



**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION
REGULAR MEETING AGENDA
MAY 20, 2015
7:00 PM**

Michael Caputo - Chair

**Steven Beeuwsaert – Vice Chair
Greg Staar - Commissioner**

**Mark Jones - Commissioner
Larry Woodruff - Commissioner**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the Traffic Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Traffic Commission.

Members of the public wishing to address the Traffic Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Traffic Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSION MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Traffic Commission on any matter not listed on

this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 OUT OF NEIGHBORHOOD PARKING IN THE CHRISTINA COURT/CREEKVIEW DRIVE NEIGHBORHOOD

4.2 NELLIE GAIL RANCH EQUESTRIAN CROSSING IMPROVEMENTS

5. INFORMATIONAL ITEMS

5.1 SHERRIF'S DEPARTMENT VERBAL REPORT

5.2 RADAR SPEED TRAILER

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

The next Regular Meeting of the Traffic Commission will be July 15, 2015, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, HUMZA JAVED, Traffic Engineer of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by May 15, 2015, at 5:00 PM.



HUMZA JAVED
ASSOCIATE CIVIL ENGINEER

May 15, 2015

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Engineer at (714) 707-2650. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Public Services Department at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

**CITY OF LAGUNA HILLS, CALIFORNIA
TRAFFIC COMMISSION MEETING
MINUTES
MARCH 18, 2015**

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Acting Chair Frazier at 7:00 PM in the Laguna Hills City Council Chamber, 24035, El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE: Acting Chair Frazier

ROLL CALL OF COMMISSION MEMBERS

Present: Commissioner Stephen Beeuwsaert, Commissioner Rick Frazier, Commissioner Greg Staar, and Commissioner Mark Jones

Absent: Vice Chair Mike Caputo

1. ELECTION OF CHAIR

Motion was made by Acting Chair Frazier to open nominations to elect a new Chair. Commissioner Beeuwsaert nominated Vice Chair Caputo. The nomination was seconded by Acting Chair Frazier. The nominations were closed. Vote was unanimous.

2. ELECTION OF VICE CHAIR

Motion was made by Acting Chair Frazier to open nominations to elect a new Vice Chair. Acting Chair Frazier nominated Commissioner Beeuwsaert. The nomination was seconded by Commissioner Jones. Nominations were closed. Vote was unanimous.

3. PUBLIC COMMENTS

PARKING PERMITS

Four Laguna Hills residents requested to establish Parking Permits for the streets surrounding the Ridgefield Community.

SOFI APARTMENT COMPLEX PARKING ISSUES

Ashley Lewis, Manager of Sofi Apartments requested that the City allow parking on south side of Los Alisos at Paseo de Valenica/Avenida de la Carlota.

4. MINUTES

THE TRAFFIC COMMISSION APPROVED THE MINUTES OF THE JANUARY 21, 2015, REGULAR MEETING, BY M/COMMISSIONER FRAZIER, S/COMMISSIONER STAAR.

APPROVED BY A VOTE OF 4-0-1, (CHAIR CAPUTO ABSENT).

5. PRESENTATIONS**5.1 CITY TRAFFIC SIGNAL MAINTENANCE SYSTEM**

Tram Hartzog, President of Hartzog and Crabill, gave a powerpoint presentation regarding the City Traffic Signal Maintenance System for the City of Laguna Hills and answered questions from the Traffic Commissioners.

6. ADMINISTRATIVE REPORTS**6.1 NELLIE GAIL RANCH EQUESTRIAN CROSSING IMPROVEMENTS**

Associate Civil Engineer Javed, indicated that in 2012 City Council approved the establishment of an Nellie Gail Ranch Equestrian Ad Hoc Committee to evaluate and enhance the equestrian crossings in the Nellie Gail Ranch community. Since the formation of the Committee enhancements were made to various crossings. Mr. Javed indicated that the Traffic Commission at the November, 2014, meeting directed staff to review all of the crossings, and commented not to overwhelm streets with signs and markings. The Traffic Commission postponed this item to the next Traffic Commission meeting, in order to allow the new Commissioners to get familiarized with this item.

MOTION TO BRING BACK ITEM 6.1 TO THE MAY 20, 2015, TRAFFIC COMMISSION MEETING FOR FURTHER DISCUSSION, BY/M COMMISSIONER FRAZIER,

S/ COMMISSIONER STAAR.

APPROVED BY VOTE OF 4-0-1, (CHAIR CAPUTO ABSENT).

7. INFORMATIONAL ITEMS**7.1 SHERIFF'S DEPARTMENT VERBAL REPORT**

Sergeant Prince gave a verbal report updating the Traffic Commission on traffic issues in the City.

7.2 OVERSIZED VEHICLE PARKING ON EL PACIFICO

Staff reported on the oversized vehicle parking on El Pacifico. The Sheriffs Department surveyed the area on multiple occasions and issued citations to illegally parked oversized vehicles

7.3 BLANK OUT SIGN ON CABOT ROAD AT LA PAZ ROAD

Staff reported on the status of the blank out sign installation on Cabot Road at La Paz Road.

7.4 RADAR SPEED TRAILER

Staff submitted the schedule for the radar trailer.

8. COMMISSIONER COMMENTS

VICE CHAIR BEEUWSAERT

Vice Chair Beeuwsaert thanked Commissioner Frazier for his 13 years of service to the City of Laguna Hills and the Traffic Commission. Vice Chair Beeuwsaert welcomed the two new Commissioners, Mark Jones and Greg Staar.

COMMISSIONER FRAZIER

Commissioner Frazier indicated that it had been a pleasure working with the Traffic Commission, and that he would be resigning from the Commission.

9. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Vice Chair Beeuwsaert declared the meeting adjourned at 8:26 PM.

Prepared by:

Humza Javed, P.E.
Associate Engineer

Approved By:

MICHAEL CAPUTO, CHAIR



City of Laguna Hills Traffic Commission Staff Report

DATE: 05/20/15

TO: TRAFFIC COMMISSIONERS

**FROM: HUMZA JAVED, P.E.
ASSOCIATE CIVIL ENGINEER**

**ISSUE: OUT OF NEIGHBORHOOD PARKING IN THE SINGLE FAMILY HOMES AREA
SOUTH OF LOS ALISOS BOULEVARD**

**RECOMMENDATION: THAT THE TRAFFIC COMMISSION DIRECT STAFF TO
SURVEY THE NEIGHBORHOOD FOR THEIR INTEREST IN PERMIT PARKING IN
ACCORDANCE WITH LAGUNA HILLS MUNICIPAL CODE CHAPTER 11-24**

SUMMARY:

Residents have contacted staff on multiple occasions in the recent past concerning “out of neighborhood” parking in the Christina Court/Creekview Drive single family home neighborhood. The residents claim that SOFI apartment residents park in the Christina Court/Creekview Drive neighborhood. Staff previously surveyed Christina Court and provided a report to the Traffic Commission at the January 21, 2015 meeting. No action was warranted at that time. Subsequently, staff has received a number of additional residents complain about the parking situation during the weekends. Staff has recently performed additional site surveys during various times from Friday through Monday and determined that out of neighborhood parking is occurring. While the out of neighborhood parking may be an annoyance to the residents, the parked vehicles were found to be legally parked and not creating any safety concerns. However, in accordance with Laguna Hills Municipal Code (LHMC) Chapter 11-24, the residents may request a permit parking zone along their streets. It is recommended that the Traffic Commission direct Staff to survey the neighborhood in order to determine their interest in pursuing a permit parking program in the neighborhood.

BACKGROUND:

For the past few months, residents of the single family residential area southerly of Los Alisos Boulevard (which includes the streets of Christina Court, Creekview Drive, Woodcreek Drive, Cresta Court, and Southhampton Court) have contacted staff regarding their concerns with “out of neighborhood” parking in their neighborhood. They expressed that residents of the SOFI apartment complex (northerly side of Los Alisos

Agenda Report
Out-of-Neighborhood Parking in the single family
neighborhood south of Los Alisos Boulevard
Page 2

Boulevard) are parking within their neighborhood, limiting the number of available parking spaces, potentially creating long term vehicle parking, limiting areas to place trash cans alongside the curb for trash pick up day, and speeding traffic in the community. The residents also expressed that this condition is worse during the weekends.

Christina Court, Creekview Drive, Woodcreek Drive, Cresta Court, and Southhampton Court are all residential streets within the single family neighborhood south of Los Alisos Boulevard. There are 76 residences within this neighborhood of less than half a mile in overall length. The curb parking capacity of these streets is approximately 189 vehicles. There are a few stretches of curb without any fronting homes available for on-street parking within the neighborhood. Please see attached Vicinity Map.

Upon receiving the resident concerns, staff performed site surveys daily from Friday May 1st through Monday May 4th. Surveys were performed at the following times May 1st at 10pm, May 2nd at 9pm, May 3rd at 4pm, and May 4th at 8am. The goal of the surveys was to determine parking loading within the neighborhood during different times of the day and night during the weekend, and to verify which vehicles remained the following Monday morning. The survey found the following numbers of parked vehicles:

	FRIDAY MAY 1 ST 10 P.M	SATURDAY MAY 2 ND 9 P.M	SUNDAY MAY 3 RD 4 P.M	MONDAY MAY 4 TH 8 A.M
TOTAL VEHICLES PARKED	78	149	84	53

On average, 91 vehicles were parked along the curb within the neighborhood. Available parking remained at various locations in the neighborhood. The numbers on Saturday were inflated partially due to an observed house party on Christina Court. Staff also verified the number of repeat vehicles that were parked in the neighborhood from one day to the next:

	FRIDAY MAY 1 ST 10 P.M	SATURDAY MAY 2 ND 9 P.M	SUNDAY MAY 3 RD 4 P.M	MONDAY MAY 4 TH 8 A.M
NUMBER OF REPEAT VEHICLES	25	22	36	20

The table above shows that on average, there are 25 repeat vehicles that were parked nightly, and 20 remained Monday morning. For purposes of this study, it is assumed that the 20 remaining cars on Monday morning were associated with the Christina Court/Creekview residents.

According to SOFI representatives, their facility contains 360 apartments and 544 parking spaces. Apparently this design was appropriate when the facility was constructed in the 1970s. However, at the present time, each apartment has more than two vehicles on average which is causing the parking overflow into adjacent neighborhoods. City Staff has advised SOFI to work out an appropriate solution to the parking issue so it does not impact the adjacent neighborhoods. However, the City does not have the authority to regulate the number of vehicles associated with anyone's home.

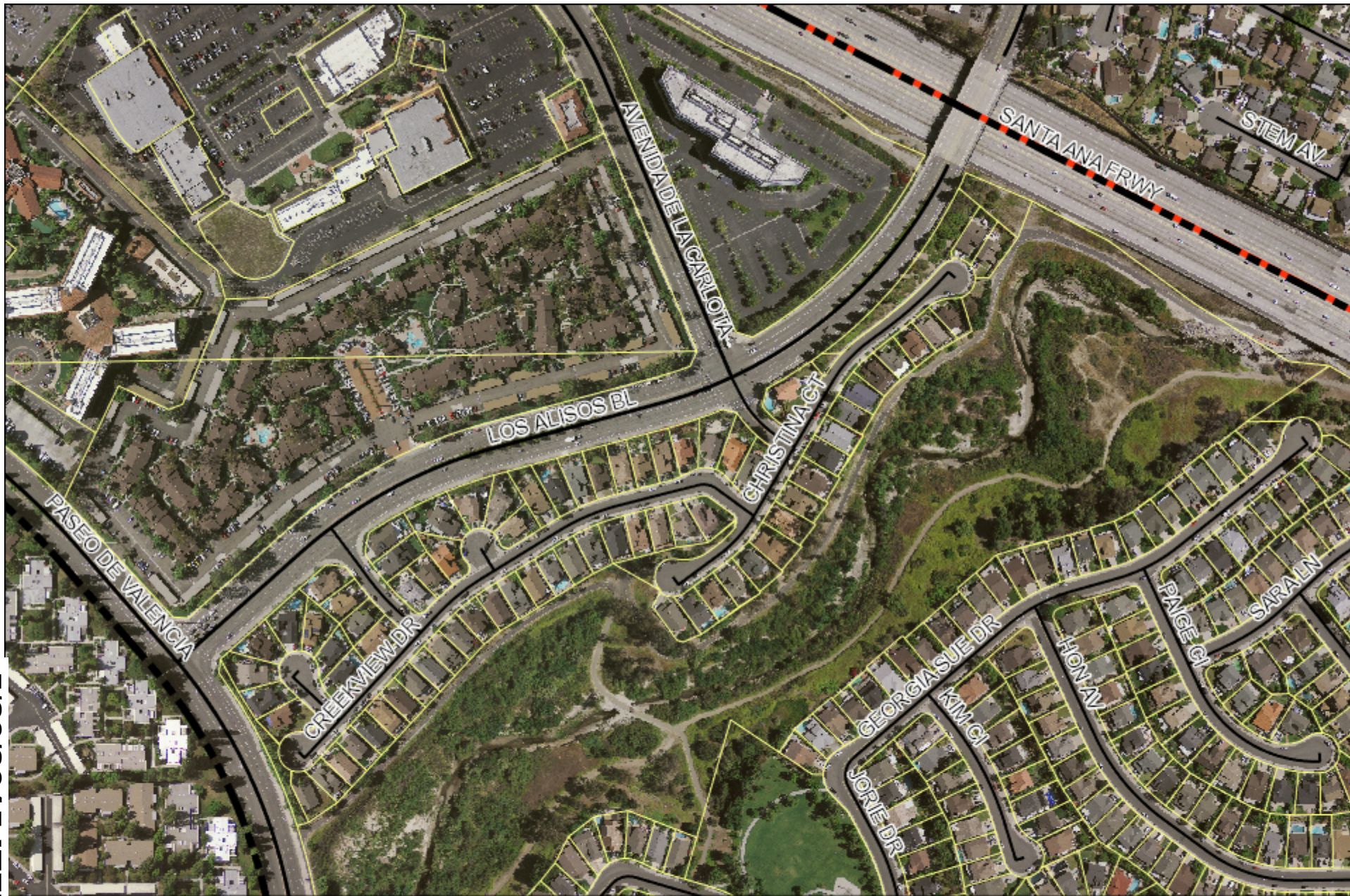
SOFI representatives have also requested the City open parking along adjacent streets, and, although City Council policy does not allow parking on primary and secondary arterial highways, Staff is continuing to review this request.

It is important to note that the streets in question are public streets of sufficient width to accommodate parking on both sides of the street. As long as vehicles are parked legally and are not parked for a period exceeding 72 hours or more, they are not violating any laws, regardless of their point of origin.

In accordance with LHMC Chapter 11-24, residents may request a permit parking program be established along their streets. Some residents have shown an interest in permit parking along these streets. Therefore, Staff is recommending that the Traffic Commission direct staff to survey the neighborhood for a permit parking program. Once the survey is performed, the results will be presented to the Traffic Commission for review.

ATTACHMENT:

- Vicinity Map



VICINITY MAP





City of Laguna Hills Traffic Commission Staff Report

DATE: 05/20/15

TO: TRAFFIC COMMISSIONERS

**FROM: HUMZA JAVED, P.E.
ASSOCIATE CIVIL ENGINEER**

ISSUE: NELLIE GAIL RANCH EQUESTRIAN CROSSING IMPROVEMENTS

RECOMMENDATION: THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL SELECT IMPROVEMENT AT VARIOUS EQUESTRIAN CROSSINGS IN THE NELLIE GAIL RANCH COMMUNITY.

SUMMARY:

Staff has been meeting the Nellie Gail Ranch Equestrian Ad Hoc Committee (Committee) to evaluate and enhance the equestrian crossings in the Nellie Gail Ranch community. The Committee has brought to Staff's attention a number of crossings that can be enhanced to improve motorist's knowledge of existing crossing. Staff has also previously received comments from the Traffic Commission regarding crossing enhancements and has reviewed the comments with the Committee members. This item is being continued from the March 18, 2015 Traffic Commission meeting so that the new members may have an opportunity to review the locations. It is recommended the Traffic Commission recommend to the City Council select improvements to the equestrian trail crossings as recommended by staff and described in this report.

BACKGROUND:

In 2012, the City Council approved the establishment of a staff directed Committee to review equestrian trail crossing markings and signage in and around the Nellie Gail Ranch community. Since the formation of the Committee, enhancements were made to numerous equestrian crossings. Recently the Committee contacted Staff with a request to further improve a number of additional crossing locations. Enhancements to a majority of these locations includes the installation of the "Equestrian Trail Crossing Sign Package", please see attached. This sign package was developed as a standard to be implemented at equestrian crossings throughout the community on an as needed basis.

Staff also previously received comments from the Traffic Commission regarding the crossing improvements. The primary comment received was to not overwhelm the streets with the entire Sign Package, especially at locations that had adequate sight distance and limited usage. Accordingly, staff has not proposed implementation of new signs and markings at all locations requested by the Committee. Upon review, additional advanced signage and yield limit lines are not being recommended at crossing locations where there is adequate sight distance as related to the speed limit and geography, and there are no other traffic safety concerns. The proposed are to improve motorist's knowledge of existing equestrian crossings as follows:

1. On Nellie Gail Road at Sheriff Road
 - a. Add yield lines in both directions.
2. On Nellie Gail Road approximately 350' north of Buckboard Lane
 - a. Add yield lines in both directions.
 - b. Add advanced Horse Crossing signage & striping.
3. On Nellie Gail Road approximately 150' north of Oso Parkway
 - a. Add yield lines in both directions.
4. On Hitching Rail Road approximately 50' west of Cabot Road
 - a. Add yield lines in both directions.
 - b. Add equestrian crossing signs with arrows.
5. On Bridlewood Drive approximately 75' south of the intersection of Bridlewood Drive and Nellie Gail Road
 - a. Add yield lines in both directions (diagonal).
 - b. Add advanced Horse Crossing signage & striping in southbound direction.
6. On Buckboard Lane approximately 250' west of Stetson Place
 - a. Add yield lines in both directions.
 - b. Add equestrian crossing signs with arrows.
 - c. Add advanced Horse Crossing signage & striping in both directions.
7. On Buckskin Drive at Mustang Drive
 - a. Add yield lines both directions.
 - b. Add equestrian crossing signs with arrows.
 - c. Add advanced Horse Crossing signage & striping in both directions.
8. On Stageline Drive approximately 50' west of Hidden Trail Road
 - a. Add yield lines in both directions.
 - b. Add equestrian crossing signs with arrows.

9. On Hidden Trail Road between Abeline Court and Rockridge Road
 - a. Add yield lines in both directions.
10. On Greenfield Drive approximately 200' north of the Toll Road
 - a. Add yield lines in both directions (diagonal).
11. On Rapid Falls Road at Sundowner Drive
 - a. Add yield lines in both directions.
 - b. Add advance equestrian crossing signs in both directions.
12. On Nellie Gail Road at Empty Saddle Drive
 - a. Add an equestrian sign with arrow in the northbound direction.
 - b. Add yield lines both directions.
13. On Nellie Gail Road at Red Barn Circle
 - a. Add an equestrian sign with arrow in the southbound direction.
 - b. Add yield lines both directions.
14. On Nellie Gail Road at Rocking Horse Lane
 - a. Add an equestrian sign with arrow in the southbound direction.
15. On Hitching Rail Road between Prairiestone Drive and Waterwheel Place
 - a. Add advanced equestrian signage.
 - b. Add equestrian signage with arrows at the crossing location.
16. On Hitching Rail Road between Nellie Gail Road and Waterwheel Place
 - a. Add advanced equestrian signage in the northbound direction.
 - b. Add equestrian signage with arrows at the crossing location.
17. On Prairiestone Drive 100' south of Nellie Gail Road
 - a. Add equestrian signage with arrows at the crossing location.
18. On Westridge Lane 250' west of Lost Colt Drive
 - a. Add yield lines both directions.
19. On Lost Trail Drive at Lone Acres Lane
 - a. Add equestrian signage with arrows at the crossing location.
20. On Lost Trail Drive at Dillon Road
 - a. Add equestrian signage with arrows at the crossing location.

FISCAL IMPACT:

The above request will add thirty five (35) signs and forty (40) new markings to the street system. The cost for the additional signage and striping to enhance the equestrian crossings at the abovementioned locations is approximately \$20,000. This project was not anticipated and is not budgeted in the fiscal year 2014-2015 Public Works Maintenance Budget. Funds may be available toward the end of the fiscal year; otherwise, the work will be proposed in the Fiscal Year 2015-2016 Budget.

ATTACHMENT:

- Equestrian Trail Crossing Sign Package

Equestrian Trail Crossing Sign Package

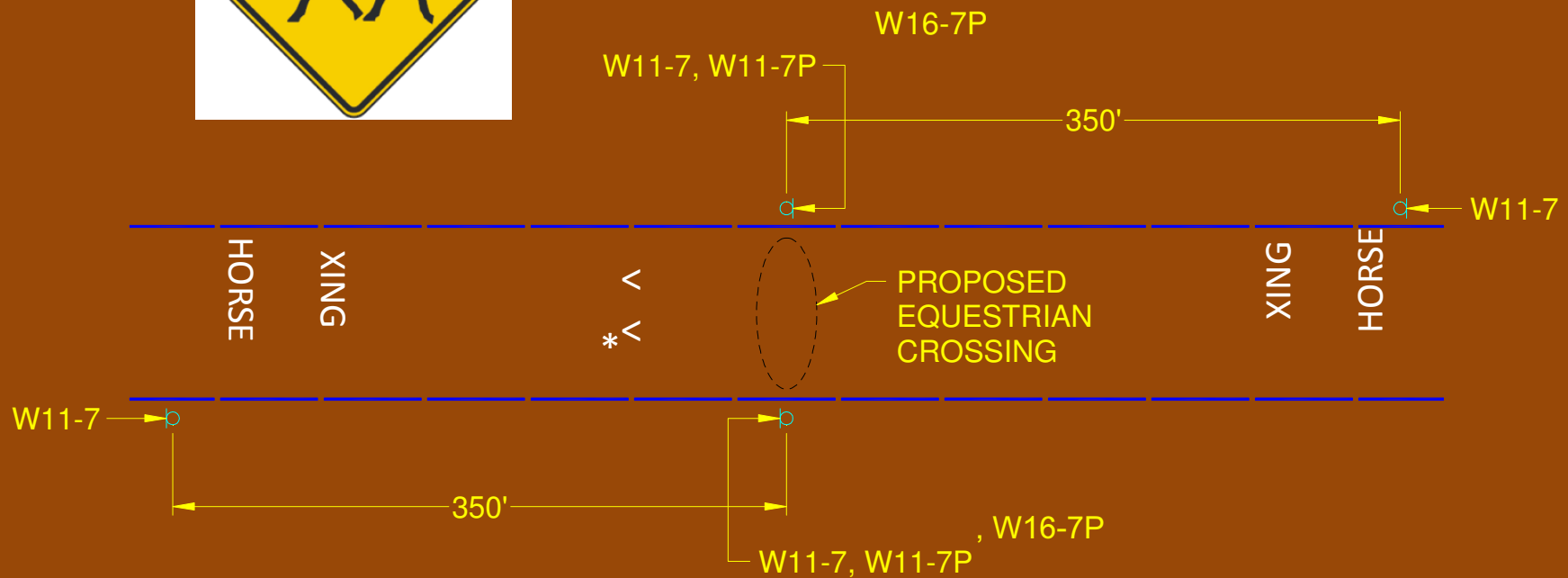
W11-7



W11-7P



W16-7P



*Addition of Chevron or Arrow Head is an option to further point out the crossing location

CITY OF LAGUNA HILLS

MAY 2015

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	Bridlewood N/O Laurel Crest 25 MPH	5 Lost Colt E/O Beargrass 25 MPH	6 Nellie Gail N/O Empty Saddle 25 MPH	7	8
9					14	15
10	11	12	13			16
17	18	19 Woodbluff W/O Middleridge 25 MPH	20 Rapid Falls W/O Sundowner 25 MPH	21 Mustang W/O Farrier 25 MPH	22	23
24	25 Holiday	26	27	28	29	30
31						

CITY OF LAGUNA HILLS

JUNE 2015

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8 Nellie Gail N/O Empty Saddle 25 MPH	9 Bridlewood S/O Laurel Crest 25 MPH	10 Rapid Falls W/O Sundowner 25 MPH	11	12	13
14	15	16	17	18	19	20
21	22 Woodbluff W/O Middleridge 25 MPH	23 Lost Colt W/B Mid-Block 25 MPH	24 Santa Vittoria N/O Ridge Route 30 MPH	25	26	27
28	29	30				

CITY OF LAGUNA HILLS

JULY 2015

RADAR TRAILER SCHEDULE (RAINY DAYS EXCLUDED)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	Alameda S/O El Pardo 25 MPH	7	8	9	10
				Nellie Gail N/O Empty Saddle 25 MPH	Mustang W/O Farrier 25 MPH	11
12	13		14	15	16	17
						18
19	20	Lost Colt E/O Beargrass 25 MPH	21	22	23	24
				Rapid Falls W/O Sundowner 25 MPH	Bridlewood S/O Laurel Crest 25 MPH	25
26	27		28	29	30	31

Rainy Days Excluded

Radar Trailer Calendar 2015 Bi-weekly
5/14/2015

