



**CITY OF LAGUNA HILLS
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
JUNE 01, 2016
7:00 PM**

Chris Mackey – Chair

**Maya Douglas - Vice Chair
Victoria Auer - Commissioner**

**Daniel Cooper - Commissioner
Richard Nagle - Commissioner**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS:

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty

minutes.

2. MINUTES

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION APPROVE THE MINUTES OF THE APRIL 6, 2016 REGULAR MEETING.

2.1 APPROVAL OF THE MINUTES OF THE REGULAR MEETING, APRIL 6, 2016

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION APPROVE THE MINUTES OF THE APRIL 6, 2016 REGULAR MEETING.

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

5. INFORMATIONAL ITEMS

5.1 2016 MEMORIAL DAY RACE: EVENT UPDATE

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AN ORAL PRESENTATION REGARDING THE 2016 CITY OF LAGUNA HILLS MEMORIAL DAY HALF MARATHON, 5K, AND 10K, HONORING THE USMC DARK HORSE BATTALION.

5.2 2016 LAGUNA HILLS VOLUNTEER CONNECTION DAY, ARBOR DAY AND PAPER SHREDDING EVENT

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

5.3 2016 SPRING QUARTER EVALUATION

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

5.4 2016 4TH OF JULY CELEBRATION: EVENT UPDATE

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AN ORAL PRESENTATION REGARDING THE 4TH OF JULY CELEBRATION AND FIREWORKS DISPLAY.

5.5 COMMUNITY CENTER FACILITY AND GYMNASIUM RENTAL RATES

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION

RECEIVE AND FILE THE REPORT.

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

The next Regular Meeting of the Parks and Recreation Commission will be August 03, 2016, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by May 27, 2016, at 5:00 PM.



DAVID T. REYNOLDS
DEPUTY CITY MANAGER

May 27, 2016

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.

CITY OF LAGUNA HILLS, CALIFORNIA
Parks and Recreation Commission
REGULAR MEETING MINUTES
APRIL 6, 2016

CALL TO ORDER

Chair Mackey called the Regular Meeting of the Parks and Recreation Commission of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Mackey.

ROLL CALL OF COMMISSION MEMBERS:

Present: Chair Mackey, Vice Chair Douglas, Commissioner Auer, Commissioner Nagle

Absent: Commissioner Cooper

STAFF PRESENT: Dan Meehan; Community Services Superintendent; Jaime Ballard, Administrative Assistant.

1. PUBLIC COMMENTS

2. MINUTES

2.1 REGULAR MEETING MINUTES, FEBRUARY 3, 2016

**MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 3, 2016 REGULAR MEETING WITH APPROVED EDITS BY COMMISSIONER AUER, S/COMMISSIONER NAGEL.
APPROVED BY A VOTE OF 4-0.**

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 2016 4TH OF JULY CELEBRATION PRE EVENT REPORT

Community Services Superintendent Meehan provided a verbal summary of the report for the Commission.

MOTION TO RECEIVE AND FILE THE REPORT BY VICE CHAIR DOUGLAS, S/COMMISSIONER AUER. 4-0

5. INFORMATIONAL ITEMS

5.1 2016 WINTER QUARTER EVALUATION

Community Services Superintendent Meehan summarized the report for the Commission.

Chair Mackey suggested staff contact the President or Vice President of the local PTA's to advertise the middle school dances. Commissioner Auer suggested reusable banners to advertise dances every year.

MOTION TO RECEIVE AND FILE THE REPORT BY VICE CHAIR DOUGLAS, S/COMMISSIONER AUER. 4-0

6. COMMISSIONER COMMENTS

Commissioner Nagle stated on May 27, 2016, will be the "Showcase of Valor" which is a benefit concert to support our adopted 3/5 Dark Horse Marines. Commissioner Nagle indicated there would be music performances, gourmet food trucks, and Dark Horse Memorial Tribute.

Commissioner Nagle asked staff to explain the medal series for the Half Marathon event. Community Services Superintendent Meehan stated over the next five (5) years the race will have a different US armed forces themed medal. Superintendent Meehan stated if a runner participates in five (5) consecutive races, they will earn the Joint Chief of Staff Medal in 2018. Mr. Meehan stated there is a "Recon Retread 5K" race being held on Sunday, April 10, 2016 at 7am for those who missed the 2014 or 2015 event due to injury. The "Recon Retread 5K" race allows those runners who were unable to participate in the 2014 or 2015 event to make up the race in order to become eligible for the Joint Chief of Staff medal in 2018.

Chair Mackey stated on April 15, 2016, La Paz Intermediate will host the International Food Festival.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this meeting, Chair Mackey adjourned the meeting at 7:21 pm.

DAVID REYNOLDS
DEPUTY CITY MANAGER

ATTEST:

CHRIS MACKEY, CHAIR

APPROVED AT MEETING OF JUNE 1, 2016



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: JUNE 1, 2016

TO: PARKS AND RECREATION COMMISSION

**FROM: DAN MEEHAN
COMMUNITY SERVICES SUPERINTENDENT**

ISSUE: 2016 MEMORIAL DAY RACE: EVENT UPDATE

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AN ORAL PRESENTATION REGARDING THE 2016 CITY OF LAGUNA HILLS MEMORIAL DAY HALF MARATHON, 5K, AND 10K, HONORING THE USMC DARK HORSE BATTALION.

SUMMARY:

Staff will provide the Parks and Recreation Commission with an oral presentation regarding the 2016 City of Laguna Hills Memorial Day Half Marathon, 5K, and 10K, Honoring the USMC Dark Horse Battalion.



City of Laguna Hills Parks & Recreation Commission Staff Report

DATE: JUNE 1, 2016

TO: PARKS AND RECREATION COMMISSION

**FROM: DAN MEEHAN
COMMUNITY SERVICES SUPERINTENDENT**

**ISSUE: 2016 LAGUNA HILLS VOLUNTEER CONNECTION DAY, ARBOR DAY AND
PAPER SHREDDING EVENT**

**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE
AND FILE THE REPORT.**

SUMMARY:

The City of Laguna Hills hosted its annual Volunteer Connection Day on Saturday, April 16, 2016. Fifty one (51) volunteers participated in the trail clean-ups and tree planting project. In addition, 158 participants dropped off 6,150lbs of documents for shredding during a four hour time period from 8am-12pm.

BACKGROUND:

The City of Laguna Hills hosted its annual Volunteer Connection Day on Saturday, April 16, 2016. Fifty one (51) volunteers were welcomed by Commissioners and staff before participating in the day's projects.

Participants broke off into coordinated groups to assist in the clean-up of the Aliso Creek Trail, Veeh Ranch Trail, Juan Avila Trail and the Edison Easement Trail. Volunteers also planted eleven (11) trees in recognition of Arbor Day. The tree species included ornamental pear and Jacaranda, all planted at Veeh Ranch Park. The volunteers concluded their work just before noon and were provided a thank you luncheon at the Laguna Hills Community Center. Lunch was donated by Flamingo's, Chick-fil-A, Togo's and Villa Roma.

CR&R reported that 580 lbs of debris was collected and 50 percent of that amount was recycled.

FISCAL IMPACT:

The FY 2015/16 budget for Volunteer Connection Day was \$1,000. Event expenditures totaled \$415.90 for the 2016 Volunteer Connection Day.



City of Laguna Hills Parks & Recreation Commission Staff Report

DATE: JUNE 1, 2016

TO: PARKS AND RECREATION COMMISSION

**FROM: DAN MEEHAN
COMMUNITY SERVICES**

ISSUE: 2016 SPRING QUARTER EVALUATION

**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION
RECEIVE AND FILE THE REPORT.**

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs and a staff level critique of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Department. As of May 25, 2016, a total of 1,277 participants were enrolled in programs for the spring 2016 quarter. Additional registration for classes and events will be accepted prior to the conclusion of the spring quarter. Revenue for the spring quarter totaled \$78,795.

BACKGROUND:

A number of recreation programs were successful during the spring quarter. In the Sports and Fitness category, "Basics of Skateboarding" was offered for children ages 3-12 years. Three sessions of this new program were offered during the spring quarter. The Hiking Club filled to capacity during the spring quarter, and provided participants with the opportunity to hike in scenic locations throughout Orange County.

Community Services staff worked with Major League Baseball to offer their "Pitch, Hit & Run" competition on Saturday, April 23. Participants between the ages of 7 - 14 years were able to showcase their pitching, hitting, and running abilities with an opportunity to advance to the National Finals held during the MLB All-Star game. Laguna Hills Little League worked with the staff, and Laguna Hills High School baseball players were in attendance to assist with the event as well. The first time event drew 29 participants, and 8 of the children will advance to the Sectional Competition.

ATTACHEMENTS:

- Spring Activities Enrollment totals for 2015 and 2016

Exhibit A

Spring 2016 Enrollment Summary

Spring 2015/2016

(Blank Cells Represent No Class/Activity Offered)

CLASS	Spring 2015			Spring 2016		
	Res	NonRes	Total	Res	NonRes	Total
Adult Basketball League: Open League	0	0	0	0	1	0
Adult Open Gym Basketball	0	0	0	8	20	28
Adult Tennis-Advanced Beginner				1	0	1
Adult Tennis-Intermediate				1	0	1
Adult Tennis Learn to Rally				6	2	8
Adult Volleyball League--Womens	0	0	0	0	0	0
After School Sports Track & Field-Lomarena	35	10	45	35	6	41
After School Sports Track & Field-San Joaquin	6	0	6	12	1	13
After School Sports Track & Field-Valencia	46	1	47	33	4	37
Aikido	12	29	41			0
Aikido (All levels Ages 19 & up)				6	10	16
Aikido (Beginning Ages 6-18)				17	2	19
Aikido (Intermediate Ages 6-18)				8	7	15
All Star Tennis				4	2	6
Ballet I	10	1	11	13	6	19
Ballet II*	5	8	13			
Ballet II/III				2	3	5
Ballet III				2	1	3
Basics of Skateboarding				12	8	20
Beginning Ballroom Dance	4	24	28	5	19	24
Beginning Guitar	1	0	1	1	1	2
Beginning Ukulele	0	0	0	3	1	4
Beg/Int/Adv Drawing & Painting	7	3	10	0	0	0
Belly Dancing I	0	6	6	4	19	23
Belly Dancing II	4	8	12	1	9	10
Belly Dancing III & IV	0	6	6	0	4	4
Booty Blast n Core				8	5	13
Bright Beginnings/Smart Start Preschool Combo Dance				11	11	22
Budding Ballerinas				9	7	16
Children & Teen Open Gym						0
Children's Running Program	17	5	22	21	3	24
Circle of Friends BINGO Night				12	8	20
Circle of Friends Bowling Night	15	9	24			
Circle of Friends Karaoke Night				11	6	17
Circle of Friends Pizza & Movie Night	16	10	26	14	8	22
Circle of Friends Summer Kick-off Dance	36	23	59			
Classic Combo A	5	9	14			
Classic Combo B	4	4	8			
Classic Combo I				7	4	11
Classic Combo II				6	9	15
Clay Adventures	0	0	0	0	0	0
Contemporary	3	3	6	1	1	2
Dance Badge Workshop for Brownies	7	45	52	10	14	24
Day Hike at Lake Big Bear				0	0	0
Fossil Finder Fossil Fixer (School Tour)	57	38	95	92	23	115
Funk Fitness	0	0	0			
Future Tennis Stars				1	3	4
Gentle Yoga	10	9	19	10	9	19
Group Voice				0	0	0
Hiking Club				12	1	13
Hip Hop I	4	2	6			
Hip Hop II*	3	1	4			
Hip Hop III*	2	1	3			
How to Sell on eBay!	0	0	0			
Jazz I	7	3	0	6	5	11
Jazz II*	0	0	0	4	6	10

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Spring 2015			Spring 2016		
	Res	NonRes	Total	Res	NonRes	Total
Jazz III*	0	6	0			
Jazz III/IV				1	7	8
Jazz IV*	3	2	0			
Jazz V*	1	1	0	1	1	2
Kindergarten, Here I Come!	7	8	15	9	6	15
Lunch Time Theatre				12	10	22
Lyrical I*	0	5	5			
Lyrical II				1	2	3
Lyrical III/IV*	1	2	3	1	2	3
Meditation, everyone should meditate-WHY?				16	1	17
Mediterranean Hand Drumming: Level I	0	5	5			
Mediterranean Hand Drumming: Level II	0	3	3			
Middle School Dance			0	168	112	280
Mini Excursion Orange Empire Railway Museum				2	1	3
Music Together	11	14	25	12	15	27
Playtime!	13	13	26	20	14	34
Pre Ballet	4	4	8	6	2	8
Preschool Dance I	11	7	18			
Preschool Dance II - Tap, Ballet & Pre-Jazz Combo	6	10	16			
Primary Ballet				7	0	7
Qigong for All	3	2	5	2	1	3
Rising Stars Tennis				1	0	1
Slow Pitch Adult Softball: Coed League						
Slow Pitch Adult Softball: Men's "D" League						
Slow Pitch Adult Softball: Men's "C" League						
Sing Dance and Play Music Class	0	0	0			
Star Party at the Griffith Observatory	18	4	22			
Tap I				12	1	13
Tap II*	2	2	4	3	1	4
Tap III/IV*	3	4	7	0	4	4
Tennis Stars				11	0	11
Tier 1 Tennis				1	5	6
Tunes and Tales	12	8	20	10	29	39
Tutus and Twirls/Mommy & Me Dance				4	3	7
Voice Lessons	4	1	5			
Volunteer Connection Day				30	21	51
Walking Tour of Union Station & Olvera Street	7	4	11			
Yoga Basics	12	4	16			
Youth Hip Hop Team				7	5	12
Zumba	21	3	24	32	4	36
Zumba (3 Month Option)	7	1	8	4	0	4
Enrollment Totals:	462	371	810	782	496	1277
	57%	46%		61%	39%	
Total Classes offered:			103			152



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: JUNE 1, 2016

TO: PARKS AND RECREATION COMMISSION

**FROM: DAN MEEHAN
COMMUNITY SERVICES SUPERINTENDENT**

ISSUE: 2016 4TH OF JULY CELEBRATION: EVENT UPDATE

**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION
RECEIVE AN ORAL PRESENTATION REGARDING THE 4TH OF JULY
CELEBRATION AND FIREWORKS DISPLAY.**

SUMMARY:

Staff will provide the Parks and Recreation Commission with an oral presentation regarding the status of the 2016 4th of July Celebration and Fireworks display.

CITY OF LAGUNA HILLS

PARKS AND RECREATION COMMISSION AGENDA REPORT COMMUNITY SERVICES DEPARTMENT

ISSUE: COMMUNITY CENTER FACILITY AND GYMNASIUM RENTAL RATES

SUMMARY:

On December 2, 2015, the Parks and Recreation Commission was presented with the results of staff's rental rate study for use of the Laguna Hills Community Center and gymnasium facilities. This study involved the analysis of the cost per square foot and per hour to operate room rentals; and also compared our rental rates to other municipal rental rates for similar facilities. Attachment 2 to this staff report is information that was shared with the Commission and includes the then proposed adjustments to rental fees under "Proposed Fee" column. The Commission recommended that these proposed rates be brought to the City Council for its approval at this meeting.

Since the December 2, 2015, Commission meeting, the results of a 3rd party consulting firm's study on a citywide cost analysis were received that adjusted the overhead percentage numbers that were used in our December 2015 rental rate study; and consequently, hourly costs to operate facilities were revised. Furthermore, in review of the overall cost recovery of rentals, staff now believes that it is appropriate to raise all rental rate categories to the city average ("City Benchmark Average") of what other surrounding cities are charging for similar facilities where appropriate. This has resulted in an increase in proposed fees from the December 2015 study as exemplified in the Heritage Room rental for the Resident Non-profit and Resident Private rental categories (see Attachment 1).

Staff will be presenting the proposed rental fee increases, listed under the "Proposed Fee" column on Attachment 1, to the City Council this month.

ATTACHMENTS:

Attachment 1 – Proposed Fees and City Benchmark Averages
Attachment 2 – Proposed Fee Worksheet (*December 2, 2015 Study*)

**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION
RECEIVE AND FILE THE REPORT.**

ATTACHMENT 1

Proposed Fees and City Benchmark Averages

(June 1, 2016)

Attachment 1 - Proposed Fees and City Benchmark Averages

(1) Heritage Room	(2) Current Fee	(3) Purposed Fee	(4) Increase	(5) City Benchmark Average	(6) Over/(Under) Average
Resident Non-Profit	\$ 95.00	\$ 110.00	\$ 15.00	\$ 113.11	\$ (3.11)
Resident Private	\$ 125.00	\$ 140.00	\$ 15.00	\$ 145.31	\$ (5.31)
Non-Resident Non-Profit	\$ 150.00	\$ 165.00	\$ 15.00	\$ 167.51	\$ (2.51)
Non-Resident Private	\$ 190.00	\$ 200.00	\$ 10.00	\$ 197.51	\$ 2.49
Commercial	\$ 230.00	\$ 250.00	\$ 20.00	\$ 283.76	\$ (33.76)

Heritage Room (Weekend)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 105.00	\$ 120.00	\$ 15.00	\$ 117.50	\$ 2.50
Resident Private	\$ 155.00	\$ 160.00	\$ 5.00	\$ 165.00	\$ (5.00)
Non-Resident Non-Profit	\$ 175.00	\$ 190.00	\$ 15.00	\$ 187.50	\$ 2.50
Non-Resident Private	\$ 215.00	\$ 220.00	\$ 5.00	\$ 217.50	\$ 2.50
Commercial	\$ 240.00	\$ 260.00	\$ 20.00	\$ 240.00	\$ 20.00

Heritage Room (A, B, C)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 50.00	\$ 60.00	\$ 10.00	\$ 62.47	\$ (2.47)
Resident Private	\$ 55.00	\$ 70.00	\$ 15.00	\$ 70.91	\$ (0.91)
Non-Resident Non-Profit	\$ 80.00	\$ 100.00	\$ 20.00	\$ 100.35	\$ (0.35)
Non-Resident Private	\$ 100.00	\$ 115.00	\$ 15.00	\$ 112.02	\$ 2.98
Commercial	\$ 110.00	\$ 140.00	\$ 30.00	\$ 160.01	\$ (20.01)

Heritage Room (A, B, C) (Weekend)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 55.00	\$ 75.00	\$ 20.00	\$ 72.50	\$ 2.50
Resident Private	\$ 60.00	\$ 80.00	\$ 20.00	\$ 82.50	\$ (2.50)
Non-Resident Non-Profit	\$ 85.00	\$ 110.00	\$ 25.00	\$ 102.50	\$ 7.50
Non-Resident Private	\$ 110.00	\$ 125.00	\$ 15.00	\$ 125.00	\$ -
Commercial	\$ 125.00	\$ 150.00	\$ 25.00	\$ 140.00	\$ 10.00

Heritage Room (2/3 Rental)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ -	\$ 85.00	N/A	N/A	N/A
Resident Private	\$ -	\$ 100.00	N/A	N/A	N/A
Non-Resident Non-Profit	\$ -	\$ 135.00	N/A	N/A	N/A
Non-Resident Private	\$ -	\$ 160.00	N/A	N/A	N/A
Commercial	\$ -	\$ 200.00	N/A	N/A	N/A

Heritage Room (2/3 Rental) (Weekend)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ -	\$ 100.00	N/A	N/A	N/A
Resident Private	\$ -	\$ 120.00	N/A	N/A	N/A
Non-Resident Non-Profit	\$ -	\$ 150.00	N/A	N/A	N/A
Non-Resident Private	\$ -	\$ 175.00	N/A	N/A	N/A
Commercial	\$ -	\$ 230.00	N/A	N/A	N/A

Kitchen (Hourly) - Full Use w/ Rental	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 35.00	\$ 35.00	\$ -	\$ 30.00	\$ 5.00
Resident Private	\$ 35.00	\$ 35.00	\$ -	\$ 35.00	\$ -
Non-Resident Non-Profit	\$ 35.00	\$ 40.00	\$ 5.00	\$ 45.00	\$ (5.00)
Non-Resident Private	\$ 35.00	\$ 40.00	\$ 5.00	\$ 40.00	\$ -
Commercial	\$ 60.00	\$ 65.00	\$ 5.00	\$ 65.00	\$ -

Kitchen (Flat Fee) - Partial Use w/Rental	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
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Attachment 1 - Proposed Fees and City Benchmark Averages

(1)	(2)	(3)	(4)	(5)	(6)
Resident Non-Profit	\$ 50.00	\$ 50.00	\$ -	\$ 48.60	\$ 1.40
Resident Private	\$ 50.00	\$ 50.00	\$ -	\$ 63.60	\$ (13.60)
Non-Resident Non-Profit	\$ 50.00	\$ 60.00	\$ 10.00	\$ 55.00	\$ 5.00
Non-Resident Private	\$ 50.00	\$ 60.00	\$ 10.00	\$ 71.00	\$ (11.00)
Commercial	\$ 75.00	\$ 90.00	\$ 15.00	\$ 95.00	\$ (5.00)

Kitchen Use Only (Hourly)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 40.00	\$ 40.00	\$ -	N/A	N/A
Resident Private	\$ 40.00	\$ 40.00	\$ -	N/A	N/A
Non-Resident Non-Profit	\$ 40.00	\$ 50.00	\$ 10.00	N/A	N/A
Non-Resident Private	\$ 40.00	\$ 50.00	\$ 10.00	N/A	N/A
Commercial	\$ 70.00	\$ 70.00	\$ -	N/A	N/A

Large Classroom	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 45.00	\$ 45.00	\$ -	\$ 36.25	\$ 8.75
Resident Private	\$ 50.00	\$ 50.00	\$ -	\$ 58.25	\$ (8.25)
Non-Resident Non-Profit	\$ 60.00	\$ 60.00	\$ -	\$ 60.75	\$ (0.75)
Non-Resident Private	\$ 70.00	\$ 80.00	\$ 10.00	\$ 87.50	\$ (7.50)
Commercial	\$ 80.00	\$ 100.00	\$ 20.00	\$ 100.00	\$ -

Classrooms A, B	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 30.00	\$ 30.00	\$ -	\$ 33.00	\$ (3.00)
Resident Private	\$ 40.00	\$ 40.00	\$ -	\$ 44.00	\$ (4.00)
Non-Resident Non-Profit	\$ 45.00	\$ 50.00	\$ 5.00	\$ 59.92	\$ (9.92)
Non-Resident Private	\$ 50.00	\$ 70.00	\$ 20.00	\$ 72.52	\$ (2.52)
Commercial	\$ 65.00	\$ 90.00	\$ 25.00	\$ 103.24	\$ (13.24)

Kitchen Use (Classroom)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 20.00	\$ 20.00	\$ -	N/A	N/A
Resident Private	\$ 20.00	\$ 20.00	\$ -	N/A	N/A
Non-Resident Non-Profit	\$ 20.00	\$ 20.00	\$ -	N/A	N/A
Non-Resident Private	\$ 20.00	\$ 20.00	\$ -	N/A	N/A
Commercial	\$ 20.00	\$ 20.00	\$ -	N/A	N/A

Art Room	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 30.00	\$ 30.00	\$ -	\$ 28.71	\$ 1.29
Resident Private	\$ 40.00	\$ 40.00	\$ -	\$ 38.71	\$ 1.29
Non-Resident Non-Profit	\$ 45.00	\$ 50.00	\$ 5.00	\$ 54.36	\$ (4.36)
Non-Resident Private	\$ 50.00	\$ 70.00	\$ 20.00	\$ 60.61	\$ 9.39
Commercial	\$ 65.00	\$ 90.00	\$ 25.00	\$ 87.46	\$ 2.54

Physical Activity Room	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 30.00	\$ 45.00	\$ 15.00	N/A	N/A
Resident Private	\$ 40.00	\$ 50.00	\$ 10.00	N/A	N/A
Non-Resident Non-Profit	\$ 45.00	\$ 60.00	\$ 15.00	N/A	N/A
Non-Resident Private	\$ 50.00	\$ 80.00	\$ 30.00	N/A	N/A
Commercial	\$ 60.00	\$ 100.00	\$ 40.00	N/A	N/A

Tower Room	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 35.00	\$ 35.00	\$ -	\$ 28.71	\$ 6.29
Resident Private	\$ 40.00	\$ 40.00	\$ -	\$ 30.96	\$ 9.04

Attachment 1 - Proposed Fees and City Benchmark Averages

(1)	(2)	(3)	(4)	(5)	(6)
Non-Resident Non-Profit	\$ 45.00	\$ 45.00	\$ -	\$ 47.36	\$ (2.36)
Non-Resident Private	\$ 50.00	\$ 55.00	\$ 5.00	\$ 55.61	\$ (0.61)
Commercial	\$ 50.00	\$ 60.00	\$ 10.00	\$ 79.96	\$ (19.96)

Gymnasium (1 Court)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 25.00	\$ 25.00	\$ -	\$ 25.63	\$ (0.63)
Resident Private	\$ 50.00	\$ 50.00	\$ -	\$ 38.75	\$ 11.25
Non-Resident Non-Profit	\$ 65.00	\$ 65.00	\$ -	\$ 53.11	\$ 11.89
Non-Resident Private	\$ 100.00	\$ 100.00	\$ -	\$ 75.61	\$ 24.39
Commercial	\$ 120.00	\$ 120.00	\$ -	\$ 94.79	\$ 25.21

Gymnasium (Full Court)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 45.00	\$ 45.00	\$ -	\$ 50.00	\$ (5.00)
Resident Private	\$ 100.00	\$ 100.00	\$ -	\$ 82.50	\$ 17.50
Non-Resident Non-Profit	\$ 150.00	\$ 150.00	\$ -	\$ 113.71	\$ 36.29
Non-Resident Private	\$ 175.00	\$ 175.00	\$ -	\$ 159.14	\$ 15.86
Commercial	\$ 215.00	\$ 215.00	\$ -	\$ 186.17	\$ 28.83

Gymnasium Use for Resident Youth Sports Organizations *(charged only for the use of lights)*

Gymnasium (1 Court)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 15.00	\$ 15.00	\$ -	\$ 19.38	\$ (4.38)

Gymnasium (Full Court)	Current Fee	Purposed Fee	Increase	City Benchmark Average	Over/(Under) Average
Resident Non-Profit	\$ 30.00	\$ 30.00	\$ -	\$ 38.75	\$ (8.75)

ATTACHMENT 2

Proposed Fee Worksheet

(Presented to Parks and Recreation Commission on December 2, 2015)

Attachment 5 - Proposed Fee Worksheet

(1)	(2)	(3)	(4)	(5)
Heritage Room	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 95.00	\$ 95.00	\$ -	\$ 113.11
Resident Private	\$ 125.00	\$ 125.00	\$ -	\$ 145.31
Non-Resident Non-Profit	\$ 150.00	\$ 165.00	\$ 15.00	\$ 167.51
Non-Resident Private	\$ 190.00	\$ 200.00	\$ 10.00	\$ 197.51
Commercial	\$ 230.00	\$ 250.00	\$ 20.00	\$ 283.76

Heritage Room (Weekend)	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 105.00	\$ 105.00	\$ -	\$ 130.00
Resident Private	\$ 155.00	\$ 155.00	\$ -	\$ 175.00
Non-Resident Non-Profit	\$ 175.00	\$ 190.00	\$ 15.00	\$ 200.00
Non-Resident Private	\$ 215.00	\$ 240.00	\$ 25.00	\$ 220.00
Commercial	\$ 240.00	\$ 275.00	\$ 35.00	\$ 240.00

Heritage Room (A, B, C)	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 50.00	\$ 60.00	\$ 10.00	\$ 62.47
Resident Private	\$ 55.00	\$ 65.00	\$ 10.00	\$ 70.91
Non-Resident Non-Profit	\$ 80.00	\$ 100.00	\$ 20.00	\$ 100.35
Non-Resident Private	\$ 100.00	\$ 115.00	\$ 15.00	\$ 112.02
Commercial	\$ 110.00	\$ 130.00	\$ 20.00	\$ 160.01

Heritage Room (A, B, C) (Weekend)	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 55.00	\$ 75.00	\$ 20.00	\$ 72.50
Resident Private	\$ 60.00	\$ 80.00	\$ 20.00	\$ 82.50
Non-Resident Non-Profit	\$ 85.00	\$ 110.00	\$ 25.00	\$ 102.50
Non-Resident Private	\$ 110.00	\$ 125.00	\$ 15.00	\$ 125.00
Commercial	\$ 125.00	\$ 150.00	\$ 25.00	\$ 140.00

Heritage Room (2/3 Rental)	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ -	\$ 80.00	N/A	N/A
Resident Private	\$ -	\$ 90.00	N/A	N/A
Non-Resident Non-Profit	\$ -	\$ 135.00	N/A	N/A
Non-Resident Private	\$ -	\$ 160.00	N/A	N/A
Commercial	\$ -	\$ 200.00	N/A	N/A

Heritage Room (2/3 Rental) (Weekend)	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ -	\$ 100.00	N/A	N/A
Resident Private	\$ -	\$ 120.00	N/A	N/A
Non-Resident Non-Profit	\$ -	\$ 150.00	N/A	N/A
Non-Resident Private	\$ -	\$ 170.00	N/A	N/A
Commercial	\$ -	\$ 230.00	N/A	N/A

Kitchen Use (Hourly)	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 35.00	\$ 40.00	\$ 5.00	\$ 30.00
Resident Private	\$ 35.00	\$ 40.00	\$ 5.00	\$ 35.00
Non-Resident Non-Profit	\$ 35.00	\$ 45.00	\$ 10.00	\$ 30.00
Non-Resident Private	\$ 35.00	\$ 45.00	\$ 10.00	\$ 40.00
Commercial	\$ 60.00	\$ 60.00	\$ -	\$ 65.00

Attachment 5 - Proposed Fee Worksheet

(1) Kitchen Use (Flat)	(2) Current Fee	(3) Purposed Fee	(4) Increase	(5) City Benchmark Average
Resident Non-Profit	\$ 50.00	\$ 50.00	\$ -	\$ 48.60
Resident Private	\$ 50.00	\$ 50.00	\$ -	\$ 63.60
Non-Resident Non-Profit	\$ 50.00	\$ 50.00	\$ -	\$ 56.00
Non-Resident Private	\$ 50.00	\$ 50.00	\$ -	\$ 71.00
Commercial	\$ 75.00	\$ 75.00	\$ -	\$ 95.00

Large Classroom	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 45.00	\$ 45.00	\$ -	\$ 36.25
Resident Private	\$ 50.00	\$ 50.00	\$ -	\$ 58.25
Non-Resident Non-Profit	\$ 60.00	\$ 60.00	\$ -	\$ 60.75
Non-Resident Private	\$ 70.00	\$ 80.00	\$ 10.00	\$ 87.50
Commercial	\$ 80.00	\$ 100.00	\$ 20.00	\$ 100.00

Classrooms A, B	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 30.00	\$ 35.00	\$ 5.00	\$ 33.00
Resident Private	\$ 40.00	\$ 40.00	\$ -	\$ 44.00
Non-Resident Non-Profit	\$ 45.00	\$ 50.00	\$ 5.00	\$ 59.92
Non-Resident Private	\$ 50.00	\$ 70.00	\$ 20.00	\$ 72.52
Commercial	\$ 65.00	\$ 90.00	\$ 25.00	\$ 103.24

Kitchen Use (Classroom)	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 20.00	\$ 20.00	\$ -	
Resident Private	\$ 20.00	\$ 20.00	\$ -	
Non-Resident Non-Profit	\$ 20.00	\$ 20.00	\$ -	
Non-Resident Private	\$ 20.00	\$ 20.00	\$ -	
Commercial	\$ 20.00	\$ 20.00	\$ -	

Art Room	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 30.00	\$ 35.00	\$ 5.00	\$ 28.71
Resident Private	\$ 40.00	\$ 40.00	\$ -	\$ 38.71
Non-Resident Non-Profit	\$ 45.00	\$ 50.00	\$ 5.00	\$ 54.36
Non-Resident Private	\$ 50.00	\$ 70.00	\$ 20.00	\$ 60.61
Commercial	\$ 65.00	\$ 90.00	\$ 25.00	\$ 87.46

Physical Activity Room	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 30.00	\$ 45.00	\$ 15.00	N/A
Resident Private	\$ 40.00	\$ 50.00	\$ 10.00	N/A
Non-Resident Non-Profit	\$ 45.00	\$ 60.00	\$ 15.00	N/A
Non-Resident Private	\$ 50.00	\$ 80.00	\$ 30.00	N/A
Commercial	\$ 60.00	\$ 100.00	\$ 40.00	N/A

Tower Room	Current Fee	Purposed Fee	Increase	City Benchmark Average
Resident Non-Profit	\$ 35.00	\$ 35.00	\$ -	\$ 28.71
Resident Private	\$ 40.00	\$ 40.00	\$ -	\$ 30.96
Non-Resident Non-Profit	\$ 45.00	\$ 45.00	\$ -	\$ 47.36
Non-Resident Private	\$ 50.00	\$ 55.00	\$ 5.00	\$ 55.61
Commercial	\$ 50.00	\$ 60.00	\$ 10.00	\$ 79.96

