



CITY OF LAGUNA HILLS

PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA

Wednesday, June 1, 2022 – 7:00 PM

Julie Nassif - Chair

Patricia Thee - Vice Chair

Sanjay Mathur - Commissioner

Dan Cooper - Commissioner

Neel Patel - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. INTRODUCTION OF NEW CITY MANAGER

3. MINUTES APPROVAL

3.1 Approval of Minutes for the April 6, 2022

Recommendation: That the Parks and Recreation Commission approve the minutes for the April 6, 2022, regular meeting.

4. PRESENTATIONS

4.1 Laguna Terrace Beautification Team Video Presentation on Beautification Work Efforts and Requests for Public Park Improvements in the Laguna Terrace Neighborhood.

Recommendation: That the Parks and Recreation Commission receive a video presentation from the Laguna Terrace Beautification Team on its work efforts and a request for improvements at the public parks located within the Laguna Terrace neighborhood.

5. ADMINISTRATIVE REPORTS

5.1 Park Quality Control Program Status Update

Recommendation: That the Parks and Recreation Commission receive an update from Parks Supervisor Ryan Hanley.

5.2 City Park Improvements Assessment

Recommendation: That the Parks and Recreation Commission receive and file the report.

5.3 Parks and Recreation Commission Proposed Project and Budget Items List

Recommendation: That the Parks and Recreation Commission review and revise as needed its list of proposed project and budget items which will be presented to the City Council at a later date for the City Council's consideration as possible budget initiatives in the 2023 - 2025 Biennial Budget.

5.4 2022 Holiday Season Events Schedule

Recommendation: That the Parks and Recreation Commission provide feedback on hosting another Holiday Season Event Schedule in December 2022.

6. INFORMATIONAL ITEMS

6.1 2022 Memorial Day Race: Event Update

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2022 City of Laguna Hills Memorial Day Half Marathon 5K, 10K, Honoring the USMC Dark Horse Battalion.

6.2 Rooted Campaign Event

Recommendation: That the Parks and Recreation Commission receive and file the report.

7. COMMISSIONER COMMENTS

8. ADJOURNMENT

The next Regular Meeting of the Parks & Recreation Commission will be August 3, 2022 at 7:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills California

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by June 1, 2022, at 5:00 p.m.



David T. Reynolds; Deputy City Manager

June 1, 2022

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022
TO: Parks and Recreation Commission
FROM: Kayle McDonald
Administrative Assistant
ISSUE: Approval of Minutes for the April 6, 2022

RECOMMENDATION: That the Parks and Recreation Commission approve the minutes for the April 6, 2022, regular meeting.

ATTACHMENTS:

- P&R Minutes 220406

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, April 6, 2022**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Vice Chair Patricia Thee.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Julie Nassif	Chair	Absent	
Patricia Thee	Vice Chair	Present	
Dan Cooper	Commissioner	Present	
Sanjay Mathur	Commissioner	Present	
Neel Patel	Commissioner	Present	

1. PUBLIC COMMENTS

Resident of Laguna Hills Chee Ho, along with program participants Tim Griffin and Mark Smith, addressed the Parks and Recreation Commission about requests they had to improve the Adult Table Tennis Program.

2. MINUTES APPROVAL

2.1 Approval of Minutes for the February 2, 2022

Recommendation: That the Parks and Recreation Commission approve the minutes for the February 2, 2022, regular meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Thee, Vice Chair
SECONDER:	Neel Patel, Commissioner
AYES:	Patricia Thee, Vice Chair, Dan Cooper, Commissioner, Sanjay Mathur, Commissioner, Neel Patel, Commissioner
ABSENT:	Julie Nassif, Chair

3. PRESENTATIONS

3.1 Presentation from Harry Huggins on Laguna Terrace Beautification Efforts and Public Park Improvement Requests

Recommendation: Receive a presentation from Harry Huggins on the Laguna Terrace beautification work efforts and a request for improvements at the public parks located within the Laguna Terrace area.

Harry Huggins presented his report to the Parks and Recreation Commission.

A motion was made to have staff work directly with the Laguna Terrace Beautification Team on park improvements to bring back to the Parks and Recreation Commission by the end of the calendar year, moved by Commissioner Patel, seconded by Vice Chair Thee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neel Patel, Commissioner
SECONDER:	Patricia Thee, Vice Chair
AYES:	Patricia Thee, Vice Chair, Dan Cooper, Commissioner, Sanjay Mathur, Commissioner, Neel Patel, Commissioner
ABSENT:	Julie Nassif, Chair

A motion was made to have budget discussions about the use of the City's Public Art Funds within parks and use of Quimby Funds for painting utility boxes also be included in budget discussions for City Council moved by Commissioner Patel, seconded by Vice Chair Thee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neel Patel, Commissioner
SECONDER:	Patricia Thee, Vice Chair
AYES:	Patricia Thee, Vice Chair, Dan Cooper, Commissioner, Sanjay Mathur, Commissioner, Neel Patel, Commissioner
ABSENT:	Julie Nassif, Chair

4. ADMINISTRATIVE REPORTS

4.1 Social Media Tools for Community Services Outreach

Recommendation: That the Parks and Recreation Commission receive and file the report.

Management Analyst Matt Durham presented his report to the Parks and Recreation Commission and was available to answer questions from the Commission.

4.2 2022 Laguna Hills Memorial Day Half Marathon, 10K and 5K Pre-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the pre-event planning report.

4.3 2022 4Th of July Celebration Pre-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the 2022 4th of July Celebration pre-event report.

Mr. Meehan presented his report to the Parks and Recreation Commission.

4.4 Community Improvement Projects

Recommendation: That the Parks and Recreation Commission begin to discuss and recommend Community Engagement projects to improve and beautify the City of Laguna Hills.

Deputy City Manager David Reynolds presented his report to the Parks and Recreation Commission and asked that the Commission provide feedback to staff of a list of ideas to help beautify the City.

The Commission provided staff with a list of project ideas.

The Commission reached a unanimous consensus to allow individual Parks and Recreation Commissioners to present no longer than five (5) minutes PowerPoint presentations during proposals of project idea under the agenda item of "Community Improvement Projects/Budget Input Projects."

5. INFORMATIONAL ITEMS

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Vice Chair Thee declared the meeting adjourned at 9:04 p.m.

David Reynolds, Deputy City Manager

ATTEST:

Patricia Thee, Vice Chair

Approved at meeting of June 1, 2022

Attachment: P&R Minutes 220406 (2869 : Approval of Minutes for the April 6, 2022)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022

TO: Parks and Recreation Commission

FROM: David Reynolds
Deputy City Manager/Community Services Director

ISSUE: Laguna Terrace Beautification Team Video Presentation on Beautification Work Efforts and Requests for Public Park Improvements in the Laguna Terrace Neighborhood.

RECOMMENDATION: That the Parks and Recreation Commission receive a video presentation from the Laguna Terrace Beautification Team on its work efforts and a request for improvements at the public parks located within the Laguna Terrace neighborhood.

SUMMARY:

Harry Huggins, president of the Laguna Terrace Beautification Team ("Team"), will be present at the June 1, 2022, meeting to present a video to share the Team's work efforts to beautify their community and to highlight certain requested park improvements at San Remo Park, Santa Vittoria Park, and the corner open space at San Remo Dr./Santa Maria Ave.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: Park Quality Control Program Status Update

RECOMMENDATION: That the Parks and Recreation Commission receive an update from Parks Supervisor Ryan Hanley.

SUMMARY:

A Park Quality Control Program was reinstated at the April 7, 2021 Parks and Recreation Commission meeting. In addition, the Parks and Recreation Commission requested quarterly updates regarding the parks throughout the City. Parks Supervisor Ryan Hanley will provide an update and will be available to answer Commissioner questions at the June 1, 2022, meeting.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager/Community Services Director
ISSUE: City Park Improvements Assessment

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

An assessment of improvements to all existing City public park amenities is underway and will be conducted by Richard Fisher Associates. Mr. Fisher, the principal of Richard Fisher Associates, will be present at the Parks and Recreation Commission meeting of June 1, 2022, to discuss this assignment and to answer any of the Commission's questions. A list of improvements will assist the City in the implementation of its Park Capital Improvement Projects (CIPs) which are attached to this report for reference.

BACKGROUND:

Richard Fisher Associates is under a professional services agreement with the City of Laguna Hills to provide on-call Landscape Architectural consulting services. Richard Fisher Associates has recently been tasked with developing a master list of needed improvements to existing park equipment and park amenities such as play equipment, benches, picnic tables, playground surfaces, etc. This work effort will include an assessment of all City parks and the final report will include cost projections for all recommended improvements. The final report will be presented to the Parks and Recreation Commission before it is presented to the City Council.

Mr. Fisher's work with this assessment project will be important in developing the scope

Park Improvements

June 1, 2022

Page 2

of work of park improvements for the Park CIPs that are identified in the City's current 2021 - 2023 Biennial Budget six-year Capital Improvement Program. The details of these CIPs are attached to this report for reference and are summarized below.

CIP 237 (Park Renovation): Renovation of an existing park and playground at one of the City's parks to include the replacement of worn-out site amenities such as benches, tables, and drinking fountains along with playground improvements to update worn equipment and amenities. This grant funded project is recommended to be applied to the Community Center and Sports Complex playground and picnic areas.

CIP 241 (General Park Renovations): Renovation of existing park and playground improvements throughout the City's local park system to include the replacement of worn-out site amenities such as benches, tables, and drinking fountains along with minor playground improvements to update worn equipment and surfacing.

Update the park amenities and infrastructure for enhanced recreational value, safety and capital reinvestment on a recurring and rotating basis with funding every two years.

CIP 243 (Restoration of Various Parks): This project provides for the renovation of existing park and playground facilities throughout the City's local park system.

Address deferred maintenance of park amenities and infrastructure to repair and enhance facilities and improve recreational value, safety and capital reinvestment on a recurring basis.

ATTACHMENTS:

- Park CIPs 237, 241, 243



CAPITAL IMPROVEMENT PROJECTS

PARKS

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Park Renovation

Project No.: 237



Description: Renovation of an existing park and playground at one of the City's parks to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with playground improvements to update worn equipment and amenities. This grant funded project is recommended to be applied to the Community Center and Sports Complex playground and picnic areas.

Purpose / Justification: Improve active park facilities and inventory for various public recreation uses.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: No Change

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2022-2023

Attachment: Park CIPs 237, 241, 243 (2866 : Park Improvements)

Project Name: Park Refurbishment Project
Project Number: 237

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	240,000							240,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	240,000	-	-	-	-	-	-	240,000
Project Funding:								
General Fund	40,000							40,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other - Prop 68	200,000							200,000
Unfunded								-
Total Funding	240,000	-	-	-	-	-	-	240,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: General Park Renovations

Project No.: 241



Description: Renovation of existing park and playground improvements throughout the City's local park system to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with minor playground improvements to update worn equipment and surfacing.

Purpose / Justification: Update the park amenities and infrastructure for enhanced recreational value, safety and capital reinvestment on a recurring and rotating basis with funding every two years.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce unscheduled maintenance of park amenities.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2022-23, FY 2024-25 and FY 2026-27

Attachment: Park CIPs 237, 241, 243 (2866 : Park Improvements)

Project Name: General Park Renovations
Project Number: 241

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		300,000		350,000		400,000	5,500,000	6,550,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	300,000	-	350,000	-	400,000	5,500,000	6,550,000
Project Funding:								
General Fund								-
Capital Reserve Funds	-	300,000	-					300,000
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act				350,000		400,000	5,500,000	6,250,000
Other								-
Unfunded								-
Total Funding	-	300,000	-	350,000	-	400,000	5,500,000	6,550,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Restoration of Various Parks

Project No.: 243



Description: This project provides for the renovation of existing park and playground facilities throughout the City's local park system.

Purpose / Justification: To address deferred maintenance of park amenities and infrastructure to repair and enhance facilities and improve recreational value, safety and capital reinvestment on a recurring basis.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2023-24, FY 2024-25, FY 2026-27

Attachment: Park CIPs 237, 241, 243 (2866 : Park Improvements)

Project Name: Restoration of Various Parks
Project Number: 243

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction			500,000	500,000	500,000	500,000	4,500,000	6,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	500,000	500,000	500,000	500,000	4,500,000	6,500,000
Project Funding:								
General Fund			500,000	500,000	500,000	500,000		2,000,000
Capital Reserve Funds	-							-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							4,500,000	4,500,000
Total Funding	-	-	500,000	500,000	500,000	500,000	4,500,000	6,500,000

Attachment: Park CIPs 237, 241, 243 (2866 : Park Improvements)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022

TO: Parks and Recreation Commission

FROM: David Reynolds
Deputy City Manager/Community Services Director

ISSUE: Parks and Recreation Commission Proposed Project and Budget Items List

RECOMMENDATION: That the Parks and Recreation Commission review and revise as needed its list of proposed project and budget items which will be presented to the City Council at a later date for the City Council's consideration as possible budget initiatives in the 2023 - 2025 Biennial Budget.

SUMMARY:

The Parks and Recreation Commission provided Staff with proposed project and budget ideas at its April 6, 2022, meeting. Staff compiled a list of all Commissioners' ideas which is attached to this report as Attachment 1. Staff recommends that the Commission review and revise this list which will ultimately be presented to the City Council as the Parks and Recreation Commission's recommended budget initiatives for the 2023 – 2025 Biennial Budget. A schedule is proposed by Staff within this report for the Commission to follow in drafting a completed project and budget item list by the Commission's meeting of February 1, 2023. Attached to this Staff report is also the City of Laguna Hills' Six Year Capital Improvement Program – Project Summary which may be helpful for the Commission to reference.

BACKGROUND:

Commissioners' comments were made at the February 2, 2022, Parks and Recreation Commission meeting to promote certain improvements in the City such as painting utility boxes and improving equestrian trail underpasses. At the April 6, 2022,

Commission Budget Input

June 1, 2022

Page 2

Commission meeting, staff brought a report to the Commission to facilitate discussions of project ideas and to develop a list of projects for consideration. It was recommended by Staff, at the April 6, 2022, Commission meeting that the Commission's proposed improvement and/or beautification projects have a connection to community engagement and can be tied to Community Services activities or to volunteerism (like the Rooted Volunteer Campaign).

Part of each budget process is to elicit budget input from the Parks and Recreation Commission. A thoughtful process in developing project ideas as potential budget items for the City Council's consideration is advisable. The next Biennial Budget period is July 2023 through June 2025. This is an opportunity for the Parks and Recreation Commission to develop a project and/or budget recommendation list, including community engagement project ideas, and to move it forward to subsequent Park and Recreation Commission meetings for discussion and refinement until the Commission's project/budget input list is finalized by the Commission at its February 1, 2023, meeting. The Commission's final list will be presented to the City Council.

Schedule

The following is Staff's recommended schedule for the Commission to follow in preparing and completing a final list of project and budget recommendations to be presented to the City Council for possible inclusion into the next two-year budget.

August 3, 2022 Commission Meeting. List will be presented to the Parks and Recreation Commission with June 1, 2022, meeting revisions.

October 5, 2022 Commission Meeting. List will be presented to the Parks and Recreation Commission with August 3, 2022, meeting revisions. Staff will begin to provide budget estimates for certain items on the list if applicable.

December 7, 2022 Commission Meeting. List will be presented to the Parks and Recreation Commission with October 5, 2022, meeting revisions. Staff will continue to provide budget estimates for certain items on the list if applicable. Staff recommends that no other project and/or budget ideas are added to the list as of the December 7, 2022, Commission meeting.

February 1, 2023 Commission Meeting. List will be presented to the Parks and Recreation Commission with December 7, 2022, meeting revisions. List will be finalized and approved by the Commission for recommendation to the City

Council.

March 2023 – May 2023. City Council budget study sessions and workshops.

June 2023 – City Council approval and adoption of the 2023 – 2025 Biennial Budget.

Commission’s Proposed Project and Budget Items List

Attached to this report is the input received on project and budget input ideas from the Parks and Recreation Commissioners during the April 6, 2022, Commission meeting. Staff included all input provided by Commissioners during the April 6, 2022, Commission meeting onto this draft list (see Attachment 1). It is recommended that the Parks and Recreation Commission review and revise this draft list in accordance to the consensus of the Commission. The Parks and Recreation Commission, in its review of the list, should consider if proposed items are related to the advisory scope of the Parks and Recreation Commission; and if any of the items on the list are already covered under other programs such as capital improvement projects.

Six Year Capital Improvement Program – Project Summary

Staff included the City of Laguna Hills’ Six Year Capital Improvement Program – Project Summary with this Staff report (see attachment 2). Reference to this attachment may be helpful for the Commission in formation of its proposed project and budget ideas. The City’s Capital Improvement Program includes several capital projects in its Parks, Public Facilities, and Trails and Open Space sections. The entire Capital Improvement Program, including specific project details, is part of the City’s current budget and can be accessed from the “2021–2023 Biennial Budget” link on the City’s website at:

<https://www.lagunahillsca.gov/378/Biennial-Budgets-and-Financial-Statement> .

ATTACHMENTS:

- Attachment 1 - Commission Proposed Project and Budget Items List
- Attachment 2 - Capital Improvement Program Summary

Attachment 1
Parks and Recreation Commission
Proposed Project and Budget Items List
April 6, 2022

1. Improve/Replace park entrance signs at the City's neighborhood parks.
 - a. Add lighting to park entry signs.
 - b. Replace park signs with stone structures similar to the entry monuments.
 - c. Plant drought tolerant planting material around park signs for easy maintenance instead of grass.
2. Update park amenities such as play equipment, rubberized surface, benches, and tables.
3. Improve lighting at neighborhood parks and replace rusted light pole bases at parks.
4. Improve sidewalks in the City.
5. Upgrade irrigation maintenance for existing City irrigated open spaces and landscaped areas.
6. Establish a tree farm to grow sapling trees for City-wide planting use and for educational purposes.
7. Establish a dog park within the City.
8. Paint trail underpasses and utility boxes.
9. Install more lighting in underpasses and installation of security cameras to abate issues such as graffiti.
10. Install cameras for security purposes at neighborhood parks.
11. Recommend to the Traffic Commission the improvement of the City's entry monument medians.
12. Enhance the City's trail system.
13. Scooters at the skatepark.
14. Establish permanent pickleball courts within the city.

Attachment 1
Parks and Recreation Commission
Proposed Project and Budget Items List
April 6, 2022

15. Use native plants as the beautification standard in the City's parks for water conversation purposes.
16. Partner with the water utilities on possible rebate programs for the planting of drought tolerant plants.
17. Plant thorny/prickly bushes such as Bougainvillea along walls within the Laguna Hills Community Center and Sports Complex to deter graffiti.
18. Use the City's public art fund to install shuffle-ready public art in the City Parks.
19. Establish an art program for the community to improve city trails such as a kids/community art tile project.
20. Improve the trail from the Community Center to Indian Drive by establishing a botanical garden or a community garden.

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT NO.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
STREET, SIGNALS AND LIGHTING									
101	Annual Street Maintenance	\$ 11,300,000	\$ 2,900,000	\$ -	\$ 2,600,000	\$ -	\$ 2,900,000	\$ -	\$ 2,900,000
112	Traffic Signals	1,000,000	-	-	-	-	-	-	1,000,000
139	Cabot Widening - La Paz to Paseo de Valencia	3,500,000	-	-	-	-	-	-	3,500,000
145	Paseo de Valencia Widening	9,000,000	-	-	-	-	-	-	9,000,000
168	Traffic Signal Improvements/Coordination Projects	325,000	100,000	-	75,000	-	75,000	-	75,000
170	Access Ramp Construction - Citywide/Transition Plan	4,600,000	-	-	100,000	-	-	-	4,500,000
171	La Paz Road Sidewalk Widening	1,500,000	-	-	-	-	-	-	1,500,000
178	South Moulton Pavement Rehabilitation (VIA Lomas to SCL)	2,000,000	-	-	-	-	-	-	2,000,000
181	Oso Parkway Pavement Rehabilitation (Cabot to WCL)	2,000,000	-	-	-	-	-	-	2,000,000
182	Lake Forest Drive Pavement Rehabilitation (ECL to WCL)	2,000,000	-	-	-	-	-	-	2,000,000
183	Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)	1,000,000	-	-	-	-	-	-	1,000,000
184	La Paz Road Widening (McIntyre to Cabot)	2,100,000	-	100,000	-	-	-	-	2,000,000
185	Replacement of ISNS & Cameras at all Traffic Signal Locations	375,000	-	-	125,000	-	125,000	-	125,000
	Sub-Total	\$ 40,700,000	\$ 3,000,000	\$ 100,000	\$ 2,900,000	\$ -	\$ 3,100,000	\$ -	\$ 31,600,000

Attachment: Attachment 2 - Capital Improvement Program Summary (2877 : Commission Budget Input)

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT NO.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
STREETSCAPE									
301	Alicia Parkway Median Islands Landscape Rehabilitation	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
305	La Paz Median Islands	3,700,000	-	-	-	-	-	-	3,700,000
307	Entry Monuments	750,000	-	-	-	-	-	-	750,000
312	Paseo de Valencia Median Island Rehabilitation	3,500,000	-	-	-	-	-	-	3,500,000
314	Paseo de Valencia Median Islands	2,250,000	-	-	-	-	-	-	2,250,000
315	Rehabilitation of Oso Median Islands	3,000,000	-	-	-	-	-	-	3,000,000
322	Rehabilitation of Moulton Median Island	2,500,000	-	-	-	-	-	-	2,500,000
323	Rehabilitation of Laguna Hills Drive Median Island	900,000	-	-	-	-	-	-	900,000
324	Rehabilitation of La Paz Median Island	1,250,000	-	-	-	-	-	-	1,250,000
325	Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy	2,250,000	-	-	-	-	-	-	2,250,000
326	Laguna Hills Drive Median Islands and North Parkway	750,000	-	-	-	-	-	-	750,000
330	Alicia Pkwy & Paseo de Valencia Street Tree Program	750,000	-	-	-	-	-	-	750,000
331	Synthetic Landscape Turf Median Islands	1,000,000	-	-	-	-	-	-	1,000,000
333	Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota	2,500,000	-	-	-	-	-	-	2,500,000
334	Aliso Hills Drive North Down Slope	1,000,000	-	-	-	-	-	-	1,000,000
335	La Paz Road South Side Slope Renovation	5,500,000	-	-	-	-	-	-	5,500,000
336	Palermo and Taranto Slope Renovation	300,000	-	-	-	-	-	-	300,000
337	San Remo Drive Slope Renovation	800,000	-	-	-	-	-	-	800,000
338	Paseo De Valencia East and West Parkway Renovation	800,000	-	-	-	-	-	-	800,000
339	Paseo de Valencia Southwest Parkway Renovation	650,000	-	-	-	-	-	-	650,000
	Sub-Total	\$ 35,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,150,000

Attachment: Attachment 2 - Capital Improvement Program Summary (2877 : Commission Budget Input)

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT NO.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
FLOOD CONTROL & WATER QUALITY									
403	Storm Drain/Slope Repairs	\$ 200,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
406	F23 Canada Channel (Veeh Park)	750,000	-	-	-	-	-	-	750,000
407	Aliso Creek Watershed	500,000	-	-	-	-	-	-	500,000
410	NPDES / Water Quality Program	1,400,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
411	Largo Storm Drain Improvements (secondary outlet)	500,000	-	-	-	-	-	-	500,000
412	Water Quality (2) Improvements	1,000,000	250,000	-	250,000	-	250,000	-	250,000
413	Oso Parkway Wetlands	500,000	-	-	-	-	-	-	500,000
	Sub-Total	\$ 4,850,000	\$ 500,000	\$ 200,000	\$ 500,000	\$ 200,000	\$ 500,000	\$ 200,000	\$ 2,750,000
PARKS									
234	Aliso Hills Park	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
237	Park Refurbishment Project	240,000	240,000	-	-	-	-	-	-
238	Community Center and Sports Complex Field Renovations	775,000	50,000	225,000	-	250,000	-	250,000	-
241	General Park Renovations	6,550,000	-	300,000	-	350,000	-	400,000	5,500,000
243	Restoration of Various Parks	6,500,000	-	-	500,000	500,000	500,000	500,000	4,500,000
242	Recreation Facilities Needs Assessment	75,000	-	-	75,000	-	-	-	-
	Sub-Total	\$ 17,140,000	\$ 290,000	\$ 525,000	\$ 575,000	\$ 1,100,000	\$ 500,000	\$ 1,150,000	\$ 13,000,000
PUBLIC FACILITIES									
505	Civic Center Renovations	\$ 150,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	100,000
506	Skate Facility Enhancements	400,000	-	-	-	-	-	-	400,000
508	Equipment & Supply Storage Building	600,000	-	-	-	-	-	-	600,000
510	Public Art Program - Civic Center	350,000	-	-	350,000	-	-	-	-
513	Community Center Renovation	300,000	-	100,000	-	100,000	-	100,000	-
514	Sports Complex Renovations	425,000	-	100,000	125,000	100,000	-	100,000	-
519	Holiday Pavilion Landscaping	50,000	-	-	50,000	-	-	-	-
518	Automated License Plate Readers	150,000	-	-	-	150,000	-	-	-
	Sub-Total	\$ 2,425,000	\$ 50,000	\$ 200,000	\$ 525,000	\$ 350,000	\$ -	\$ 200,000	\$ 1,100,000

Attachment: Attachment 2 - Capital Improvement Program Summary (2877 : Commission Budget Input)

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT NO.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
TRAILS AND OPEN SPACE									
601	Trails Master Plan - Other Projects	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
606	Trail Head Plazas	1,250,000	-	-	-	-	-	-	1,250,000
607	Aliso Hills Channel Pedestrian Crossing JO5PO3	500,000	-	-	-	-	-	-	500,000
608	Multi-use Trail - Alicia to La Paz	4,500,000	-	-	-	-	-	-	4,500,000
609	Multi-use Trail - Community Center to Indian Hill	900,000	-	-	-	-	-	-	900,000
610	Loop Trails in Alicia Open Space	500,000	-	-	-	-	-	-	500,000
611	La Paz Multi-use Trail - Alameda to Paseo de Valencia	10,000,000	-	-	-	-	-	-	10,000,000
612	Alicia Pedestrian Bridge at Trail	1,500,000	-	-	-	-	-	-	1,500,000
613	Trail along SJHTC	400,000	-	-	-	-	-	-	400,000
614	Alicia Open Space Landscaping	16,500,000	-	-	-	-	-	-	16,500,000
615	La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia	12,500,000	-	-	-	-	-	-	12,500,000
616	Aliso Hills Area Open Space	5,000,000	-	-	-	-	-	-	5,000,000
617	Oso Parkway Open Space Landscape	8,500,000	-	-	-	-	-	-	8,500,000
618	Ridge Route Open Space	900,000	-	-	-	-	-	-	900,000
619	Slope Renovation South of Aliso Creek	900,000	-	-	-	-	-	-	900,000
620	Miscellaneous Landscape Renovations - Various Areas	2,000,000	-	-	-	-	-	-	2,000,000
621	Recycled Water Conversions	1,000,000	-	-	-	-	-	-	1,000,000
622	Luna Bonita Slope Renovation	200,000	200,000	-	-	-	-	-	-
	Sub-Total	\$ 70,050,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,850,000
	Grand Total	\$ 170,315,000	\$ 4,040,000	\$ 1,025,000	\$ 4,500,000	\$ 1,650,000	\$ 4,100,000	\$ 1,550,000	\$ 153,450,000

Attachment: Attachment 2 - Capital Improvement Program Summary (2877 : Commission Budget Input)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager/Community Services Director
ISSUE: 2022 Holiday Season Events Schedule

RECOMMENDATION: That the Parks and Recreation Commission provide feedback on hosting another Holiday Season Event Schedule in December 2022.

SUMMARY:

City Council suggested that the City host certain activities at the Community Center Plaza area during the holiday season while the holiday lights decorations are displayed. In response to this suggestion, Staff hosted a Holiday Events Schedule for the first few weeks in December leading up to December 25 in 2021. The purpose of the Holiday Events Schedule was to promote holiday and community spirit and to encourage people to visit and enjoy the Community Center while the holiday lights decorations were displayed. This year, as was the case last year, the holiday lights decorations will be synchronized with music for a light show within the Community Center Plaza Area.

Staff is requesting feedback from the Commission on its interest on hosting another Holiday Events Schedule in December of this year. Additionally, staff is interested in the Commission's recommendations on improving or modifying the event series.

Attached to this report is the flyer that was used to advertise last year's Holiday Events series. Approximately 180 individuals attended the event series last year.

Holiday Events

June 1, 2022

Page 2

FISCAL IMPACT:

Expenses for the event series last year, not including staff time, totaled approximately \$2,300. This included the cost of refreshments, heater rentals, and a visit from Santa Claus. The music entertainment was provided by volunteer musicians and by the Laguna Hills High School Drama and Choir Departments.

ATTACHMENTS:

- 2021 Hoiday Flyer



Come on down and visit the Laguna Hills Community Center during the Holidays. Beginning December 1st, the Community Center Plaza will be decorated with Holiday lights and decorations including a light show that will run every 30 minutes until 10:00pm during the evening hours. In addition, the City of Laguna Hills is hosting a "Holiday Events" series at the Laguna Community Center that will include live musical entertainment, refreshments, crafts for kids, and a chance to meet the big man himself.....Santa Claus!

The following organizations are accepting donations during the City's "Holiday Events" series.

South County Outreach – Bring food donations such as canned foods and boxed foods with you. South County Outreach also needs help collecting the following items so that they can offer complete holiday meals and baking options for their clients: flour, sugar, cooking oils, powdered sugar, brown sugar, cocoa powder, baking powder, baking soda, vanilla extract, salt, yeast, cinnamon, graham cracker crust, dried fruit, jams and jellies, coconut, rolled oats, canned fruit pie filling, nuts.

Toys for Tots – Bring toy donations with you to support Toys for Tots. A new toy, which millions of needy children receive each Christmas through the Toys for Tots Program, delivers a message of hope.



December 8th (6:30pm – 8:00pm) – Brass Choir

The South Orange County Brass Ensemble will be performing holiday favorites. The ensemble is comprised of 1 to 15 brass instrument musicians that all play in local community orchestras, and their performance will be a great way to herald in the 2021 Holiday Season. Refreshments will be provided by the Laguna Hills Chamber of Commerce. OC Public Library will be assisting children with crafts, passing out library cards, and handing out prizes after a spin of the Prize Wheel.

December 10th (6:00pm – 8:00pm) - A Visit with Santa and a String Ensemble

Santa Claus is coming to town! Santa is making a stop at the Laguna Hills Community Center and will be available for pictures inside our giant walkthrough Holiday Ornament. A string ensemble from the Global Harmony Symphony will play Holiday Music during Santa Claus' visit. Refreshments will be provided by the OC Sheriff's Department. Kids crafts will be available during this event including an opportunity to write a letter to Santa



December 15th (6:30pm – 8:00pm) – String Duets

Violinist Donna K. Cho and Violist Julia Scholtes will be performing holiday music with a series of string duets. Donna K. Cho has played with several orchestras including the Southern California Philharmonic, South Coast Symphony, Symphony Irvine, and St. Luke's Chamber Orchestra. Miss Cho is currently a violinist with the Global Harmony Symphony and the Orchestra Collective of Orange County. She also teaches the violin and piano. Julia Scholtes is a violist with the Global Harmony Symphony, Symphony Irvine, and the Kreter Quartet. She also performs as a violinist with the Feisty Women and Time Travel Madams, The Village Folk, and the Duo: Celtic Soul

Refreshments will be provided by the Laguna Hills Chamber of Commerce. OC Public Library will be assisting children with crafts, passing out library cards, and handing out prizes after a spin of the Prize Wheel.

December 17th (6:30pm – 8:00pm) – Laguna Hills High School Performances

Let's support our local high school talent. The Laguna Hills High School Drama Department will first entertain us by performing scenes from their winter musical, "Elf the Musical." This performance will be followed by the Laguna Hills High School Choir singing Christmas carols to conclude the City of Laguna Hills "Holiday Event" series. Refreshments and kid's crafts will be provided during this event.





City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2022 Memorial Day Race: Event Update

RECOMMENDATION: That the Parks and Recreation Commission receive an oral presentation regarding the 2022 City of Laguna Hills Memorial Day Half Marathon 5K, 10K, Honoring the USMC Dark Horse Battalion.

SUMMARY:

Staff will provide the Parks and Recreation Commission with an oral presentation regarding the 2022 City of Laguna Hills Memorial Day Half Marathon, 5K, and 10K, honoring the USMC Dark Horse Battalion.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: June 1, 2022
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: Rooted Campaign Event

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

The next rooted Volunteer Campaign event will take place on Saturday, June 18th, from 9:00AM until 12:00PM. The location for the planting event is still to be determined. As soon as a location is selected, it will be posted to the City's website and all social media platforms.