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**PARKS AND  
RECREATION  
COMMISSION**



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**JUNE 05, 2013  
7:00 PM**

**AGENDA**

**Jack Noenickx - Chair**

**Daniel Cooper - Vice Chair**

**Chris Mackey - Commissioner**

**Victoria Auer - Commissioner**

**Richard Nagle - Commissioner**

**Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653**

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONER MEMBERS:**

**1. PUBLIC COMMENTS**

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

1.1 APPROVAL OF MINUTES REGULAR MEETING, APRIL 3, 2013

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION APPROVE THE MINUTES OF THE APRIL 3, 2013 REGULAR MEETING.

**2. MINUTES**

**3. PRESENTATIONS**

**4. ADMINISTRATIVE REPORTS**

4.1 2013 MEMORIAL DAY RACE: EVENT UPDATE

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AN ORAL PRESENTATION REGARDING THE 2013 CITY OF LAGUNA HILLS MEMORIAL DAY HALF MARATHON, 5K, AND 10K, HONORING THE USMC DARK HORSE BATTALION.

4.2 2013 4TH OF JULY CELEBRATION: EVENT UPDATE

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AN ORAL PRESENTATION REGARDING THE 4TH OF JULY CELEBRATION AND FIREWORKS DISPLAY.

4.3 2013 EARTH DAY LAGUNA HILLS, ARBOR DAY AND DOCUMENT SHREDDING POST EVENT REPORT

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

**5. INFORMATIONAL ITEMS**

**6. COMMISSIONER COMMENTS**

**7. ADJOURNMENT**

The next Regular Meeting of the Parks and Recreation Commission will be August 07, 2013, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

**CERTIFICATION**

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and La Paz Center by May 31, 2013, at 5:00PM.



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**DAVID T. REYNOLDS**  
**DEPUTY CITY MANAGER**

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May 31, 2013

**DATE**

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.***

***Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.***



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**CITY OF LAGUNA HILLS, CALIFORNIA**  
**Parks and Recreation Commission**  
**MINUTES**  
**APRIL 3, 2013**

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**CALL TO ORDER**

Chair Noenickx called the Regular Meeting of the Parks and Recreation Commission of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Noenickx.

**ROLL CALL OF COMMISSION MEMBERS:**

Present: Chair Noenickx, Vice Chair Cooper, Commissioner Victoria Auer, Commissioner Chris Mackey, Commissioner Richard Nagle

Absent: None

STAFF PRESENT: David Reynolds, Deputy City Manager; Dan Meehan, Community Services Superintendent; Kathleen Clark, Community Services Senior Leader; Jaime Ballard, Administrative Assistant.

1. PUBLIC COMMENTS
2. MINUTES

2.1 REGULAR ADJOURNED MEETING, MARCH 14, 2013

**MOTION TO APPROVE THE MINUTES OF THE MARCH 14, 2013, REGULAR ADJOURNED MEETING, BY CHAIR NOENICKX S/COMMISSIONER MACKEY. APPROVED BY A VOTE OF 5-0.**

3. PRESENTATIONS

3.1 THE FUTURE OF LAGUNA HILLS LITTLE LEAGUE AND A FIELD FOR INTERMEDIATE DIVISION PLAY

Representatives from Laguna Hills Little League (LHLL) were present and provided

the Commission with a PowerPoint presentation which included the benefits of LHLL, the challenges faced by LHLL, and the LHLL plan for the future. Representatives from LHLL included options for the 50/70 fields in Laguna Hills based on the pros and cons of each individual field.

**MOTION TO ALTER THE PROPOSED BUDGET ITEMS FROM THE MARCH 14, 2013 MEETING TO INCLUDE THE FOLLOWING BUDGET PRIORITIES: 1) MODIFICATION OF LOWER CABOT PARK FIELD LEAGUE TO ALLOW FOR A NEW LHLL 50/70 INTERMEDIATE DIVISION PLAY FOR 11 TO 13 YEAR OLDS, 2) INSTALL SHADE STRUCTURES AT THE LHLL BLEACHER AREAS AT CABOT PARK, AND 3) INSTALL SHADE STRUCTURES AT THE COMMUNITY CENTER BY CHAIR NOENICKX S/VICE CHAIR COOPER. APPROVED BY A VOTE OF 5-0.**

#### **4. ADMINISTRATIVE REPORTS**

##### **4.1 2013 LAGUNA HILLS HALF MARATHON, 10K & 5K EVENT**

Community Services Superintendent Meehan provided a summary of the report and indicated a post event report would be brought to the Commission.

Mr. Mike Bland of Laguna Hills and current board member for *Team Dark Horse* greeted the Commission and provided an update on the 3/5 Battalion and their participation in the event.

Mr. Evan Gost of Laguna Hills and current board member for *Team Dark Horse* greeted the Commission. Mr. Gost indicated he would like to discuss the possibility of having Corporal Josue Barron serve as *Grand Marshall* for the 2013 event. During his tours in Afghanistan with the 3/5 Battalion in October of 2010, Cpl. Barron lost his left leg above the knee and his left eye. After intense rehabilitation at the Naval Medical Center in San Diego, Cpl. Barron has since participated in six full marathons. Additionally, Cpl. Barron was recently selected to receive a mortgage free home through a Chase bank's *Homes for Our Troops* program.

It was the Consensus of the Commission that Corporal Josue Barron is recognized during the event.

**MOTION TO RECEIVE AND FILE THE REPORT BY CHAIR NOENICKX S/COMMISSIONER COOPER. APPROVED BY A VOTE OF 5-0.**

##### **4.2 2013 WINTER QUARTER EVALUATION**

Senior Leader Kathleen Clark summarized the report to the Commission which included participation and revenue totals for the winter 2013 quarter.

**MOTION TO RECEIVE AND FILE THE REPORT BY CHAIR NOENICKX  
S/COMMISSIONER AUER.  
APPROVED BY A VOTE OF 5-0.**

**4.3 SKATE PARK OPTIONS**

Deputy City Manager Reynolds indicated the report was a follow-up item from the last two Commission Meetings regarding the proposed major plan to "Address security issues at the Skate Park."

Community Services Superintendent Meehan provided the Commission with a brief summary of what other municipalities are offering as security measures at their Skate Park facilities.

Deputy City Manager Reynolds provided the Commission with a handout which summarized the Skate Park options proposed in the report by Richard Fisher Associates in addition to the estimated cost for each option.

It was the consensus of the Commission to use the phased in approach of which consists of the following:

- Phase One - Leave the Skate Park status quo with proper enforcement of park rules in addition to updating the municipal code with the understanding of the potential need for future fencing. It was the consensus of the Commission that a line item be established for Skate Park fencing for the next Budget Cycle.
- Phase Two - Provide an unsupervised fence around Skate Park provided phase one is not effective in conjunction with feedback provided by staff and O.C. Sheriff.

**MOTION TO USE A PHASED IN APPROACH AS DESCRIBED BY CHAIR  
NOENICKX S/COMMISSIONER COOPER.  
APPROVED BY A VOTE OF 5-0.**

**4.4 TRAILS AND OPEN SPACE PROJECT PRIORITIES**

Deputy City Manager Reynolds indicated Public Services Director Ken Rosenfield had asked that the Parks and Recreation Commission prioritize trails and open space projects and more specific to trails and provide input as staff prepares for the Capital Improvement Program study session which is scheduled for May 7, 2013.

Deputy City Manager Reynolds indicated the Public Services Director had also requested the Parks and Recreation Commission prioritize the following three multi-use trail projects identified in the staff report in the order that these projects should be implemented into the six year CIP.

It was the consensus of the Commission to prioritize the following multi-use trail projects in the following order of priority:

1. La Paz trail from Alameda Ave. to Paseo de Valencia
2. Community Center to Indian Hills
3. Alicia Parkway to La Paz

The Commission also provided the following feedback regarding the *Implementation Plan*:

Commissioner Mackey stated it would be nice to revise the plan to include something that tied in North Laguna Hills into the Community more.

Commissioner Auer suggested adding a bike path to connect our new neighbors by the Laguna Hills Mall in the *Live, Work, Play, Environment Community* off of Avenida De La Carlota and Los Alisos Blvd.

## **5. INFORMATIONAL ITEMS**

## **6. COMMISSIONER COMMENTS**

Chair Noenickx suggested withholding beverages in the City's fourth of July information booth at this year's event.

Chair Noenickx asked if the City had planted the new dogwood trees along Aliso Hills and Alicia. Deputy City Manager indicated he would supply the Commission with feedback after speaking with Parks Supervisor Frainie.

## **7. ADJOURNMENT**

There being no further business before the Parks and Recreation Commission at this meeting, Chair Noenickx adjourned the meeting at 9:32.

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DAVID T. REYNOLDS  
DEPUTY CITY MANAGER

ATTEST:

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**JACK NOENICKX, CHAIR**

APPROVED AT MEETING OF JUNE 5, 2013



**CITY OF LAGUNA HILLS**  
**PARKS AND RECREATION COMMISSION**  
**AGENDA REPORT**  
**COMMUNITY SERVICES DEPARTMENT**

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**ISSUE:        2013 MEMORIAL DAY RACE: EVENT UPDATE**

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**SUMMARY:**

Staff will provide the Parks and Recreation Commission with an oral presentation regarding the 2013 City of Laguna Hills Memorial Day Half Marathon, 5K, and 10K, Honoring the USMC Dark Horse Battalion.

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**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION  
RECEIVE AN ORAL PRESENTATION REGARDING THE 2013 CITY OF LAGUNA  
HILLS MEMORIAL DAY HALF MARATHON, 5K, AND 10K, HONORING THE USMC  
DARK HORSE BATTALION.**

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**CITY OF LAGUNA HILLS**  
**PARKS AND RECREATION COMMISSION**  
**AGENDA REPORT**  
**COMMUNITY SERVICES DEPARTMENT**

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**ISSUE:        2013 4TH OF JULY CELEBRATION: EVENT UPDATE**

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**SUMMARY:**

Staff will provide the Parks and Recreation Commission with an oral presentation regarding the status of the 2013 4th of July Celebration and Fireworks display.

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**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION  
RECEIVE AN ORAL PRESENTATION REGARDING THE 4TH OF JULY  
CELEBRATION AND FIREWORKS DISPLAY.**

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**CITY OF LAGUNA HILLS**  
**PARKS AND RECREATION COMMISSION**  
**AGENDA REPORT**  
**COMMUNITY SERVICES DEPARTMENT**

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**ISSUE:        2013 EARTH DAY LAGUNA HILLS, ARBOR DAY AND DOCUMENT SHREDDING POST EVENT REPORT**

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**SUMMARY:**

The City of Laguna Hills hosted its annual Earth Day Laguna Hills on Saturday, April 20, 2013. Sixty-three (63) volunteers participated in the trail clean-ups and tree planting projects, and visited the Green Expo. In addition, 248 cars dropped off confidential documents at the document shredding that was added to the event this year.

**BACKGROUND:**

The City of Laguna Hills hosted its annual Earth Day Laguna Hills on Saturday, April 20, 2013. Sixty-three (63) volunteers were welcomed by Council Members, Commissioners and staff before exploring the Green Expo, which included:

- Moulton Niguel Water District
- El Toro Water District
- West Coast Arborists
- Crafts for the younger children in attendance
- Oil Recycling
- Green Belt Conservatory
- Girl Scouts of America
- M.A.D.E - LHHS
- Earth Day art display

Event participants then broke off into coordinated groups to assist in the clean-up of the Aliso Creek Trail, the Veeh Ranch Trail, and the Juan Avila Trail. Volunteers also planted 12 Mondale Pine trees in recognition of Arbor Day along Paseo de Valencia between Stockport and Kennington. The volunteers concluded their work just before noon and were provided a thank you luncheon at the Laguna Hills Community Center. Lunch was donated by Daphne's Greek Restaurant, Flamingo's, Chick-fil-A, Baja Fresh, Golden Baked Hams, and Villa Roma. Staff from Villa Roma prepared food on site at the Community Center and helped serve lunch to the volunteers.

CR&R reported that 1,480 lbs of debris was collected and 50 percent of that amount was recycled.

New to the event for 2013 was free document shredding. Patrons had the opportunity to have confidential documents shredded between the hours of 8:00am and 12:00pm.

Two trucks were stationed in the front parking lot at the Community Center, and destroyed a total of 11,855 pounds of documents. This paper was recycled and kept out of local landfills. A total of 248 cars dropped off documents during the event.

**FISCAL IMPACT:**

The FY 2012/13 budget for Earth Day Laguna Hills is \$1,000. Event expenditures totaled \$992.50 for the 2013 Earth Day Laguna Hills.

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**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION  
RECEIVE AND FILE THE REPORT.**

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