CITY OF LAGUNA HILLS
TRAFFIC COMMISSION MEETING
REGULAR MEETING MINUTES
MAY 17, 2017

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Jones at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Jones.

ROLL CALL OF COMMISSION MEMBERS

Present: Chair Mark Jones, Vice Chair Larry Woodruff, Commissioner Len Herman, Commissioner Greg Staar, and Commissioner David Wheeler.

1. PUBLIC COMMENTS

There were no Public Comments.

2. MINUTES

THE TRAFFIC COMMISSION APPROVED THE MINUTES OF THE MARCH 15, 2017, REGULAR MEETING, BY M/COMMISSIONER HERMAN, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 5-0

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

4.1 REQUEST FOR THE ESTABLISHMENT OF NO PARKING DURING STREET SWEEPING HOURS ON VARIOUS STREETS IN THE NORTH LAGUNA HILLS MIXED USE ZONE

Associate Civil Engineer Amber Shah, indicated the Traffic Commission was contacted by a Business Owner located on El Pacifico Drive and Verdugo Drive, regarding undesired truck and long-term parking on El Pacifico Drive, creating conflicts with street sweeping operations. The Business Owner also questioned the appropriateness of vehicles parked on the street in conflict with street sweeping operations, long-term vehicle parking on the street, and the Business

Owner thought vehicle parking on the street was a detriment to the aesthetics of the of the mixed use zone.

Staff conducted site visits to assess the parking conditions in the mixed use zone. Parking is currently allowed along the entire block of El Pacifico Drive, La Cadena Drive, Plaza Pointe Drive, Terra Drive and Verdugo Drive, except at previously designated no parking zones at fire hydrant and corner locations.

In order to address the long-term parking concern, enhance the aesthetics of the mixed use zone and further support the goals of the National Pollutant Discharge Elimination System (NPDES) program for water quality, by ensuring regular street sweeping operations, Staff recommended the establishment of a No Parking during Street Sweeping Hours on Mondays from 2:00 a.m. to 6:00 a.m. in the North Laguna Hills Mixed Use Zone.

Nina De la Torre, Business Owner of Golden Touch Auto and Laguna Hills Resident, spoke in favor of implementing no parking on the streets in the mixed use zone.

THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL ESTABLISHMENT OF NO PARKING DURING STREET SWEEPING HOURS ON MONDAYS FROM 2:00 A.M. TO 6:00 A.M. IN THE NORTH LAGUNA HILLS MIXED USE ZONE. M/COMMISSIONER HERMAN, S/CHAIR JONES. APPROVED BY A VOTE OF 5-0

4.2 DRAFT LOCAL SIGNAL SYNCHRONIZATION PLAN (LSSP) UPDATE

Associate Civil Engineer Amber Shah, indicated the Local Signal Synchronization Plan (LSSP) is a planning document to implement and maintain coordination of traffic signals within our City and beyond our borders on a corridor approach basis that optimizes the performance of traffic signals based on existing traffic patterns. The LSSP is required to ensure consistency with the Regional Traffic Signal Synchronization Program (RTSSP) and to have the City remain eligible for Measure M2 funding. Ms. Shah indicated the traffic engineers at Hartzog & Crabill, Inc., have recently updated the LSSP and the 2017 Draft LSSP is required to be approved by the City Council prior to the end of this fiscal year.

THAT THE TRAFFIC COMMISSION REVIEW THE 2017 LOCAL SIGNAL SUNCHRONIZATION PLAN AND RECOMMEND APPROVAL BY THE CITY COUNCIL. M/COMMISSIONER STAAR, S/COMMISSIONER HERMAN, APPROVED BY A VOTE OF 5-0

5. INFORMATIONAL ITEMS

5.1 SHERIFF'S DEPARTMENT VERBAL REPORT

Sergeant Prince had a prior commitment and was unable to attend the meeting.

5.2 RADAR SPEED TRAILER

Staff submitted the schedule for the radar trailer.

6. COMMISSIONER COMMENTS

Commissioner Staar recommended the Sheriff's allocate additional parking enforcement in the north Laguna Hills mixed use zone.

Commissioner Herman commented the traffic signal he reported to Associate Engineer Shah is now working properly.

Commissioner Wheeler apologized for not attending the previous meeting, as he was in China, and commended Ms. Shah for her exemplary work in answering his questions before the meeting, and commended Ms. Shah and Mr. Rosenfield on explaining the Traffic Commission Handbook to him. Commissioner Wheeler also commented on his various activities.

Vice Chair Woodruff commented on his various activities.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Vice Chair Jones declared the meeting adjourned at 7:26 p.m.

Prepared By:

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Amber Shah, P.E.
Associate Civil Engineer

Approved By:

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Chair Mark Jones