

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, June 1, 2022**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Vice Chair Patricia Thee.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Julie Nassif	Chair	Absent	
Patricia Thee	Vice Chair	Present	
Dan Cooper	Commissioner	Present	
Sanjay Mathur	Commissioner	Present	
Neel Patel	Commissioner	Present	

1. PUBLIC COMMENTS

2. INTRODUCTION OF NEW CITY MANAGER

City Manager Jarad Hildenbrand was unable to attend the meeting.

3. MINUTES APPROVAL

3.1 Approval of Minutes for the April 6, 2022

Recommendation: That the Parks and Recreation Commission approve the minutes for the April 6, 2022, regular meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Commissioner
SECONDER:	Neel Patel, Commissioner
AYES:	Patricia Thee, Vice Chair, Dan Cooper, Commissioner, Sanjay Mathur, Commissioner, Neel Patel, Commissioner
ABSENT:	Julie Nassif, Chair

4. PRESENTATIONS

4.1 Laguna Terrace Beautification Team Video Presentation on Beautification Work Efforts and Requests for Public Park Improvements in the Laguna Terrace Neighborhood.

Recommendation: That the Parks and Recreation Commission receive a video presentation from the Laguna Terrace Beautification Team on its work efforts and a request for improvements at the public parks located within the Laguna Terrace neighborhood.

The Parks and Recreation Commission received a video presentation from the Laguna Terrace Beautification Team.

Resident of Laguna Hills Harry Huggins addressed the Parks and Recreation Commission providing additional feedback and comments.

Natalie Greenfield, expressed her interest in improvements to San Remo park.

A motion was made to receive and file the report, seconded by Vice Chair Thee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neel Patel, Commissioner
SECONDER:	Patricia Thee, Vice Chair
AYES:	Patricia Thee, Vice Chair, Dan Cooper, Commissioner, Sanjay Mathur, Commissioner, Neel Patel, Commissioner
ABSENT:	Julie Nassif, Chair

5. ADMINISTRATIVE REPORTS

5.1 Park Quality Control Program Status Update

Recommendation: That the Parks and Recreation Commission receive an update from Parks Supervisor Ryan Hanley.

Parks Supervisor Ryan Hanley provided a quarterly update regarding maintenance of the parks throughout the City.

5.2 City Park Improvements Assessment

Recommendation: That the Parks and Recreation Commission receive and file the report.

Deputy City Manager/Community Services Director Reynolds presented his report to the Parks and Recreation Commission.

Richard Fisher, with Richard Fisher Associates, addressed the Parks and Recreation Commission to discuss the project of inventorying all recommended improvements to existing park equipment (i.e. benches, picnic tables, drinking fountains) at all the City's public parks. Mr. Fisher was available to answer Commission questions.

A motion was made to receive and file the report, seconded by Commissioner Dan Cooper.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neel Patel, Commissioner
SECONDER:	Dan Cooper, Commissioner
AYES:	Patricia Thee, Vice Chair, Dan Cooper, Commissioner, Sanjay Mathur, Commissioner, Neel Patel, Commissioner
ABSENT:	Julie Nassif, Chair

5.3 Parks and Recreation Commission Proposed Project and Budget Items List

Recommendation: That the Parks and Recreation Commission review and revise as needed its list of proposed project and budget items which will be presented to the City Council at a later date for the City Council's consideration as possible budget initiatives in the 2023 - 2025 Biennial Budget.

Mr. Reynolds presented his report to the Parks and Recreation Commission.

Mr. Reynolds requested that Commission provide any revisions that are needed to the Proposed Project and Budget Item list.

The Commission provided feedback on revisions to the Proposed Project and Budget Item List.

5.4 2022 Holiday Season Events Schedule

Recommendation: That the Parks and Recreation Commission provide feedback on hosting another Holiday Season Event Schedule in December 2022.

Mr. Reynolds presented his report to the Parks and Recreation Commission. The Commission was in favor of hosting holiday events and suggested that the events be limited to 2 this year.

6. INFORMATIONAL ITEMS

6.1 2022 Memorial Day Race: Event Update

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2022 City of Laguna Hills Memorial Day Half Marathon 5K, 10K, Honoring the USMC Dark Horse Battalion.

Community Services Superintendent Meehan provided a summary of the report to the Parks and Recreation Commission.

6.2 Rooted Campaign Event

Recommendation: That the Parks and Recreation Commission receive and file the report.

Mr. Meehan provided a summary of the report to the Parks and Recreation Commission.

7. COMMISSIONER COMMENTS

There were no Commissioner Comments.

8. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Vice Chair Thee declared the meeting adjourned at 9:01 p.m.

David Reynolds, Deputy City Manager

ATTEST:

Patricia Thee, Vice Chair

Approved at meeting of August 3, 2022