



CITY OF LAGUNA HILLS

PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA

Wednesday, June 2, 2021 – 7:00 PM

Dan Cooper - Chair

Julie Nassif - Vice Chair
Don Caskey - Commissioner

Maya Carroll - Commissioner
Patricia Thee - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES APPROVAL

2.1 Approval of the Minutes for the April 7, 2021

Recommendation: That the Parks and Recreation Commission approve the minutes for the April 7, 2021, Regular Meeting.

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 Update on Opening the Laguna Hills Community Center

Recommendation: That the Parks and Recreation Commission receive an oral report on Staff's plans on opening the Laguna Hills Community Center.

4.2 2021 4Th of July Celebration Pre-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. INFORMATIONAL ITEMS

5.1 2021 Memorial Day Race: Event Update

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2021 City of Laguna Hills Memorial Day 5K and 10K, honoring the USMC Dark Horse Battalion.

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

The next Regular Meeting of the Parks & Recreation Commission will be August 4, 2021, at 7:00 PM in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by May 27, 2021, at 5:00 PM.



David T. Reynolds; Deputy City Manager**May 27, 2021**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 2, 2021
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: Approval of the Minutes for the April 7, 2021

RECOMMENDATION: That the Parks and Recreation Commission approve the minutes for the April 7, 2021, Regular Meeting.

ATTACHMENTS:

- P&R Minutes 210407

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, April 7, 2021**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Dan Cooper.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Dan Cooper	Chair	Present	
Julie Nassif	Vice Chair	Present	
Maya Carroll	Commissioner	Absent	
Don Caskey	Commissioner	Present	
Patricia Thee	Commissioner	Present	

1. PUBLIC COMMENTS

2. MINUTES APPROVAL

2.1 Approval of the Minutes for February 3, 2021

Recommendation: That the Parks and Recreation Commission approve the minutes for the February 3, 2021, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Thee, Commissioner
SECONDER:	Julie Nassif, Vice Chair
AYES:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 Recreation Use of the Community Center and Sports Complex Hockey Rink

Recommendation: That the Parks and Recreation Commission recommend recreation use of the Community Center and Sports Complex Hockey Rink Facility.

Deputy City Manager David Reynolds presented his report to the Parks and Recreation Commission.

Audrey Raddhorst and Brian Longuffosse addressed the Parks and Recreation Commission in support of the return to the regular pickleball schedule before the pandemic with staff supervision. Jordan Willett, representing South Coast Roller Derby Association, requested the return of roller derby at the Hockey Rink. Pete Cruz, expressed his interest in the availability of the Hockey Rink for roller hockey.

All public speakers were in support of Staff's recommendation to supervised multi-use of the Hockey Rink as it was managed prior to the pandemic (or prior to March 2020).

RESULT:	RETURN TO THE REGULAR PROGRAM PRIOR TO THE PANDEMIC WITH STAFF ADDRESSING THE SUPERVISION AND SCHEDULING OF THE HOCKEY RINK FACILITY FOR MULTI-USE.
MOVER:	Dan Cooper, Chair
SECONDER:	Don Caskey, Commissioner
AYES:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

4.2 "LH" Letters on the Hillside Across from the Community Center.

Recommendation: That the Parks and Recreation Commission provide feedback to Staff regarding Staff's proposed "LH" letters design and replacement project contest as described in this report.

Superintendent Dan Meehan provided a summary of the report to the Parks and Recreation Commission.

The Commission provided feedback on the proposed design and replacement project.

Secretary Ms. McDonald- kept notes of the ideas that were presented during the meeting.

RESULT:	PROVIDED FEEDBACK [0 TO 0]
ABSTAIN:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

4.3 City of Laguna Hills 30 Year Anniversary

Recommendation: That the Parks and Recreation Commission provide Staff with ideas on how to promote and celebrate the City of Laguna Hills 30 Years of Incorporation.

Mr. Reynolds presented his report to the Parks and Recreation Commission. The Commission provided feedback to Staff on the celebration and promotion ideas.

Secretary Kayle McDonald- kept notes of the ideas that were presented during the meeting.

RESULT:	PROVIDED FEEDBACK [0 TO 0]
ABSTAIN:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

4.4 Video Streaming of Youth Sports Games

Recommendation: That the Parks and Recreation Commission provide feedback on its interest to install a camera(s) at a City athletic field (s) for the purposes of viewing youth sports games remotely.

Mr. Reynolds provided a summary of the report to the Commission.

The Commission was not in favor of the installation of video cameras.

RESULT:	PROVIDED FEEDBACK [0 TO 0]
ABSTAIN:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

4.5 Park Quality Control Program

Recommendation: That the Parks and Recreation Commission reinstate the Park Quality Control Program.

Mr. Meehan provided a synopsis of the report to the Parks and Recreation Commission.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie Nassif, Vice Chair
SECONDER:	Dan Cooper, Chair
AYES:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

4.6 2021 Memorial Day Race Update

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2021 City of Laguna Hills Memorial Day 5K and 10K, honoring the USMC Dark Horse Battalion.

Mr. Meehan provided a summary of the report to the Commission.

RESULT:	RECEIVE AND FILE [0 TO 0]
ABSTAIN:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

4.7 2021 4TH of July Celebration

Recommendation: That the Parks and Recreation Commission receive an oral report on the 2021 4th of July Celebration and provide feedback on a firework display.

Mr. Meehan summarized the report to the Parks and Recreation Commission.

The Commission provided feedback to Staff on the 4th of July Event.

RESULT:	PROVIDED FEEDBACK [0 TO 0]
ABSTAIN:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

5. INFORMATIONAL ITEMS

5.1 2021 Rooted Volunteer Campaign Update

Recommendation: That the Parks and Recreation Commission receive and file the report.

Mr. Meehan presented a synopsis of the report to the Parks and Recreation Commission.

RESULT:	RECEIVE AND FILE [0 TO 0]
ABSTAIN:	Dan Cooper, Chair, Julie Nassif, Vice Chair, Don Caskey, Commissioner, Patricia Thee, Commissioner
ABSENT:	Maya Carroll, Commissioner

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Cooper declared the meeting adjourned at 9:23PM.

David Reynolds, Deputy City Manager

ATTEST:

Dan Cooper, Chair

Approved at meeting of June 2, 2021



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 2, 2021

TO: Parks and Recreation Commission

FROM: David Reynolds
Deputy City Manager

ISSUE: Update on Opening the Laguna Hills Community Center

RECOMMENDATION: That the Parks and Recreation Commission receive an oral report on Staff's plans on opening the Laguna Hills Community Center.

SUMMARY:

Staff will provide an update to the Commission at its June 2, 2021, meeting on its plans for the opening of the Community Center in light of recent updates on the State's "Beyond the Blueprint" plans. Specifically, the California Department of Public Health (CDPH) issued a press release¹ on May 21, 2021, that stated, "beginning June 15, all sectors listed in the current Blueprint Activities and Business Tiers Chart² may return to usual operations (with limited expectations for Mega Events)."

¹ [Beyond the Blueprint Framework for Industry and Business Sectors, with Limited Exceptions \(ca.gov\)](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Beyond-Blueprint-Framework.aspx) - <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Beyond-Blueprint-Framework.aspx>

² [Blueprint Activity and Business Tiers May 18, 2021 \(ca.gov\)](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September_2020.pdf) - https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September_2020.pdf



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 2, 2021
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2021 4Th of July Celebration Pre Event Report

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

The City Council, at its April 13, 2021, meeting, approved the Fireworks Display Agreement with Fireworks and Stage FX America, Inc., for this year's 4th of July celebration. Staff communicated to the City Council, at this meeting, that it would bring back another report to address the other activities that will be offered at the event. At the May 25, 2021, City Council meeting, the Council approved Staff's recommendation of a reduced level of activities and hours for this year's event, as described below. Additionally, the City Council directed staff to include live music for the event, and to contact Laguna Hills restaurants about participating in the event.

BACKGROUND:

1. Reduce the hours of the event. This special event is typically held from 4:00 p.m. to 9:30 p.m. It is proposed that this year's event begin at 6:30 p.m. and end at the conclusion of the fireworks display, estimated at 9:30 p.m.
2. Open Grounds. The Community Center and Sports Complex grounds (i.e. soccer fields and town green) will be open to the public.

2021 4Th of July Celebration Pre Event Report

June 2, 2021

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3. Parking. All Community Center and High School parking lots will be open to the public and will not be monitored for access as past events. In addition, the no parking signs along Paseo de Valencia will be bagged to allow temporary parking. Staff will not issue VIP parking passes this year to maximize parking for the public. However, if desired, Staff will arrange for designated parking for the City Council members. Community Center Dr. will be closed before the firework display at the entrance from Alicia Pkwy. and the gate will be closed at the High School parking lot.
4. Food Trucks. Food trucks will be available to the public beginning at 6:30 p.m. to provide self-pay refreshments.
5. Portable Sanitation Equipment. Portable restrooms and hand washing stations will be rented and available to the public.
6. Sound System. A sound system will be rented to amplify the synchronized music with the fireworks display. Also, this system will be used for announcements before the fireworks display and may also be used to play recorded music tracks during the event.
7. Announcements/National Anthem. The sound system will be available for the Mayor to address the public and introduce City Council members. Also, Staff is in the process of scheduling a singer to sing the National Anthem before the firework display begins. If a singer can't be scheduled a pre-recorded version of the National Anthem will be played.
8. Firework Display. The fireworks will begin shortly after 9:00 p.m. and the duration of the show is 18 minutes.
9. Staffing. A standard complement of Staff will be present at the event.

FISCAL IMPACT:

The revised proposed budget for the 2021 4th of July event is \$38,950 which includes a fireworks budget of \$26,500 and a reduced overall budget for this year's event due to the elimination of carnival rides, games, and vendor booths.

The original budget for the 2020 event, for comparative purposes, was \$58,450.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 2, 2021
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2021 Memorial Day Race: Event Update

RECOMMENDATION: That the Parks and Recreation Commission receive an oral presentation regarding the 2021 City of Laguna Hills Memorial Day 5K and 10K, honoring the USMC Dark Horse Battalion.

SUMMARY:

Staff will provide the Parks and Recreation Commission with an oral presentation regarding the 2021 City of Laguna Hills Memorial Day 5K, and 10K, Honoring the USMC Dark Horse Battalion.