



CITY OF LAGUNA HILLS CITY COUNCIL

SPECIAL MEETING AGENDA Tuesday, May 16, 2023 – 5:00 PM

Janine Heft, Mayor

Dave Wheeler, Mayor Pro Tempore

Erica Pezold, Council Member

Don Caskey, Council Member

Joshua Sweeney, Council Member

Location: Community Development Conference Room, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the City Council only on items listed on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the room. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so only on items listed on this Special Meeting Agenda during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments.

Submission of Electronic Public Comments: While you may attend this meeting in person, those wishing to make electronic public may submit comments on items listed on this agenda only, by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 3:00 p.m. on May 16, 2023. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item you are commenting on. All comments received by 3:00 p.m. on the date of the meeting will be provided to the City Council in advance to allow time for the Council Members to read them.

Announcement of Electronic Public Comments: During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all email comments received by 3:00 p.m. on May 16, 2023. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted. The email comments, including your name, will become part of the record of the City Council meeting and will be public information.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

ROLL CALL OF CITY COUNCIL MEMBERS**PUBLIC COMMENTS**

Members of the public may address the City Council only on items listed on the Special Meeting Agenda. Public comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

INTERVIEWS OF APPLICANTS FOR PURPOSES OF APPOINTING TRAFFIC COMMISSIONERS AND PARKS AND RECREATION COMMISSIONERS**Commission Interviews and Appointments**

Recommendation: That the City Council interview applicants for the Traffic Commission and the Parks and Recreation Commission and appoint Commissioners to four-year terms ending January 31, 2027, to fill three vacancies on the Parks and Recreation Commission and two vacancies on the Traffic Commission.

ADJOURNMENT

The next Regular Meeting of the City Council/Planning Agency will be May 23, 2023, at 7:00 p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by May 15, 2023, at 5:00 p.m.



Jennifer Lee, City Clerk

May 1, 2023
Date

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: May 16, 2023
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Commission Interviews and Appointments

RECOMMENDATION: That the City Council interview applicants for the Traffic Commission and the Parks and Recreation Commission and appoint Commissioners to four-year terms ending January 31, 2027, to fill three vacancies on the Parks and Recreation Commission and two vacancies on the Traffic Commission.

SUMMARY:

Currently, the Traffic Commission has two vacancies and the Parks and Recreation Commission has three vacancies. There have been two separate application periods for those interested in serving on the Traffic Commission and/or the Parks and Recreation Commission. The first application period opened on December 5, 2022, and closed on January 3, 2023, resulting in a total of four applicants for the Parks and Recreation Commission and none for the Traffic Commission. The second application period opened on March 1, 2023, and closed on March 31, 2023. After both application periods the City received a total of six applications for the Parks and Recreation Commission and one for both Commissions.

BACKGROUND:

As of January 31, 2023, per Laguna Hills Municipal Code (LHMC) Section 2-28.070 the Traffic Commission has two vacancies and the Parks and Recreation Commission has three vacancies. When a commissioner's term expires, reappointment is not automatic and a Commissioner must reapply if they wish to continue to serve.

Commission Interviews and Appointments

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The City Clerk's Department notified the existing Commissioners of their upcoming vacancies, sent a press release and published a separate legal notice for each Commission in the Saddleback Valley News announcing the notice of vacancies. The first application period opened on December 5, 2022, and closed on January 3, 2023. The City received a total of four applications for the Parks and Recreation Commission and none for the Traffic Commission. At the meeting on February 28, 2023, the City Council directed staff to reopen the application period for an additional 30 days. The City Clerk's Department sent an additional press release and published a separate legal notice for each Commission in the Saddleback Valley News announcing the notice of vacancies. The second application period opened on March 1, 2023, and closed on March 31, 2023. The City received two additional applications for the Parks and Recreation Commission and one for both Commissions. After the two application periods, the City received a total of six applications for the Parks and Recreation Commission and one for both Commissions.

The City Council will conduct a brief interview of each applicant in fifteen-minute intervals. A sheet of suggested questions for the applicants will be provided to the City Council in the Commission Interview Binder. Copies of the submitted applications forms are included in the Commission Interview Binder on file in the City Clerk's department. After the interviews the City Council can appoint Commissioners to serve four-year terms on their respective Commission until their terms expire on January 31, 2027.

ATTACHMENTS:

- 2023 Applications Received

Applications Received 2023

Applicants to the Parks and Recreation Commission:
Chris Bieber
Cory Westropp
Marc Trocchio
Michael Zozaya
Brennan Schmid
Tiffany Boccieri
Applicants to the Traffic Commission:
Applicants to Both Commissions:
Neel Patel

Attachment: 2023 Applications Received (3143 : Commission Interviews and Appointments)