
**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION MEETING
ADJOURNED REGULAR MEETING MINUTES
MAY 18, 2016**

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Steven Beeuwsaert at 7:01 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Beeuwsaert.

ROLL CALL OF COMMISSION MEMBERS

Present: Chair Steven Beeuwsaert, Vice Chair Mark Jones, Commissioner Greg Staar and Commissioner Larry Woodruff

Absent: Commissioner Mike Caputo

1. PUBLIC COMMENTS

There were no Public Comments.

2. MINUTES

**THE TRAFFIC COMMISSION APPROVED THE MINUTES OF THE MAY 18, 2016, REGULAR MEETING, BY M/COMMISSIONER STAAR, S/COMMISSIONER WOODRUFF.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

**4.1 PARKING CONTROLS ON MILL CREEK DRIVE NORTHERLY OF
RIDGE ROUTE DRIVE**

Director of Public Services/City Engineer, Kenneth H. Rosenfield, indicated in response to a resident comment at the March 23, 2016, Traffic Commission meeting, staff reviewed the parking conditions on Mill Creek Drive northerly of

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Ridge Route Drive relative to conflicts with street sweeping activity. Staff observed approximately 30 vehicles legally parked on Mill Creek Drive on a regular basis in this general location. The City has not established a citywide street sweeping parking control and one does not currently exist on Mill Creek Drive. However, one of the goals of street sweeping is to clean the storm drain catch basin inlets and two inlets are blocked from street sweeping by the observed parking. Director Rosenfield indicated staff recommends an interim step of establishing a no parking zone on both the easterly and westerly side of Mill Creek Drive in the immediate vicinity of the identified catch basin inlets.

**THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL THE ESTABLISHMENT OF NO PARKING ZONES AT SELECT LOCATIONS OF MILL CREEK DRIVE NORTHERLY OF RIDGE ROUTE DRIVE, BY M/COMMISSIONER WOODRUFF, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

**4.2 CONFIRMATION OF NO PARKING ZONES ON DEL LAGO DRIVE
BETWEEN ALCALDE DRIVE AND LA CADENA DRIVE**

Director Rosenfield stated a business owner on Del Lago Drive contacted staff with a concern about a lack of site distance upon exiting a driveway serving 23288 Del Lago Drive. Upon field review, staff determined that a no parking zone southerly of this driveway location was needed and appropriate. A review of the governing documents for the No Parking Zones on Del Lago Drive between Alcalde Drive and La Cadena Drive revealed that they pre-date the City's annexation of this area and it is appropriate to confirm all of the parking controls on this street segment.

**THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL THE CONFIRMATION OF EXISTING NO PARKING ZONES TO ADDRESS SITE DISTANCE VISIBILITY RESTRICTIONS AT VARIOUS LOCATIONS ON DEL LAGO DRIVE BETWEEN ALCALDE DRIVE AND LA CADENA DRIVE, BY M/COMMISSIONER WOODRUFF, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

4.3 DRAFT TRAFFIC SIGNAL MASTER PLAN UPDATE

Director Rosenfield indicated the Traffic Signal Master Plan serves as a planning document for the basis of considering the installation of new traffic signals where warranted and which meet other factors. The draft 2016 update to the Traffic

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Signal Master Plan is provided for the review of the Traffic Commission. Based upon data collection in 2015, up to five new traffic signals have been identified as meeting one or more State warrants. Traffic signals are not to be installed unless they meet such warrants, but are not required to be installed solely on the basis of meeting a warrant. Following the review of the Traffic Signal Master Plan, the plan will be submitted to the City Council for use as a planning document in the next budget cycle.

Commissioner Woodruff commented on the intersections identified in the report. Commissioner Woodruff indicated he travels Paseo de Valencia at Ericson Way often and has never experienced more than three cars waiting at the intersection. Commissioner Woodruff also stated he would not recommend signals at Paseo de Valencia at Ericson Way, or Paseo de Valencia at Alisal Avenue, as he does not think the volume warrants new traffic signals. The only signal that Commissioner Woodruff thought may be warranted is Alicia Parkway and Via Lomas.

Vice Chair Jones commented he does not recommend adding any new traffic signals at the five intersections indicated in the report.

**THAT THE TRAFFIC COMMISSION REVIEW THE 2016 TRAFFIC SIGNAL MASTER PLAN AND RECOMMEND APPROVAL BY THE CITY COUNCIL, BY M/COMMISSIONER WOODRUFF, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 4-0 (COMMISSIONER CAPUTO ABSENT)**

5. INFORMATIONAL ITEMS

5.1 SHERIFF'S DEPARTMENT PRESENTATION

Sergeant Prince gave a verbal report updating the Traffic Commission on traffic issues in the City. Sergeant Prince indicated Police Services has acquired a fully trained Motor Deputy, Greg Surrell, the former Administrative Deputy for the City of Yorba Linda, and prior to working for Yorba Linda, was a Motor Deputy in the City of Aliso Viejo. Sergeant Prince also indicated Police Services acquired two new Stalker Lidar radar devices to replace two radar devices that have outdated software and are no longer supported. Sergeant Prince also stated, as of May 27th, 2016, Laguna Hills Police Services will be fully staffed, with all open positions being filled.

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5.2 RADAR SPEED TRAILER

Staff submitted the schedule for the radar trailer.

6. COMMISSIONER COMMENTS

There were no Commissioner Comments.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Beeuwsaert declared the meeting adjourned at 7:39 p.m.

Prepared by:

Kenneth H. Rosenfield, P.E.
Director of Public Services/City Engineer

Approved By:

MARK JONES, VICE CHAIR