: 18 yrs. & up.

What to bring: \$15 cash materials fee

Instructor: Lori Mendenhall

140318 C1 T Mar 5-Mar 12 6:45-8:45 pm

140318 D1 T Apr 16-Apr 23 6:45-8:45 pm

140318 E1 T May 7-May 14 6:45-8:45 pm

NEW

Jewelry Design

\$38 • 1 Class

Learn the basic skills to create your own one-of-a-kind jewelry. In this class students will create bracelets and earrings using fine semiprecious stones and beads; the same quality of those sold at fine boutiques. Ages: 18 yrs. & up.

What to bring: \$20 cash materials fee

Instructor: Vania Assenova-McCook

140502 C1 W Mar 6 7-9 pm

Upscale Jewelry Design

\$38 • 1 Class

In this class participants will learn how to design a unique high value necklace using fine natural semiprecious stones and beads. Anyone would be proud to wear this art piece or give as a gift to someone special. Ages: 18 yrs. & up.

What to bring: \$20 cash materials fee

Instructor: Vania Assenova-McCook

140503 C1 W Mar 13 7-9 pm

Floral Design

\$38 • 1 Class

Learn how to create a remarkable floral arrangement with low cost. You can use these skills for a lifetime of making gifts or your own decorations. Bring small garden trimmers. Ages: 18 yrs. & up.

What to bring: \$20 cash materials fee

Instructor: Vania Assenova-McCook

140504 C1 W Mar 20 7-9 pm

Learn to Sew for Adults

\$98 • 3 Classes

Learn sewing basics, fabric selection, how to follow a pattern, and complete amazing projects in class. No prior experience is needed. All fabric, notions and sewing machines are supplied. Ages: 15 yrs. & up.

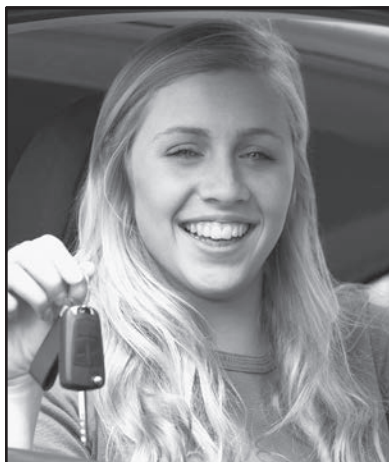
What to bring: \$30 cash materials fee

Instructor: Linda Rush

140513 C1 Th Mar 14-Mar 28 7-8:30 pm

140513 D1 Th Apr 11-Apr 25 7-8:30 pm

140513 E1 Th May 2-May 16 7-8:30 pm



Teen Driver Survival

May 2nd • 6:30-8:30pm

Bell Tower Regional Community Center

Presented by Master Drive - Learn how to maximize your teens chances to survive our driving environment.

Reservations required.

www.cityofrsm.org #530607-E1 • 949-216-9700

ADULT CLASSES

Chic Self-Styling for Everyday

\$48 • 1 Class

This class is for the woman of any age who loves to look and feel put together from head to toe. Sometimes you don't have the time to spend in front of a mirror, or maybe you have the time but don't know where to go to find a good outfit or you may be the girl who has great pieces of clothing but does not know how to pull it together. This class will teach you the basics of how to put your outfit together for work, play or running around town with your baby in tow. If you don't want to fuss with getting dressed up and you just need to know how to use a few basic comfortable clothes and accessorize simply, come and hear us out. Ages: 18 yrs. & up.

Instructor: Christine Vartanian

140813 C1 F Mar 8 9 am-12 pm

Growing Your Own Food

\$40 • 4 Classes

Learn about organic versus commercial food, GMO's and hybrids, soil, fertilizer and composting. Growing food in small spaces will be discussed with information on how to on decks and patios. Ages: 18 yrs. & up.

Instructor: Art Sayles

140703 D1 Th Apr 11-May 2 7-8:30 pm
140703 E1 M,W May 6-May 15 7-8:30 pm



Photography Fundamentals

\$63 • 6 Classes

Interested in photography? If the automatic settings are not enough and you want to improve your photography skills, then sign up for this class. Participants will learn how to use their camera, understand all the different settings and improve picture taking skills. Please bring your camera to class. Ages: 16 yrs. & up.

Instructor: David Vevia

140724 C1 W Mar 13-Apr 17 6:30-7:30 pm
140724 D1 W Apr 24-May 29 6:30-7:30 pm

NEW

Photography Fundamentals 2

\$63 • 6 Classes

This class is designed to give intermediate photographers additional skill. This class will cover unique photographic methods such as HDR, portrait and nature photography techniques as well as give an introduction to post processing techniques on photoshop. Ages: 16 yrs. & up.

Instructor: David Vevia

140739 C1 W Mar 13-Apr 17 7:45-8:45 pm
140739 D1 W Apr 24-May 29 7:45-8:45 pm

Investment Strategies for Your Future

\$38 • 3 Classes

Are you worried about your retirement nest egg? It is time to learn the strategies that can make the difference in your financial future. In this class participants will learn how the fixed income market works and how to make money in it. Discover how Mutual funds work and the fees associated with them. Discuss how to buy and sell individual stocks, as well as the strategies to prosper consistently. Review all types of Retirement accounts, from IRA's to qualified Company 401k plans. The class also covers Annuities, Long Term Care, and Estate Planning. This class is essential for growing your assets. No solicitation for business will occur in this class. Ages: 18 yrs. & up.

Instructor: Charles Goffin

140729 D1 T Apr 9-Apr 23 6:30-9 pm

Heartsaver CPR

\$40 • 1 Class

Learn how to respond to breathing/cardiac emergencies for an adult, child and infant. Participants will receive an American Heart Association CPR & AED certification that is good for two years. Ages: 11 yrs. & up.

What to bring: \$15 cash materials fee

Instructor: Joe Menton

160603 C1 T Mar 19 6-9 pm
160603 D1 W Apr 17 6-9 pm
160603 E1 T May 14 6-9 pm

Spring registration begins February 19.



Ballroom & Swing

\$49 • 4 Classes

Participants will learn a mix of dances from the Waltz to jazzy Swing, the Latin Cha Cha and romantic night club dances. These are classic "must know" dances so you can start dancing immediately to slow or fast music at weddings, singles dances, cruises and parties. No partner needed. Ages: 18 yrs. & up.

What to bring: \$2 cash materials fee

Instructor: Kaylaa Fox

140404 C1 T Mar 5-Mar 26 8-8:45 pm
140404 D1 T Apr 9-Apr 30 8-8:45 pm
140404 E1 T May 7-May 28 8-8:45 pm

Country Line Dancing

\$49 • 4 Classes

Come and learn the latest country line dances. Dances will be taught to current popular country music songs. Please bring a \$2 cash materials fee on the first day of class. Ages: 18 yrs. & up.

What to bring: \$2 cash materials fee

Instructor: Kaylaa Fox

140409 C1 T Mar 5-Mar 26 6:30-7:15 pm
140409 D1 T Apr 9-Apr 30 6:30-7:15 pm
140409 E1 T May 7-May 28 6:30-7:15 pm

Country Two Step

\$49 • 4 Classes

Country Two Step is the top dance at Country Nightclubs and country events. You will be dancing the Country Two Step and be out having a great country good time in no time in this fun class. Ages: 18 yrs. & up.

What to bring: \$2 cash materials fee

Instructor: Kaylaa Fox

140414 C1 T Mar 5-Mar 26 7:15-8 pm
140414 D1 T Apr 9-Apr 30 7:15-8 pm
140414 E1 T May 7-May 28 7:15-8 pm

NEW

ADULT FITNESS CLASSES

Adult Fitness

Body Sculpting™

\$80 • 8 Classes

NEW

This class is a one hour all weights workout that shapes and tones the entire body and helps prevent osteoporosis. Depending on your age and fitness level, bring a set of 3 or 5-pound dumbbells (each), a stretch band, a water bottle and an exercise mat. Accommodates beginner to advanced fitness levels... work out at your own pace! Ages: 18 & up. No Class: 5/27

Instructor: Geri-Fit Staff

140233 C1	M,W	Mar 11-Apr 3	10:30-11:30 am
140233 C2	M,W	Mar 11-Apr 3	6:30-7:30 pm
140233 D1	M,W	Apr 8-May 1	10:30-11:30 am
140233 D2	M,W	Apr 8-May 1	6:30-7:30 pm
140233 E1	M,W	May 6-Jun 3	10:30-11:30 am
140233 E2	M,W	May 6-Jun 3	6:30-7:30 pm

Geri-Fit®: Strength Training for Older Adults

\$48 • 8 Classes

NEW

This class is 45-minutes of strength training exercises that help to prevent osteoporosis, improve strength, stamina, balance and arthritic conditions. There are no aerobics or floor work and most of the exercises are performed seated in chairs. Bring a set of 2-pound (each) dumbbells, a stretch band and water to drink during the workout. Ages: 60 yrs. & up. No Class: 5/27

Instructor: Geri-Fit Staff

150232 C1	M,W	Mar 11-Apr 3	9:30-10:15 am
150232 C2	M,W	Mar 11-Apr 3	3-3:45 pm
150232 D1	M,W	Apr 8-May 1	9:30-10:15 am
150232 D2	M,W	Apr 8-May 1	3-3:45 pm
150232 E1	M,W	May 6-Jun 3	9:30-10:15 am
150232 E2	M,W	May 6-Jun 3	3-3:45 pm

Just Arms & Legs

\$40 • 8 Classes

NEW

This class is 30-minutes of pure strength training for the arms and legs. Tone and define while you help to prevent osteoporosis by making your bones and muscles stronger! Requires a set of 3 or 5-pound dumbbells and a stretch band. No aerobics, dancing or choreography to learn. Ages: 18 yrs. & up. No Class: 5/27

Instructor: Geri-Fit Staff

140234 C1	M,W	Mar 11-Apr 3	7:35-8:05 pm
140234 D1	M,W	Apr 8-May 1	7:35-8:05 pm
140234 E1	M,W	May 6-Jun 3	7:35-8:05 pm

Chair Yoga "Get Fit Where You Sit"

\$40 • 4 Classes

NEW

Receive all of the benefits of yoga including relaxation, improved flexibility, strength, balance and overall well-being while being supported and safe on a chair. Amazing adaptive exercise for body, mind and spirit. Ages: 18 yrs. & up.

Instructor: DaraLinson

140231 C1	F	Mar 8-Mar 29	9-10 am
140231 D1	F	Apr 12-May 3	9-10 am
140231 E1	F	May 17-Jun 7	9-10 am

Zumba with Tania

ZUMBA Fitness is a fusion of Latin and International music-dance themes creating a dynamic, exciting, effective fitness system. Appropriate for any fitness level. Try the first class of a session before you register. Ages: 18 yrs. & up.

Instructor: Tania Villalazo

\$80 • 8 Classes

140206 C3	M,W	Mar 4-Mar 27	7-8 pm/6:30-7:30 pm
140206 D3	M,W	Apr 8-May 1	7-8 pm/6:30-7:30 pm

\$60 • 6 Classes

140206 E3	M,W	May 6-May 22	7-8 pm/6:30-7:30 pm
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\$40 • 4 Classes

140206 C1	M	Mar 4-Mar 25	7-8 pm
140206 C2	W	Mar 6-Mar 27	6:30-7:30 pm
140206 D1	M	Apr 8-Apr 29	7-8 pm
140206 D2	W	Apr 10-May 1	6:30-7:30 pm

\$30 • 3 Classes

140206 E1	M	May 6-May 20	7-8 pm
140206 E2	W	May 8-May 22	6:30-7:30 pm

Zumba Gold

\$39 • 6 Classes

Zumba Gold is a low impact Latin inspired dance fitness class tailored to participants 55 and older. The easy to follow choreography incorporates salsa, cha cha, merengue, flamenco and more. Zumba Gold is designed to help participants improve balance, strength, heart health and most of all it is fun! Ages: 50 yrs. & up. No Class: 4/10

Instructor: Mia Alicea

140227 C1	W	Mar 6-Apr 17	9-9:50 am
140227 D1	W	Apr 24-May 29	9-9:50 am

Zumba Gold Toning

\$39 • 6 Classes

Zumba Gold Toning combines the enticing international rhythms of the Zumba Gold program with the strength training techniques of the Zumba Toning program, creating an easy-to-follow, health-boosting dance-fitness program for the active older adult. Participants can help prevent age related bone loss, increase muscle strength and definition, improve mobility and heart health. Participants should bring water, a towel and 1lb. or 2lb. dumbbell hand weights. Ages: 50 yrs. & up. No Class: 4/12

Instructor: Mia Alicea

140229 C1	F	Mar 8-Apr 19	8:45-9:35 am
140229 D1	F	Apr 26-May 31	8:45-9:35 am

AM Yoga with Roz

\$100 • 10 Classes

Yoga tones and stretches our bodies while relaxing and rejuvenating us at the same time. It is a workout for the entire body and mind. Wear comfortable clothing; bring a blanket and a yoga mat. Monday class is suitable for beginners while the Friday class is best suited for advanced beginners. Ages: 18 yrs. & up. No Class: 5/27

Instructor: Roz Maissy

140211 D1	M	Apr 8-Jun 17	9:15-10:15 am
140211 D2	F	Apr 12-Jun 14	9:15-10:15 am

PM Yoga with Roz

\$100 • 10 Classes

Yoga tones and stretches our bodies, relaxing and rejuvenating us. It is a workout for the entire body and mind. Wear comfortable clothing, and bring a blanket and a yoga mat Ages: 18 yrs. & up.

Instructor: Roz Maissy

140212 D1	T	Apr 9-Jun 11	6-7 pm
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Restorative Yoga with Roz

\$100 • 10 Classes

This gentle yoga class will focus on restoring your body's natural energy. It will help relieve stress, ease muscle tension, stiffness and gain overall body strength. A soothing atmosphere makes this class a great way to end your day. Wear comfortable clothing, bring a blanket and mat. Ages: 18 yrs. & up.

Instructor: Roz Maissy

140221 D1	Th	Apr 11-Jun 13	6:30-7:30 pm
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Healthy Fit

Designed for women who want to develop and maintain flexibility, cardio, endurance, and strong bones with gentle stretching, low impact aerobics, plyometrics, and strength training. Resistance bands, balance balls, and lightweights will be used to incorporate yoga, Pilates, low impact aerobics, and strength training techniques. Ages: 40-60 yrs. No Class: 4/2 & 4/4

Instructor: Patti Bracey

\$219 • 24 Classes

140205 C3 T,Th Mar 5-May 30 5:45-7 pm

\$123 • 12 Classes

140205 C1 T Mar 5-May 28 5:45-7 pm

140205 C2 Th Mar 7-May 30 5:45-7 pm

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BEWARE of PHONE and EMAIL SCAMS



Everyday, con artists and scammers attempt to victimize millions of consumers, especially seniors, through fraudulent telephone and email scams. These crimes can seriously affect the lives of their victims, their families, and ultimately each and every one of us. Many of these scams can be prevented before you or your family lose any of your hard-earned money. Here are some basic fraud prevention tips and help with how to report these crimes:

- Always be cautious of telemarketers. Fraudulent telemarketers will tell you anything to steal your money and will even act like your friend.
- Beware of phone calls that say you have won a prize and you need to pay money to "collect your prize". This practice is illegal.
- Take some time to gather your thoughts as many telemarketers want to pressure you to act right away. Get their contact information and tell them you will call them back if you are really interested.
- If it sounds too good to be true, it is! People have lost millions to "get rich schemes" disguised as "investment opportunities" that promise high returns with little or no risk.
- Beware of charities that solicit over the phone. You should always research charities through the Better Business Bureau of the Southland (909-825-7280) before donating.
- If you have already been a victim of telemarketing fraud, you're likely to be contacted again by someone promising to get your money back. This is also a scam. If you've been a victim of telemarketing fraud you can contact the Federal Trade Commission (FTC) at (877) 382-4357.
- Never click on a link inside an email to visit a website. Type the address into your browser instead.
- Avoid entering sweepstakes and give-aways at the shopping mall and other locations. The information on the entry forms is often sold to telemarketing companies and you are put on their "easy target lists".
- Register for the National Do Not Call Registry at (888) 382-1222. It is free and will help to prevent annoying telemarketing calls. If you still receive calls simply hang-up. It's okay to be rude!



SUMMER CAMPS PREVIEW

Registration for Summer Camps begins April 1

Camps

Parent & Me Princess Ballet

\$59 • 5 Classes

Does your little one dream of being a princess? If so, this first time Parent & Me camp is for your child! The princess ballet camp is an introduction to the fundamentals of ballet and creative movement with an element of fun and fantasy. With a little help from a parent/caretaker, children use props, dress in princess tutu's have princess story time, dance to classical fairytale music and make crafts. The instructor will provide dance skirts and props and an active parent/caretaker is required. Ages: 1.5-3 yrs.

What to bring: \$15 cash materials fee

Instructor: OC Dance Productions

210437 G1 M-F Jul 8-Jul 12 9:30-10:30 am

Princess Ballet Camp

\$59 • 5 Classes

Does your little one dream of being a princess? If so, this camp is for her! The princess ballet camp is an introduction to the fundamentals of ballet and creative movement with an element of fun and fantasy. Participants will enjoy learning the basic ballet movements and vocabulary, hear their favorite princess stories, dress in princess tutu's, use props and make princess crafts. Instructor provides dance skirts, wands and props. Some parent participation is required for crafts. Ages: 3-6 yrs.

What to bring: \$15 cash materials fee

Instructor: OC Dance Productions

210440 G1 M-F Jul 8-Jul 12 10:45-11:45 am

Pop Star Sing & Dance Camp

\$129 • 5 Classes

Come join OC Dance for this Glee inspired camp. Participants will learn and sing lyrics to their favorite Radio Disney songs such as Hannah Montana, Selena Gomez, Demi Lovato, and others while dancing to fun, tasteful choreography like a true pop star. All songs, dance moves and themes are age appropriate. Props and crafts will be made for final performance scheduled for the last day of class. Please bring a \$20 cash materials fee on the first day of class. Ages: 5-9 yrs.

What to bring: \$20 cash materials fee

Instructor: OC Dance Productions

220438 G1 M-F Jul 8-Jul 12 1-3:30 pm



All-Star Tiny Cheer Camp

\$110 • 5 Classes

NEW

Come join OC Dance's Cheer instructors to learn cheers and pom dances. In this camp participants will learn the foundation for cheerleading through basic arm motions, jumps, chants, pom dance and beginning tumbling. Participants will also play games and do cheer crafts each day for our final performance for family and friends on the last day of camp. Ages: 4-7 yrs.

What to bring: \$20 cash materials fee

Instructor: OC Dance Productions

211077 G1 M-F Jul 29-Aug 2 10 am-12 pm

All-in-One Dance Camp

\$135 • 5 Classes

In this camp, students will build a proper and well-rounded foundation for dance through beginning hip hop, jazz, musical theater dance and basic tumbling. Dancers will learn dance combinations, routines and performance skills utilizing these dance forms for a performance for parents on the last day of camp. Camp also includes daily crafts and team-building games. Ages: 5-9 yrs.

What to bring: \$20 cash materials fee

Instructor: OC Dance Productions

221048 G1 M-F Aug 5-Aug 9 9 am-12 pm

Top Chef Camp

\$128 • 5 Classes

Campers will learn food handling skills and hygiene and then learn how to make several delicious and fun dishes. This camp features delectable competitions with challenges. Menus are prepared and the restaurant is open at the end of the week for family and friends! (2 guests per student enrolled allowed at the final days meal) Ages: 6-12 yrs.

What to bring: \$15 cash materials fee

Instructor: Edutainment Arts

221013 G1 M-F Jul 8-Jul 12 9 am-12 pm

Little Scientists Preschool Lab

\$147 • 5 Classes

Experience fun, touchy-feely experiments in this week-long lab. Meet Mr. Bones, dig for dinosaurs, explore rainbows of light, and play with the power of magnets. Take a journey through taste buds and smells, become an astronaut in training, play with ooey-goopy polymers, and much more! Children must be potty trained and have preschool experience. Ages: 3.5-5.5 yrs.

What to bring: \$35 cash materials fee

Instructor: Mad Science

211005 F1 M-F Jun 17-Jun 21 9 am-12 pm

211005 H1 M-F Aug 12-Aug 16 9 am-12 pm

211005 H2 M-F Aug 26-Aug 30 9 am-12 pm

SUMMER CAMPS PREVIEW

Registration for Summer Camps begins April 1

Piano, Singing & Music Camp

\$174 • 5 Classes
NEW

In this exciting camp children will explore piano geography, fingering and sing songs from well-known musicals. Children will learn notation with the Do, Re, Mi syllables along with melodic and rhythmic patterns, beat dynamics, musical stories, musical games and creative movement to the great music of famous composers. Ages: 5-9 yrs.

Instructor: Sophia Albert

221068 F1 M-F Jun 24-Jun 28 9:30 am-12 pm

Star Wars Camp

\$128 • 5 Classes

It's Jedi Training Time at Camp! Learn to use the force and how to operate a lightsaber. Campers will build a Jedi Costume, be issued a practice saber, and taught the positive aspects of being a Jedi. Basic stage combat will be taught for safe saber sparing. Yoda will help us get in tune with the force. Crafts will build our Jedi arsenal and Jedi games and competitions will be held to help strengthen our commitment to the force. Ages: 6-12 yrs.

Instructor: Edutainment Arts

221012 G1 M-F Jul 15-Jul 19 9 am-12 pm

Photography Camp

\$128 • 5 Classes

This camp is an introduction to photography using digital cameras. Participants will learn about shading, lighting, composition, balance, focus and will use their skills in a photo scavenger hunt to keep the learning fun and exciting. Everyone will create a variety of picture frames and present an art exhibit at the end of the week. Edutainment Arts will supply the cameras, please bring an SD card to get your photos instantly, or we will send you a CD of your photos at the end of summer. Ages: 6-12 yrs.

Instructor: Edutainment Arts

221056 G1 M-F Jul 22-Jul 26 9 am-12 pm

Rock Out - Art Workshop

\$95 • 5 Classes
NEW

For every child who dreams of partying like a rock star, Young Rembrandts offers five days of artistic rock and roll imagery. During the opening act, students will draw stylized instruments. Next, the party never seems to end as we illustrate close-up portraits of rock stars. The third day brings a change of tune as we create rock-inspired cartoons. On the fourth day, we'll draw some rocking musicians. Finally, it's time to hit the stage as we draw an awesome concert scene to close out our last day of class. Long live rock and roll; sign up today! Ages: 6-12 yrs.

Instructor: Young Rembrandts

221066 G1 M-F Jul 22-Jul 26 10:30 am-12 pm

Bits of Summer - Art Workshop

\$60 • 3 Classes
NEW

Children will be exposed to three different media all in one workshop! Day 1 will emphasize drawing skills while completing a roller coaster drawing with colored pencils. Day 2, we will learn cartooning techniques while being introduced to some fun new characters enjoying summer fun. Day 3, we will learn pastel techniques as we complete a 12 x 18 pastel piece with the beach in mind. Please wear an old shirt or smock on the last day. Ages: 6-12 yrs.

Instructor: Young Rembrandts

221067 H1 M-W Aug 12-Aug 14 10:30 am-12 pm

Mad Science Physics Lab

\$147 • 5 Classes
NEW

Get hands-on with physics as you engineer giant pyramids, super-strong arches, and giant skyscrapers made of pasta! Master your center of gravity and transform into a human pulley system. Build armor for an egg - then drop it off the roof! Construct your own bridges, catapults, and micro-pinchers to keep! Ages: 6-12 yrs.

What to bring: \$35 cash materials fee

Instructor: Mad Science

221070 G1 M-F Jul 29-Aug 2 9 am-12 pm

Remarkable Rockets

\$147 • 5 Classes
NEW

Unleash your inner rocket scientist with a week of super-powered rockets and aerodynamics! Invent, build, launch, and take home paper rockets, bottle rockets, chemical reaction rockets, and more! Construct and keep an official Mad Science Skyblazer II Rocket- that we will launch over 100 feet in the air! Ages: 7-12 yrs.

What to bring: \$35 cash materials fee

Instructor: Mad Science

221071 F1 M-F Jun 17-Jun 21 9 am-12 pm

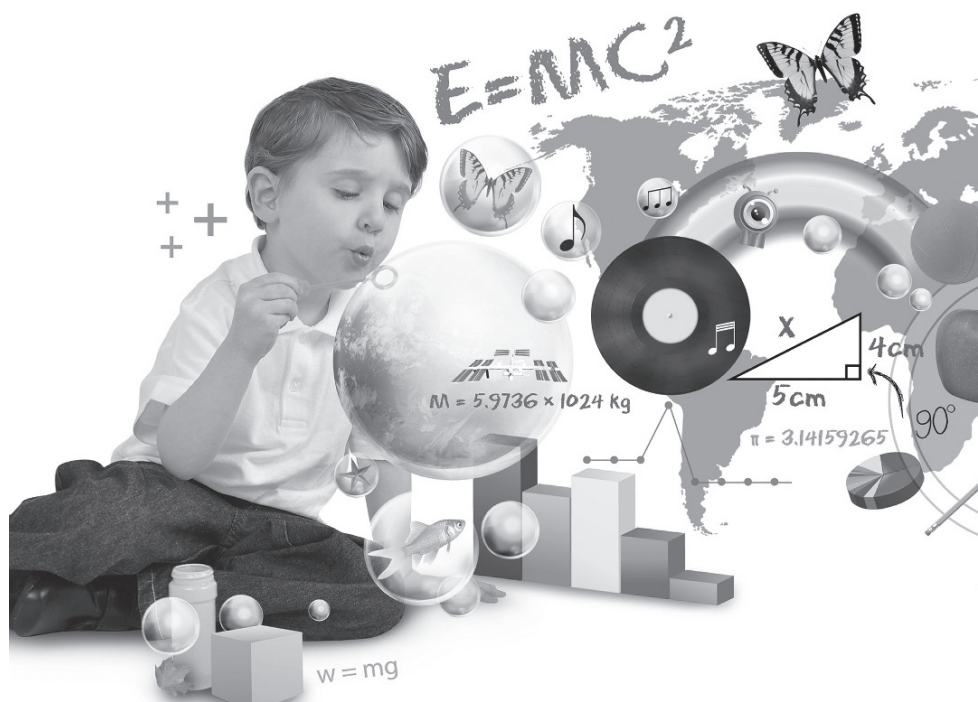
Red Hot Robots

\$147 • 5 Classes
NEW

During this "Summer of Innovation" approved program, join us for a week of super cool red-hot robots! Learn about the uses of robots in our world! Experiment with sound sensing robots, line-tracking robots, amphibious robots and even soccer playing robots! Build your very own working robot to take home! Ages: 6-12 yrs.

What to bring: \$50 cash materials fee

Instructor: Mad Science

221072 H1 M-F Aug 12-Aug 16 9 am-12 pm


SUMMER CAMPS PREVIEW

Registration for Summer Camps begins April 1



Green Screen Animation Flix

NEW

\$173 • 5 Classes

Take your characters underwater, to a volcano, or even to outer space, there are no limits. In age appropriate groups, you will brainstorm ideas, create your characters, film your movies with a green screen backdrop, select your locations and add voice-overs. Ages: 7-13 yrs.

What to bring: \$30 production fee

Instructor: IncrediFlix Crew

221073 H1 M-F Aug 12-Aug 16 1-4 pm

Superhero Filmmaking Flix

NEW

\$173 • 5 Classes

What super hero power do you want? Flying? Invisibility? Super karate skills? In this action packed movie camp, kids will get to act, write and direct their own super hero adventure movie! Ages: 7-13 yrs.

What to bring: \$30 production fee

Instructor: IncrediFlix Crew

221074 H1 M-F Aug 19-Aug 23 9 am-12 pm

Creature Animation Flix

NEW

\$173 • 5 Classes

After you film, the creatures you make will look like they are running around the room! No longer are you stuck inside filming animation in just one spot in our most adventurous stop-motion animation camp yet. You will use arts and crafts to make your creatures, brainstorm story ideas, create storyboards, film, and do your own voice-overs and sound effects in this one of a kind camp. Ages: 7-13 yrs.

What to bring: \$30 production fee

Instructor: IncrediFlix Crew

221075 H1 M-F Aug 19-Aug 23 1-4 pm

Filmmaking Flix

\$173 • 5 Classes

Are you the next star director? Actor? Writer? Cameraman? Of course you are, and you get to do it all in these live action flix! You will work in groups to make your vision come true in these movies where you will push your limits in acting, writing, directing, and more. Ages: 7-13 yrs.

What to bring: \$30 production fee

Instructor: IncrediFlix Crew

221042 G1 M-F Jul 29-Aug 2 9 am-12 pm

Lego Flix

\$173 • 5 Classes

We know you love Legos and we know you can create incredible worlds. Now it is time to bring those worlds to life in Lego animated flix! The Crew provides the Legos, you provide your imagination. Students will create a Lego set with Lego characters for a movie they storyboard, write, shoot, and voice-over in age appropriate groups. Ages: 7-13 yrs.

What to bring: \$30 production fee

Instructor: IncrediFlix Crew

221043 G1 M-F Jul 29-Aug 2 1-4 pm
221043 H1 M-F Aug 12-Aug 16 9 am-12 pm

Jewelry Design for Children

NEW

\$175 • 5 Classes

Learn how to design your own earrings, bracelets and necklaces. Explore the variety of semi-precious stones, crystal beads, real pearls and create one of a kind accessories that you will be proud to wear or give as a gift to a special person. Ages: 7-13 yrs.

What to bring: \$50 cash materials fee

Instructor: Vania Assenova-McCook

221069 G1 M-F Jul 8-Jul 12 9 am-12 pm
221069 G2 M-F Jul 15-Jul 19 9 am-12 pm

Summer of Art

\$105 • 5 Classes

This art camp is filled with creative and fun projects. Explore a variety of media such as acrylics on canvas, watercolors, pastels, clay sculptures and more! Participants will enjoy summer time through art as individuals draw and paint landscapes, still-life, animals and other themes. Clay projects are glazed and fired at end of class. All art supplies and aprons provided. Ages: 6-11 yrs.

What to bring: \$20 cash materials fee

Instructor: Lucia Henry

221019 F1 M-F Jun 24-Jun 28 9:30-11:30 am
221019 G1 M-F Jul 8-Jul 12 9:30-11:30 am
221019 G2 M-F Jul 29-Aug 2 9:30-11:30 am
221019 H1 M-F Aug 12-Aug 16 9:30-11:30 am

Summer Sewing Camp

\$178 • 4 Classes

"Fashionistas" will design and create their own fashions using a sewing machine. Sewing basics will be taught and students will become comfortable working with a sewing machine while learning about fabric selection and how to follow a variety of patterns. No experience needed, sewing machines, patterns, notions and all fabrics are provided. Ages: 8-17 yrs.

What to bring: \$30 cash materials fee

Instructor: Linda Rush

221026 G1 M-Th Jul 8-Jul 11 2-6 pm
221026 G2 M-Th Jul 15-Jul 18 2-6 pm
221026 G3 M-Th Jul 22-Jul 25 2-6 pm

American Doll Fashions Camp

\$138 • 3 Classes

Design, plan and actually create your very own doll fashions. Students will select fabrics and learn to follow a pattern while mastering basic sewing skills and will work on a complete outfit for an 18" doll (fits American Girl Dolls). Girls are encouraged to bring their doll to class for the fittings and fashion show. No experience is necessary. All fabric, notions and sewing machines supplied. Ages: 8-14 yrs.

What to bring: \$30 cash materials fee

Instructor: Linda Rush

221036 G1 M-W Jul 8-Jul 10 10 am-1 pm
221036 G2 M-W Jul 15-Jul 17 10 am-1 pm
221036 G3 M-W Jul 22-Jul 24 10 am-1 pm

SUMMER CAMPS PREVIEW

Registration for Summer Camps begins April 1

American Doll Nighty Night

\$68 • 1 Class

Wouldn't you love to make your favorite American Doll a new stylish quilt and pillow set for her bed? Design and create a "one of a kind" quilt and pillow set while learning to sew in a fun, friendly environment. Sewing basics will be taught along with various sewing stitches. No experience is needed and dolls are welcome! All fabric, notions, and sewing machines are supplied. Ages: 8-14 yrs.

What to bring: \$30 cash materials fee

Instructor: Linda Rush

220507 G1	F	Jul 19	2-6 pm
220507 G2	F	Jul 26	2-6 pm

Musical Theatre Camp

\$128 • 5 Classes

Audition, rehearse, and put up an entire show for an audience! We have a variety of music for kids to get inspired by and sing their way to stardom. Get a crash course in proper singing techniques, choreography, acting, and theatre etiquette as you quickly come together as an ensemble to perform for family and friends at the end of the week. Ages: 7-12 yrs.

Instructor: Edutainment Arts

221076 H1	M-F	Aug 5-Aug 9	9 am-12 pm
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Culinary Kids

\$175 • 5 Classes

From the oven to your tummy, you will be inspired to cook, create and experiment in the kitchen. Come mix, mash and mingle in the kitchen and make lots of zesty new friends in the process. Each week of camp will be different so come to one or come to all. For food allergy information, please call 949.292.4720. Ages: 5-12 yrs.

What to bring: \$50 cash materials fee

Instructor: Culinary Kids

221049 G1	M-F	Jul 15-Jul 19	1:30-4:30 pm
221049 G2	M-F	Jul 22-Jul 26	1:30-4:30 pm
221049 G3	M-F	Jul 29-Aug 2	1:30-4:30 pm
221049 H1	M-F	Aug 5-Aug 9	1:30-4:30 pm
221049 H2	M-F	Aug 12-Aug 16	1:30-4:30 pm

Secret Agent Lab

\$92 • 3 Classes

Direct from Mad Science Headquarters – a new and exciting Secret Agent Lab summer camp! From decoding messages to metal detectors and night vision, campers will have the opportunity to check out spy equipment and even create their own edible message! Become a super spy and discover what it takes to keep things safe and how technology works in the spy game! Find, collect, and analyze evidence to solve a mystery. Probe the science of tracking and take turns on short surveillance shifts. Ages: 7-12 yrs.

What to bring: \$35 cash materials fee

Instructor: Mad Science

221058 G1	M-W	Jul 1-Jul 3	9 am-12 pm
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Mad Scientist's Laboratory

\$147 • 5 Classes

Come inside and see what spectacular solutions the Mad Scientist has been whipping up! Experiment with some crazy chemistry, learn about exothermic reactions and create crystals. Have a cool time with dry ice, make an oozing batch of goeey slime, and see what pops up in our explosions lab. Ages: 6-12 yrs.

What to bring: \$35 cash materials fee

Instructor: Mad Science

221060 G1	M-F	Jul 15-Jul 19	9 am-12 pm
221060 H1	M-F	Aug 26-Aug 30	9 am-12 pm

Summer Basketball Camp

\$100 • 4 Classes

This basketball class promotes the sport of basketball by providing high quality coaching and develops each player through consistent practice and instruction. Players will learn fundamental skills including ball handling, shooting, offensive footwork. Class is geared towards preparing kids for competitive play and for older kids high school play. Class will meet in the Bell Tower Regional Community Center Atrium and training locations vary within RSM. Schedules and locations will be given to parents at first class meeting. Ages: 9-14 yrs.

Location: RSM Intermediate School

Instructor: Toki Rathor

221065 G1	M-Th	Jul 15-Jul 18	9-10 am
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Tumbling Camp

All the fun of a camp with tons of gymnastics, floor routines and games. Your daughter will learn all of the basics in this camp to become a great gymnast. Ages: 6-11 yrs.

Instructor: Marie Corbett

\$101 • 3 Classes

221025 G1	M-W	Jul 8-Jul 10	1-5 pm
221025 H1	M-W	Aug 12-Aug 14	1-5 pm

Basics of Skateboarding

\$153 • 4 Classes

Whether you are a five-year-old who has never been on a skateboard, or an intermediate 12-year old, Basics of Skateboarding will offer your child the guidance and instruction necessary to take skateboarding to the next level. All participants are grouped according to ability and age. The class focuses on basic skills including safety, flat ground techniques, small ramps and other obstacles. Please visit basicsofskateboarding.com to register for insurance prior to the first day of class. Ages: 5-12 yrs.

Location: Cañada Vista Park

Instructor: Basics of Skateboard Staff

220204 F2	T-F	Jun 18-Jun 21	9:30-11:30 am
220204 F3	T-F	Jun 25-Jun 28	9:30-11:30 am
220204 G1	T-F	Jul 9-Jul 12	9:30-11:30 am
220204 G2	T-F	Jul 16-Jul 19	9:30-11:30 am
220204 G3	T-F	Jul 23-Jul 26	9:30-11:30 am
220204 G4	T-F	Jul 30-Aug 2	9:30-11:30 am
220204 H1	T-F	Aug 6-Aug 9	9:30-11:30 am
220204 H2	T-F	Aug 13-Aug 16	9:30-11:30 am
220204 H3	T-F	Aug 20-Aug 23	9:30-11:30 am
220204 H4	T-F	Aug 27-Aug 30	9:30-11:30 am



Summer Running Camp

\$100 • 4 Classes

This club promotes the sport of running by providing high quality coaching for kids. Each runner develops proper running skills through consistent practice and instruction. Meet in the Bell Tower Community Center Atrium on the first day of class. Ages: 8-14 yrs.

Instructor: Toki Rathor

221046 G1	M-Th	Jul 8-Jul 11	9-10:30 am
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The mission of Age Well Senior Services is to promote and improve the quality of life and independence of the senior community. Volunteer opportunities available for individuals and groups.

Coordinator: Lindy Kehler Info 949.216.9700 x 1257

SENIOR LUNCH

Suggested Donation **Cost**
\$4 • 60+ yrs \$5.50 • 60 yrs. & under

Join us daily for a delicious healthy hot or cold lunch and enjoy the company of friends. Special events are presented during lunch hour on select dates.

M-F 12 pm (excluding holidays)
Location: Bell Tower Regional Community Center

MEALS ON WHEELS

Meals are available in Rancho Santa Margarita and surrounding communities for homebound seniors. The Meals on Wheels manager can assess your situation and determine if the program is appropriate for you. Ages: 60+ yrs.

M-F 8:30 am-2:30 pm
Location: Bell Tower Regional Community Center

EXERCISE FOR ACTIVE OLDER ADULTS

FREE

Video exercise class includes cardio, circulation, facial, pelvic, swallowing and more. Some light weights used. Exercise at your own pace.

M, W, F 10-11 am

LUNCH AND A MOVIE

Lunch Donation & Free Movie

1st Wednesday and 3rd Friday **Lunch** 12 pm
Excluding holidays **Movie** 12:30 pm

TWILIGHT DINNERS

Suggested Donation **Cost**
\$8 • 60+ yrs \$10 • 60 yrs. & under

Enjoy live entertainment, dancing, and dinner.

Th Mar 28, May 23 4:30-6:30 pm
Location: Bell Tower Regional Community Center

COFFEE TALK

FREE

Enjoy coffee and baked goods with friends or enjoy reading your favorite book.

Every M-F 9 am-2 pm

HAIRCUTS

FREE

Wet and cut provided by stylist. By appointment only. Call Lindy



BINGO

\$4 Per Card (10 Games)
\$2.00 Each Additional

BINGO is played communally with numbered cards. Numbers are selected at random and the first person to cover all or specified numbered slots wins. Come for lunch at 12 pm and stay for Bingo!

Every Monday **Registration** 12:30-1 pm
Excluding holidays **Games** 1-3 pm

PASTEL PET PORTRAITS 101

FREE

Draw your pet in soft pastels with instructor Ken Lamb. No experience necessary, please bring a 8 1/2 x 11 photo of your pet. Call Lindy for more information and dates.

CHAT WITH PAT

FREE

Provided by Age Well Senior Services, Inc. and Monarch Healthcare

New to the area? Looking for a doctor who specializes in senior issues? Need affordable health insurance resources? Chat with Pat, a Senior Ambassador with Monarch Healthcare.

2nd Tuesday of every month 10:30-11:30 am

MIND FITNESS FUN

FREE

Sharpen and improve memory skills and balance.

Wednesdays at 11 am starting Feb 20

INTRO TO COMPUTERS FOR SENIORS

FREE

Learn to surf the internet, work with email photos and more in this basic course. Class size is limited. Reservations required.

Th Mar 21-Apr 25 1-3 pm

AMERICAN MAH JONGG GROUP

FREE

Players with one year experience needed. Walk-ins welcome

Every Thursday 1:30 pm

NON-EMERGENCY \$2/PER RIDE MEDICAL TRANSPORTATION

Provided by Age Well Senior Services

Transportation to non-emergency medical appointments, including therapy, dentistry, health education, prescription pick-ups, testing, and x-rays.

Criteria: Must be at least 60 years of age and ineligible for OCTA ACCESS services.

M-F 7 am-6 pm

ART CLUB

FREE

Enjoy drawing, painting or other forms of Art? Bring your art materials and join us.

Tu Mar 5 and 19 1-3 pm
Tu Apr 2 and 16 1-3 pm
Tu May 7 and 21 1-3 pm



OTHER CITY OFFERINGS

Health and Safety

Blood Pressure Check

FREE

Do you know your blood pressure? Have it checked free at the Community Center.

T Ongoing 10 am-12 pm

Hearing Aid Clean And Check

FREE

Free clean and check services for your hearing aid. Cleans moisture, perspiration, and earwax that could cause poor hearing aid performance. All ages.

Instructor: Robert Nick, Hearing Aid Specialist

T April 2, 16 & 30 12-2 pm

T May 17 & 28 12-2 pm

Info: 949.494.5646

Low Cost Animal Vaccination Clinics

Bring your cat or dog for low cost vaccinations from the Southern California Veterinary Medical Association and pet licensing from OC Animal Care. Services include: Rabies, DHLPP, Bordatella, and FVRCP vaccinations; animal licensing; Avid ID chipping; and mobile adoptions (at select clinics). Services are available for cash only and clinics are held the 1st Wednesday of every month.

Dogs may receive vaccines for:

Rabies	\$7.00
DHPP "4-in-1"	\$17.00
Bordetella	\$14.00
Lyme	\$22.00
Microchip	\$28.00

Vaccines For Cats include:

FVRCP "3-in-1"	\$17.00
FELV	\$19.00
Purevax	\$20.00
Microchip	\$28.00

Cash is the only form of payment accepted and prices are subject to change. AVID micro identification chips are also available for \$28 which includes the registration and continuous, 24/7 lifetime monitoring. Please visit www.scvvc.webs.com for more information on vaccinations.

1st Wednesday of every month 7 pm-8:30 pm
Info: 714.828.5891

Services and Support Groups

Access

Provided by the Orange County Transportation Authority

ACCESS is a shared-ride service for people who are unable to use regular bus service due to limitations from a disability. It's a reliable and economical way to get to doctor's appointments and to complete necessary errands.

Info: 714.560.5956 or visit www.octa.net

Al-Anon

FREE

A fellowship of friends and family of alcoholics who meet to share their experiences and to offer strength and hope in dealing with the effects of alcoholism. Ages: 18+ yrs.

M Ongoing 9-10:30 am
T Ongoing 6-8 pm

Info: 949.766.1742
or visit www.orangecountyalanon.org

SANTIAGO SENIORS CLUB

The Santiago Seniors Club offers social and community activities to the seniors of Rancho Santa Margarita and surrounding communities. Enjoy parties, trips and speakers at monthly meetings.

GROUPS & COMMITTEES

Bridge

Bell Tower Regional Community Center

Mondays, 1-4 p.m.

2nd & 4th Tuesdays
12:30-3:30 p.m.

Office Hours: Monday-Friday, 9 am-3 pm

Membership Fees: \$15 per person or \$25 per couple

Meetings: 3rd Tuesdays, 1-3 pm

Location: Bell Tower Regional Community Center
22232 El Paseo, Rancho Santa Margarita

Info: 949.216.9700 x1270

BELL TOWER REGIONAL COMMUNITY CENTER

Register on-line at www.cityofrsm.org

22232 El Paseo, Rancho Santa Margarita, CA 92688 • 949.216.9700 • www.cityofrsm.org



REGISTRATION INFORMATION

(Form must be initialed, signed, and filled-in completely.)

- Registration is required for all classes. Registration will not be accepted in class.
- Register early, as classes may have to cancel without the minimum enrollments.
- Course prices and information subject to change without notice and classes are NOT prorated.
- Registration can be mailed. A check for each class must be submitted to avoid delays if a course is unavailable.
- Registration can be walked-in to the Community Services offices of City Hall and can be paid by check, cash, or credit card.
- If no class number is provided, please include complete title of program and the start date.

REFUND INFORMATION

1. All refunds unless class is canceled by the City or instructor will be assessed a 20% processing fee.
2. Refund requests for 1 day classes or workshops must be received in writing at least 5 business days prior to the class starting.
3. Checks returned due to non-sufficient funds are subject to a \$20 processing fee.
4. No refunds will be granted once class has started.

☐

Please initial you have read refund information.

REGISTRATION FORM

Adult First Name		Adult Last Name	
Address		Birth Date (MM/DD/YEAR)	
City	State	Zip	
Phone	Email	Cell Phone	
Emergency Contact		Relationship	Phone

Class #	Section #	Class Title	Participant Name (First and Last)	Birth date (required)	Sex M/F	Fee
Make checks payable to: City of Rancho Santa Margarita And mail with form to: The Bell Tower Regional Community Center 22232 El Paseo, Rancho Santa Margarita CA 92688						TOTAL ENCLOSED \$

RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT

In consideration of the opportunity to participate in these activities, I hereby release, waive, and hold harmless the City of Rancho Santa Margarita ("City") and its Council members, officers, employees, agents, instructors, activity organizers, and sponsors (collectively "City Representatives") from any and all suits, claims, damages, losses, injuries (including property damage, bodily injury, or death), and any other compensable loss of any type (collectively "Claims") to myself and "My Agents" (which includes my minor children, members of my organization, agents, and employees) arising out of participation in these activities, whether or not the negligence of the City or City Representatives contribute to or cause the Claims. This release does not apply to the extent the Claims are caused by the gross negligence or willful wanton misconduct of the City or City Representatives. I further agree to defend and indemnify the City and City Representatives from any and all Claims directly or indirectly arising out of the acts or omissions of me or My Agents. I consent for video and photographs to be taken of me and My Agents for use in future City publications and understand that I and My Agents will not receive any compensation for such use.

I CERTIFY THAT I HAVE READ AND UNDERSTAND THIS, AND AGREE ON BEHALF OF MYSELF, MY SPOUSE AND MY CHILDREN.

Signature of Participant or Parent/Guardian of participant if under 18 years of age

Date



If you need special accommodations for any activities, please contact the Community Services Department at 949.216.9700 at the time of registration. All information, courses, and programs are subject to change or cancellation. Some information may have been edited as necessary to accommodate the publication size. Programs presented in this publication are provided through the City of Rancho Santa Margarita.



THE CITY OF RANCHO SANTA MARGARITA

22112 El Paseo • Rancho Santa Margarita, CA 92688

Community Services Division

949.216.9700 Fax: 949.216.9701



SENIOR MOBILITY PROGRAM

The City of Rancho Santa Margarita has partnered with the Orange County Transportation Authority (OCTA) and California Yellow Cab to subsidize cab rides for older adults to a list of designated locations. The Senior Mobility Program is being offered to provide transportation services to adults 60 years of age and up who reside in the City of Rancho Santa Margarita.

These vouchers are for use with the **California Yellow Cab** company only. They will not be accepted by any other taxi cab company. Please pay special attention to this when using vouchers for transportation from the John Wayne Airport as there are many yellow taxi cab companies. Please ask for assistance if necessary.

PLEASE NOTE: VOUCHERS HAVE AN EXPIRATION DATE OF June 30

For more information or to purchase vouchers, please call (949) 216-9700. For your convenience you may also mail in your payment* (check or money order only) along with this completed form to: City of Rancho Santa Margarita Senior Mobility Program, 22232 El Paseo, Rancho Santa Margarita, CA 92688.

***PLEASE NOTE:** Gratuity is not included in the price of the vouchers.

Please place a check mark here if you are mailing in your order:

☐

Name:	Date:
Address: (Must be Rancho Santa Margarita Resident)	
City: State:	Zip:
Phone No.	Date of Birth (60 years and up)
Signature of Applicant (Verification that I am at least 60 years of age)	* No Refunds or Exchanges

Quantity	Cost	(Qty x Cost)	Location
	\$2.50 ea (\$20 value)		Local (within City of Rancho Santa Margarita). Voucher numbers issued:
	\$6.25 ea (\$25 value)		Mission Viejo & Lake Forest (within city limits). Voucher numbers issued:
	\$7.50 ea (\$30 value)		Laguna Hills (within city limits), Voucher numbers issued:
	\$8.75 ea (\$35 value)		Laguna Niguel (within city limits). Voucher numbers issued:
	\$30.00 ea (\$55 value)		John Wayne Airport. Voucher numbers issued:
No. of Vouchers Ordered # _____		Total Amount Enclosed \$ _____	Paid By (circle one): Cash (walk-in only) Check # _____ Received by: _____



City of Rancho Santa Margarita
22112 El Paseo
Rancho Santa Margarita, CA 92688-2824

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CALIFORNIA 92688
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RanchoFest

2013



Central Park, Rancho Santa Margarita, CA

Save the Date!



Saturday June 8th 11am – 10 pm and
Sunday June 9th 11 am – 7 pm
Central Park Rancho Santa Margarita, CA

Join your local businesses, families and
the community for a fun-filled weekend:



- Live Music Entertainment
- Community Schools and Local Groups Performing
- Kids and Adult Fun Zone
- Beer / Wine / Mixed Drinks
- Foods Booths Galore
- Local Business Vendors to Shop From

12 and Under - \$5 all weekend ~ unlimited Fun Zone!
Adult -13 and older price of \$10

Get Involved:

Advertise Your Business with Sponsorships
Participate in the Festival with a Booth
Support your Community as a Volunteer



Contact
info@rsmchamber.com
for more information!



6/11/2013 ITEM NO. 7.2.1



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER

ISSUE: GRANT OF EASEMENT TO SAN DIEGO GAS & ELECTRIC COMPANY
ALONG THE EASTERLY SIDE OF ALISO HILLS DRIVE NORTHERLY OF LA
PAZ ROAD

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE GRANTING OF A
NON-EXCLUSIVE EASEMENT AND RIGHT OF WAY TO INSTALL AND MAINTAIN
ELECTRICAL FACILITIES TO SAN DIEGO GAS & ELECTRIC COMPANY ALONG THE
EASTERLY SIDE OF ALISO HILLS DRIVE NORTHERLY OF LA PAZ ROAD WITHIN
LOT B OF TRACT NO. 9044, APN 625-091-09, AND AUTHORIZE THE MAYOR TO
SIGN THE GRANT OF EASEMENT.

SUMMARY:

The San Diego Gas & Electric Company (SDG&E) has requested an easement from the City, in order to install new facilities to improve the reliability of their electrical distribution system, located in the open space parcel at the Northeasterly corner of La Paz Road at Aliso Hills Drive. The easement, consisting of approximately 952 square feet, will allow for the installation of underground electrical cable and an above-ground Trayer switch box. The location of the above-ground box has been situated approximately 14' easterly of the curb line of Aliso Hills Drive and 85' northerly of the curb line of La Paz Road. Approval of the Grant of Easement is recommended.

BACKGROUND:

SDG&E has approached the City with a request for an easement to allow for the installation of new electrical facilities as a part of their efforts to improve electricity reliability. The easement request is within the City's open space located at the northeasterly corner of La Paz Road at Aliso Hills Drive. This area is within Lot B of Tract No. 9044, Assessor Parcel Number 625-091-09. Please see the attached aerial photograph depicting the site. This area is landscaped and comprised of turf with background shrubs and trees.

The proposed new SDG&E facilities consist of underground electrical lines and an above-ground box known as a Trayer switch. A photograph of a typical Trayer switch installation in a turf area has been provided by SDG&E and is attached. Staff and SDG&E worked together to place the new equipment at a substantial distance from La Paz Road and at the maximum set back from Aliso Hills Drive, that will still allow SDG&E to service the equipment. The location of the above-ground box has been situated approximately 14' easterly of the curb line of Aliso Hills Drive and 85' northerly of the curb line of La Paz Road. There are no homes on the easterly side of Aliso Hills Drive in this area and no fronting homes on the westerly side of Aliso Hills Drive. The majority of the landscaping in this area is turf with some trees and background shrubs. In the future, it is anticipated that this turf area and irrigation system will be converted to foster low growing and water conserving shrubbery in lieu of turf. Within clearances required by the Public Utilities Commission, future shrubbery will grow to partially screen the Trayer switch from a side view.

The City Attorney's office prepared the proposed Grant of Easement, attached, to include a number of protections for the City, particularly if SDG&E, someday, ceases to utilize the easement area. Approval of the Grant of Easement is recommended.

FISCAL IMPACT:

None

ATTACHMENTS:

- Aerial Photograph
- Trayer Switch
- Grant of Easement



 NORTH
10m
40ft
Date: 06/04/13

VICINITY MAP



6/11/2013 ITEM NO. 7.3.1



Trayer Switch

6/11/2013 ITEM NO. 7.3.1

Recording Requested by
San Diego Gas & Electric Company

When recorded, mail to:

**San Diego Gas & Electric Company
8335 Century Park Court, Suite 100
San Diego, CA 92123-1569
Attn: Real Estate Records - CP11D**

SPACE ABOVE FOR RECORDER'S USE

Project No.: 060787-010
Const. No.: 2942860
A.P.N.: 625-091-09
Sketch No.: C-5085

Transfer Tax None
SAN DIEGO GAS & ELECTRIC COMPANY

GRANT OF EASEMENT

THIS GRANT OF EASEMENT is made and executed this _____ day of _____ 2013, by and between the CITY OF LAGUNA HILLS, a municipal corporation and general law city ("GRANTOR") and SAN DIEGO GAS AND ELECTRIC COMPANY, a corporation ("GRANTEE").

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, GRANTOR hereby grants to GRANTEE a non-exclusive easement and right of way to erect, construct, improve, reconstruct, repair, maintain and use facilities consisting of: (1) Underground electric facilities, and appurtenances for the transmission and distribution of electricity, and (2) Underground communication facilities, and appurtenances (collectively, the "Utility Improvements"), together with the right of ingress thereto and egress therefrom over said easement and over other practical routes across GRANTOR's land situated in the County of Orange, State of California described as follows:

Parcel B of Tract No. 9044, according to Map thereof filed in Book 419, Pages 1 through 9, inclusive, of Miscellaneous Maps, records of said Orange County.

The easement in the aforesaid property shall be more particularly described in Exhibit "A" (consisting of one (1) page) and shown and delineated on Exhibit "B" (consisting of two (2) pages), both attached hereto and made a part hereof ("Easement Area").

BY ACCEPTANCE OF THIS GRANT, GRANTEE agrees that this grant is subject to the following express limitations:

1. GRANTOR will exercise only such reserved rights in the Easement Area as will not interfere with or prohibit the free and complete use and enjoyment by GRANTEE, its successor or assigns, of the rights hereby granted.

2. GRANTEE shall exercise the rights herein granted in accordance with all applicable laws, rules, and regulations and in such a manner as to interfere as little as possible with such uses as GRANTOR may now or hereafter establish in the Easement Area, including open space, recreational open space, and roadways, provided uses are not inconsistent with the rights granted herein.

3. GRANTEE shall use its best efforts to minimize alteration, removal, or damage to any improvements and the natural terrain and the natural vegetation in the Easement Area in connection with GRANTEE's exercise of the rights herein granted, and GRANTEE shall, at its own expense and to the reasonable satisfaction of GRANTOR, replace or otherwise restore any improvements and natural terrain and natural vegetation in the Easement Area, that do not interfere with GRANTEE's use and enjoyment of the Easement Area, which are altered, removed, or damaged as a result of or in connection with GRANTEE'S exercise of the rights herein granted and/or GRANTEE's negligence or willful misconduct.

4. GRANTEE shall have the right to top, cut, remove, or trim interfering plants and trees, and to keep said easement free from and to prevent any person, including GRANTOR and its successors and assigns, from erecting, placing, or storing on said easement any flammable or other hazards and any structures, objects, or earth fills/cuts or other obstructions.

5. Except for the Utility Improvements, GRANTEE shall not construct, place, maintain, erect, operate, or use any additional infrastructure or other structure, equipment, or facilities of any nature whatsoever within the Easement Area without prior written approval of GRANTOR.

6. Prior to installation of the Utility Improvements within the Easement Area and any subsequent modifications or alterations of said improvements, GRANTEE shall obtain the prior written consent of GRANTOR, which consent shall not be unreasonably withheld, but shall be subject to all applicable governmental laws, rules, and regulations. The prior written consent of GRANTOR is not required for emergency maintenance activities. In the event that GRANTEE performs emergency maintenance activities in the Easement Area, it shall provide written notice to GRANTOR as soon as possible and as reasonable under the circumstances. The required notice shall describe the nature of the emergency, the scope of maintenance activities performed in response to the emergency, and the date of performance.

7. All Utility Improvements constructed or placed within the Easement Area by GRANTEE shall be operated and maintained at no cost to GRANTOR. GRANTEE shall maintain the Utility Improvements in good repair and working order at all times.

8. GRANTEE shall have the right to assign any or all rights granted in this easement in whole or in part to other companies providing utility or communication services, subject to the prior written consent of GRANTOR, which consent shall not be unreasonably withheld.

9. GRANTOR shall not increase or decrease the ground surface elevations within this easement after installation of GRANTEE's Utility Improvements, without prior written consent of GRANTEE, which consent shall not unreasonably be withheld.

10. GRANTOR shall have the right to access, at its sole authority and discretion, the Easement Area to inspect and/or perform maintenance to any municipal infrastructure located within or adjoining the Easement Area. Except in an emergency, GRANTOR covenants and agrees to provide

GRANTEE with thirty (30) days prior written notice of the request to enter the Easement Area, which notice shall contain reasonable information regarding the work to be performed and the anticipated duration of the entry. GRANTEE agrees to cooperate and coordinate with GRANTOR to facilitate any entry on or within the Easement Area. Except in an emergency, GRANTOR agrees to comply with any reasonable requests of GRANTEE in connection with any entry within the Easement Area and to not unreasonably interfere with GRANTEE's use therein.

11. In the event of an emergency, as determined by GRANTOR, in its sole discretion, and in the reasonable exercise of the GRANTOR to protect the public health, safety and welfare, GRANTOR shall have the right to immediately enter the Easement Area to perform work on any municipal infrastructure located within or adjoining the Easement Area necessitated by the emergency. If GRANTOR enters the Easement Area pursuant to this paragraph, GRANTOR shall provide notice to GRANTEE as soon as possible and as reasonable under the circumstances. In connection with any entry within the Easement Area pursuant to this paragraph, GRANTOR covenants and agrees to promptly restore the Easement Area to substantially the same condition as existing prior to the entry.

12. GRANTEE shall at all times defend, indemnify and hold harmless (with counsel reasonably acceptable to GRANTOR) GRANTOR, its officers, officials, employees, agents, and representatives, from and against, and pay in full, all claims, demands, losses, liens, damages, costs, expenses, environmental mitigation costs, penalties, fines or liabilities of any kind or nature (including actual attorneys' fees) that GRANTOR, its officers, officials, employees, agents, and representatives may sustain, incur, or become liable for, arising out of or resulting in any manner from GRANTEE's exercise of any rights granted by this easement, including but not limited to construction, repair, maintenance, operation, and use of the Utility Improvements and all necessary and proper fixtures and equipment for use in connection therewith, including any such loss, damage, or expense arising out of: (a) loss of or damage to property of any party, and (b) personal or bodily injury, including death, to any person, excepting any loss, damage, or expense and claims for loss, damage, or expense arising out of or resulting in any manner from the sole negligence or willful misconduct of GRANTOR, its elected officials, officers, employees, agents, and volunteers.

13. This easement shall terminate upon the occurrence of any of the following: (a) there is a modification or alteration of the Utility Improvements within the Easement Area by GRANTEE that is inconsistent with the exclusive purpose for the grant of the rights herein; (b) there is a change in the use of the Easement Area by GRANTEE that is not specifically authorized by this easement; (c) the Utility Improvements are either relocated or removed; (d) GRANTEE is in continuing violation of any of the terms or express limitations of the easement rights granted herein; or (e) the easement is abandoned. Upon termination of this easement, GRANTEE shall, at its sole cost and expense, furnish GRANTOR a good and sufficient quitclaim deed of all rights, title, and interest herein granted and shall promptly restore the Easement Area to substantially the same condition as existing prior to the grant of this easement.

14. Should GRANTEE abandon the easement, then the easement rights granted hereunder shall lapse and revert to GRANTOR, its successors and assigns. Such abandonment shall be conclusively presumed following non-use of the Easement Area by GRANTEE for a period of one (1) year and with use not being resumed within sixty (60) days following receipt of written notice of abandonment (sent certified, return-receipt-requested) from GRANTOR to GRANTEE, and on such abandonment, GRANTEE shall then execute, upon GRANTOR's request, any and all necessary documents to evidence such abandonment. If GRANTEE fails to execute such documents within thirty

(30) days after receipt, GRANTOR is hereby authorized, as GRANTEE's attorney-in-fact, to execute all necessary documents evidencing such abandonment on behalf of GRANTEE.

15. Nothing contained herein shall result in a forfeiture or reversion of GRANTOR's fee title to the Easement Area in any respect.

16. This easement shall be binding upon and inure to the benefit of successors, heirs, executors, administrators, permittees, licensees, agents or assigns of GRANTOR and GRANTEE.

17. The legal description for this easement was prepared by San Diego Gas & Electric Company pursuant to Section 8730 of the Business and Professions Code, State of California.

GRANTOR
CITY OF LAGUNA HILLS, a California municipal
corporation and general law city

Dated: _____

By: _____
Barbara D. Kogerman, Mayor

ATTEST:

Peggy J. Johns, City Clerk

APPROVED AS TO FORM:

Gregory E. Simonian, City Attorney

APPROVED AS TO FORM:

Hollie Bierman, Senior Counsel

GRANTEE
SAN DIEGO GAS & ELECTRIC COMPANY, a
California corporation

Dated: _____

By: _____

Its: _____

Prepared by: GAM

Checked: _____

Date: July 27, 2011(revised 10/25/11)(revised drawing 11/4/11)(revised 4/30/13)

STATE OF _____)

COUNTY OF _____)SS.

On _____, before me _____
_____ (name, title of officer), personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Notary Seal)

STATE OF _____)

COUNTY OF _____) SS.

On _____, before me _____
_____ (name, title of officer), personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Notary Seal)

EXHIBIT "A"

LEGAL DESCRIPTION

THAT PORTION OF LOT B OF TRACT NO. 9044, ACCORDING TO MAP THEREOF RECORDED OCTOBER 13, 1977 IN BOOK 417, PAGES 1 THROUGH 9 OF MISCELLANEOUS MAPS IN THE OFFICE OF THE COUNTY RECORDER OF ORANGE COUNTY, IN THE CITY OF LAGUNA HILLS, COUNTY OF ORANGE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND ORANGE COUNTY TYPE "A" SURVEY MONUMENT AS SET PER SAID MISCELLANEOUS MAP, SAID MONUMENT MARKS A POINT OF CURVE ON THE CENTERLINE OF ALISO HILLS DRIVE LYING BETWEEN LUNA BONITA DRIVE AND TERRA BELLA AVENUE AND BEARS NORTH 89°49'42" EAST 381.93 FEET (381.98 FEET RECORD PER SAID MISCELLANEOUS MAP) FROM A FOUND ORANGE COUNTY TYPE "A" SURVEY MONUMENT AS SET PER SAID MISCELLANEOUS MAP, SAID MONUMENT MARKS A POINT OF CURVE ON THE CENTERLINE OF ALISO HILLS DRIVE; THENCE NORTH 87°38'29" EAST 210.75 FEET TO THE TRUE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL OF LAND; THENCE SOUTH 69°52'47" EAST 17.37 FEET; THENCE SOUTH 20°28'42" WEST 4.40 FEET TO THE BEGINNING OF A NON-TANGENT 20.00 FOOT RADIUS CURVE CONCAVE TO THE NORTHEAST, A RADIAL LINE TO SAID BEGINNING BEARS SOUTH 51°07'47" WEST; THENCE ALONG SAID CURVE SOUTHEASTERLY 9.85 FEET THROUGH A CENTRAL ANGLE OF 28°12'38"; THENCE SOUTH 67°04'50" EAST 31.66 FEET TO THE BEGINNING OF A TANGENT 20.00 FOOT RADIUS CURVE CONCAVE TO THE NORTH; THENCE ALONG SAID CURVE EASTERLY 13.08 FEET THROUGH A CENTRAL ANGLE OF 37°28'30"; THENCE NORTH 75°26'40" EAST 18.87 FEET TO THE BEGINNING OF A TANGENT 30.00 FOOT RADIUS CURVE CONCAVE TO THE SOUTH; THENCE ALONG SAID CURVE EASTERLY 19.25 FEET THROUGH A CENTRAL ANGLE OF 36°45'23" TO THE BEGINNING OF A NON-TANGENT 1650.00 FOOT RADIUS CURVE CONCAVE TO THE SOUTHEAST, SAID BEGINNING ALSO BEING A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE OF LA PAZ ROAD AS SHOWN ON SAID MISCELLANEOUS MAP, A RADIAL LINE TO SAID BEGINNING BEARS NORTH 59°18'08" WEST; THENCE ALONG SAID CURVE SOUTHWESTERLY 7.14 FEET THROUGH A CENTRAL ANGLE OF 00°14'52"; THENCE CONTINUING ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE SOUTH 75°26'40" WEST 6.65 FEET TO THE BEGINNING OF A NON-TANGENT 20.00 FOOT RADIUS CURVE CONCAVE TO THE SOUTH, A RADIAL LINE TO SAID BEGINNING BEARS NORTH 03°38'22" EAST; THENCE LEAVING SAID RIGHT-OF-WAY LINE, ALONG SAID CURVE WESTERLY 6.35 FEET THROUGH A CENTRAL ANGLE OF 18°11'42"; THENCE SOUTH 75°26'40" WEST 23.53 FEET TO THE BEGINNING OF A NON-TANGENT 630.00 FOOT RADIUS CURVE CONCAVE TO THE SOUTHWEST, SAID BEGINNING ALSO BEING A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF ALISO HILLS DRIVE, A RADIAL LINE TO SAID BEGINNING BEARS NORTH 25°30'28" EAST; THENCE ALONG SAID CURVE NORTHWESTERLY 72.31 FEET THROUGH A CENTRAL ANGLE OF 06°34'34"; THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY LINE NORTH 18°55'53" EAST 13.48 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINING 0.022 ACRE MORE OR LESS.



Peter C. Golding
PETER C. GOLDING
LS 4768

11-3-11
DATE

EXHIBIT "B"

LEGEND



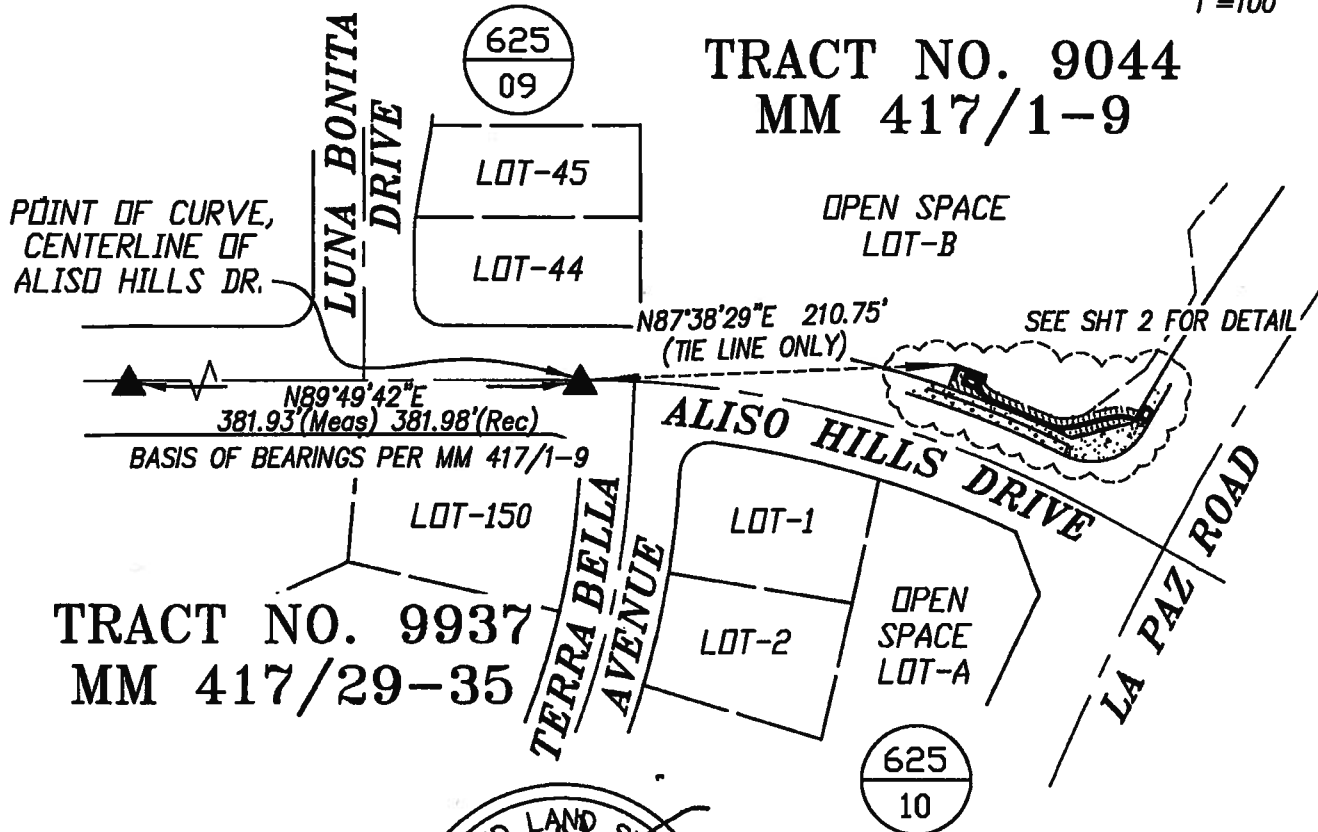
INDICATES FOUND ORANGE COUNTY TYPE "A" SURVEY MONUMENT PER MM 417/1-9.



INDICATES PROPOSED EASEMENT.
AREA = 952 SQ. FT. / 0.022 AC.

N

1"=100'



P.D.C. FILE: 3980-94.DWG
SDG&E JOB: R110158/S110552

SHT 1 OF 2

REF: MM 417/1-9
MM 417/29-35

SAN DIEGO GAS & ELECTRIC
SAN DIEGO, CALIFORNIA

**C557: 2010 DOE
SWITCH REPLACEMENT**
ALISO HILLS DR & LA PAZ RD
LAGUNA HILLS, CA

ORIGINATOR:
G. MAYO
SURVEYED BY:
PDC/AAA
DRAWN BY:
PDC/RMN
DATE:
7-11-11
SCALE:
1"=100'

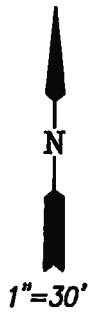
OK TO INSTALL:
R/W OK:
DATE:
THOS. BROS.
921-E5

PROJECT NO.
060787-010
CONST. NO.
2942860
DRAWING NO.
C-5085

NO.	SUPPLEMENTS	DATE:	BY	APP'D
1	REVISED UGE ALIGNMENT & SHEET SIZE	10/14/11	RMN	PCG

EXHIBIT "B"

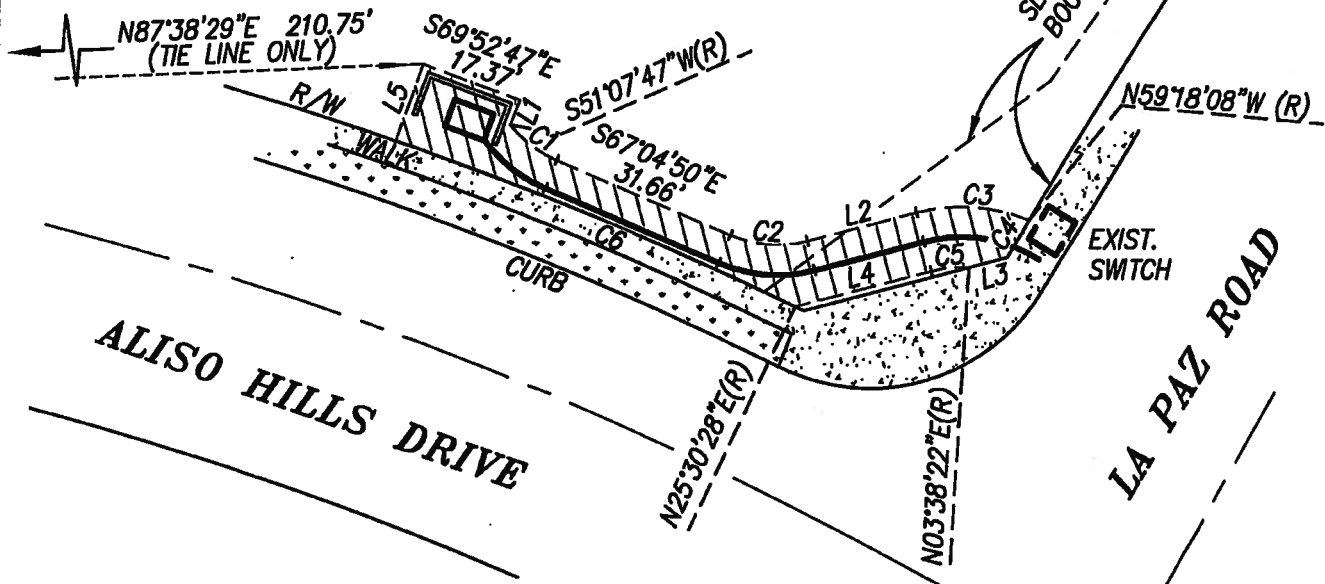
TRACT NO. 9044
MM 417/1-9



625
09

OPEN SPACE
LOT-B

PROPOSED SWITCH
& RETAINING WALL



P.D.C. FILE: 3980-94.DWG
SDG&E JOB: R110158/S110552

SHT 2 OF 2

SAN DIEGO GAS & ELECTRIC SAN DIEGO, CALIFORNIA		ORIGINATOR: G. MAYO	OK TO INSTALL:	PROJECT NO. 060787-010
C557: 2010 DOE SWITCH REPLACEMENT ALISO HILLS DR & LA PAZ RD LAGUNA HILLS, CA		SURVEYED BY: PDC/AAA	R/W OK:	CONST. NO. 2942860
		DRAWN BY: PDC/RMN	DATE:	DRAWING NO. C-5085
		DATE: 7-11-11	THOS. BROS. 921-E5	
		SCALE: 1"=30'		
NO.	SUPPLEMENTS			DATE:
	REVISED UGE ALIGNMENT & SHEET SIZE			10/14/11
				BY
				RMN
				APP'D
				PCG



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER

ISSUE: EQUESTRIAN TRAIL CROSSING ENHANCEMENTS AND TRAFFIC SAFETY IMPROVEMENTS

RECOMMENDATION: THAT THE CITY COUNCIL: (1) ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DESIGNATING THE INTERSECTION OF NELLIE GAIL ROAD AND GALLUP CIRCLE AS A STOP INTERSECTION AND AUTHORIZING INSTALLATION OF STOP SIGNS ON NELLIE GAIL ROAD AT GALLUP CIRCLE; AND (2) APPROVE THE PROPOSED EQUESTRIAN CROSSING ENHANCEMENTS AS DESCRIBED HEREIN.

SUMMARY:

The City Council, at its October 9, 2012 meeting, directed staff to work with the community to prioritize and evaluate equestrian trail crossings. Under the direction of the City Manager, a staff directed Equestrian Ad Hoc Committee (Committee) was convened to aid in the equestrian trail crossing evaluations. Staff, with the assistance of the Consulting Traffic Engineers of Hartzog & Crabill, Inc., coordinated multiple meetings with the Committee, and, as a result of this work effort, evaluated eight equestrian trail crossings that were identified as high priorities. A variety of traffic control recommendations were developed for each of the eight sites to include equestrian trail crossing enhancements and related traffic safety improvements. The Traffic Commission, at the May 15, 2013, meeting, reviewed and approved the recommended equestrian trail crossing enhancements and traffic safety improvements including a new stop controlled intersection. It is recommended that the City Council adopt a Resolution approving a multi-way stop sign controlled intersection at Nellie Gail Road and Gallup Circle, approve the equestrian trail crossing enhancements and approve the traffic safety improvements described herein.

BACKGROUND:

The City Council, at its October 9, 2012 meeting, directed staff to work with the community to prioritize and evaluate equestrian trail crossings in and around the Nellie Gail Ranch community. The City Council also authorized up to two locations to be identified for installation of “flashing beacon” safety lights. Under the direction of the City Manager, a staff directed Equestrian Ad Hoc Committee (Committee) was convened to aid in the equestrian trail crossing evaluations.

Staff, with the assistance of the Consulting Traffic Engineers of Hartzog & Crabill, Inc. (HCI), coordinated multiple meetings with the Committee, and, as a result of this work effort, evaluated eight equestrian trail crossings that were identified as high priorities. Six Committee meetings, including two field meetings, were held as a part of the equestrian trail crossing evaluations.

Each of the eight Equestrian Trail Crossings was field reviewed and evaluated by the Committee, Staff and HCI. The individual Committee members were encouraged to provide their recommendations for enhancements to the Equestrian Trail Crossings for discussion and evaluation by HCI. HCI considered comments from the Committee and reviewed roadway geometrics, accident history, traffic volumes, traffic speed and related factors in preparing site specific equestrian trail crossing enhancements and traffic safety recommendations. An analysis and recommended action for each of the Equestrian Trail Crossing locations is as follows:

1. Nellie Gail Road 500' south of Oso Parkway

Committee Member Recommendations

Rough textured concrete for the crossing surface; striped left-turn lane into the Equestrian Center; advanced active warning LED signage activated by equestrians; painting of faded yield lines; maintenance of raised pavement markers; and planting of hedges by the Nellie Gail Ranch Owner's Association (Association) adjacent to the Equestrian Center.

Analysis

The City previously installed the “Equestrian Standard Sign Package” (sign package) at this location. An alternate route for the equestrian trail to direct equestrians through an underground tunnel located under Nellie Gail Road adjacent to Oso Parkway, rather than crossing at the current street at-grade location, was also recommended to the Committee members. This alternate trail route was not supported by the Nellie Gail Ranch Owners Association due to the cost of related private trail realignment work.

In order to enhance this crossing, the following is recommended:

- Maintenance of raised pavement markers - Some of the markers have been lost and need replaced.

- LED flashing warning signage at crossing facing both directions - See Attachment A for products and cost.
- Addition of an "Ahead" to the advanced equestrian sign.
- Left-turn striping into the Equestrian Center for southerly bound Nellie Gail Road. Please see Attachment B for a site exhibit.

It is not recommended that roughly textured concrete be installed at any equestrian trail crossing location. Roughly textured concrete is not well defined, is not a typical roadway design feature and, while these crossings are not intended for other users, may not be suitable for pedestrian, stroller, bicycle or other users of equestrian trail crossings. There is a lack of published information to support the use of this material in a street crossing. In addition, it is estimated that each crossing utilizing rough textured concrete would cost approximately \$15,000, as shown on Attachment A, and its maintenance cost and life-cycle is not known.

2. Nellie Gail Road at Gallup Circle

Committee Member Recommendations

A three-way stop sign intersection; relocation of the trail crossing to the intersection; rough textured concrete for the crossing; and a full sign package with "children at play" signage.

Analysis

The City's Consulting Traffic Engineers of Hartzog & Crabill, Inc. performed a multi-way stop sign analysis at Nellie Gail Road and Gallup Circle, please see Attachment C. In accordance with the requirements of the California Manual of Uniform Traffic Control Devices (MUTCD), the stop sign analysis included a review of accident history, traffic speeds, traffic and pedestrian volumes, and sight visibility. Based upon this Report, a three-way stop sign is justified and recommended in order to provide improved sight distance for equestrians and pedestrians crossing Nellie Gail Road at Gallup Circle.

In order to fully and best utilize the intersection for an equestrian trail and crossing location, the Nellie Gail Ranch Owners Association will need to re-grade the private trail alignment to cross at the appropriate location. Please see Attachment D for a site exhibit.

In order to enhance this crossing, the following is recommended:

- Installation of a stop control on eastbound and westbound Nellie Gail Road at Gallup Circle to complete the multi-way stop controlled intersection.
- Installation of a marked crosswalk on the west leg of Nellie Gail Road at Gallup Circle.
- Access ramp modification on the north-west corner of Nellie Gail Road at Gallup Circle.
- Removal of existing horse crossing striping and equestrian signage.

- Addition of a “Stop Sign Ahead” warning sign on eastbound Nellie Gail Road approaching Gallup Circle.
- Installation of the full sign package at the equestrian trail crossing of Gallup Circle located 375 feet north of Nellie Gail Road, See Attachment G.

The requested “children at play” signage is not recommended to be installed as its use is not supported by the CA MUTCD.

3. Nellie Gail Road at Oso Parkway

Committee Member Recommendations

Rough textured concrete within the crossing; pedestrian timers with longer times for equestrian riders; and “community welcome signage” on both sides of Oso Parkway approaching Nellie Gail Road to advise motorists that they are entering an equestrian based community.

Analysis

This crossing is at a traffic signal controlled intersection with crossing push buttons already provided for equestrian riders. The installation of pedestrian countdown timers to aid pedestrians/equestrians in knowing the remaining crossing time is an acceptable addition to any traffic signal. However, it is not believed that equestrians need additional time to cross at this location.

In order to enhance this crossing, the following is recommended:

- Installation of a pedestrian countdown timer at both legs of the crosswalk. See Attachment A for products and cost.

The requested installation of community welcome signage is beyond the purview of this equestrian trail crossing and traffic safety improvement analysis. Those interested in this concept were directed to present the issue to the Community Development Department for consideration. In any event, it is not recommended that the City participate in the cost of such signage.

4. Nellie Gail Road 200’ north of Lost Colt Drive

Committee Member Recommendations

Rough textured concrete within the crossing; trail identification on both sides with wood chips; full sign package; advanced LED signage; and modification of the private walkway of 24761 Nellie Gail Road to allow equestrian use of the trail.

Analysis

The City Council, at its October 9, 2012 meeting, approved the installation of the sign package at this location. The sign package was installed in November 2012. Vehicular

speeds are currently being monitored by regular placement of the radar speed trailer. The Nellie Gail Ranch Owners Association is responsible for discussions with the private home owner regarding private construction of a walkway on the private equestrian trail easement on the west side of Nellie Gail Road and for the placement of wood chips on the trail. According to Committee members, the home owner is working with the Association to allow safe equestrian passage over the private driveway.

In order to enhance this crossing, the following is recommended:

- LED flashing warning signage at the crossing facing both directions - See Attachment A for products and cost.
- Add "Ahead" to the advanced equestrian sign.

5. Knuckle corner of Greenfield Drive at Hidden Trail Road

Committee Member Recommendations

Rough textured concrete within the crossing; full sign package; and future advanced active LED warning signage activated by horse and pedestrian buttons.

Analysis

The City has previously reviewed this location. A portion of the sign package has been installed at this crossing location.

In order to enhance this crossing, the following is recommended:

- Installation of yield lines to complete the installation of the Sign Package.

6. Hidden Trail Road 170' north of Stageline Drive

Committee Member Recommendations

Rough textured concrete at the crossing; yield lines on the east side of Hidden Trail Road; full sign package; future advanced active warning LED signage activated by the rider; additional traffic speed enforcement; parking restrictions on the west side of Hidden Trail Road from the trail opening to 100 feet northerly, and on the east side of Hidden Trail Road from the trail opening to 25 feet northerly; relocation of advanced trail warning sign closer to the crossing; and tree trimming.

Analysis

The City has previously reviewed this location. As a result of a prior evaluation, a portion of the sign package was installed at this crossing location. Yield lines that were once installed in front of 27212 Hidden Trail Road were removed due to the objections of the homeowner to the pavement markings. The yield markers at this location are not viewed as necessary due to good visibility on the northerly approach to this crossing. The Traffic Commission did

not support the requested parking restrictions. The tree trimming of private trees to clear them from the equestrian trail was referred to the Association.

In order to enhance this crossing, the following is recommended:

- Relocate the Advanced Equestrian Warning sign along eastbound Hidden Trail Road closer to the trail crossing. See Attachment E.
- Utilize traffic speed enforcement as resources are available.

7. Nellie Gail Road between Dapple Grey and Houston Trail

Committee Member Recommendations

Rough textured concrete within the crossing; full sign package; creation of a trail segment on the east side of Nellie Gail Road from Houston Trail to 125 feet southerly; future advanced LED signage; raising the bottom of the street name sign 2 feet to avoid contact with equestrians; and reduction of the speed limit on Nellie Gail Road to 25 mph from Oso Parkway to Houston Trail.

Analysis

The City has previously reviewed this location. As a result of a prior evaluation, a portion of the sign package was installed. The trail system at this location does not have direct connectivity. In order to create better connectivity, Committee Members suggested the trail be extended along the south side of Nellie Gail Road per Attachment F. There currently exists 10 feet of public right of way from the curb face (8 feet from back of curb) along the east and west side of Nellie Gail Road at this location. A meandering four foot wide sidewalk also exists at this location. It is not feasible to create a trail in the remaining four foot wide parkway. Please see Attachment F for a site exhibit.

The request to change the speed limit on Nellie Gail Road from Oso Parkway to Houston Trail from 30 mph to 25 mph is subject to further review. The City will be performing a city-wide speed survey in late 2013, and the location of the equestrian crossing will be taken into account while performing the engineering analysis in determining the speed limit in accordance with the California Vehicle Code (CVC) and the CA MUTCD.

Staff also reviewed the option of raising signage 2 feet. As the street name signage height and placement is standard per the CA MUTCD, Staff is not recommending this change. Moreover, the signage is not located in the equestrian trail.

In order to enhance this crossing, the following is recommended:

- Installation of yield lines to complete the Sign Package.

8. Nottingham Court 200' south of Oso Parkway

Committee Member Recommendations

Rough textured concrete within the crossing; full sign package; and future LED advanced warning signage.

Analysis

The City has reviewed previously reviewed this location on two occasions. The City Council directed the installation of the full sign package at this location at its October 9, 2012, meeting. The City places the radar speed trailer at this location on a regular basis to monitor traffic speeds.

Staff previously recommended re-routing the trail to cross at the Oso Parkway/Nottingham Court intersection. However, Committee Members expressed that a crossing at the Oso Parkway intersection could create conflicts with the east bound Oso Parkway traffic turning southerly onto Nottingham Court and did not support this change. No further changes are recommended.

FISCAL IMPACT: The cost of the Equestrian Trail Crossing enhancements and Traffic Safety Improvements described herein is estimated to be \$26,500 as follows:

• Location 1 – Maintenance of the raised pavement markers	\$1,000
Flashing LED signage (2)	\$7,400
Installation of “Ahead” sign (2)	\$ 300
Installation of left turn striping	\$2,000
• Location 2 – Multi-way stop sign controls	\$3,500
Removal and replacement of ex. signage/striping	\$1,500
Sign Package installation on Gallup Circle	\$1,000
• Location 3 – Pedestrian Countdown Timer (2)	\$ 800
• Location 4 – Flashing LED signage (2)	\$7,400
Installation of “Ahead” sign (2)	\$ 300
• Location 5 – Installation of yield lines	\$ 500
• Location 6 – Relocation of signage	\$ 300
• Location 7 – Installation of yield lines	\$ 500

Funds are available for this work in the Fiscal Year 2013-2014 Public Works Maintenance Budget.

ATTACHMENTS:

- Resolution
- Attachment A, Traffic Control Devices Estimated Costs Table
- Attachment B, Nellie Gail Road at the Equestrian Center Exhibit
- Attachment C, Hartzog & Crabill, Inc. Stop Sign Analysis report dated May 3, 2013
- Attachment D, Nellie Gail Road at Gallup Circle Exhibit
- Attachment E, Hidden Trail Road at Stageline Drive Exhibit
- Attachment F, Nellie Gail Road between Dapple Grey and Houston Trail Exhibit
- Attachment G, Gallup Circle north of Nellie Gail Road crossing Exhibit

RESOLUTION NO. 2013-06-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DESIGNATING THE INTERSECTION OF NELLIE GAIL ROAD AND GALLUP CIRCLE AS A STOP INTERSECTION AND AUTHORIZING INSTALLATION OF STOP SIGNS ON NELLIE GAIL ROAD AT GALLUP CIRCLE

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Nellie Gail Road is a through street at its intersection with Gallup Circle; and

WHEREAS, the intersection of Nellie Gail Road and Gallup Circle is a "T" intersection with Gallup Circle having a southerly terminus at Nellie Gail Road; and

WHEREAS, a Multi-Way Stop Sign Warrant Analysis was completed for the intersection of Nellie Gail Road and Gallup Circle and recommended the installation of a three-way stop sign in order to provide improved sight distance for equestrians and pedestrians crossing Nellie Gail Road; and

WHEREAS, California Vehicle Code Section 21354 authorizes the City to designate any intersection under its exclusive jurisdiction as a stop intersection and erect stop signs at one or more entrances thereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The intersection of Nellie Gail Road and Gallup Circle is hereby designated as a stop intersection.

SECTION 2. The City Engineer shall cause the installation of stop signs and pavement legends on Nellie Gail Road at Gallup Circle.

PASSED, APPROVED, AND ADOPTED this 28th day of May, 2013.

BARBARA D. KOGERMAN, MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No.
2013-06-11-x adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 11th day of June 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK

ATTACHMENT A

ESTIMATED COSTS OF EQUESTRIAN RELATED TRAFFIC CONTROL DEVICES:

	TRAFFIC CONTROL DEVICE	COMPANY	PRODUCT COST \$	INSTALLATION COST \$	TOTAL COST \$
1	Smart Crosswalk	Lightguard Systems, Inc.	\$15,865	\$7,900	\$23,765
2	Active Warning Signage System with 4 blinking signs (No wireless technology – extra cost for hard wire)	Lightguard Systems, Inc.	\$9,785	\$4,900	\$14,685
3	Blinker Sign System with 4 blinking signs (wireless)	Tapco	\$8,175	\$3,000	\$11,175
4	Blinker Sign System with 2 advanced blinking signs	Tapco	\$6,770	\$2,000	\$8,770
5	Rectanugar Rapid Flashing Beacon (RRFB) 4 - with 30" equestrian signs	Nextech	\$6,175	\$2,000	\$8,175
6	LED Perimeter signs – 2 at crossing	Nextech	\$5,400	\$2,000	\$7,400
7	Rough Scored concrete for crossing (~\$25/sf)	-			\$15,000
8	Countdown Pedestrian Heads	-	\$275	\$125	\$400

PRODUCT EXAMPLES:

1.



2.



3/4.



5.



6.



7.



8.



ATTACHMENT B

NELLIE GAIL ROAD AT THE EQUESTRIAN CENTER EXHIBIT



ATTACHMENT C



Trammell Hartzog, President
Jerry Crabill, P.E. (Retired)
Gerald J. Stock, P.E., Executive
Vice-President

17772 E. 17th Street
Suite 101
Tustin, CA 92780

Phone: (714) 731-9455
FAX: (714) 731-9498

www.hartzog-crabill.com

May 3, 2013

Mr. Kenneth H. Rosenfield, P.E.
Director of Public Services
City of Laguna Hills
24035 El Toro Road
Laguna Hills, CA 92653

**Subject: Stop Sign Analysis at the Intersection of
Nellie Gail Road and Gallup Circle**

Dear Mr. Rosenfield:

Hartzog & Crabill, Inc. (HCI) has completed a Multi-Way Stop Sign Warrant Analysis for the subject intersection. As you will see in the attached report, our recommendation is for the installation of a three-way stop sign installation at this intersection.

The analysis was completed in response to the City's request to verify if a multi-way stop sign installation is warranted, and recommended based on meeting standard guidelines. At the present time, the intersection has a one-way STOP sign control on the Gallup Circle approach to the intersection. The California Manual of Uniform Traffic Control Devices (*California MUTCD*) was used for defining the requirements for a multi-way stop sign installation.

In overall consideration of the existing conditions at the intersection, a three-way stop sign installation is recommended in order to provide improved sight distance for equestrians and pedestrians crossing Nellie Gail Road. In conjunction, it is also recommended to install a marked crosswalk on the west leg of Nellie Gail Road.

Lastly, it is recommended to post signs at the equestrian crossing across Nellie Gail Road, located 50 feet west of Gallup Circle, to lead any pedestrians, bicyclists, and equestrians to use the newly marked crosswalk at the stop-controlled intersection.

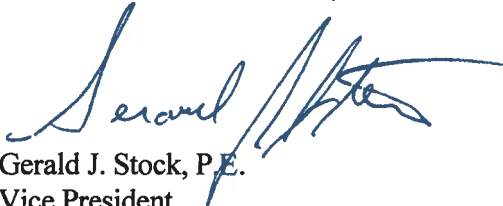
If approved, the cost to convert the one-way stop to a three-way stop sign installation, including design, administration, and construction, is estimated at \$3,500.00.

Consulting Traffic Engineers to Government Agencies

Mr. Kenneth H. Rosenfield, P.E.
May 3, 2013
Page 2

It has been our pleasure to prepare this analysis for the City of Laguna Hills. If you have any questions or need more information please call (714) 731-9455.

Very truly yours,
HARTZOG & CRABILL, INC.



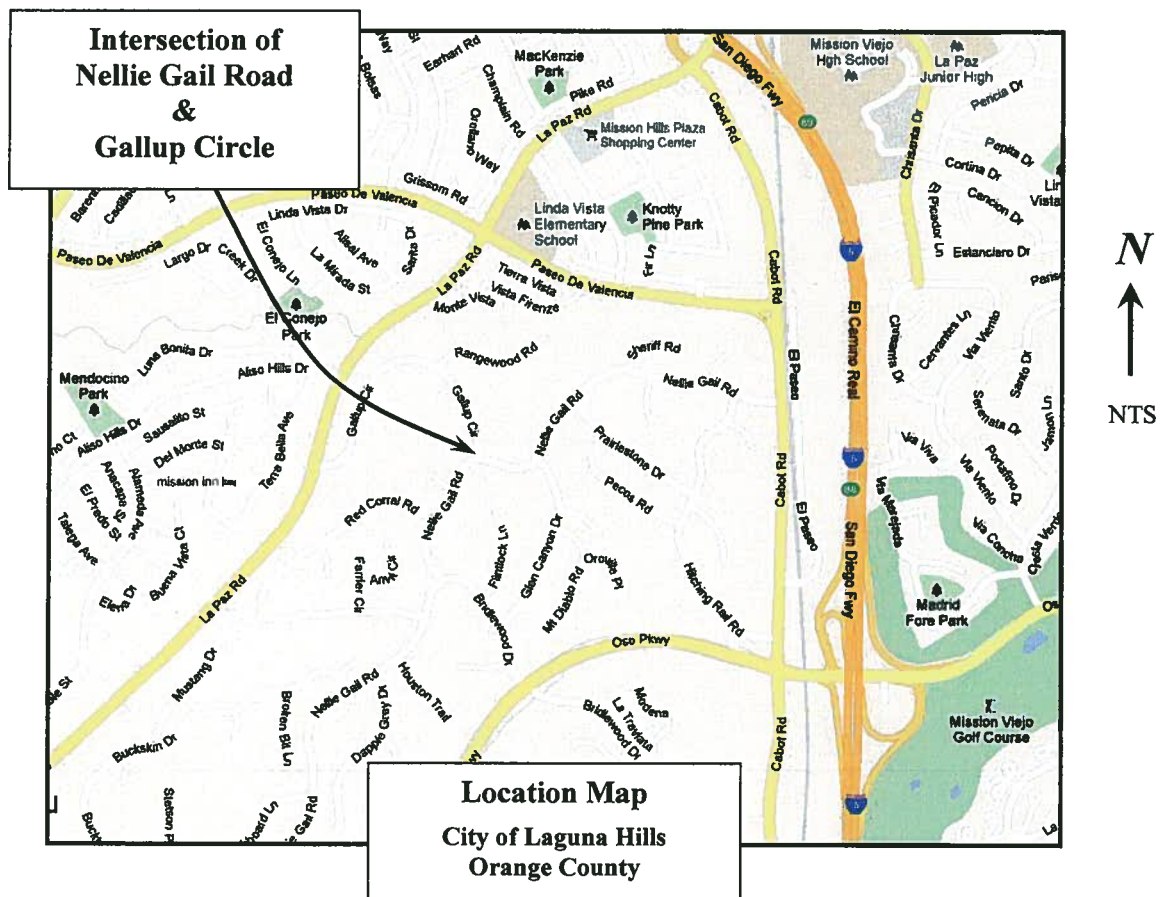
Gerald J. Stock, P.E.
Vice President
City & Traffic Engineering Services

Attach: Stop Sign Analysis Report

MULTI-WAY STOP CONTROL WARRANTS ANALYSIS NELLIE GAIL ROAD AT GALLUP CIRCLE IN THE CITY OF LAGUNA HILLS, CA

INTRODUCTION

The City of Laguna Hills requested Hartzog & Crabill, Inc. (HCI) to complete a Multi-way Stop Warrants Analysis at the intersection of Nellie Gail Road and Gallup Circle. This analysis was completed in order to verify if a three-way stop sign installation is warranted and recommended based on meeting standard guidelines. The location is a T-intersection with Nellie Gail Road running in the east-west directions and Gallup Circle running north-south (north of Nellie Gail Road). The intersection is located west of the Interstate 5 Freeway, between Paseo de Valencia and Oso Parkway (*see Location Map below*). The intersection is entirely within the City of Laguna Hills' jurisdiction. Presently, there is one STOP sign posted for controlling the Gallup Circle approach to the intersection.



BACKGROUND

Nellie Gail Road is a 40-foot wide, curvy, east-west local collector roadway with primarily residential frontage on both sides of the street. The two-lane roadway provides for one lane of traffic in each direction, which are separated by a painted double-yellow centerline stripe. The roadway is fully-improved with concrete rolled curb and gutter on both sides, and sidewalk on the south-side only. Nellie Gail Road has a posted speed limit of 25 miles per hour (MPH). On-street parking is allowed on both sides of the roadway. Gallup Park is located at the northwest corner of the intersection with Gallup Circle and has surrounding equestrian paths. Currently, there is a HORSE XING across Nellie Gail Road with applicable warning signs posted on both sides of the roadway approximately 50 feet west of Gallup Circle. There is no regulatory signage controlling traffic on Nellie Gail Road (uncontrolled) at its intersection with Gallup Circle.

See Exhibit 1 (next page) for photo images of Nellie Gail Road.

Gallup Circle is a 40-foot wide, curved, north-south local roadway with residential frontage on both sides. Gallup Circle has a southerly terminus at its intersection with Nellie Gail Road. The two-lane roadway provides for one lane of traffic in each direction, which are not separated by any striping. The roadway is fully-improved with concrete rolled curb and gutter on both sides, and sidewalk on the west-side only. Gallup Circle also has a concrete cross-gutter at its intersection with Nellie Gail Road. Gallup Circle has a posted speed limit of 25 MPH. On-street parking is allowed on both sides of the roadway. Currently, there is a posted STOP sign, along with a white STOP marking and limit line on Gallup Circle at its intersection with Nellie Gail Road.

See Exhibit 2 (following page) for a photo image of Gallup Circle.

See Exhibits 2 and 3 (following pages) for photo images of the Horse Xing located approximately 50 feet west of the intersection.

EXHIBIT 1

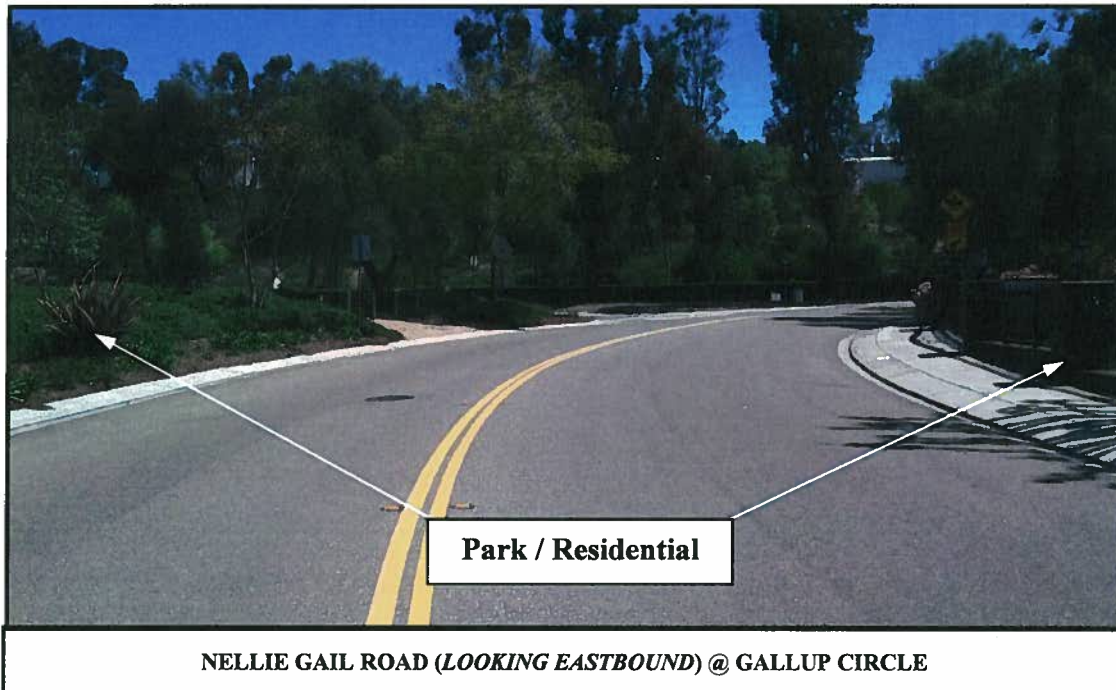


EXHIBIT 2

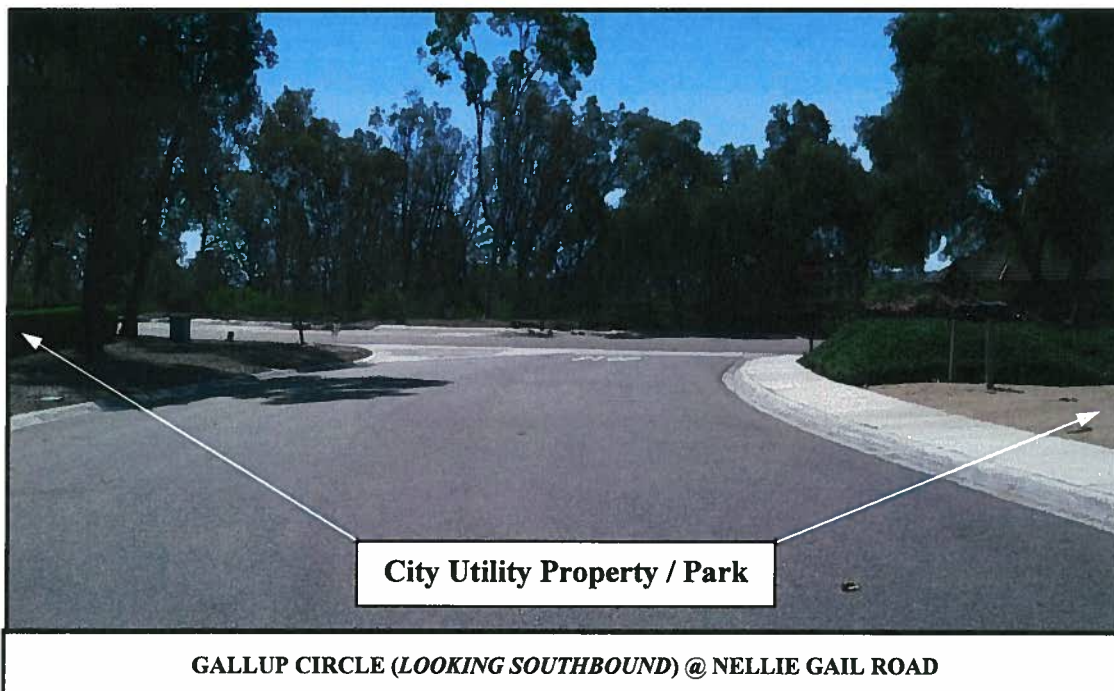


EXHIBIT 3



LOOKING AT NORTH-SIDE HORSE XING IN/OUT OF GALLUP PARK



LOOKING AT HORSE XING PATH ON SOUTH-SIDE OF NELLIE GAIL ROAD

WARRANT GUIDELINES

As is common practice with many municipal agencies, the City of Laguna Hills follows State guidelines for determining if traffic control devices, such as multi-way stop signs, should be installed. Therefore, the prevailing source used for this analysis is the State of California Manual of Uniform Traffic Control Devices (*California MUTCD*). The California MUTCD contains minimum guidelines regarding traffic volumes, collisions, speeds, visibility, and other criteria in order to satisfy the requirements, in this case, for the recommendation and installation of a two-way or multi-way stop.

The California MUTCD Multi-way Stop Applications Guidance criteria are described in the following four main parts:

- 1) As an interim measure where traffic control signals are justified;
- 2) Reported crashes – five or more in a 12-month period that are susceptible to correction by a multi-way stop installation;
- 3) Minimum traffic and pedestrian volumes, speeds, and delay; and,
- 4) Where a combination of the above criteria are all satisfied to 80 percent.

If any one, or a combination, of these criteria is met, then a multi-way stop application should be considered. If these criteria are not met, the installation of an unwarranted stop sign installation is typically not recommended as it may place the City in a position of potential liability.

The California MUTCD guidelines describing Right-of-Way at Intersections, STOP Sign Applications, Multi-way Stop Applications, and Yield Sign Applications are included in Appendix A.

MULTI-WAY STOP ANALYSIS

The California MUTCD Multi-way Stop Applications section contains guidelines, such as minimum collisions and traffic volumes necessary for the justification of multi-way stop control. The general guidelines given for a stop sign application begin with using engineering judgment for the installation of a stop sign(s) on a street entering a through highway and where high speeds on the cross street make entry difficult, or due to restricted view, or when crash records indicate a need for control by a stop sign.

Further guidance criteria found in the California MUTCD include the following important statements: ***“YIELD or STOP signs should not be used for speed control... In most cases, the street carrying the lowest volume of traffic should be controlled... A YIELD or STOP sign should not be installed on the higher volume roadway unless justified by an engineering study... Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.”***

Collision History

The guidelines for Multi-way Stop Applications contained in the California MUTCD regarding collisions, or crashes, require a minimum of five (5) reported crashes occurring in a 12-month period that are susceptible to correction by a multi-way stop installation in order to satisfy the collision warrant. Such crashes include right- and left-turn collisions, as well as right-angle collisions (i.e., broadside, or head-on). The available accident history for the intersection was gathered from the California Highway Patrol (CHP) Statewide Integrated Traffic Records System (SWITRS). A comprehensive 5-year traffic collision history summary report was prepared for this intersection and reviewed for collisions susceptible to correction by the installation of a multi-way stop. Table 1 (*next page*) provides the most recent summary of collision history occurring at or near this intersection.

All traffic collision data collected for this intersection is included in Appendix B.

Collision History (continued)

**TABLE 1
COLLISION SUMMARY**

Intersection	2006-08		2009		2010		2011	
	Date	Type of Coll. / Correctible?	Date	Type of Coll. / Correctible?	Date	Type of Coll. / Correctible?	Date	Type of Coll. / Correctible?
Nellie Gail Road at Gallup Circle	01/18/07	Hit Object / No	01/21	Rear-End / No		None Reported		None Reported
	04/06/07	Hit Object / No						
	04/15/08	Sideswipe / No						

Notes: Information above is derived per a 5-year intersection traffic collision database report provided by the CHP SWITRS.

- 1) Type of Coll. = Type of Collision (*i.e., broadside, rear-end, etc.*)
- 2) Correctible? = Yes / No

As shown, there have been (4) reported collisions near the intersection during the past (5) years, with (0) considered correctible. It should be mentioned, all four collisions did not occur at the intersection but at a certain distance from the intersection. Since the collision warrant requires a minimum of (5) reported crashes, susceptible to correction by a multi-way stop, to occur within a 12-month period, the collision warrant is not satisfied.

Traffic Volumes

HCI collected 12-hour (6am–6pm) vehicular approach turning movement counts on Friday, March 22, 2013, and also 2-hour (9am–11am) vehicular counts on Saturday, March 30, 2013, at the City's request, in order to account for equestrians, bicyclists, and pedestrians that typically use this intersection. The 12-hour traffic count for Nellie Gail Road is 770 vehicles with the highest AM peak-hour volume of 88 vehicles and the highest PM peak-hour volume of 104 vehicles. The 12-hour traffic count for Gallup Circle is 310 vehicles per day with the highest AM peak-hour volume of 31 vehicles and the highest PM peak-hour volume of 46 vehicles. Table 2 below provides a breakdown of the approach volumes.

All traffic volume data collected for this intersection is included in Appendix C.

Traffic Volumes (continued)

TABLE 2
FRIDAY, MARCH 22, 2013
12-HOUR (6AM – 6PM)
VEHICULAR TRAFFIC COUNT DATA

Street	Direction	12-Hour Volume	Directional Split	Highest Hourly Volume
Nellie Gail Road	Eastbound	398	52%	52 (3:15–4:15PM)
	Westbound	372	48%	59 (3:15–4:15PM)
Gallup Circle				
	Southbound	310	100%	52 (2:30–3:30PM)

Nellie Gail Road is considered the ‘through’ or ‘major’ street due intersection geometry, being the uncontrolled ‘top’ of the T-intersection, roadway traffic volumes. Moreover, Gallup Circle has a cross-gutter requiring southbound traffic to slow or stop at the intersection before proceeding left or right. It can be expected that the traffic volumes on the minor street are considerably less than those on the major street. As can be seen from the table above, this is the case, as Nellie Gail Road carries approximately (71%) of the entire traffic entering the intersection.

A part of the California MUTCD guideline criteria also calls for a reduction in the required minimum volumes when the critical approach speed (*or 85th-percentile speed*) on the major street exceeds 40 MPH. If this is the case, the minimum vehicular volumes to be met for a multiway stop installation are reduced to 70%.

As both roadways have either a posted residential speed limit of 25 MPH, the 70% minimum volumes for a multi-way stop sign analysis are not applicable.

Traffic Volumes (continued)

It is important to note that the hourly vehicle traffic counts shown in Table 2 above are given for the highest hour of traffic for each direction, and serve as a good indicator to compare with the required minimum hourly traffic volumes in the California MUTCD multi-way stop guidelines. However, it should also be mentioned that the average hourly minimum volumes for a multi-way stop application are to be satisfied for any eight (8) hours of an average day.

Table 3 below shows the California MUTCD minimum traffic volume guidelines for a Multi-way Stop Application in comparison with the highest 8-hour traffic count data at this intersection. Both Parts 1 and 2 of the minimum volume warrants below must be satisfied in order to fulfill the traffic volume warrant.

TABLE 3

**MULTIWAY STOP SIGN WARRANT FOR MINIMUM TRAFFIC VOLUMES
NELLIE GAIL ROAD AT GALLUP CIRCLE**

Part 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any (8) hours of an average day, Results: No, average (72) vehicles per hour Meets 24% of required average major street hourly traffic volumes	<i>and</i>	Part 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same (8) hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, Results: No, average (38) vehicles per hour Meets 19% of required minor street hourly traffic volumes	<i>but</i>	Part 3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are (70) percent of the above values. Results: No < 40 MPH Posted 25 MPH
--	-------------------	--	-------------------	---

As shown above, the average hourly intersection approach traffic volumes for the highest 8-hour period on Friday did not satisfy both Parts 1 and 2 required volumes (*24% major street / 19% minor street*). Pedestrians, bicycles, and horse volumes were included in the Friday data collection (Part 2) but still do not come close to meeting the minimum guidelines. The Saturday data collected for pedestrians, bicyclists, and horses was significantly more than on Friday; however, even if the Saturday volumes were added instead of the Friday counts, the traffic volume warrant is still not close to being satisfied.

Speeds

Both Nellie Gail Road and Gallup Circle have a posted speed limit of 25 MPH. The most recent E&T speed survey has the segment of Nellie Gail Road with an 85th percentile speed of 32.4 MPH and an average speed of 27.5 MPH. These speeds correspond to the expected speeds on two-lane local collector roadways. Field observations also confirmed that vehicles were not regularly speeding over this speed limit near the intersection, but were confirmed as typical for an urbanized two-lane local roadway environment.

Visibility

Impaired visibility, or sight distance, due to the geometry of the intersection was carefully considered during our field-review of the surrounding urban residential environment. The geometry of the intersection does have both horizontal and vertical curvature to account for; consequently, it was determined that special traffic signage for improved visibility of the intersection and horse crossing, or other advanced signage, should be considered if a multi-way stop installation is not approved.

Sight distance was measured from Gallup Circle, as well as from the Horse Xing. The measured distances were derived from the stopping sight distance guidelines found in the California MUTCD (*see Appendix D*). In this reference, a 25 MPH roadway speed recommends a minimum Stopping Sight Distance of 155 feet, while 30 MPH recommends 200 feet. As the 85th percentile speed was just above 30 MPH, a 200 foot sight distance was used for our evaluation. More specifically, this stopping sight distance was field-measured from a typical 'stopped' vehicle location on Gallup Circle, as well as from the Horse Xing, towards the oncoming lanes of traffic on Nellie Gail Road. An orange cone was set at this minimum distance. A photograph was then taken from the stopped vehicle's perspective or as an equestrian at the horse crossing.

(See sight distance photos in Exhibits 4, 5, and 6 on the following pages).

As Exhibit 6 shows, sight distance when looking from the south-side Horse Xing did not have a clear line of sight to the cone. Consequently, the minimum stopping visibility is not met due to horizontal roadway curvature and surrounding environment.

EXHIBIT 4



EXHIBIT 5

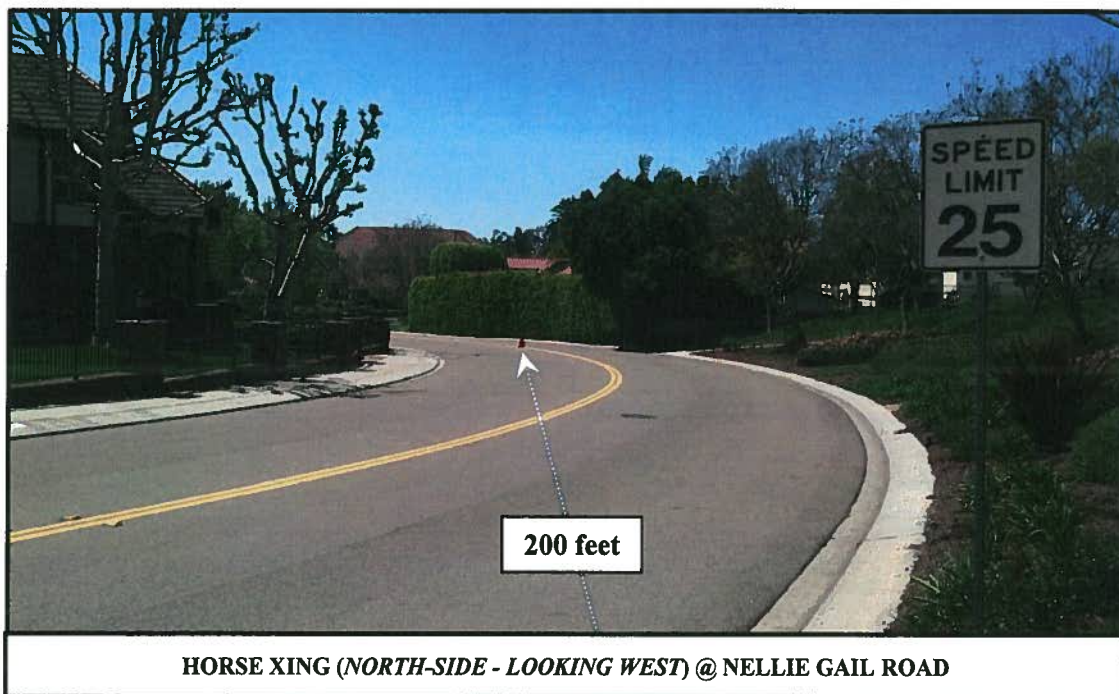
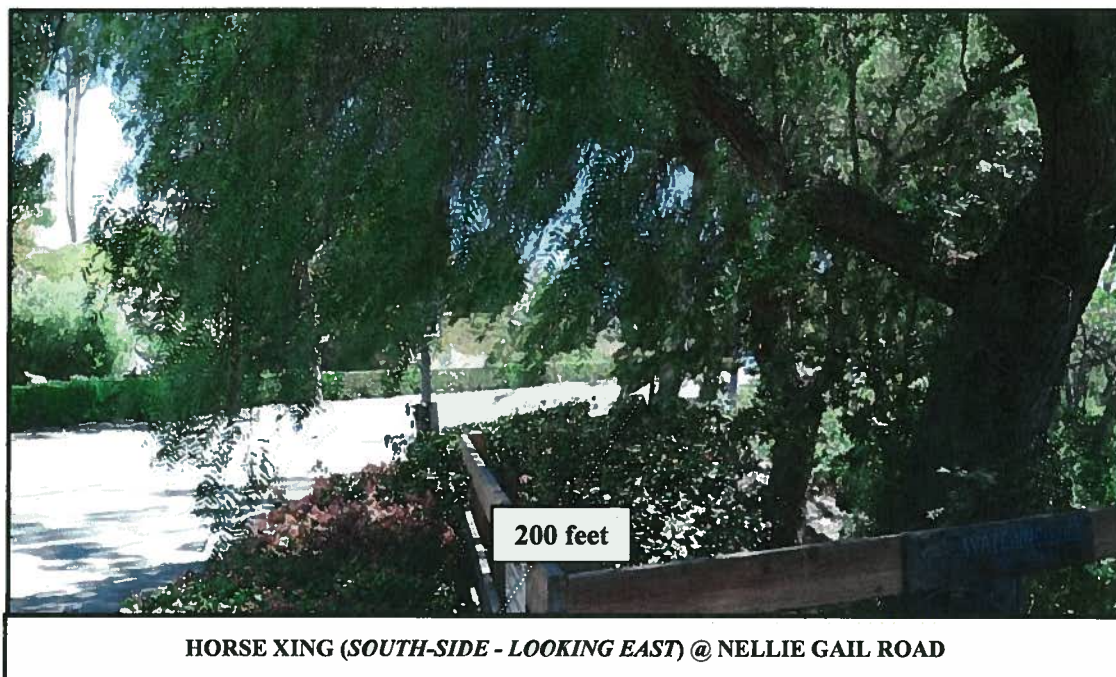


EXHIBIT 6



MULTIWAY STOP ANALYSIS SUMMARY

The analysis of the four (4) main criteria provided in the California MUTCD regarding Multi-way Stop Applications showed that this intersection did not meet the minimum guidelines to justify stopping the major roadway (Nellie Gail Road). The four main criteria analyzed were: 1) As an interim measure where traffic control signals are justified; 2) Reported collisions – a correctible crash problem; 3) Traffic and pedestrian volumes, speeds, and delay; and 4) Where a combination of the above criteria are satisfied to 80 percent. However, visibility/engineering judgment is included in the summary below.

In summary, the collision history at the intersection resulted in (4) collisions that were not considered correctible during the last (5) years, where the minimum guideline calls for at least five (5) correctible collisions in a 12-month period. The average minimum hourly traffic volumes for a multi-way stop that are to be satisfied for any eight (8) hours in an average day also were not satisfied. Excessive delay to the minor roadway was not observed in terms of waiting for a gap on the major roadway. Therefore, since intersection collision history and traffic volumes do not satisfy the minimum volumes, it can also be derived that a traffic signal is not justified at this intersection. The 80% combined criteria were also not met as both the collision history and minimum traffic volumes guidelines were not satisfied to this percentage.

Nonetheless, engineering judgment should always be included in any decision regarding traffic safety improvements. Intersection lighting was verified and found to be adequate as there was typical local roadway lighting on one street light pole located on the southeast corner. Further intersection information was gathered in the field in regards to pedestrian, bicycle, and equestrian activity. Count data confirmed a moderate-to-high activity of both due to the park and horse trails. Therefore, in terms of visibility and roadway curvature, it was determined that this intersection should be considered for multi-way stop control, special signage, or other traffic control measures in order to account for impaired sight distance, especially for the adjacent equestrian crossing.

CONCLUSION / RECOMMENDATION

In overall consideration of the existing conditions at the intersection of Nellie Gail Road and Gallup Circle, a three-way stop sign installation is recommended in order to provide improved sight distance for equestrians and pedestrians crossing Nellie Gail Road. In conjunction, it is also recommended to install a marked crosswalk on the west leg of Nellie Gail Road. Lastly, it is recommended to post signs at the equestrian crossing across Nellie Gail Road, located 50 feet west of Gallup Circle, to lead any pedestrians, bicyclists, and equestrians to use the newly marked crosswalk at the stop-controlled intersection.

If approved by the City, the cost to convert the one-way stop to a three-way stop sign installation, including design, administration, and construction, is estimated at \$3,500.00.

APPENDIX A

MULTIWAY STOP APPLICATIONS GUIDELINES:

CALIFORNIA MUTCD

Standard:

03 Except as provided in Paragraphs 4 and 5, the minimum sizes for regulatory signs facing traffic on multi-lane conventional roads shall be as shown in the Multi-lane column of Table 2B-1 and 2B-1(CA).

Option:

04 Where the posted speed limit is 35 mph or less on a multi-lane highway or street, other than for a STOP sign, the minimum size shown in the Single Lane column in Table 2B-1 and 2B-1(CA) may be used.

05 Where a regulatory sign, other than a STOP sign, is placed on the left-hand side of a multi-lane roadway in addition to the installation of the same regulatory sign on the right-hand side of the roadway, the size shown in the Single Lane column in Table 2B-1 and 2B-1(CA) may be used for both the sign on the right-hand side and the sign on the left-hand side of the roadway.

Standard:

06 A minimum size of 36 x 36 inches shall be used for STOP signs that face multi-lane approaches.

07 Where side roads intersect a multi-lane street or highway that has a speed limit of 45 mph or higher, the minimum size of the STOP signs facing the side road approaches, even if the side road only has one approach lane, shall be 36 x 36 inches.

08 Where side roads intersect a multi-lane street or highway that has a speed limit of 40 MPH or lower, the minimum size of the STOP signs facing the side road approaches shall be as shown in the Single Lane or Multi-lane columns of Table 2B-1 and 2B-1(CA) based on the number of approach lanes on the side street approach.

Guidance:

09 The minimum sizes for regulatory signs facing traffic on exit and entrance ramps should be as shown in the column of Table 2B-1 and 2B-1(CA) that corresponds to the mainline roadway classification (Expressway or Freeway). If a minimum size is not provided in the Freeway column, the minimum size in the Expressway column should be used. If a minimum size is not provided in the Freeway or Expressway Column, the size in the Oversized column should be used.

Section 2B.04 Right-of-Way at Intersections

Support:

01 State or local laws written in accordance with the "Uniform Vehicle Code" (see Section 1A.11) establish the right-of-way rule at intersections having no regulatory traffic control signs such that the driver of a vehicle approaching an intersection must yield the right-of-way to any vehicle or pedestrian already in the intersection. When two vehicles approach an intersection from different streets or highways at approximately the same time, the right-of-way rule requires the driver of the vehicle on the left to yield the right-of-way to the vehicle on the right. The right-of-way can be modified at through streets or highways by placing YIELD (R1-2) signs (see Sections 2B.08 and 2B.09) or STOP (R1-1) signs (see Sections 2B.05 through 2B.07) on one or more approaches.

Guidance:

02 Engineering judgment should be used to establish intersection control. The following factors should be considered:

- A. Vehicular, bicycle, and pedestrian traffic volumes on all approaches;
- B. Number and angle of approaches;
- C. Approach speeds;
- D. Sight distance available on each approach; and
- E. Reported crash experience.

03 YIELD or STOP signs should be used at an intersection if one or more of the following conditions exist:

- A. An intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
- B. A street entering a designated through highway or street; and/or
- C. An unsignalized intersection in a signalized area.

04 In addition, the use of YIELD or STOP signs should be considered at the intersection of two minor streets or local roads where the intersection has more than three approaches and where one or more of the following conditions exist:

- A. The combined vehicular, bicycle, and pedestrian volume entering the intersection from all approaches averages more than 2,000 units per day;*
- B. The ability to see conflicting traffic on an approach is not sufficient to allow a road user to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary; and/or*
- C. Crash records indicate that five or more crashes that involve the failure to yield the right-of-way at the intersection under the normal right-of-way rule have been reported within a 3-year period, or that three or more such crashes have been reported within a 2-year period.*

05 YIELD or STOP signs should not be used for speed control.

Support:

06 Section 2B.07 contains provisions regarding the application of multi-way STOP control at an intersection.

Guidance:

07 Once the decision has been made to control an intersection, the decision regarding the appropriate roadway to control should be based on engineering judgment. In most cases, the roadway carrying the lowest volume of traffic should be controlled.

08 A YIELD or STOP sign should not be installed on the higher volume roadway unless justified by an engineering study.

Support:

09 The following are considerations that might influence the decision regarding the appropriate roadway upon which to install a YIELD or STOP sign where two roadways with relatively equal volumes and/or characteristics intersect:

- A. Controlling the direction that conflicts the most with established pedestrian crossing activity or school walking routes;*
- B. Controlling the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds; and*
- C. Controlling the direction that has the best sight distance from a controlled position to observe conflicting traffic.*

Standard:

10 Because the potential for conflicting commands could create driver confusion, YIELD or STOP signs shall not be used in conjunction with any traffic control signal operation, except in the following cases:

- A. If the signal indication for an approach is a flashing red at all times;*
- B. If a minor street or driveway is located within or adjacent to the area controlled by the traffic control signal, but does not require separate traffic signal control because an extremely low potential for conflict exists; or*
- C. If a channelized turn lane is separated from the adjacent travel lanes by an island and the channelized turn lane is not controlled by a traffic control signal.*

10a STOP signs shall not be erected at any entrance to an intersection controlled by traffic signals. Refer to CVC 21355(a).

11 Except as provided in Section 2B.09, STOP signs and YIELD signs shall not be installed on different approaches to the same unsignalized intersection if those approaches conflict with or oppose each other.

12 Portable or part-time STOP or YIELD signs shall not be used except for emergency and temporary traffic control zone purposes.

13 A portable or part-time (folding) STOP sign that is manually placed into view and manually removed from view shall not be used during a power outage to control a signalized approach unless the maintaining agency establishes that the signal indication that will first be displayed to that approach upon restoration of power is a flashing red signal indication and that the portable STOP sign will be manually removed from view prior to stop-and-go operation of the traffic control signal.

Option:

14 A portable or part-time (folding) STOP sign that is electrically or mechanically operated such that it only displays the STOP message during a power outage and ceases to display the STOP message upon restoration of power may be used during a power outage to control a signalized approach.

Support:

15 Section 9B.03 contains provisions regarding the assignment of priority at a shared-use path/ roadway intersection.

Section 2B.05 STOP Sign (R1-1) and ALL WAY Plaque (R1-3P)

Standard:

01 When it is determined that a full stop is always required on an approach to an intersection, a STOP (R1-1) sign (see Figure 2B-1) shall be used.

02 The STOP sign shall be an octagon with a white legend and border on a red background.

03 Secondary legends shall not be used on STOP sign faces.

04 At intersections where all approaches are controlled by STOP signs (see Section 2B.07), an ALL WAY supplemental plaque (R1-3P) shall be mounted below each STOP sign. The ALL WAY plaque (see Figure 2B-1) shall have a white legend and border on a red background.

05 The ALL WAY plaque shall only be used if all intersection approaches are controlled by STOP signs.

06 Supplemental plaques with legends such as 2-WAY, 3-WAY, 4-WAY, or other numbers of ways shall not be used with STOP signs.

Support:

07 The use of the CROSS TRAFFIC DOES NOT STOP (W4-4P) plaque (and other plaques with variations of this word message) is described in Section 2C.59.

Guidance:

08 Plaques with the appropriate alternative messages of TRAFFIC FROM LEFT (RIGHT) DOES NOT STOP (W4-4aP) or ONCOMING TRAFFIC DOES NOT STOP (W4-4bP) should be used at intersections where STOP signs control all but one approach to the intersection, unless the only non-stopped approach is from a one-way street.

Option:

09 An EXCEPT RIGHT TURN (R1-10P) plaque (see Figure 2B-1) may be mounted below the STOP sign if an engineering study determines that a special combination of geometry and traffic volumes is present that makes it possible for right-turning traffic on the approach to be permitted to enter the intersection without stopping.

Support:

10 The design and application of Stop Beacons are described in Section 4L.05.

11 A STOP (R1-1) sign is not a "cure-all" and is not a substitute for other traffic control devices. Often, the need for a STOP (R1-1) sign can be eliminated if the sight distance is increased by removing obstructions.

Through Highways

Option:

12 STOP (R1-1) signs may be installed either at or near the entrance to a State highway, except at signalized intersections, or at any location so as to control traffic within an intersection. Refer to CVC 21352 and 21355. See Section 1A.11 for information regarding this publication.

Support:

13 When STOP (R1-1) signs or traffic control signals have been erected at all entrances, a highway constitutes a through highway. Refer to CVC 600.

14 Authority to place STOP (R1-1) signs facing State highway traffic is delegated to the Department of Transportation's District Directors.

Option:

15 Local authorities may designate any highway under their jurisdiction as a through highway and install STOP (R1-1) signs in a like manner. Refer to CVC 21354.

Standard:

16 No local authority shall erect or maintain any STOP (R1-1) sign or other traffic control device requiring a stop, on any State highway, except by permission of the Department of Transportation. Refer to CVC 21353.

Support:

17 The Department of Transportation will grant such permission only when an investigation indicates that the STOP (R1-1) sign will benefit traffic.

Section 2B.06 STOP Sign Applications

Guidance:

- 01 At intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as YIELD signs (see Sections 2B.08 and 2B.09).
- 02 The use of STOP signs on the minor-street approaches should be considered if engineering judgment indicates that a stop is always required because of one or more of the following conditions:
 - A. The vehicular traffic volumes on the through street or highway exceed 6,000 vehicles per day;
 - B. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway; and/or
 - C. Crash records indicate that three or more crashes that are susceptible to correction by the installation of a STOP sign have been reported within a 12-month period, or that five or more such crashes have been reported within a 2-year period. Such crashes include right-angle collisions involving road users on the minor-street approach failing to yield the right-of-way to traffic on the through street or highway.

Support:

- 03 The use of STOP signs at grade crossings is described in Sections 8B.04 and 8B.05.

Section 2B.07 Multi-Way Stop Applications

Support:

- 01 Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.

- 02 The restrictions on the use of STOP signs described in Section 2B.04 also apply to multi-way stop applications.

Guidance:

- 03 The decision to install multi-way stop control should be based on an engineering study.
- 04 The following criteria should be considered in the engineering study for a multi-way STOP sign installation:
 - A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
 - B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
 - C. Minimum volumes:
 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and
 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
 3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.
 - D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

Option:

- 05 Other criteria that may be considered in an engineering study include:
 - A. The need to control left-turn conflicts;
 - B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes;
 - C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop; and
 - D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

Section 2B.08 YIELD Sign (R1-2)

Standard:

01 The YIELD (R1-2) sign (see Figure 2B-1) shall be a downward-pointing equilateral triangle with a wide red border and the legend YIELD in red on a white background.

Support:

02 The YIELD sign assigns right-of-way to traffic on certain approaches to an intersection. Vehicles controlled by a YIELD sign need to slow down to a speed that is reasonable for the existing conditions or stop when necessary to avoid interfering with conflicting traffic.

Section 2B.09 YIELD Sign Applications

Option:

01 YIELD signs may be installed:

A. On the approaches to a through street or highway where conditions are such that a full stop is not always required.

B. At the second crossroad of a divided highway, where the median width at the intersection is 30 feet or greater. In this case, a STOP or YIELD sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway.

C. For a channelized turn lane that is separated from the adjacent travel lanes by an island, even if the adjacent lanes at the intersection are controlled by a highway traffic control signal or by a STOP sign.

D. At an intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.

E. Facing the entering roadway for a merge-type movement if engineering judgment indicates that control is needed because acceleration geometry and/or sight distance is not adequate for merging traffic operation.

Standard:

02 A YIELD (R1-2) sign shall be used to assign right-of-way at the entrance to a roundabout. YIELD signs at roundabouts shall be used to control the approach roadways and shall not be used to control the circulatory roadway.

03 Other than for all of the approaches to a roundabout, YIELD signs shall not be placed on all of the approaches to an intersection.

Section 2B.10 STOP Sign or YIELD Sign Placement

Standard:

01 The STOP or YIELD sign shall be installed on the near side of the intersection on the right-hand side of the approach to which it applies. When the STOP or YIELD sign is installed at this required location and the sign visibility is restricted, a Stop Ahead sign (see Section 2C.36) shall be installed in advance of the STOP sign or a Yield Ahead sign (see Section 2C.36) shall be installed in advance of the YIELD sign.

02 The STOP or YIELD sign shall be located as close as practical to the intersection it regulates, while optimizing its visibility to the road user it is intended to regulate.

02a YIELD signs shall not be erected upon the approaches to more than one of the intersecting streets. Refer to CVC 21356.

03 STOP signs and YIELD signs shall not be mounted on the same post.

04 No items other than inventory stickers, sign installation dates, and bar codes shall be affixed to the fronts of STOP or YIELD signs, and the placement of these items shall be in the border of the sign.

05 No items other than official traffic control signs, inventory stickers, sign installation dates, anti-vandalism stickers, and bar codes shall be mounted on the backs of STOP or YIELD signs.

06 No items other than retroreflective strips (see Section 2A.21) or official traffic control signs shall be mounted on the fronts or backs of STOP or YIELD signs supports.

06a If other signs are grouped with a STOP sign, except for ONE WAY (R6-1 & R6-2) signs and Street Name (D3-1 or G7-1(CA)) signs (see Sections 2B.40 & 2D.43), they shall be installed below the STOP sign.

Guidance:

07 STOP or YIELD signs should not be placed farther than 50 feet from the edge of the pavement of the intersected roadway (see Drawing F in Figure 2A-3).

APPENDIX B

SWITRS COLLISION HISTORY

CHP-SWITRS COLLISION DATABASE
CITY OF LAGUNA HILLS
INTERSECTION OF NELLIE GAIL ROAD AND GALLUP CIRCLE
JAN. 1, 2006 - DEC. 31, 2012

CASE ID	COLLISION		PRIMARY ROAD	SECONDARY ROAD	DIST.	DIR.	INTERS.	WEATH.	COLL. SEVERITY	COLL. FACT.	PCF VIOL.	HIT AND RUN	TYPE OF COLL.	MOTOR VEHICLE INVOLVED WITH	ROAD SURF.
	DATE	TIME													
3036054	20070118	1600	GALLUP CIR	NELLIE GAIL	140	N	N	A	0	A	3	N	E	I	A
3134709	20070406	2035	NELLIE GAIL RD	GALLUP CIR	187	E	N	A	0	A	8	N	E	I	A
3679911	20080415	1445	GALLUP CIR	NELLIE GAIL RD	343	N	N	A	0	A	6	N	B	C	A
4033632	20090121	1645	NELLIE GAIL RD	GALLUP CIR	218	W	N	A	4	A	8	M	C	E	A

NOTES:

Weather 1	Collision Severity	Primary Collision Factor	PCF Violation Category	Hit and Run	Type of Collision
A - Clear	1 - Fatal	A - (Vehicle) Code Violation	01 - Driving or Bicycling Under Influence	F - Felony	A - Head-On
B - Cloudy	2 - Injury (Severe)	B - Other Improper Driving	02 - Impeding Traffic	M - Misdemeanor	B - Sideswipe
C - Raining	3 - Injury (Other Visible)	C - Other Than Driver	03 - Unsafe Speed	N - Not Hit & Run	C - Rear-End
D - Snowing	4 - Injury (Complaint of Pain)	D - Unknown	04 - Following Too Closely		D - Broadside
E - Fog	0 - PDO (Property Damage Only)	E - Fell Asleep	05 - Wrong Side of Road		E - Hit Object
F - Other		-- Not Stated	06 - Improper Passing		F - Overturned
G - Wind			07 - Unsafe Lane Change		G - Vehicle/Pedestrian
-- Not Stated			08 - Improper Turning		H - Other
			09 - Automobile ROW		-- Not Stated
			10 - Pedestrian ROW		
			11 - Pedestrian Violation	Road Surface	
			12 - Traffic Signals and Signs	A - Dry	
			13 - Hazardous Parking	B - Wet	
			14 - Lights	C - Snowy or Icy	
			15 - Brakes	D - Slippery	
			16 - Other Equipment	-- Not Stated	
			17 - Other Hazardous Violation		
			18 - Other Than Driver (or Ped)		
			19 -		
			20 -		
			21 - Unsafe Starting or Backing		
			22 - Other Improper Driving		
			23 - Pedestrian or "Other" Under the Influence		
			24 - Fell Asleep		
			00 - Unknown		
			-- Not Stated		

Motor Vehicle Involved With:

A - Non-Collision
B - Pedestrian
C - Other Motor Vehicle
D - Motor Vehicle on Other Roadway
E - Parked Motor Vehicle
F - Train
G - Bicycle
H - Animal
I - Fixed Object
J - Other Object
-- Not Stated

APPENDIX C

VEHICULAR, PEDESTRIAN, BICYCLE, & EQUESTRIAN INTERSECTION COUNT DATA

**FRIDAY,
MARCH 22, 2013
COUNT DATA**

VEHICLE COUNT DATA

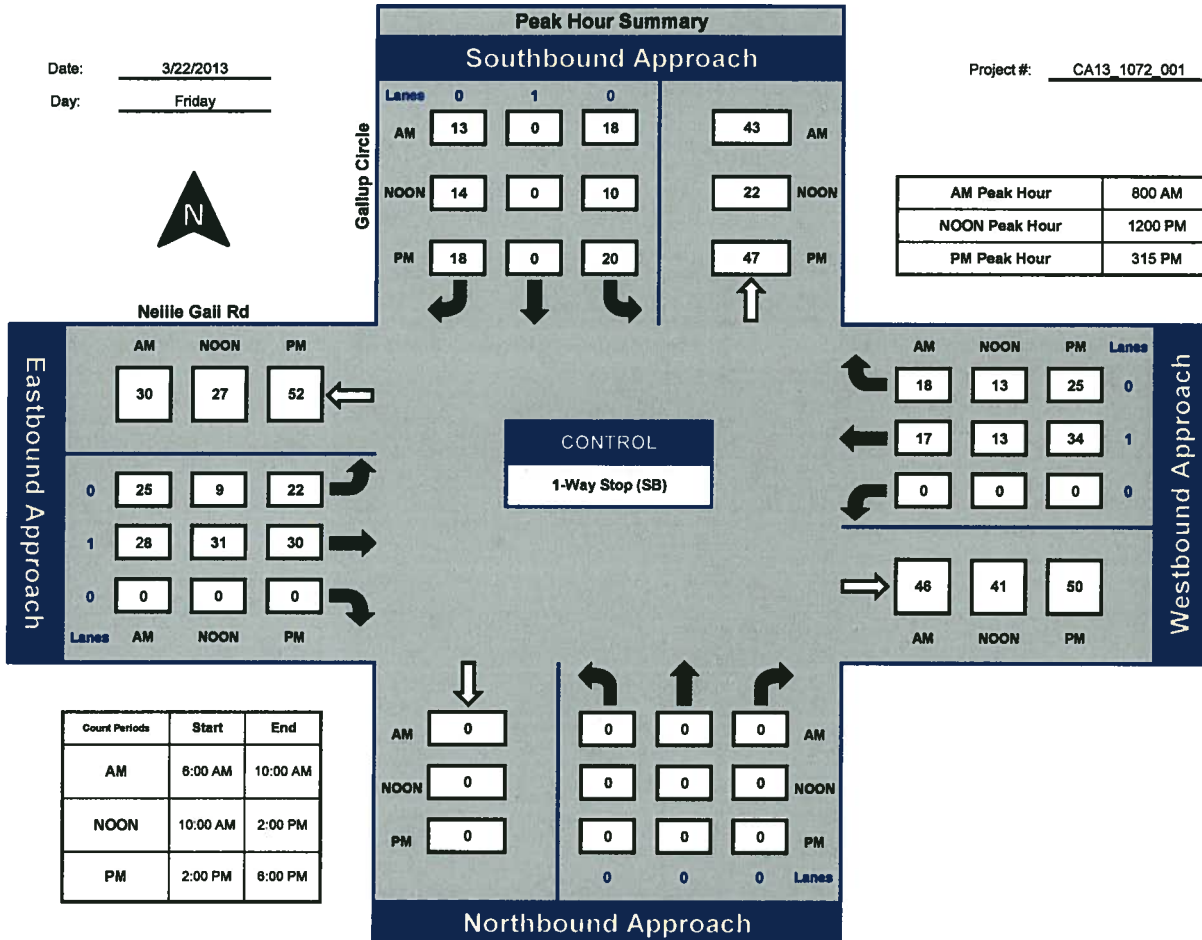
ITM Peak Hour Summary

Prepared by:

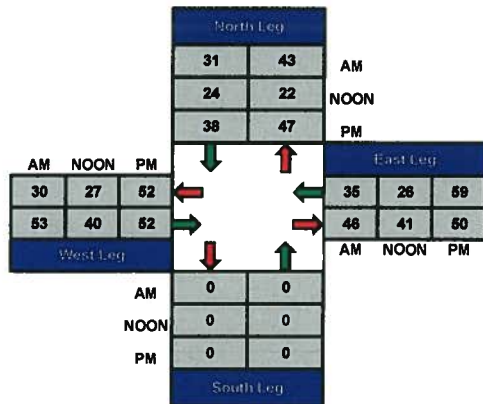


National Data & Surveying Services

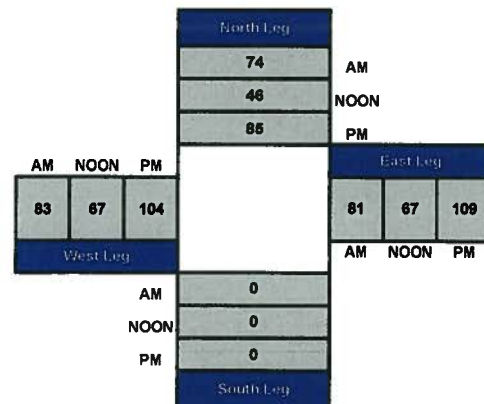
Gallup Circle and Nellie Gail Rd., City of Laguna Hills



Total Ins & Outs



Total Volume Per Leg



Intersection Turning Movement

Prepared by:

National Data & Surveying Services

Project ID: CA13_1072_001

Day: FRIDAY

City: City of Laguna Hills

Date: 03/22/2013

AM													
NS/EW Streets:	Gallup Circle			Gallup Circle			Nellie Gail Rd			Nellie Gail Rd			
	NORTHBOUND			SOUTHBOUND			EASTBOUND			WESTBOUND			
LANES:	NL	NT	NR	SL	ST	SR	EL	ET	ER	WL	WT	WR	TOTAL
	0	0	0	0	1	0	0	1	0	0	1	0	
6:00 AM				1		0	0	2			1	0	4
6:15 AM				0		1	1	1			0	1	4
6:30 AM				0		1	1	3			1	2	8
6:45 AM				2		1	0	2			1	5	11
7:00 AM				1		0	0	2			1	0	4
7:15 AM				0		1	1	1			0	1	4
7:30 AM				0		1	1	3			0	3	8
7:45 AM				2		1	0	1			1	5	10
8:00 AM				2		3	8	7			4	5	29
8:15 AM				7		7	8	10			2	5	39
8:30 AM				4		2	7	4			8	6	31
8:45 AM				5		1	2	7			3	2	20
9:00 AM				0		4	4	4			6	2	20
9:15 AM				3		3	3	1			2	1	13
9:30 AM				3		5	5	9			7	4	33
9:45 AM				1		1	3	3			10	2	20
TOTAL VOLUMES :	NL	NT	NR	SL	ST	SR	EL	ET	ER	WL	WT	WR	TOTAL
APPROACH %'s :	0	0	0	31	0	32	44	60	0	0	47	44	258
	#DIV/0!	#DIV/0!	#DIV/0!	49.21%	0.00%	50.79%	42.31%	57.69%	0.00%	0.00%	51.65%	48.35%	
PEAK HR START TIME :	800 AM												TOTAL
PEAK HR VOL :	0	0	0	18	0	13	25	28	0	0	17	18	119
PEAK HR FACTOR :	0.000			0.554			0.736			0.625			0.763

CONTROL : 1-Way Stop (SB)

Intersection Turning Movement

Prepared by:

National Data & Surveying Services

Project ID: CA13_1072_001

Day: FRIDAY

City: City of Laguna Hills

Date: 03/22/2013

NOON													
NS/EW Streets:	Gallup Circle			Gallup Circle			Nellie Gall Rd			Nellie Gall Rd			
	NORTHBOUND			SOUTHBOUND			EASTBOUND			WESTBOUND			
LANES:	NL	NT	NR	SL	ST	SR	EL	ET	ER	WL	WT	WR	TOTAL
	0	0	0	0	1	0	0	1	0	0	1	0	
10:00 AM				2		2	7	5			5	2	23
10:15 AM				4		5	3	5			2	4	23
10:30 AM				2		2	0	3			0	3	10
10:45 AM				1		2	2	6			5	5	21
11:00 AM				4		2	5	2			8	6	27
11:15 AM				2		5	1	2			3	4	17
11:30 AM				3		4	2	7			5	4	25
11:45 AM				3		4	4	4			4	1	20
12:00 PM				4		6	1	7			3	7	28
12:15 PM				2		0	3	6			2	1	14
12:30 PM				1		5	3	9			3	3	24
12:45 PM				3		3	2	9			5	2	24
1:00 PM				4		0	1	4			4	3	16
1:15 PM				3		3	1	5			5	3	20
1:30 PM				5		1	3	6			2	3	20
1:45 PM				3		1	1	3			5	8	21
TOTAL VOLUMES :	NL 0	NT 0	NR 0	SL 46	ST 0	SR 45	EL 39	ET 83	ER 0	WL 0	WT 61	WR 59	TOTAL 333
APPROACH %'s :	#DIV/0!	#DIV/0!	#DIV/0!	50.55%	0.00%	49.45%	31.97%	68.03%	0.00%	0.00%	50.83%	49.17%	
PEAK HR START TIME :	1200 PM												TOTAL
PEAK HR VOL :	0	0	0	10	0	14	9	31	0	0	13	13	90
PEAK HR FACTOR :	0.000			0.600			0.833			0.650			0.804

CONTROL : 1-Way Stop (SB)

Intersection Turning Movement

Prepared by:

National Data & Surveying Services

Project ID: CA13_1072_001

Day: FRIDAY

City: City of Laguna Hills

Date: 03/22/2013

PM													
NS/EW Streets:	Gallup Circle			Gallup Circle			Nelle Gail Rd			Nelle Gail Rd			
	NORTHBOUND			SOUTHBOUND			EASTBOUND			WESTBOUND			
LANES:	NL 0	NT 0	NR 0	SL 0	ST 1	SR 0	EL 0	ET 1	ER 0	WL 0	WT 1	WR 0	TOTAL
2:00 PM				3		4	7	4			4	1	23
2:15 PM				4		5	2	5			5	2	23
2:30 PM				10		5	5	5			7	4	36
2:45 PM				5		10	3	11			8	2	39
3:00 PM				4		6	3	3			5	3	24
3:15 PM				9		3	5	5			9	6	37
3:30 PM				4		6	9	14			8	6	47
3:45 PM				1		4	5	6			10	7	33
4:00 PM				6		5	3	5			7	6	32
4:15 PM				4		1	3	8			4	5	25
4:30 PM				5		2	3	6			2	5	23
4:45 PM				4		1	6	5			3	4	23
5:00 PM				6		7	6	8			4	8	39
5:15 PM				6		9	5	4			5	3	32
5:30 PM				8		2	5	3			7	4	29
5:45 PM				4		3	4	6			3	4	24
TOTAL VOLUMES :	NL 0	NT 0	NR 0	SL 83	ST 0	SR 73	EL 74	ET 98	ER 0	WL 0	WT 91	WR 70	TOTAL 489
APPROACH %'s :	#DIV/0!	#DIV/0!	#DIV/0!	53.21%	0.00%	46.79%	43.02%	56.98%	0.00%	0.00%	56.52%	43.48%	
PEAK HR START TIME :	315 PM												TOTAL
PEAK HR VOL :	0	0	0	20	0	18	22	30	0	0	34	25	149
PEAK HR FACTOR :	0.000			0.792			0.565			0.868			0.793

CONTROL : 1-Way Stop (SB)

EQUESTRIAN COUNT DATA

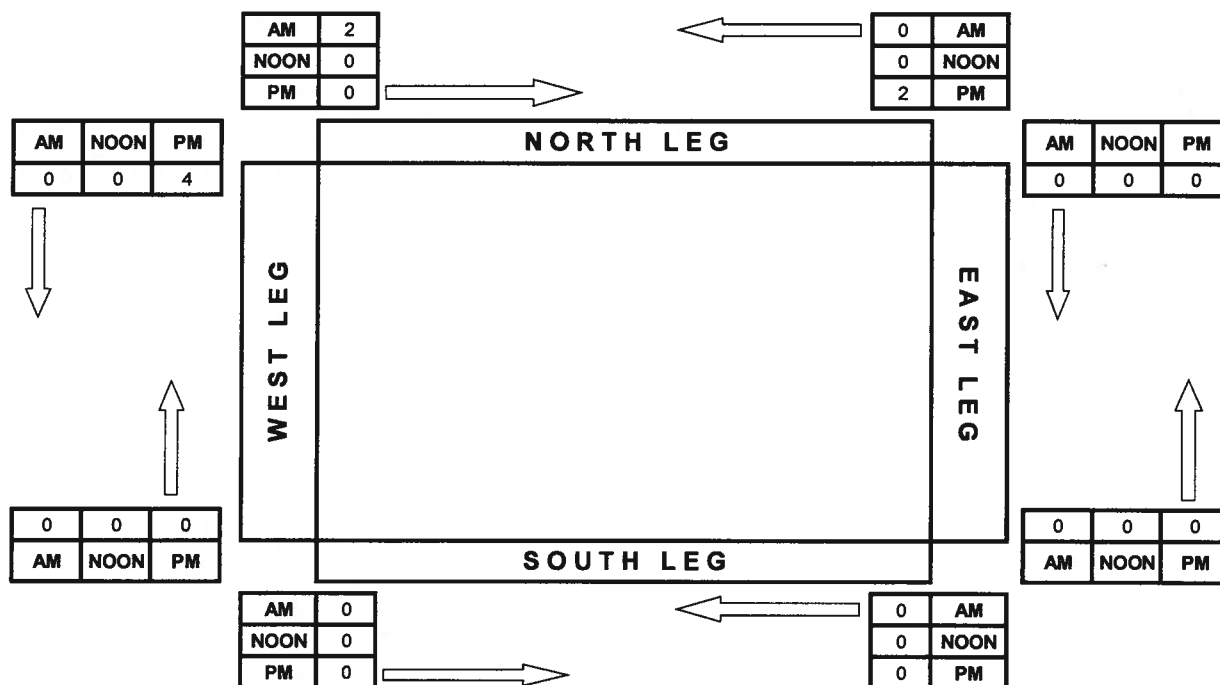
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Horse Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/22/2013
 CITY: Laguna Hills

DAY: Friday

	Start:	End:
AM	6:00	10:00
NOON	10:00	14:00
PM	14:00	18:00



PREPARED BY NATIONAL DATA & SURVEYING SERVICES

PROJECT#: 13-1072-001
N/S Street: Gallup Circle
E/W Street: Nellie Gail Rd
DATE: 3/22/2013
CITY: Laguna Hills

DAY: Friday

A M
HORSES

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
6:00 AM	0	0	0	0	0	0	0	0
6:15 AM	0	0	0	0	0	0	0	0
6:30 AM	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0
7:15 AM	0	0	0	0	0	0	0	0
7:30 AM	0	0	0	0	0	0	0	0
7:45 AM	1	0	0	0	0	0	0	0
8:00 AM	1	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0
8:30 AM	0	0	0	0	0	0	0	0
8:45 AM	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0
9:45 AM	0	0	0	0	0	0	0	0
TOTALS	2	0	0	0	0	0	0	0

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
6:00 AM								
6:15 AM								
6:30 AM								
6:45 AM								
7:00 AM								
7:15 AM								
7:30 AM								
7:45 AM								
8:00 AM								
8:15 AM								
8:30 AM								
8:45 AM								
9:00 AM								
9:15 AM								
9:30 AM								
9:45 AM								
TOTALS	0	0	0	0	0	0	0	0

NOON
HORSES

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:00 AM	0	0	0	0	0	0	0	0
10:15 AM	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0
11:00 AM	0	0	0	0	0	0	0	0
11:15 AM	0	0	0	0	0	0	0	0
11:30 AM	0	0	0	0	0	0	0	0
11:45 AM	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	0
12:15 PM	0	0	0	0	0	0	0	0
12:30 PM	0	0	0	0	0	0	0	0
12:45 PM	0	0	0	0	0	0	0	0
1:00 PM	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	0	0
1:30 PM	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:00 AM								
10:15 AM								
10:30 AM								
10:45 AM								
11:00 AM								
11:15 AM								
11:30 AM								
11:45 AM								
12:00 PM								
12:15 PM								
12:30 PM								
12:45 PM								
1:00 PM								
1:15 PM								
1:30 PM								
1:45 PM								
TOTALS	0	0	0	0	0	0	0	0

P M
HORSES

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
2:00 PM	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	0	0
2:30 PM	0	0	0	0	0	0	0	0
2:45 PM	0	0	0	0	0	0	0	0
3:00 PM	0	0	0	0	0	0	0	0
3:15 PM	0	0	0	0	0	0	0	0
3:30 PM	0	2	0	0	0	0	0	2
3:45 PM	0	0	0	0	0	0	0	0
4:00 PM	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	0	0	0	2
4:45 PM	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0
5:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	2	0	0	0	0	0	4

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
2:00 PM								
2:15 PM								
2:30 PM								
2:45 PM								
3:00 PM								
3:15 PM								
3:30 PM								
3:45 PM								
4:00 PM								
4:15 PM								
4:30 PM								
4:45 PM								
5:00 PM								
5:15 PM								
5:30 PM								
5:45 PM								
TOTALS	0	0	0	0	0	0	0	0

PEAK HOURS
HORSES

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
7:45 AM	2	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0
11:45 PM	0	2	0	0	0	0	0	4

PEAK HOURS

TIME	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

AM
NOON
PM

PEDESTRIAN & BICYCLE COUNT DATA

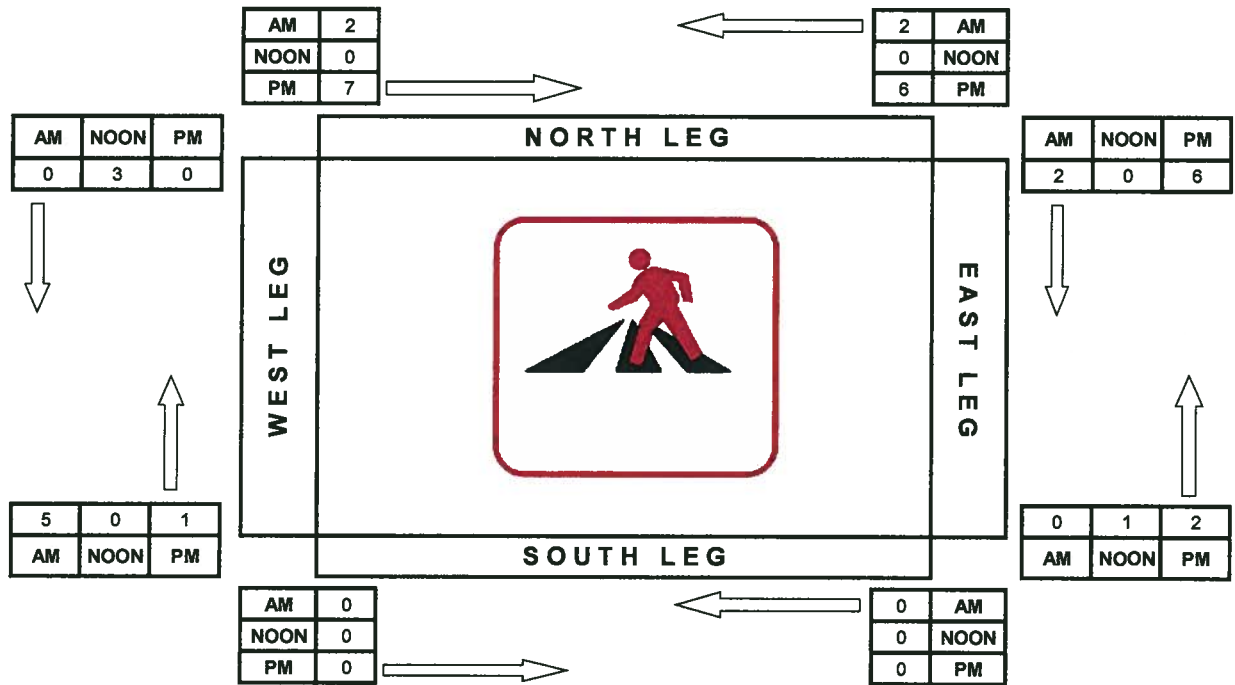
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Pedestrian Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/22/2013
 CITY: Laguna Hills

DAY: Friday

	Start:	End:
AM	6:00	10:00
NOON	10:00	14:00
PM	14:00	18:00



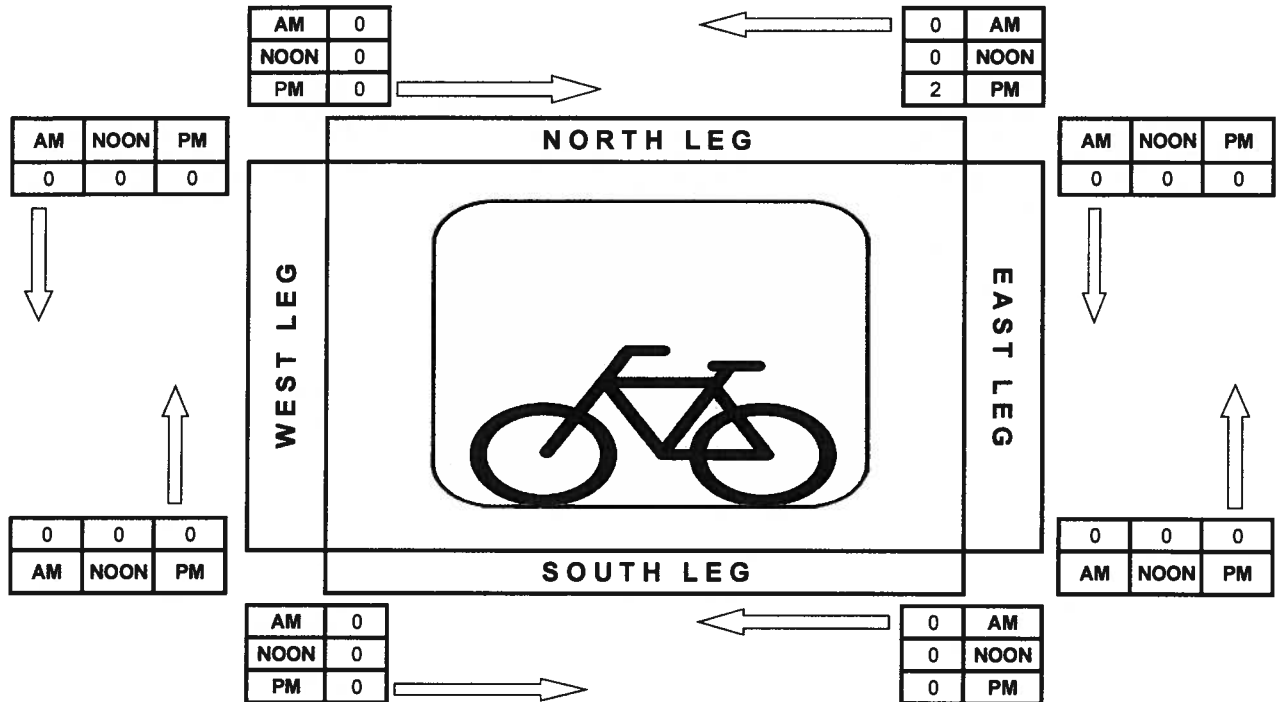
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Bicycle Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/22/2013
 CITY: Laguna Hills

DAY: Friday

	Start:	End:
AM	6:00	10:00
NOON	10:00	14:00
PM	14:00	18:00



PREPARED BY NATIONAL DATA & SURVEYING SERVICES

PROJECT#: 13-1072-001
N/S Street: Gallup Circle
E/W Street: Nellie Gail Rd
DATE: 3/22/2013
CITY: Laguna Hills

DAY: Friday

A M

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
6:00 AM	0	0	0	0	0	0	0	0
6:15 AM	0	0	0	0	0	0	0	1
6:30 AM	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0
7:15 AM	0	0	0	0	0	0	0	1
7:30 AM	0	0	0	0	0	0	0	0
7:45 AM	0	0	0	0	0	0	0	0
8:00 AM	0	0	0	0	0	0	0	0
8:15 AM	0	1	0	0	0	0	0	0
8:30 AM	0	0	0	0	0	0	0	0
8:45 AM	1	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0
9:15 AM	1	0	0	0	0	0	1	0
9:30 AM	0	2	0	0	0	2	4	0
9:45 AM	0	0	0	0	0	0	0	0
TOTALS	2	3	0	0	0	2	5	2

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
6:00 AM	0	0	0	0	0	0	0	0
6:15 AM	0	0	0	0	0	0	0	0
6:30 AM	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0
7:15 AM	0	0	0	0	0	0	0	0
7:30 AM	0	0	0	0	0	0	0	0
7:45 AM	0	0	0	0	0	0	0	0
8:00 AM	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0
8:30 AM	0	0	0	0	0	0	0	0
8:45 AM	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0
9:45 AM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

N O O N

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:00 AM	0	0	0	0	0	0	0	3
10:15 AM	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	1	0	0	0
11:00 AM	0	0	0	0	0	0	0	0
11:15 AM	0	0	0	0	0	0	1	0
11:30 AM	0	0	0	0	0	0	0	0
11:45 AM	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	0
12:15 PM	0	0	0	0	0	0	0	0
12:30 PM	0	0	0	0	0	0	0	0
12:45 PM	0	0	0	0	0	0	0	0
1:00 PM	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	1	0
1:30 PM	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	1	0	2	3

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:00 AM	0	0	0	0	0	0	0	0
10:15 AM	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0
11:00 AM	0	0	0	0	0	0	0	0
11:15 AM	0	0	0	0	0	0	0	0
11:30 AM	0	0	0	0	0	0	0	0
11:45 AM	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	0
12:15 PM	0	0	0	0	0	0	0	0
12:30 PM	0	0	0	0	0	0	0	0
12:45 PM	0	0	0	0	0	0	0	0
1:00 PM	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	0	0
1:30 PM	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

P M

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
2:00 PM	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	0	0
2:30 PM	0	0	0	0	0	0	0	1
2:45 PM	0	0	0	0	0	0	0	0
3:00 PM	0	0	0	0	0	0	0	0
3:15 PM	0	0	0	0	0	0	0	0
3:30 PM	2	4	0	0	2	2	0	0
3:45 PM	1	2	0	0	0	1	0	0
4:00 PM	0	0	0	0	0	0	1	0
4:15 PM	4	0	0	0	0	3	0	0
4:30 PM	2	1	0	0	0	2	0	0
4:45 PM	0	0	0	0	0	0	4	0
5:00 PM	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	2
5:30 PM	0	0	0	0	0	0	0	5
5:45 PM	0	0	0	0	0	0	0	2
TOTALS	9	7	0	0	2	8	5	10

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
2:00 PM	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	0	0
2:30 PM	0	0	0	0	0	0	0	0
2:45 PM	0	0	0	0	0	0	0	0
3:00 PM	0	0	0	0	0	0	0	0
3:15 PM	0	0	0	0	0	0	0	0
3:30 PM	0	0	0	0	0	0	0	0
3:45 PM	0	0	0	0	0	0	0	0
4:00 PM	0	1	0	0	0	0	0	1
4:15 PM	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	0	0	0	0
4:45 PM	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0
5:45 PM	0	2	0	0	0	0	0	0
TOTALS	0	3	0	0	0	0	0	1

PEAK HOURS

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
8:45 AM	2	2	0	0	0	2	5	0
10:00 AM	0	0	0	0	1	0	0	3
3:30 PM	7	6	0	0	2	6	1	0

PEAK HOURS

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0
5:45 PM	0	2	0	0	0	0	0	0

AM
NOON
PM

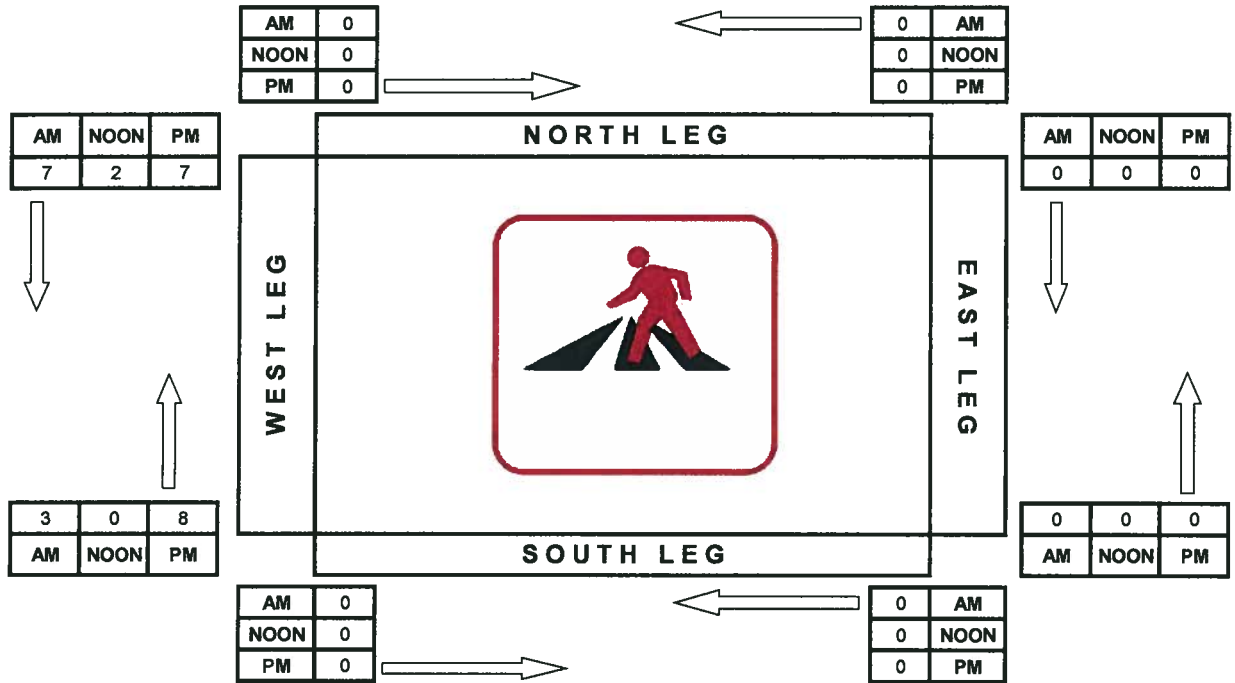
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Pedestrian Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/22/2013
 CITY: Laguna Hills

DAY: Friday

	Start:	End:
AM	6:00	10:00
NOON	10:00	14:00
PM	14:00	18:00



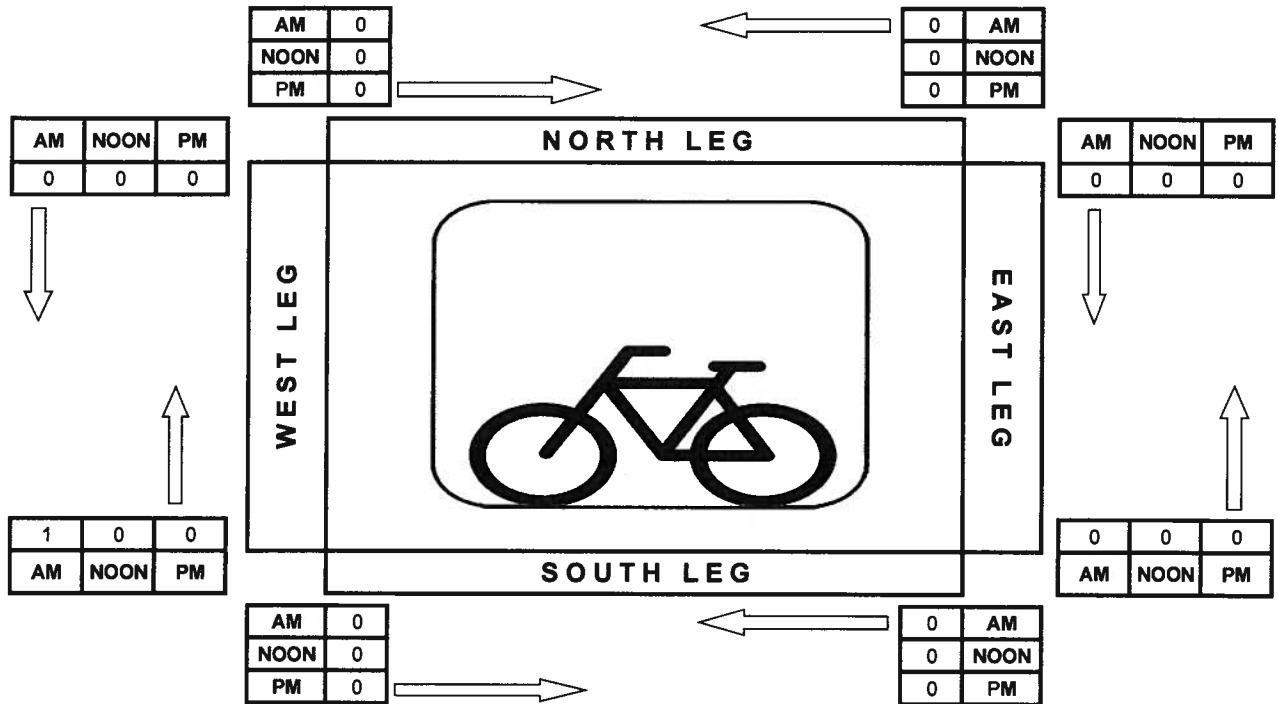
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Bicycle Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/22/2013
 CITY: Laguna Hills

DAY: Friday

	Start:	End:
AM	6:00	10:00
NOON	10:00	14:00
PM	14:00	18:00



PREPARED BY NATIONAL DATA & SURVEYING SERVICES

PROJECT#: 13-1072-001
N/S Street: Gallup Circle
E/W Street: Nello Gail Rd
DATE: 3/22/2013
CITY: Laguna Hills

DAY: Friday

A M

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
6:00 AM	0	0	0	0	0	0	1	0
6:15 AM	0	0	0	0	0	0	0	0
6:30 AM	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	2	0
7:00 AM	0	0	0	0	0	0	0	0
7:15 AM	0	0	0	0	0	0	0	0
7:30 AM	0	0	0	0	0	0	0	0
7:45 AM	0	0	0	0	0	0	1	0
8:00 AM	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	1	1
8:30 AM	0	0	0	0	0	0	0	0
8:45 AM	0	0	0	0	0	0	3	0
9:00 AM	0	0	0	0	0	0	1	1
9:15 AM	0	0	0	0	0	0	0	1
9:30 AM	0	0	0	0	0	0	0	2
9:45 AM	0	0	0	0	0	0	2	3
TOTALS	0	0	0	0	0	0	11	8

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
6:00 AM	0	0	0	0	0	0	0	0
6:15 AM	0	0	0	0	0	0	0	0
6:30 AM	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0
7:15 AM	0	0	0	0	0	0	0	0
7:30 AM	0	0	0	0	0	0	0	0
7:45 AM	0	0	0	0	0	0	1	0
8:00 AM	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0
8:30 AM	0	0	0	0	0	0	0	0
8:45 AM	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0
9:45 AM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	1	0

N O O N

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:00 AM	0	0	0	0	0	0	1	0
10:15 AM	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	1
10:45 AM	0	0	0	0	0	0	0	0
11:00 AM	0	0	0	0	0	0	1	0
11:15 AM	0	0	0	0	0	0	0	0
11:30 AM	0	0	0	0	0	0	0	0
11:45 AM	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	1
12:15 PM	0	0	0	0	0	0	0	0
12:30 PM	0	0	0	0	0	0	0	0
12:45 PM	0	0	0	0	0	0	0	1
1:00 PM	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	0	1
1:30 PM	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	2	4

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:00 AM	0	0	0	0	0	0	0	0
10:15 AM	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0
11:00 AM	0	0	0	0	0	0	0	0
11:15 AM	0	0	0	0	0	0	0	0
11:30 AM	0	0	0	0	0	0	0	0
11:45 AM	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	0
12:15 PM	0	0	0	0	0	0	0	0
12:30 PM	0	0	0	0	0	0	0	0
12:45 PM	0	0	0	0	0	0	0	0
1:00 PM	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	0	0
1:30 PM	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

P M

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
2:00 PM	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	0	0
2:30 PM	0	0	0	0	0	0	2	0
2:45 PM	0	0	0	0	0	0	3	2
3:00 PM	0	0	0	0	0	0	0	1
3:15 PM	0	0	0	0	0	0	1	0
3:30 PM	0	0	0	0	0	0	5	2
3:45 PM	0	0	0	0	0	0	2	2
4:00 PM	0	0	0	0	0	0	0	1
4:15 PM	0	0	0	0	0	0	1	2
4:30 PM	0	0	0	0	0	0	2	2
4:45 PM	0	0	0	0	0	0	1	0
5:00 PM	0	0	0	0	0	0	2	3
5:15 PM	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0
5:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	19	15

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
2:00 PM	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	0	0
2:30 PM	0	0	0	0	0	0	0	0
2:45 PM	0	0	0	0	0	0	0	0
3:00 PM	0	0	0	0	0	0	0	0
3:15 PM	0	0	0	0	0	0	0	0
3:30 PM	0	0	0	0	0	0	0	0
3:45 PM	0	0	0	0	0	0	0	0
4:00 PM	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	0	0	0	0
4:45 PM	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0
5:45 PM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

PEAK HOURS

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:00 AM	0	0	0	0	0	0	3	7
12:45 PM	0	0	0	0	0	0	0	2
3:30 PM	0	0	0	0	0	0	8	7

PEAK HOURS

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
7:45 AM	0	0	0	0	0	0	1	0
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

AM
NOON
PM

**SATURDAY,
MARCH 30, 2013
COUNT DATA**

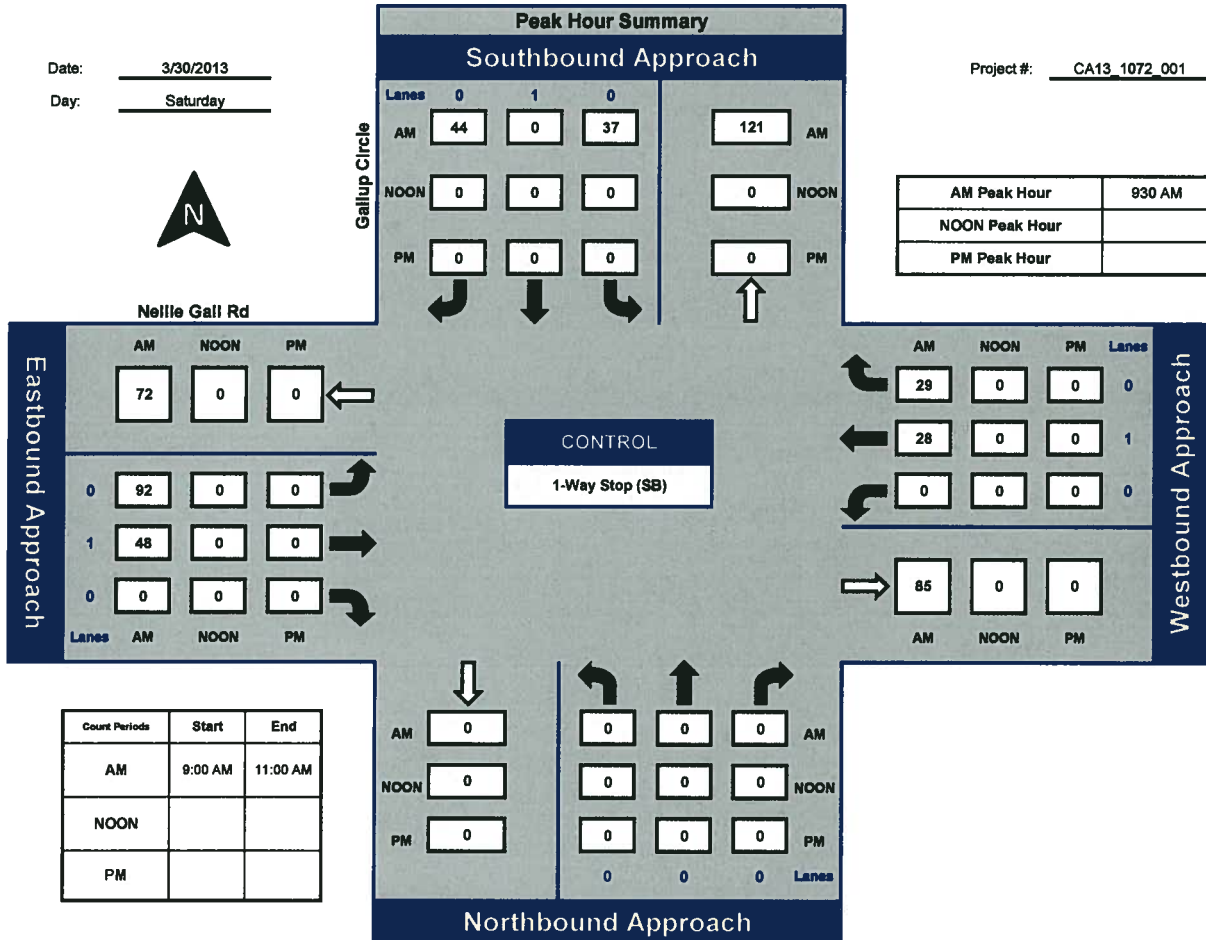
VEHICLE COUNT DATA

ITM Peak Hour Summary

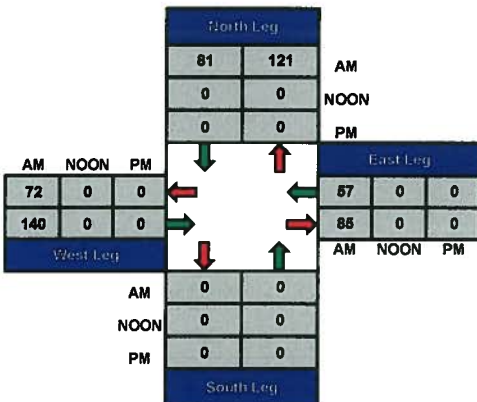
Prepared by:
NDS

National Data & Surveying Services

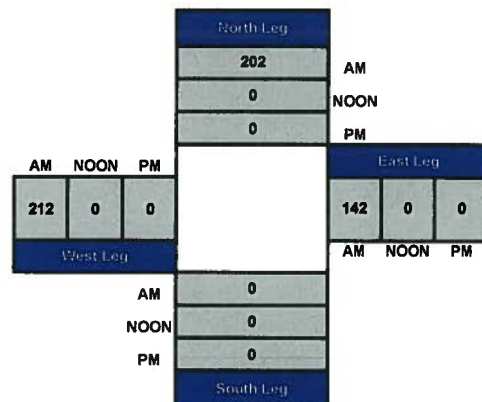
Gallup Circle and Nellie Gail Rd, City of Laguna Hills



Total Ins & Outs



Total Volume Per Leg



Intersection Turning Movement

Prepared by:

National Data & Surveying Services

Project ID: CA13_1072_001

Day: SATURDAY

City: City of Laguna Hills

Date: 3/30/2013

AM													
NS/EW Streets:	Gallup Circle			Gallup Circle			Nellie Gail Rd			Nellie Gail Rd			
	NORTHBOUND			SOUTHBOUND			EASTBOUND			WESTBOUND			
LANES:	NL 0	NT 0	NR 0	SL 0	ST 1	SR 0	EL 0	ET 1	ER 0	WL 0	WT 1	WR 0	TOTAL
9:00 AM				1		3	7	1		7	4		23
9:15 AM				2		5	12	4		4	1		28
9:30 AM				12		12	22	5		4	9		64
9:45 AM				8		8	24	13		8	7		68
10:00 AM				7		10	28	9		7	7		68
10:15 AM				10		14	18	21		9	6		78
10:30 AM				5		10	13	5		4	7		44
10:45 AM				4		22	6	8		6	2		48
TOTAL VOLUMES :	NL 0	NT 0	NR 0	SL 49	ST 0	SR 84	EL 130	ET 66	ER 0	WL 0	WT 49	WR 43	TOTAL 421
APPROACH %'s :	#DIV/0!	#DIV/0!	#DIV/0!	36.84%	0.00%	63.16%	66.33%	33.67%	0.00%	0.00%	53.26%	46.74%	
PEAK HR START TIME :	930 AM												TOTAL
PEAK HR VOL :	0	0	0	37	0	44	92	48	0	0	28	29	278
PEAK HR FACTOR :	0.000			0.844			0.897			0.950			0.891

CONTROL : 1-Way Stop (SB)

EQUESTRIAN COUNT DATA

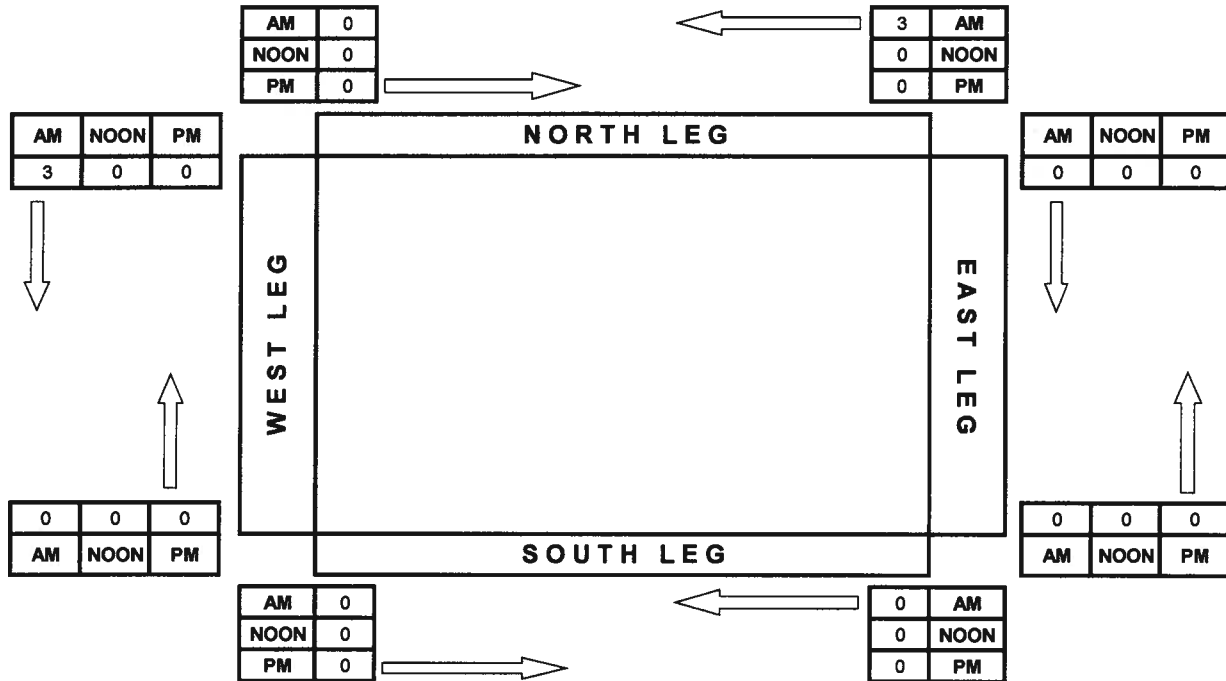
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Horse Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Galiup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

	Start:	End:
AM	9:00	11:00
NOON		
PM		



PREPARED BY NATIONAL DATA & SURVEYING SERVICES

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

A M

HORSES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:00 AM	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0
9:45 AM	0	3	0	0	0	0	0	3
10:00 AM	0	0	0	0	0	0	0	0
10:15 AM	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0
TOTALS	0	3	0	0	0	0	0	3

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:00 AM								
9:15 AM								
9:30 AM								
9:45 AM								
10:00 AM								
10:15 AM								
10:30 AM								
10:45 AM								
TOTALS	0	0	0	0	0	0	0	0

PEAK HOURS

HORSES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:45 AM	0	3	0	0	0	0	0	3
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

PEAK HOURS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

AM
NOON
PM

PEDESTRIAN & BICYCLE COUNT DATA

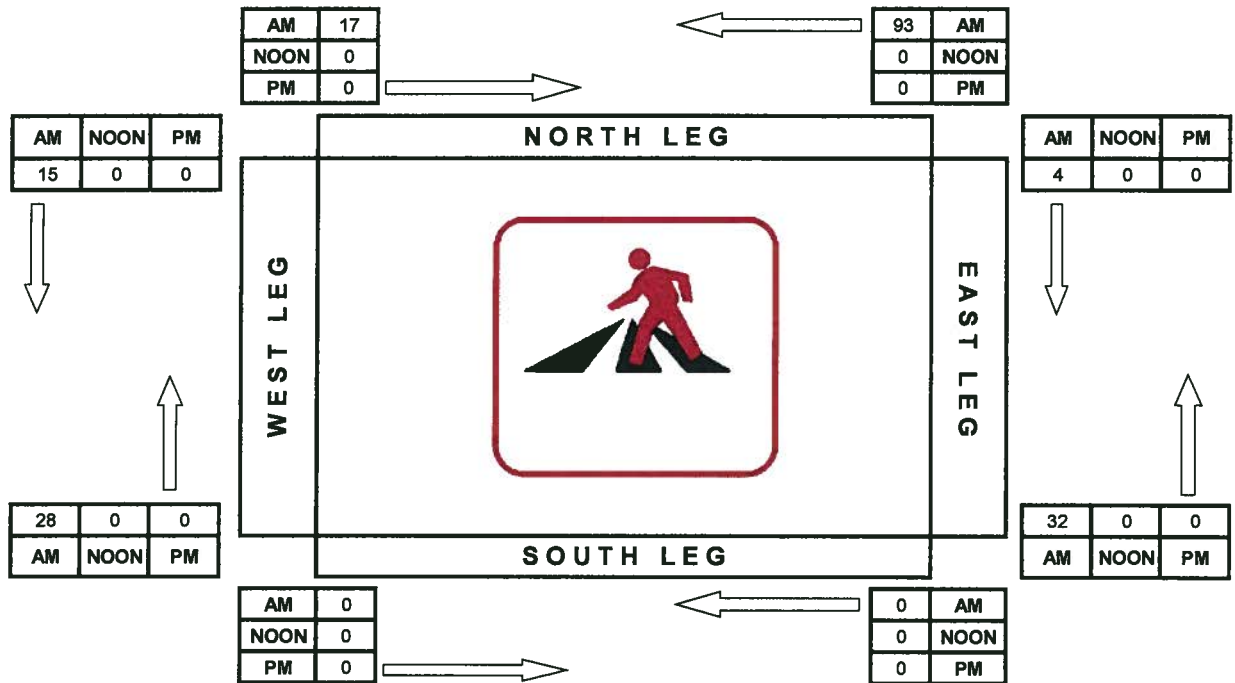
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Pedestrian Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

	Start:	End:
AM	9:00	11:00
NOON		
PM		



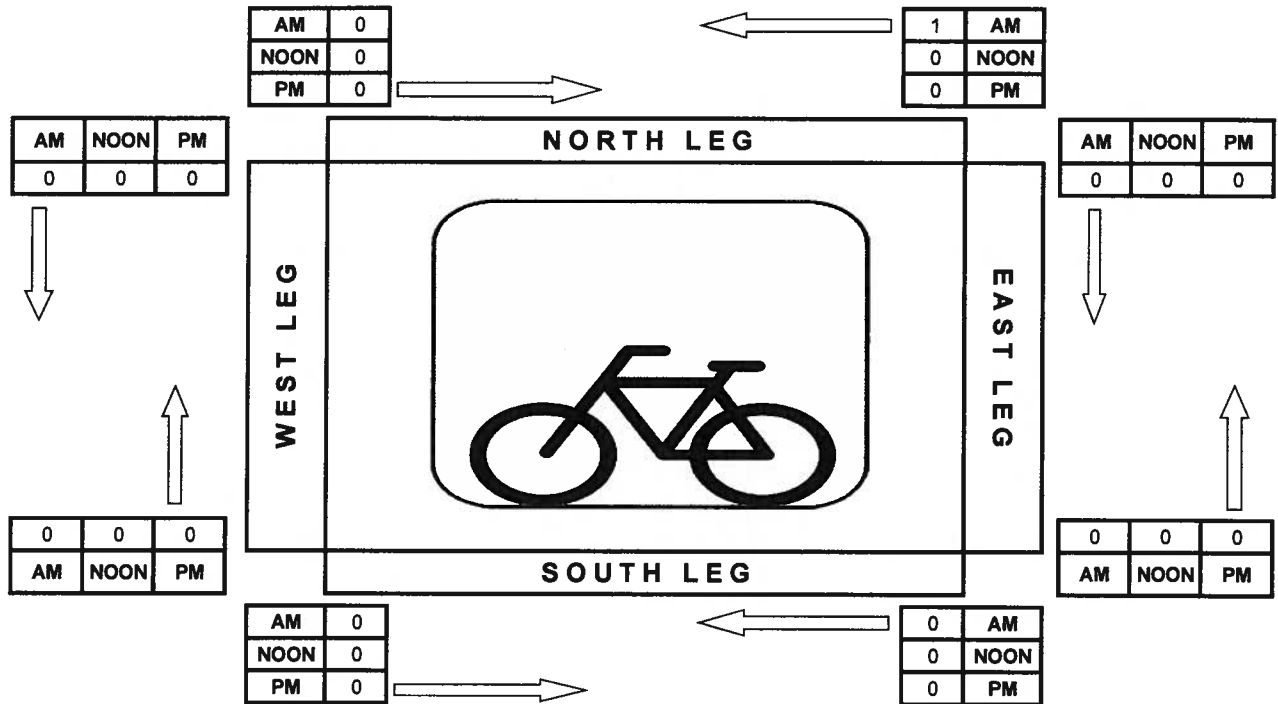
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Bicycle Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

	Start:	End:
AM	9:00	11:00
NOON		
PM		



PREPARED BY NATIONAL DATA & SURVEYING SERVICES

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

A M

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:00 AM	2	2	0	0	0	0	0	2
9:15 AM	0	0	0	0	1	0	3	0
9:30 AM	6	7	0	0	0	2	13	12
9:45 AM	2	45	0	0	5	1	17	0
10:00 AM	9	17	0	0	5	0	5	0
10:15 AM	0	16	0	0	11	0	6	2
10:30 AM	6	15	0	0	11	3	0	13
10:45 AM	9	7	0	0	6	4	0	10
TOTALS	34	109	0	0	39	10	44	39

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:00 AM	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0
9:45 AM	0	0	0	0	0	0	0	0
10:00 AM	0	0	0	0	0	0	0	0
10:15 AM	0	1	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0
TOTALS	0	1	0	0	0	0	0	0

PEAK HOURS

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:45 AM	17	93	0	0	32	4	28	15
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

PEAK HOURS

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:15 AM	0	1	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

AM
NOON
PM

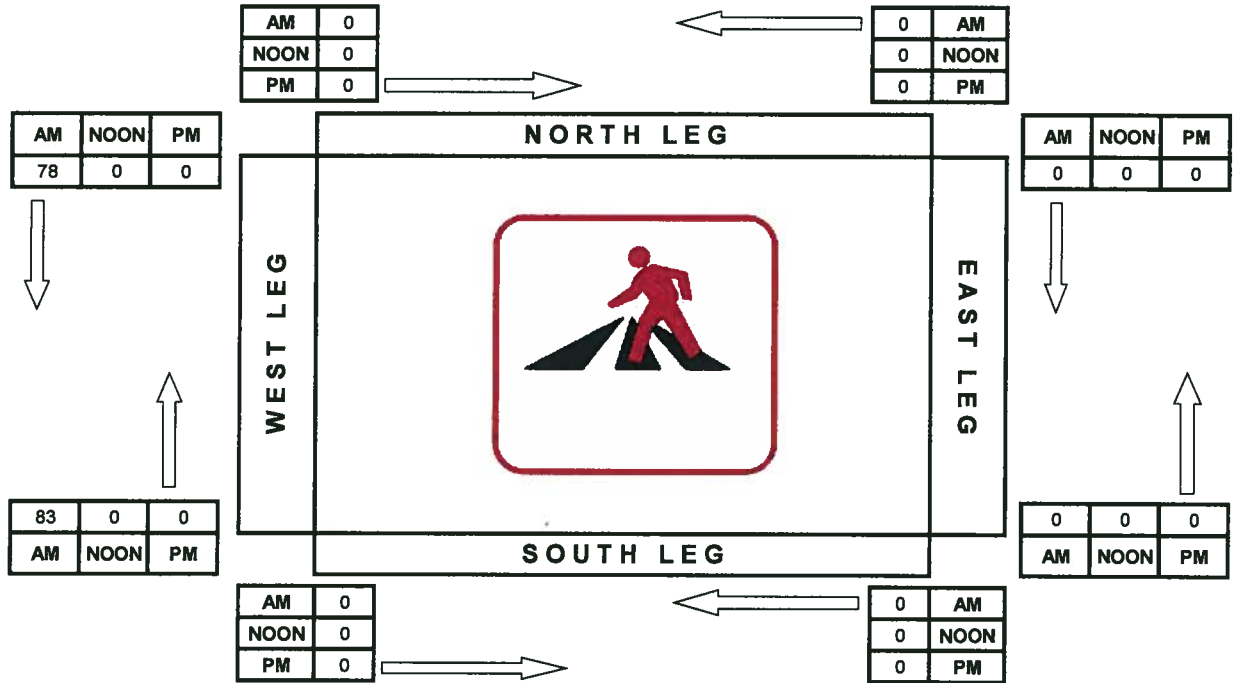
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Pedestrian Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

	Start:	End:
AM	9:00	11:00
NOON		
PM		



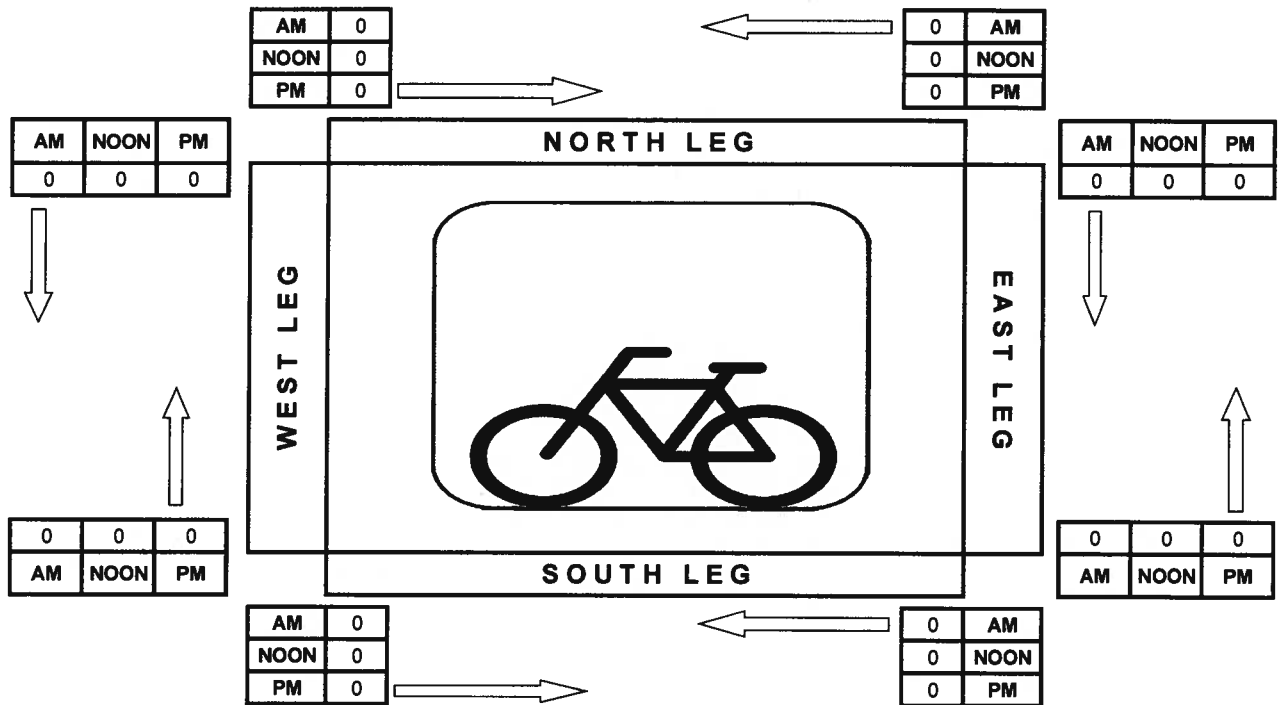
PREPARED BY NATIONAL DATA & SURVEYING SERVICES

Bicycle Count Peak Hour

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

	Start:	End:
AM	9:00	11:00
NOON		
PM		



PREPARED BY NATIONAL DATA & SURVEYING SERVICES

PROJECT#: 13-1072-001
 N/S Street: Gallup Circle
 E/W Street: Nellie Gail Rd
 DATE: 3/30/2013
 CITY: Laguna Hills

DAY: Saturday

A M

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:00 AM	0	0	0	0	0	0	0	1
9:15 AM	0	0	0	0	0	0	0	2
9:30 AM	0	0	0	0	0	0	20	0
9:45 AM	0	0	0	0	0	0	22	0
10:00 AM	0	0	0	0	0	0	46	3
10:15 AM	0	0	0	0	0	0	27	1
10:30 AM	0	0	0	0	0	0	1	26
10:45 AM	0	0	0	0	0	0	9	48
TOTALS	0	0	0	0	0	0	125	81

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
9:00 AM	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0
9:45 AM	0	0	0	0	0	0	0	0
10:00 AM	0	0	0	0	0	0	0	0
10:15 AM	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

PEAK HOURS

PEDESTRIANS

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
10:00 AM	0	0	0	0	0	0	83	78
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

PEAK HOURS

BIKES

T I M E	NORTH LEG		SOUTH LEG		EAST LEG		WEST LEG	
	EB	WB	EB	WB	NB	SB	NB	SB
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0
12:00 AM	0	0	0	0	0	0	0	0

AM
NOON
PM

APPENDIX D

STOPPING SIGHT DISTANCE AS A FUNCTION OF SPEED

CALIFORNIA MUTCD

Table 6C-1. Recommended Advance Warning Sign ~~Minimum~~ Spacing

Road Type	Distance Between Signs*		
	A	B	C
Urban (low speed) - 25 mph or less	100 feet	100 feet	100 feet
Urban (high speed) - more than 25 mph to 40 mph	250 feet	250 feet	250 feet
Urban (high speed) - more than 40 mph	350 feet	350 feet	350 feet
Rural	500 feet	500 feet	500 feet
Expressway / Freeway	1,000 feet	1,500 feet	2,640 feet

* Speed category to be determined by the highway agency.

** The column headings A, B, and C are the dimensions shown in Figures 6H-1 through 6H-46. The A dimension is the distance from the transition or point of restriction to the first sign. The B dimension is the distance between the first and second signs. The C dimension is the distance between the second and third signs. (The "first sign" is the sign in a three-sign series that is closest to the TTC zone. The "third sign" is the sign that is furthest upstream from the TTC zone.)

Table 6C-2. Stopping Sight Distance as a Function of Speed

Speed*	Distance
20 mph	115 feet
25 mph	155 feet
30 mph	200 feet
35 mph	250 feet
40 mph	305 feet
45 mph	360 feet
50 mph	425 feet
55 mph	495 feet
60 mph	570 feet
65 mph	645 feet
70 mph	730 feet
75 mph	820 feet

* Posted speed, off-peak 85th-percentile speed prior to work starting, or the anticipated operating speed.

Can also be used as Stopping Sight Distance as suggested buffer space length or location for flagger station.

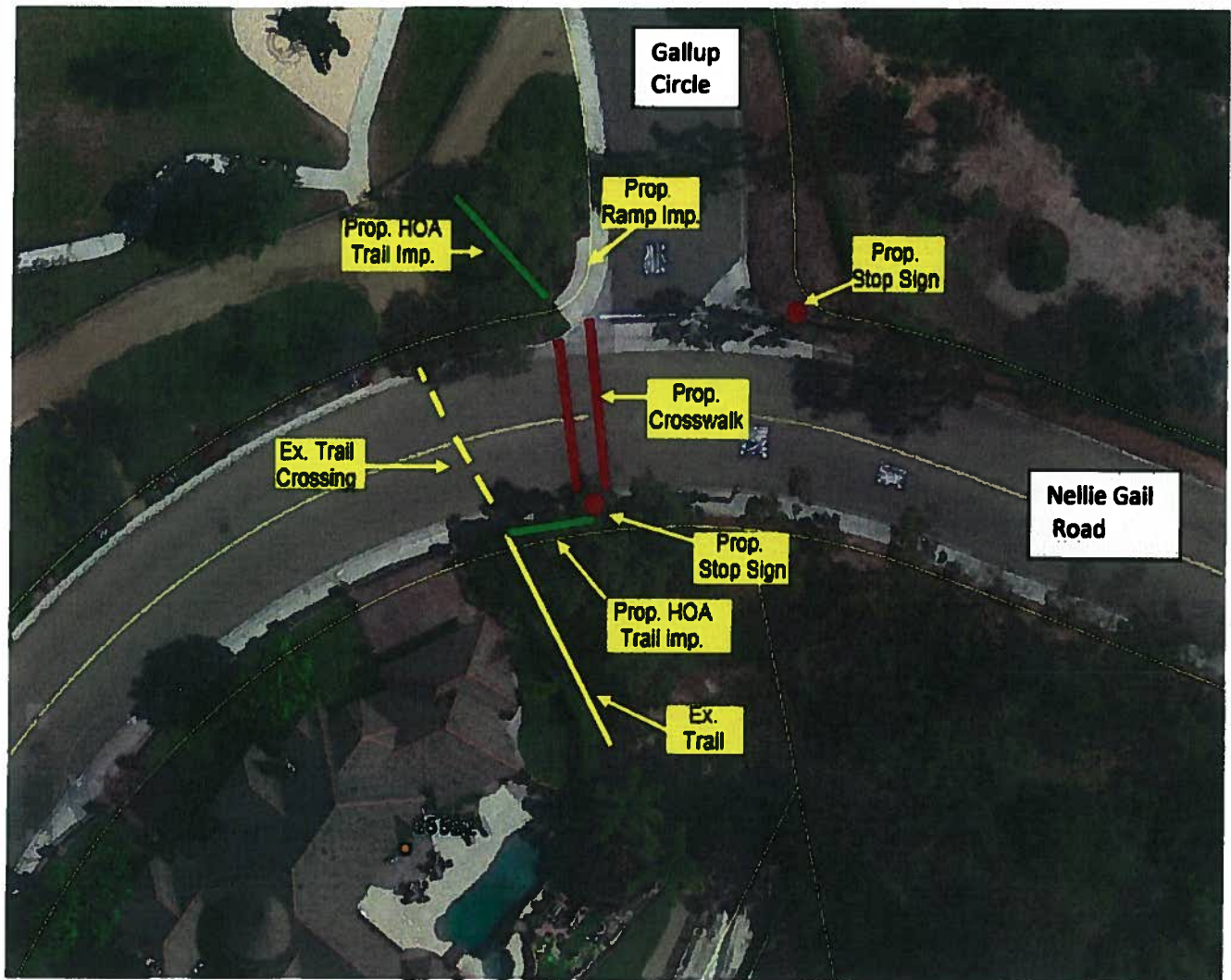
Table 6C-3. Taper Length Criteria for Temporary Traffic Control Zones

Type of Taper	Taper Length
Merging Taper	at least L
Shifting Taper	at least 0.5 L
Shoulder Taper	at least 0.33 L
One-Lane, Two-Way Traffic Taper	50 feet minimum, 100 feet maximum
Downstream Taper	50 feet minimum, 100 feet maximum

Note: Use Table 6C-4 to calculate L

ATTACHMENT D

NELLIE GAIL ROAD AT GALLUP CIRCLE EXHIBIT



ATTACHMENT E

HIDDEN TRAIL ROAD AT STAGELINE DRIVE EXHIBIT

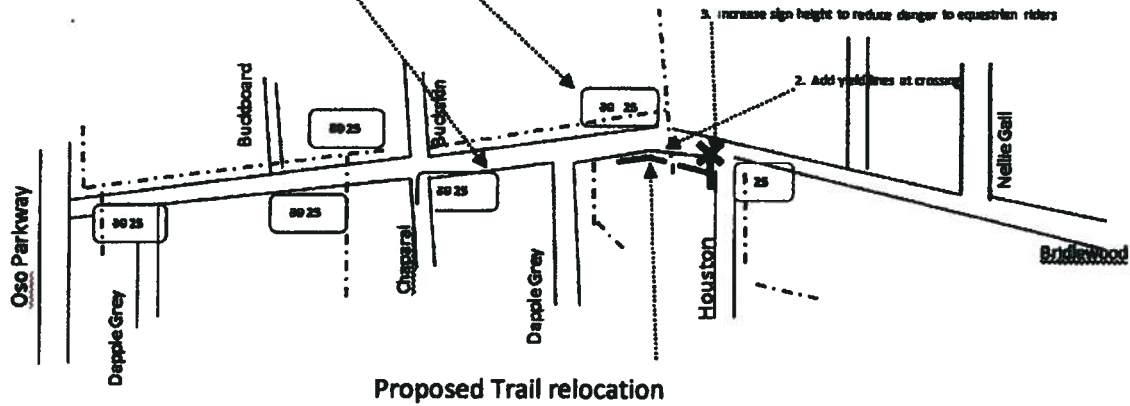


ATTACHMENT F

NELLIE GAIL ROAD AT HOUSTON TRAIL CROSSING

Committee Recommendations

4. a. Change speed limit signs on Nellie Gail Road to 25 mph.
if all signs cannot be changed:
b. Change location of 30 mph sign just past the trail crossing to be closer to Oso Parkway. This sign causes cars to accelerate when approaching the trail crossing from Nellie Gail Road.
c. Change 30 mph sign on south side of Nellie Gail to 25 mph since it is the sign just before the trail crossing.



Key:

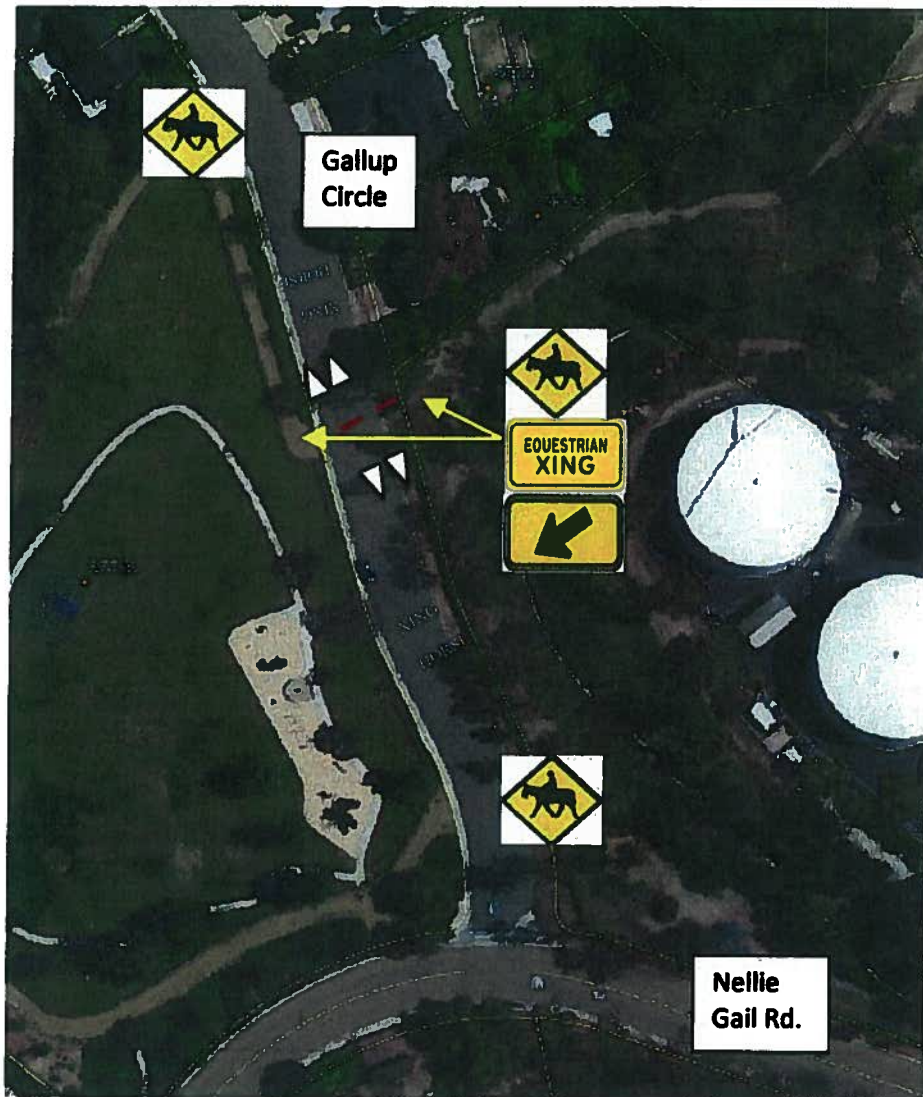
Trail: - - - - -

Existing Condition



ATTACHMENT G

GALLUP CIRCLE NORTH OF NELLIE GAIL ROAD EXHIBIT





City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: LIEUTENANT TOM BEHRENS
CHIEF OF POLICE SERVICES**

ISSUE: TRAFFIC SAFETY AND ENFORCEMENT

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION ON THE IMPORTANCE OF TRAFFIC SAFETY AND ENFORCEMENT IN THE CITY OF LAGUNA HILLS.

SUMMARY:

A recent study by the National Highway Traffic Safety Administration (NHTSA) reports that over 41,000 Americans are killed in traffic collisions each year. The same study reports that over 2.3 million drivers are injured in traffic collisions nationwide. The City of Laguna Hills contracts with the Orange County Sheriff's Department to provide Law Enforcement services which include Traffic Safety and Enforcement. Laguna Hills Police Services staff attempt to limit traffic collisions through concentrated and focused traffic enforcement. These efforts along with many educational programs are utilized in an attempt to keep the citizens of Laguna Hills safe from traffic related injuries.

BACKGROUND:

The City of Laguna Hills has 83 miles of City streets. This includes 60 miles of residential streets and 23 miles of arterial roadway. There are 20 major intersections within the City. The Average Daily Traffic Volume on some of the most congested intersections exceeds 50,000 vehicles per day. Because of the high traffic volume, Traffic Safety has always been an integral part of the policing model practiced by Laguna Hills Police Services.

What is traffic enforcement and why is it so important?

The City of Laguna Hills and its Police Services works very hard at maintaining an aggressive traffic safety program. Our traffic enforcement efforts seek to generate a general deterrence effect on motorists. That deterrence is based on the driving public's perception of being cited for a traffic violation. If enough potential traffic violators believe

there is a strong probability they will be cited for a traffic violation, some of them will avoid committing traffic offenses, at least some of the time. Our overall goal is to increase compliance by motorists to traffic laws, resulting in reduced vehicle collisions. The ultimate goal is to reduce injuries and possible deaths due to traffic collisions.

When someone receives a traffic citation it is something that they will not forget. Chances are they will remember that ticket each time they drive that same section of roadway. They probably slow down when they approach the intersection where the motor officer is usually parked. Once they slow down, we just achieved our goal of modifying driving behavior.

Over time, statistics have proven that issuing traffic citations is an effective method for reducing the number of collisions on our local roadways. Each month, our traffic officers receive reports of the most active locations for traffic collisions. The officers are deployed to those areas and concentrate on enforcing traffic laws that the statistics show caused the collisions. If we are successful, fewer people are injured or killed in our community.

Revenue from traffic tickets

One of the most common misconceptions about traffic enforcement is that officers write tickets to generate revenue for the local jurisdiction. While the City does receive some of the revenue from the citations, it is far less than what is spent on traffic enforcement. The revenues received by the City of Laguna Hills for traffic citations are far less than the amount that is spent on equipment and staffing. Ultimately, the value of the traffic safety program in Laguna Hills is the lives that are spared and the traffic injuries that are prevented.

Traffic Index

In order to judge the effectiveness of a traffic safety program, a performance measure called a **Traffic Index** was derived. The Traffic Index is a ratio of fatal and injury collisions to the number of hazardous citations that are issued in a particular time frame. One example would be a month where traffic officers wrote 100 citations. In that month there were 4 injury collisions. The Traffic Index would be 25 for that month. The national study that developed the Traffic Index indicates that in order for a traffic safety program to be effective, a law enforcement agency should maintain a Traffic Index of 25. The City of Laguna Hills maintained an average Traffic Index of 30 over the past three years which is an acceptable standard.

Why Motor Deputies?

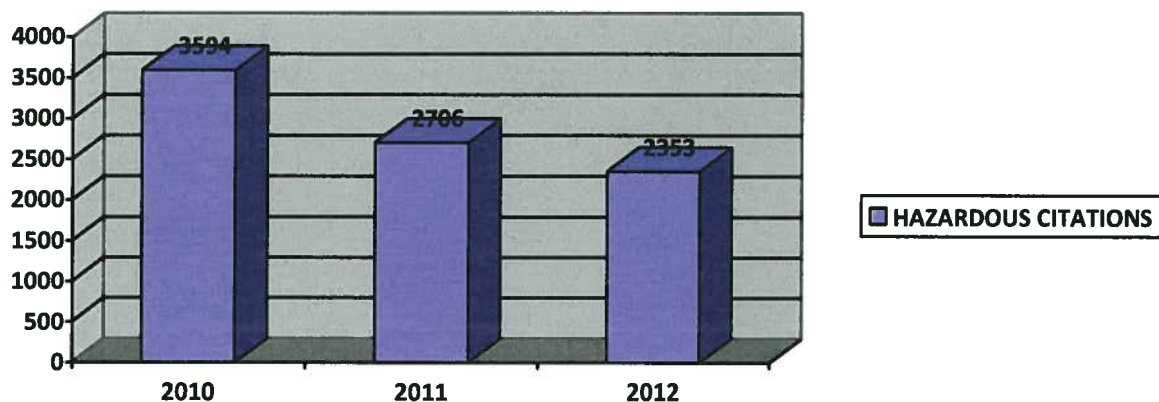
The use of motorcycles has become the gold standard of traffic enforcement. Although they are a more expensive alternative, it has been shown that they are the most effective way to enforce traffic laws. Motorcycles sit higher than normal police cars and can see many violations that the normal officer would miss. Motorcycles are able to drive between

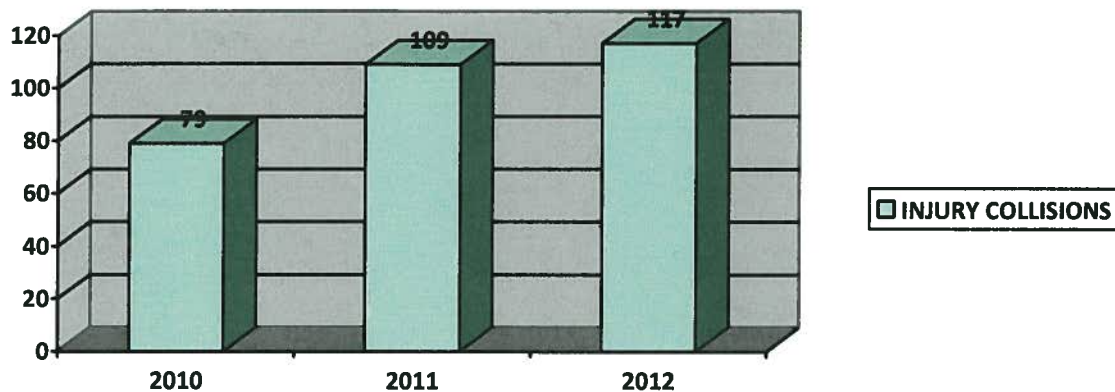
traffic and can catch traffic violators that traditional police cars could not. In South Orange County, motorcycles are the choice of all of the other cities that contract with the Sheriff's Department. Some cities deploy traditional "Traffic Cars" but their duties are more designed for DUI enforcement and generally work evening hours.

Beyond their traffic capabilities, Motorcycles have many more benefits to any city. The maneuverability of a motorcycle makes it a tremendous asset to public safety. In any critical incident where rapid response is necessary, motorcycle deputies can cut through even the most congested traffic to give assistance. This could include a major traffic accident where serious injuries have occurred or an active shooter at an elementary school. Motor deputies will be the first on scene due to the speed and agility of their vehicle.

Statistics

Traffic statistics in the City have declined over the past 3 years. Hazardous Citations have gone down (fewer written) and injury collisions have increased. Much of the reason that Hazardous Citations are down is due to LHPS being down staff (motor deputies) approx. 16.6% in both 2011 and 2012. This was due to a work related injury to one motor deputy and extended health problems with another. It has been the practice not to backfill vacant motor positions with overtime. The lower hazardous citation numbers reflect lower productivity due to that practice.





Conclusion

An effective traffic safety program is paramount in keeping your community safe for residents, consumers, and visitors. Traffic injuries have increased over the last few years, and we still see too many people driving too fast, running red lights, and talking on cell phones while driving. These are unsafe driving practices that need to be corrected for the safety of the community. Remember, there is no bigger threat to your safety in Laguna Hills than being involved in a traffic collision. Collisions cost the public millions of lost dollars in injuries and property damage.

Often times, when a citizen is being issued a traffic citation they will ask the deputy; "don't you have anything better to do." In Laguna Hills deputies understand that public safety is our responsibility. Although they will not say this to a citizen, the answer is "no", we don't have anything more important to do, because their safety is our priority.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JUNE 11, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: LIEUTENANT TOM BEHRENS
CHIEF OF POLICE SERVICES

ISSUE: FY 2013-2014 LAW ENFORCEMENT SERVICES AGREEMENT

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE MAYOR TO EXECUTE THE FY 2013-2014 LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE COUNTY OF ORANGE AND THE CITY OF LAGUNA HILLS.

SUMMARY:

The City of Laguna Hills has provided police services for general law enforcement and traffic enforcement under an Agreement with the Orange County Sheriff's Department since FY 1992-1993. That arrangement remains both effective and cost efficient. Renewing the Agreement will provide the City with an equivalent police department of 41.22 full-time employees, as well as access to specialized Sheriff's personnel.

BACKGROUND:

The proposed service level would provide the City with the following personnel breakdown:

Lieutenant	1
Administrative Sergeant	1
Patrol Sergeants	1.97
Investigators	2
Patrol Deputies	14
School Resource Officer	1
Motorcycle Deputies	3
Directed Enforcement Deputy	1
Community Service Officers	2
Crime Prevention Specialist	1
<u>Shared Staff</u>	<u>13.25</u>
Total Staff	41.22

This staffing complement is designed to achieve a service level that would yield an optimum preventative patrol time of 40%. Preventative patrol time is that time spent in the field by patrol deputies, that is not allocated to administrative time or responding to calls. In 2012, Laguna Hills Police Services averaged 43% in Preventative Patrol Time.

The contract law enforcement comparisons below show that Laguna Hills continues to rank among the top tier of South County cities in both spending per capita on law enforcement services and sworn staff per capita.

Per Capita Cost

Dana Point	\$277
Laguna Hills	\$217
San Juan Capistrano	\$210
San Clemente	\$186
Mission Viejo	\$164
Lake Forest	\$160
Rancho Santa Margarita	\$151
Laguna Niguel	\$146
Aliso Viejo	\$130

Sworn Staff Per Capita (per 1000 residents)

Dana Point	1.01
Laguna Hills	0.82
San Juan Capistrano	0.77
San Clemente	0.69
Mission Viejo	0.62
Lake Forest	0.59
Rancho Santa Margarita	0.58
Laguna Niguel	0.53
Aliso Viejo	0.49

Additionally, Laguna Hills Police Services was able to maintain our response time goals in all priority calls for 2012.

The Sheriff's Department has prepared the attached Agreement for FY 2013-2014. The City Attorney has reviewed the document and approved it as to form.

FISCAL IMPACT:

The total cost for law enforcement services for FY 2013-2014 is \$6,811,407. This represents an increase of \$178,239 (2.69%) over the FY 2012-2013 adjusted Law Enforcement Agreement of \$6,633,168 and is within the adopted budget for public safety. The County is currently in negotiations with the Association of Orange County Deputy Sheriffs (AOCDS) and an adjustment of the contract cost may be necessary at some future time.

ATTACHMENTS:

- FY2013-2014 Law Enforcement Agreement

**AGREEMENT
BETWEEN THE
CITY OF LAGUNA HILLS
AND THE
COUNTY OF ORANGE**

THIS AGREEMENT is entered into this Fifteenth day of May 2013, which date is enumerated for purposes of reference only, by and between the CITY OF LAGUNA HILLS, hereinafter referred to as "CITY", and the COUNTY OF ORANGE, a political subdivision of the State of California, hereinafter referred to as "COUNTY".

WITNESSETH:

WHEREAS, CITY wishes to contract with COUNTY for law enforcement services; and

WHEREAS, COUNTY is agreeable to the rendering of such services, as authorized in Government Code Sections 51301 and 55632, on the terms and conditions hereinafter set forth,

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

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TABLE OF CONTENTS

	<u>SECTION</u>	<u>PAGE</u>
1		
2		
3		
4	A. Term	3
5	B. Optional Termination or Extension	3
6	C. Regular Services by COUNTY	3
7	D. Enhanced and Supplemental Services by COUNTY	8
8	E. Patrol Video Systems	10
9	F. Licensing Services by CITY	11
10	G. Payment	12
11	H. Notices	17
12	I. Status of COUNTY	18
13	J. State Audit	18
14	K. Alteration of Terms	18
15	L. Indemnification	19
16	M. Traffic Violator Apprehension Program	20
17	N. Mobile Data Computers	23
18	Signature Page	25
19	//	
20	//	
21	//	
22	//	
23	//	
24	//	
25	//	
26	//	
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1 **A. TERM:**

2 The term of this Agreement shall commence July 1, 2013 and terminate June
3 30, 2014 unless earlier terminated by either party or extended in the manner
4 set forth herein.

5 **B. OPTIONAL TERMINATION OR EXTENSION:**

6 1. COUNTY or CITY may terminate this Agreement, without cause, upon one-
7 hundred and eighty (180) days written notice to the other party.

8 2. If COUNTY and CITY have not entered into a written agreement by June
9 30, 2014 for COUNTY to provide to CITY, during all or part of the period
10 between July 1, 2014 and June 30, 2015, law enforcement services similar
11 to those specified herein, then SHERIFF, on behalf of COUNTY, and CITY's
12 Manager, on behalf of CITY, are authorized to execute a written amendment
13 to this Agreement that provides as follows and does not materially alter
14 other terms of the Agreement: SHERIFF shall continue to provide to CITY
15 all or a designated part of the law enforcement services specified herein, for
16 a specified time period between July 1, 2014 and August 31, 2014 and CITY
17 shall pay COUNTY the full costs of providing such services. Such full costs
18 may be greater than those listed herein for the period July 1, 2013 through
19 June 30, 2014. SHERIFF and CITY Manager shall file copies of any such
20 amendments to this Agreement with the Clerk of COUNTY's Board of
21 Supervisors and CITY's Clerk.

22 **C. REGULAR SERVICES BY COUNTY:**

23 1. COUNTY, through its Sheriff-Coroner and deputies, officers and employees,
24 hereinafter referred to as "SHERIFF", shall render to CITY law enforcement
25 services as hereinafter provided. Such services shall include the
26 enforcement of lawful State statutes and lawful municipal ordinances of
27 CITY other than licensing ordinances.

28 //

1 **C. REGULAR SERVICES BY COUNTY: (Continued)**

2 2. The night, day and evening patrol and supervisory shifts will be established
3 by SHERIFF. Personnel of each shift may work varying and different times
4 and may be deployed to other shifts when, in the opinion of SHERIFF and
5 CITY Manager, the need arises. Any long-term shift deployment change will
6 be reported to CITY's Council.

7 3. The level of service, other than for licensing, to be provided by the COUNTY
8 for the period July 1, 2013 through June 30, 2014, shall be as follows:

9 **Management:**

- 10 • One (1) Lieutenant
11 (80 hours per two-week pay period)

12 **Supervision:**

- 13 • Two and ninety-seven hundredths (2.97) Sergeants
14 (Each full sergeant position is 80 hours per two-week pay period)

15 **Investigation Services:**

- 16 • Two (2) Investigators
17 (each 80 hours per two-week pay period)

18 **Patrol Services:**

- 19 • Fifteen (15) Deputy Sheriff IIs - Patrol
20 (each 80 hours per two-week pay period)
21 Deployment to be determined by SHERIFF in cooperation with CITY
22 Manager.

23 **School Resource Services**

- 24 • One (1) Deputy Sheriff II
25 (80 hours per two-week pay period)
26 Deployment to be determined by SHERIFF in cooperation with CITY
27 Manager.

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C. REGULAR SERVICES BY COUNTY: (Continued)

Traffic Services:

- Three (3) Deputy Sheriff IIs - Motorcycle
(each 80 hours per two-week pay period)
Deployment to be determined by SHERIFF in cooperation with CITY Manager.

Parking Control:

- Two (2) Community Services Officers
(each 80 hours per two-week pay period)

Crime Prevention:

- One (1) Crime Prevention Specialist
(80 hours per two-week pay period)

Regional Support Services:

- 8.62 percent of one half of one (.5) Sergeant - Traffic
- 8.62 percent of three (3) Deputy Sheriff IIs - Traffic
- 8.62 percent of one (1) Investigative Assistant - Traffic
- 8.62 percent of one (1) Office Specialist - Traffic
- 4.92 percent of one fourth of one (.25) Sergeant – Auto Theft
- 4.92 percent of two (2) Investigators – Auto Theft
- 4.92 percent of one (1) Investigative Assistant – Auto Theft
- 4.92 percent of one (1) Office Specialist – Auto Theft
- 6.37 percent of three (3) Investigative Assistants – Court
- 10.00 percent of one half of one (.5) Motorcycle Sergeant

4. For any service listed in Subsection C-3 of this Agreement that is provided to CITY at less than 100% of a full-time SHERIFF position, COUNTY retains the option to terminate such service in the event the other city or cities that contract for the balance of the time of the employee providing the service no longer pay(s) for such service and CITY does not request the Agreement be

1 **C. REGULAR SERVICES BY COUNTY: (Continued)**

2 amended to pay 100% of the cost of the employee providing such service.
3 The Maximum Obligation of CITY set forth in Subsection G-3 will be
4 adjusted accordingly.

- 5 5. All services contracted for in this Agreement may not be operational on the
6 precise date specified in this Agreement. In those instances, SHERIFF
7 shall notify CITY Manager of the date or dates such service or services are
8 to be implemented. COUNTY shall reduce the monthly charges to CITY,
9 based on the actual date of implementation of the service or services.
10 Charges shall be reduced on the next monthly billing tendered in
11 accordance with Subsection G-4 of this Agreement.
- 12 6. During emergencies, such as mutual aid situations, SHERIFF will attempt to
13 leave in CITY the Lieutenant in charge of CITY Police Services. If SHERIFF
14 determines that the Lieutenant is needed elsewhere, SHERIFF will notify
15 CITY's Manager within four (4) hours. SHERIFF will return Lieutenant to
16 CITY as soon as possible once the emergency situation is under control.
- 17 7. With respect to the licensing ordinances of CITY listed in Attachment A
18 hereto, which is incorporated herein by this reference, SHERIFF shall
19 receive applications for CITY licenses pursuant to said ordinances and
20 complete investigations relating to such applications. Said investigations
21 shall be forwarded to CITY Manager. COUNTY shall not provide any
22 advisory, administrative, hearing or litigation attorney support or services
23 related to licensing. COUNTY shall not provide any administrative or
24 investigatory services related to the licensing ordinances listed in
25 Attachment A hereto, except the investigations relating to initial applications
26 for which this subsection provides.

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C. REGULAR SERVICES BY COUNTY: (Continued)

8. With the limitations set forth below, SHERIFF, on behalf of COUNTY, and CITY Manager, on behalf of CITY, are authorized to execute written amendments to this Agreement to increase or decrease the level of service set forth in Subsection C-3, when SHERIFF and CITY Manager mutually agree that such increase or decrease in the level of service is appropriate. Any such amendment to the Agreement shall concomitantly increase or decrease the cost of services payable by CITY set forth in Subsection G-2 and the Maximum Obligation of CITY set forth in Subsection G-3, in accordance with the current year's COUNTY law enforcement cost study. SHERIFF and CITY Manager shall file copies of any such amendments to this Agreement with the Clerk of COUNTY's Board of Supervisors and CITY's Clerk. Amendments to this Agreement executed by SHERIFF and CITY Manager may not, in the aggregate, increase or decrease the cost of services payable by CITY by more than one percent (1%) of the total cost originally set forth in Subsection G-2 and the Maximum Obligation originally set forth in Subsection G-3.

Prior approval by COUNTY's Board of Supervisors and CITY's Council is required before execution of any amendment that brings the aggregate total of changes in costs payable by CITY to more than one percent (1%) of the total cost originally set forth in Subsection G-2 and the Maximum Obligation originally set forth in Subsection G-3 of this Agreement.

Notwithstanding the foregoing, SHERIFF and CITY Manager may increase the service level of Deputy Sheriff II – Patrol from fifteen (15) to seventeen (17) without further approval by the COUNTY's Board of Supervisors and CITY's Council.

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1 **D. ENHANCED AND SUPPLEMENTAL SERVICES BY COUNTY:**

2 1. Enhanced services for events on CITY property. At the request of CITY,
3 through its City Manager, SHERIFF may provide enhanced law
4 enforcement services for functions, such as community events, conducted
5 on property that is owned, leased or operated by CITY. SHERIFF shall
6 determine personnel and equipment needed for such enhanced services.
7 To the extent the services provided at such events are at a level greater
8 than that specified in Subsection C-3 of this Agreement, CITY shall
9 reimburse COUNTY for such additional services, at an amount computed
10 by SHERIFF, based on the current year's COUNTY law enforcement cost
11 study. The cost of these enhanced services shall be in addition to the
12 Maximum Obligation of CITY set forth in Subsection G-3 of this Agreement.
13 SHERIFF shall bill CITY immediately after each such event.

14 2. Supplemental services for occasional events operated by private individuals
15 and entities on non-CITY property. At the request of CITY, through its City
16 Manager, and within the limitations set forth in this subsection D-2,
17 SHERIFF may provide supplemental law enforcement services to preserve
18 the peace at special events or occurrences that occur on an occasional
19 basis and are operated by private individuals or private entities on non-CITY
20 property. SHERIFF shall determine personnel and equipment needed for
21 such supplemental services, and will provide such supplemental services
22 only if SHERIFF is able to do so without reducing the normal and regular
23 ongoing services that SHERIFF otherwise would provide to CITY pursuant
24 to this Agreement. Such supplemental services shall be provided only by
25 regularly appointed full-time peace officers, at rates of pay governed by a
26 Memorandum of Understanding between COUNTY and the bargaining
27 unit(s) representing the peace officers providing the services. Such
28 supplemental services shall include only law enforcement duties and shall

1 **D. ENHANCED AND SUPPLEMENTAL SERVICES BY COUNTY: (Continued)**

2 not include services authorized to be provided by a private patrol operator,
3 as defined in Section 7582.1 of the Business and Professions Code. Law
4 enforcement support functions, including, but not limited to, clerical
5 functions and forensic science services, may be performed by non-peace
6 officer personnel if the services do not involve patrol or keeping the peace
7 and are incidental to the provision of law enforcement services. CITY shall
8 reimburse COUNTY its full, actual costs of providing such supplemental
9 services at an amount computed by SHERIFF, based on the current year's
10 COUNTY law enforcement cost study. The cost of these supplemental
11 services shall be in addition to the Maximum Obligation of CITY set forth in
12 Subsection G-3 of this Agreement. SHERIFF shall bill CITY immediately
13 after each such event.

- 14 3. Supplemental services for events operated by public entities on non-CITY
15 property. At the request of CITY, through its City Manager, and within the
16 limitations set forth in this subsection D-3, SHERIFF may provide
17 supplemental law enforcement services to preserve the peace at special
18 events or occurrences that occur on an occasional basis and are operated
19 by public entities on non-CITY property. SHERIFF shall determine
20 personnel and equipment needed for such supplemental services, and will
21 provide such supplemental services only if SHERIFF is able to do so without
22 reducing services that SHERIFF otherwise would provide to CITY pursuant
23 to this Agreement. CITY shall reimburse COUNTY its full, actual costs of
24 providing such supplemental services at an amount computed by SHERIFF,
25 based on the current year's COUNTY law enforcement cost study. The cost
26 of these supplemental services shall be in addition to the Maximum
27 Obligation of CITY set forth in Subsection G-3 of this Agreement. SHERIFF
28 shall bill CITY immediately after each such event.

1 **D. ENHANCED AND SUPPLEMENTAL SERVICES BY COUNTY: (Continued)**

2 4. Notwithstanding the foregoing, CITY, through its permit process, may utilize
3 the services of the Sheriff at events, for which CITY issues permits, that are
4 operated by private individuals or entities or public entities. SHERIFF shall
5 determine personnel and equipment needed for said events. If said events
6 are in addition to the level of services listed in Subsection C-3 of this
7 Agreement, CITY shall reimburse COUNTY for such additional services at
8 an amount computed by SHERIFF, based upon the current year's COUNTY
9 law enforcement cost study. The cost of these services shall be in addition
10 to the Maximum Obligation of CITY set forth in Subsection G-3 of this
11 Agreement. Sheriff shall bill City immediately after said services are
12 rendered.

13 5. In accordance with Government Code 51350, COUNTY has adopted Board
14 Resolution 89-1160 which identifies Countywide services, including but not
15 limited to helicopter response. SHERIFF through this contract provides
16 enhanced helicopter response services. The cost of enhanced helicopter
17 response services is included in the cost of services set forth in Subsection
18 G-2 and in the Maximum Obligation of CITY set forth in Subsection G-3.
19 COUNTY shall not charge any additional amounts for enhanced helicopter
20 services after the cost of services set forth in Subsection G-2 and in the
21 Maximum Obligation set forth in Subsection G-3 has been established
22 without written notification to the CITY.

23 **E. PATROL VIDEO SYSTEMS:**

24 1. As part of the law enforcement services to be provided to CITY, COUNTY
25 has provided, or will provide, patrol video systems (hereinafter called "PVS")
26 that are or will be mounted in patrol vehicles designated by COUNTY for
27 use within CITY service area.

28 //

1 **E. PATROL VIDEO SYSTEMS: (Continued)**

2 2. SHERIFF has the exclusive right to use said PVS for law enforcement
3 services related to this Agreement.

4 3. CITY shall pay COUNTY the full costs to COUNTY of a) the acquisition and
5 installation of Patrol Video Systems that are or will be mounted in patrol
6 vehicles assigned to CITY, and b) recurring costs, as deemed necessary by
7 COUNTY, including the costs of maintenance and contributions to a fund for
8 replacement and upgrade of such PVS when they become functionally or
9 technologically obsolete.

10 The costs to be paid by CITY for recurring costs, including maintenance and
11 replacement/upgrade of PVS, are included in the costs set forth in
12 Subsection G-2 and the Maximum Obligation of CITY set forth in Subsection
13 G-3 of this Agreement unless CITY has already paid such costs. CITY shall
14 not be charged additional amounts for maintenance or replacement/upgrade
15 of said PVS during the period July 1, 2013 through June 30, 2014.

16 4. If, following the initial acquisition of PVS referenced above, CITY requires
17 PVS for additional patrol cars designated for use in the CITY service area,
18 COUNTY will purchase said additional PVS. Upon demand by COUNTY,
19 CITY will pay to COUNTY a) the full costs of acquisition and installation of
20 said additional PVS, and b) the full recurring costs for said PVS, as deemed
21 necessary by COUNTY, including the costs of maintenance, and
22 contributions to a fund for replacement and upgrade of such PVS when they
23 become functionally or technologically obsolete. Said costs related to
24 additional PVS are not included in, and are in addition to, the costs set forth
25 in Subsection G-2 and the Maximum Obligation of CITY set forth in
26 Subsection G-3 of this Agreement.

27 //

28 //

1 **E. PATROL VIDEO SYSTEMS: (Continued)**

2 5. County will replace and/or upgrade PVS as needed. The costs of
3 replacing/upgrading PVS shall be paid by COUNTY from the
4 replacement/upgrade funds to be paid by CITY in accordance with the
5 foregoing. CITY shall not be charged any additional charge to replace or
6 upgrade PVS.

7 **F. LICENSING SERVICES BY CITY:**

8 Upon receipt from COUNTY of investigations of applications for licenses
9 referred to in Subsection C-7 of this Agreement, CITY Manager shall determine
10 whether to grant or deny the licenses and will issue the licenses or notify the
11 applicants of denial. CITY shall provide all attorney services related to the
12 granting, denial, revocation and administration of said licenses and the
13 enforcement of CITY ordinances pertaining to said licenses.

14 **G. PAYMENT:**

- 15 1. Pursuant to Government Code Section 51350, CITY agrees to pay to
16 COUNTY the full costs of performing the services mutually agreed upon in
17 this Agreement. The costs of services include salaries, wages, benefits,
18 mileage, services, supplies, equipment, and divisional, departmental and
19 COUNTY General overhead.
- 20 2. Unless the level of service described in Subsection C-3 is increased or
21 decreased by mutual agreement of the parties, or CITY is required to pay
22 for increases as set forth in Subsection G-5, the full cost of services
23 described in Subsection C-3 of this Agreement, other than Licensing
24 Services, to be provided by the COUNTY for the period July 1, 2013 through
25 June 30, 2014, shall be as follows:

26 //

27 //

28 //

G. PAYMENT: (Continued)

SERVICE

COST OF SERVICE

Management:

- One (1) Lieutenant

@ \$295,661/each

\$ 295,661

Supervision:

- One and ninety-seven hundredths (1.97) Sergeants - Patrol

@ \$266,422/each

\$ 524,851

- One (1) Sergeant - Administrative

@ 266,422/each

\$ 266,422

Investigation Services:

- Two (2) Investigators

@ \$276,562/each

\$ 553,124

Patrol Services:

- Fifteen (15) Deputy Sheriff IIs - Patrol

@ \$220,281/each

\$ 3,304,215

School Resource Services

- One (1) Deputy Sheriff II

@ \$220,281/each

\$ 220,281

Traffic Services:

- Three (3) Deputy Sheriff IIs - Motorcycle

@ \$225,440/each

\$ 676,320

Parking Control:

- Two (2) Community Services Officers

@ \$110,995/each

\$ 221,990

Crime Prevention:

- One (1) Crime Prevention Specialist

@ \$92,076/each

\$ 92,076

G. PAYMENT: (Continued)

SERVICE

COST OF SERVICE

Regional Support Services:

- 8.62% of one half of one (.5) Sergeant - Traffic
@ \$251,989/each \$ 10,861
- 8.62% of three (3) Deputy Sheriff IIs - Traffic
@ \$201,750/each \$ 52,173
- 8.62% of one (1) Investigative Assistant - Traffic
@ \$100,261/each \$ 8,643
- 8.62% of one (1) Office Specialist - Traffic
@ \$81,249/each \$ 7,004
- 4.92% of one fourth of one (.25) Sergeant – Auto Theft
@ \$251,989/each \$ 3,099
- 4.92% of two (2) Investigators – Auto Theft
@ \$224,762/each \$ 22,117
- 4.92% of one (1) Investigative Assistant – Auto Theft
@ \$101,790/each \$ 5,008
- 4.92% of one (1) Office Specialist – Auto Theft
@ \$80,927/each \$ 3,982
- 6.37% of three (3) Investigative Assistants – Court
@ \$106,001/each \$ 20,257
- 10.00% of one-half of one (.5) Motorcycle Sergeant
@ \$278,389/each \$ 13,919

Other Charges and Credits: \$ 509,404

Charges: Annual leave paydowns and apportionment of cost of leave balances paid at end of employment; premium pay for bilingual staff; Contract Administration; data line; direct services and supplies; enhanced helicopter response services; holiday pay:

1 **G. PAYMENT: (Continued)**

2 **SERVICE**

COST OF SERVICE

3 comp and straight time; Integrated Law & Justice Agency of
4 Orange County; mobile data computer (MDC) recurring costs; on-
5 call pay; patrol video systems (PVS) recurring costs; retirement rate
6 discount expenses (interest and cost of issuance); training;
7 transportation costs including vehicle fuel, mileage interest for
8 replacement vehicles and maintenance.

9 **Credits:** False alarm fees; reimbursement for training and
10 miscellaneous programs; credit for shared Deputy Sheriff II
11 midnight shift coverage to City of Laguna Woods; credit for shared
12 Deputy Sheriff II relief to City of Laguna Woods; retirement rate
13 discount FY 2013-14.

14 **TOTAL COST OF SERVICES**

\$ 6,811,407

- 15 3. Unless the level of service described in Subsection C-3 is increased or
16 decreased, or CITY is required to pay for increases as set forth in
17 Subsection G-5; the Maximum Obligation of CITY for services, other than
18 Licensing Services, described in Subsection C-3 of this Agreement, to be
19 provided by the County for the period July 1, 2013 through June 30, 2014, is
20 \$6,811,407.
- 21 4. COUNTY shall invoice CITY monthly. During the period July 1, 2013
22 through June 30, 2014, said invoices will require payment by CITY of one-
23 twelfth (1/12) of the Maximum Obligation of CITY set forth in Subsection G-3
24 of this Agreement, as said Maximum Obligation may have been increased
25 or decreased pursuant to mutual agreement of the parties. In addition, if a
26 determination is made that increases described in Subsection G-5 must be
27 paid, COUNTY thereafter shall include the pro-rata

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1 **G. PAYMENT: (Continued)**

2 charges for such increases in its monthly invoices to CITY for the balance of
3 the period between July 1, 2013 and June 30, 2014.

4 5-a. At the time this Agreement is executed, there are unresolved issues
5 pertaining to potential changes in salaries and benefits for COUNTY
6 employees. The costs of such potential changes are not included in the
7 Fiscal Year 2013-14, cost set forth in Subsection G-2 nor in the Fiscal Year
8 2013-14, Maximum Obligation of CITY set forth in Subsection G-3 of this
9 Agreement. If the changes result in the COUNTY incurring or becoming
10 obligated to pay for increased costs for or on account of personnel whose
11 costs are included in the calculations of costs charged to CITY hereunder,
12 CITY shall pay COUNTY, in addition to the Maximum Obligation set forth in
13 Subsection G-3 of this Agreement, the full costs of said increases to the
14 extent such increases are attributable to work performed by such personnel
15 after July 1, 2013, and CITY's Maximum Obligation hereunder shall be
16 deemed to have increased accordingly. CITY shall pay COUNTY in full for
17 such increases on a pro-rata basis over the portion of the period between
18 July 1, 2013 and June 30, 2014 remaining after COUNTY notifies CITY that
19 increases are payable. If the changes result in the COUNTY incurring or
20 becoming obligated to pay for decreased costs for or on account of
21 personnel whose costs are included in the calculations of costs charged to
22 CITY hereunder, COUNTY shall reduce the amount owed by the CITY to
23 the extent such decreases are attributable to work performed by such
24 personnel during the period July 1, 2013 through June 30, 2014, and CITY's
25 Maximum Obligation hereunder shall be deemed to have decreased
26 accordingly. COUNTY shall reduce required payment by CITY in full for
27 such decreases on a pro-rata basis over the portion of the period between
28 July 1, 2013 and June 30, 2014 remaining after COUNTY notifies CITY that

1 **G. PAYMENT: (Continued)**

2 the Maximum Obligation has decreased.

3 5-b. If CITY is required to pay for increases as set forth in Subsection G-5a
4 above, COUNTY, at the request of CITY, will thereafter reduce the level of
5 service to be provided to CITY pursuant to Subsection C-3 of this
6 Agreement to a level that will make the Maximum Obligation of CITY
7 hereunder for the period July 1, 2013 through June 30, 2014 an amount
8 specified by CITY that is equivalent to or higher or lower than the Maximum
9 Obligation set forth in Subsection G-3 for said period at the time this
10 Agreement originally was executed. The purpose of such adjustment of
11 service levels will be to give CITY the option of keeping its Maximum
12 Obligation hereunder at the pre-increase level or at any other higher or
13 lower level specified by CITY. In the event of such reduction in level of
14 service and adjustment of costs, the parties shall execute an amendment to
15 this Agreement so providing. Decisions about how to reduce the level of
16 service provided to CITY shall be made by SHERIFF with the approval of
17 CITY.

18 6. CITY shall pay COUNTY in accordance with COUNTY Board of
19 Supervisors' approved County Billing Policy, which is attached hereto as
20 Attachment B and incorporated herein by this reference.

21 7. COUNTY shall charge CITY late payment penalties in accordance with
22 County Billing Policy.

23 8. As payment for the Licensing Services described in Subsection C-7 of this
24 Agreement, COUNTY shall retain all fees paid by applicants for licenses
25 pursuant to CITY ordinances listed in Attachment A hereto. Retention of
26 said fees by COUNTY shall constitute payment in full to COUNTY for costs
27 incurred by COUNTY in performing the functions related to licensing
28 described in Subsection C-7; provided, however, that if any of said fees are

1 **G. PAYMENT: (Continued)**

2 waived or reduced by CITY, CITY shall pay to COUNTY the difference
3 between the amount of fees retained by COUNTY and the fees that were
4 set forth in the ordinances listed in Attachment A at the time this Agreement
5 was executed. If CITY increases the fee schedule for the licensing
6 ordinances set forth in Attachment A, either party shall have the right to
7 seek amendment of this Agreement with respect to the division of the
8 increased fees between CITY and COUNTY.

- 9 9. Fees generated or collected by SHERIFF contract personnel for copying of
10 documents related to the services provided in this Agreement will be at
11 COUNTY-established rates and will be credited to CITY on an annual basis.
12 10. Narcotic asset forfeitures will be handled pursuant to Attachment C hereto,
13 which is incorporated herein by this reference.

14 **H. NOTICES:**

- 15 1. Except for the notices provided for in Subsection 2 of this Section, all
16 notices authorized or required by this Agreement shall be effective when
17 written and deposited in the United States mail, first class postage prepaid
18 and addressed as follows:

19 **CITY:** ATTN: CITY MANAGER

20 24035 EL TORO ROAD

21 LAGUNA HILLS, CA 92653

22 **COUNTY:** ATTN: LAW ENFORCEMENT CONTRACT MANAGER

23 SHERIFF-CORONER DEPARTMENT

24 320 NORTH FLOWER STREET, SUITE 108

25 SANTA ANA, CA 92703

- 26 2. Termination notices shall be effective when written and deposited in the
27 United States mail, certified, return receipt requested and addressed as
28 above.

1 **I. STATUS OF COUNTY:**
2 COUNTY is, and at all times shall be deemed to be, an independent contractor.
3 Nothing herein contained shall be construed as creating the relationship of
4 employer and employee, or principal and agent, between CITY and COUNTY
5 or any of COUNTY's agents or employees. COUNTY and its SHERIFF shall
6 retain all authority for rendition of services, standards of performance, control of
7 personnel, and other matters incident to the performance of services by
8 COUNTY pursuant to this Agreement. COUNTY, its agents and employees
9 shall not be entitled to any rights or privileges of CITY employees and shall not
10 be considered in any manner to be CITY employees.

11 **J. STATE AUDIT:**
12 Pursuant to Government Code Section 8546.7, CITY and COUNTY shall be
13 subject to examination and audit by the State Auditor for a period of three (3)
14 years after final payment by CITY to COUNTY under this Agreement. CITY
15 and COUNTY shall retain all records relating to the performance of this
16 Agreement for said three-year period, except that those records pertaining to
17 any audit then in progress, or to any claims or litigation, shall be retained
18 beyond said three-year period, until final resolution of said audit, claim or
19 litigation.

20 **K. ALTERATION OF TERMS:**
21 This Agreement fully expresses all understanding of CITY and COUNTY with
22 respect to the subject matter of this Agreement and shall constitute the total
23 Agreement between the parties for these purposes. No addition to, or
24 alteration of, the terms of this Agreement shall be valid unless made in writing,
25 formally approved and executed by duly authorized agents of both parties.

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1 **L. INDEMNIFICATION:**

2 1. COUNTY, its officers, agents, employees, subcontractors and independent
3 contractors shall not be deemed to have assumed any liability for the
4 negligence or any other act or omission of CITY or any of its officers,
5 agents, employees, subcontractors or independent contractors, or for any
6 dangerous or defective condition of any public street or work or property of
7 CITY, or for any illegality or unconstitutionality of CITY's municipal
8 ordinances. CITY shall indemnify and hold harmless COUNTY and its
9 elected and appointed officials, officers, agents, employees, subcontractors
10 and independent contractors from any claim, demand or liability whatsoever
11 based or asserted upon the condition of any public street or work or
12 property of CITY, or upon the illegality or unconstitutionality of any municipal
13 ordinance of CITY that SHERIFF has enforced, or upon any act or omission
14 of CITY, or its elected and appointed officials, officers, agents, employees,
15 subcontractors or independent contractors related to this Agreement,
16 including, but not limited to, any act or omission related to the maintenance
17 or condition of any vehicle or motorcycle that is owned or possessed by
18 CITY and used by COUNTY personnel in the performance of this
19 Agreement, for property damage, bodily injury or death or any other element
20 of damage of any kind or nature, and CITY shall defend, at its expense
21 including attorney fees, and with counsel approved in writing by COUNTY,
22 COUNTY and its elected and appointed officials, officers, agents,
23 employees, subcontractors and independent contractors in any legal action
24 or claim of any kind based or asserted upon such condition of public street
25 or work or property, or illegality or unconstitutionality of a municipal
26 ordinance, or alleged acts or omissions. If judgment is entered against
27 CITY and COUNTY by a court of competent jurisdiction because of the
28 concurrent active negligence of either party, CITY and COUNTY agree that

1 **L. INDEMNIFICATION: (Continued)**

2 liability will be apportioned as determined by the court. Neither party shall
3 request a jury apportionment.

- 4 2. COUNTY shall indemnify and hold harmless CITY and its elected and
5 appointed officials, officers, agents, employees, subcontractors and
6 independent contractors from any claim, demand or liability whatsoever
7 based or asserted upon any act or omission of COUNTY or its elected and
8 appointed officials, officers, agents, employees, subcontractors or
9 independent contractors related to this Agreement, for property damage,
10 bodily injury or death or any other element of damage of any kind or nature,
11 and COUNTY shall defend, at its expense, including attorney fees, and with
12 counsel approved in writing by CITY, CITY and its elected and appointed
13 officials, officers, agents, employees, subcontractors and independent
14 contractors in any legal action or claim of any kind based or asserted upon
15 such alleged acts or omissions.

16 **M. TRAFFIC VIOLATOR APPREHENSION PROGRAM:**

- 17 1. COUNTY has established a Traffic Violator Apprehension Program ["the
18 Program"], which is operated by SHERIFF, and is designed to reduce
19 vehicle accidents caused by unlicensed drivers and drivers whose licenses
20 are suspended and to educate the public about the requirements of the
21 Vehicle Code and related safety issues with regard to driver licensing,
22 vehicle registration, vehicle operation, and vehicle parking. The Program
23 operates throughout the unincorporated areas of the COUNTY and in the
24 cities that contract with COUNTY for SHERIFF's law enforcement services,
25 without regard to jurisdictional boundaries, because an area-wide approach
26 to reduction of traffic accidents and driver education is most effective in
27 preventing traffic accidents. In order for CITY to participate in the Program,
28 CITY has adopted a fee pursuant to Vehicle Code section 22850.5, in the

1 **M. TRAFFIC VIOLATOR APPREHENSION PROGRAM: (Continued)**

2 amount and under the terms and conditions set forth in the resolution that is
3 attached hereto as Attachment D and incorporated into this Agreement by
4 reference [hereinafter referred to as a "TVAP resolution"], and has directed
5 that the revenue from such fee be used for the Program. CITY's
6 participation in the Program may be terminated at any time by rescission or
7 amendment of the TVAP resolution that is attached hereto as Attachment D.
8 In the event CITY 1) amends said TVAP resolution, or rescinds said TVAP
9 resolution and adopts a new TVAP resolution pertaining to the above-
10 referenced fee and the Program, and 2) remains a participant in the
11 Program thereafter, CITY's Manager, on behalf of CITY, and SHERIFF, on
12 behalf of COUNTY, have authority to execute an amendment of this
13 Agreement to substitute CITY's amended or new TVAP resolution for
14 Attachment D hereto, as long as said amendment to this Agreement does
15 not materially change any other provision of this Agreement.

16 2. COUNTY will make available for review, at the request of CITY, all financial
17 data related to the Program as may be requested by CITY.

18 3. Fee revenue generated by COUNTY and participating cities will be used to
19 fund the following positions, which will be assigned to the Program:

- 20 • One fourth of one (.25) Sergeant
21 (20 hours per two-week pay period)
- 22 • One (1) Staff Specialist
23 (80 hours per two-week pay period)
- 24 • One (1) Information Processing Specialist
25 (80 hours per two-week pay period)
- 26 • One (1) Investigative Assistant
27 (80 hours per two-week pay period)

28 //

M. TRAFFIC VIOLATOR APPREHENSION PROGRAM: (Continued)

- One (1) Office Specialist
(80 hours per two-week pay period)

4. Fee revenue generated by CITY may be used to reimburse CITY for expenditures for equipment and/or supplies directly in support of the Program. In order for an expenditure for equipment and/or supplies to be eligible for reimbursement, CITY shall submit a request for and obtain pre-approval of the expenditure by using the form as shown in Attachment E. The request shall be submitted within the budget schedule established by SHERIFF. SHERIFF shall approve the expenditure only if both of the following conditions are satisfied: 1) there are sufficient Program funds, attributable to revenue generated by CITY's fee, to pay for the requested purchase, and 2) CITY will use the equipment and/or supplies, during their entire useful life, only for purposes authorized by its TVAP resolution in effect at the time of purchase.

In the event that CITY terminates its participation in the Program, CITY agrees that the equipment purchased by CITY and reimbursed by Program funds will continue to be used, during the remainder of its useful life, exclusively for the purposes authorized by CITY's TVAP resolution in effect at the time of purchase.

5. In the event the fees adopted by COUNTY, CITY and other participating jurisdictions are not adequate to continue operation of the Program at the level at which it operated previously, COUNTY, at the option of CITY, will reduce the level of Program service to be provided to CITY or will continue to provide the existing level of Program services. COUNTY will charge CITY the cost of any Program operations that exceed the revenue generated by fees. Such charges shall be in addition to the Maximum Obligation of CITY set forth in Subsection G-3 of this Agreement. The amount of any revenue

1 **M. TRAFFIC VIOLATOR APPREHENSION PROGRAM: (Continued)**

2 shortfall charged to CITY will be determined, at the time the revenue
3 shortfall is experienced, according to CITY's share of Program services
4 rendered. In the event of a reduction in level of Program service,
5 termination of Program service or adjustment of costs, the parties shall
6 execute an amendment to this Agreement so providing. Decisions about
7 how to reduce the level of Program service provided to CITY shall be made
8 by SHERIFF with the approval of CITY.

9 **N. MOBILE DATA COMPUTERS:**

- 10 1. As part of the law enforcement services to be provided to CITY, COUNTY
11 has provided, or will provide, mobile data computers (hereinafter called
12 "MDCs") that are or will be mounted in patrol vehicles and motorcycles,
13 designated by COUNTY for use within CITY limits.
- 14 2. SHERIFF has the exclusive right to use said MDCs for law enforcement
15 services related to this Agreement.
- 16 3. CITY shall pay COUNTY the full costs to COUNTY of a) the acquisition and
17 installation of MDCs that are or will be mounted in patrol vehicles and
18 motorcycles assigned to CITY, and b) recurring costs, as deemed
19 necessary by COUNTY, including the costs of maintenance and
20 contributions to a fund for replacement and upgrade of such MDCs when
21 they become functionally or technologically obsolete.

22 The costs to be paid by CITY for recurring costs, including maintenance and
23 replacement/upgrade of MDCs, are included in the costs set forth in
24 Subsection G-2 and the Maximum Obligation of CITY set forth in Subsection
25 G-3 of this Agreement unless CITY has already paid such costs. CITY shall
26 not be charged additional amounts for maintenance or replacement/upgrade
27 of said MDCs during the period July 1, 2013 through June 30, 2014.

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1 **N. MOBILE DATA COMPUTERS (Continued)**

- 2 4. If, following the initial acquisition of MDCs referenced above, CITY requires
- 3 MDCs for additional patrol cars or motorcycles designated for use in the
- 4 CITY, or for CITY Emergency Operations Center, COUNTY will purchase
- 5 said additional MDCs. Upon demand by COUNTY, CITY will pay to
- 6 COUNTY a) the full costs of acquisition and installation of said additional
- 7 MDCs, and b) the full recurring costs for said MDCs, as deemed necessary
- 8 by COUNTY, including the costs of maintenance, and contributions to a
- 9 fund for replacement and upgrade of such MDCs when they become
- 10 functionally or technologically obsolete. Said costs related to additional
- 11 MDCs are not included in, and are in addition to, the costs set forth in
- 12 Subsection G-2 and the Maximum Obligation of CITY set forth in Subsection
- 13 G-3 of this Agreement.
- 14 5. COUNTY will replace and/or upgrade MDCs as needed. The costs of
- 15 replacing/upgrading MDCs shall be paid by COUNTY from the replacement/
- 16 upgrade funds to be paid by CITY in accordance with the foregoing. CITY
- 17 shall not be charged any additional charge to replace or upgrade MDCs.

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6/11/2013 ITEM NO. 7.4.2

CITY OF LAGUNA HILLS

ORDINANCE NO. 92-6

LICENSING

BINGO GAME

BINGO OFFICIAL

DANCE INSTRUCTOR (NUDE)

DANCE STUDIO (NUDE)

ESCORT

ESCORT BUREAU

FIGURE MODEL (NUDE)

FIGURE MODEL STUDIO (NUDE)

GUN DEALER

INTERLOCUTRIX (NUDE)

INTRODUCTORY SERVICE

JUNK COLLECTOR

JUNK DEALER

MASSAGE PARLOR (Includes FBI Fees)

MASSAGIST (Includes FBI Fees)

PEDDLER

POOL ROOM

PUBLIC DANCE

RAP SESSION (NUDE)

SECONDHAND DEALER (Pawnbroker)

TAXICAB STAND

COUNTY BILLING POLICY
APPROVED BY BOARD MINUTE ORDER DATED OCTOBER 27, 1992

I. POLICY

All County agencies/departments/districts (County) governed by the Board of Supervisors shall bill contracting entities for materials and/or services provided under contract in accordance with the following standardized billing and collection policy. Billing frequency is dependent on whether the contract is a fixed price or actual cost contract. Payment due date is designed to be both responsive to the County's cash flow needs and reasonable enough as to not require special processing by the contracting entity. If payments are not received by the required due dates, a late payment fee shall be computed and billed to the contracting entity in accordance with the requirements of this procedure.

Nothing herein shall affect the liability, including pre-judgment interest, of the contracting party for services or materials in as much as this is a policy to enact standard billing practices.

II. DEFINITIONS

- A. Contract for the purposes of this policy - A contract is a formal written agreement, a purchase order from the contracting entity, or any other acceptable mutual understanding between the contracting parties.
- B. Received by the County - The phrase "received by the County", as used in Section VI of this policy, refers to the date a payment is received by the County. It is defined as the date the payment is in the County's possession. It is not the date the payment is posted or deposited by the County.

III. FIXED PRICE CONTRACTS

- A. Fixed Price (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued no later than five (5) working days after delivery by the County of the materials and/or services. Examples of such one-time, non-recurring provision of materials and/or services might be a city contracting with the Sheriff for security service at a parade or sporting event; or, a city purchasing a computer listing containing certain city-requested data. Payment due date shall be invoice date plus 30 days.
- B. Fixed Price (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued according to the following frequency:
 - 1. Annual Billings that total \$10,000 or less per 12-month period shall be billed via one (1) annual invoice. Annual invoices will be issued for each 12-month period of the contract, or portions thereof. Invoices shall be issued no later than five working days after the beginning of each 12-month period. Payment due date shall be invoice date plus 30 days.

2. Quarterly Billings that are greater than \$10,000 but not more than \$200,000 per 12-month period, shall be billed in quarterly installments. Quarterly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into four (4) installments. Invoices shall be issued no later than 30 days after the beginning of each quarter. Payment due date shall be 60 days after the beginning of each calendar quarter.
3. Monthly Billings that are greater than \$200,000 per 12-month period shall be billed in monthly installments. Monthly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into 12 installments. Invoices shall be issued on or before the first day of each service month. Payment due date shall be 30 days after the beginning of each service month.

An example of a fixed price contract for ongoing, recurring provision of materials and/or services might be a city contracting with the Sheriff for law enforcement services.

IV. ACTUAL COST CONTRACTS

- A. Actual Cost (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued after delivery by the County of the materials and/or services and no later than 15 days after actual cost data is available. Payment due date shall be invoice date plus 30 days.
- B. Actual Cost (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued on a monthly basis and shall represent the cost of materials and/or services provided to the contracting entity during the previous calendar month. Such invoices shall be issued no later than 15 days after the close of the monthly billing period. If the County agency/department/district does not utilize a monthly billing cycle, the invoice shall be issued no later than 15 days after actual cost data is available. Payment due date shall be invoice date plus 30 days.

Examples of actual cost contracts for the ongoing, recurring provision of materials and/or services might be a city contracting with the County for communications equipment repair or waste disposal at a County landfill.

V. PAYMENT DUE DATES

Notwithstanding the provisions of Sections II and III above, payment due date shall be at least invoice date plus 30 days. If the County is late in issuing an invoice, the contracting entity would always have at least invoice date plus 30 days to pay. If the County is early in issuing an invoice, the contracting entity would still have a payment due date of either 60 days after the beginning of the quarter (quarterly invoices) or 30 days after the beginning of the service month (monthly invoices).

(EXAMPLES: An invoice for October service, dated and issued October 8 (late) would have a payment due date of November 7. An invoice for August service, dated and issued July 20 (early) would have a payment due date of August 30.)

VI. LATE CHARGES

The late payment of any invoiced amount by a contracting entity will cause the County to incur costs not contemplated by the County/contracting entity agreement, the exact amount of such cost will be extremely difficult to ascertain. Such costs include, but are not limited to, costs such as administrative follow-up and processing of delinquent notices, increased accounting costs, etc.

Late charges will be assessed in the following situations:

- Over-the-counter payments will be assessed a late charge if any payment is not received by the County by the payment due date.
- Payments transmitted to the County via the U.S. Mail that have the payer's postage meter mark will be assessed a late charge if any payment is not received by the County by the payment due date plus one day.
- Payments transmitted to the County via the U.S. Mail that have a U.S. Post Office postmark dated after the payment due date will be assessed a late charge.

The late charge assessed in each of these situations shall be three-quarters of one percent (0.75%) of the payment due and unpaid plus \$100.00 for late payments made within 30 days of the payment due date. An additional charge of three-quarters of one percent (0.75%) of said payment shall be added for each additional 30-day period that the payment remains unpaid. Late charges shall be added to the payment and invoiced to the contracting entity in accordance with this policy.

VII. COLLECTIONS

Any invoice remaining unpaid 90 days after the invoice date shall be referred to the Auditor-Controller for subsequent collection action, such as deduction from contracting entity moneys on deposit with the County Treasurer in accordance with Government Code Section 907 and any other applicable provision of law. Non-payment of invoices and applicable late charges will constitute a breach of contract for which the County retains all legal remedies including termination of the contract.

VIII. DISCOUNT FOR EARLY PAYMENT

Any payment received by the County from a contracting entity 20 days or more before the payment due date shall be entitled to a discount of one-quarter of one percent (0.25%). If the contracting entity takes a discount, and the payment is received by the County less than 20 days before the payment due date, County staff shall immediately notify the contracting entity by telephone that the discount should not have been taken and that the balance is due by the original payment due date.

If the balance is not received by the County in accordance with the dates as specified in Section VII, applicable late charges shall be calculated on the balance due.

IX. DEFERRED REVENUE

At fiscal year end, any portion of revenue invoiced (not necessarily received) during the fiscal year being closed out that represents charges or prepayment for materials and/or services for the upcoming fiscal year shall be reclassified from a revenue account to a deferred revenue account (liability). In the new fiscal year the deferred revenue shall be reclassified to a revenue account. (EXAMPLE: On June 1, 19X1, a city is invoiced \$48,000 which represents charges for the 12-month period June 1, 19X1 to May 31, 19X2. The amount to be reclassified to deferred revenue would be \$44,000, representing 11/12ths of the total amount. In July 19X1, the \$44,000 would be reclassified to revenue.) Reclassification entries shall be made by Auditor-Controller Agency Accounting units, or for those agencies/departments/districts without such a unit, the agency/department/district shall notify the Auditor-Controller of the amounts to be reclassified.

X. COST RECOVERY

All County agencies/department/districts shall include all costs of providing contracted services in contract rates. Including all direct costs, allocated indirect costs such as departmental and County (CWCAP) overhead, and cost of capital financing.

XI. EXISTING CONTRACTS

Billing terms and provisions contained in existing contracting entity agreements (existing as of the date this policy is approved by the Board of Supervisors) shall remain in effect for the life of the contract. However, when these existing contracts are renegotiated, they shall contain the billing provisions as set forth in this policy.

XII. DEVIATIONS FROM POLICY

Deviations from this policy shall be approved by the Board of Supervisors. Proposed deviations by agencies/departments/districts shall be submitted to the CEO for concurrence in advance of filing an Agenda Item Transmittal (AIT) with the Clerk of the Board. The CEO, or his/her designee, shall advise the agency/department/district of approval or disapproval of the proposed deviations. If a County agency/department/district submits a contract to the Board of Supervisors for approval, and the billing provisions in the contract deviate from this policy, the agency/department/district shall specifically advise the Board of Supervisors in the AIT of the deviation, the reason for the deviation, and of the CEO's recommendation relative thereto.

POLICY FOR DISTRIBUTION OF FORFEITED AND SEIZED ASSETS

BACKGROUND

The Orange County Sheriff's Department provides contract law enforcement services to cities in Orange County. Because of the increased likelihood that contracted patrol or investigation personnel may become involved in significant narcotic seizures, which could affect law enforcement services provided by the Sheriff's Department to contract cities, the following policy is in effect.

1. NON-RNSP CONTRACTED PATROL AND INVESTIGATION OFFICERS

When assets (cash or property) are seized in CITY by contracted patrol or investigation personnel other than RNSP personnel, and subsequently forfeited to COUNTY, the forfeited assets shall be shared with CITY as set forth below, for the purpose of augmenting law enforcement services in CITY, subject to approval by the forfeiting agency (U.S. Attorney or State) of such sharing and use of forfeited assets. A portion of forfeited assets may be retained by COUNTY's Sheriff Department, hereinafter referred to as "SHERIFF", to pay for departmental expenses not recovered through law enforcement contracts.

In such cases, SHERIFF shall apply to the forfeiting agency for the return of a share of the assets to COUNTY. In his application, SHERIFF shall specify the percentage of shared assets returned to COUNTY that will be used to augment law enforcement services in CITY and the use of said assets by CITY.

In those cases in which assets are seized within CITY by non-RNSP personnel assigned to CITY pursuant to this Agreement, without the involvement of other law enforcement personnel, and in which the seizure is a result solely of activities self-initiated by non-RNSP SHERIFF personnel assigned to CITY or initiated by said personnel in response to calls for service within CITY, SHERIFF shall apply to have all of the assets used to augment CITY law enforcement services.

In those cases in which non-RNSP SHERIFF personnel assigned to CITY pursuant to this Agreement play an ancillary role in a seizure or in which other law enforcement personnel are involved in a seizure, SHERIFF shall determine the percentage of the total forfeited assets for which he will apply to augment CITY's law enforcement services. This determination will be based on the circumstances of the seizure, including the pro-rata involvement of all personnel, including those assigned to CITY.

Each seizure will be evaluated on an individual and independent basis, and said evaluations will be available for review to CITY's manager. Examples of those incidents which would be evaluated as set forth in this section include situations in which a contract patrol deputy provides uniformed backup at a SHERIFF's Narcotic Bureau search warrant location or in which contract investigators participate in the service of a search warrant that was initiated by non-contract law enforcement personnel.

NON-RNSP CONTRACTED PATROL AND INVESTIGATION OFFICERS (Continued)

Assets (cash or property) that are returned to COUNTY by the forfeiting agency with the understanding that they will be used to augment CITY law enforcement services shall be used by CITY and COUNTY only for such purposes. If the forfeiting agency attaches additional or more specific conditions to the use of said assets, CITY and COUNTY shall also abide by those conditions. SHERIFF and CITY's manager shall determine the specific use of said assets within the conditions imposed by the forfeiting agency.

Subject to conditions imposed by the forfeiting agency and to the requirement that forfeited assets be used to augment law enforcement services, COUNTY shall place forfeited cash, or cash from the sale of forfeited assets in an interest-bearing account for use in CITY in compliance with the forfeiting agency's regulations.

2. CONTRACTED REGIONAL NARCOTICS SUPPRESSION PROGRAM (RNSP) OFFICERS

Assets forfeited as a result of activities conducted by contracted RNSP officers will be used to augment CITY's law enforcement services. Because activities of this type result from the efforts of both contracted officers and other RNSP officers, the percentage of sharing will be determined pursuant to the RNSP Memorandum of Understanding in effect at the time of the seizure. Said Memorandum of Understanding provides that assets are distributed according to percentage amounts based on the number of sworn personnel participating in the RNSP at the time of the seizure. The number of personnel in RNSP, as well as the number of participating agencies in RNSP, may fluctuate during the course of a contract year, thereby affecting the percentage amounts distributed to participating agencies. The percentage amounts distributed to participating agencies may also be affected by action taken by the RNSP Executive Board.

CITY will use RNSP forfeited assets only to augment CITY's law enforcement services. If the forfeiting agency or applicable RNSP Memorandum of Understanding attaches any additional or more specific conditions on the use of said assets, CITY shall abide by those conditions. SHERIFF and CITY's manager shall determine the specific use of said assets within the conditions imposed by the forfeiting agency and the RNSP Memorandum of Understanding.

Subject to conditions imposed by the forfeiting agency and the RNSP Memorandum of Understanding and to the requirement that RNSP forfeited assets be used to augment law enforcement services, COUNTY shall place forfeited cash or cash from the sale of forfeited assets in an interest-bearing account for use in CITY in compliance with the forfeiting agency's regulations and the RNSP Memorandum of Understanding.

RESOLUTION NO. 2000-06-13-1

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LAGUNA HILLS, CALIFORNIA,
ESTABLISHING A COST RECOVERY FEE
RELATED TO VEHICLE IMPOUNDS**

WHEREAS, the Orange County Sheriff-Coroner (hereinafter "the Sheriff") has instituted a Traffic Violator Apprehension Program designed to reduce vehicle accidents caused by unlicensed drivers and drivers whose licenses are suspended and to educate the public about the requirements of the Vehicle Code and related safety issues with regard to driver licensing, vehicle registration, vehicle operation, and vehicle parking; and

WHEREAS, the Sheriff operates said Traffic Violator Apprehension Program in the unincorporated areas of Orange County and in the Cities in Orange County that contract for the Sheriff's law enforcement services, including this City; and

WHEREAS, the operation of the Traffic Violator Apprehension Program on an area-wide basis, without regard to jurisdictional boundaries between the County and the cities, serves the public purposes of the City of Laguna Hills because drivers routinely cross jurisdictional boundaries, making an area-wide approach to reduction of traffic accidents and driver education most effective in preventing traffic accidents in all participating jurisdictions; and

WHEREAS, the Orange County Board of Supervisors already has adopted fees for the unincorporated areas of the County that are identical to those described herein; and

WHEREAS, the Orange County Board of Supervisors has directed the establishment in the County Treasury of an interest-earning, budgeted special revenue fund, called "the Traffic Violator Fund" and designated as Fund No. 13B, to be controlled by the Sheriff; and

WHEREAS, the Orange County Board of Supervisors has directed that the proceeds of the County fees that are identical to the fees described herein be deposited in the Traffic Violator Fund; and

WHEREAS, the Orange County Board of Supervisors has directed that the Traffic Violator Fund be used exclusively for the Traffic Violator Apprehension Program operated by the Sheriff in the unincorporated areas of Orange County and the cities that contract for the Sheriff's law enforcement services; and

WHEREAS, the Orange County Board of Supervisors has directed that permissible expenditures from the Traffic Violator Fund include, but are not limited to,

the costs of personnel who perform duties for the Traffic Violator Apprehension Program and the purchase and maintenance of equipment, materials, and supplies utilized in the Traffic Violator Apprehension Program; and

WHEREAS, the Orange County Board of Supervisors has directed that until further order of that Board, the balance remaining in the Traffic Violator Fund at the close of any fiscal year shall be carried forward and accumulated in said Fund for the above-described purposes; and

WHEREAS, the Sheriff has advised this Council of his plans to seek adoption, by the City Councils of each of the other cities that contract for the Sheriff's law enforcement services, of fees identical to those described herein, to be used for the Traffic Violator Apprehension Program; and

WHEREAS, the Sheriff impounds numerous and various vehicles removed from highways, public property, or private property in this city during the normal course of duty; and

WHEREAS, the Sheriff impounds said vehicles pursuant to his authority under the California Vehicle Code as follows:

Vehicle Code Section and Impound Ground

14602.6	Suspended, revoked or unlicensed driver/ 30-day hold
22651 (a)	Unattended vehicle on bridge
22651 (d)	Vehicle blocking driveway
22651 (e)	Vehicle blocking fire hydrant
22651 (f)	Vehicle blocking freeway
22651 (h) (1)	Driver arrested
22651 (h) (2)	Order of suspension or revocation pursuant to section 13388
22651 (i) (1)	Multiple parking citations
22651 (j)	Lack of vehicle registration
22651 (k)	Parking over seventy-two hours
22651 (l)	Parking in a construction zone
22651 (m)	Violation of special events restriction
22651 (n)	No parking zone
22651 (o) (1)	Delinquent vehicle registration
22651 (p)	Driver unlicensed or license suspended
22651 (r)	Vehicle blocking another vehicle
22651 (t)	Notice to appear/Illegal amber lights
22655.3	Removal for investigation (fleeing in violation of Section 2800.1 or 2800.2)
22655.5 (b)	Vehicle is evidence of crime
22669	Abandoned vehicle;

WHEREAS, Vehicle Code section 22850.5 authorizes this Council, by resolution, to establish a fee equal to the administrative costs relating to the removal, impound, storage, or release of properly impounded vehicles; and

WHEREAS, the Sheriff is proposing adoption of the following fees pursuant to Vehicle Code section 22850.5:

(a) \$152.00 when a vehicle is impounded pursuant to or on account of violation of Vehicle Code section 14602.6, which relates to the licensing status of the driver, and

(b) \$50.00 when a vehicle is impounded pursuant to or on account of violation of any of the other Vehicle Code provisions listed above;

WHEREAS, a cost study conducted by the Sheriff shows that the administrative costs relating to the removal, impound, storage, or release of vehicles properly impounded pursuant to or on account of violation of Vehicle Code Section 14602.6 exceed \$152.00 per impound; and

WHEREAS, a cost study conducted by the Sheriff shows that the administrative costs relating to the removal, impound, storage or release of vehicles properly impounded pursuant to or on account of violations of the other Vehicle Code provisions listed above exceed \$50.00 per impound; and

WHEREAS, the above-described difference in costs is attributable to the additional costs of ascertaining the licensing status of the driver and complying with the complex requirements of Vehicle Code section 14602.6; and

WHEREAS, persons whose vehicles are impounded, rather than the public as a whole, should bear the administrative costs of processing such impounds; and

WHEREAS, Vehicle Code section 22850.5 imposes the following restrictions on the imposition of an administrative fee:

(a) The fee may only be imposed on the registered owner or the agents of that owner and may not include any vehicle towed under an abatement program or sold at a lien sale pursuant to Sections 3068.1 to 3074, inclusive of, and Section 22851 of, the Civil Code unless the sale is sufficient in amount to pay the lien holder's total charges and proper administrative costs; and

(b) The fee may not be imposed for any hearing or appeal relating to the removal, impound, storage, or release of a vehicle unless that hearing or appeal was requested in writing by the registered or legal owner of the vehicle or an agent of that registered or legal owner, and the fee may be imposed only upon the person requesting that hearing or appeal; and

WHEREAS, it also is unfair to impose the administrative fee authorized by Vehicle Code Section 22650.5 in the following circumstances: (1) when the vehicle was left because it became inoperable while being driven, if the owner makes good faith attempts promptly to remove the vehicle from a location where it is not permitted, (2) when the vehicle was stolen, (3) when the vehicle was left by an ill or injured driver, and (4) when it is demonstrated to the satisfaction of the Sheriff or his designee that neither the registered owner of the vehicle nor his agent, if any, was at fault in creating the circumstances leading to the impounding of the vehicle; and

WHEREAS, a public hearing pertaining to said proposed new fees was held by the Orange County Board of Supervisors on March 28, 2000.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That this Council finds, in accordance with California Public Resources Code Section 21080 (b) (8), that the charges listed herein below are only for the purposes of meeting operating expenses and are, therefore, exempt from compliance with the Californian Environmental Quality Act.

SECTION 2. That on July 1, 2000, the administrative fees indicated below shall become effective for the removal, impound, storage or release of vehicles properly impounded after removal from locations in this city in accordance with or on account of violation of the provisions of the Vehicle Code listed below.

(a) A fee of \$152.00 for each impound of a vehicle in accordance with or on account of violation of Vehicle Code section 14602.6, and

(b) A fee of \$50.00 for each impound of a vehicle in accordance with or on account of violation of Vehicle Code section

22651 (a),
22651 (d),
22651 (e),
22651 (f),
22651 (h) (1),
22651 (h) (2),
22651 (i) (1),
22651 (j),
22651 (k),
22651 (l),
22651 (m),
22651 (n),
22651 (o) (1),
22651 (p),

22651 (r),
22651 (t),
22655.3,
22655.5 (b), or
22669.

SECTION 3. That the Sheriff is authorized to collect said fees, on behalf of this city, at the time of release of vehicles that are subject to the fees.

SECTION 4. That said fees shall only be imposed on the registered owner or the agent of the owner of the impounded vehicle and shall not include any vehicle towed under an abatement program or sold at a lien sale pursuant to Sections 3068.1 to 3074, inclusive, of, and Section 22851 of, the Civil Code unless the sale is sufficient in amount to pay the lien holder's total charges and proper administrative costs.

SECTION 5. That said fees shall not be imposed for any hearing or appeal relating to the removal, impound, storage, or release of a vehicle unless that hearing or appeal was requested in writing by the registered or legal owner of the vehicle or an agent of that registered or legal owner, and such fees, if otherwise applicable, shall be imposed only upon the person requesting that hearing or appeal.

SECTION 6. That said fees shall not be imposed in any of the following circumstances: (a) when the vehicle was left because it become inoperable while being driven, if the owner made good faith attempts promptly to remove the vehicle from a location where it was not permitted; (b) when the vehicle was stolen; (c) when the vehicle was left by an ill or injured driver; or (d) when it is demonstrated to the satisfaction of the Sheriff or his designee that neither the registered owner of the vehicle nor his agent, if any, was at fault in creating the circumstances leading to the impounding of the vehicle.

SECTION 7. That at Sheriff headquarters or at any Sheriff substation, a registered owner or an agent of a registered owner who believes he/she/it is exempt from either of said fees in accordance with any of the above-listed criteria may apply in writing for a waiver of the fee and shall present such supporting information or documentation as the Sheriff may request.

SECTION 8. That upon presentation of a written application for waiver of either of said fees, together with such supporting documentation as the Sheriff may request, the Sheriff shall determine promptly whether the applicant meets the above-listed criteria for waiver of the fee, and if so, shall waive the fee.

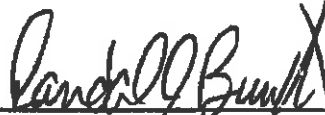
SECTION 9. That until further order of this Council, the Sheriff is directed to deposit the proceeds of the fees established by this Resolution in the above-described Traffic Violator Fund in the County Treasury, to be used exclusively for the Traffic Violator Apprehension operated by the Sheriff in the unincorporated

areas of Orange County and the cities in Orange County that contract for the Sheriff's law enforcement services.

SECTION 10. That expenditures of said fee proceeds from the Traffic Violator Fund may include, but are not limited to, the costs of personnel who perform duties for the Traffic Violator Apprehension Program, and the purchase and maintenance of equipment, materials and supplies utilized in the Traffic Violator Apprehension Program.

SECTION 11. That until further order of this Council, the Orange County Board of Supervisors is authorized to carry forward in the Traffic Violator Fund and accumulate any balance of proceeds of fees imposed by this Resolution that is remaining at the end of a fiscal year, as long as such fee proceeds will be used for the purposes recited herein.

PASSED, APPROVED, AND ADOPTED this 13th day of June 2000.



RANDAL J. BRESSETTE, MAYOR PRO TEMPORE

ATTEST:



MARY A. CARLSON, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Mary A. Carlson, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No.2000-
06-13-1 adopted by the City Council of the City of Laguna Hills, California, at a Regular
Meeting thereof held on the 13th day of June 2000, by the following vote:

AYES: Council Members Greengold, Scott, Songstad,
 And Mayor Pro Tempore Bressette

NOES: None

ABSENT: Mayor Lautenschleger

ABSTAIN: None

(SEAL)



MARY A. CARLSON, CITY CLERK

**ORANGE COUNTY SHERIFF-CORONER
TRAFFIC VIOLATOR APPREHENSION PROGRAM**

CONTRACT CITY	
Participating City Request to Purchase From the TVA in FY _____	Date _____
<u>QUANTITY</u>	<u>ITEM DESCRIPTION</u>
	<u>APPLICABILITY TO TVA PROGRAM</u>
	<u>ESTIMATED COST</u>
THE CITY CERTIFIES THAT THE EQUIPMENT PURCHASED BY CITY AND TO BE REIMBURSED BY PROGRAM FUNDS WILL BE USED FOR ITS ENTIRE USEFUL LIFE EXCLUSIVELY FOR THE PURPOSES OF THE TRAFFIC VIOLATOR APPREHENSION PROGRAM	
CITY MANAGER REQUEST:	
Printed Name _____	
Signature: _____ DATE _____	
ORANGE COUNTY SHERIFF-CORONER DEPARTMENT	
Recommended For Approval	
CITY POLICE SERVICES CHIEF	
MANAGER – TVA PROGRAM	
REQUEST	CERTIFICATION
APPROVALS	
OCSO BUDGET USE ONLY	

