

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, June 6, 2018**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Dan Cooper

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Dan Cooper	Chair	Present	7:00 PM
David Robbins	Vice Chair	Present	7:00 PM
Victoria Auer	Commissioner	Present	7:00 PM
Chris Mackey	Commissioner	Present	7:00 PM
Maya Douglas	Commissioner	Present	7:00 PM

Staff Present: Deputy City Manager Dave Reynolds, Community Services Superintendent Dan Meehan, and Community Services Secretary Kayle McDonald.

1. PUBLIC COMMENTS

Resident of Laguna Hills David Jackson greeted the Parks and Recreation Commission. He presented a complaint of ongoing problems at Stockport Park, with parties not having a permit that are exceeding more than 25 people. He was advised by Chair Cooper to wait and present his case after the presentation of agenda item 4.4 by Deputy City Manager Dave Reynolds.

2. MINUTES APPROVAL

2.1 Approval of Minutes for June 6, 2018, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the Minutes for the February 7, 2018, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Mackey, Commissioner
SECONDER:	David Robbins, Vice Chair
AYES:	Dan Cooper, Chair, David Robbins, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, Maya Douglas Commissioner

2. PRESENTATIONS

There were no presentations.

4. ADMINISTRATIVE REPORTS**4.1 2018 Laguna Hills Volunteer Connection Day, Arbor Day, and Paper Shredding Event**

Recommendation: That the Parks and Recreation Commission receive and file the report.

Community Services Superintendent Meehan provided a verbal summary of the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Chair
SECONDER:	Victoria Auer, Commissioner
AYES:	Dan Cooper, Chair, David Robbins, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, Maya Douglas Commissioner

4.2 2018 Spring Quarter Evaluation

Recommendation: That the Parks and Recreation Commission receive and file the report.

Community Services Superintendent Meehan provided a verbal summary of the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Chair
SECONDER:	Maya Douglas, Commissioner
AYES:	Dan Cooper, Chair, David Robbins, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, Maya Douglas Commissioner

4.3 Sponsorship Banners in City Parks for Laguna Hills Youth Sports Organizations and Review of City Council Policy 305-Advertising/ Temporary Signs in City Parks.

Recommendation: That the Parks and Recreation Commission review and comment on City Council Policy 305- Advertising/ Temporary Signs in City Parks and staff's proposed revisions to the Policy which are included in the staff report.

Deputy City Manager Dave Reynolds provided a verbal summary of the report, along with a power-point presentation to the Parks and Recreation Commission.

Joel Lautenschleger greeted the Commission on behalf of AYSO Region 1482 Mr. Lautenschleger asked Mr. Reynolds to clarify if the intent of the new policy was to not allow the placement of banners at the Sports Complex only during games. Mr. Reynolds clarified that the intent of the policy would be to allow both the display of banners during games and for an entire season at the City's Sports Complex.

Brian Young on behalf of Laguna Hills Little League greeted the Commission. Brain Young wanted to inform Commission of how successful the sponsorship banners have been for Little League and AYSO.

Commission Auer asked if the maintenance of the sponsorship banners was the responsibility of the City or the Youth Sports Organizations. Mr. Lautenschleger and Mr. Young spoke on behalf of their organization saying that the organization will take on the responsibility of making sure that the banners are properly placed and maintained. Commissioner Cooper asked Mr. Reynolds if this clarification needs to be in the revision. Mr. Reynolds response was that his intention was to include in the policy that youth sport organizations are responsible for maintaining the banners. All members of the Commission were in favor of the revisions as presented in the staff report.

Motion by Chair Cooper to approve the proposed revisions before presenting to City Council, S/by Vice Chair David Robbins.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Chair
SECONDER:	David Robbins, Vice Chair
AYES:	Dan Cooper, Chair, David Robbins, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, Maya Douglas Commissioner

4.4 Update of City Council Reservation Policies Related to the Use of City Facilities such as Community Center Rooms, Parks, Athletic Fields, Courts, Gymnasium, Etc.

Recommendation: That the Parks and Recreation Commission Review the attached draft Public Facility Reservation and Use Policy and provide comment to staff before it is brought to the City Council.

Deputy City Manager Dave Reynolds provided a verbal summary of the report to the Parks and Recreation Commission.

Chair Cooper called up Mr. Jackson to come and present to the Commission his concerns he voiced during public comments. Mr. Jackson shared that the past several months there have been parties every weekend at Stockport Park with no permit.

Chair Cooper Called resident Shenith Jackson to come up and present her concerns to the Commission. She reinstated the same problems at Stockport Park that her husband explained and wanted to know what the City will do about these concerns.

Chair Cooper asked Administrative Assistant Kayle McDonald to get their contact information and that the City will follow up with them. Mr. Reynolds said that the City will follow up on this issue.

Motion by Commission Auer to approve the proposed Policy revisions before presenting to City Council, S/by Commissioner Maya Douglas.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Commissioner
SECONDER:	Maya Douglas, Commissioner
AYES:	Dan Cooper, Chair, David Robbins, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, Maya Douglas Commissioner

5. INFORMATIONAL ITEMS

5.1 2018 Memorial Day Race: Event Update

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2018 City of Laguna hills Memorial Day Half Marathon, 5K,10K, honoring the USMC Dark Horse Battalion.

Community Services Superintendent Meehan provided a verbal summary of the report.

Commission agreed to approve the 2018 Memorial Day Race Event update.

5.2 2018 Fourth of July Celebration: Event Update

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the Fourth of July Celebration and Fireworks display.

Commission agreed to approve the 2018 Fourth of July Celebration Event Update.

5.3 Paperless Agenda Packet for Parks and Recreation Commission Meetings

Recommendation: That the Parks and Recreation Commission receive and file the report.

Commission agreed to approve the Paperless Agenda Packet for the Parks and Recreation.

6. COMMISSIONER COMMENTS

There were no Commissioner comments.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Cooper declared the meeting adjourned at 8:29 PM.

David Reynolds, Deputy City Manager

ATTEST:

Dan Cooper, Chair

Approved at meeting of August 1, 2018