

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, June 7, 2023**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Vice Chair Patricia Thee.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Patricia Thee	Vice Chair	Present	
Chris Bieber	Commissioner	Present	
Sanjay Mathur	Commissioner	Present	
Marc Trocchio	Commissioner	Present	
Michael Zozaya	Commissioner	Present	

ELECTION OF CHAIR

Recommendation: That the Parks and Recreation Commission elect a new Chair.

Commissioner Sanjay Mathur nominated Vice Chair Patricia Thee to be Chair. It was moved by Commissioner Sanjay Mathur and seconded by Commissioner Chris Bieber.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sanjay Mathur, Commissioner
SECONDER:	Chris Bieber, Commissioner
AYES:	Patricia Thee, Vice Chair, Chris Bieber, Commissioner, Sanjay Mathur, Commissioner, Marc Trocchio, Commissioner, Michael Zozaya, Commissioner

ELECTION OF VICE CHAIR

Recommendation: That the Parks and Recreation Commission elect a new Vice Chair.

Commissioner Sanjay Mathur nominated Commissioner Chris Bieber to be Vice Chair. It was moved by Commissioner Sanjay Mathur and seconded by Commissioner Michael Zozaya.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sanjay Mathur, Commissioner
SECONDER:	Michael Zozaya, Commissioner
AYES:	Patricia Thee, Vice Chair, Chris Bieber, Commissioner, Sanjay Mathur, Commissioner, Marc Trocchio, Commissioner, Michael Zozaya, Commissioner

1. PUBLIC COMMENTS

2. MINUTES APPROVAL

2.1 Approval of Minutes for the December 7, 2022, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the December 7, 2022, regular meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sanjay Mathur, Commissioner
SECONDER:	Michael Zozaya, Commissioner
AYES:	Patricia Thee, Vice Chair, Chris Bieber, Commissioner, Sanjay Mathur, Commissioner, Marc Trocchio, Commissioner, Michael Zozaya, Commissioner

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 Park Quality Program

Recommendation: That the Parks and Recreation Commission receive an update on the Park Quality Control Program.

Parks Supervisor Mr. Hanley greeted the Commission, presented his report, and was available to answer any questions from the Commission.

4.2 Community Services Department 2022 Year End Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Deputy City Manager / Director of Community Services Mr. Reynolds presented his report to the Parks and Recreation Commission.

4.3 Proposed Revisions to City Council Policy 317 - Public Facility Reservation & Use Policy Related to the Use of City Facilities Such as Community Center Rooms, Parks, Athletic Fields, and Gymnasium.

Recommendation: That the Parks and Recreation Commission review and provide feedback on Staff's proposed revisions to City Council Policy 317 - Public Facility Reservation & Use Policy.

Deputy City Manager / Director of Community Services Mr. Reynolds presented his report to the Parks and Recreation Commission.

The Parks and Recreation Commission provided feedback on changes and was in favor of these policy changes going forward to the City Council.

5. INFORMATIONAL ITEMS

5.1 2023 Memorial Day Race: Event Update

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2023 City of Laguna Hills Memorial Day Half Marathon 5K, 10K, Honoring the USMC Dark Horse Battalion.

Community Services Manager Mrs. Gannon presented her report to the Parks and Recreation Commission.

5.2 2023 Fourth of July Celebration Pre-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the 2023 Fourth of July Celebration pre-event report.

Community Services Manager Mrs. Gannon presented her report to the Parks and Recreation Commission.

5.3 Sponsorship Packet for City Events

Recommendation: That the Parks and Recreation Commission review the rough draft sponsorship packet and provide direction to staff on further development of a sponsorship program before staff presents a proposed sponsorship program to the City Council.

Community Services Manager Mrs. Gannon presented her report to the Parks and Recreation Commission.

The Parks and Recreation Commission provided feedback on the sponsorship packet proposal and was in favor of adopting the sponsorship program.

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, declared the meeting adjourned at 8:20 p.m.

David Reynolds, Deputy City Manager

ATTEST:

Patricia Thee, Chair

Approved at meeting of August 2, 2023