



CITY OF LAGUNA HILLS

PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA

Wednesday, June 5, 2019 – 7:00 PM

David Robbins - Chair

Victoria Auer - Vice Chair
Maya Douglas - Commissioner

Dan Cooper - Commissioner
Julie Nassif - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES APPROVAL

2.1 Approval of Minutes for April 3, 2019

Recommendation: That the Parks and Recreation Commission approve the minutes for the April 3, 2019, regular meeting.

3. PRESENTATIONS**4. ADMINISTRATIVE REPORTS****4.1 Grant funding opportunity and invitation for public comment-1) CIP Project 609 Multi-Use Trail westerly of Community Center from Alicia Pkwy to Indian Hill Lane and 2) CIP Project 611 Multi-Use Trail northside La Paz Road from Alameda Avenue to Paseo De Valencia.**

Recommendation: That the Parks and Recreation Commission approve the grant funding opportunity through Proposition 68 and invite members of the public to comment on proposed projects: 1) CIP Project 609 Multi-Use Trail from Alicia Pkwy to Indian Hill Lane and 2) CIP Project 611 Multi-Use La Paz Road

4.2 2018 Spring Quarter Evaluation

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. INFORMATIONAL ITEMS**5.1 2019 Memorial Day Race Event**

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2018 City of Laguna Hills Memorial Day Half Marathon, 5K, and 10K, honoring the USMC Dark Horse Battalion.

5.2 2019 Laguna Hills Volunteer Connection Day Event

Recommendation: That the Parks and Recreation Commission receive and file the report.

6. COMMISSIONER COMMENTS**7. ADJOURNMENT**

The next Regular Meeting of the Parks & Recreation Commission will be August 7, 2019, at 7:00 PM in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by May 30, 2019, at 5:00 PM.



David T. Reynolds; Deputy City Manager

May 30, 2019

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 5, 2019
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager
ISSUE: Approval of Minutes for April 3, 2019

RECOMMENDATION: That the Parks and Recreation Commission approve the minutes for the April 3, 2019, regular meeting.

ATTACHMENTS:

- PR Minutes 190403

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, April 3, 2019**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair David Robbins

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Robbins.

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
David Robbins	Chair	Present	7:00 PM
Victoria Auer	Vice Chair	Present	7:00 PM
Dan Cooper	Commissioner	Present	7:00 PM
Maya Douglas	Commissioner	Present	7:00 PM
Julie Nassif	Commissioner	Present	7:00 PM

1. PUBLIC COMMENTS

No public comments.

2. MINUTES APPROVAL

2.1 Approval of Minutes for February 6, 2019

Recommendation: The Parks and Recreation Commission approve the minutes as corrected for the February 6, 2019, regular meeting.

Vice Chair Auer noticed an error in the minutes that needed to be changed. The revision was changing the word “contact” to “contract” on packet pg. 7. Community Services Secretary Kayle McDonald revised the February Minutes accordingly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Vice Chair
SECONDER:	Maya Douglas, Commissioner
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Dan Cooper, Commissioner, Maya Douglas, Commissioner, Julie Nassif, Commissioner

3. PRESENTATIONS

No presentations

4. ADMINISTRATIVE REPORTS

4.1 Recreation Facility Needs Assessment Request for Proposals

Recommendation: That the Parks and Recreation Commission receive and file the Report.

The Commission was asked to review and comment specifically on the Scope of Work section of the RFP document. Questions were asked about existing facilities.

Chair Robbins asked what the supervision is like at the skate park. Deputy City Manager Reynolds replied by saying Community Services Staff and the Sheriff Department periodically check the skate park for any suspicious activity and to enforce safety, but otherwise the skate-park is designed to be an un-supervised facility.

Commissioner Douglas asked about pickle-ball and roller derby, if that is still being used regularly at the hockey rink. Mr. Reynolds replied by saying yes, a few days a week on a regular bases. The organization that rents the pickle-ball area the most is the Woman's Roller Derby organization.

Mr. Reynolds further explained that if the hockey rink were to be used like other popular in-line skating facilities for roller hockey, then the surface of our rink would need to be upgraded. The cost for such an upgrade is estimated of around \$1.2 million because a roof structure would also need to be constructed to protect the new surface.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maya Douglas, Commissioner
SECONDER:	Dan Cooper, Commissioner
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Dan Cooper, Commissioner, Maya Douglas, Commissioner, Julie Nassif, Commissioner

4.2 Grant funding opportunity and invitation for public comment-1) CIP Project 609 Multi-Use Trail westerly of the Community Center from Alicia Pkwy to Indian Hill Lane and 2) CIP Project 611 Multi-Use Trail northside La Paz Road from Alameda Avenue to Paseo De Valencia

Recommendation: That the Parks and Recreation Commission review the grant funding opportunity through Proposition 68 and invite members of the public to comment on proposed projects: 1) CIP Project 609 Multi-Use Trail from Alicia Pkwy to Indian Hill Lane and 2) CIP Project 611 Multi-Use La Paz Road.

The Commission reviewed the grant funding opportunity and the proposed projects were discussed. The Commission was in favor of the projects being included in the grant application.

5. INFORMATIONAL ITEMS

5.1 2019 Winter Quarter Evaluation

Recommendation: That the Parks and Recreation Commission receive and file the report.

Coordinator Ms. Middleton gave a synopsis of the 2019 report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Vice Chair
SECONDER:	David Robbins, Chair
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Dan Cooper, Commissioner, Maya Douglas, Commissioner, Julie Nassif, Commissioner

5.2 2019 4th of July Celebration Pre Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Coordinator Ms. Middleton gave a synopsis of the 2019 report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Vice Chair
SECONDER:	Maya Douglas, Commissioner
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Dan Cooper, Commissioner, Maya Douglas, Commissioner, Julie Nassif, Commissioner

6. COMMISSIONER COMMENTS

There were no commissioner comments.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, declared the meeting adjourned at 7:46 PM.

David Reynolds, Deputy City Manager

ATTEST:

David Robbins, Chair

Approved at meeting of June 5, 2019



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 5, 2019

TO: Parks and Recreation Commission

FROM: David Reynolds
Deputy City Manager

ISSUE: Grant Funding Opportunity and Invitation for Public Comment-1) CIP Project 609 Multi-Use Trail Westerly of Community Center from Alicia Pkwy to Indian Hill Lane and 2) CIP Project 611 Multi-Use Trail Northside La Paz Road from Alameda Avenue to Paseo De Valencia.

RECOMMENDATION: That the Parks and Recreation Commission approve the Grant Funding Opportunity through Proposition 68 and invite members of the public to comment on proposed projects: 1) CIP Project 609 Multi-Use Trail from Alicia Pkwy to Indian Hill Lane and 2) CIP Project 611 Multi-Use La Paz Road

SUMMARY:

The Public Services Department is considering applying for grant funding through Proposition 68, the State Park Program (SPP)¹. This grant program will fund new parks and recreational opportunities across California. The Public Services Department has two developed Capital Improvement Program projects that are awaiting funding. The Public Services Department would like to request that the Parks and Recreation Commission review the grant funding opportunity for CIP 609, which is a multi-use trail from Alicia Pkwy to Indian Hill Lane westerly of the Community Center and CIP 611, which is multi-use trail on the northerly side of La Paz Road from Alameda Avenue to Paseo de Valencia. The grant application due date is August 5, 2019, and the grant

¹ The Overview Section of the Application Guide to the "Statewide Park Development and Community Revitalization Program" is attached to this report for reference. The entire Application Guide can be accessed from the California Department of Parks and Recreation website.

program requires public input as a part of the grant application process. A brief overview and map for each project is attached for review and comment.

This grant application was brought to the Parks and Recreation Commission at its April 3, 2019, meeting. At this time, staff is requesting the Parks and Recreation Commission's approval of the application and including both CIP 609 and CIP 611 as part of the application. In addition, it is appropriate to once again provide an opportunity for the public to comment on this projects prior to the completion of the grant application.

BACKGROUND:

Proposition 68 Statewide Park Program competitive grants will create new parks and new recreation opportunities in critically underserved communities across California. \$650,275,000 will be distributed throughout multiple rounds. Eligible applicants are Cities, Counties, Districts, Joint Powers Authorities and Non-Profits. The types of project the grant will funds are new parks, expanding an existing park, renovate an existing park, trails and other recreation facilities. The maximum grant request per application/park is \$8,500,000 and the minimum is grant request per application/park is \$200,000. An applicant may submit multiple applications for different projects. An applicant can potentially receive multiple grant awards that total more than \$8.5 million in the same round. There is no cap to the amount of grants an applicant may receive per round. The grant by itself may fund the entire project. For the 2019 Round the grand performance period is July 1 2018- June 30th 2022.

The Public Services Department is considering applying for grant funding through Proposition 68, the State Park Program (SPP). The Public Services Department has two developed Capital Improvement Program projects that are awaiting funding. The Public Services Department would like to request that the Parks and Recreation Commission review the grant funding opportunity for CIP 609, which is a multi-use trail from Alicia Pkwy to Indian Hill Lane westerly of the Community Center and CIP 611, which is multi-use trail on the northerly side of La Paz Road from Alameda Avenue to Paseo de Valencia. The grant application due date is August 5, 2019, and the grant program requires public input as a part of the grant application process. A brief overview and map for each project is attached for review and comment.

Prop 68 Grant Application

June 5, 2019

Page 3

FISCAL IMPACT:

The Proposition 68 Grant Funding will provide up to 100% of the cost of new recreational projects with a maximum funding for any one project capped at \$8.5 Million. CIP 609 has an estimated cost of \$500,000 and CIP 611 has an estimated cost of \$8.5 Million.

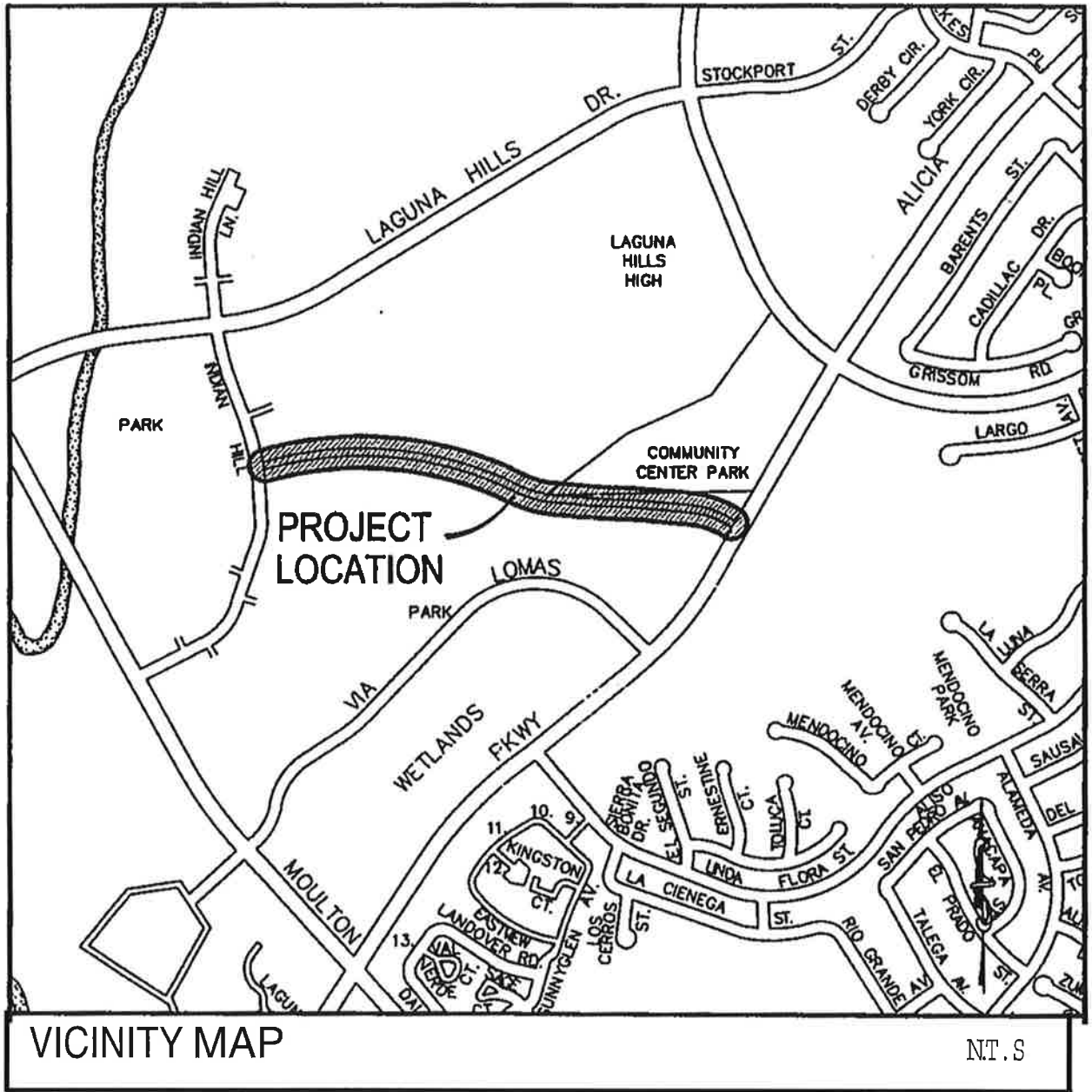
ATTACHMENTS:

- CIP Summary 609 & 611
- Prop 68 Application Guide - Program Overview Section

CIP 609

Summary

Trail improvement project from the Community Center and Sports Complex to Indian Hill Lane. This important community trail would traverse the area within the Southern California Edison power line easement with a multi-use dirt trail and a parallel paved bicycle trail with limited landscaping separating the two trails. This trail meets all the criteria associated with the Land and Water Conservation Fund. The City Council is requested to support the submission of this Grant Application by the adoption of the attached Resolution.



VICINITY MAP

NT.S

CIP 611
Summary

PROJECT NAME: La Paz Class 1 Bike & Walking/Hiking Trail Project

PROJECT SCOPE: La Paz Class 1 Bike Trail & Walking/Hiking Trail gap closures project in the Open Space northerly side of La Paz Road. Located within the permanent La Paz Open Space Corridor along the northerly side of La Paz Road from Paseo De Valencia to Alameda Avenue. The open space is fully owned by the City of Laguna Hills.

The proposed project, La Paz Road Class 1 Bike Trail & Walking/Hiking Trail Project, will be constructed within a permanent Open Space corridor providing off-road connections for a 1.13 mile distance within a currently inaccessible area in this Open Space. The proposed improvements are most importantly being constructed to remove school-age children from the curb-adjacent public sidewalk, where multiple vehicle lanes in each direction regularly experience high speed vehicles. Should any child, often in groups of school children headed to or from the immediately adjacent Valencia Elementary School, accidentally step off the sidewalk, they would be at risk to an incident from passing vehicles. In addition, with limited drop-off and pick-up space at the school, this project will allow children a safe passage to and from school without parents driving to and from the school to deliver and pick up children, thus reducing greenhouse gas emissions.

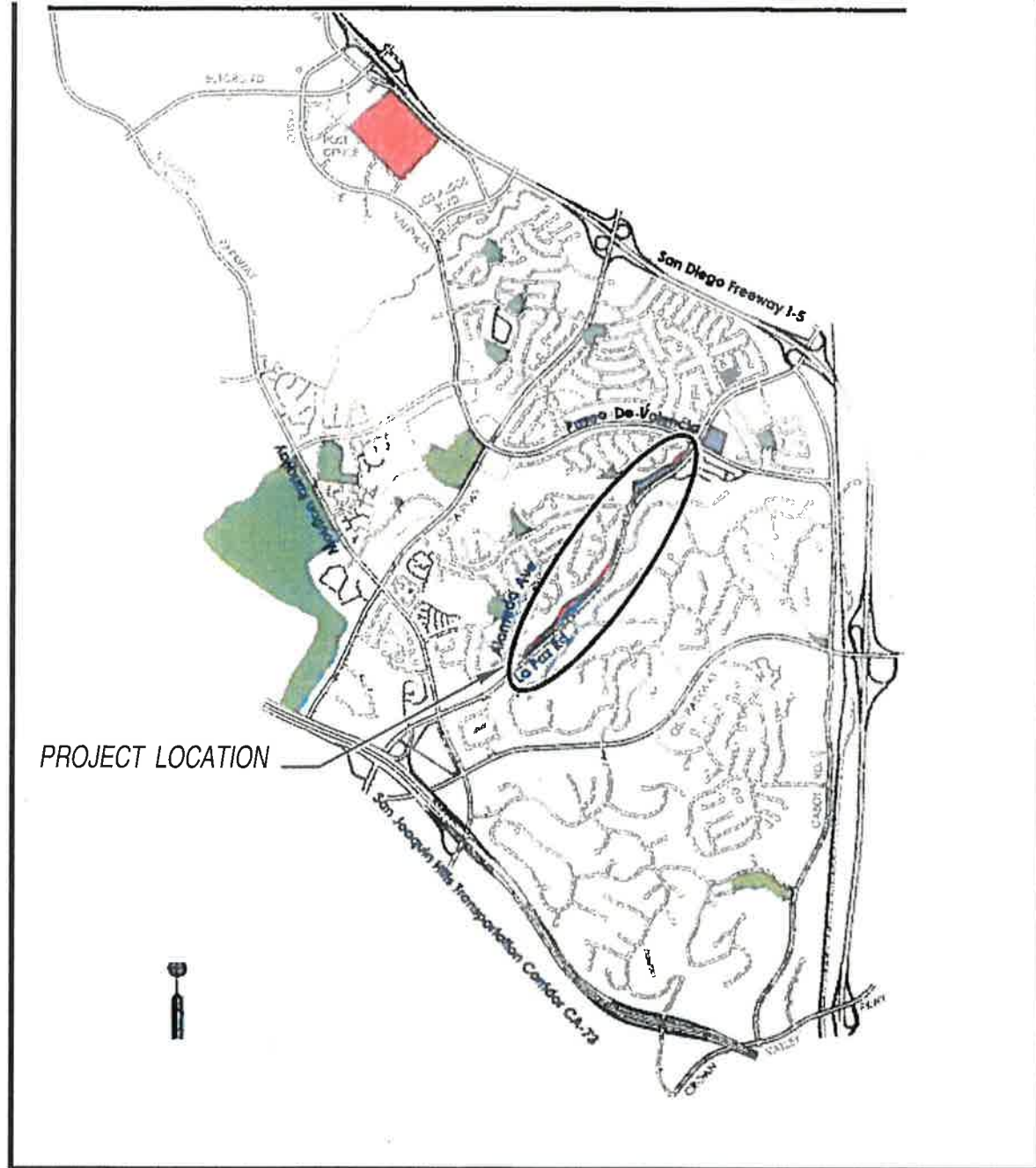
This project will make a major contribution to achieving alternative non-vehicular trails and routes within the City for recreation, access to public schools, commercial centers and public recreational areas. As the proposed project will be within a permanently public open space corridor, these improvements will provide recreational area access which could be an alternative to families driving vehicles to local recreation areas for outdoor activities. This project is located about one-half mile from a designated AB1550 low income community and a SCAG identified Environmental Justice Area.

The project proposes to construct both an off-road Class 1 bicycle trail and an off-road pedestrian walking/hiking trail within a 1.13 mile segment of this permanent La Paz Open Space Corridor. The project's scope of work includes grading of the dual trail system to achieve trails which rarely have segments with grades over 5% grade, achieving ease of travel for children and adults with physical challenges.

The scope of work includes clearing, grading, fencing, retaining wall, lighting, benches and trash receptacles and landscaping.

CITY OF LAGUNA HILLS

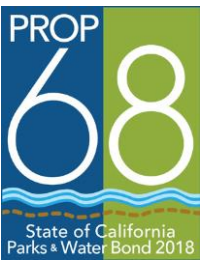
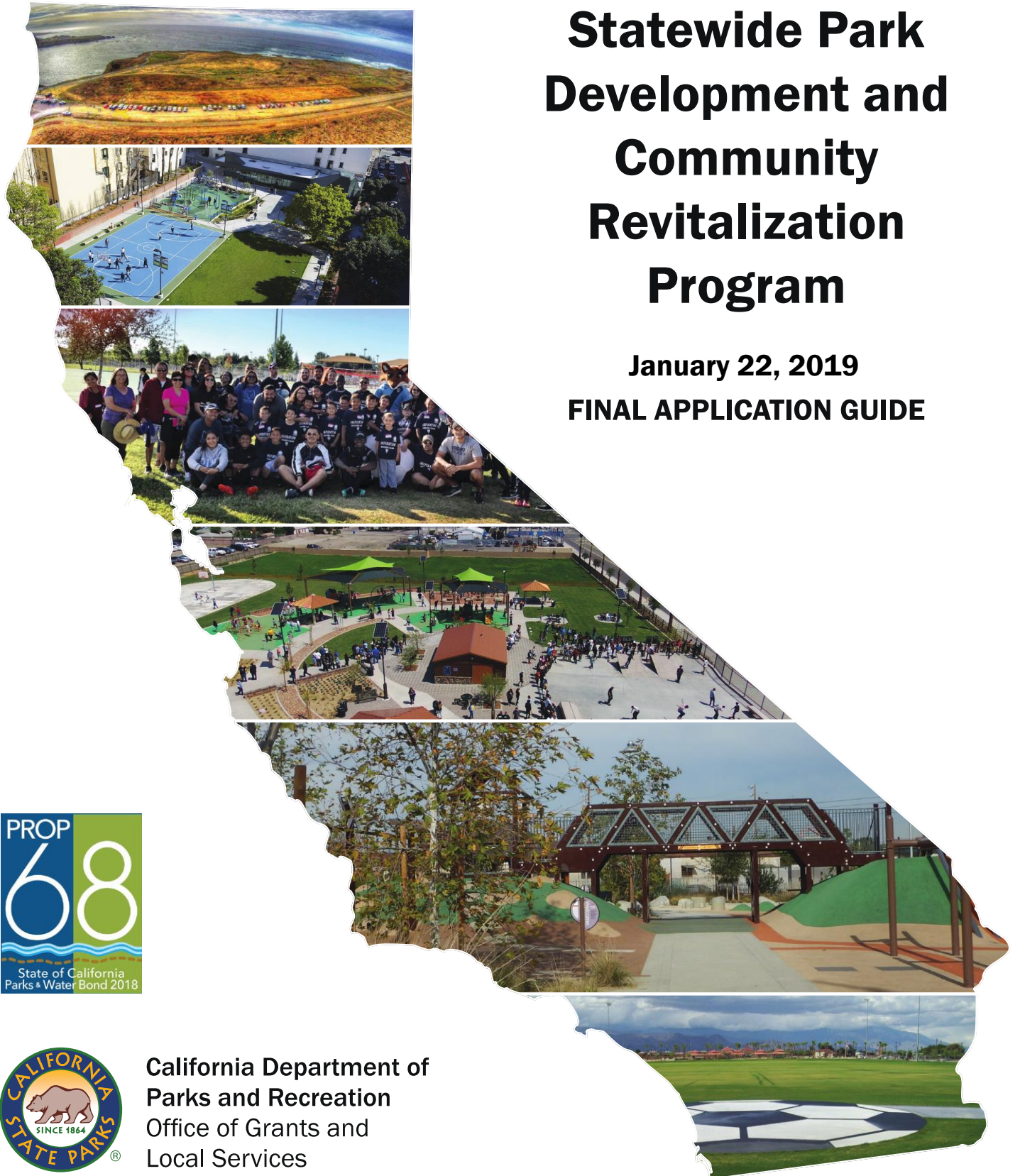
LA PAZ ROAD CLASS 1 BIKE & WALKING TRAIL PROJECT FROM ALAMEDA ATO PASÉO DE VALENCIA VICINITY MAP



Statewide Park Development and Community Revitalization Program

January 22, 2019

FINAL APPLICATION GUIDE



California Department of
Parks and Recreation
Office of Grants and
Local Services

State of California Department of Parks and Recreation

Office of Grants and Local Services

DEPARTMENT MISSION

The mission of the California Department of Parks and Recreation (DPR) is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

COMMUNITY ENGAGEMENT DIVISION MISSION

Encouraging healthy communities by connecting people to parks, supporting innovative recreational opportunities, embracing diversity, fostering inclusivity, and delivering superior customer service, with integrity for the enrichment of all.

THE OFFICE OF GRANTS AND LOCAL SERVICES (OGALS) MISSION

To address California's diverse recreational, cultural and historical resource needs by developing grant programs, administering funds, offering technical assistance, building partnerships, and providing leadership through quality customer service.

OGALS VISION GOALS

- Proactive in meeting California's park and recreation needs through innovative grant programs and customer service.
- Commitment to providing quality customer service in every interaction and transaction as honest, knowledgeable, and experienced grant administrators.
- Sensitive to local concerns while mindful of prevailing laws, rules, and regulations.
- Responsive to the needs of applicants, grantees, non-profit organizations, local governments, tribes, and legislative members, as partners working to improve the quality of life for all Californians by creating new parks and recreation opportunities.

Cover images of parks created by this program:

Top to bottom, Noyo Headlands Park in Fort Bragg, Boedekker Park in San Francisco (photo by Jeremy Beeton, courtesy of The Trust for Public Land). Inspiration Park in Fresno, Bryce E. Haynes Park in San Bernardino, Serenity Park in Watts, and Rancho Las Flores Park in Coachella.

Welcome to the Statewide Park Development and Community Revitalization Program (SPP)

FOREWORD

Since 1965, statewide grants administered by OGALS created and improved over 7,400 parks. We look forward to continuing this legacy with grantees to improve the quality of life for communities throughout California.

Parks are unique places where children can play, families and friends bond, people exercise, seniors socialize, youth are mentored, cultures are celebrated, and everyone connects with nature. For these reasons and more, vibrant parks funded by this program will create humane and healthier communities. Building successful parks in underserved communities is “a work of art.” SPP embraces meaningful engagement with local residents where park designs represent each community’s unique recreation needs and creativity.

SPP is the largest park related grant program in California’s history and possibly U.S. history, with over \$1 billion in funding between the 2018 Prop. 68 and 2006 Prop. 84 Bond Acts. To record the legacy of this program, “before and after” site photos will be featured at parksforcalifornia.org. Thank you for your interest.

APPLICATION GUIDE

Use these guidelines to plan and submit the grant application. The SPP Team is committed to give technical assistance, taking pride in being approachable and informative. Contact information and program updates are at parks.ca.gov/spp.

SEND APPLICATIONS TO:

Street Address for Overnight Mail:

Calif. Dept. of Parks and Recreation
Office of Grants and Local Services
1416 Ninth Street, Room 918
Sacramento, CA 95814

Mailing Address:

Calif. Dept. of Parks and Recreation
Office of Grants and Local Services
P.O. Box 942896
Sacramento, CA 94296-0001

MAIN LINE: (916) 653-7423

PROGRAM WEBSITES: parks.ca.gov/spp | parksforcalifornia.org/communities

Revitalizing Communities Statewide

Serenity Park – Watts



Rancho Las Flores – Coachella



Noyo Headlands – Fort Bragg



Inspiration Park – Fresno



Bryce E. Haynes Park – San Bernardino



Boedekker Park – San Francisco



TABLE OF CONTENTS

I. PROGRAM OVERVIEW

Intent	4
Legacy	4
Eligible Applicants	4
Types of Projects	4
Grant Amount Per Application	6
Amount Available Per Round	7
Application Deadline for Each Round	7
Application Process	7
Grant Administration Process	8

II. Application Package

Checklist	11
1. Application Form	12
2. Project Selection Criteria	14
3. Community FactFinder Report and Handbook Form	33
4. Resolution	35
5. Grant Scope/Cost Estimate Form	37
6. Funding Sources	40
7. Project Timeline Form	42
8. Applicant Capacity	45
9. CEQA Compliance and Certification Form	46
10. Project Site Ownership, Acquisition, or Lease	48
11. Concept Level Site Plan	49
12. Photos and Copyright Agreement Form	49
13. Project Location Map	51
14. Non-Profit Applicant Requirements	51
15. Corps Consultation Process	51

III. Eligible Costs

Acquisition, Pre-Construction, Construction	52
Ineligible Costs	55

IV. Appendices

Technical Assistance for Applicants	56
Project Selection Criteria Guidance	57
Definitions for All Words and Terms in SMALL CAPS	70

Words and terms in SMALL CAPS are defined in the back of this guide.

I. PROGRAM OVERVIEW

I. PROGRAM OVERVIEW

INTENT

Statewide Park Program (SPP) competitive grants will create NEW PARKS and NEW RECREATION OPPORTUNITIES in CRITICALLY UNDERSERVED COMMUNITIES across California.

Proposition 68 Funding

- \$650,275,000 will be distributed throughout multiple ROUNDS.
- Use this Application Guide for each ROUND.

LEGACY

Previously, Proposition 84 (2006 Bond Act) funded two ROUNDS:

- \$2.9 billion was requested. \$368 million was awarded.
- Over one hundred new parks were created and twenty existing parks were improved throughout California.

SPP legislation is found in Public Resources Code §§5640 through 5653.

Proposition 68 (2018 Bond Act) continues this program's legacy.

ELIGIBLE APPLICANTS

- Cities
- Counties
- DISTRICTS (as defined on page 71)
- JOINT POWERS AUTHORITIES (one member of the JOINT POWERS AUTHORITY must be either an eligible DISTRICT, City, or County)
- NON-PROFITS with 501(c)(3) status

TYPES OF PROJECTS

A PROJECT must involve either DEVELOPMENT or a combination of ACQUISITION and DEVELOPMENT to:

1. Create a NEW PARK, or
2. EXPAND an EXISTING PARK, or
3. RENOVATE an EXISTING PARK

I. PROGRAM OVERVIEW

All PROJECTS must create or RENOVATE at least one RECREATION FEATURE. Examples of RECREATION FEATURES include but are not limited to the following:

RECREATION FEATURES (eligible examples)

- ACQUISITION of land:
 - Combined with DEVELOPMENT of a NEW RECREATION FEATURE.
 - OR
 - Already has a RECREATION FEATURE for public use at close of escrow.
- Aquatic center, swimming pool, splash pad, fishing pier or paddling launch site
- Amphitheater/performing arts dance, music, and theater stage
- Athletic fields (soccer regulation or “futbol-rapido”, baseball, softball, football, etc.)
- Athletic courts (basketball, “futsal”, tennis, pickleball, etc.)
- Community gardens, botanical or demonstration gardens and orchards
- Community/Recreation center (only if it will be in or ADJACENT to a PARK)
- Dog park
- Jogging and walking loop, par course, running track
- Non-motorized trail, pedestrian/bicycle bridge, greenbelt/linear PARK
- Outdoor gym exercise equipment (stations fixed into ground)
- Open space and natural area for public recreation use
- Picnic/Bar-B-Que areas
- Playground and tot lot
- Plaza, Zocalo, Gazebo
- Public art (mosaic tiles, sculptures, murals)
- Skate park, skating rink, and BMX or pump track (non-motorized bike tracks)
- Lighting to allow for extended night time use of a RECREATION FEATURE
- Shade structure/COVERED PARK areas over a RECREATION FEATURE to allow for extended day time use

I. PROGRAM OVERVIEW

MAJOR SUPPORT AMENITIES (eligible examples)

A PROJECT may also include MAJOR SUPPORT AMENITIES such as:

- Restroom building, snack shack
- Parking lot, staging area, pathway for access to a RECREATION FEATURE
- Landscaping or lighting that will be constructed throughout the PARK

APPLICATIONS where the majority of the TOTAL PROJECT COST is for a MAJOR SUPPORT AMENITY will be less competitive. PROJECTS should create a NEW RECREATION OPPORTUNITY(S) as the primary goal.

APPLICATIONS only for MAJOR SUPPORT AMENITIES are ineligible; a PROJECT must create or RENOVATE at least one RECREATION FEATURE.

GRANT AMOUNT PER APPLICATION

- Maximum grant request per APPLICATION/PARK: \$8,500,000
- Minimum grant request per APPLICATION/PARK: \$200,000

One PARK = One Application:

Each PARK requires its own, separate APPLICATION. Only one APPLICATION, requesting up to \$8.5 million, may be submitted for the same PARK in the same ROUND.

Multiple PARKS = Multiple Applications:

An APPLICANT may submit multiple APPLICATIONS for different PARKS. An APPLICANT can potentially receive multiple GRANT awards that total more than \$8.5 million in the same ROUND. There is no cap to the amount of grants an APPLICANT may receive per ROUND.

No Match Required:

The GRANT by itself may fund the entire PROJECT.

I. PROGRAM OVERVIEW

AMOUNT AVAILABLE PER ROUND

\$650,275,000 will be split into multiple ROUNDS as shown below:

Round	State Budget APPROPRIATION DATE = Start of GRANT PERFORMANCE PERIOD	Amount Available
2019 ROUND	July 1, 2018 (APPROPRIATION DATE) GRANT PERFORMANCE PERIOD: July 1, 2018 – June 30, 2022	\$254,942,000
Future ROUND(s) See parks.ca.gov/spp for future funding announcements	Future State Budget(s) will determine APPROPRIATION DATE(s)	\$395,333,000
		Total: \$650,275,000*

A minimum of 20% of funds available (at least \$134,125,000 of the \$650,275,000) will fund PROJECTS that EXPAND or RENOVATE EXISTING PARKS.

*Of the total \$650,275,000, a minimum of 2% (\$13,005,500) and no more than 5% (\$32,513,750) will fund COMMUNITY ACCESS PROGRAMS through a separate competitive application process. See parks.ca.gov/cap.

APPLICATION DEADLINE FOR EACH ROUND

The APPLICATION deadline will be unique for each ROUND of SPP and will be announced at parks.ca.gov/spp.

APPLICATION PROCESS

- Review the “Competitive Chart” at parks.ca.gov/spp.
 - The “Competitive Chart” is an important technical assistance tool that outlines what needs to be prioritized and considered for a competitive SPP APPLICATION.
- Review this guide to understand the competitive APPLICATION requirements in more detail.
- Participate in the extensive technical assistance methods such as APPLICATION workshops and contacting OGALS SPP experts. See page 56 for a complete list.
- Review the GRANT ADMINISTRATION GUIDE, including CONTRACT provisions, to understand the requirements if the competitive APPLICATION is selected for funding.

I. PROGRAM OVERVIEW

5. Send the APPLICATION to OGALS postmarked by the application deadline announced at parks.ca.gov/spp. APPLICATION submittal instructions are found on page 10.
6. As another form of technical assistance, APPLICANTS may be advised to correct or complete documents after the APPLICATION is submitted.
 - Exception: Project Selection Criteria (pages 14– 31) responses must be complete by the APPLICATION deadline. Revisions will not be accepted.
7. The competitive APPLICATION(S) will be evaluated and ranked based on Project Selection Criteria responses. GRANT award decisions will be announced approximately five months after the application deadline. APPLICANTS will receive either a GRANT award or GRANT denial letter.

GRANT ADMINISTRATION PROCESS AND PERFORMANCE PERIOD

1. APPLICANTS who receive a grant award letter from OGALS must attend a mandatory GRANT ADMINISTRATION workshop.
2. After the mandatory workshop, OGALS will send a CONTRACT to the APPLICANTS.
3. After a signed CONTRACT is returned and signed by the State, the APPLICANT becomes a GRANTEE. The GRANTEE will receive a deed restriction/grant notice to record on the title to the property if the GRANTEE owns the land. The deed restriction/grant notice refers to the CONTRACT that requires GRANTEES to ensure operation and maintenance of the PROJECT SITE for 30 years.
4. The GRANT PERFORMANCE PERIOD starts with the APPROPRIATION DATE. If the grant is awarded, PRE-CONSTRUCTION COSTS dating back to the APPROPRIATION DATE may be reimbursed.
5. PROJECT COMPLETION is at least three months before the end of the GRANT PERFORMANCE PERIOD.
6. Send the final payment request to OGALS at least three months before the end of the GRANT PERFORMANCE PERIOD. This gives time for OGALS to review the payment documents, conduct a final site inspection, and process the final payment through the State Controller's Office.
7. The CONTRACT requires GRANTEES to ensure operation and maintenance of the PROJECT SITE for 30 years. The 30-year period begins with the APPROPRIATION DATE.
8. Each ROUND will have a unique GRANT PERFORMANCE PERIOD based on the APPROPRIATION DATE. Dates for each round will be posted at parks.ca.gov/spp.

Community Park Beautification



Before



After



After

From blighted land to a vibrant park with soccer and play areas.
Shown above: Vacant land before, becomes Benito Juarez Park, after.



Before



After

A restroom's exterior is enhanced to tell the community's story.
Left: Noyo Headlands Park, before. Right: Noyo Headlands Park, after.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 5, 2019
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2018 Spring Quarter Evaluation

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs and a staff level critique of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Department. For the Spring 2019 quarter, a total of 937 participants were enrolled in classes and programs. Revenue for the spring quarter totaled \$49,051.

ATTACHMENTS:

- Copy of Spring 2019 Enrollment Summary

Spring 2019 Enrollment Summary

Spring 2017/2018

(Blank Cells Represent No Class/Activity Offered)

CLASS	Spring 2018			Spring 2019		
	Res	NonRes	Total	Res	NonRes	Total
Adult Basketball League: 30 and over League	0	0	0			
Adult Basketball League: Open League	0	0	0	0	0	0
Adult Open Gym Basketball	15	10	25	8	11	19
Adult Table Tennis Annual Pass	0	0	0	0	0	0
Adult Table Tennis: 1-Day Guest Pass	1	7	8	1	13	14
Adult Tennis-Advanced Beginner	18	3	21	10	3	13
Adult Tennis-Intermediate	8	0	8	7	0	7
Adult Tennis Learn to Rally	6	1	7	1	0	1
After School Sports Coed Soccer (Lomarena)	37	13	50	51	8	59
After School Sports Coed Soccer (San Joaquin)	0	0	0	19	10	29
After School Sports Coed Soccer Valencia	21	4	25	31	1	32
After School Sports Track & Field-Lomarena	45	10	55	39	6	45
After School Sports Track & Field-San Joaquin	9	3	12	22	4	26
After School Sports Track & Field-Valencia	45	0	45	52	1	53
Aikido (All levels Ages 19 & up)	3	7	10	2	5	7
Aikido (Beginning Ages 6-18)	15	3	18	10	1	11
Aikido (Intermediate Ages 6-18)	13	9	22	13	10	23
All Star Tennis	22	7	29	23	18	41
Balance & Fall Prevention	2	4	6			
Balboa Park's Botanical Building & Timken Museum				5	5	10
Basics of Skateboarding: Beginning	1	2	3	0	1	1
Basics of Skateboarding: Intermediate	0	0	0			
Beginning Ballroom Dance	6	6	12			
Beginning Guitar	2	0	2	0	0	0
Beginning Ukulele	3	0	3	4	2	6
Belly Dancing I	1	17	18	1	4	5
Belly Dancing II	1	9	10	2	7	9
Belly Dancing III	0	5	5	0	4	4
Body Sculpt & Strength	5	0	5	0	0	0
Ceramics Creation	0	0	0			
Children & Teen Open Gym Basketball	3	8	11	13	6	19
Children's Birthday Party Program	87	57	144			
Children's Running Program	11	3	14			
Circle of Friends BINGO Night	15	10	25	27	0	27
Circle of Friends Bowling Night	11	7	18			
Circle of Friends Karaoke Night	12	8	20	16	0	16
Clog Dance	2	10	12	0	9	9
Day Hike in Fallbrook & Avocado Festival				7	3	10
Day Hike to Anza Borrego				10	0	10
Day Hike to the Hollywood Sign & Farmer's Market				8	1	9
Day Hike at Palomar Mountain	10	3	13			
Eat Healthy this Summer!	1	4	5			
Excursion to The Broad & Bradbury Building				9	1	10
Excursion to Joshua Tree National Park	11	7	18			
Excursion to the Richard Nixon Library & Mueseum	8	6	14			
Fossil Finders Fossil Fixers	57	0	57	80	16	96
Future Tennis Stars	18	4	22	2	0	2
Gene Autry Museum & Philippe the Original				5	4	9
Gentle Yoga	9	8	17	9	6	15
Healthy Eating & Lifestyle Tips for your new year	2	4	6			
Hiking Club	12	1	13	12	2	14
Intro to Belly Dancing				3	2	5
Kindergarten, Here I Come!	5	8	13	0	0	0
LA Museum of Art & The Grove LA				7	3	10
LAGS Skate Competition	17	8	25			
LAGS Skate Competition- VENDOR	0	0	0			
Meditation, everyone should meditate-WHY FREETRIAL	2	0	2			

Attachment: Copy of Spring 2019 Enrollment Summary (1875 : 2018 Spring Quarter Evaluation)

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Spring 2018			Spring 2019		
	Res	NonRes	Total	Res	NonRes	Total
Meditation, everyone should meditate-WHY?	1	0	1			
Meg's Community Kitchen Workshop #12	0	1	1			
Meg's Community Kitchen Workshop #13	0	0	0			
Memorial Day Half Marathon 2019				0	0	0
Movement/Meditation Class	0	0	0			
Music Together	8	5	13	6	2	8
Music Together- FREE TRIAL	5	1	6			
Musical Theater; Goldilocks and the Three Bears	7	15	22			
Pickleball	5	6	11	7	8	15
Playtime!	5	14	19	11	14	25
Q3: WCMP Dance Classes	0	0	0	0	0	0
Q3: WCMP Dance Classes Half Session	2	2	4			
Q4: Additonal Family Member: Five Dance Classes	0	0	0	0	0	0
Q4: Additonal Family Member: Four Dance Classes	0	0	0	1	1	2
Q4: Additonal Family Member: One Dance Class	10	3	13	6	3	9
Q4: Additional Family Member: Three Dance Classes	1	0	1	0	0	0
Q4: Additional Family Member: Two Dance Classes	0	1	1	0	0	0
Q4: First Family Member: Eight Dance Classes	2	0	2			
Q4: First Family Member: Five Dance Classes	1	1	2			
Q4: First Family Member: Four Dance Classes	1	0	1			
Q4: First Family Member: One Dance Class	38	29	67	25	19	44
Q4: First Family Member: Seven Dance Classes	0	1	1			
Q4: First Family Member: Six Dance Classes	0	0	0	0	0	0
Q4:First Family Member: Three Dance Classes	2	3	5	1	2	3
Q4: First Family Member: Two Dance Classes	11	1	12	10	1	11
Q4: WCMP Late Registration	0	1	1			
Qigong for All	2	0	2	0	0	0
Qigong for All: FREE TRIAL	0	0	0	0	0	0
Rising Stars Tennis	14	6	20	2	5	7
Slow Pitch Adult Softball: Coed League	0	0	0			
Slow Pitch Adult Softball: Men's "D" League	0	2	2	4	22	26
Slow Pitch Adult Softball: Men's Lower "D" League				0	0	0
Slow Pitch Adult Softball: Men's Upper "D" League	0	0	0	6	24	30
Tennis Stars	26	5	31	11	0	11
The Emperor's New Clothes, a musical				0	0	0
Tier 1 Tennis	1	14	15	7	7	14
Tikki Tikki Tembo				0	0	0
Tunes and Tales	10	15	25	3	7	10
Volunteer Connection Day	30	22	52	28	18	46
Walk Laguna Hills- Level 1	6	6	12			
Walk Laguna Hills- Level 2	3	0	3			
You Can't Take It With You	164	205	369			
Zumba	21	3	24	0	0	0
Zumba Toning	13	0	13			
Enrollment Totals:	961	638	1599	637	300	937
	60%	40%		68%	32%	

Attachment: Copy of Spring 2019 Enrollment Summary (1875 : 2018 Spring Quarter Evaluation)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 5, 2019
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2019 Memorial Day Race Event

RECOMMENDATION: That the Parks and Recreation Commission receive an oral presentation regarding the 2018 City of Laguna Hills Memorial Day Half Marathon, 5K, and 10K, honoring the USMC Dark Horse Battalion.

SUMMARY:

Staff will provide the Parks and Recreation Commission with an oral presentation regarding the 2019 City of Laguna Hills Memorial Day Half Marathon, 5K, and 10K, Honoring the USMC Dark Horse Battalion.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 5, 2019
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2019 Laguna Hills Volunteer Connection Day Event

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

The City of Laguna Hills hosted its annual Volunteer Connection Day on Saturday, April 27, 2019. Forty six (46) volunteers were welcomed by Councilmembers, Commissioners and staff before participating in the events projects.

Participants broke off into coordinated groups to assist in the clean-up of the Juan Avila Trail, Aliso Creek Trail, and the Edison Easement Trail. Volunteers also planted twenty (20) trees at the MacKenzie Park in recognition of Arbor Day. A mix of Crape Myrtle, Pistachio, and Jacaranda trees were planted. The volunteers concluded their work at approximately 11:30a.m. and were provided a thank you luncheon at the Laguna Hills Community Center. Lunch was donated by BJ's, Scratch Bakery, Jersey Mike's, Raising Cane's, Woody's Diner, Flamingo's, Olive Garden, Outback Steakhouse, the Pizza Store, Stefano's, Villa Roma, Chick-Fil-A, Terra Mia, Cecilia's, Firehouse Subs, Dunkin' Donuts, Pizza Hut, Kings Fish House, and Nothing Bundt Cakes.

FISCAL IMPACT:

The FY 2018/19 budget for Volunteer Connection Day was \$1,000. Event expenditures totaled \$565.84 for the 2018 Volunteer Connection Day.